

Incomplete forms will be rejected

The taxes levied by the Township of Wilkins Municipal Code require anyone engaged in any business activity to register by providing the following information: (type/print legibly)

Name Doing Business as \_\_\_\_\_ Local # ( ) \_\_\_\_\_

Owner of Business \_\_\_\_\_ Fax # ( ) \_\_\_\_\_

Business Address in Wilkins Township \_\_\_\_\_  
(Use employee address if working from home)

Select type of business entity:

Individual \_\_\_ Partnership \_\_\_ LLC/Corp. \_\_\_ Other \_\_\_ provide description

Federal Tax Identification Number \_\_\_\_\_

DATE BUSINESS OPENED IN Wilkins Township (MONTH/DAY/YEAR) \_\_\_\_\_

Number of Employees at Wilkins Township Location \_\_\_\_\_

Description of Business Activities attributable to Wilkins Township location:  
\_\_\_\_\_

Mercantile or Business Privilege License and Tax form mailing address:

\_\_\_\_\_  
Attention: \_\_\_\_\_ Title: \_\_\_\_\_ Phone # \_\_\_\_\_  
Email address: \_\_\_\_\_ Fax # \_\_\_\_\_

Local Services Tax form address: (Complete only if different than other addresses)

\_\_\_\_\_  
Attention: \_\_\_\_\_ Title: \_\_\_\_\_ Phone # \_\_\_\_\_  
Email address: \_\_\_\_\_ Fax # \_\_\_\_\_

Name, Social Security Number, & Residence Address of Individual Owners, Partners, Corporate Officers: (attach list if necessary)

Name \_\_\_\_\_ SS # \_\_\_\_\_ - - Title \_\_\_\_\_

Address \_\_\_\_\_

Certification: I hereby certify that the information contained herein is true, correct and complete to the best of my knowledge.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

NOTE: ANY CHANGES TO THE INFORMATION GIVEN HEREIN MUST BE READILY REPORTED TO THE BUSINESS TAX OFFICE TO ENSURE PROPER FILING OF RETURNS.

Return to: Business Tax Office 2700 Monroeville Blvd. Monroeville, PA 15146-2388  
Direct inquiries to: [montax@monroeville.pa.us](mailto:montax@monroeville.pa.us) Fax 412-856-1054 or Telephone 412-856-3347

**Earned Income Tax:** Employer withholding is now mandatory for anyone working in PA. Payments must be made quarterly including self employed individuals. For only the earned income tax contact Keystone Collections Group 546 Wendel Rd, Irwin PA 15642 [www.keystonecollects.com](http://www.keystonecollects.com) 724 978 0300. Contact PA Municipal Service 412 829-0567 for 2011 and prior year EIT.

TAX OFFICE USE: Bus Industry # \_\_\_\_\_ BUS RTN \_\_\_\_\_ LIC \_\_\_\_\_ LST \_\_\_\_\_

