



Reports:

Police Report for August 2008:

	<u>2007</u>	<u>2008</u>
Total police calls logged	318	232
Total Criminal Offenses Reported	21	37
Criminal Arrests/Persons Charged	10	14
Criminal Offenses Cleared	12	19
Traffic Citations Issued	24	13
Parking Tags Issued	9	6
Parking Citations Issued	3	5
Monies collected during August	5,361.27	8,478.21

Mr. Paul Vargo's Report is on file in the Manager's Office.

WTVFD #1 reported the following: 9 Fires, man-hours 47: 4 Drills, man-hours 90 and 1 Special, man-hours 6. Total monthly man-hours 143.

WTVFD #3 reported the following: 9 Fires, man-hours 31.64: 2 Training Sessions, man-hours 2 and 7 Activities, man-hours 111.11. Total monthly man-hours 171.25.

WTVFD #4 reported the following: 7 Fires, man-hours 33: 5 Fire Schools, man-hours 38: 2 Drills, man-hours 21.25: 1 Public Service, man-hours 7.5: 2 Work details, man-hours 16.5 and 3 Meetings, man-hours 59. Total monthly man-hours 175.25.

The WHEMS Monthly Report is on file in the Manager's Office along with the above Fire Department Reports.

Building Permits issued during August 2008:

- One (1) Deck, 403 Dunbar Drive, cost \$4,500.00
- One (1) Deck, 226 Kingston Drive – cost \$1,400.00
- One (1) New Roof Structure, 240 Sunset Drive – cost \$8,000.00
- One (1) Commercial Rehab – Rebuild P/CE LG, 333 Penn Center – cost \$150,000.00  
Plus Plan Review \$702.00

The Township received \$15,469.54 in real estate transfer taxes during the month of August representing deed transfers which were recorded by the County in July. Total year-to-date collections are: \$34,118.66 or 66.90% of budget. Of the amount collected in the month of August, \$9,900. is attributable to the sale of the former Foodland. This property sold for \$1,980,000.

This sale has helped to lift this revenue line-item from -8.6% of budget (as of July) to slightly over budget (66.9%) as of August. However, it should be noted that due to the continuing slump in housing sales, it is expected that real estate transfer taxes for the year will be less than anticipated budget.

Tax Collectors Monthly Report

Balance Collectable – beginning of month	\$102,230.74
Additions	1,014.09
Adjusted Collectable	103,244.87
Less Face Collections for Month	4,172.74
Balance Collectable – End of Month	99,072.13
Total Refunds to Date	5,072.16
NSF Adjustments – to Date	307.79
Face Amount of Collections	4,172.74
Plus Penalties	376.89
Less Discounts	8.08
Total Cash Collected	4,541.55

PA MUNICIPAL SERVICES – ACT 511 TAX REPORT

Earned Income Taxes:

Current Month	\$76,615.85	Previous Year	\$61,987.64	Difference
Current YTD	448,793.53	Previous YTD	445,355.14	\$ 3,438.39

Local Service Tax:

Current Month	30,972.56	Previous Year	53,798.35	Difference
Current YTD	112,309.67	Previous YTD	274,724.01	(\$162,414.34)

Mercantile Tax:

Current Month	-0-	Previous Year	-0-	Difference
Current YTD	337,318.77	Previous YTD	1,276,516.54	(\$939,197.77)

Business Privilege Tax:

Current Month	7,636.36	Previous Year	1,648.86	Difference
Current YTD	190,157.48	Previous YTD	179,545.90	\$10,611.58

Mr. Matta stated that the Board of Commissioners met in Executive Session prior to the regular meeting to discuss topics of personnel and litigation

- (8-213) MOVED SZOKO-PADULA to approve the schedule of bills as presented with the exception of the Solicitor's bill, pending clarification.
- (8-214) MOVED PADULA-FIALLA to table the authorization to post the Police Study on the website. The motion was adopted by unanimous roll call vote.
- (8-215) MOVED FIALLA-SZOKO to authorize the manager to perform a cost/service study on third party building inspection services. The motion was adopted by unanimous roll call vote.
- (8-216) MOTION PADULA-COSTA to authorize the Solicitor to file an appeal of the arbitrator's decision in the DeMarco Case. The motion was adopted by unanimous roll call vote.
- (8-217) MOVED COSTA-FIALLA to authorize the Manager to submit a letter of intent to terminate services to Pennsylvania Municipal Services. The motion was adopted by unanimous roll call vote.
- (8-218) MOVED FIALLA-COSTA to authorize the Manager and Solicitor to proceed with the purchase of 512 Washington Street utilizing \$50,000. in County Flood Buy-Out Program Grant funds and including an escrow of the sale of \$7,500. for the purpose of demolishing the structure. The motion was adopted by unanimous roll call vote.

Minimum Municipal Obligation: Non-Uniform Pension Plan: The minimum municipal obligation for the non-uniform pension plan for the year 2009 is: \$58,820.99.

ORDINANCE NO. 989

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT WITH THE BOROUGH OF BRADDOCK HILLS, THE BOROUGH OF CHURCHILL AND THE BOROUGH OF SWISSVALE TO JOINTLY BID AND CONTRACT FOR THE COLLECTION, REMOVAL AND DISPOSAL OF GARBAGE/REFUSE AND RECYCLABLE MATERIALS.

- (8-219) MOVED FIALLA-COSTA to read Ordinance 989 for the first time by title only

- (8-220) MOVED PADULA-FIALLA to accept the first reading of Ordinance 989.
- (8-221) MOVED PADULA-FIALLA to read Ordinance 989 for the second time by title only
- (8-222) MOVED PADULA-FIALLA to accept the second reading of Ordinance 989.
- (8-223) MOVED PADULA-FIALLA to adopt Ordinance 989.

Motions 8-219 through 8-223 inclusive were adopted by unanimous roll call vote.

- (8-224) MOVED COSTA-PADULA to authorize the manager to advertise for bids for the Community Center doors. The motion was adopted by unanimous roll call vote.
- (8-225) MOVED PADULA-FIALLA to table the MYDI proposals for advertising on the website and optimizing the search engine. The motion was adopted by unanimous roll call vote.
- (8-226) MOVED COSTA-FIALLA to approve the request of the Wilkins Township Democratic Party to use the Municipal Building for a Spaghetti Dinner on October 12, 2008 from 2 PM until 7PM. The motion was adopted by unanimous roll call vote.
- (8-227) MOVED COSTA-FIALLA to authorize the manager to forward the draft of the 2009-2011 Tropical Amusement Contract to the Solicitor for review and then to Tropical for comments. The motion was adopted by unanimous roll call vote.
- (8-228) MOVED FIALLA-SZOKO to authorize the attendance of any interested elected official at a Regional Police Seminar sponsored by the Local Government Academy to be held on September 10, 2008 in North Huntingdon at a cost of \$35.00 per attendee. The motion was adopted by unanimous roll call vote.
- (8-229) MOVED FIALLA-COSTA to authorize Lori Dague, Wilkins Township resident, to utilize the Municipal Building twice per month for the Woodland Hills Girl Scouts. The motion was adopted by unanimous roll call vote.
- (8-230) MOVED COSTA-SZOKO to accept the recommendation of Chief Guthrie, setting October 31, 2008 from 6:00 PM until 8:00 PM as Trick-or-Treat in Wilkins Township. The motion was adopted by unanimous roll call vote.
- (8-231) MOVED COSTA-PADULA to authorize the Manager to advertise for the following budget meetings, all which will be held at 6:00 PM: September 29<sup>th</sup>, October 15<sup>th</sup>, October 27<sup>th</sup> and November 12<sup>th</sup>. The motion was adopted by unanimous roll call vote.
- (8-232) MOVED FIALLA-COSTA to approve the budget request from the Recreation Advisory Board for the Pumpkin Patch Party in the amount of \$1,300.00. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Szoko questioned progress on the Greensburg Pike overlay district; commented upon \$18.00 mileage reimbursement to Officer Kemp; requested that the Township continue to be transparent and provide information when it is requested; and commented upon charges brought against elected and appointed officials in Rochester Borough.

Commissioner Costa thanked everyone for attending the meeting; stated that we are hoping to have fireworks on Halloween after Trick-or-Treat at the Wilkins Primary School.

Commissioner Padula stated that the intergovernmental group will be exploring whether or not the municipalities can work together to seek funding to hire a contractor to work on demolition in the communities; asked that everyone pause to remember 9/11 in their own special way; and made the following motion:

(8-233) MOVED PADULA-COSTA to authorize the Civil Service to begin the process of creating a list of eligible police officers. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting “NO”.

Commissioner Fialla stated that we may be able to work with the Veteran’s Administration on some of the homes in the Township that are abandoned, but still habitable; stated that there will be a discussion on Regional Policing at the Seven Springs Seminar at the end of the month; and that she is continuing to have a problem with the flow of information to the Board in the Guthrie case.

Commissioner Wilson thanked everyone for their attendance at the meeting.

(8-234) MOVED PADULA-COSTA to adjourn. The meeting was adjourned at 8:55 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley  
Secretary