

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JUNE 12, 2006

The Regular Meeting of Monday, June 12, 2006 was brought to order at 7:00 PM by Vice-President Mrs. Sylvia Martinelli. A quorum was present as follows:

Mrs. Martinelli Mr. Padula Mr. Wilson

Mr. Frank Greco and Ms. Sharyn Fialla were absent.

(6-134) MOVED WILSON PADULA to approve the minutes of Monday, May 22, 2006 as presented. The motion was adopted by unanimous roll call vote of all present.

Dr. Charles P. Bostaph, Director of Career Services, Community College of Allegheny County Boyce Campus – requesting permission to borrow 45-50 art display screens for the annual Monroeville Summer Fest Art Show to be held on July 15, 2006.

(6-135) MOVED WILSON-PADULA to approve the request of Dr. Bostaph to borrow all available art display screens from July 13-18th, 2006. The motion was adopted by unanimous roll call vote of all present.

(6-136) MOVED PADULA-WILSON to waive the reading of reports. The motion was adopted by unanimous roll call vote of all present.

	2005	2006
Total Police Calls Logged	293	252
Total Criminal Offenses Reported	41	21
Criminal Arrests/Persons Charged	19	7
Criminal Offenses Cleared	27	7
Traffic Citations Issued	46	16
Parking Tags Issued	17	11
Parking Citations Issued	0	3
Total monies collected for May	\$4,016.90	\$2,897.12

Mr. Paul Vargo's report for May 2006 can be found filed in the Manager's Office.

WTVFD#1 reported 15 fires, 4 practices and 2 specials for May 2006. Total man hours 117.

WTVFD#3 reported 20 fires, 2 training sessions and 6 non-incident actives for May 2006. Total man hours 168.32.

WTVFD#4 reported 16 fire calls, 4 fire schools, 2 drills, 3 public service calls and 4 work details. Total man hours 368.75.

WHEMS report for May 2006 is filed in the Manager's office with the Fire Departments.

Building Permits issued during May 2006:

Two (2) additions & alterations – one roof and one deck, construction cost \$1,450.00.

One (1) demolition at 308 Churchill Road – cost \$5,000.00.

One (1) new dwelling at 308 Churchill Road – cost \$230,000.00.

The Real Estate Transfer Tax for May 2006 was \$6,953.64.

Tax Collectors Monthly Report May 2006:

Balance collectable – beginning of month	\$363,273.72
Deductions (exonerations)	-149.30
Adjusted collectable	363,124.42
Less face collections	15,933.59

Balance collectable	347,190.83
Face amount of collections	15,933.59
Less Discounts	60.77
Total cash collected	\$15,872.82

PA Municipal Services Act 511 Tax Report for May 2006

Earned Income Taxes:

Current Month	\$ 54,307.09	Previous Year	\$52,405.03	Difference
Current YTD	211,213.17	Previous YTD	196,337.27	\$ 14,875.90

Emergency and Municipal Services Tax:

Current Month	97,427.51	Previous Year	14,012.40	Difference
Current YTD	134,292.31	Previous YTD	12,460.95	\$121,831.36

Mercantile Tax:

Current Month	7,260.99	Previous Year	869,248.14	Difference
Current YTD	1,067,189.34	Previous YTD	869,884.31	\$197,305.03

Business Privilege Tax:

Current Month	15,618.33	Previous Year	46,049.21	Difference
Current YTD	147,088.96	Previous YTD	61,932.27	\$85,156.69

Attorney John Cambest Report filed in the Manager's Office.

Engineer's Report for May 2006 filed in the Manager's Office.

(6-137) MOVED WILSON-PADULA to approve the schedule of bills in the amount of \$221,562.01 as presented. The motion was adopted by the unanimous roll call vote of all present.

(6-138) MOVED WILSON-PADULA authorizing the amendment of Police Rules and Regulations Policy 21.01.1. The motion was adopted by the unanimous roll call vote of all present.

(6-139) MOVED PADULA-WILSON to read Resolution No. 12-2006

RESOLUTION NO. 12-2006

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE CHAIRMAN OF THE BOARD TOGETHER WITH THE MANAGER TO EXECUTE THE CONSENT FOR RIGHT OF ENTRY AGREEMENT ATTACHED HERETO FOR THE BENEFIT OF THE OWNER AND THE GENERAL PUBLIC; GRANTING THE GOVERNMENT A RIGHT OF ENTRY TO CONDUCT PROJECT ACTIVITY CONSISTING OF INSTALLING A MINE DRAINAGE PIPE AS A PART OF GOVERNMENT PROJECT NUMBER INQUIRY NUMBER 06-02-036; RELEASING THE GOVERNMENT FROM ANY AND ALL LIABILITY FOR CLAIMS ARISING AS A RESULT OF SAID PROJECT ACTIVITY; HOLDING HARMLESS AND INDEMNIFYING THE GOVERNMENT FROM ANY AND ALL CLAIMS OR CONTROVERSIES ARISING FROM THE PERFORMANCE OF SAID PROJECT ACTIVITY; AND EXECUTING SUCH OTHER DOCUMENTS AND AGREEMENTS AS MAY BE NECESSARY OR REQUIRED TO PERMIT THE GOVERNMENT TO COMPLETE SAID PROJECT ACTIVITY.

(6-140) MOVED WILSON-PADULA to adopt Resolution No. 12-2006.

Motions 6-139 and 6-140 were adopted by unanimous roll call vote of all present.

- (6-141) MOVED WILSON-PADULA to accept the recommendation of Senate Engineering, awarding the contract for repairs to Highland Avenue to A. Merante Contracting, Inc. of Pittsburgh, in the amount of \$189,472.00. The motion was adopted by unanimous roll call vote of all present.
- (6-142) MOVED PADULA-WILSON to accept the recommendation of Mr. Vargo authorizing a change order for HydroTech to finish all dye testing requirements in Wilkins Township, contingent upon the review and approval of the Solicitor and Engineer. The motion was adopted by unanimous roll call vote of all present.
- (6-143) MOVED PADULA-WILSON to appoint Lisa Donofrio Luptak of Hart Drive to the position of Summer Program Coordinator at Eastmont Park at an hourly rate of \$7.00. The motion was adopted by unanimous roll call vote of all present.
- (6-144) MOVED WILSON-PADULA to read Resolution No. 13-2006 by title only.

RESOLUTION NO. 13-2006

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 08-03 AND THE MUNICIPAL RECORD MANUAL APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON JULY 16, 1993.

- (6-145) MOVED WILSON-PADULA to adopt Resolution No. 13-2006.

Motions 6-144 and 6-145 were adopted by unanimous roll call vote of all present.

- (6-146) MOVED WILSON-PADULA to read Resolution No. 14-2006 by title only.

RESOLUTION NO. 14-2006

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING JOB DESCRIPTIONS FOR POLICE PERSONNEL AND DEFINING THE AUTHORITY, RESPONSIBILITIES AND DUTIES OF THE VARIOUS RANKS AND RESCINDING RESOLUTION NO. 4-1977.

- (6-147) MOVED WILSON-PADULA to adopt Resolution No. 14-2006.

Motions 6-146 and 6-147 were adopted by unanimous roll call vote of all present.

- (6-148) MOVED PADULA-WILSON to read Resolution No. 15-2006 by title only.

RESOLUTION NO. 15-2006

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING FORTH A POLICY RELATING TO REQUESTS BY VOLUNTEER FIRE COMPANIES FOR TOWNSHIP PARTICIPATION IN THE FINANCING OF PURCHASE OF FIRE AND RESCUE VEHICLES.

- (6-149) MOVED WILSON-PADULA to adopt Resolution No. 15-2006.

Motions 6-148 and 6-149 were adopted by unanimous roll call vote of all present.

Commissioners' Comments:

1. Mr. Padula thanked the members of the audience for coming to the meeting and reminded everyone that Community Days is scheduled for next week.
2. Mr. Wilson requested an update on the demolition of Mr. Slat's house on Cline Street. Thanked everyone for coming to the meeting and congratulated Mrs. Martinelli on running her first meeting.
3. Mrs. Martinelli reminded the audience that Community Days starts on Tuesday, June 20th and runs through June 24th. The next scheduled meeting of the Board of Commissioners is July 10, 2006.

(6-150)MOVED PADULA-WILSON to adjourn. The meeting was adjourned at 7:30 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley
Secretary