

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, AUGUST 8, 2011

The Regular Meeting of Monday, August 8, 2011 was brought to order at 7:00 PM by Vice-President Paul Padula. A quorum was present as follows:

Mr. Padula Ms. Fialla Mr. Costa Mr. Szoko
Mrs. Martinelli was absent.

(192-11) MOVED COSTA-SZOKO to accept the minutes of the meeting of July 11, 2011 as presented. The motion was adopted by a unanimous roll call vote of all present.

Communications:

Jeremy Waldrup, President and CEO of the Pittsburgh Downtown Partnership (PDP) submitted correspondence advising the Board of the plans for the 2011 Light Up Night in the City of Pittsburgh and reminding the Township that the term "Light Up Night" has been trademarked by the PDP and if the Township wishes to use the trademark, they must execute a licensing agreement and pay \$100.00.

Jane B. Rahenkamp, Manager of Marketing for the United States Post Office submitted correspondence advising the Township that Bulk Business Mail will no longer be accepted at the Turtle Creek Post Office, but instead will need to be taken to Murrysville or North Versailles.

Citizens' Comments:

Mr. Dan Romanelli of 703 McMasters Avenue addressed the Board relative to the water that is coming from Zerjav Alley and running out onto the street and affecting his property.

Reports:

Police Report for July 2011:	<u>2010</u>	<u>2011</u>
Total Police Calls Logged -	291	330
Total Criminal Offenses Reported-	24	26
Criminal Arrests/Persons Charged	10	11
Criminal Offenses Cleared	10	7
Traffic Citations Issued	24	21
Parking Tags Issued	10	6
Monies collected during July	\$ 2,312.67	\$3,425.09

Mr. Brueners DPW Report is on file in the manager's office.

WTVFD #1 reported the following: 37 Fire Calls, man-hours 335; 3 Drills, man-hours

WTVFD #3 reported the following: 34 NFIRS Incidents, man-hours 129.25; 10 Non-Incident activities, man-hours 128. Total man-hours for the month 257.25.

WTVFD #4 reported the following: 32 Fire Calls, man-hours 189; 2 Drills, man-hours 24; One Public Service, man-hours 6.75; Work Details, man-hours 99.5; Two Meetings, man-hours 41.25. Total man-hours for the month 360.5.

Building Permits issued during July 2011:

BP #2707CS – Wm. Henn, 3576 R'wood Dr. – pool - Cost \$3,000.

BP #2708CS – P/C east LLLP – Su 602, Bldg 3 – Interior alteration – cost 92,000. Plan Review \$853.00.

BP #2709CS – LG Realty- Su 110/120, 400 P/C Blvd – Cost 963. – Plan Review \$525.

The Township received \$1,964.41 in deed transfer tax in the month of July, representing transfer tax collected by Allegheny County in the month of June. As of the end of July, this account is at 67.13% OR 9% over budget.

Tax Collector's Report for the month of July 2011:

Balance Collectable – beginning of month	\$95,702.28
Deductions & Exonerations	-233.77
Adjusted Collectable	95,468.51
Less Face Collections	-4,940.85
Balance Collectable – End of the month	90,527.66
Total Cash Collected	5,434.94

Act 511 Tax Report:

Earned Income Taxes:

Current Month	\$67,550.17	Previous Year	\$44,797.15	Difference
Current Month	409,586.67	Previous YTD	393,752.62	\$15,834.05

Local Service Tax:

Current Month	-0-	Previous Year	6,577.13	Difference
Current YTD	78,386.41	Previous YTD	99,770.44	(\$21,384.03)

Business Tax (Mercantile & Business Privilege):

Current Month	-0-	Previous Year	7,712.84	Difference
Current YTD	516,387.26	Previous YTD	526,145.85	(\$9,758.59)

The Solicitor's Report is on file in the Manager's Office

The Engineer's Report is on file in the Manager's Office.

(193-11) MOVED SZOKO-COSTA to authorize the payment of the schedule of bills in the amount of \$431,236.00 as presented. The motion was adopted by a unanimous roll call vote of all present.

