

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING MONDAY, DECEMBER 8, 2014

The Budget Meeting of Monday, December 8, 2014 was brought to order at 6:35 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Boyd Mr. Costa Mr. Wells

Since the first reading of the budget ordinance in November, the following changes were made to the 2015 budget:

Account	From	To	Comment
380.200 Beginning Balance	\$279,400	\$294,100	See chart below
400.156 Health Ins. (Comm's.)	\$14,000	\$8,700	Change to Sec. Blue/MBS
401.230 Manager's Bond	\$2,500	\$4,400	Increase in premium
401.260 Minor Equipment	\$1,000	\$3,000	New copier lease
401.374 Repairs to Equipment	\$500	\$1,500	For computers
405.156 Health Ins. – Clerical	\$67,100	\$41,800	Change to MBS
410.156 Health Ins. – Police	\$314,600	\$293,000	Change to MBS
411.151 Fire Workers Comp.	\$19,400	\$17,600	Received renewal rate
427.451 Refuse	\$470,000	\$475,000	Fuel surcharge
430.156 Health Ins. – PW	\$148,500	\$161,000	Adjustment to membership
438.210 Highways – Paving	\$247,300	\$293,600	To balance

Account (Reconciliation of 380.200)	2014 Projected From	2014 Projected To	Amount Increase / (Decrease)	Net Totals
301.100 Current Year R.E.	\$2,170,000	\$2,175,200	+\$5,200	
301.200 Prior Year R.E.	\$33,200	\$32,500	(\$700)	
301.300 Delinquent R.E.	\$20,300	\$22,000	+\$1,700	
310.100 Real Estate Trf Tax	\$55,000	\$60,000	+\$5,000	
331.110 Fines – State Refund	\$3,700	\$3,400	(\$300)	
354.050 Act 101 Recycling	\$24,000	\$29,400	+\$5,400	
354.100 RAD Sales Tax	\$165,000	\$168,000	+\$3,000	
362.300 Drug Task Force	\$100	\$600	+\$500	
362.410 Building Permits	\$32,000	\$37,500	+\$5,500	
362.430 Traffic Signal – HD	\$3,800	\$4,400	+\$600	
362.435 Traffic Signal WGP	\$1,500	\$1,300	(\$200)	
367.300 Rental Fees – Parks	\$22,000	\$22,500	+\$500	
380.107 Cert of Occupancy	\$16,000	\$17,000	+\$1,000	
392.080 Trf from Sewer Fund	\$45,000	\$10,400	(\$34,600)	
<u>395.010 Refund Current Exp.</u>	<u>\$130,800</u>	<u>\$131,000</u>	<u>+\$200</u>	<u>(\$7,200)</u>
401.230 Managers' Bond	\$2,500	\$4,300	+\$1,800	
409.373 Repairs to Buildings	\$10,000	\$7,500	(\$2,500)	
410.151 Workers' Comp Ins.	\$135,000	\$125,000	(\$10,000)	
410.156 Health Insurance	\$286,000	\$280,000	(\$6,000)	
410.210 Office Supplies – Police	\$9,300	\$6,000	(\$3,300)	
410.231 Vehicle Fuel – Police	\$30,000	\$27,000	(\$3,000)	

Account (Reconciliation of 380.200)	2014 Projected From	2014 Projected To	Amount Increase / (Decrease)	Net Totals
410.375 Tires	\$7,000	\$5,200	(\$1,800)	
410.376 Vehicle Maintenance	\$9,600	\$9,300	(\$300)	
410.430 US DOJ Expenses	\$14,800	\$21,400	+\$6,600	
410.480 Training	\$6,000	\$8,300	+\$2,300	
411.151 Workers Comp – Fire	\$17,600	\$16,500	(\$1,100)	
414.313 Professional Services	\$22,000	\$23,300	+\$1,300	

414.341 Advertising	\$500	\$300	(\$200)	
427.455 Recycling Support	\$5,000	\$3,200	(\$1,800)	
427.456 Recycling Collection	\$2,700	\$500	(\$2,200)	
430.144 General Wages	\$345,000	\$340,000	(\$5,000)	
430.151 Workers Comp. Ins.	\$65,000	\$60,000	(\$5,000)	
430.231 Vehicle Fuel	\$35,000	\$36,500	+\$1,500	
430.260 Tools/Minor Equipment	\$4,000	\$2,500	(\$1,500)	
430.384 Equipment Rental	\$4,000	\$0	(\$4,000)	
437.374 Repairs to Vehicles	\$30,000	\$31,000	+\$1,000	
437.375 Tires	\$8,000	\$9,300	+\$1,300	
<u>486.354 Law Enforcement Liab.</u>	<u>\$9,300</u>	<u>\$19,300</u>	<u>+\$10,000</u>	<u>(\$21,900)</u>
Total:				<u>+\$14,700</u>

Since the last budget meeting, the revenues and expenses for 2014 have been more definitively identified and it appears that the carry forward balance will be about \$294,000 instead of what had been previously estimated (\$279,400), providing an additional \$14,700 in revenue.

The 2015 premiums for health insurance and workers compensation insurance were also received since the last meeting. These premiums were less than what had been budgeted allowing for an additional allocation to 438.210 (paving). Other changes included the addition of \$5,000 to the refuse line-item (427.451) due to a fuel surcharge adjustment that will be taken by Republic Services in 2015 (\$0.03 per unit per month). The administrative office will also lease/purchase a new copier and the copier in the administrative office will be transferred to the police department. The estimated cost of the first year of the lease is now included in minor equipment (401.260). Finally, at the last meeting the Board voted to increase the Manager's bond to be consistent with the requirements for the Treasurer's bond outlined in the First Class Township Code; which resulted in an increase in the premium from \$2,500 to \$4,400.

Total revenues and expenditures for 2015 are estimated to be \$5,214,000, an increase of 1.25% from the 2014 budgeted revenues and expenditures. There is no increase in real estate taxes proposed. Major projects/purchases scheduled for 2015 include the following: new front doors for the municipal building (\$50,000); one 2015 Ford Interceptor and accessories (\$39,200); contract with the Turtle Creek Valley Council of Governments for a shared code enforcement officer (\$27,800); replace DPW Truck #67 (\$38,000); pave the remainder of Briaridge Drive, microseal Harrison Drive, and pave ½ of Kingston Drive, install new safety surfacing at all three playgrounds, seek grant funding to replace playground equipment at one park; finish the sanitary/storm sewer separation project on Negley / Semmens / Highland Avenue (\$800,000) and complete the Dowling Avenue sanitary sewer replacement project (\$300,000).

Commissioners' Comments – none.

Citizens Comments – none.

The meeting adjourned at 6:47 PM.

Respectfully submitted,

Rebecca Bradley
Secretary