

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, SEPTEMBER 13, 2010

The Regular Meeting of Monday, September 13, 2010 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Fialla
Mr. Padula Mr. Costa Mr. Szoko

(225-10) MOVED PADULA-COSTA to approve the minutes of the regular meeting of August 9, 2010 as presented. The motion was adopted with a four to one vote with Mr. Szoko abstaining.

Communications:

Mr. Patrick J. Doyle, Ph.D., Chairman of the C.C.Mellor Memorial Library Board of Directors, submitted correspondence thanking the Township for their 2010 contribution for library services for residents of Wilkins Township.

Citizens' Comments:

Mr. Mel Pendinger addressed the Board on behalf of the Renda family, who own property at 105 Powell Street. The Renda's are in the process of trying to sell this property. The property is currently zoned commercial which has created problems for the family. They are seeking a change in zoning from Commercial to Commercial/Residential.

(226-10) MOVED FIALLA-COSTA referring the request of the Renda's for a change of zoning at 105 Powell Street to the Planning Commission for review and recommendation. The motion was adopted by unanimous roll call vote.

Citizens' Comments:

Mr. Michael Boyd of 105 George Street advised the Board that the Woodland Hills School District will be sponsoring a bicycle race called Tour Du District on October 2, 2010; and advised that he is interested in encouraging bicycling in the community.

REPORTS:

Police Report for August 2010:

	<u>2009</u>	<u>2010</u>
Total Police Calls Logged	255	263
Total Criminal Offenses Reported	26	32
Criminal Arrests/Persons Charged	32	3
Criminal Offenses Cleared	31	3
Traffic Citations Issued	35	30
Parking Tags Issued	12	6
Parking Citations Issued	2	0
Monies collected during August	\$ 3,563.88	\$ 3,528.43

Mr. Brueners DPW Report can be found filed in the Manager's Office

WTVFD #1 reported the following for July 2010:

16 Fires, man hours 142, 4 Practices, man-hours 4, 1 Meeting, man-hours 44 and 1 Special, man-hours 1. Total man-hours for July 341.50.

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WTVFD #1 reported the following for August 2010:

11 Fires, man-hours 43.50, 3 Practices, man-hours 60, and 1 Meeting, man-hours 30.
Total man-hours for August 133.5.

WTVFD #3 reported the following for August 2010:

12 NFIRS Incidents, man-hours 52.16 and 3 Non-Incident Activities, man-hours 47.50.
Total man-hours for August 2010 99.66.

Building Permits issued during August 2010:

BP 2662 CS, Sharon Walsh, 200 Churchill Rd., Sunroom Cost \$29,943.
BP 2664 CS, Annette Gardner, 408 Dunbar Dr., Deck Cost \$600.
BP 2665 CS, LG Realty, Bldg. #3, Su 103 – Interior Alteration – Cost \$58,000.
BP 2665 CS, PCE LL, LP “ “ - Plan Review – Cost \$525,000.
BP 2666 CS, James Azzarello, 247 Churchill Rd – New Home – Cost \$183,000.
BP 2667 CS, Jerry Leff, 1609 Vinesian Place – Retaining Wall – Cost \$55,000.
BP 2668 CS, Tod Oblak, 129 Penhurst Dr – Deck – Cost \$5,836.
Electrical Inspection – RKB #10-002-E/19047 – Receptacles – Cost \$9,281.
3455 William Penn Highway

The total amount of transfer tax received in August (representing July transfers) was \$1,710.10. Total year-to-date collections are: \$24,384.07, or 54.19% of budget. We are currently 13% behind (\$6,000) where we should be at this time of the year.

Tax Collector’s Report for August 2010:

Balance Collectable – Beginning of the Month	97,430.98
Adjusted Collectable	97,430.98
Less Face Collections	-4,432.67
Balance Collectable – End of Month	92,998.31
Face Amount of Collections	-4,432.67
Plus: Penalties	443.27
Total Cash Collected	\$4,875.94

Act 511 Tax Report for August 2010:

Earned Income Taxes:

Current Month	\$73,053.73	Previous Year	\$60,146.82	Difference
Current YTD	466,806.35	Previous YTD	483,659.84	(\$16,853.49)

Local Service Tax:

Current Month	8,524.94	Previous Year	18,701.60	Difference
Current YTD	108,295.38	Previous YTD	110,855.54	(\$2,560.16)

Business Tax (Mercantile & Business Privilege)

Current Month	414.66	Previous Year	47,206.65	Difference
Current YTD	526,560.51	Previous YTD	467,129.38	\$59,431.13

The Solicitor’s Report can be found filed in the Manager’s Office.

Ms. Yon’s Report can be found filed in the Manager’s Office:

(227-10) MOVED FIALLA-SZOKO to accept the recommendation of Senate Engineering to prepare specifications and bid the Balint Lane Bridge project as two separate contracts, with the first contract including the purchase and construction of a 60’ arch pipe and the second including the placement of the arch pipe in the stream bed. The motion was adopted by unanimous roll call vote.

- (228-10) MOVED SZOKO-COSTA to approve the payment of the schedule of bills, in the amount of \$351,574.44, as presented. The motion was adopted by unanimous roll call vote.
- (229-10) MOVED COSTA-FIALLA to ratify the scheduling of Trick-or-Treat for Halloween on Sunday, October 31, 2010 from 6:00 PM until 8:00 PM. The motion was adopted by unanimous roll call vote.
- (230-10) MOVED FIALLA-COSTA to ratify the appointment of Mr. John Weber of 947 Roland Road to the Churchill Area Environmental Council. The motion was adopted by unanimous roll call vote.
- (231-10) MOVED FIALLA-COSTA to appoint Michael Boyd of 105 George Street to the Churchill Area Environmental Council for Wilkins Township. The motion was adopted by unanimous roll call vote.
- (232-10) MOVED COSTA-FIALLA to authorize the request of the C.C. Mellor Memorial Library to hold an afterschool program from September 22nd through November 10th from 3:30 PM until 4:15 PM at the Community Center. The motion was adopted by unanimous roll call vote.
- (233-10) MOVED COSTA-PADULA to ratify the execution of Change Order #1 for El Grande Industries in the amount of \$2,850.00 for geotextile material for Hart Drive. The motion was adopted by unanimous roll call vote.
- (234-10) MOVED FIALLA-SZOKO to authorize the advertisement of 2011 Budget Meetings as follows: Monday, September 27th at 6:00 PM; Monday, October 25th at 6:00 PM and Monday, November 8th at 6:00 PM. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 1007

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 173, ZONING, ARTICLE V, SIGNS, SECTION 173.28, DEFINITIONS, TO ADD A DEFINITION FOR SPECIAL ADVERTISING AND REAL ESTATE SIGNS; TO ADD DEFINITIONS FOR ARTERIAL, COLLECTOR AND LOCAL STREETS AND AMEND THE DEFINITION OF TEMPORARY SIGNS; AMENDING SECTION 173-30, EXCEPTIONS, PARAGRAPH G, TEMPORARY POLITICAL SIGNS TO ELIMINATE TIME LIMITATIONS ON PRIVATE PROPERTY, THE NUMBER OF PERMITTED SIGNS ON PRIVATE PROPERTY AND THE REQUIRED LOCATION OF POLITICAL SIGNS ON PRIVATE PROPERTY; DECREASING THE HEIGHT OF POLITICAL SIGNS ON BOTH PRIVATE PROPERTY AND PUBLIC PROPERTY FROM SIX FEET TO FOUR FEET; AMENDING SECTION 173-35, TABLE I TO PROVIDE FOR REQUIREMENTS FOR SPECIAL ADVERTISING AND REAL ESTATE SIGNS AND AMEND HEIGHT REQUIREMENTS FOR FREE STANDING SIGNS; AND AMENDING SECTION 173-38, FREESTANDING SIGNS, TO ADD HEIGHT REQUIREMENTS BASED UPON STREET CLASSIFICATION.

- (235-10) MOVED PADULA-COSTA to read Ordinance No. 1007 for the first time by title only.
- (236-10) MOVED PADULA-COSTA to accept the first reading of Ordinance No. 1007.
- (237-10) MOVED PADULA-COSTA to read Ordinance No. 1007 for the second time by title only.

(238-10) MOVED PADULA-FIALLA to accept the second reading of Ordinance No. 1007.

(239-10) MOVED PADULA-FIALLA to adopt Ordinance No. 1007.

Motions 235-10 through 239-10 were adopted by unanimous roll call vote.

ORDINANCE NO. 1008

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, COUNTY OF ALLEGHENY AND COMMONWEALTH OF PENNSYLVANIA, OFFICIALLY ADOPTING VARIOUS ROADS IN THE TOWNSHIP OF WILKINS WHICH WERE CONSTRUCTED PRIOR TO JANUARY 1, 1985 AS PUBLIC ROADS IN THE TOWNSHIP OF WILKINS; AND REPEALING ALL INCONSISTENT ORDINANCES.

(240-10) MOVED FIALLA-PADULA to read Ordinance No. 1008 for the first time by title only.

(241-10) MOVED PADULA-FIALLA to accept the first reading of Ordinance No. 1008.

(242-10) MOVED PADULA-FIALLA to read Ordinance No. 1008 for the second time by title only.

(243-10) MOVED FIALLA-COSTA to accept the second reading of Ordinance No. 1008

(244-10) MOVED FIALLA-PADULA to adopt Ordinance No. 1008.

Motions 241-10 through 244-10 were adopted by unanimous roll call vote.

Presentation of Non-Uniform Minimum Municipal Obligation: Mrs. Bradley presented the 2011 MMMO for the Non-Uniform Pension Plan. The amount that must be budgeted and paid to PMRS for 2011 is \$57,784. or a decrease of about \$1,700 from the 2010 MMO, due to a decrease in the estimated 2010 payroll.

(245-10) MOVED FIALLA-COSTA to authorize the manager to correspond with the Woodland Hills School District to seek a meeting between the District and the member municipalities to discuss conversion of EIT Collectors for 2011 from PAMS to Keystone. The motion was adopted by unanimous roll call vote.

(246-10) MOVED FIALLA-COSTA to authorize the execution of an agreement with the County of Allegheny for the winter maintenance of Churchill Road from Harrison to Larimer for the years 2010-2011, 2011-2012 and 2012-2013 for a total of \$7,971.40. The motion was adopted by unanimous roll call vote.

(247-10) MOVED PADULA-COSTA to authorize the Red Cross Committee to use the funds available in the Wilkins Township Disaster Relief fund for the purpose of posting letters seeking contributions to the Township's committee. The motion was adopted by unanimous roll call vote.

(248-10) MOVED PADULA-FIALLA to authorize the Red Cross to use the Community Center for meetings which do not conflict with other functions and/or events, without the need to seek approval through the Board beforehand. The motion was adopted by unanimous roll call vote.

- (249-10) MOVED COSTA-PADULA to authorize the Manager to attend the Government Finance Officers Association of Pennsylvania 2010 Fall Seminar to be held on October 28, 2010 in Cranberry, entitled “Changing Employee Benefits in Today’s Economy” at a cost of \$50.00. The motion was adopted by unanimous roll call vote.
- (250-10) MOVED COSTA-PADULA to authorize the Manager to attend the PELRAS/APMM Fall Managers meeting, entitled “Municipal Finance Relief: Finance and Labor Solutions for the Municipal Budget Crisis” to be held on October 15, 2010 at the Greensburg Civic Center at a cost of \$100.00. The motion was adopted by unanimous roll call vote.
- (251-10) MOVED FIALLA-COSTA to authorize Mr. Hill to attend the PENNBOC Conference to be held on October 13-15th in Carlisle at a cost of \$329.00. The motion was adopted by unanimous roll call vote.
- (252-10) MOVED PADULA-SZOKO to authorize Mr. Costa to attend the Three Rivers Wet Weather annual conference on October 13-14th from 8:00 AM until 4:00 PM at a cost of \$70.00. The motion was adopted by unanimous roll call vote.

Commissioners’ Comments:

Mr. Szoko commented on the letter which was recently sent to retirees regarding Medicare eligibility; noted the example of the trickle-down effect due to attrition that resulted in a lower Municipal Obligation to the Non-Uniform Pension Plan for 2011; provided an example from New Jersey of what occurs when employees cannot aid government in downsizing through bargaining and discussed sustainability and its meaning.

Mr. Costa thanked Ms. Yon for all her hard work on coming up with options for the Balint Bridge; commented on the pour of concrete at Wilbur Street and reminded the public that ALCOSAN is having an open house on Saturday, September 18th.

Ms. Fialla thanked Ms. Yon and Mr. Bruener for working on solutions for Wilbur Street and Balint Lane and for thinking outside the box; stated that the next meeting of the Board is scheduled for September 27, 2010 and thanked Mr. Boyd for volunteering to serve on the Churchill Area Environmental Council.

Mr. Padula requested an update of activity with the hillside behind Laurel Graphics; stated that he attended the WHEMS meeting last week and is pleased to report that WHEMS ordered a new ambulance, which will be delivered in October; discussed the need to seek grant funds for the installation of AED’s at the municipal building and the Community Center; thanked Mr. Boyd for volunteering to serve on the Churchill Environmental Advisory Council; thanked the residents of Hart Drive and Old William Penn for their patience during this year’s road reconstruction projects; thanked Mr. Bruener and Ms. Yon for working out a lower-cost solution to Balint Lane Bridge and thanked the residents for their attendance at the meeting this evening.

Mrs. Martinelli reminded the residents that there will be a hazardous waste collection at the Monroeville Mall next Saturday (September 18, 2010) from 9:00 AM until 1:00 PM, congratulated #3 Fire Department on their successful Spaghetti Dinner over the weekend; stated that Volunteer Fire Department #4 will be holding a fund raiser at Applebees on October 10th from 11:00 AM until close; invited everyone to participate at the Mates-Linhart rededication ceremony to be held at 6:00 PM on Tuesday, September 14th, thanked everyone for their attendance at the meeting and thanked Mr. Bruener and Ms. Yon for their work on the Balint Bridge Project.

(253-10) MOVED FIALLA-COSTA to adjourn. The meeting was adjourned at 9:23 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