(194-11) MOVED FIALLA-COSTA to authorize Ed Bruener to notify Duquesne Light of their authority to move the street light on Grandview Avenue to the pole at 134 Grandview Avenue at a cost of \$104.00, and requesting that the manager advise Mr. Lucy to install a motion light on his property for additional safety. The motion was adopted by a unanimous roll call vote of all present.

(195-11) MOVED COSTA-FIALLA to authorize the pro-rata sharing of appraisal and/or other costs with the School District for the Circuit City property (542-C-250 and 542-C-250A) and the Penn Towers property (542-N-201), which were recently appealed and reassessed, with the total loss at face value to the Township being \$14,236. And \$8,418. respectively. The motion was adopted by a unanimous roll call vote of all present.

(196-11) MOVED COSTA-SZOKO to accept the recommendation of the Engineer to pay R&B Contracting and Excavation \$6,138.40 for work performed on the Balint Bridge project in November of 2010. The motion was adopted by a unanimous roll call vote of all present.

(197-11) MOVED COSTA-SZOKO to authorize the manager to advertise the proposed ordinance adopting the 2009 Edition of the International Fire Code. The motion was adopted by a unanimous roll call vote of all present.

(198-11) MOVED FIALLA-COSTA to accept the Tentative Agreement between the Wilkins Township Maintenance Employees Association and the Township of Wilkins and further authorizing Gretchen Love to prepare the contract documents for signature. The motion was adopted by a unanimous roll call vote of all present.

(199-11) MOVED FIALLA-COSTA to accept the low-bid of Cargill Salt for the provision of salt in the 2011-2012 season at a cost of \$55.83 per ton and authorizing the appropriate officials to execute the contract documents. The motion was adopted by a unanimous roll call vote of all present.

(200-11) MOVED COSTA-FIALLA to accept the recommendation of the Manager to work with Municibids.com on the disposal of unused and unwanted municipal inventory, including fire department equipment. The motion was adopted by a unanimous roll call vote of all present.

(201-11) MOVED FIALLA-COSTA to accept the recommendation of Mr. Bruener to retain two part time, seasonal employees through leaf collection season. The motion was adopted by a unanimous roll call vote of all present.

(202-11) MOVED COSTA-FIALLA to authorize the preparation and dissemination of a Proclamation recognizing the 10th Anniversary of WHEMS, as executed by Commissioner Padula, head of Public Safety. The motion was adopted by a unanimous roll call vote of all present.

(203-11) MOVED COSTA-FIALLA to approve the request of C.C. Mellor Library to use the Community Center on Friday mornings from 10:00 AM until 11:30 AM from September 9th through November 18th for a preschool story hour. The motion was adopted by a unanimous roll call vote of all present.

(204-11) MOVED FIALLA-COSTA to authorize payment for those elected officials who choose to attend the Allegheny County & Western Pennsylvania Association of Township Commissioners 39th Annual Joint Fall Conference at Seven Springs from September 29th through October 2nd at a cost of \$796. per delegate for Package A and a cost of \$623. Per delegate for Package B. The motion was adopted by a 3 to 1 vote with Mr. Szoko voting "NO".

Commissioners' Comments:

Prior to Commissioners Comments, Mr. Padula announced that the Board of Commissioners met in Executive Session prior to the regular meeting for the purpose of discussing an item of potential litigation.

Ms. Fialla commended the Public Works Department for their efforts to keep the storm culverts clear and wished Mr. Hill a Happy Birthday.

Mr. Szoko questioned when the Board would begin meetings on the 2012 budget; whether or not a 2011 budget meeting should be held in September and whether the minutes on the website were up to date.

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Mr. Costa thanked Mr. Bruener and the Public Works employees for their efforts on the Balint Bridge Project which will be completed in-house.

Mr. Padula echoed Mr. Costa's sentiments on the Balint Bridge project and thanked the Maintenance Employees Association and Administration for finalizing the Collective Bargaining Agreement; and thanked Mrs. Bradley for sending out letters to all of the businesses in the Township advising them of the Truth in Advertising Ordinance.

(205-11) MOVED FIALLA-COSTA to adjourn. The meeting was adjourned at 8:20 PM. The motion was adopted by a unanimous vote of all present.

Respectfully submitted,

Rebecca Bradley
Secretary