

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, DECEMBER 13, 2010

The Regular Meeting of Monday, December 13, 2010 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli                      Ms. Fialla  
Mr. Padula                      Mr. Costa      Mr. Szoko

(328-10) MOVED PADULA-COSTA to accept the minutes of the Public Hearing and Second Stated Meeting of Monday, November 22, 2010 as presented. The motion was adopted by unanimous roll call vote.

Communications:

Mr. Anthony Russo, the Executive Director of the Wilkinsburg Penn Joint Water Authority (WPJWA) submitted correspondence advising the Board that WPJWA has adopted their budget for 2011 and there will be no increase in rates.

Ms. Amanda Settlemaier, Executive Director of the Turtle Creek Valley Council of Governments (TCVCOG) submitted an email advising that the TCVCOG has decided to cut the increase in dues for 2011 in half (\$1,000 increase instead of \$2,000 increase).

Citizens' Comments:

Mr. Carl Krory of 256 Penhurst Drive stated his dissatisfaction with the protocol employed by the Board of Commissioners at their last meeting in failing to recognize him and hear his comments outside of the timeframe established by the agenda.

Mr. N. Leonard Hill, Emergency Management Coordinator for Wilkins Township advised that during the most recent disasters experienced by the Township, he has communicated with the County by facsimile and email, not by telephone.

Ms. Tracey Musial of 313 Frazier Drive requested that two "No Parking" signs which were removed by the Township be replaced. They used to be by 318 Frazier and between 310 and 312 Frazier.

(329-10) MOVED SZOKO-FIALLA to waive the reading of reports. The motion was adopted by a 4 to 1 vote with Mr.Padula voting "NO".

Reports:

Police Report for November 2010:

	<u>2009</u>	<u>2010</u>
Total Police Calls Logged	273	185
Total Criminal Offenses Reported	20	22
Criminal Arrests/Persons Charged	10	4
Criminal Offenses Cleared	12	3
Traffic Citations issued	52	19
Parking Tags Issued	39	5
Monies collected during November	\$4,703.14	\$2,906.61

Mr. Edward Miller presented the Public Works Monthly Report which has been filed in the Managers' Office.

WTVFD #1 reported the following report for September 2010: 15 Fires, man-hours 35.5 and 1 Practice, man-hours 12. Total man-hours for September 47.5. October 2010: 9 Fires, man-hours 44.5, 1 Practice, man-hours 18, 7 Specials, man-hours 125.5 and 1 meeting, man-hours. Total man-hours for October 224. November 2010: 10 Fires, man-

hours 44, 1 Practice, man-hours 24 and 1 Meeting, man-hours 42. Total man-hours for November 110.

WTVFD #3 reported the following report for November 2010: 15 NFIRS, man-hours 94.50, 1 Training, man-hours 17.50 and 7 Non-incidents, man-hours 142. Total man-hours for November 254.

WTVFD #4 reported the following report for September: 10 Fires, man-hours 27.5; 2 Fire Schools, man-hours 6; 4 Drills, man-hours 36.25; 1 Public Service, man-hours 4; 6 Work Details, man-hours 28.75 and 3 Meetings, man-hours 36. Total man-hours for September 138.50. Monthly Report for October: 11 Fire Calls, man-hours 45.75; 3 Fire Schools, man-hours 16; 3 Drills, man-hours 27; 2 Public Service, man-hours 87.5; 4 Work Details, man-hours 60.25 and 1 Meeting, man-hours 16. Total man-hours for October 262.50. Monthly Report for November 2010: 7 Fire Calls, man-hours 16.5; 2 Fire Schools, man-hours 8; 2 Drills, man-hours 27.5; 4 Work Details, man-hours 14 and 3 Meetings, man-hours 30. Total man-hours for November 96.

The Building Inspector reported one (1) Permit - #2677CS for demolition at 370 Cline Street at a cost of \$4,500.

