

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, AUGUST 10, 2015

The Regular Meeting of Monday, August 10, 2015 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Costa Mr. Boyd Mr. Wells

(157-15) MOVED COSTA-CRINER to approve the minutes of the Regular Meeting of Monday, July 13, 2015. The motion was adopted by 4-0 vote with Mrs. Martinelli abstaining.

Communications:

Mr. John Schombert of Three Rivers Wet Weather (3RWW) and Ms. Kathy Risko of the Congress of Neighboring Communities (CONNECT) submitted correspondence enclosing the executive summary of the Sewer Regionalization Implementation Committee (SRIC) Regionalization Update 2015. The SRIC is working hand in hand with the 83 ALCOSAN communities to aid in the transfer of intermunicipal trunk lines of 10" or greater capacity to ALCOSAN and also working on solutions to decreasing source flows.

Chief Ed Krancic submitted a memorandum commending Officer Hartzler and Officer Brokaw for their work in arresting an individual who had in his possession a large amount of drugs, money and a weapon while at Eastmont Park.

Citizens' Comments:

Prior to Citizens' Comments, Mrs. Bradley announced that there was one addition to the agenda. Under "New Business," Agenda Item 19 will read: "Discussion of appointment to the Zoning Hearing Board to fill the unexpired term of Mrs. McKeever."

Mr. Eugene Foley of 15 Charnwood Drive commended the Board of Commissioners for taking action to slow down motorists on Kingston and Dunbar but requested that they consider lowering the speed hump on Dunbar like they did the one on Kingston.

Mr. Dan Cella of 1009 Elizabeth Street questioned the value of the replacement of the doors at the municipal building.

Ms. Dorothy Musial of 313 Frazier Drive questioned why the Board would consider placing transponders in the township vehicles when the township is not anywhere near the turnpike. Ms. Musial also requested an update on the progress of the recycling grant, the enforcement of the code pertaining to vehicles parking on front lawns along Frazier Drive and the enforcement of the code pertaining to the parking of an uninspected vehicle in the parking lot of VFC #4.

REPORTS:

(158-15) MOVED COSTA-CRINER to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager's Office

Police Report for July 2015:

	<u>2015</u>	<u>2014</u>
Total Police Calls Logged	239	229
Total Criminal Offenses Reported		
Criminal Arrests/Persons Charged		
Criminal Offenses Cleared		
Traffic Citations Issued	13	8
Parking Tags Issued	2	0
Parking Citations Issued	0	0
Monies collected during July	\$ 3,088.00	\$ 4,352.80

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In addition to the monthly report, Chief Krancic reported the following:

Retail Theft – Sheetz. Actors charged after investigation. Warrant Arrest – Plaza Lounge. Actor arrested & transported to ACJ. 302 Warrant – Stevendale Drive. Individual transported to Western Psych. Drugs – Eastmont Park. Actor arrested & transported to ACJ. Disorderly Conduct – Applebees. Actors cited & released.

Mr. Bruener’s PWD Report is on file in the Manager’s Office.

Fire Companies:

WTVFD #1 reported the following for July 2015: 16 Fire Calls, Man-Hours 60.5; 4 Practices, Man-Hours 132; 2 Specials, Man-Hours 65; 1 Meeting, Man-Hours 70; 3 Misc., Man-Hours 8; Total Man-Hours 335.5.

WTVFD #3 reported the following for June 2015: 16 Fire Calls, Man-Hours 50.41; 13 Activities, Man-Hours 510.03; Total Man-Hours 560.44. The following was reported for July 2015: 19 Fire Calls, Man-Hours 53.11; 2 Trainings, Man-Hours 28.25; 3 Activities, Man-Hours 16.36; Total Man-Hours 97.72.

WTVFD #4 reported the following for July 2015: 13 Fire Calls, Man-Hours 38.75; 1 Drills, Man-Hours 15; 8 Work Details, Man-Hours 32.5; 1 Meetings, Man-Hours 30; Total Man-Hours 116.25.

Building Permits Issued for July 2015:

#2903 – 160 Gilmore, Addition \$274; #2904 – 23 Charnwood, Deck \$79; #2905 – 85 Ridgecrest, Demo \$119.22; #2906 – Not Yet Finalized; #2907 – Not Yet Picked Up; #2908 – 126 Sunset, Hot Tub \$54; #2909 – Not Yet Picked Up; #2896-E – 126 Sunset, Electric added to Deck \$129; Original Issued 6/12/15.

Deed Transfer Tax:

The Township received \$3,386.19 in deed transfer tax in the month of July, representing transfer tax collected by Allegheny County in the month of June. As of the end of July, Real Estate Transfer tax was at 43% of budget.

George Porado’s Tax Collector’s Report for July 2015:

Balance Collectable – beginning of the month	\$130,778.52
Assessments	\$0.00
Additions	\$1,455.95
Exonerations – Total Adjustments	\$-2,690.61
Net Adjustments	\$-1,234.66
Net Collectable	\$129,543.86
Face Collections	\$-4,757.65
Balance Collectable – End of the month	\$124,786.21
Face Exonerations	\$2,622.52
Actual Face Due Balance	\$127,408.73
Face amount of collections	\$4,757.65
Plus Penalties	\$475.77
Less Discounts	\$0.00
Other (under/over)	\$0.00
Total Cash Collected	\$5,233.42
Less Face Exonerations	\$-2,622.52
Less Overpayment Refunds	\$0.00
Net Collections	\$2,610.90
Exoneration Refund Amount	\$2,574.27
Refunded Overpayments	\$0.00

Act 511 for July 2015:

<u>Earned Income Taxes:</u>			Difference
Current Month	\$40,625.35	Previous Year	\$39,097.77
Current YTD	\$451,814.07	Previous YTD	\$482,520.56
			(\$30,706.49)

2015 Budget-\$820,000

<u>Local Service Tax:</u>				Difference
Current Month	\$2,654.42	Previous Year	\$349.71	
Current YTD	\$127,874.62	Previous YT	\$73,632.56	\$54,242.06

2015 Budget-\$140,000

<u>Mercantile Tax:</u>				Difference
Current Month	\$2,984.25	Previous Year	\$974.67	
Current YTD	\$292,825.44	Previous YTD	\$270,515.70	\$22,309.74

2015 Budget - \$275,000

<u>Business Privilege Tax:</u>				Difference
Current Month	\$4,463.57	Previous Year	\$6,169.63	
Current YTD	\$287,453.21	Previous YTD	\$220,349.22	\$67,103.99

2015 Budget - \$230,000

The Solicitors Report is on file in the Manager's Office.

(159-15) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$326,721.13. The motion was adopted by unanimous roll call vote.

Old Business:

None.

New Business:

Phase I Consent Decree:

Mrs. Bradley advised the Board she received on behalf of the Township Phase I Consent Orders from the Department of Environmental Protection. The Township Commissioners must authorize execution of the orders by September 30th. At this point, Mrs. Bradley believes that further modifications to the orders will be forthcoming and does not recommend immediate execution. Mrs. Bradley prepared and provided to each member of the Board and Mr. Bruener a summary of the requirements of Phase I. At this point, she believes that the Township already has or will easily meet the requirements due to the volume of work that has been accomplished over the course of the last several years. Mrs. Bradley provided a brief overview of the requirements. The Consent Decree and the summary of the requirements are both available on the Township's website under the Agenda link on the Bulletin Board and at the Township offices.

Minimum Municipal Obligation 2016 Police Pension Plan:

Mrs. Bradley presented the 2016 Police Pension Plan Minimum Municipal Obligation. This is the minimum amount that the Township is required to contribute to the plan in accordance with Act 205. The 2016 amount of \$330,358 represents a decrease in the Township's obligation from 2015 of over \$50,000. The decrease is due to the preparation of a new Actuarial Valuation which showed an increase in investments coupled with a variance between what the actuary anticipated increases in wages to be and the actual increase in wages. The Township is required to include this as an expense in the 2016 budget and to deposit these funds into the Police Pension Plan no later than December 31, 2016.

(160-15) MOVED CRINER-COSTA to accept the recommendation of the Engineer to award replacement of municipal doors to PGC Contracting in the amount of \$57,950.

(161-15) MOVED BOYD-COSTA to authorize the execution of a letter of commitment authorizing Cohen Law Group to perform the franchise agreement renewal negotiations with Verizon.

Motions 160-15 to 161-15 inclusive were adopted by unanimous roll call vote.

RESOLUTION NUMBER 10-2015

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 14-2009 AND THE MUNICIPAL RECORD MANUAL APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON DECEMBER 16, 2008

(162-15) MOVED BOYD-WELLS to adopt Resolution #10-2015. The motion was adopted by unanimous roll call vote.

(163-15) MOVED COSTA-CRINER to authorize the advertisement for a Public Hearing to hear comments on a proposed amendment to the Zoning Ordinance relative to the definition of methadone clinics.

(164-15) MOVED BOYD-COSTA to authorize the execution of an agreement for turnpike transponders for eight municipal vehicles.

(165-15) MOVED BOYD-WELLS to authorize the Solicitor to prepare a title search on 4063 Miller Street for the Board's consideration of taking.

(166-15) MOVED BOYD-WELLS to authorize Mr. Costa and Mr. Bruener to attend the Three Rivers Wet Weather 17th Annual Sewer Conference at the Monroeville Convention Center on October 7-8 at a cost of \$75 each.

(167-15) MOVED COSTA-CRINER to authorize Mr. Hill to attend the Annual Conferences of the Pennsylvania Building Officials and the Pennsylvania Fire Code Officials to be held at State College from September 16th – 18th at a cost of \$380 for registration and \$160 (plus tax) for a hotel room.

(168-15) MOVED BOYD-WELLS to approve the request of the C.C. Mellor Memorial Library to hold Story Time from 10:30 AM – 11:30 AM on Thursdays from August 20th through the end of September.

(169-15) MOVED COSTA-BOYD to approve the request of the Woodland Hills Youth Football and Cheer Association to use Lions Park from Saturday, August 1, 2015 through Saturday, November 30, 2015 for youth football and cheer practice.

(170-15) MOVED CRINER-WELLS to authorize East Catholic School to use Linhart Park from August 24th through the beginning of November on Mondays and Fridays from 5:00 PM until 8:00 PM for elementary soccer practice.

(171-15) MOVED CRINER-BOYD to approve the request of the residents of Ridgewood Manor to place "No Littering" signs on Lougeay Road and providing them with trash bags, gloves and vests to hold an additional clean up of that area.

(172-15) MOVED WELLS-CRINER to approve the request of the Ridgewood Manor Association to hold a block party on September 5th (rain date September 6th); authorizing the closure of the street from Gilchrest Drive to the intersections with Ridgewood Drive and authorizing the delivery of street barricades.

Motions 163-15 to 172-15 inclusive were adopted by unanimous roll call vote.

Mrs. Martinelli announced that the Board of Commissioners would seek letters of interest for the appointment to the unexpired term of Mrs. McKeever, who passed away. Those interested in the appointment should provide a letter addressed to the Board for consideration. This information will be posted on the Township's website and included in the Township's newsletter.

Commissioners' Comments:

Mr. Boyd requested that a "No tractor trailers/semi trucks" sign be placed at the top of Harrison Road in an attempt to redirect trucks following GPS and exiting 376 onto Churchill Road to go down Harrison to Anker Industries. These vehicles are routinely knocking down cable, internet and phone wires when they go down this road. Mr. Boyd also announced that there will be a Hazardous Household Chemical collection held at the Ski Lodge at Boyce Park on August 15th from 9:00 AM until 1:00 PM. Additional information can be found by clicking on the first link on the Township's Bulletin Board on the website.

Mrs. Criner questioned whether or not speed and traffic data had been pulled off of the speed signs as requested last month and whether or not the signs would be moved to alternate locations.

Mrs. Martinelli announced that the Farmer's Market is still on-going at the former Hooters site on Route 22. There are a number of vendors, including Bridge's Farms, Califonte's, Uh-Oh Cookies, Boy Scout Troup 47, a Lebanese food preparer and an Argentinean food preparer. She invited everyone to come up on Wednesdays between 3:00 PM and 7:00 PM.

(173-15) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 8:28 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary