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Mr. Paul Vargo's DPW Report for December 2008 is on file in the Managers' Office.

WTVFD #1 Reported the following for December 2008: Nineteen (19) Fires, man-hours 141.30, Eight (8) activities, man-hours 285.09.

WTVFD #4 Reported the following for October 2008: 17 Fires, man-hours 90.75, 3 Drills, man-hours 31.5, 3 Public Services, man-hours 30, 4 Work Details, man-hours 16 and 3 Meetings, man-hours 51.5. Total Man Hours for October 2008: 219.75..

WTVFD #4 Reported the following for November 2008: 15 Fires, man-hours 57.25, 2 Fire Schools, man-hours 22.5, 2 Work Details, man-hours 6.5 and 2 Meetings, man-hours 29.. Total Man-Hours for November 2008: 115.25.

The WHEMS Report for December is on file with the above VFD Reports.

Building Permits issued during December 2008: #2570CS P/CE LL Bldg. 3, Suite 610 - Interior Alteration – cost \$15,900. #2572CS P/CE LL Bldg 3, Suite 402 – Interior Alteration \$30,000. Also a Plan Review for 2572 CS – cost \$525.00.

The Township received \$6,748.33 in real estate transfer taxes during the month of December representing deed transfers which were recorded by the County in November. Total year-to-date collections were: \$50,842.52, or 99.69% of budget. At the close of 2008 transfer tax collections were \$157.48 less than budget.

Tax Collectors Report for December 2008:

Balance Collectable – beginning of month		\$66,286.04
Adjusted Collectable		66,286.04
Less Face Collections for month		10,373.75
Balance Collectable – end of month		55,912.29
Total refunds to date		5,691.34
NSF adjustments – to date		962.63
Face amount of collections		10,373.75
Plus penalties		1,037.38
Total Cash Collected		\$11,411.13

PA Municipal Services – Act 511 Tax Report for December 2008:

Earned Income Tax:

Current Month	\$ 48,393.00	Previous Year	\$26,501.29	Difference
Current YTD	600,021.41	Previous YTD	590,392.28	\$9,629.13

Local Service Tax:

Current Month	25,741.82	Previous Year	3,925.00	Difference
Current YTD	172,066.46	Previous YTD	304,735.21	(\$132,668.75)

Mercantile Tax:

Current Month	805.14	Previous Year	-0-	Difference
Current YTD	340,459.63	Previous YTD	1,278,222.09	(\$937,762.46)

Business Privilege Tax:

Current Month	12,957.05	Previous Year	2,941.82	Difference
Current YTD	218,018.52	Previous YTD	185,089.66	\$32,928.86

The Recreation Advisory Board "Budget & Expenses Report" for the year 2008 is on file in the Managers' Office.

The Senate Engineering Report for December 2008 is on file in the Managers' office

- (2-09) MOVED SZOKO-PADULA to approve the Schedule of Bills in the amount of \$324,195.78 as presented. The motion was adopted by unanimous roll call vote.
- (3-09) MOVED PADULA-COSTA to reappoint Mrs. Angie Gialloredo to the Wilkins Township Vacancy Board for a term of one year. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".
- (4-09) MOVED PADULA-COSTA to reappoint Erik Lawson and Paul Rochini to the Wilkins Township Industrial Development Authority for a term of five years. The motion was adopted by unanimous roll call vote.
- (5-09) MOVED FIALLA-COSTA to reappoint Rawley Krasik and Constance McKeever to the Wilkins Township Zoning Hearing Board for a term of three years. The motion was adopted by unanimous roll call vote.
- (6-09) MOVED PADULA-COSTA to reappoint Richard DeRiso and Thomas Cenna to the Wilkins Township Planning Commission for a term of five years. The motion was adopted by unanimous roll call vote.
- (7-09) MOVED FIALLA-COSTA to reappoint Alyce Katsur, Richard Voeltzel, Joy Voeltzel, Beth Humbertson, Elizabeth Kostandinu, Sylvia Martinelli, Patty & William Stewart and Margo Epstein to the Wilkins Township Recreation Advisory Board for a term of two years. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".
- (8-09) MOVED PADULA-COSTA to appoint Rebecca Bradley as the representative to the Monroeville Area Chamber of Commerce. The motion was adopted by unanimous roll call vote.
- (9-09) MOVED COSTA-PADULA to assign a "floating member" as alternate to the Monroeville Area Chamber of Commerce, with first preference going to Commissioner Szoko. The motion was adopted by unanimous roll call vote.
- (10-09) MOVED PADULA-COSTA to read Resolution No., 1-09 appointing Robert J. Tomasic as Auditor for the Township for 2009.

RESOLUTION NO. 1-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPOINTING ROBERT J. TOMASIC AS AUDITOR FOR THE TOWNSHIP

- (11-09) MOVED PADULA-COSTA to adopt Resolution No. 10-09.

Motions 10-09 and 11-09 were adopted by unanimous roll call vote.

- (12-09) MOVED COSTA-FIALLA to read Resolution No. 2-09 by title only.

RESOLUTION NO. 2-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.

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(13-09) MOVED COSTA-FIALLA to adopt Resolution No. 2-2009.

Motions 12-09 and 13-09 were adopted by unanimous roll call vote.

(14-09) MOVED PADULA-COSTA to read Resolution No. 3-2009 by title only.

RESOLUTION NO. 3-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NUMBER 11-2006, AS AMENDED BY RESOLUTION NUMBERS 01-2007, 09-2007 AND 12-2008 KNOWN AS THE SCHEDULE OF FEES, ARTICLE II, SECTION B TO ADD A FEE FOR BANNER SIGN PERMITS.

(15-09) MOVED PADULA-COSTA to adopt Resolution No. 3-2009.

Motions 14-09 and 15-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 992

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING AN OPEN RECORDS POLICY FOR THE TOWNSHIP OF WILKINS PURSUANT TO ACT 3 OF 2008. THE PENNSYLVANIA RIGHT-TO-KNOW LAW, AS AMENDED

(16-09) MOVED FIALLA-COSTA to read Ordinance #992 for the first time, by title only.

(17-09) MOVED FIALLA-PADULA to read Ordinance #992 for the second time by title only.

(18-09) MOVED PADULA-FIALLA to adopt Ordinance #992.

Motions 16-09, 17-09 and 18-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 993

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 156, TAXATION ARTICLE III, LOCAL SERVICES TAX; ARTICLE IV, BUSINESS PRIVILEGE TAX AND ARTICLE V, MERCANTILE LICENSE TO PROVIDE FOR THE IMPOSITION OF ATTORNEY'S FEES ON ALL DEBTS, CLAIMS, TAXES, ASSESSMENTS OR MUNICIPAL CHARGES OF ANY NATURE, PROVIDING THAT SUCH EXPENSES MAY BE ASSESSED AND ADDED TO ALL MUNICIPAL CLAIMS AND CHARGES; PROVIDING A MECHANISM TO DETERMINE LEGAL FEES, COSTS AND EXPENSES.

(19-09) MOVED FIALLA-PADULA to read Ordinance #993 for the first time, by title only.

(20-09) MOVED FIALLA-COSTA to read Ordinance #993 for the second time, by title only.

(21-09) MOVED COSTA-PADULA to adopt Ordinance #993.

Motions 19-09, 20-09 and 21-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 994

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 156, ARTICLE IV, BUSINESS PRIVILEGE TAX AND ARTICLE V, MERCANTILE LICENSE TAX, PROVIDING FOR THE GENERAL REVENUE BY IMPOSING A MERCANTILE TAX AND BUSINESS PRIVILEGE TAX ON PERSONS WHO ENGAGE IN CERTAIN OCCUPATIONS AND BUSINESS THEREIN; PROVIDING FOR ITS LEVY AND COLLECTION, PROVIDING FOR THE ISSUANCE OF BUSINESS LICENSES; AND CONFERRING AND IMPOSING POWERS AND DUTIES ON THE TAX COLLECTOR FOR THE TOWNSHIP OF WILKINS; AND IMPOSING INTEREST AND PENALTIES FOR VIOLATIONS THEREOF.

(22-09) MOVED COSTA-FIALLA to read Ordinance #994 for the first time, by title only.

(23-09) MOVED COSTA-FIALLA to accept the first reading of Ordinance #994.

(24-09) MOVED PADULA-FIALLA to read Ordinance #994 for the second time, by title only

(25-09) MOVED PADULA-FIALLA to adopt Ordinance #994.

Motions 22-09, 23-09, 24-09 and 25-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 995

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING THE TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 156-32, RETURNS, ESTABLISHING A POLICY THAT EMPLOYERS WITH FIFTY (50) EMPLOYEES OR MORE SHALL BE REQUIRED TO ELECTRONICALLY FILE LOCAL PAYROLL WITHHOLDING TAXES.

(26-09) MOVED FIALLA-COSTA to read Ordinance 995 for the first time, by title only.

(27-09) MOVED PADULA-COSTA to read Ordinance 995 for the second time, by title only.

(28-09) MOVED PADULA-FIALLA to adopt Ordinance 995.

Motions 26-09, 27-09 and 28-09 were adopted by unanimous roll call vote.

ORDINANCE NO. 996

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE MUNICIPALITY OF MONROEVILLE TO PROVIDE FOR THE COLLECTION OF MERCANTILE TAXES, BUSINESS PRIVILEGE TAXES AND LOCAL SERVICES TAXES.

(29-09) MOVED PADULA-COSTA to read Ordinance 996 for the first time, by title only.

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- (30-09) MOVED PADULA-COSTA to accept the first reading of Ordinance 996.
- (31-09) MOVED PADULA-COSTA to read Ordinance 996 for the second time, by title only.
- (32-09) MOVED COSTA-SZOKO to adopt Ordinance 996.

Motions 29-09, 30-09, 31-09 and 32-09 were adopted by unanimous roll call vote.

- (33-09) MOVED PADULA-COSTA to authorize the Wilkins Township Century Club to hold the second “Clean Up Wilkins” event on April 25<sup>th</sup> and authorizing payment of overtime for two public works employees, if there are no volunteers. The motion was adopted by unanimous roll call vote.
- (34-09) MOVED COSTA-SZOKO to approve the request of Thomas Graney, GCCA for an additional \$700.00 for the addition of the Ridgecrest area to the original scope of work on zoning changes with the Planning Commission. The motion was adopted by unanimous roll call vote.
- (35-09) MOVED FIALLA-SZOKO to authorize the request of the employees to institute an automatic paycheck deposit through A.D.P. , contingent upon employees paying \$1.00 per paycheck for the service. The motion was adopted by unanimous roll call vote.
- (36-09) MOVED FIALLA-SZOKO to approve the request of the Century Club to hold their annual spaghetti dinner at the Municipal Building on Sunday, March 22, 2009. The motion was adopted by unanimous roll call vote.
- (37-09) MOVED COSTA-FIALLA to approve the request of George Porado, exonerating him from the collection of 2008 Township of Wilkins Real Estate Taxes in the amount of \$61,603.63, which have been turned over to Jordan Tax Service for collection. The motion was adopted by unanimous roll call vote.
- (38-09) MOVED PADULA-COSTA to authorize John Rushford, Solicitor to represent the Board of Commissioners in the court-ordered mediation between the Township and Keith Guthrie. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting “NO”.

Commissioners’ Comments:

Commissioner Szoko questioned the activities of Vo-Collect and the former Showcase property; discussed the recent investigation conducted by the police department regarding vehicle fuel; stated that his three goals for 2009 are to see the Showcase project complete by the end of 2009, increase the businesses at Penn Center by decreasing business taxes by 50% for new businesses and finalizing the Greensburg Pike Overlay district.

Commissioner Padula congratulated Mrs. Fecko on her awards; reminded everyone that VFC #4 will hold an open house on January 17<sup>th</sup> beginning at 7:00 PM to show off their new truck; and requested an update from Mr. Hill on the demolition of the former Eastmont School.

Commissioner Fialla thanked everyone for coming; congratulated the Recreation Advisory Board members on their reappointment; opined that the Recreation Board should start fund raising for the 2009 Summer Festival early, due to the economy; commented upon Mrs. Lazarus’ statements in Citizens’ Comments; and stated that in the New Year, she believes we need to be more transparent, focus on working together, and considering and respecting all differing opinions.

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Commissioner Costa thanked everyone for coming to the meeting; congratulated Mrs. Fecko on her awards and stated that it could not have happened to a better person; and thanked the Road Department for their excellent work in keeping the Township's roads clear of snow and ice.

Commissioner Wilson congratulated Mr. Hill on continuing to do an outstanding job; stated that what was transparent at tonight's meeting was Ms. Lazarus Personal agenda; commented that residents, unlike what Ms. Fialla may believe, are not afraid to come to meetings or to discuss issues with Board members; thanked everyone for coming to the meeting.

(39-09) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 9:25 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley  
Secretary