The Township received \$1,454.32 in Deed Transfer Tax in the month of November, representing tax collected by Allegheny County in the month of October. Total collections as of November 30, 2010 were \$29,169.78, or 64.82% of budget. It is currently projected that this line-item will be \$10,000 less than budgeted for the year 2010.

Tax Collectors report for November 2010:

Balance Collectable – beginning of month	\$57,641.99
Deductions (exonerations)	-7,774.55
Adjusted Collectable	49,867.44
Less Face Collections	-13,195.56
Balance Collectable – End of month	36,671.88
Face Amount of Collections	13,195.56
Plus Penalties	1,319.57
Total Cash Collected	14,515.13

Act 511 Tax Report for November 2010:

Earned Income Taxes

Current Month	\$32,226.81	Previous Year	\$38,956.61	Difference
Current YTD	546,677.63	Previous YTD	565,545.55	(\$18,867.92)

Local Service Tax:

Current Month	11,743.21	Previous Year	12,399.95	Difference
Current YTD	144,889.90	Previous YTD	157,096.02	(12,206.12)

Business Tax (Mercantile & Business Privilege)

Current Month	989.88	Previous Year	19,580.35	Difference
Current YTD	539,996.64	Previous YTD	549,749.56	(9,752.92)

The Engineer's Report for November has been filed in the Manager's Office.

(330-10) MOVED SZOKO-COSTA to approve the payment of the schedule of bills in the amount of \$200,260.04. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 1012

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR FISCAL YEAR 2011 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2011.

- (331-10) MOVED COSTA-PADULA to read Ordinance No. 1012 by title only for the first time.
  - (332-10) MOVED PADULA-COSTA to accept the first reading of Ordinance No. 1012.
  - (333-10) MOVED PADULA-COSTA to read Ordinance No. 1012 for the second time
  - (334-10) MOVED PADULA-COSTA to accept the second reading of Ordinance No. 1012.
  - (335-10) MOVED PADULA-COSTA to adopt Ordinance No. 1012.
- Motions 331-10 to 335-10 inclusive were adopted by unanimous roll call vote.
- (336-10) MOVED FIALLA-COSTA to continue insurance coverage through Selective Insurance, and accepting the quote provided by Seubert for premiums for 2011 coverage. The motion was adopted by unanimous roll call vote.
  - (337-10) MOVED FIALLA-COSTA to accept the recommendation of the Zoning Hearing Board to appoint legal counsel to represent them in the appeal filed by the Faith Bible Baptist Church in the Court of Common Pleas. The motion was adopted by unanimous roll call vote.
  - (338-10) MOVED PADULA-COSTA to appoint Robert J. Tomasic as auditor for the Township of Wilkins to perform the audit of financial statements, in accordance with his letter of engagement dated December 1, 2010 at a cost not to exceed \$6,250 and provided that the audit shall be completed and presented no later than June 30, 2011. The motion was adopted by unanimous roll call vote.
  - (339-10) MOVED FIALLA-SZOKO to instruct the manager to prepare correspondence to Officer Schlanger commending him for his work in the grant of \$1,000 for the “Click-it or Ticket” Program. The motion was adopted by unanimous roll call vote.
  - (340-10) MOVED COSTA-PADULA to authorize C C Mellor to hold story time for 2-5 year olds at the Community Center on Fridays at 10:30 AM from January 14<sup>th</sup> – May 20<sup>th</sup>. The motion was adopted by unanimous roll call vote.
  - (341-10) MOVED COSTA-PADULA to authorize individuals who rent the Community Center to provide beer and wine to their guests contingent upon those renters obtaining and providing a certificate of insurance from their homeowners insurance policy. The motion was adopted by unanimous roll call vote.
  - (342-10) MOVED FIALLA-COSTA to accept the resignation of Patty Schubert and Bill Stewart from the Recreation Advisory Board. The motion was adopted by unanimous roll call vote.
  - (343-10) MOVED FIALLA-SZOKO to accept the recommendation of the Recreation Advisory Board to amend the by-laws to change the time of meetings from 7:30 PM to 7:00 PM The motion was adopted by unanimous roll call vote

(344-10) MOVED PADULA-FIALLA to cancel the Second Stated Meeting of December 27, 2010. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Padula stated that he looked in to the purchase of AED's for the Community Center and the Municipal Building. He provided a quote from Phillips Healthcare in the amount of \$1,775.92 for the purchase of two reconditioned AED's and two cabinets to house them.

(345-10) MOVED PADULA-FIALLA to purchase two AED's from the General Fund in 2010 at a cost of \$1,775.92 from Phillips Healthcare and if not able to do so, to purchase the AED's in 2011 using funding from the Emergency Management Fund. The motion was adopted by unanimous roll call vote.

Commissioner Padula thanked Mrs. Bradley, the department heads and the employees for making and taking cuts to help balance the 2011 budget. If extra funding is available, maybe the Township will be able to do some paving. Mr. Padula thanked Mrs. Schubert and Mr. Stewart for their work on the Recreation Advisory Board; thanked Mr. Boyd and Mr. Landefeld for their interest in serving on the Zoning Hearing Board; reminded residents to remove snow from around fire hydrants in their neighborhoods and wished everyone Happy Holidays.

Commissioner Fialla thanked Mr. Boyd and Mr. Landefeld for their interest in wanting to get involved with the Zoning Hearing Board; stated that the Township has faced significant budget issues since ProCare appealed their mercantile taxes and then moved their operations to Monroeville and that difficult decisions have had to be made and we will need to make many more in years to come; requested an update on the construction of the bridge at Balint Lane; thanked Amber for her efforts in getting this project done; thanked the Public Works Department for salting the streets; thanked the members of the Fire Departments for continuing to voluntarily serve – even when it's freezing outside – and wished everyone a Happy Holiday season and a healthy 2011.

Commissioner Szoko questioned whether Mr. Boyd and Mr. Landefeld were in favor of growing business in Wilkins Township. Both responded that they were in favor of growing business in the Township. Mr. Szoko also stated that there was a lot of scrambling to get the budget adopted for 2011. He said that next years' budget includes the continued vacancy of two public works positions; the freezing of employee wages and no paving, along with the carryover of ProCare funds that were retained. Mr. Szoko believes that the Board has some very tough decisions to make in the next several years and they need to take a look at the number of vehicles and the number of employees. He also stated that he believes that the "best" is an unobtainable goal and that it is just an excuse to spend more money.

Commissioner Costa congratulated the Recreation Advisory Board on a successful Christmas party for the kids; thanked Mrs. Schubert and Mr. Stewart for their service on the Recreation Advisory Board; and stated that the Recreation Board recognizes that they need to raise significant funds in order to hold Summer Festival 2011; thanked Mrs. Bradley for another balanced budget and wished everyone Happy Holidays.

Commissioner Martinelli stated that the adoption of the 2011 budget was no insignificant task and that she is proud that we have adopted another budget that does not increase taxes – however, that may not be the case next year. Mrs. Martinelli thanked both Mrs. Bradley and the Department heads for their efforts to curb expenditures for 2011; thanked the Public Works Department for their continued terrific work in clearing the streets of snow; stated that she will miss Mrs. Schubert and Mr. Stewart and their input and efforts on the Recreation Advisory Board – Mrs. Schubert is an excellent leader; stated that she is proud to state that the Recreation Advisory Board received over \$80 in donations at

their Christmas Party and thanked the Board of Commissioners for working together to adopt the budget. Mrs. Martinelli wished everyone Happy Holidays and stated that the Board met before the regular meeting to discuss an item of personnel in Executive Session and that no further action needed to be taken at this time.

(346-10) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:30 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley  
Secretary