

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, January 14, 2013

The Regular Meeting of Monday, January 14, 2013 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Boyd Mr. Costa Mr. Wilson

Following the Pledge of Allegiance, Mrs. Martinelli requested a moment of silence to honor Trudy Kuenzi, a former employee and lifelong resident of Wilkins Township who recently passed away.

Following the moment of silence, Mrs. Martinelli announced that the Board of Commissioners met in Executive Session prior to the regular meeting to discuss three items of personnel. No further action on these items will be taken this evening.

(1-13) MOVED COSTA-BOYD to approve the minutes of the Regular Meeting of Monday, December 10, 2012 as presented. The motion was adopted by unanimous roll call vote.

Communications:

Sally Bogie, Executive Director of C.C. Mellor Memorial Library thanked the Board of Commissioners for their donation of \$2,000.

Valeria Delle Donne, a resident of the Brentmoor Apartments, expressed the gratitude of the residents of the Apartments to the Volunteer Fire Departments for their response to the fire at the Brentmoor Apartments.

Karen Block, Principal at Wilkins thanked the Police and Fire Departments for their response to a bomb threat at Wilkins Primary School and for their professionalism in that response.

Mark Trojanowski of 955 Elizabeth Street requested that the Board consider granting him a waiver on the \$1 million in supplemental insurance coverage for the rental of the Community Center. His company will only provide \$500,000.

(2-13) MOVED WILSON-COSTA granting Mr. Trojanowski a waiver of the \$1 million supplemental insurance requirement for the rental of the Community Center (with alcohol) and accepting Mr. Trojanowski's offer of supplemental insurance in the amount of \$500,000. The motion was adopted by unanimous roll call vote.

Following the reading of Correspondence, Mrs. Linda Porado approached the Board and honored and congratulated Commissioner Criner on behalf of the Century Club for her completion of her degree at Pitt University.

Citizens' Comments:

Mr. Steve Friedman of 1481 Laurel Drive voiced his opposition to Walmart and asked whether the Township performed a financial analysis of the impact that Walmart will have.

Mr. Michael Madden of 411 Kingston Drive voiced his opposition to Walmart because it will increase the traffic on Kingston Drive and destroy property values. Mr. Madden also questioned whether Walmart could achieve the required number of parking spaces.

Mrs. Thelma Landay of 1444 Laurel Drive stated that she has been sitting at Shop-N-Save getting petitions signed. Everyone that she speaks with hates the thought of Walmart. Mrs. Landay believes that this wonderful community will become a hellhole if Walmart is permitted to locate at Penn Center.

Mrs. Gloria McNavish of 125 Queenston Drive stated that she knows that the employees who work the 11:00 PM – 7:00 AM shift at the North Versailles Walmart get a fifty-cent per hour increase in pay called "hazard pay;" and asked why her son was told to take down a sign at his residence about Walmart's meetings with the Town.

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Mr. Richard Daily of 113 Frazier Drive questioned why the North Versailles Walmart is going to close and relocate fifteen minutes away and questioned what other streets are included in the traffic study.

Mrs. Marlene Rosswog of 324 Dunbar Drive stated that there is crime and looting associated with Walmart and the Township will have to hire extra police officers if Walmart comes to Wilkins and questioned why Wilkins needs a Walmart.

Mrs. Debbie Friedman of 1481 Laurel Drive stated that she believes that it is absolutely vital that the Township find out whether or not the North Versailles Walmart will be closed when the Wilkins Walmart opens. She also commented that Walmart is the number one retailer of guns and she does not want to live in a community that sells guns. She questioned whether or not the Board had looked at any other stores that could go in the Sears space and also questioned whether or not it was possible to limit the selection of alternate businesses to those that do not include grocery sales and/or whether or not the hours of operation of the Walmart could be restricted to coincide with the Shop-N-Save.

REPORTS:

All reports were read. Solicitor: No Report; Recreation: No Report.

Mr. Hill stated that VFC #1 hosted a webinar offered by PEMA on Emergency Management. Representatives from all 3 fire companies as well as Chief Krancic, Mr. Bruener, Mrs. Bradley and Mr. Hill attended the training. Mr. Hill is currently scheduling a meeting to update the Notification and Response Manual (NARM). The training was very beneficial.

The Engineers Report is on file in the Manager's Office

Police Report for December 2012:

	<u>2011</u>	<u>2012</u>
Total Police Calls Logged	231	214
Total Criminal Offenses Reported	22	35
Criminal Arrests/Persons Charged	14	13
Criminal Offenses Cleared	10	11
Traffic Citations Issued	15	8
Parking Tags Issued	1	3
Parking Citations Issued	0	0
Buckle Up Detail Traffic Citations Issued	0	21
Monies collected during December	\$10,292.10	\$4,373.50

Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #1 reported the following for December 2012: 17 Fire Calls, Man-Hours 130; 2 Practices, Man-Hours 63; 1 Special, Man-Hours 9; 1 Meeting, Man-Hours 48; Total Man-Hours 250.

WTVFD #3 reported the following for December 2012: 21 Fire Calls, Man-Hours 73.07; 8 Activities, Man-Hours 149.75; Total Man-Hours 222.82.

WTVFD #4 reported the following for December 2012: 11 Fire Calls, Man-Hours 82.25; 3 Work Details, Man-Hours 3.25; 2 Meetings, Man-Hours 24.5; Total Man-Hours 110.

Building Permits Issued for December 2012: #2779-400 Penn Ctr Blvd, Interior Alteration \$414; Site Plan Review \$525; #2780-112 Grandview, Demolition \$48.20.

Deed Transfer Tax: The Township received \$4,534.51 in deed transfer tax in the month of December, representing transfer tax collected by Allegheny County in the month of November.

George Porado's Tax Collector's Report for December:

Balance Collectable – beginning of the month	\$90,863.99
Additions	\$13,568.05
Exonerations – Total Adjustments	\$-394.19
Net Collectable	\$104,037.85
Face Collections	\$-21,257.06
Balance Collectable – End of the month	\$82,780.79
Face amount of collections	\$21,257.06
Plus Penalties	\$2,125.71
Less Discounts	\$0.00
Total Cash Collected	\$23,382.77

Act 511 for December 2012:

<u>Earned Income Taxes:</u>			Difference
Current Month	\$78,060.56	Previous Year	\$12,005.54
Current YTD	\$821,997.15	Previous YTD	\$610,954.94
			\$211,042.21

2012 Budget-\$459,000

<u>Local Service Tax:</u>			Difference
Current Month	\$21,116.78	Previous Year	\$28,040.98
Current YTD	\$140,828.46	Previous YTD	\$149,978.55
			(\$9,150.09)

2012 Budget-\$145,000

<u>Business Tax (Mercantile & Business Privilege):</u>			Difference
Current Month	\$1,341.51	Previous Year	\$14,085.20
Current YTD	\$588,085.72	Previous YTD	\$601,700.56
			(\$13,614.84)

2012 Budget-\$590,000

(3-13) MOVED CRINER-WILSON to approve the payment of the schedule of bills in the amount of \$417,034.00.

(4-13) MOVED COSTA-WILSON to accept the request of the Tax Collector to be exonerated from the collection of 2012 Real Estate Tax.

(5-13) MOVED WILSON-COSTA to appoint Mr. David Shook to the position of Civil Service Board member for a term of six years.

(6-13) MOVED WILSON-COSTA to appoint Mr. Charles Weisberg to the position of Industrial Development Authority Board member for a term of five years.

(7-13) MOVED CRINER-COSTA to appoint Mrs. Sharon Vrontos to the position of Planning Commission Board member for a term of five years.

(8-13) MOVED COSTA-WILSON to appoint Mrs. Angie Gialloreto to the position of Vacancy Board member for a term of one year.

(9-13) MOVED WILSON-CRINER to appoint Mrs. Linda Porado and Mrs. Madonna DeOrio to the Zoning Hearing Board for a term of three years.

Motions 3-13 to 9-13 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 1-2013

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA,
APPOINTING ROBERT J. TOMASIC AS AUDITOR FOR THE TOWNSHIP**

(10-13) MOVED COSTA-WILSON to adopt Resolution #1-2013. The motion was adopted by unanimous roll call vote.

(11-13) MOVED WILSON-COSTA to ratify the action of the Manager to bind insurance coverage for the period January 1, 2013 through December 31, 2013 as follows: Workers Compensation: State Workers Insurance Fund: Township Employees: \$121,230.00; Volunteer Fire Companies: \$16,654.75; Package Policies: Scottsdale/Darwin: Police Professional: \$8,156.00; Public Officials Liability: \$8,430.00; Property & Inland Marine: \$6,474.00; General Liability: \$8,009.00; Pesticide/Herbicide (included); Automobile – Township: \$12,773.00; Umbrella Policy: \$6,987.00 and Automobile, Volunteer Fire Fighters: \$12,107.00. Grand Total: \$200,820.75.

(12-13) MOVED COSTA-BOYD to authorize the services of Babb, Inc., for 5% of the Workers Compensation premium as outlined in the proposal to aid in the lowering of workers compensation costs.

(13-13) MOVED WILSON-COSTA to authorize the Turtle Creek Valley Council of Governments to administer a joint civil service test for police officers on behalf of Wilkins Township and in conjunction with the Township of North Versailles and the Borough of Pitcairn.

Motions 11-13 to 13-13 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 2-2013

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA,
DESIGNATING MONEY IN THE TOWNSHIP'S GENERAL FUND TOWARD THE PURCHASE OF A
FIRE TRUCK FOR VOLUNTEER FIRE DEPARTMENT #4**

(14-13) MOVED COSTA-WILSON to adopt Resolution #2-2013. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 3-2013

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING
THE EXECUTION OF AN ESCROW AGREEMENT BETWEEN THE TOWNSHIP OF WILKINS AND BELLAGIO
REAL ESTATE, LLC**

(15-13) MOVED COSTA-CRINER to adopt Resolution #3-2013. The motion was adopted by unanimous roll call vote.

(16-13) MOVED WILSON to authorize any elected official who chooses to attend the Allegheny Municipal League Conference the opportunity to do so, but to only attend either the Spring session or the Fall session, not both. Motion dies for lack of second.

(17-13) MOVED BOYD-CRINER to authorize Mrs. Martinelli and one additional elected official to attend the Spring Conference of the Allegheny League of Municipalities to be held from April 4th through April 7th at a cost of (Plan A) \$658.00 per person.

(18-13) MOVED BOYD-COSTA to authorize the Solicitor to review the proposal of the gifting of the property 239 Cline Street to the Township of Wilkins by an heir-in-law.

Motions 17-13 to 18-13 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

There were no comments.

(19-13) MOVED WILSON-COSTA to adjourn. The meeting adjourned at 8:46 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary