

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JULY 12, 2010

The Regular Meeting of Monday, July 12, 2010 was brought to order at 7:00 PM by President Mrs. Martinelli. A quorum was present as follows:

Mrs. Martinelli		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(186-10) MOVED COSTA-FIALLA to approve the minutes of the Public Hearing of Monday, June 14, 2010 as presented. The motion was adopted by unanimous roll call vote.

(187-10) MOVED PADULA-COSTA to approve the minutes of the Regular Meeting of Monday, June 14, 2010 with one change under Commissioner Szoko's comments – eliminate the words "in Executive Session". The motion was adopted by a four to one vote with Mr. Szoko voting "NO".

Communications:

A petition signed by twenty-nine residents of the community was presented. The petition requests that the Board of Commissioners adopt a resolution authorizing the rental of the Community Center.

Cheryl A. Lees, Loss Control Manager for Penn Prime Insurance Trust submitted correspondence relative to the minimum member standards that must be met by the Township in order to qualify for the best pricing, safety committee discount, grants and Peak Performer Award beginning in 2012.

(188-10) MOVED PADULA-COSTA to authorize the Manager to reestablish a Safety Committee. The motion was adopted by unanimous roll call vote.

Correspondence was submitted by Mark M. Kleman, of the Pennsylvania Department of Environmental Protection, Bureau of Abandoned Mine Reclamation, Design Division, relative to acid mine drainage which is occurring on property owned by Gary and Debbie Weber at 614 Highland Avenue. DEP initially requested permission to discharge mine drainage into the Township's stormwater system. However, the Township has a combined sanitary and stormwater system in that area of the community. Therefore, the DEP is requesting that the Township consider designing a stormwater sewer for this discharge and DEP will pay for the cost of construction.

Gail Turner, President of the Penhurst Civic Association submitted correspondence in response to the Board's action in March to authorize the appropriation of \$200 to the Association contingent upon the Association maintaining both Penhurst entrances and the Grayhurst entrance. According to Ms. Turner, the bylaws indicate that the Association is specifically the Penhurst Association, not the Penhurst/Grayhurst Association. Residents of Grayhurst provide minimal financial contributions to the Association and therefore, the Penhurst Civic Association is requesting that the Board reconsider their contingency and specifically appropriate the funds for the Penhurst entrances only.

(189-10) MOVED PADULA-FIALLA to authorize the appropriation of \$200. to the Penhurst Civic Association for the maintenance of the Penhurst entrances only. The motion was adopted by unanimous roll call vote.

Communications:

Mr. John J. Exler, Jr. Deputy Director of Allegheny County Economic Development submitted correspondence advising the Township that the following projects are ineligible for funding through Year 37 Community Development Block Grants: Eastmont/Linhart Park Improvements; Community Center Pavilion and Phase I Construction of Lions Park in accordance with the Master Site Plan.

Mr. William Russell Robinson, Chair, Budget and Finance Committee for the County of Allegheny, Office of the County Council submitted correspondence advising the Township that the National Association of Counties is sponsoring free discount cards to help consumers cope with the high price of prescriptions. All County residents may use the discount cards, regardless of age, income or existing health coverage. There is no enrollment form, no membership fee, and no restriction on frequency of use. Cards may be acquired at Allegheny County government offices, Allegheny County Housing Authority communities, Family Support Center, Head Start child care centers, Career Link offices, Goodwill stores, public libraries, senior centers and many pharmacies. Cards may also be downloaded at www.alleghenycountyl.us/allegHENYrx.

Marilyn Wempa, President of the Monroeville Arts Council submitted a request to borrow art screens from July 12 through July 20.

(190-10) MOVED COSTA -SZOKO to authorize the Monroeville Arts Council to borrow art screens for their annual art display from July 12th through July 20th. The motion was adopted by unanimous roll call vote

Communications:

Joseph Alvarez of El Grande Industries, Inc. submitted correspondence requesting that the Board of Commissions grant El Grande additional time to complete the contracted paving of Hart Drive and a section of Old William Penn Highway, due to unforeseen circumstances.,

(191-10) MOTION PADULA-COSTA to grant El Grande an extension of the time required to complete contracted paving of Hart Drive and Old William Penn Highway until August 9, 2010. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Mr. William Wilson of Dorothy Street commented upon Mr. Szoko's comments at the previous meeting with regard to establishing a fraternization policy. He does not believe that the Board should try to control employees' activities outside of the scope of their employment.

Mrs. Margaret Krasik of 193 Penhurst Drive requested that the Board reconsider the denial of a building permit for a replacement of the deck on the rear of her home. She believes that there has been a misinterpretation of the zoning ordinance and is seeking the reversal of the decision of the Zoning Officer.

Mr. Carl Krory of 256 Penhurst Drive commented on the Solicitor's comment relative to the pending ordinance rule.

Mr. Leonard Hill of 405 Kingston Drive commented upon the section of the Zoning Ordinance which permits construction along a nonconforming side line if the front line conforms and requested that the Planning Commission and Board of Commissioners take this section into consideration as well if an amendment is made to the ordinance.

- (192-10) – MOVED FIALLA-SZOKO to accept Mrs. Krasik’s interpretation of the code in order to prevent an undue burden on the majority of the residents and authorizing the issuance of a building permit and the return of Mrs. Krasik’s \$500.00 fee to the Zoning Hearing Board. Ms. Fiallas and Mr. Szokos motion subsequently with-drawn before roll call.
- (193-10) MOVED MARTINELLI-FIALLA to instruct the Planning Commission to review the existing nonconforming section of the Zoning Ordinance and to remedy the requirement that in order to replace an existing nonconforming structure, the structure must have been damaged by a natural disaster or fire. The motion was adopted by unanimous roll call vote.
- (194-10) MOVED SZOKO-FIALLA to waive the reading of reports. The motion was adopted by a three to two vote with Mr. Padula and Mrs. Martinelli voting “NO”.

Reports:

Police Report for June 2010:

	<u>2009</u>	<u>2010</u>
Total Police Calls Logged	291	297
Total Criminal Offenses Reported	30	
Criminal Arrests/Persons Charged	8	
Criminal Offenses Cleared	8	
Traffic Citations Issued	21	48
Parking Tags Issued	11	10
Monies collected during June	\$21,456.72	\$4,810.47

Mr. Bruener’s DPW Report is on file in the Manager’s Office.

WTVFD #1 reported the following for the month of May 2010: 16 NFIRS man-hours 47.0, 3 Practices – man-hours 105, meetings – man-hours 42. Total man-hours for month 194.5.

WTVFD #1 reported the following for the month of June 2010: 12 NFIRS man-hours 59.5, 3 Practices – man-hours 79.0, 5 Community Days man-hours 323.50. Total man-hours for month 462.

WTVFD #3 reported the following for the month of June 2010: 18 nfirs – man-hours 147.48, 22 non-incident activities – man-hours 655.49. Total man-hours for month 802.97.

Building Permits issued during June 2010:

- BP 2643 c-s to P/ Driscoll, 149 Curry Ave – 1 deck cost \$2,000.00
- BP 2644 c-s to D. Sebastian, 344A Churchill Rd., 1 porch enclosure cost \$16,500.00
- BP 2645 c-s to G. McGuire, 11 Curry Court – 1 pool, cost \$11,000.00
- BP 2646 c-s to Properties LLC, 3301 Wm Penn Hwy – 1 shed – cost \$2500.00
- BP 2647 c-s to T. Eazor, 206 Sunset Dr, 1 pool, Flat Rate Fee
- BP 2650 c-s to L. Green, 113 Gilmore Drive – 1 roof over patio, cost \$2,450.00

The Township received \$5,503.43 in real estate transfer taxes during the month of June representing deed transfers which were recorded by the County in May. Total Real Estate Transfer Tax collections to date are: \$18,317.14 or 40.70 of budget.

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Monthly Tax Collector’s Report for June 2010

Balance Collectable – Beginning of the Month	\$238,240.68
Additions	1,121.46
Adjusted Collectable	239,362.16
Less Face Collections	-100,760.44
Balance Collectable – End of the Month	138,601.72
Face Amount of Collections	100,760.44
Total Cash Collected	100,760.44

Act 511 Tax Report: - June 2010

Earned Income Taxes:

Current Month	\$149,271.59	Previous Year	\$103,540.35	Difference
Current YTD	348,955.47	Previous YTD	383,220.76	(\$34,265.29)

Local Service Tax:

Current Month	19,288.51	Previous Year	14,844.89	Difference
Current YTD	93,193.31	Previous YTD	71,918.42	\$21,274.89

Business Tax (Mercantile & Business Privilege)

Current Month	53,203.64	Previous Year	52,880.67	Difference
Current YTD	518,433.01	Previous YTD	385,521.21	\$132,911.80

The Engineer’s June Report is on file in the Manager’s Office.

(195-10) MOVED SZOKO-COSTA to approve the Schedule of Bills in the amount of \$373,211.22 as presented. The motion was adopted by unanimous roll call vote.

Bid Opening – 11 Refurbished Panasonic Toughbook CF-29 Laptop Computers.

The Township of Wilkins applied for and received a grant in the amount of \$50,000. from the DCED for the purpose of purchasing new laptop computers for the Township, Forest Hills and Churchill Borough. The Township advertised for sealed proposals for the provision of eleven refurbished Panaonic Toughbook CF-29 Laptop Computers in the Post-Gazette. Proposals were due at the Township building no later than 4:30 PM on Monday, July 12, 2010. The Township received two bids, as follows:

1. MobileTEK Consulting
1775Mentor Avenue, Suite 4405
Cincinnati, OHIO 45212
BID PRICE: \$16,687.00:
2. Response Computer Service, Inc.
180 Bilmar Drive, Suite 5
Pittsburgh PA 15205
BID PRICE: \$13,739.00

(196-10) MOVED FIALLA-PADULA to accept the recommendation of the Manager to award the bid for ELEVEN refurbished Panasonic Toughhook CF-29 Laptop Computers to Response Computer Service, Inc., at a low bid price of \$13,739.00. The motion was adopted by unanimous roll call vote.

(197-10) MOVED COSTA-FIALLA to declare 112 Grandview Avenue a public nuisance and hazard, condemning the property and authorizing application for funds through CDBG Year 37 for the demolition of the structure. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 9-2010

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NUMBER 09-2009, AS AMENDED BY RESOLUTION NO. 2-2010 TO ADD A FEE FOR COMMUNITY CENTER RENTALS.

(198-10) MOVED COSTA-MARTINELLI to adopt Resolution No. 9-2010. The motion was adopted by a three to two vote with Ms. Fialla and Mr. Szoko voting “NO”.

RESOLUTION NO. 10-2010

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF WILKINS AND THE PITTSBURGH BRIDGE ASSOCIATION FOR THE PURPOSE OF DEFINING THE TERMS AND CONDITIONS OF THE RENTAL OF ROOMS LOCATED WITHIN THE MUNICIPAL BUILDING FOR THE PURPOSE OF HOLDING BRIDGE GAMES.

RESOLUTION NO. 11-2010

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF WILKINS, THE BLACKRIDGE DUPLICATE BRIDGE CLUB AND THE MILT FRAZIER DUPLICATE BRIDGE CLUB, FOR THE PURPOSE OF DEFINING THE TERMS AND CONDITIONS OF THE RENTAL OF ROOMS LOCATED WITHIN THE MUNICIPAL BUILDING FOR THE PURPOSE OF HOLDING BRIDGE GAMES.

(198-10) MOVED FIALLA-COSTA to adopt Resolution No. 10-2010 and Resolution No. 11-2010. The motion was adopted by unanimous roll call vote.

(199-10) MOVED PADULA-FIALLA to authorize the Engineer to prepare bid specifications and advertise for the replacement of the Balint Lane Bridge abutments. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 12-2010

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A RIGHT-OF-ENTRY AGREEMENT BETWEEN THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF ENVIRONMENTAL PROTECTION, BUREAU OF ABANDONED MINE RECLAMATION AND THE TOWNSHIP OF WILKINS FOR THE PURPOSE OF UNDERTAKING RECLAMATION WORK NECESSITATED BY ABANDONED COAL MINING ACTIVITY TO PROTECT THE PUBLIC HEALTH, SAFETY AND GENERAL WELFARE FROM THE ADVERSE EFFECTS OF PAST COAL MINING.

(200-10) MOVED FIALLA-PADULA to adopt Resolution No. 12-2010. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 13-10

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

(201-10) MOVED FIALLA-SZOKO to adopt Resolution No. 13-10. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 14-2010

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, DECLARING CERTAIN PROPERTIES LOCATED IN THE TOWNSHIP OF WILKINS AS SLUM AND BLIGHT.

(202-10) MOVED PADULA-COSTA to adopt Resolution No. 14-10. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 15-2010

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, ADOPTING A JOB DESCRIPTION FOR THE POSITION OF SUPERINTENDENT OF PUBLIC WORKS.

(203-10) MOVED COSTA-PADULA to adopt Resolution No. 15-2010, with the following additions: 1) Under “Nature of Work,” add that this is an at-will position: 2) Under “Other Requirements,” change the existing #6: to #7 and add a new #6: “The incumbent must be able to meet the physical requirements of the position:” 3) Under “other Requirements” add a new #8, “Wilkins Township residency is required within one year of employment.” The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 16-10

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, IN OPPOSITION TO FORCED MERGERS AND CONSOLIDATIONS OF LOCAL GOVERNMENTS IN PENNSYLVANIA.

(204-10) MOVED FIALLA-SZOKO to adopt Resolution No. 16-2010. The motion was adopted by unanimous roll call vote.

(205-10) MOVED COSTA-SZOKO to approve the agreement for the Storm Sewer and Drainage Ditch Easement for the Village Showcase. The motion was adopted by unanimous roll call vote.

(206-10) MOVED COSTA-PADULA to authorize Robert J. Tomasic to perform a close-out audit of the DCED Grant received for the Community Center (\$100,000) as required by DCED. The motion was adopted by unanimous roll call vote.

(207-10) MOVED PADULA-FIALLA to authorize elected officials to attend the Allegheny County & Western Pennsylvania Association of Township Commissioners 38th Annual Joint Fall Conference at Seven Springs from Thursday, September 30th through Sunday, October 3rd Individual elected officials will be required to make a contribution toward the cost, dependent upon the number of elected officials attending and the package selected. The total expenditure shall not exceed \$3,500.00. The motion was adopted by unanimous roll call vote.

- (208-10) MOVED FIALLA-SZOKO that elected officials interested in attending the Joint Fall Conference notify Karen Luffe no later than July 26, 2010 and that the Township will not reimburse elected officials for mileage and/or turnpike fees. The motion was adopted by unanimous roll call vote.
- (209-10) MOVED PADULA-COSTA to approve the request of the Red Cross to use the Community Center on August 4, 2010 beginning at 6:00 pm for a meeting. The motion was adopted by unanimous roll call vote.
- (210-10) MOVED COSTA-PADULA to accept the recommendation of the Manager to acquire Heart and Lung Insurance through Penn Prime at a prorated yearly cost of \$10,562.00, with an effective date of 08/01/10. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko provided the members of the Board and the Solicitor with two handouts that described what he would like to see added to the personnel policy for fraternization and employees working for supervisors and commented that he does not believe that retired employees should be permitted to be on Township job sites.

Commissioner Costa thanked everyone for coming to the meeting.

Commissioner Fialla congratulated the Public Works Department, Police Department and Recreation Advisory Board for pulling off a successful Summer Festival; commented that she is frustrated that the Commissioners are powerless to change a decision of the zoning officer and must go through different channels.

Commissioner Padula thanked the Recreation Advisory Board, the Manager, the Police Department, the Public Works Department and the Solicitor and Engineer for their support of the Summer Festival; commented that Beth Humbertson did a great job on this year's Car Cruise and that the execution of the event this year was flawless; stated that it is unfortunate that there are problems with the Zoning Ordinance which have affected the Krasiks, but they must go through the appropriate process and expressed his dissatisfaction with the continued waiving of the reading of reports.

Commissioner Martinelli thanked Chief Krancic for not only working his regular shift during the day during the Summer Festival, but also for attending the Summer Festival in the evening; thanked Ed Bruener for the execution of the event, which was the most seamless yet; thanked the Manager for working in the ticket booth each night and stated that it is nice to see members of the community coming together for the event.

- (211-10) MOVED FIALLA-SZOKO to adjourn., The meeting was adjourned at 9:10 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted:

Rebecca Bradley
Secretary