



Wilkins Township VFC #3 reported 16 fires with man-hours of 74.94, 3 training classes with 83 man-hours and 10 non-incident activities with man-hours of 180.

Wilkins Township VFC #4 reported 7 fire calls with man-hours of 116, 2 drills with 37 man-hours, 1 public service with 20 man-hours and 7 work details with man-hours of 110.5.

There were two building permits issued during January 2005.

The total amount of deed transfer tax received by the Township from Allegheny County for the month of January, 2005 was \$4,324.49.

Act 511 Tax Report for January 2005:

EARNED INCOME TAX:

Current Month	\$ 26,201.56	Previous Year	\$ 26,922.51	Difference
Current YTD	26,201.56	Previous YTD	26,922.51	(\$720.95)

OCCUPATION PRIVILEGE TAX:

Current Month	390.00	Previous Year	545.90	Difference
Current YTD	390.00	Previous YTD	545.90	(\$155.90)

MERCANTILE TAX:

Current Month	-0-	Previous Year	-0-	Difference
Current YTD	-0-	Previous YTD	-0-	\$ -0-

BUSINESS PRIVILEGE TAX:

Current Month	-0-	Previous Year	472.54	Difference
Current YTD	-0-	Previous YTD	472.54	(\$472.54)

The Engineers Report for January 2005 can be found, filed in the Manager's Office.

(5-44) MOVED GRECO-MARTINELLI to approve the payment of bills for January 2005 in the amount of \$349,362.58. The motion was adopted by unanimous roll call vote.

(5-45) MOVED FIALLA-PADULA to ratify the execution of a Collective Bargaining Agreement between the Township of Wilkins and the Wilkins Township Wage Policy Committee for the period of January 1, 2005 through and including December 31, 2007. The motion was adopted by unanimous roll call vote.

(5-46) MOVED MARTINELLI-GRECO to ratify the execution of a Collective Bargaining Agreement between the Township of Wilkins and the Wilkins Township Maintenance Employees Association for the period of January 1, 2005 through and including December 31, 2007, including the approval of an increase in clothing allowance per fulltime member of \$50.00 per each year of the contract. The motion was adopted by unanimous roll call vote.

(5-47) MOVED MARTINELLI-GRECO to accept the recommendation of the Engineer to award the 2005 Street Improvement Program bid to Tresco Paving Corporation, the low bidder, including the Alternate 1 bid award in the amount of \$288,459.30. The motion was adopted by unanimous roll call vote.

(5-48) MOVED PADULA-FIALLA to appoint Mr. Bill Stewart of Gardenia Drive and Ms. Joy Voeltzel of Tynewood Drive to the vacant positions on the Recreation Advisory Board. The motion was adopted by unanimous roll call vote.

(5-49) MOVED PADULA-GRECO that either Pure Gold changes the terms of their contract to conform with the terms of other entertainment contracts for Community Days 2005, or that the Recreation Advisory Board find another entertainer. The motion was adopted by unanimous roll call vote.

(5-50) MOVED PADULA-FIALLA to accept the proposal submitted by Pitney Bowes for upgraded postage machine with a lease period of sixty-nine months, at an annual cost of approximately \$588.00, as compared to the current annual costs of \$594.00. The motion was adopted by unanimous roll call vote.

(5-51) MOVED GRECO-MARTINELLI authorizing the purchase of two (2) Dell Dimension 4700 computer systems for the Administrative Offices, including setup at a cost of \$1,974.00, as included in the 2005 Capital Reserve Budget. The motion was adopted by unanimous roll call vote.

WEB SITE DEVELOPMENT: The Commissioners approved an application to the Local Government Academy for two projects requiring interns: (1) An intern to work on Records Management in conjunction with the grant received from the PA Historical Museum Society; and (2) An intern to work with the Township on website development. LGA has announced the award of interns and the Township is not among those municipalities awarded. The 2005 Capital Reserve Budget includes funds for web site development. In discussing the purchase of computers for the Administrative Office, Mrs. Bradley had an opportunity to begin preliminary discussions with Mike Joseph of Mydi Systems regarding this project. There are other avenues to be explored as well, including a program sponsored by the PLCM. Mrs. Bradley will meet with Mr. Joseph on Wednesday to begin discussion of web site development and invited all interested Commissioners to join her at this meeting. Additionally, she will be submitting a questionnaire to the Commissioners to determine their desires for web site content. Mr. Wilson also invited any interested residents to submit ideas to Mrs. Bradley. Mrs. Fialla suggested that Mrs. Bradley contact CMU or Pitt to see if they have interns available as well.

(5-52) MOVED FIALLA-MARTINELLI to authorize Mr. Ron Zera to act as an agent on behalf of the Township of Wilkins in the tax appeal of Seville Square Apartments, to communicate with the School District relative to the choice of appraiser and to make recommendation to the Board of Commissioners regarding tax stipulations or settlements in this matter, contingent upon the review and approval of the manager. The motion was adopted by unanimous roll call vote.

(5-53) MOVED MARTINELLI-FIALLA to approve the request of the Republican Committee to utilize the Municipal Building on a permanent basis for general meetings on the first Tuesday of each month, beginning at 7:00 PM for a period of six (6) months, after which time, this usage will be reviewed by the Board of Commissioners. The motion was adopted by a four to one vote with Mr. Padula voting NO.

(5-54) MOVED FIALLA-MARTINELLI to approve the request of the Allegheny County Federation of Women's Club to use the Municipal Building on March 9, 2005 from 6:00 PM until 9:30 PM for the purpose of a general board meeting and arts festival judging. The motion was adopted by unanimous roll call vote.

(5-55) MOVED PADULA-MARTINELLI to approve the Peer-to-Peer Technical Assistance Agreement between the Township of Wilkins and the Commonwealth of Pennsylvania, Department of Community and Economic Development, Governor's Center for Local Government Services and John Pushak, Police Chief, Cecil Township Police Department and authorizing the appropriate officials to execute the agreement. The motion was adopted by unanimous roll call vote.

(5-56) MOVED MARTINELLI-FIALLA to approve the donation of two (2) digital camcorders to the Police Department by Sears, as per email received by Sgt. Lamb from Michel Estvanik, Loss Prevention Manager. The motion was adopted by unanimous roll call vote.

(5-57) MOVED PADULA-FIALLA to approve the request by Mr. N. Leonard Hill to attend a one-day course sponsored by the Pennsylvania Construction Codes Academy entitled "Understanding the 2003 International Property Maintenance Code", being held in Greensburg on March 11, 2005 at a cost of \$150.00. The motion was adopted by unanimous roll call vote.

(5-58) MOVED PADULA-MARTINELLI accepting the recommendation of the Wilkins Township Planning Commission, granting conditional approval to Duncan Oil Company to construct a gasoline station on property owned by Supervalu, d/b/a Shop 'N Save, contingent upon receipt, review and approvals as required by the Planning Commission and the Engineer. The motion was adopted by unanimous roll call vote.

(5-59) MOVED MARTINELLO-GRECO accepting the recommendation of Mr. Vargo and authorizing the purchase of a 2005 Chevrolet 1500 Quad Cab with four-wheel drive from Day Fleet Sales under the Central Westmoreland Council of Governments bid at a cost of \$25,233.00 as budgeted in the 2005 Combined Sewer Fund. The motion was adopted by unanimous roll call vote.

(5-60) MOVED PADULA-FIALLA authorizing the execution of a contract between the Township of Wilkins and Starfire Corporation for the provision of a fireworks display in conjunction with 2005 Community Days at a cost of \$4,000.00, as approved by the Solicitor. The motion was adopted by unanimous roll call vote.

(5-61) MOVED PADULA-MARTINELLI authorizing the part-time seasonal employment of Ms. Cecilia Repasi, Ms. Stephanie Bonda and Mr. Thomas Hunsberger for the 2005 Summer Recreation Program offered at Lions, Eastmont and Linhart Parks in conjunction with the Summer Lunch Program. The motion was adopted by unanimous roll call vote.

#### COMMISSIONERS' COMMENTS:

Mr. Padula: Questioned whether the Township has an ordinance for electronic signs to protect it against signs such as the one in Monroeville on Rte. 22. Mrs. Bradley advised that the Planning Commission has been working on a proposed amendment to the sign ordinance covering LED signs for the past two months and expects to have a recommendation to the Board of Commissioners following their next meeting on March 16, 2005. Mr. Padula also congratulated the three Volunteer Fire Departments for their receipt of the Woodland Hills Progress Citizen of the Year Award.

Ms. Fiella: Thanked the Volunteer Fire Departments for all of their work and congratulated them on their receipt of the Woodland Hills Progress Citizen of the Year Award.

Mrs. Martinelli: Congratulated the Volunteer Fire Departments for their receipt of the Woodland Hills Progress Citizen of the Year Award. Asked whether a date for the Easter party has been established yet and also advised that the Commissioners had donated to the Woodland Hills School District musical: "Seusical the Musical" and encouraged all residents to attend.

Mr. Wilson: Thanked the Volunteer Fire Departments and congratulated them on their receipt of the Woodland Hills Progress Citizen of the Year Award.

(5-62) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:00 PM.  
The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley  
Secretary