

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, SEPTEMBER 12, 2011

The Regular Meeting of Monday, September 12, 2011 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Fialla
Mr. Padula Mr. Costa Mr. Szoko

Following the Pledge of Allegiance, a moment of silence was observed in remembrance of the victims of the terrorist attacks of September 11, 2001 and the victims' families.

(206-11) MOVED PADULA-FIALLA to approve the minutes of the regular meeting of August 8, 2011 with two corrections as follows: At motion 203-11, add "The motion was adopted by unanimous roll call vote of all present." At motion 204-11, change the motion to reflect that Mr. Szoko voted "NO". The motion was adopted by a 4 to 1 vote with Mrs. Martinelli ABSTAINING.

Communications:

Dr. Walter Calinger, Superintendent of the Woodland Hills School District, thanked Chief Krancic for the police department presence at the Wilkins Primary School on the opening day.

Joseph Kramer, Manager, CITF, Redevelopment Authority of Allegheny County advised the Township Board of Commissioners that grant applications submitted for a sanitary sewer replacement on Dowling Street (Phase II) and for the stabilization of the stream bank along Saw Mill Run cannot be funded at this time.

The Woodland Hills Foundation Tour du District will be held on October 1, 2011 beginning at the Woodland Hills High School at 6:30 AM. The Township will provide barricades at Elizabeth Street and Alpine and on-duty officers will be assigned to help with traffic while the event is in Wilkins Township.

Chief Lori Payne of the East Pittsburgh Police Department thanked Chief Krancic for the Wilkins Police Department's contribution to East Pittsburgh's National Night Out event that was held on August 2nd.

Presentation:

Mr. T. R. Barger, Associate Manager for Sheetz, requested that the Board consider permitting Sheetz to use the Community Center on December 10th from 9:00 AM until 1200 PM to host a program called "For the Kidz." Sheetz will work with the Salvation Army to select 16 underprivileged children from Wilkins and several other surrounding communities. Sheetz will hold a Christmas party and all of the children will receive gifts.

Mr. Guznell, Manager for Sheetz, requested that the Board consider permitting Sheetz to use the Community Center once per month for the purpose of holding an employee meeting from 4:00 PM until 6:00 PM. Sheetz will make a donation to the Township in lieu of a rental payment.

(207-11) MOVED FIALLA-COSTA to authorize Sheetz to use the Community Center, at no cost, on December 10, 2011 from 9:00 AM until 12:00 PM for the purpose of hosting an event entitled "For the kidz" benefitting underprivileged children from Wilkins and surrounding communities. The motion was adopted by unanimous roll call vote.

(208-11) MOVED FIALLA-PADULA to authorize Sheetz to use the Community Center once per month from 4:00 PM until 6:00 PM for the purpose of holding an employee meeting, and accepting a donation from Sheetz in lieu of a rental payment. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Mr. Carl Krary of 256 Penhurst Drive commented upon the Truth in Advertising Ordinance which was discussed at the meeting of July 11th and questioned why, other than for purposes of public safety, the Board of Commissioners was concerned with where businesses claim to be located.

Mr. Robert Wingrove of 338 Braddesley Drive requested assistance with a feral cat problem in the Penhurst neighborhood.

Ms. Tracy Musial of 313 Frazier Drive requested that the Township either place a trash receptacle at the bus stop at Route 22 and Kingston or contact the Port Authority to do the same.

Mr. Mike Boyd of 105 George Street questioned whether or not the Public Works Department was going to remove the graffiti at Linhart Park.

Mr. Dan Romanelli of 703 McMasters stated that the sidewalk from Rebecca to Larimer is falling over the hillside and needs to be addressed.

Presentation of Memorial Plaque:

At a Memorial held last evening in honor of the victims of the terrorist attacks of September 11, 2001, Mr. Pat Lanigan of Lanigan's Funeral Home, presented the Wilkins Township Fire Departments with a commemorative plaque. The members of the Fire Departments requested that the plaque be placed for display at the Municipal Building. The plaque honors the lives of the 343 firemen and women who perished that day.

(209-11) MOVED SZOKO-COSTA to waive the reading of reports due to the length of the agenda this evening. The motion was adopted by a 3 to 2 vote with Mr. Padula and Mrs. Martinelli voting "NO".

Reports:

Police Report for August 2011:

	<u>2010</u>	<u>2011</u>
Total Police Calls Logged	263	338
Total Criminal Offenses Reported	32	
Criminal Arrests/Persons Charged	3	
Criminal Offenses Cleared	3	
Traffic Citations Issued	30	32
Parking Tags Issued	6	8
Monies received during August	\$3,528.43	\$3,573.45

Mr. Brueners PWD Report is on file in the Manager's Office.

WTVFD #3 reported the following: 8 NFIRS, man hours 15.18; 1 Training, man-hours 36.00; 9 Non-Incident, man-hours 130.44. Total man-hours for the month 181.62

WTVFD #4 reported the following: 10 Fire Calls, man-hours 50.5; 3 Drills, man-hours 40.5; 1 Public Service, man-hours 2.5; 11 Work Details, man-hours; 2 Meetings, man-hours 27. Total man-hours for the month 266.

Building Permits issued during August 2011:

BP # 2710-CS, F. Costendino, 923 Rita Drive – Deck for porch – Cost \$6,000.00
BP #2711-CS, Eric Miller, 117 Lucinda Drive – Porch Roof – Cost \$3,000.00
BP #2712-cs, shop 'n save, 3335 WM PENN HWY- Structural Repair – cost \$3,000.00
BP #2713-CS, Jim Jacob, 334 Dunbar – Porch Roof – Cost \$7,000.00
BP #2714-CS, C. Alt, 513 Lucia-Deck – Cost \$3,000.00
BP #2715-CS, SOTA Const., 1641 Vineesion Place – Single Family Dwg – Cost \$135,000.00
BP #2716-CS, McMurdo, 156 Churchill Road – Demolition – Cost \$10,000.00

The Township received \$2,379.93 in deed transfer tax in the month of August, representing transfer tax collected by Allegheny County in the month of July. As of the end of August, this account is at 73.93% or 7% over budget.

George Porado's Tax Collector's Report for August:

Balance Collectable – beginning of the month	\$ 90,721.72
Exonerations – Total Adjustments	-308.24
Total Collectable	90,413.48
Face Collections	-5,059.99
Balance Collectable – End of the month	85,353.49
Face amount of collections	5,059.99
Plus Penalties	560.22
Total Cash Collected	\$5,620.21

Act 511 for August 2011:

Earned Income Taxes:

Current Month	\$63,951.92	Previous Year	\$73,053.73	Difference
Current YTD	473,538.59	Previous YTD	466,806.35	\$6,732.34

Local Service Tax:

Current Month	9,205.74	Previous Year	8,524.94	Difference
Current YTD	87,592.15	Previous YTD	108,295.38	(\$20,703.23)

Business Tax (Mercantile & Business Privilege)

Current Month	9,304.92	Previous Year	414.66	Difference
Current YTD	525,692.18	Previous YTD	526,560.51	(\$868.33)

The Solicitor's Report can be found filed in the Manager's Office

The Engineer's Report can be found filed in the Manager's Office.

(210-11) MOVED SZOKO-PADULA to approve the payment of the schedule of bills in the amount of \$163,382.14 as presented. The motion was adopted by unanimous roll call vote.

(211-11) MOVED COSTA-SZOKO to authorize Senate Engineering to resubmit applications with CITF for Phase II of the Dowling Avenue Sanitary Project and the Sawmill Run Stream Bank Stabilization Project. The motion was adopted by unanimous roll call vote

(212-11) MOVED FIALLA-SZOKO to accept the recommendation of the Planning Commission to approve the (reverse) subdivision application presented by NAI i Acquisition Group, LP., entitled Plan No. 1., Revision No. 2. The motion was adopted by unanimous roll call vote.

(213-11) MOVED COSTA-SZOKO to authorize the Manager to notify Chalfant Borough that the Township is not interested in providing either Public Works or Public Safety services to the Borough. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 1018

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA AMENDING THE CODIFIED BOOK OF ORDINANCES, PART II, CHAPTER 88, FIRE PREVENTION TO PROVIDE FOR THE ADOPTION OF THE 2009 EDITION OF THE INTERNATIONAL FIRE CODE. COPYRIGHT 2009 BY THE INTERNATIONAL CODE COUNCIL, INCORPORATED AND ADDING AMENDMENTS REGARDING LOCATIONS OF ABOVE GROUND STORAGE TANKS AND FURTHER PROVIDING FOR PENALTIES.

(214-11) MOVED PADULA-SZOKO to read Ordinance 1018 for the first time by title only.

(215-11) MOVED PADULA-COSTA to accept the first reading of Ordinance No. 1018.

(216-11) MOVED PADULA-FIALLA to read Ordinance No. 1018 for the second time by title only.

(217-11) MOVED PADULA-FIALLA to adopt Ordinance No. 1018.

Motions 214-11 to 217-11 inclusive were adopted by unanimous roll call vote.

(218-11) MOVED PADULA-FIALLA to abandon continued pursuit of the adoption of the proposed Rent Sequestration Ordinance. The motion was adopted by unanimous roll call vote.

(219-11) MOVED FIALLA-COSTA to authorize the budgeting of 100% of the 2012 Minimum Municipal Obligation (MMO) for the police Pension Fund in the amount of \$336,530. based off of the 01/01/11 Actuarial Valuation Rep[ort (AVR).The motion was adopted by unanimous roll call vote.

The Minimum Municipal Obligation (MMO) for the Non-Uniform Employees Pension Plan (PMRS) for 2012 is \$57,884. This MMO is about \$100 more than 2011 but is based off of the 01/01/09 Actuarial Valuation Report (AVR).

(220-11) MOVED COSTA-PADULA to ratify the request to purchase 13 Kenwood NX-300K portable radios and 7 Kenwood NX-800 HK car radios from HC Global (a vendor on the PA State Contract bid list) at a cost of \$16,347. Less rebates of \$1,200 or \$15,347. The motion was adopted by unanimous roll call vote.

(221-11) MOVED COSTA-PADULA to accept the recommendation of Senate Engineering to pay Payment Request #1 from Creative Enterprises for sanitary sewer work performed on Greensburg Pike and Elizabeth Street at a cost of \$56,947.50 (10% retainage withheld). The motion was adopted by unanimous roll call vote.

(222-11) MOVED COSTA-PADULA to authorize the Manager to advertise the following dates/times for budget meetings: October 10th, October 24th and November 14th at 6:00 PM. The motion was adopted by unanimous roll call vote.

(223-11) MOVED COSTA-MARTINELLI to authorize the donation of the stove in the Municipal Building kitchen to VFC #3 in exchange for the donation of a generator for the Community

Center and a household stove for the kitchen at the Municipal Building. The motion was adopted by a 4 to 1 vote with Mr. Padula “ABSTAINING”.

(224-11) MOVED COSTA-PADULA to accept the low bid of W&J contractors., Inc. for the demolition of 521 Negley Avenue and 652 Highland Avenue at a cost of \$10,900. And further authorizing the expense of \$810.50 to cover the balance of the costs (CDBG Allocation: \$10,089.50) The motion was adopted by unanimous roll call vote.

(225-11) MOVED COSTA-PADULA to set the date/time for “Trick or Treat” in Wilkins Township for Monday, October 31, 2011 from 6:00 PM until 8:00 PM. The motion was adopted by unanimous roll call vote.

(226-11) MOVED FIALLA-SZOKO to accept the request of David McIntyre, Allegheny County Police Training Academy to use the Township facilities to provide for 2012 Mandatory In-Service training on the following Mondays and Tuesdays from 8:30 AM until 3:30 PM; January 23rd and 24th, 30th and 31st; February: 6th & 7th, 13th and 14th, 20th and 21st, 27th and 28th; March: 5th and 6th, 12th and 13th, 19th and 20th, 26th and 27th; April: 2nd and 3rd, 16th and 17th; and October 1st and 2nd. The motion was adopted by unanimous roll call vote.

(227-11) MOVED PADULA-SZOKO to authorize the Manager to offer Vision Insurance benefits to those retirees in Group #026465, contingent upon those retirees assuming full payment of the premium. The motion was adopted by unanimous roll call vote.

(228-11) MOVED PADULA-COSTA to authorize the Manager to determine the cost of supplying all members of the Board with laptops, utilizing funds remaining in the Commissioners Education and Training Budget for 2011. The motion was adopted by unanimous roll call vote.

(229-11) MOVED PADULA-SZOKO to authorize the Manager’s request to attend the 2011 APMM Fall Managers Meeting/PELRAS Workshop at the Greensburg Civic Center on October 21st from 8:30 AM until 4:00 PM at a cost of \$100.00; authorizing Chief Krancic and Sergeant Lamb’s request to attend a Critical Incident Training program sponsored by the Turtle Creek Valley Council of Governments to be held on October 7, 2011 at a cost of \$75.00 each; authorizing Mr. Costa’s and Mr. Bruener’s request to attend the 13th Annual 3 Rivers Wet Weather Sewer Conference at the Monroeville Convention Center on October 4th and 5th at a cost of \$70.00 each; and authorizing Mr. Hill’s request to attend PennBOC being held in Grantville, PA from October 12th – 14th at a cost of \$329. For the seminar and \$204. Plus tax for the hotel accommodations, with the condition that all attendees provide reports to the rest of the Board upon their return.

Commissioners’ Comments:

Ms. Fialla commented upon the 9/11 Observation Ceremony at the McMasters Church and stated that it was nice to see the community draw together; advised that a free clinic has opened at the Municipal Building in Braddock Borough for individuals requiring healthcare who meet the financial eligibility guidelines.

Mr. Szoko commented upon the upcoming budget meetings for 2012 and the need for each department to trim 20-25% off of their respective budgets.

Mr. Costa thanked Pat Lanigan for the presentation at Olympia Hall in commemoration of 9/11 and also commented upon the luminary display at the McMasters Church.

Mr. Padula also thanked Pat Lanigan for the presentation at Olympia Hall and the plaque and for all the things that he's done for the Township in the past; commented upon the need to contact PennDot to clear the debris away from the catchbasins on Route 22 and stated that he does not understand why, and believes it is a waste of taxpayer money for Commissioner Fialla to attend the ALOM conference at Seven Springs later this month when she will no longer serve in the capacity of Commissioner next year.

Mrs. Martinelli thanked everyone for coming to the meeting tonight; thanked Mr. Lanigan for the presentation and stated that the next meeting is scheduled for September 26, 2011.

(230-11) MOVED COSTA-SZOKO to adjourn, the meeting was adjourned at 8:49 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary