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Ms. Heather Kinkopf, 147 Quarry Street issued a complaint regarding traffic coming from Forest Hills to East Pittsburgh and using Quarry Street.

Ms. Rhonda Lazarus of 221 Farnsworth questioned the proposed animal ordinance.

Mr. Christopher Patterson, 135 Tynewood, stated that the reason he was requesting information regarding the Liquid Fuels Fund was to make sure that there is no theft of funds and also stated that he was the one who wrote the Wilkins Advisor, a political newspaper that was mailed to residents prior to the general election in November of 2007

(8-192) MOVED FIALLA-SZOKO to waive the reading of all reports, with the exception of the Recreation Advisory Report. The motion was adopted by a 4 to 1 vote with Mr. Padula voting NO.

Reports:

Police Report for July 2008

	<u>2007</u>	<u>2008</u>
Total Police Calls Logged	363	311
Total Criminal Offenses Reported	48	21
Criminal Arrests/Persons Charged	19	16
Criminal Offenses Cleared	22	13
Traffic Citations Issued	14	88
Parking Tags Issued	10	2
Monies received for July	\$6,382.70	\$5,494.29
Monies received for the year	\$29,739.33	\$42,402.51

Mr. Paul Vargos' DPW Report for July 2008 is on file in the Managers' Office.

WTVFD #1 reported the following for July 2008: 18 Fires – man-hours 83.50, 3 Practices – man-hours 94, 3 Practices – man-hours 67, 1 Meeting – man-hours 16 and 5 Training Sessions – man-hours 87.50. Total man-hours 345.

WTVFD #3 reported the following for July 2008: 20 Fires – man-hours 58.40, 4 Training Sessions – man-hours 66.75 and 6 Activities – man-hours 95.56. Total man-hours 220.71.

WTVFD #4 reported the following for July 2008: 14 Fire calls – man-hours 32, 2 Fire Schools – man-hours 14.5, 2 Drills – man-hours 18, 1 Public Service – man-hours 11, 8 Work Details – man-hours 236.25, 1 Driver's Training – man-hours 4 and 1 Meeting – Man-hours 30. Total man-hours 345.75.

The WHEMS July 2008 Report is on file with the above Fire Departments Reports.

Building Permits issued during July 2008:

Four (4) Additions and Alterations with a total cost of \$124,150.00

Five (5) Interior & Sprinkler Alterations + Plan Reviews - Total cost \$74,912.00

The Township received \$3,814.16 in real estate transfer taxes during the month of July representing deed transfers which were recorded by the County in June. Total year-to-date collections are: \$18,649.12, or 36.57% of budget.

Tax Collectors Report for July 2008:

Balance Collectable	\$104,270.65
Deductions (exonerations)	-3,791.82
Adjusted Collectable	100,478.83
Less Face Collections for Month	3,320.21
Exonerations (Refunds)	3,764.74
Balance Collectable – End of Month	97,158.62
Total Refunds to Date	5,072.16
NSF Adjustments – This month	307.79
- To date	307.79
Face Amount of Collections	3,320.21
Plus: Penalties	362.81
Total Cash Collected	\$3,683.02

PA MUNICIPAL SERVICES – ACT 511 TAX REPORT – JULY 2008

Earned Income Taxes:

Current Month	\$35,016.43	Previous Year	\$31,592.76	Difference
Current YTD	372,177.68	Previous YTD	383,367.50	(\$11,189.82)

Local Service Tax:

Current Month	2,543.72	Previous Year	30,964.10	Difference
Current YTD	81,337.11	Previous YTD	220,925.66	(\$139,588.55)

Mercantile Tax:

Current Month	16,725.86	Previous Year	249.81	Difference
Current YTD	337,318.77	Previous YTD	1,276,516.54	(\$939,197.77)

Business Privilege Tax:

Current Month	7,636.36	Previous Year	162.88	Difference
Current YTD	190,157.48	Previous YTD	177,897.04	\$12,260.44

The Solicitors' Report is on file in the Managers' Office.

Ms. Patty Stewart, Chair of the Recreation Advisory Board, addressed the Board of Commissioners regarding the 2008 Summer Festival. Specifically questioned was why the Recreation Advisory Board budget was being charged for the cost of overtime for police and public works employees. Without those charges, the net loss for the festival was \$343.03. The Recreation Advisory Board set a budget for this year's event of \$28,000.00. Total revenues were: \$25,048.28. Total expenses (including overtime) were \$27,272.23. The Recreation Advisory Board is respectfully requesting that the Board consider crediting their bank account for the cost of crossing guards wages expended at the 2007 Summer Festival in the amount of \$1,219.53 and crediting their account for the cost of overtime expended this year. Ms. Stewart also announced that Penn Center has agreed to provide space for the Summer Festival for the next three years.

The Senate Engineering Report is on file in the Managers' Office.

- (8-193) MOVED SZOKO-COSTA to approve the Schedule of Bills, in the amount of \$420,536.97, as presented. The motion was adopted by unanimous roll call vote.
- (8-194) MOVED FIALLA-COSTA to accept the recommendation of the Planning Commission to approve the application for conditional use submitted by The Early Learning Institute, with the following conditions: 1) The Applicant shall erect both speed limit and School Zone signs upon Penn Center Boulevard; 2) The outside play area cannot be constructed without the separate approval of the Planning Commission and the Board of Commissioners; but is approved as a

part of this project for conditional use. The motion was adopted by unanimous roll vote.

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(8-195) MOVED FIALLA-PADULA to accept recommendation of the Engineer to award the CD Year 34 Safe Neighborhood Demolition bid to Lutterman Excavating for the Total Alternate Bid of \$18,250.00. \$13,000. of this award will be paid through CD 34 for the demolition of 838 and 840 Larimer Avenue and \$5,250. will be paid by the Township through the Community Development fund for the demolition of 172 Churchill Lane. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting NO.

(8-196) MOVED FIALLA-PADULA to table the request to post the Police Merger Study on the website. The motion was adopted by unanimous roll call vote.

(8-197) MOVED PADULA-COSTA to accept the recommendation of Mr. Peter McCarthy, LGA Intern, for the purchase of a Fujitsu ScanSnap S510 Instant PDF Sheet-Fed Scanner at a cost of \$447.95, with a mail-in \$50.00 rebate, lowering the total cost to \$397.95. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 07-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 08-03 AND THE MUNICIPAL RECORD MANUAL. APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON JULY 16, 1993.

(8-198) MOVED COSTA-FIALLA to adopt Resolution No. 7-2008. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 08-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSLVANIA, AUTHORIZING THE DONATION AND/OR DISPOSITION OF SPECIFIC EQUIPMENT IN CONFORMANCE WITH THE COMMONWEALTH OF PENNSYLVANIA FIRST CLASS TOWNSHIP CODE ACT OF JUNE 24, 1931 (P.L. 1206, NO 331), REENACTED AND AMENDED MAY 27, 1949 (P.L.1955, NO. 569, AS AMENDED).

(8-199) MOVED COSTA-SZOKO to adopt Resolution #8-2008. The motion was adopted by unanimous roll call vote.

(8-200) MOVED PADULA-SZOKO to read Resolution #9-2008 by title only. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 09-2008

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, REVISING THE OFFICIAL TOWNSHIP OF WILKINS SEWAGE FACILITIES PLAN TO ADD THE FACILITIES PLANNING MODULE FOR THE SHOWCASE EAST REDEVELOPMENT SITE.

(8-201) MOVED PADULA-COSTA to adopt Resolution #9-2008. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 988

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE MUNICIPALITY OF MONROEVILLE, THE MUNICIPALITY OF PENN HILLS

AND THE BOROUGH OF FOREST HILLS TO JOINTLY APPLY FOR THE LOCAL GOVERNMENT GREENHOUSE GAS PILOT GRANT PROGRAM

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(8-202) MOVED FIALLA-SZOKO to read Ordinance #988 for the first time by title only.

(8-203) MOVED FIALLA-PADULA to accept the first reading of Ordinance #988.

(8-204) MOVED PADULA-COSTA to read Ordinance #988 for the second time by title Only.

(8-205) MOVED COSTA-FIALLA to adopt Ordinance #988.

Motions 8-204 to 8-207 were adopted by unanimous roll call vote.

