

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, APRIL 12, 2010

The Regular Meeting of Monday, April 12, 2010 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Fialla
Mr. Padula Mr. Costa Mr. Szoko

(109-10) MOVED PADULA-COSTA to approve the minutes of the Second Stated meeting of March 29, 2010. The motion was adopted by unanimous roll call vote.

Correspondence:

Ms. Dorothy Willson of 218 Hart Drive submitted correspondence regarding damage to her driveway which she believes was caused by the Township's snow plow.

Assistant Chief of Churchill Borough Police Roch Kujava sent a letter thanking the Public Works Department for their aid in rerouting traffic recently when there was a fatal accident on Route 22 in Churchill.

Ms. J. Wilson-Carter, Principal of the Woodland Hills Junior High School submitted an invitation to the Board of Commissioners to attend a breakfast on April 24, 2010 from 9:00 AM until 11:00 AM to learn more about the Junior High School.

Mr. William Wilson submitted a request for a contribution from the Township, in accordance with Section 1502, Paragraph XXXVI of the First Class Township Code for the expense of Memorial Days Services.

(110-10) MOVED PADULA-COSTA to authorize the contribution of \$200.00 to the Memorial Day Committee/Mr. William Wilson to be used for Memorial Day Services on May 31, 2010 and requiring the furnishing of receipts for expenses related thereto and return of any funds not utilized for these purposes. The motion was adopted by unanimous roll call vote..

Citizens' Comments:

Mr. Russell Hall of 114 Quarry Street questioned a statement that he received from Jordan Tax Service regarding taxes from 1996.

Reports:

Police Report for March 2010

	<u>2009</u>	<u>2010</u>
Total Police Calls Logged	288	257
Total Criminal Offenses Reported	26	36
Criminal Arrests/Persons Charged	16	12
Criminal Offenses Cleared	16	12
Traffic Citations Issued	54	42
Parking Tags Issued	18	10
Parking Citations Issued	14	12
Monies collected during March	\$4,068.44	\$2,594.58

Mr. Bruener's March Report for the Public Works Department is on file in the Manager's Office.

WTVFD #1 March Report : 17 Fires, man-hours 68, 3 Practices, man-hours 110 and one (1) Meeting, man-hours 56.

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WTVFD #3 March Report: 15 Fires, man-hours 71.90, 26 Activities, man-hours 614.55. The Township received \$891.80 in real estate transfer taxes during the month of March representing deed transfers which were recorded by the County in February. Total Real Estate Transfer Tax collections to date are: \$7,108.80 or 15.8% of budget.

Tax Collector’s Report for March 2010:

Balance Collectable – beginning of month	\$1,582,883.29
Additions	2,015.05
Deductions (Exonerations)	-2,137.80
Adjusted Collectable	1,582,760.54
Less Face Collections	-263,741.91
Face NSF Adjustment	-407.97
Balance Collectable – End of month	1,319,426.60
Face Amount of Collections	263,741.91
Face NSF Adjustment	-407.97
Less Discounts	-5,274.97
NSF Adjustment (+ pen/-Disc)	-8.16
Total Cash Collected	258,067.13
Overpayment Refunds	88.12
NSF Cash Returned	399.81

Act 511 Tax Report – March 2010

Earned Income Taxes:

Current Month	\$105,078.04	Previous Year	\$35,035.50	Difference
Current YTD	155,870.54	Previous YTD	179,136.99	(\$23,266.45)

Local Service Tax:

Current Month	23,998.32	Previous Year	-0-	Difference
Current YTD	50,124.90	Previous YTD	42,162.23	\$7,962.67

Business Tax (Mercantile & Business Privilege)

Current Month	1,256.78	Previous Year	-0-	Difference
Current YTD	16,221.07	Previous YTD	-0-	\$16,221.07

The Solicitor’s Report for March is on file in the Manager’s Office.

The Recreation Advisory Board’s Reports for March are on file in the Manager’s Office

Senate Engineering Company Report for March is on file in the Manager’s Office.

- (111-10) MOVED FIALLA-PADULA awarding the 2010 Paving Contract “A” (Hart Drive and Old William Penn Highway) to ElGrande for a total cost of \$218,025 and awarding Contract “B” (Penn Center Blvd – Tar and Chip) to Folino for the base bid only in the amount of \$46,992.00. The motion was adopted by unanimous roll call vote.
- (112-10) MOVED SZOKO-COSTA to approve the schedule of bills in the amount of \$357,275.58 as presented. The motion was adopted by unanimous roll call vote.
- (113-10) MOVED SZOKO-COSTA to accept the recommendation of the Police Pension Plan Committee to approve a new investment strategy, as recommended by PNC as follows: Equity: 55% Minimum Allocations: 65% Target Allocation; and 75% Maximum Allocation. Fixed Income: 25% Minimum Allocation 35% Target Allocation and 45% Maximum Allocation. Cash Equivalents: 0% Minimum Allocation and 20% Maximum Allocation. The motion was adopted by unanimous roll call vote.

RESOLUTION NO., 610

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, TO ADOPT AN AMENDMENT TO THE MANUAL OF RULES AND REGULATIONS GOVERNING THE OPERATION OF THE TOWNSHIP POLICE DEPARTMENT AND DEFINING THE DUTIES OF THE POLICE DEPARTMENT EMPLOYEES.

(114-10) MOVED PADULA-COSTA to read Resolution #6-2010 by title only.

(115-10) MOVED COSTA-PADULA to adopt Resolution #6-2010.

Motions 114-10 and 115-10 were adopted by unanimous roll call vote.

(116-10) MOVED PADULA-COSTA to authorize the manager to submit a letter of recommendation for Liz Sommers to the Turtle Creek Valley Council of Governments for use when submitting a proposal to the Southeast Tax Collection Committee for collection of Earned Income Tax. The motion was adopted by a 4 to 1 vote with Mr. Szoko “Abstaining”

(117-10) MOVED COSTA-PADULA to authorize the investment of \$250,000 in the USX Federal Credit Union. The motion was adopted by unanimous roll call vote.

(118-10) MOVED FIALLA-COSTA to authorize the Manager to submit a letter of appreciation to Walmart for their generous donation of \$500.00 to the Police Department for equipment purchases and authorizing the Manager to submit a letter of thanks to Officer Schlanger for his work on this grant. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 7-2010

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING OF A LETTER OF INTENT WITH THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT, GOVERNOR’S CENTER FOR LOCAL GOVERNMENT SERVICES TO REQUEST TECHNICAL SERVICES IN THE FORM OF A REGIONAL POLICE CONSOLIDATION STUDY.

(119-10) MOVED PADULA-COSTA to read Resolution #7-2010 by title only.

(120-10) MOVED PADULA-COSTA to accept Resolution #7-2010 contingent upon the acceptance of a similar motion by both Churchill Borough and Forest Hills Borough.

Motions 119-10 and 120-10 were adopted by unanimous roll call vote.

(121-10) MOVED PADULA-COSTA to exercise the first option year on the contract between the Township of Wilkins and Cargill for salt purchases. The motion was adopted by unanimous roll call vote.

(122-10) Motion to authorize elected officials to attend the Allegheny County and Western PA Association of Township Commissioners Spring Convention at the Westin Convention Center on May 8, 2010 beginning at 6:30 PM at a cost of \$50.00 per person. The motion died for lack of an introduction and second.

(123-10) MOVED FIALLA-SZOKO to accept the recommendation of the Recreation Advisory Board to appoint Ms. Lerah Pasqualino and Ms. Melissa Brinza to the Recreation Advisory Board. The motion was adopted by unanimous roll call vote.

(124-10) MOVED PADULA-COSTA to table the recommendation of the Recreation Advisory Board to contract with PGH Vibes Unlimited for DJ Services during the Summer Festival 2010 at a cost of \$550.00, pending the Manager's and Solicitor's review. The motion was adopted by unanimous roll call vote.

(125-10) MOVED PADULA-COSTA to accept the recommendation of the Recreation Advisory Board to contract with Joe Grushecky and The Houserockers for entertainment on Tuesday, June 22 at a cost of \$3,500. and to contract with The Billy Price Band on Thursday, June 24 at a cost of \$2,500.00. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

Commissioners' Comments:

Commissioner Fialla stated that she voted against the bands this evening because of the economy and her belief that the Recreation Advisory Board may not be as successful in securing donations as in the past; passed out a memorandum directed to the Manager and Solicitor relative to the personnel code of the Township's Codified Book of Ordinances, specifically Section 33-10, sick leave and concern about liability by surcharge of the Board and thanked the Public Works and Police Department employees for all their hard work.

Commissioner Padula stated that only 76% of the Township's residents have returned their Census 2010 forms and urged the residents to complete and mail these forms back in; led a discussion with other Board members regarding reopening the Cline Street to Ridge Street pathway; thanked the Recreation Advisory Board for coming in under budget on the Easter Party and reminded residents that Clean-up Wilkins will be held on April 24, 2010.

Commissioner Szoko questioned whether or not it would be possible to hold band competitions during the Summer Festival; stated that he believes that political candidates who wish to use the Community Center for fundraising activities should be required to pay the rental fee; advised that there is an Act 32 Committee Meeting scheduled for April 22, 2010; discussed the need for a central location for a police department which would make it cost prohibited if the Township were to participate in a regional police department and requested a five minute executive session following the meeting to discuss a personnel issue.

Commissioner Costa stated that if Commissioner Szoko had attended the last meeting of the Regional Police Committee, he would understand how insignificant a central location for the regional department is at this point. He also stated that there are funds available through Senator Costa's office for additional equipment needs; reminded the audience of the spring clean-up scheduled for April 24 and reiterated that the main source of funding for many Wilkins Township nonprofits is Summer Festival.

Commissioner Martinelli requested that the Board review a section of the Police Collective Bargaining Agreement relative to the use of part time officers. Mr. Rushford will review this section of the contract and report back to the Board.

(126-10) MOVED PADULA FIALLA to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary