

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, NOVEMBER 14, 2011

The Regular Meeting of Monday, November 14, 2011 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli
Mr. Padula
Mr. Szoko
Ms. Fialla
Mr. Costa

(262-11) MOVED PADULA - COSTA to approve the minutes of the Budget Meeting and Second Stated Meeting of October 24, 2011 as presented. The motion was adopted by a four to one vote with Mr. Szoko abstaining.

Communications:

Arletta Scott-Williams, Executive Director of ALCOSAN, submitted correspondence to the Township advising that the draft feasibility study and adopting resolution are due to ALCOSAN no later than July 31, 2012.

Prior to Citizens' Comments, Mrs. Martinelli announced that the Board of Commissioners met in Executive Session prior to the meeting to discuss an item of personnel and two items of potential litigation. Additionally, Mrs. Martinelli announced the addition of Agenda Item #3 under Old Business, as follows: Authorize the acceptance of the proposed settlement provided by ALCOSAN in the matter of the repairs made to the interceptor.

Citizens' Comments:

None.

Reports:

Police Report for October, 2011:

	<u>2010</u>	<u>2011</u>
Total Police Calls Logged	228	237
Total Criminal Offenses Reported	17	32
Criminal Arrests / Persons Charged	3	16
Criminal Offenses Cleared	3	15
Traffic Citations Issued	39	21
Parking Tags Issued	7	2
Parking Citations Issued	0	0
Monies Collected During October	\$13,418.02	\$ 3,924.50

Mr. Bruener's DPW Report is on file in the manager's office.

VFD #1 reported the following: 18 Fire Calls, Man Hours 260.5; Drills 3, Man Hours 63; Specials 9, Man Hours 145.5

VFD #3 reported the following: 20 Fire Calls, Man Hours 30.67; Training 3, Man Hours 37; Activities 11, Man Hours 105.99

Building Permits:

3461 Wm Penn Highway	Interior Alteration	\$ 1,001.50
105 Hart Drive	Roof over deck	79.00
Penn Center Building #2	Interior Alteration	1,101.50
Penn Center Building #4	Interior Alteration	450.42
720 Negley Avenue	Porch roof	54.00
521 Negley & 652 Highland	Demolition	N/P 11-3-11
893 Stevendale	Porch roof	54.00
639 Brown Avenue	Shed & roof addition	65.12

Deed Transfer Tax:

The Township received \$2,770.56 in deed transfer tax in the month of October, representing transfer tax collected by Allegheny County in the month of September. As of the end of October, this account is at 87.61% or 4.61% over budget.

Tax Collector's Report for the month of October, 2011:

Balance Collectible – Beginning of the month	\$86,640.58
Additions & Exonerations	- 1,399.93
Adjusted Collectible	85,240.65
Less Face Collections	- 1,746.98
Balance Collectible – End of the Month	\$83,493.67
Total Cash Collected	\$ 1,921.69

Act 511 Tax Report:

Earned Income Tax:

Current Month	\$21,955.32	Previous Year	\$19,561.83	Difference
Current YTD	529,213.35	Previous YTD	514,450.82	\$14,762.53

Local Service Tax:

Current Month	\$ 558.63	Previous Year	\$0.00	Difference
Current YTD	113,322.92	Previous YTD	133,146.69	(\$19,823.77)

Business Tax (Mercantile & Business Privilege)

Current Month	\$ 1,330.42	Previous Year	\$ 4,856.61	Difference
Current YTD	582,411.50	Previous YTD	539,006.76	\$43,404.74

The Solicitor's Report is on file in the Manager's Office.

The Engineer's Report is on file in the Manager's Office.

(263-11) MOVED SZOKO - COSTA to approve the payment of the schedule of bills in the amount of \$279,515.88 as presented. The motion was adopted by a unanimous roll call vote of all present.

(264-11) MOVED COSTA - FIALLA to approve the contract between the Township and Energy Savers, Inc., for the supply and transmission of electricity through Integrys at a rate of 6.39 cents/kWh and authorizing the use of Township letterhead to inform residents of their opportunity to save up to 23% off of their current electricity bills through ESI, contingent upon the Solicitor's review and approval of the contract documents. The motion was adopted by a unanimous roll call vote of all present.

(265-11) MOVED COSTA - FIALLA authorizing the execution of a change order for R & B Contracting and Excavation in the amount of \$10,288.35 and authorizing payment of the final invoice in the amount of \$13,903.71. The motion was adopted by a unanimous roll call vote of all present.

(266-11) MOVED COSTA - FIALLA authorizing acceptance of the ALCOSAN offer of settlement of the interceptor dispute at \$200,000, with the Township's share being 23.91% and providing for interest-free payment over a period of three years. The motion was adopted by a unanimous roll call vote of all present.

ORDINANCE NO. 1021

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR FISCAL YEAR 2012 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2012.

(267-11) MOVED PADULA - COSTA to read Ordinance Number 1021 for the first time by title only. The motion was adopted by a unanimous roll call vote of all present

(268-11) MOVED PADULA - COSTA accepting the first reading of Ordinance Number 1021 and authorizing the Manager to advertise the 2012 Budget Ordinance for second reading and final adoption at the meeting of December 12, 2011. The motion was adopted by a 3 –2 roll call vote with Fialla and Szoko voting NO.

(269-11) MOVED PADULA - COSTA authorizing the Manager to advertise Proposed Ordinance Number 1022 for adoption at the meeting of December 12, 2011. The motion was adopted by a unanimous roll call vote of all present.

(270-11) MOVED COSTA - PADULA authorizing the preparation of a resolution adopting an amendment to Section 405.2, Insignia and Section 409.6 Name Tag in the police department's manual of rules and regulations. The motion was adopted by a unanimous roll call vote of all present.

(271-11) MOVED PADULA - COSTA approving the request of the Recreation Advisory Board to allocate \$3,500 to the budget for the Light-Up Night festivities to be held on Friday, December 2, 2011. The motion was adopted by a 3 – 2 vote with Fialla and Szoko voting NO.

(272-11) MOVED COSTA - PADULA approving the schedule of Board of Commissioner Meetings for 2012 and authorizing the Manager to advertise the same. The motion was adopted by a 4 – 1 vote with Szoko abstaining.

(273-11) MOVED COSTA - FIALLA authorizing the Township to participate with the Woodland Hills School District in a) obtaining a full appraisal of the Sears property (542-F-120) at an approximate cost of \$2,950 (Township's share: \$450); b) participating with the School District in obtaining a full appraisal of Home Depot (542-G-080); c) approving the proposed settlement of Circuit City (542-C-250 and 542-C-250A) at \$2,650,000 cumulatively for 2010 and 2011; d) approving the proposed settlement of the Penn Towers appeal (542-N-201) at \$7,500,000 for 2010 and 2011. The motion was adopted by a unanimous roll call vote of all present.

(274-11) MOVED COSTA - PADULA authorizing Michelle Criner and Michael Boyd to attend the Local Government Academy Newly Elected Officials Course at a total cost of \$855.00. The motion was adopted by a unanimous roll call vote of all present.

Commissioners' Comments:

Commissioner Padula congratulated Mr. Boyd and Ms. Criner on their successful election campaigns and thanked them for running a clean campaign; thanked the Recreation Advisory Board for the outstanding job that they do; thanked the Manager and Department Heads for putting together a balanced budget and thanked everyone for coming to the meeting.

Commissioner Fialla congratulated the Public Works Department on the outstanding job that they have done on the Balint Bridge and suggested that they may be able to perform similar jobs in-house instead of contracting that work out; congratulated Mr. Boyd and Ms. Criner on their

election to the Board and commented upon providing an additional \$3,500 to the Recreation Advisory Board for Light Up Wilkins.

Commissioner Szoko congratulated the newly elected members of the Board of Commissioners; discussed his vision of the roles of different individuals within the municipality; stated that he believes that the answer to spending should always be no unless sound rationale is provided to permit spending; advised the newly elected officials to be prepared for anything, that they should not look at their elected office as a way to gain friendships, and that they should always ask questions.

Commissioner Costa thanked Joy Voeltzel for stepping up and taking over the Recreation Board and for bringing in new volunteers; thanked Ed Bruener and the Public Works Department on their good work on the bridge and commented that just like the Community Center, the employees can look at the bridge and be proud that they did the work themselves, without the need to contract out; and congratulated Mr. Boyd, Ms. Criner and Mr. Padula on their election to the Board.

Commissioner Martinelli stated that she would gladly make a donation to the Recreation Advisory Board in order to make sure that the kids get to participate in Light Up Wilkins; requested that Mr. Szoko ask the Rotary to make a donation; stated that she bristles when other members of the Board compare Wilkins Township to other communities because we are our own municipality and thanked everyone for coming to the meeting.

(275-11) MOVED COSTA - FIALLA to adjourn. The motion was adopted by a unanimous roll call vote of all present. The meeting was adjourned at 8:10 P.M.

Respectfully submitted,

Rebecca Bradley
Secretary