

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, JULY 11, 2016

The Regular Meeting of Monday, July 11, 2016 was brought to order at 7:05 PM by Vice-President Joseph D. Costa. A quorum was present as follows:

Ms. Criner Mr. Costa Mr. Wells Mr. Boyd
Mrs. Martinelli was absent

(174-16) MOVED BOYD-CRINER to approve the minutes of the Regular Meeting of Monday, June 20, 2016 as presented. The motion was adopted by unanimous roll call vote of all those present.

Communications:

The Township Commissioners received a thank you note from Meals for Friends for making a donation in memory of Phillip Dodge.

Bradley Heigel, P.E., Chief Engineer for the Pa Turnpike Commission submitted correspondence advising the Board of the schedule of Public Officials' Briefings to be held on the proposed extension of the Mon-Fayette Expressway; also advising of the public hearing schedule to seek feedback on the project modifications to the 2004 Selected Alternative for the environmental reevaluation.

Mr. Roland Saunders, Treasurer for the Woodland Hills Youth Football and Cheer Association (WHYFCA) submitted an email requesting that the Board of Commissioners reconsider permitting WHYFCA to use Linhart Park in addition to Lions Park for football and cheer practice. By splitting the children, neither park will be unusable by other residents and visitors of the area. Ms. Jacinta Duitriulle also submitted an email advising that the kickball team would share the park with the football / cheer teams.

(175-16) MOVED BOYD-WELLS to approve the request for reconsideration submitted by the WHYFCA; permitting the use of Linhart Park from Tuesday through Thursday only from 6:00 PM until 8:00 PM. The motion was adopted by unanimous roll call vote of all those present.

Dominic D'Andrea of the Southwestern Pennsylvania Commission submitted an email advising that the Township will no longer be considered for a Sync-Up grant because PennDOT will be extending the traffic synchronization project that it began on Route 22 in Murrysville. Township traffic signals as well as one light in Churchill will be upgraded and synchronized by PennDOT at no cost to the Township. The current expectation is to let the project in the Spring of 2017.

Mr. Eric Enfield of Forest Hills (owner of 3941 and 3942 Dowling Avenue) submitted an email requesting that the Board consider either a partial refund or a free use of the Community Center due to the fact that there was no water at an event that he held at the Community Center on the fourth of July (due to a water main break).

Citizens' Comments:

Mr. Chris Edmonds of the Woodland Hills Youth Football and Cheer Association addressed the Board relative to his request for Linhart Park.

Mr. Russell Hall of 114 Quarry Street questioned when 122 Quarry Street would be demolished.

Mr. Wayne Keenan of 104 Quarry Street complained about the condition of walked-away from 102 Quarry Street and requested that the Board take action to find the owner and have the property maintained and/or that the Township maintain the property.

Executive Session / Additional Agenda Item Announcement:

Prior to ending Public Comment, Ms. Bradley announced that the Board of Commissioners met in Executive Session prior to the meeting for the purpose of discussing a personnel issue. As a result of that discussion, a new item will be added under New Business #7 as follows "Motion authorizing the Solicitor to file an appeal to the Commonwealth Court in the Sherman matter."

REPORTS:

(176-16) MOVED CRINER-BOYD to waive the reading of reports. The motion was adopted by unanimous roll call vote of all those present.

The Engineers Report is on file in the Manager's Office

Police Report for June 2016:

	<u>2015</u>	<u>2016</u>
Total Police Calls Logged	238	290
Total Criminal Offenses Reported	34	41
Criminal Arrests/Persons Charged	11	11
Criminal Offenses Cleared	9	9
Traffic Details		351
Traffic Citations Issued	13	12
Parking Tags Issued	8	3
Parking Citations Issued	0	0
Monies collected during January	\$ 2,463.31	\$ 5,032.52

In addition to the monthly report, Chief Krancic reported the following:

Simple Assault-Dorothy Street Apartments. Actor arrested & Charges Filed. Simple Assault-Lilly Lane. Actor arrested & Charges Filed. Retail Theft-Dollar General. Actor Cited & Released. Drugs-Shop N Save. Actors Arrested & Charges Filed. Public Intoxication-Sunset Drive. Actor Cited & Released. 15 Motor Vehicle Accidents, 4 Drug Violations, 2 Retail Thefts, 1 Public Intoxication, 3 Simple Assaults, 1 False ID, 1 Criminal Mischief, 2 Township Ordinance, 1 Warrant.

Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #3 reported the following for June 2016: 14 Fire Calls, Man-Hours 77.02; Training, Man-Hours 22; 7 Activities, Man-Hours 79.39; Total Man-Hours 174.41.

WTVFD #4 reported the following for June 2016: 13 Fire Calls, Man-Hours 40.25; 12 Work Details, Man-Hours 126; 2 Drills, Man-Hours 9.75; 1 Meeting, Man-Hours 3; Total Man-Hours 179.

Building Permits Issued for June 2016:

#2938-73 Ridgecrest, Deck & Electric to Pool \$158; #2939-1022 Elizabeth, Roof over Patio \$79; #2941-3571 Ridgewood, Deck \$79; #2942-114 Wallace, Replace Stairs \$79; #2943-Not Yet Picked Up; #2944-333 Penn Ctr Blvd, Commercial Alt \$977.30; HVAC \$1,634; Site Plan \$1,120.21.

Deed Transfer Tax:

The Township received \$4,683.56 in deed transfer tax in the month of June 2016, representing transfer tax collected by Allegheny County in the month of May 2016.

George Porado's Tax Collector's Report for June 2016:

Balance Collectable – beginning of the month	\$242,676.41
Assessments	\$0.00
Additions	\$1,041.75
Exonerations	\$0.00
Net Adjustments	\$1,041.75
Net Collectable	\$243,718.16
Face Collections	\$-106,108.34
Balance Collectable – End of the month	\$137,609.82
Face Exonerations	\$0.00
Actual Face Due Balance	\$137,609.82
Face amount of collections	\$106,108.34
Plus Penalties	\$0.00

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Less Discounts				\$-0.19
Other (under/over)				\$-98.64
Total Cash Collected				\$106,206.79
Less Face Exonerations				\$0.00
Less Overpayment Refunds				\$-98.47
Net Collections				\$106,108.32
Exoneration Refund Amount				\$0.00
Refunded Overpayments				\$98.47

Act 511 for June 2016:

Earned Income Taxes: Difference

Current Month	\$84,802.28	Previous Year	\$85,487.79	
Current YTD	\$418,183.34	Previous YTD	\$411,188.72	\$6,994.62

2016 Budget-\$820,000

Local Service Tax: Difference

Current Month	\$33,585.92	Previous Year	\$60,007.51	
Current YTD	\$86,402.17	Previous YTD	\$125,220.20	(\$38,818.03)

2016 Budget-\$140,000

Mercantile Tax: Difference

Current Month	\$9,390.43	Previous Year	\$27,363.69	
Current YTD	\$334,430.94	Previous YTD	\$289,841.19	\$44,589.75

2016 Budget - \$275,000

Business Privilege Tax: Difference

Current Month	\$25,406.76	Previous Year	\$64,070.55	
Current YTD	\$186,957.96	Previous YTD	\$282,989.64	(\$96,031.68)

2016 Budget - \$230,000

The Solicitors Report is on file in the Manager's Office.

(177-16) MOVED CRINER-WELLS to approve the payment of the schedule of bills in the amount of \$271,440.07. The motion was adopted by unanimous roll call vote.

Old Business:

None.

New Business:

RESOLUTION NUMBER 14-2016

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 14-2009 AND THE MUNICIPAL RECORD MANUAL APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON DECEMBER 16, 2008

(178-16) MOVED BOYD-WELLS to adopt Resolution #14-2016. The motion was adopted by unanimous roll call vote of all those present.

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(179-16) MOVED BOYD-CRINER authorizing the submittal of a letter of intent to ALCOSAN for the GROW Grant Program, seeking reimbursement for costs associated with the Highland Avenue Sanitary and Storm Sewer Separation project.

(180-16) MOVED BOYD-WELLS accepting the recommendation of the Engineer to approve the Dowling Avenue Final Change Order and Pay Request to W.A. Petrakis in the amount of \$20,490.48.

(181-16) MOVED CRINER-BOYD approving the recommendation from the Recreation Advisory Committee to enter into a contract with Ridgemont High for their performance on July 23, 2016 at a cost of \$1,000.00.

(182-16) MOVED BOYD-CRINER authorizing two Commissioners to attend the Allegheny County and Western Pennsylvania Association of Township Commissioners 44th Annual Joint Fall Conference of Townships, Boroughs and Authorities to be held from September 15th through September 18th.

(183-16) MOVED BOYD-CRINER approving the request of the Manager to 'attend' the Summer/Fall Series of Penn State Land Use Webinars at a cost of \$40.00.

(184-16) MOVED BOYD-CRINER to enter into an agreement with JA Rutter Company for the disposal of yard waste on a temporary trial basis.

(185-16) MOVED CRINER-BOYD authorizing the Solicitor to file an appeal to the Commonwealth Court in the Sherman matter.

Motions 179-16 TO 185-16 inclusive were adopted by unanimous roll call vote by all those present.

Commissioners' Comments:

Mrs. Bradley read a statement prepared by Mrs. Martinelli who was unable to attend the meeting as follows: *"Since I can't be with you tonight, I wrote this to express my appreciation to many people who helped out through the 5K and the first summer event. First, I must thank the members of the Recreation Advisory Board for their work on the race. Special thanks to Joy Voeltzel for holding it all together. Thank you to Frank Rizza for coordinating with Runners High and for the t-shirts. Thanks to the three fire departments for their assistance. Special thanks to the Public Works Department and Ed Bruener for the hard work. Thanks to the Chief and his officers for keeping everyone safe. Special thanks to the Penhurst Civic Association and Bob Wingrove who manned the water station. We also have a loyal handful of volunteers who come to assist every year. Thank you. The first summer event was a great success with our younger residents. The children loved the Touch a Truck and were thrilled with their new helmets and the bicycle course. Thanks to Ed and Ed for handling this so well. Thanks to those of you who have been helping out with the Farmers Market. We have a loyal farmer with excellent produce. We are having trouble keeping other vendors. We are working on more publicity and obtaining other vendors. Any help anyone can render would be greatly appreciated. I certainly would appreciate any help. Rich Voeltzel has been there each week to collect the fees and lend a hand. Thank you Rich. We are working very hard to make our township a wonderful place to live. We can't do it alone. We need everyone's support. Sincerely, Sylvia."*

Ms. Criner stated that she and Mr. Wells attended three sessions of a Community Garden class offered by Grow Pittsburgh. They learned that one of the most important aspects of starting a Community Garden is a good volunteer base. Township residents will be key to the success of a community garden. Many other resources are necessary as well. Ms. Criner and Mr. Wells also had an opportunity to visit two Community Gardens in the area to see how they operate.

Mr. Wells stated that on the Fourth of July he was proud to participate in the Monroeville Parade with Mrs. Martinelli and Mr. Costa. Volunteer Fire Company #1 also was in the parade and Mr. Wells asked that a letter of thanks be sent to the department for their attendance.

Mr. Costa requested that the Township send a thank you letter to Mr. Wells acquaintance, Mr. Bill Casey, who provided and drove a 1973 Rolls Royce for the Commissioners to ride in during the 4th of July parade.

(186-16) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 8:03 PM. The motion was adopted by unanimous roll call vote of all those present.

Respectfully submitted,

Rebecca Bradley
Secretary