

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JUNE 13, 2011

The Regular Meeting of Monday, June 13, 2011 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

(149-11) MOVED PADULA-COSTA to approve the minutes of the regular meeting of May 9, 2011 and the special meeting of May 25, 2011. The motion was adopted by unanimous roll call vote.

Communications:

Mr. James Lauletta of 106 Dorothy Street submitted correspondence regarding the gabion basket wall that borders the front of his property; the vacant property next to his at 102 Dorothy Street and the property behind his at 104 John Street.

Mr. Lawrence Zurawsky, Esquire, representing Mr. Joseph D'Andrea, submitted correspondence regarding the current situation with the proposed traffic signal at Maple Lane and Rodi Road.

Mr. H. Daniel Cessna, Executive Director of PennDot District #11 submitted correspondence regarding the second review of the need for a stop sign at the intersections of Larimer and McMasters and Larimer and Churchill Road.

Citizens' Comments:

Mr. Michael Boyd of 105 George Street updated the Board on the recent activities of the Churchill Area Environmental Council, including the scholarship award ceremony and an article on Marcellus Shale; and advised the Board that he has been discussing increasing bicycle friendliness in Wilkins and surrounding communities with other community leaders.

Mr. Larry Patchel, 596 Brown Avenue questioned when the Township would be completing the bridge at Balint Lane and requested that the minutes reflect that he has no intention of permitting his driveway and yard to become a public street and he wants the Township to return his property to pre-construction condition to his satisfaction when the job is complete.

Mr. N. Leonard Hill, speaking as Property Maintenance Officer for Wilkins Township addressed the Board on some of the new problems that he is facing with homes which have been abandoned and turned over in foreclosure to lending institutions; and explained the current situation with the flooding at Laurel Print and the residential home next door on Brown Avenue.

Mr. Brandon Haenel of 590 Highland Avenue expressed his gratitude to the Board for the terrific job that the Wilkins Public Works Department does in clearing snow during the winter months; stated that there is a load of debris on the side of the road, near the slide area on Highland that needs to be addressed; and stated that there is a stop sign missing at the corner of Highland Avenue and Upper Mortimer

Ms. Dorothy Musial of 313 Frazier Drive expressed her displeasure with the new businesses on Route 22 stating in their advertisements that they are located in Monroeville and questioned whether or not there was an ordinance that addressed this.

Mr. Tyler Morrow of 405 Kingston Drive requested that the Public Works Department address the nets on the basketball hoops and the drinking faucet by the tennis courts at Eastmont.

(150-11) MOVED SZOKO-FIALLA to wai ve the reading of reports. The motion was adopted by a 4 to 1 vote with Mr. Padula voting “NO”.

REPORTS:

Police Report for May 2011:	<u>2010</u>	<u>2011</u>
Total Police Calls Logged	294	294
Total Criminal Offenses Reported	26	32
Criminal Arrests/Persons Charged	8	19
Criminal Offenses Cleared	50	23
Parking Tags issued	5	4
Parking Citations Issued	3	0
Monies Collected for the month	\$2,390.10	\$3,729.95

Mr. Brueners DPW Report is on file in the Manager’s Office.

W/T VFD #3 reported the following for May 2011: 21 NFIRS Incidents, man-hours 55.26; 13 Non-Incident Activities, man-hours 216.09. Total man-hours for the month 271,35.

WT/VFD #4 reported the following for May 2011: 12 Fire Calls, man-hours 81.75; 3 Fire Schools, man-hours 25; 2 Drills, man-hours 19; 9 Work Details, man-hours 71 and 4 Meetings, man-hours 53.25. Total man-hours for the month 250.

Building Permits issued during May 2011:

- BP 2693 CS, L G Realty, su 401 P/C – Retails – Cost 28,505
- BP 2701 CS L G Realty – Interior Alteration \$40,000.00
- BP 2695 CS N. Simmons, 227 Kingston – Structural Repairs – Cost \$200.00
- BP 2703 CS, N. Simmons, 227 Kingston – Deck – Cost \$1,600.
- BP 2696 CS, Jason Yu, 3450 Wm Penn Hwy – Interior Alt – Cost \$80,000.
- BP 2697 CS, Myers Brothers, 500 Brown – Roof & Exterior Alt – Cost \$27,600.
- BP 2698 CS Mark Ivanco, 301 Saw Mill Run Rd – Addition – Cost \$10,000.
- BP 2699 CS, J. Populo, 401 Kingston – Pool – Cost \$1,900.
- BP 2700 CS J. Brown, 301 Kingston – Replace Deck – Cost \$4,200.
- BP 2701 CS, Don Sargo, 3 Cosenzo Dr – single family dwg – Cost \$230,000.

The Township received \$1,359.26 in deed transfer tax in the month of May, representing transfer tax collected by Allegheny County in the month of April. As of the end of May, this account is at 54.98%, or 13% over budget.

Tax Collector’s Report for May 2011:

Balance Collectable – Beginning of month	\$183,757.33
Deductions (Exonerations)	-194.06
Adjusted Collectable	183,563.27
Less Face Collections	-13,871.63
Balance Collectable – End of Month	169,691.64
Face Amount of Collections	13,871.63
Total Cash Collected	13,871.63
Face Refunds	194.06

Act 511 Tax Report

Earned Income Taxes:

Current Month	110,156.32	Previous Year	18,000.00	Difference
Current YTD	290,115.54	Previous YTD	199,683.88	\$ 90,431.66

Local Service Tax:

Current Month	6,801.72	Previous Year	13,673.40	Difference
Current YTD	40,474.33	Previous YTD	73,904.80	(33,430.47)

Business Tax (Mercantile & Business Privilege)

Current Month	202,167.01	Previous Year	413,454.10	Difference
Current YTD	276,467,92	Previous YTD	465,229,37	(188,761.45)

Dodaro, Matta & Cambest, P.C. report is on file in the Managers Office.

The Engineer's Report is on file in the Manager's Office.

(151-11) MOVED SZOKO-COSTA to approve the schedule of bills in the amount of \$321,245.80 as presented. The motion was adopted by unanimous roll call vote

RESOLUTION NO. 8-2011

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, RELATIVE TO THE PROCUREMENT OF PROFESSIONAL SERVICES FOR THE MUNICIPAL PENSION SYSTEM(S) SPONSORED BY THE TOWNSHIP BASED ON THE REQUIREMENTS OF ACT 44 OF 2009.

(152-11) MOVED PADULA-COSTA to read Resolution #8-2011 by title only.

(153-11) MOVED PADULA-SZOKO to adopt Resolution #8-2011.

Motions 152-11 and 153-11 were adopted by unanimous roll call vote.

RESOLUTION NO. 9-2011

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, ADOPTING A POLICY RELATING TO POTENTIAL CONFLICTS OF INTEREST IN THE REVIEW OF A PROPOSAL OR THE NEGOTIATION OF A CONTRACT FOR THE WILKINS TOWNSHIP PENSION SYSTEM, PURSUANT TO THE REQUIREMENTS OF ACT 44 OF 2009.

(154-11) MOVED SZOKO-COSTA to read Resolution #9-2011 by title only.

(155-11) MOVED SZOKO-COSTA to adopt Resolution #9-2011.

Motions 154-11 and 155-11 were adopted by unanimous roll call vote.

RESOLUTION NO. 10-2011

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, CONFIRMING THE APPOINTMENT OF THE MUNICIPALITY OF MONROEVILLE AS LOCAL SERVICE TAX COLLECTOR IN ACCORDANCE WITH PREVIOUSLY ADOPTED ORDINANCES, RULES AND REGULATIONS.

(156-11) MOVED FIALLA-SZOKO to read Resolution #10-2011 by title only.

(157-11) MOVED PADULA-FIALLA to adopt Resolution #10-2011.

Motions 156-11 and 157-11 were adopted by unanimous roll call vote.

(158-11) MOVED FIALLA-SZOKO to authorize the Manager to send a letter (as attached to the Resolution) to the Municipality of Monroeville expressing the Township's intent to continue to utilize their services for the collection of Local Service Tax. The motion was adopted by unanimous roll call vote.

(159-11) MOVED FIALLA-SZOKO to authorize the manager to advertise for a special meeting on June 27, 2011, in the event that it is necessary to rescind Resolution #10-2011. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 11-2011

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING FORTH A POLICY RELATING TO REQUESTS BY VOLUNTEER FIRE COMPANIES FOR TOWNSHIP PARTICIPATION IN THE FINANCING OR PURCHASE OF FIRE AND RESCUE VEHICLES AND VEHICLE PARTS.

(160-11) MOVED PADULA-COSTA TO READ Resolution #11-2011 by title only.

(161-11) MOVED COSTA-PADULA to adopt Resolution #11-2011.

Motions 160-11 and 161-11 were adopted by unanimous roll call vote.

RESOLUTION NO. 12-2011

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE ALLEGHENY COUNTY ENERGY PROGRAM FOR MUNICIPALITIES RETROFIT PHASE AND AUTHORIZING THE EXECUTION OF THE PAYMENT METHODOLOGY AGREEMENT.

(162-11) MOVED PADULA-FIALLA to read Resolution #12.2011 by title only.

(163-11) MOVED COSTA-PADULA to adopt Resolution #12-2011.

Motions 162-11 and 163-11 were adopted by unanimous roll call vote.

(164-11) MOVED PADULA-COSTA to accept the recommendation of the Solicitor and accepting the proposed settlement of the real estate tax assessment appeal of PCELL, LLP for Building #5, as follows: 2009: \$4.36 Million: 2010: \$5.15 Million and 2011: \$5.2 Million. The motion was adopted by unanimous roll call vote.

(165-11) MOVED COSTA-PADULA to authorize the Solicitor to prepare an ordinance to institute 72 p.s. S 5511.19, the collection of tax on real property out of rent payable by the tenant. The motion was adopted by unanimous roll call vote.

(166-11) MOVED PADULA-COSTA to approve the request of the Veterans of Foreign Wars Post #6681 for a donation of \$300.00 to support the operation of the Post. The motion was adopted by unanimous roll call vote.

(167-11) MOVED COSTA-FIALLA to approve the request of CC Mellor Library to hold a Summer Story Hour at the Community Center on Fridays from 10 AM until 12 PM from June 17th through August 5th. The motion was adopted by unanimous roll call vote.

(168-11) MOVED COSTA-PADULA to accept the recommendation of the Recreation Advisory Committee appointing Autumn Hudson-Byrne as a member of the Board. The motion was adopted by unanimous roll call vote.

(169-11) MOVED PADULA-COSTA to accept the recommendation to submit letters of gratitude to the following participants in the Memorial Day Observance held at the Churchill Cemetery: Jobe Funeral Home, Lanigan Funeral Home, Representative Paul Costa, Wilkins Elks Lodge #577, the Century Club of Wilkins Township, the Wilkins Township Veterans of Foreign Wars, Post 6681, Wilkins Township Senior Citizens Club, the American Legion Post 980, the Sunshine Singers, Reverend Gallaher of McMasters Methodist Church and Mr. Bill Wilson. The motion was adopted by unanimous roll call vote.

(170-11) MOVED COSTA-FIALLA to authorize the Pittsburgh Pirates to proceed through Wilkins Township on July 31st as a part of the Cruise for the Cure. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Padula thanked Mr. Patchel for his patience; thanked Mr. Wilson for the work he did in putting together the Memorial Day Observance; thanked Mr. Hill for sending out letters regarding the flooding on Brown Avenue; thanked VFC #4 for attending the meeting tonight; asked everyone to come out and support the nonprofits at the Summer Festival next week and thanked everyone for coming to the meeting.

Commissioner Fialla thanked Mr. Patchel for his patience; urged everyone to support the nonprofits at the summer festival because it is good that comes right back to the community; thanked Mr. Hill for his efforts on Brown Avenue and stated that she hoped to see everyone at the Summer Festival next week.

Commissioner Costa thanked all the groups that got involved in the Memorial Day observance, especially Mr. Wilson; thanked Mr. Hill for his diligence in handling all of the vacant and abandoned property issues in the Township; commented upon an article that was in the Tribune Review on Sunday relative to the spread of urban blight and asked everyone to support the Summer Festival.

Commissioner Szoko advised Mr. Bruener and Chief Krancic that he had received phone calls about someone taking rocks out of the gabion baskets in the PennDot right-of-way on the banks of Saw Mill Run by Myer Bus Service on Brown Avenue; reminded the Board that there will be a budget meeting immediately before the next regularly scheduled meeting in July and asked all members to begin to think of creative ways to reduce expenditures in the 2012 budget.

Commissioner Martinelli stated that the Memorial Day Observance was a great success; advised the residents that the polling place formerly at the Brentmoor will be moved to Laurel Village for the general election in November; stated that the Sunshine Singers will be kicking off the Summer Festival on Tuesday night and advised that the most recent edition of the Township's newsletter is out and if anyone did not receive a copy, there are extras available at the Township building.

(171-11) MOVED PADULA-FIALLA to adjourn. The meeting was adjourned at 8:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

