

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, NOVEMBER 11, 2013

The Regular Meeting of Monday, November 11, 2013 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli                      Ms. Criner  
Mr. Boyd                              Mr. Costa

Commissioner Bill Wilson was absent.

Following the Pledge of Allegiance, Mrs. Martinelli called for a moment of personal reflection in honor of our Veterans.

Mrs. Martinelli announced that the Board of Commissioners met in Executive Session immediately prior to the regular meeting to discuss an item of personnel and a contract issue.

(209-13) MOVED BOYD-CRINER to approve the minutes of the Second Stated Meeting of Monday, October 28, 2013. The motion was adopted by unanimous roll call vote of all present.

Communications:

Mr. George Porado, Treasurer/Tax Collector submitted correspondence advising that delinquent real estate tax notices were mailed and requesting compensation in the amount of \$225.00 for that service.

Mr. Albert Pasquarelli, Municipal Marketing Representative, Waste Management of Pa., Inc., submitted correspondence to the Board requesting that they consider the reasons why the refuse contract for the next five years should be awarded to Waste Management and not Republic Services.

Citizens' Comments:

Mrs. Cheryl Stanton of 103 Peffer Road requested that Volunteer Fire Company #1 continue to keep the fire siren on silent throughout the evening hours as they indicated that they would do at last month's meeting.

Ms. Heather Slaczka of 102 Peffer Road also requested that the Fire Department consider eliminating the fire siren during the evening hours. She has small children and the siren awakens them at night when it goes off.

Mr. N. Leonard Hill of 405 Kingston Drive and also the Township's Fire Marshal stated that he is sorry if the fire siren is upsetting to some residents, but a missed fire call could be much more upsetting. While the day is fast approaching where technology or lack of volunteers will eliminate the debate, at the current time, Mr. Hill believes that the fire siren is a necessary tool to alert firefighters who might otherwise not hear a pager or cell phone message. Mr. Hill also referred to an article that was published in the Sunday, November 10<sup>th</sup> edition of the Tribune Review ("Volunteer firefighter forces dwindle").

Mr. Al Pasquarelli stated that it has been his experience that when a municipality is faced with a split bid such as Wilkins has between recycling and refuse, it is able to award to one company if that award is in the best interest of the community. He is confident that if the Board awards to Waste Management and there is a legal challenge, that Waste Management will provide legal counsel to the Township to defend that challenge. He stated that if the Board is unwilling to do that, that they should consider rejecting all bids so that the contract can be rebid with a combining option. Waste Management would agree to continue to provide services to the Township until new bids could be obtained, opened and calculated for award.

Mr. Dan Romanelli, 703 McMasters Avenue stated that he is unable to provide an answer to the Board this evening on whether or not the fire siren will be silenced at night. The siren was only off for one evening and then there was a fire and two firemen slept through it. The siren has been back on since then. Mr. Romanelli understands the concerns of the residents and will try to work with them toward a solution. He also thanked the Township for fixing the guardrail that he spoke of at the last meeting and stated that the streetlight at the McMasters and Semmens is still out. He also questioned whether the Board was aware that there is a portion of Larimer (800 block) that is subsiding and falling over the hillside.

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Ms. Patty Middlemiss of 138 Gardenia Drive also questioned why the fire siren has to be so loud and why it sounds, then stops and then starts all over again (cycles).

REPORTS:

(210-13) MOVED BOYD-CRINER to waive the reading of reports. The motion was adopted by unanimous roll call vote of all present.

The Engineers Report is on file in the Manager's Office.

Police Report for October 2013:

In addition to the monthly report, Chief Krancic reported the following:

Retail theft and drug arrest at Home Depot, actor combative & aggressive. Five stamp bags of heroin on actor, charges filed. Intoxicated male Kingston & Delaney Drives, transported to Monroeville lock up and cited. Underage drinking & drugs, Cline Street. 4 cited and released on both charges. HHgregg Retail Theft. Two actors arrested, involved in three separate retail thefts at that store, 10 televisions taken. Smash & grab burglary at Smoker Friendly. Investigation continuing. There were 8 motor vehicle accidents reported, 4 DUI's, 6 drugs, 3 public intoxication, 4 underage drinking, 1 harassment, 3 retail thefts and 1 disorderly conduct.

	<u>2012</u>	<u>2013</u>
Total Police Calls Logged	221	246
Total Criminal Offenses Reported	39	28
Criminal Arrests/Persons Charged	17	14
Criminal Offenses Cleared	14	11
Traffic Citations Issued	9	25
Parking Tags Issued	1	13
Parking Citations Issued	0	0
DUI Task Force Traffic Citations		
Monies collected during August	\$ 3,065.37	\$ 6,817.35

Mr. Bruener's PWD Report is on file in the Manager's Office

Fire Companies:

WTVFD #1 reported the following for October 2013: 16 Fire Calls, Man-Hours 51.5; 2 Practices, Man-Hours 32; 1 Special, Man-Hours 28; 1 Meeting, Man-Hours 36; Total Man-Hours 147.5.

WTVFD #3 reported the following for October 2013: 10 Fires, Man-Hours 27.16; 2 Training, Man-Hours 32; 10 Activities, Man-Hours 90.97; Total Man-Hours 150.13.

WTVFD #4 reported the following for October 2013: 8 Fire Calls, Man-Hours 28.75; 1 Drills, Man-Hours 4.5; 2 Public Service, Man-Hours 32.5; 7 Work Details, Man-Hours 83.5; 5 Meetings, Man-Hours 47; Total Man-Hours 196.25.

Building Permits Issued for October 2013: #2817-Kingston, Porch Rood \$79; #2821-Curry Ct., Deck \$79; #2822-Not Yet Picked Up; #2823-Thorncrest, Addition \$110.52; #2824-Elwood, Porch Roof \$79; #2825-Rita, Interior Alteration \$44; #2826-Penn Ctr., Ste. 115, Interior Alteration \$249.26; Site Plan \$525.

Deed Transfer Tax: The Township received \$3,283.00 in deed transfer tax in the month of October, representing transfer tax collected by Allegheny County in the month of September. As of October 31, 2013, it was at 112.66% of budget.

George Porado's Tax Collector's Report for October:

Balance Collectable – beginning of the month	\$98,443.38
Assessments	\$0.00
Additions	\$0.00
Exonerations – Total Adjustments	\$-1,032.03

Net Adjustments	\$0.00
Net Collectable	\$98,443.38
Face Collections	\$-3,199.36
Balance Collectable – End of the month	\$95,244.02
Face amount of collections	\$3,199.36
Plus Penalties	\$317.56
Less Discounts	\$-.48
Total Cash Collected	\$3,516.44
Refunds (exonerations)	\$1,032.03
Overpayment Refunds	\$0.00

Act 511 for October 2013:

<u>Earned Income Taxes:</u>				Difference
Current Month	\$47,064.12	Previous Year	\$63,004.95	
Current YTD	\$681,908.74	Previous YTD	\$685,316.19	\$ (3,407.45)
2013 Budget-\$650,000				

<u>Local Service Tax:</u>				Difference
Current Month	\$996.37	Previous Year	\$3,016.32	
Current YTD	\$113,525.79	Previous YTD	\$107,076.20	\$6,449.59
2013 Budget-\$130,000				

<u>Mercantile Tax:</u>				Difference
Current Month	\$0.00	Previous Year	\$6,419.02	
Current YTD	\$320,482.27	Previous YTD	\$334,675.52	(\$14,193.25)
2013 Budget - \$340,000				

<u>Business Privilege Tax:</u>				Difference
Current Month	\$22.50	Previous Year	\$1,832.95	
Current YTD	\$234,491.00	Previous YTD	\$248,930.08	(\$14,439.08)
2013 Budget - \$250,000				

The Solicitor’s Report is on file in the Managers Office.

(211-13) MOVED CRINER-COSTA to approve the payment of the schedule of bills in the amount of \$255,495.24. The motion was adopted by unanimous roll call vote of all present.

Old Business:

(212-13) MOVED BOYD-CRINER to accept the recommendation of the Manager to award the Refuse contract for 2014-2018 to Republic Services at a cost over the five years of \$2,001,336 and the Recycling contract for 2014-2018 to Waste Management at a cost over five years of \$385,090. The motion was adopted by unanimous roll call vote of all present.

**ORDINANCE NO. 1034**

**AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING CHAPTER 144 OF THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES TO ADD ARTICLE VI, REGULATION OF DUMPSTERS IN A PUBLIC RIGHT-OF-WAY**

(213-13) MOVED CRINER-BOYD to read Ordinance #1034 for the first time by title only.

(214-13) MOVED COSTA-CRINER to accept first reading of Ordinance #1034.

(215-13) MOVED CRINER-BOYD to read Ordinance #1034 for the second time by title only.

(216-13) MOVED COSTA-CRINER to adopt Ordinance #1034.

Motions 213-13 to 216-13 inclusive were adopted by unanimous roll call vote of all present.

**ORDINANCE NO. 1035**

**AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, CHAPTER 33, PERSONNEL, ARTICLE II, LEAVES OF ABSENCE; DISABILITY TO ADD A TRANSITIONAL WORK ASSIGNMENT/MODIFIED DUTY POLICY**

(217-13) MOVED COSTA-BOYD to read Ordinance #1035 for the first time by title only.

(218-13) MOVED BOYD-COSTA to accept the first reading of Ordinance #1035.

(219-13) MOVED COSTA-BOYD to read Ordinance #1035 for the second time by title only.

(220-13) MOVED COSTA-BOYD to adopt Ordinance #1035.

Motions 217-13 to 220-13 inclusive were adopted by unanimous roll call vote of all present.

**ORDINANCE NO. 1036**

**AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, ESTABLISHING CHAPTER 29, OF PART I, OF THE TOWNSHIP OF WILKINS CODIFIED ORDINANCES, PROVIDING FOR THE ADOPTION OF THE PROVISIONS OF THE NEIGHBORHOOD BLIGHT RECLAMATION AND REVITALIZATION ACT, 53 Pa.C.S.A §6101 et seq**

(221-13) MOVED CRINER-BOYD to read Ordinance #1036 for the first time by title only.

(222-13) MOVED CRINER-BOYD to accept the first reading of Ordinance #1036.

(223-13) MOVED COSTA-CRINER to read Ordinance #1036 for the second time.

(224-13) MOVED COSTA-BOYD to adopt Ordinance #1036.

Motions 221-13 to 224-13 inclusive were adopted by unanimous roll call vote of all present.

New Business:

(225-13) MOVED COSTA-BOYD to approve the schedule of Commissioners Meetings for 2014 and authorizing the manager to advertise. The motion was adopted by unanimous roll call vote of all present.

**RESOLUTION NO. 14-2013**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING AND CONSOLIDATING RESOLUTION NUMBER 23-2010, TO INCLUDE FEE SCHEDULES FOR VARIOUS PERMITS AND SERVICES PROVIDED BY THE TOWNSHIP OF WILKINS, AMENDING FEES FOR PERMITS AND SERVICES WHERE NECESSARY AND DELETING FEES FOR PERMITS AND SERVICES NO LONGER APPLICABLE**

(226-13) MOVED BOYD-CRINER to adopt Resolution #14-2013. The motion was adopted by unanimous roll call vote of all present.

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(227-13) MOVED BOYD-COSTA to approve the request of C. C. Mellor Memorial Library for their annual allocation in the amount of \$2,000. The motion was adopted by unanimous roll call vote of all present.

Commissioners' Comments:

Commissioner Boyd reiterated his comments made during Citizen's Comments that there are not only two solutions to the issue with the fire siren. By continuing the dialogue, we should be able to collectively come up with alternate solutions.

(228-13) MOVED COSTA-BOYD to adjourn. The meeting adjourned at 8:10 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley  
Secretary