

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, FEBRUARY 8, 2010

The Regular Meeting of Monday, February 8, 2010 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Fialla
Mr Costa Mr. Szoko

Mr. Padula was excused.

(45-10) MOVED COSTA-SZOKO to approve the minutes of the Second Stated Meeting of January 25, 2010, with the following correction: Under Commissioner Fialla's comments, she congratulated the Recreation Advisory Board for getting the newsletters out before the event deadline advertised in the newsletter. The motion was approved by unanimous roll call vote of all present.

Communications:

Cheryl Akers-Stanton, President of the GFWC Century Club of Wilkins Township submitted correspondence advising the Board that they are once again sponsoring Clean-up Wilkins on April 24th from 9:00 AM until 12:00 PM, and requesting that the Board provide two public works department employees and a truck to aid the volunteers.

(46-10) MOVED FIALLA-COSTA to approve the request of the Century Club to provide two public works employees and a truck for the April 24th clean-up. The motion was adopted by unanimous roll call vote of all present.

Communications:

Ms. Barbara Welner of 224 Hawthorne Road submitted correspondence thanking Wilkins Township Police Officer Robert Lehew for his assistance when her house was burglarized.

Mr. Paul Szuch of the 2010 Census submitted an email advising that the Census Bureau is seeking part-time employees to work in the Quality Assistance Centers, which will open on or about February 26, 2010.

Citizens' Comments:

Mr. Carl Krory of 256 Penhurst Drive complimented the Public Works Department on the great job they did clearing the streets of snow.

(47-10) MOVED COSTA-FIALLA to waive the reading of reports. The motion was adopted by unanimous roll call vote of all present.

REPORTS:

January 2010 Monthly Police Report:

	<u>2009</u>	<u>2010</u>
Total Police Calls Logged	268	248
Total Criminal Offenses Reported	26	13
Criminal Arrests/Persons Charged	17	3
Criminal Offenses Cleared	21	3
Traffic Citations Issued	43	36
Parking Tags Issued	9	27
Parking Citations Issued	2	23
Monies Collected/Month	\$7,292.58	\$6,515.46

Mr. Ed Bruener's Monthly DPW Report is on file in the Manager's Office.

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WTVFD #1 reported the following for January 2010: 18 Fires, man-hours 135.50; 2 Practices, man-hours 84; 2 Specials, man-hours 55.5. Total man-hours 275.

WTVFD #3 reported the following for January 2010: 17 Fires, man-hours 89.4; 1 Training Session, man-hours 30; 13 Activities, man-hours 188.63. Total man-hours 308.03.

The WHEMS 2009 Report and the January 2010 Report are on file with the above WTVFD Reports.

The Township received \$5,188.12 in real estate transfer taxes during the month of January representing deed transfers which were recorded by the County in December. Total Real Estate Transfer Tax collections to date are: \$5,188.12 or 11.53% of budget.

December 2009 Tax Collector's Report:

Balance Collectable – Beginning of the Month	\$86,391.26
Deductions (Exonerations)	(194.06)
Adjusted Collectable	86,197.20
Less Face Collections	(18,316.00)
Balance Collectable – End of Month	67,881.20
Face Amount of Collections	18,316.00
Plus: Penalties	1,831.93
Total Cash Collected	20,147.93
Face Refunds	395.10

Act 511 Tax Report for January 2010:

Earned Income Taxes:

Current Month	-0-	Previous Year	\$51,390.77	Difference
Current YTD	-0-	Previous YTD	51,390.77	(\$51,390.77)

Local Service Tax:

Current Month	19,996.83	Previous Year	7,872.03	Difference
Current YTD	19,996.83	Previous YTD	7,872.03	\$12,124.80

Business Tax (Mercantile & Business Privilege)

Current Month	9,590.69	Previous Year	-0-	Difference
Current YTD	9,590.69	Previous YTD	-0-	\$9,590.69

The Solicitor's Report is on file in the Manager's Office

The Recreation Advisory Board Budget and Expenses for the Year 2009 are on file in the Manager's Office.

The Engineer's Monthly Report is on file in the Manager's Office.

(48-10) MOVED SZOKO-COSTA to approve the schedule of bills in the amount of \$254,735.04 as presented. The motion was adopted by unanimous roll call vote of all present.

(49-10) MOVED COSTA-FIALLA to approve the Sanitary Sewer Facilities Easement and Maintenance Agreement among Wilkins Hospitality Associates, L.P., NAI Acquisitions Group, L.P. and Wilkins Township contingent upon the inclusion of recommendations made by the Engineer and Solicitor in the final version to be executed. The motion was adopted by unanimous roll call vote of all present.

(50-10) MOTION FIALLA-SZOKO to submit 661 Larimer Avenue and 915 Larimer Avenue to the COG for demolition utilizing CDBG Year 36 funds, with 661 Larimer receiving first priority. The motion was adopted by unanimous roll call vote of all present.

ORDINANCE NO. 1002

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE BOROUGH OF CHURCHILL, AND THE BOROUGH OF FOREST HILLS FOR THE PURPOSE OF ADMINISTERING A GRANT RECEIVED THROUGH THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT URBAN DEVELOPMENT PROGRAM.

(51-10) MOVED SZOKO-COSTA to read Ordinance #1002 for the first time, by title only.

(52-10) MOVED COSTA-SZOKO to accept the first reading of Ordinance #1002.

(53-10) MOVED FIALLA-SZOKO to read Ordinance #11002 for the second time, by title only.

(54-10) MOVED SZOKO-COSTA to accept the second reading and adopt Ordinance #1002.

Motions 51-10 through 54-10 were adopted by the unanimous roll call vote of all present.

(55-10) MOVED FIALLA-SZOKO to authorize elected officials to attend the Turtle Creek Valley Council of Governments Annual Dinner on February 26, 2010 at Olympia Hall and to pay \$25.00 per Commissioner. The motion was adopted by a 3 to 1 vote with Mr. Costa voting “NO”.

(56-10) MOVED SZOKO-FIALLA to authorize the manager to contact Republic ITS to begin a study of Township street lighting and to present the study to the Board. The motion was adopted by unanimous roll call vote of all present.

(57-10) MOVED MARTINELLI-COSTA to authorize the Solicitor to appeal the reassessment of Lot/Block 542-J-150. The motion was adopted by a 3 to 1 vote with Mr. Szoko voting “NO”.

Commissioners' Comments:

Commissioner Szoko questioned the Solicitor relative to the Delinquent Tax Committee which was established at the last meeting; discussed a memorandum prepared by Mr. Hill relative to the maintenance of abandoned private property in the Township; questioned the storage of equipment at the Nissan vacant lot on Route 22; questioned the signage issues faced by Shop-N-Save and stated that a Finance Committee Meeting will be held on March 29, 2010 beginning at 5:30 P.M.

Commissioner Fialla thanked Mr. Hill for writing the memorandum relative to maintenance of abandoned private property and for his recommendations regarding demolition; thanked the Public Works Department for clearing the streets during the snow storm and thanked Carl Krory for his recognition of the efforts of the employees of the Public Works Department.

Commissioner Costa commented that he believes officials should be permitted to attend the COG dinner at no personal financial expense due to the amount of funding, equipment and support that the COG provides to the Township which decreases residents' tax burden; commented on Commissioner Szoko's comments relative to the Township expending funds to maintain abandoned private property and thanked the Public Works Department, Volunteer Fire Departments and the Police Department for their efforts in the community during the snow storm.

Commissioner Martinelli thanked the Public Works, Police and Fire Departments for their efforts during the snow storm and requested that Commissioners prepare for meetings prior to their attendance by asking any questions before-hand due to the Township working with Comcast to televise future meetings of the Board and the need to streamline those meetings so that they can be adequately televised in the air-time available. Commissioner Martinelli also read the following announcements: The Planning Commission will meet on February 17th beginning at 7:00 pm and will continue to review comments made by Allegheny County relative to the amendment to the Zoning Code for Larimer Avenue, Brown Avenue and Ridgecrest as well as continuing their review of the Township's sign ordinance. The Lions Park Study Committee will meet again on February 18th at 7:00 PM, to review the results of the survey recently sent out to Township residents. The Recreation Advisory Board will host a dance for children aged 11 to 15 on February 20th at the Community Center from 7:00 PM until 10:00 PM. Pre-registration is required. The next meeting of the Board of Commissioners is scheduled for February 22nd, beginning at 7:00 PM. The Zoning Hearing Board will meet on February 25th beginning at 7:00 PM to hear a request for a special exception filed by Mr. & Mrs. Farmer and an application for a variance filed by Shop-N-Save.

(58-10) MOVED COSTA-FIALLA to adjourn. The meeting was adjourned at 8:30 PM.
The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley
Secretary