

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, JULY 7, 2014

The Regular Meeting of Monday, July 7, 2014 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli                      Ms. Criner  
Mr. Boyd      Mr. Costa      Mr. Wells

Mrs. Martinelli reported that the Board of Commissioners met in Executive Session from 6:30 PM until 7:00 PM for the purpose of discussing one item of potential litigation and one item of personnel.

(160-14) MOVED CRINER-COSTA to approve the minutes of the Public Hearing and Regular Meeting of June 9, 2014 as presented. The motion was adopted by unanimous roll call vote.

Communications:

Chalfant Borough Council submitted correspondence asking the Board of Commissioners for their support in an effort to address the road surface of the Greensburg Pike.

Colonel Michael Van Stewart of the Allegheny County Sheriff's Reserve requested a donation for sending officers to patrol the Summer Festival.

David H. Stearett, CFM, Chief of the Floodplain Management Branch of the Federal Insurance and Mitigation Administration of FEMA submitted correspondence reiterating that the Township is required to adopt updated floodplain management legislation by September 26, 2014 in order to ensure that residents of the Township will still be eligible to receive flood insurance.

Mr. Matthew Burch of Elizabeth Street requested that the Board of Commissioners consider making a donation towards the cost of materials for his Eagle Scout project which is to place benches around the playground at Linhart Park.

(161-14) MOVED CRINER-BOYD to submit correspondence to Chalfant Borough Council acknowledging the Township Commissioners' support of their effort to get Allegheny County to address Greensburg Pike.

(162-14) MOVED BOYD-COSTA to authorize the donation of \$200 to the Sheriff Reserve Unit for their patrol of the grounds during Summer Festival.

(163-14) MOVED BOYD-CRINER to authorize the donation of \$100 to Mr. Burch to aid in the cost of supplies for his Eagle Scout project.

Motions 161-14 to 163-14 inclusive were adopted by unanimous roll call vote.

Citizens' Comments:

Mr. N. Leonard Hill of 405 Kingston Drive requested that the Township Commissioners authorize speed details and/or traffic control at Kingston and Queenston and Kingston and Frazier Drive.

REPORTS:

(164-14) MOVED CRINER-COSTA to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager's Office

Police Report for June 2014:

	<u>2013</u>	<u>2014</u>
Total Police Calls Logged	231	255
Total Criminal Offenses Reported	25	28
Criminal Arrests/Persons Charged	7	9
Criminal Offenses Cleared	9	8
Traffic Citations Issued	14	12

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Parking Tags Issued	2	8
Parking Citations Issued	0	0
Monies collected during March	\$4,377.27	\$3,635.61

In addition to the monthly report, Chief Krancic reported the following:

6/2 Resisting Arrest, Beech Street-actor arrested and transported to Allegheny County Jail. 6/3 DUI, Briaridge-actor transported for blood work and charged. 6/14 Public Intoxication, Greensburg Pike-actor cited & released to a friend. 6/29 Loitering/Prowling at night, Highland Avenue-actor arrested & cited. 6/29 Simple Assault, Greensburg Pike-charges filed. 11 Motor Vehicle Accidents, 1 Public Intoxication, 3 Retail Thefts, 1 Simple Assault, 1 Altered Plates, 1 Resisting Arrest, 1 Harrassment and 1 Loitering & Prowling.

Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #1 reported the following for June 2014: 19 Fire Calls, Man-Hours 55.5; 2 Practices, Man-Hours 42; 1 Meeting, Man-Hours 24; 6 Specials, Man-Hours 247; 5 Misc., Man-Hours 10.5; Total Man-Hours 379.

WTVFD #3 reported the following for June 2014: 11 Fire Calls, Man-Hours 18.14; 15 Activities, Man-Hours 755.10; Total Man-Hours 773.24.

WTVFD #4 reported the following for June 2014: 14 Fire Calls, Man-Hours 27; 2 Fire Schools, Man-Hours 12.5; 1 Drill, Man-Hours 10; 1 Public Service, Man-Hours 3.5; 20 Work Details, Man-Hours 325.75; 2 Meetings, Man-Hours 8.25; Total Man-Hours 387.

Building Permits Issued for June 2014: #2853 275 George, AG Pool \$54; #2855 3465 William Penn, Interior Build-Out \$1,184.21; #2857 Penn Ctr. #4 Ste. 211, Interior Alteration \$579.41; Site Plan \$525; #2858 103 Farnsworth, AG Pool \$54; #2859 896 Stevendale, Patio Room \$69.48; #2860 Not yet picked up.

Deed Transfer Tax: The Township received \$11,430.72 in deed transfer tax in the month of June, representing transfer tax collected by Allegheny County in the month of May. The budget is currently at 89.50%.

Tax Collectors Report for June 2014:

Balance Collectable – beginning of the month	\$243,497.15
Assessments	\$0.00
Homesteads	\$0.00
Discounts	\$0.00
Total Collectable	\$243,497.15
Additions	\$0.00
Exonerations – Total Adjustments	\$-14,605.44
Net Adjustments	\$-14,605.44
Net Collectable	\$228,891.71
Face Collections	\$-88,116.04
Balance Collectable – End of the month	\$142,775.67
Face amount of collections	\$86,116.04
Plus Penalties	\$0.00
Less Discounts	\$-32.59
Net Collections	\$86,083.45
Total Cash Collected	\$86,277.61
Refunds (exonerations)	\$14,271.06
Overpayment Refunds	\$194.16

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Act 511 for June 2014:

<u>Earned Income Taxes:</u>				Difference
Current Month	\$94,989.03	Previous Year	\$96,106.75	
Current YTD	\$443,422.79	Previous YTD	\$433,067.67	\$10,355.12
2014 Budget-\$700,000				

<u>Local Service Tax:</u>				Difference
Current Month	\$25,868.38	Previous Year	\$30,171.49	
Current YTD	\$73,282.85	Previous YTD	\$70,351.37	\$2,931.48
2014 Budget-\$140,000				

<u>Mercantile Tax:</u>				Difference
Current Month	\$53,636.50	Previous Year	\$60,581.75	
Current YTD	\$269,541.03	Previous YTD	\$308,617.59	(\$39,076.56)
2014 Budget - \$320,000				

<u>Business Privilege Tax:</u>				Difference
Current Month	\$50,958.16	Previous Year	\$62,824.63	
Current YTD	\$214,179.59	Previous YTD	\$212,401.96	\$1,777.63
2014 Budget - \$235,000				

The Solicitors Report is on file in the Manager's Office

(165-14) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$202,441.26. The motion was adopted by unanimous roll call vote.

Old Business:

None

New Business:

**ORDINANCE NUMBER 1041**

**AN ORDINANCE REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES, AND CORPORATIONS TO OBTAIN A PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT; PROVIDING FOR THE ISSUANCE OF SUCH PERMITS; SETTING FORTH CERTAIN MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF THE TOWNSHIP OF WILKINS WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL, OR REFUSE TO COMPLY WITH, THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE.**

(166-14) MOVED COSTA- BOYD to read Ordinance 1041 for the first time by title only.

(167-14) MOVED COSTA-WELLS to adopt the first reading of Ordinance 1041.

(168-14) MOVED CRINER-BOYD to read Ordinance 1041 for the second time by title only.

(169-14) MOVED COSTA-WELLS to adopt Ordinance 1041.

Motions 166-14 to 169-14 inclusive were adopted by unanimous roll call vote.

**RESOLUTION NUMBER 15-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, SUPPORTING THE MON VALLEY/FAYETTE EXPRESSWAY, PENNSYLVANIA ROUTE 51 NORTH PROJECT.**

(170-14) MOVED CRINER-BOYD to adopt Resolution #15-2014. The motion was adopted by unanimous roll call vote.

**RESOLUTION NUMBER 16-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF PARCEL NUMBER 454-N-182 WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.**

(171-14) MOVED BOYD-CRINER to adopt Resolution #16-2014. The motion was adopted by unanimous roll call vote.

(172-14) MOVED COSTA-BOYD to accept the resignation of Officer Jasen Bethlehem.

(173-14) MOVED BOYD-WELLS to authorize the Civil Service Board to certify a list of the top three eligible candidates from the current Eligibility List of Police officers and to provide that list to the Board for consideration.

(174-14) MOVED BOYD-WELLS to authorize the demolition of 687 Negley Avenue and 255 Harrison Street with CDBG Year 40 funds.

(175-14) MOVED COSTA-WELLS to accept the recommendation of the Zoning Hearing Board to reimburse Mr. and Mrs. Harrison for the cost of their application for a variance before the Zoning Hearing Board, due to an administrative error.

(176-14) MOVED COSTA-WELLS to accept the recommendation of the Engineer to reject the bid of Fleming Walker in the amount of \$200,000 for the Dowling Avenue Sanitary Sewer Project-Phase III and further authorize the Engineer to complete design of Phase IV and rebid Phases III and IV in December 2014/January 2015 as a combined project.

(177-14) MOVED CRINER-COSTA to accept the recommendation of the Engineer to pay Folino \$98,356.07 and authorize the Solicitor to correspond with Folino regarding the removal of the millings from the Township.

(178-14) MOVED COSTA-WELLS to authorize Mr. Bruener to purchase a Toro Z-Master 5000 Series Mower from Fletcher Sales and Service in the amount of \$6,218.88 after the trade-in of the Z-Master currently owned by the Township (\$2,000).

(179-14) MOVED COSTA-WELLS to authorize VFC #3 to borrow necessary Public Works equipment to complete patching and line-painting of their parking lot.

(180-14) MOVED COSTA-WELLS to reimburse Mr. Pithers for expenses associated with the Summer Festival pursuant to the IRS mileage regulations and after deduction of \$70 for booth rental.

(181-14) MOVED BOYD-CRINER to authorize the following individuals to attend the Local Government Academy Recognition Luncheon to be held on August 14, 2014 from 11:00 AM until 1:00 PM at the Engineer's Society of Western Pennsylvania; Joseph O'Connor, Sylvia Martinelli, Joseph Costa and Rebecca Bradley at a total cost of \$90.00.

(182-14) MOVED BOYD-CRINER to authorize the manager to advertise for a Board of Commissioners meeting to be held on July 28, 2014 beginning at 7:00 PM.

(183-14) MOVED CRINER-WELLS to accept the recommendation of the Solicitor to settle the following real estate tax appeals: Lot/Block 453-F-374: \$900,000 and Lot/Block 453-D-050: \$3,000,000 (Shop-N-Save) for 2013 and 2014.

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(184-14) MOVED COSTA-MARTINELLI to accept the recommendation of the Manager to settle the Real Estate Tax Appeal of Lot/Block 542-F-130 (Allegheny Valley Bank) at \$750,000 for years 2013 and 2014.

(185-14) MOVED COSTA-CRINER to authorize the residents of the 100 block of Dunbar Drive to hold a block party on Sunday, August 31<sup>st</sup> from 1:00 PM to 6:00 PM and further authorize the use of Township barricades to block the street during the party.

Motions 172-14 to 185-14 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Boyd stated that the Pittsburgh Trails Advocacy Group (PTAG) will be sponsoring Trail Fest from July 18<sup>th</sup> through the 20<sup>th</sup>. Trail Fest 2014 opens with a mountain bike ride and hike from 6:00 PM to dusk July 18<sup>th</sup> at Hartwood Acres. Other events will occur at Boyce Park on the 19<sup>th</sup> and at North Park on the 20<sup>th</sup>.

Commissioner Martinelli stated that the Century Club banners are in and questioned when the Public Works Department would install them on Route 22.

(186-14) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 8:07 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley  
Secretary