Code.sys Consulting, Inc., request for contract amendment: Mrs. Bradley advised the Board that she had received correspondence from Ms. Peg Russell of Code.sys Code Consulting indicating that there would be an upward adjustment in the fee schedule effective October 1, 2008. Although Code.sys has been under contract with Wilkins since 2003 and has done an excellent job, because this is the second year in a row that Code.sys is requesting an increase in pricing, Mrs. Bradley will be looking at other companies and will report back to the Board at the next meeting. Commissioner Fialla suggested that Mrs. Bradley contact Monroeville to determine whether the Township could contract with them.

(8-206) MOVED PADULA-FIALLA to authorize the advertisement of proposed Ordinance #989, amending Chapter 65 of the Wilkins Township Codified Book of Ordinances, Animals, contingent upon the review and approval of the proposed language by the Solicitor. The motion was adopted by unanimous roll call vote.

Police Pension Fund – 2009 Minimum Municipal Obligation: Mrs. Bradley stated that the minimum municipal obligation to the police pension fund for the year 2009 was calculated by Mockenhaupt and Associates to be \$231,637.

(8-207) MOVED FIALLA-SZOKO to authorize the Wilkins Township Democratic Committee to use the Municipal Building on Thursday, August 14, 2008 beginning at 7:00 PM. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Padula requested an update on the progress at the Showcase site and asked Mrs. Bradley to contact Mr. Zemet regarding the potential for the Township to use the sound boards at the cinema; congratulated the Recreation Advisory Board and thanked Penn Center East for their commitment to hosting the Summer Festival for the next three years; commented that the funds that were held in the bank account for Community Days were earmarked by Board motion in 2007 for the purpose of offsetting the costs of the 2008 event; and reminded the residents that Volunteer Fire Company #3 will hold their annual spaghetti dinner on Sunday, September 7, 2008.

Commissioner Szoko thanked Mrs. Lazarus for her patience and help on the animal ordinance; stated that he believes that the Rotary is finally in the mood to donate \$500.00 annually to the Summer Festival event and requested that their name be included on the banner recognizing sponsors next year; commented that the hourly rate for legal services seems to be adequate, but the number of billable hours is excessive and requested that these hours be reduced.

Commissioner Fialla requested that the Public Works Department remove the weeds and debris that are located at the intersection of Harrison Road and Grayhurst. Mrs. Bradley stated that these debris were put in their current location by Commissioner Szoko.

Commissioner Szoko confirmed that he had placed the weeds in this location after clearing them from the front of the monument sign and requested that the Public Works Minutes of the Regular Meeting, Monday, August 11, 2008 – Page Six

Department remove them. After discussion, it was decided that Commissioner Szoko would remove these weeds, so as not to establish a Township policy whereby the Public Works Department would become responsible for the removal of all weeds and debris left on the street curb by Township residents. Commissioner Fialla also stated that she had been contacted by the City of Pittsburgh again recently regarding the Township's refuse services.

Commissioner Costa thanked the audience for staying throughout the meeting; congratulated the Recreation Advisory Board on getting the Penn Center site for three years; reminded the Board that the Summer Festival is held annually to support the Township's volunteer and non-profit organizations and without this annual fund raising event, these non-profits might have to reduce the scope of their services to the community.

Commissioner Wilson thanked everyone for staying for the meeting and apologized for his impatience during the reading and re-reading of Resolutions and Ordinances.

Mrs. Bradley stated that she just wanted to clear up that of the approximate \$4,000. spent this month on attorney fees, the Board and the residents need to be aware that almost \$2,000. was spent directly for fees related to actions taken by Commissioner Szoko. \$450.00 was spent to research whether or not the Township could impose a hotel tax and \$1,450. was spent in preparing and filing the preliminary objections to the Declaratory Judgment action brought by Commissioner Szoko against Wilkins Township. Commissioner Szoko responded that Mrs. Bradley was continuing to throw gasoline on the fire and that his lawsuit against the Township, if successful, was for the betterment of the Township. He also stated that he did not authorize the Solicitor to research the hotel fee. He assumed that the manager would do this.

(8-208) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 9:40 pm. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary