

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JUNE 13, 2005

The Regular Meeting of Monday, June 13, 2005 was brought to order at 7:00 PM by President William G. Wilson. A quorum was present as follows:

Mr. Wilson		Mrs. Martinelli
Mr. Greco	Mr. Padula	Ms. Fialla

PUBLIC HEARING:

Proposed Ordinance 971 – An Ordinance of the Township of Wilkins amending the Codified Book of Ordinances, Part II, Chapter 173, Zoning, Article V, Signs, to provide for definitions and regulations governing the use of electronic signs and to provide definitions and regulations governing abandoned signs.

There were no Public Comments.

(5-117) MOVED PADULA-MARTINELLI to approve the minutes of the Regular Meeting of May 9, 2005 and the Public Hearing on May 23, 2005. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Norine Kelly, Turtle Creek Valley Council of Governments – notifying the Township that the Allegheny County Department of Economic Development approved the Township’s application for funding for the Ivy Street Bridge Replacement Project submitted in conjunction with the September Floods in the amount of \$69,000.00.

Dr. Charles Bostaph, CCAC, requesting permission to borrow ten display screens from the Township for the Monroeville Summer Fest Art show held on July 16, 2005.

(5-118) MOVED MARTINELLI-GRECO authorizing CCAC to borrow ten (10) display screens for the Monroeville Summer Fest Art Show to be held on July 16, 2005. The motion was adopted by a 4-1 vote with Ms. Fialla abstaining

Debra Barringer, 144 Gilmore Drive – request to use the Township Building for the purpose of holding a Community Arts Festival from Sunday, November 6th – Sunday, November 13, 2005.

(5-119) MOVED PADULA-GRECO to approve the request of Debra Barringer to use the Township Building from November 6th to November 13, 2005 for the purpose of holding a community arts festival and waiving a rental fee. The motion was adopted by unanimous roll call vote.

(5-120) MOVED MARTINELLI-GRECO to waive the reading of reports. The motion was adopted by a 4-1 vote with Mr. Padula voting No.

REPORTS:

Chief Guthrie reported the following for the month of May 2005:

Total Police Calls Logged	293
Total Criminal Offenses Reported	41
Criminal Arrests/Persons Charged	19
Criminal Offenses Cleared	27
Traffic Citations Issued	46
Parking Tags Issued	17
Monies collected during May 2005	\$4,016.90 (May 2004 \$6,318.04)

Monies collected during Year 2005 \$21,082.82 (Year 2004 29,421.13)

Mr. Paul Vargo's DPW Report has been filed in the Manager's Office.

WTVFD #1 reported 6 fire calls, 4 practices and 1 meeting for total monthly man-hours of 148.5.

WTVFD #3 reported 10 fires, 1 training and 10 non-incident activities for total monthly man-hours of 317.08.

Building Permits issued during May 2005: 2 Additions & Alterations (Cost \$8,750.00), 2 Interior Alterations (CFU & Pinnacle – cost - \$70,000.00), 2 Signs, 1 Sprinkler (Bldg 7), and 1 Electrical (Sn'S).

Real Estate Transfer Tax for the month of May 2005 \$4,156.18

Tax Collectors Report for May 2005:

Balance collectable	\$ 350,711.23
Adjusted Collectable	350,711.34
Less Face Collections	50,077.47
Balance Collectable	300,633.87
Total Refund to date	983.65
Face Amount of Collections	50,077.47
Less Discounts	51.65
Total Cash Collected	\$50,025.82

PAMS – Act 511 Report for May 2005

EARNED INCOME TAX:

Current Month	\$ 52,405.03	Previous Year	\$ 69,094.17	Difference
Current YTD	193,337.27	Previous YTD	220,649.32	(\$27,312.05)

OCCUPATION PRIVILEGE TAX:

Current Month	4,012.40	Previous Year	1,960.00	Difference
Current YTD	12,460.95	Previous YTD	13,671.11	(\$1,210.16)

MERCANTILE TAX:

Current Month	869,248.14	Previous Year	904,494.19	Difference
Current YTD	869,884.31	Previous YTD	909,584.54	(\$39,700.23)

BUSINESS PRIVILEGE TAX:

Current Month	46,049.21	Previous Year	73,427.22	Difference
Current YTD	61,932.27	Previous YTD	85,203.72	(\$23,271.45)

The Engineer's Report for May 2005 is filed in the Manager's Office.

(5-121) MOVED GRECO-PADULA to authorize the payment of bills in the amount of \$174,109.13 for the month of May 2005. The motion was adopted by unanimous roll call vote.

(5-122) MOVED GRECO-MARTINELLI to ratify the action of the Manager to hire Timothy Olshefski of Curry Court to the position of part time, temporary records management assistant at an hourly rate of \$8.00, to be divided equally between the Township and the PA Historical Museum Commission. The motion was adopted by unanimous roll call vote.

- (5-123) MOVED MARTINELLI-GRECO to approve the request of the Penhurst Civic Association to use the Township Building on July 14, 2005 at 7:00 PM for the purpose of holding a Crime Watch Meeting. The motion was adopted by unanimous roll call vote.
- (5-124) MOVED PADULA-GRECO to declare the following properties as public nuisances and scheduling these properties for demolition: 500 Brown Avenue, 340 Cline Street and 803 McMasters Avenue. The motion was adopted by unanimous roll call vote.
- (5-125) MOVED MARTINELLI-FIALLA to authorize Senate Engineering to prepare Specifications and bid documents and to advertise for bids for the repair of the major slide area on Highland Avenue and the repair of the Ivy Street Bridge. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 971

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA AMENDING THE CODIFIED BOOK OF ORDINANCES, PART II, CHAPTER 173, ZONING, ARTICLE V, SIGNS TO PROVIDE FOR DEFINITIONS AND REGULATIONS GOVERNING THE USE OF ELECTRONIC SIGNS AND TO PROVIDE DEFINITIONS AND REGULATIONS GOVERNING ABANDONED SIGNS.

- (5-126) MOVED PADULA-GRECO to read Ordinance 971 for the first time by title only.
- (5-127) MOVED MARTINELLI-GRECO to accept the first reading of Ordinance 971 ..
- (5-128) MOVED GRECO-PADULA to read Ordinance 971 by title only.
- (5-129) MOVED MARTINELLI-PADULA to adopt Ordinance No. 971.

Motions 5-126 to 5-129 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 06-05

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 08-03 AND THE MUNICIPAL RECORD MANUAL APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON July 16,, 1993.

- (5-130) MOVED PADULA-MARTINELLI to adopt Resolution No. 06-05 authorizing The disposition of the attached list of municipal records in accordance with the Local Government Records Committee Municipal Records Manual and Wilkins Township Resolution 08-03, contingent upon Department Head review and approval. The motion was adopted by unanimous roll call vote.
- (5-131) MOVED MARTINELLI-PADULA to approve the contract between the Township and Stacy's Gold Wax/William Dell for the provision of Lights and Sound for the Community Days event contingent upon the receipt and approval of additional information by the Township Manager at a cost of \$1,600,00. The motion was adopted by unanimous roll call vote.
- (5-132) MOVED FIALLA-GRECO to authorize Chief Guthrie to advertise for the Position of substitute school guards. The motion was adopted by unanimous roll call vote.

- (5-133) MOVED MARTINELLI-GRECO to appoint Sharyn Fialla as the Wilkins Township representative to the Woodland Hills Emergency Medical Service Board of Directors. The motion was adopted by a 4-1 vote with Ms. Fialla abstaining.

COMMISSIONER'S COMMENTS:

1. Mrs. Martinelli requested that the Township provide a check in the amount of \$500.00 for start up money for Community Days by Friday. Also stated that Brian Sorce is permitted to have a booth at Community Days and Mr. Wilson would advise him. Questioned why there is police training on the Police Report for Daynet and whether or not the Township would be reimbursed for this from the District Attorney's office. Stated that Sergeant DeMarco did a good job in his presentation before the Penhurst Civic Association at their Crime Watch Meeting. Thanked the Century Club and the Department of Public Works for the flower planting at Pep Boys and also thanked Pat Lanigan of Lanigan's Funeral Home and Mike McWilliams from Pittsburgh East Nissan for their donations for entertainment for Community Days.
2. Mr. Padula reminded the Commissioners that we will be meeting at the Allegheny County Emergency Operations Center on Monday, June 27th at 7:00 PM to tour the 911 Center and have any questions regarding the change over in operations answered. Also stated that he attended two meetings of the Zoning Hearing Board and was unable to hear what was being discussed. Also reminded all that Community Days will be held from Tuesday June 21-25, 2005.
3. Ms. Fialla also reminded the residents about Community Days
4. Mr. Greco also reminded the residents about Community Days
5. Mr. Wilson reminded the residents that the Community Days profits are not for the Township but actually are for the various community groups, like baseball and the Volunteer Fire Companies, whose only fund raising effort is driven through Community Days.

- (5-134) MOVED PADULA-MARTINELLI to authorize the sound system in the Auditorium to be checked again. The motion was adopted by unanimous roll call vote

- (5-135) MOVED PADULA-FIALLA to adjourn, the meeting was adjourned at 7:35PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted

Paul A. Vargo
Assistant Manager