

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JANUARY 10, 2005

The Regular Meeting was brought to order at 7:00 PM by Vice-President Frank Greco. A quorum was present as follows:

Mr. Greco	Mrs. Martinelli
Mr. Padula	Ms. Fialla

President Wilson was absent due to illness.

(5-01) MOVED PADULA-MARTINELLI to approve the minutes of the meeting of December 13, 2004. The motion was adopted by unanimous roll call vote of all present 1

CITIZENS' COMMENTS:

1. Ms. Jamie Rose of 46 Charnwood Drive: Requested that the Commissioners help her and the other residents of Charnwood with regard to the volume of the public address system being used by Pittsburgh East Nissan. Also asked for help with the lighting situation.

2. Mr. David Miller of 709 Negley Avenue: Asked the Commissioners to (continue) to address the water runoff from property located at 713 Negley and shared photographs of the icing condition that formed as a result of this runoff over the Christmas holiday.

(5-02) MOVED PADULA-MARTINELLI to waive the reading of reports. The motion was adopted by unanimous roll call vote of all present.

REPORTS:

Police Report for the month of December 2004:

Total police calls logged	260
Total criminal offenses reported	32
Criminal arrests/persons charged	14
Criminal offenses cleared	14
Traffic citations issued	15
Parking tags issued	6
Parking citations issued	1
Total monies collected during December	\$6,604.18

The Public Works Report can be found filed in the Manager's Office.

WTVFD #1 reported eight (8) fires, two (2) practices, two (2) special details and one (1) meeting with total man-hours of 223.

WTVFD #3 reported eleven (11) fires and twelve (12) work details and two (2) meetings with total man-hours of 260.

Building Permits issued One roof, three Signs and two Soffer permits, one in building #7 and one in building #1.

We have not yet received notification of the December 2004 deed transfer tax.

Tax Collector's Report for December 2004:

Balance collectable	\$ 43,473.76
Additions	2,297.50
Deductions (exonerations)	-1,099.92
Adjusted collectable	44,671.34
Less face collections for month	10,163.92

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Exonerations (refunds this month)	940.43
Balance collectable - end of month	34,507.42
Total refunds to date	26,032.38
Face amounts of collections	10,163.92
Plus: Penalties	759.28
Less: Discounts	48.06
Total cash collected	10,875.14

PAMS - Act 511 Tax Report for December

EARNED INCOME TAX:

Current Month	\$ 10,653.61	Previous Year	\$27,644.68	Difference
Current YTD	524,427.75	Previous YTD	539,666.96	(\$15,239.21)

OCCUPATION PRIVILEGE TAX:

Current Month	336.29	Previous Year	485.40	Difference
Current YTD	49,652.27	Previous YTD	41,040.46	\$8,611.81

MERCANTILE TAX:

Current Month	80.83	Previous Year	63.27	Difference
Current YTD	970,360.50	Previous YTD	874,480.26	\$95,880.24

BUSINESS PRIVILEGE TAX:

Current Month	2,909.50	Previous Year	-0-	Difference
Current YTD	152,728.14	Previous YTD	154,061.14	(\$1,333.00)

The Engineer's Report for December can be found filed in the Manager's Office.

(5-03) MOVED MARTINELLI-PADULA to approve payment of bills for December in the amount of \$403,974.47 . The motion was adopted by unanimous roll call vote of all present.

(5-04) MOVED MARTINELLI-PADULA to reappoint Commissioner Padula and Commissioner Fialla to the Eastern Area Regional Communications Center Committee. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 02-05

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPOINTING Mr. ROBERT TOMASIC AS AUDITOR FOR THE TOWNSHIP.

(5-05) MOVED FIALLA-MARTINELLI to adopt Resolution #2-2005 appointing Mr. Robert Tomasic as auditor for the Township for the year 2005. The motion was adopted by unanimous roll call vote of all present.

(5-06) MOVED MARTINELLI-FIALLA to reappoint Mr. Ralph Keller to the Zoning Hearing Board and to appoint Ms. Constance McKeever to the unexpired term of Mr. David Rainero. The motion was adopted by unanimous roll call vote of all present.

(5-07) MOVED MARTINELLI-FIALLA to reappoint Mr. Joseph Henry and appoint Mr. Gerry Meyer to the Civil Service Commission. The motion was adopted by unanimous roll call vote of all present.

(5-08) MOVED FIALLA-MARTINELLI to repappoint Ms. Angie Giallereto to the Vacancy Board. The motion was adopted by unanimous roll call vote of all present.

(5-09) MOVED PADULA-FIALLA to reappoint the following members to the Recreation Advisory Committee: Ms. Beth Humberston, Mr. John Morvay, Mrs. Susan Morvay, Ms. Patty Nowikowski, Mr. Richard Voeltzel, Mr. Frank Derzak and Mr. Richard Wise. The motion was adopted by unanimous roll call vote of all present.

(5-10) MOVED PADULA-MARTINELLI authorizing the manager to advertise for two vacancies on the Recreation Advisory Board and two vacancies on the Churchill Environmental Committee. The motion was adopted by unanimous roll call vote of all present.

(5-11) MOVED FIALLA-PADULA to ratify the action of the manager to bind insurance coverage with the Nova Agency for Workers' Compensation through Penn Prime for the year 2005 at a cost of \$64, 421.00, effective January 1, 2005. The motion was adopted by unanimous roll call vote of all present.

(5-12) MOVED FIALLA-MARTINELLI to ratify the action of the manager to bind insurance coverage with the Seubert Agency for property, inland marine, general liability, automobile, law enforcement and public officials liability through Selective Insurance for the year 2005 at a cost of \$64,154.00 effective January 1, 2005. The motion was adopted by unanimous roll call vote of all present.

(5-13) MOVED MARTINELLI-FIALLA to ratify the action of the manager to advise the Turtle Creek Valley Council of Governments that Wilkins Township will give up its' community wide allocation for CDBG funding year 31 in turn for a double allocation of community wide funding in CDBG funding year 32. The motion was adopted by unanimous roll call vote of all present.

(5-14) MOVED MARTINELLI-PADULA to authorize Senate Engineering to prepare bid specifications and advertise for bids for the Penhurst Drive, Harrison Road and Churchill Road paving projects. The motion was adopted by unanimous roll call vote of all present.

#### ORDINANCE NO. 968

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, COUNTY OF ALLEGHENY, COMMONWEALTH OF PENNSYLVANIA, ADOPTING A SCHEDULE OF ATTORNEY FEES IN CONNECTION WITH THE COLLECTION OF TAXES, TAX CLAIMS, TAX LIENS, MUNICIPAL CLAIMS AND MUNICIPAL LIENS PURSUANT TO ACT I OF 1996 AND ACT 20 OF 2003 AND ADOPTING A SCHEDULE OF CHARGES, EXPENSES AND FEES PURSUANT TO THE ACT OF MAY 16, 1923, AS AMENDED, 53 P.S. 7101, 7103, AND 7106, WHICH ORDINANCE REPEALS ANY OTHER ORDINANCES INCONSISTENT HERewith RELATING TO A SCHEDULE OF ATTORNEY FEES PURSUANT TO ACT 1 OF 1996.

(5-15) MOVED PADULA-FIALLA to accept the first reading of Ordinance No. 968 by title only and authorizing the second reading by title only. The motion was adopted by unanimous roll call vote of all present.

(5-16) MOVED PADULA-MARTINELLI to adopty Ordinance No. 968. The motion was adopted by unanimous roll call vote of all present.

#### RESOLUTION NO. 1-2005

A RESOLUTION OF THE TOWNSHIP OF WILKINS ("TAXING AUTHORITY"), COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING JORDAN TAX SERVICE, INC., IN CONNECTION WITH THE COLLECTION OF CERTAIN  
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REVENUES ON BEHALF OF TAXING AUTHORITY TO UTILIZE COUNSEL TO ACT IN THE NAME OF AND ON BEHALF OF TAXING AUTHORITY, TO COLLECT REASONABLE ATTORNEY FEES, CHARGES, EXPENSES, AND FEES, AND TO PURSUE THE ENFORCED COLLECTION OF TAXING AUTHORITY'S REVENUES PURSUANT TO AND WITH THE FULL BENEFIT OF ALL APPLICABLE LOCAL, STATE AND FEDERAL LAWS.

(5-17) MOVED PADULA-FIALLA to adopt Resolution No. 1-2005. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 3-2005

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE CHAIRMAN OF THE BOARD TOGETHER WITH THE MANAGER TO EXECUTE THE CONSENT FOR RIGHT OF ENTRY AGREEMENT ATTACHED HERETO FOR THE BENEFIT OF THE OWNER AND THE GENERAL PUBLIC; GRANTING THE GOVERNMENT A RIGHT OF ENTRY TO CONDUCT PROJECT ACTIVITY CONSISTING OF INSTALLING A MINE DRAINAGE PIPE AS A PART OF GOVERNMENT PROJECT NUMBER 04-08-479; RELEASING THE GOVERNMENT FROM ANY AND ALL LIABILITY FOR CLAIMS ARISING AS A RESULT OF SAID PROJECT ACTIVITY; HOLDING HARMLESS AND INDEMNIFYING THE GOVERNMENT FROM ANY AND ALL CLAIMS OR CONTROVERSIES ARISING FROM THE PERFORMANCE OF SAID PROJECT ACTIVITY; AND EXECUTING SUCH OTHER DOCUMENTS AND AGREEMENTS AS MAY BE NECESSARY OR REQUIRED TO PERMIT THE GOVERNMENT TO COMPLETE SAID PROJECT ACTIVITY.

(5-18) MOVED MARTINELLI-FIALLA to adopt Resolutuion No. 3-2005. The motion was adopted by unanimous roll call vote of all present.

(5-19) MOVED MARTINELLI-PADULA to authorize the manager to submit an application to the Local Government Academy for an intern to: 1.) Perform required tasks under the Records Management Grant; 2.) Aid the Township in the creation of a website. The motion was adopted by unanimous roll call vote of all present.

(5-20) MOVED PADULA-FIALLA to approve the Recreation Advisory Board Budget for the Tree Burning event scheduled for January 15, 2005, with the exception of the first line item, \$200.00 for a public address/microphone, the remaining budget of \$300.00 is hereby authorized. The motion was adopted by unanimous roll call vote of all present.

(5-21) MOVED MARTINELLI-FIALLA to authorize payment of expenses for those Commissioners who wish to attend the Allegheny County Boroughs Association dinner on February 12, 2005. The motion was adopted by a 3-1 vote with Commissioner Paul Padula voting NO.

(5-22) MOVED PADULA-FIALLA to approve the request of N. Leonard Hill to attend training offered by the Pennsylvania Construction Codes Academy entitled: "Understanding the 2003 International Fire Code" offered in Cranberry Township from March 2-4th at a cost of \$355.00. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Martinelli read correspondence addressed to the Wilkins Township Department of Public Works employees apologizing for her statements at the December 13th meeting, which were in good humor but were taken as insult by members of the Department. She indicated that she is very proud of the work and accomplishments of the department.

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Commissioner Padula asked Commissioner Martinelli to discuss the Woodland Hills School Board's meeting that was held this same evening and also the meeting that is scheduled for this Wednesday. Commissioner Martinelli indicated that tonight's meeting is for the purpose of public input on several plans that have been presented by the School Board for changes in school facilities and the Wolverina. Further, Wednesday's meeting is the voting meeting and asked all in attendance to go if they are able.

Commissioner Padula also asked Mr. Matta if the letter advising the Woodland Hills Emergency Medical Services that the Township would, upon their voluntary vacation, take over the Rescue #1 building had been sent and if so, could the Commissioners receive a copy of that correspondence. Also asked whether the Township was legally required to take any other actions in regard to the Rescue #1 building. Thanked Ms. Fialla for her donation to the Fire Departments and read correspondence from the District Justice, Susan Evashivik, pledging \$200.00 to each of the three Wilkins Township VFD's.

Commissioner Fialla thanked Commissioner Padula for thanking her for her donation and reminded Chief Guthrie that the Board previously authorized an internship program through the International School of Technologies for Criminal Justice for the police department. Thanked the police department for their cooperation in resolving a man power shortage over the Christmas holidays.

Commissioner Greco thanked Chief Guthrie for having Sergeant DeMarco escort the funeral procession for his mother.

(5-23) MOVED MARTINELLI-FIALLA to adjourn. The meeting was adjourned at 8:00 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley  
Secretary