

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, AUGUST 11, 2014

The Regular Meeting of Monday, August 11, 2014 was brought to order at 7:10 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Boyd Mr. Costa Mr. Wells

(197-14) MOVED CRINER-BOYD to approve the minutes of the Second Stated Meeting of July 28 2014 as presented. The motion was adopted by unanimous roll call vote.

Communications:

Ms. Debra Barringer of 144 Gilmore Drive submitted correspondence requesting permission to host an Arts show in the Community Center.

Mr. James Runatz, Duquesne Light Energy, LLC submitted correspondence advising the Board that effective December 31, 2015, Duquesne Light will no longer provide electric generation supply services.

Presentations:

Mr. Joe O'Connor, Intern through the Local Government Academy program presented his work to the Board on vacancy, abandonment and blight in the community. Mr. O'Connor's final report will be available electronically within the next week.

Mr. Justin Newman is working on an Eagle Scout Project. He proposed to create a new "Gateway" sign to be placed on the Pep Boys site where the flower garden used to be. Mr. Newman intends to use two 4' x 4' posts which will be held in the ground by concrete. He will construct a retaining wall that will be raised for a flower bed. Plants that will be placed in the bed will be easily maintainable grasses and shrubs. The Township will need to decide whether or not they choose to purchase a sign or have one built. Kevin Bruner will help Mr. Newman with his project. He intends to complete it by the end of October, 2014.

(198-14) MOVED CRINER-BOYD to approve Mr. Newman's Eagle Scout Project to construct an entrance sign at the Pep Boys site in Wilkins Township.

(199-14) MOVED COSTA-CRINER to authorize the expenditure of up to \$2,500 for the purchase of a sign to place at the site where Mr. Newman will construct the posts, retaining wall and flower bed.

Motions 198-14 to 199-14 inclusive were adopted by unanimous roll call vote.

Citizens' Comments:

Mr. N. Leonard Hill stated that he is really excited about the work that Mr. O'Connor has done. Mr. Hill has been trying to provide the board with pictorial representations of some of the issues in the Township. He provided the Board with photographs of 658 Mortimer Avenue. He also discussed properties on Elizabeth and Roland.

Mr. Dan Romanelli of 703 McMasters Avenue complimented the Century Club on the banners that they purchased; questioned whether 687 Negley Avenue was going to be demolished; asked about the soft shoulder on Larimer Avenue and whether or not PennDot was aware of it; questioned litigation between the Township and Officer Sherman; questioned the Township's choice of employing a new fulltime police officer and recommended that the Township encourage residents to attend Commissioners meetings.

REPORTS:

(200-14) MOVED CRINER-BOYD to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager’s Office

Police Report for July 2014:

	<u>2013</u>	<u>2014</u>
Total Police Calls Logged	315	229
Total Criminal Offenses Reported	34	
Criminal Arrests/Persons Charged	9	
Criminal Offenses Cleared	10	
Traffic Citations Issued	26	8
Parking Tags Issued	29	0
Parking Citations Issued	0	0
Monies collected during June	\$2,822.45	\$4,352.80

In addition to the monthly report, Chief Krancic reported the following:

7/6-Retail Theft & Drug Charges - Home Depot. Actor Arrested. 7/12- Aggravated Assault – Patterson. Actor Arrested & transported ACJ. 7/28-Ordinance Violations – Alcohol Involved – Sheetz Lot. Four (4) Citations Issued. 7/28-Agency Assist – U.S. Secret Service – Home Depot. Actor Arrested - \$14,800 Counterfeit \$100 Bills. One used at Shop-N-Save, one at Home Depot. 7/29-Public Intoxication – Greensburg Pike. Actor Cited and transported home.

Mr. Bruener’s PWD Report is on file in the Manager’s Office.

Fire Companies:

WTVFD #1 reported the following for July 2014: 10 Fire Calls, Man-Hours 25.5; 4 Practices, Man-Hours 93; 1 Meeting, Man-Hours 24; 5 Misc., Man-Hours 90; Total Man-Hours 232.5.

WTVFD #3 reported the following for July 2014: 9 Fire Calls, Man-Hours 9.10; 2 Training, Man-Hours 17.76; 11 Work Details, Man-Hours 166.48; Total Man-Hours 193.34.

WTVFD #4 reported the following for July 2014: 4 Fire Calls, Man-Hours 11.5; 1 Drill, Man-Hours 9; 7 Work Details, Man-Hours 32.25; 2 Meetings, Man-Hours 15; Total Man-Hours 67.75.

Building Permits Issued for July 2014: #2860 41 Thorncrest, Deck \$79; #2861 110 Briaridge Apt B, Interior rebuild \$689; #2862 300 Penn Center Ste. 600, Interior Alteration \$439; Site Plan \$525; #2863 Penn Center #7, Interior Alteration \$6,403; Site Plan \$2,220; #2864 Not Yet Picked Up; #2865 405 Dunbar, Residential Alteration \$47.60; #2866 102 Pepper, Deck \$79; #2867 104 Gardenia, Deck \$79.

Deed Transfer Tax: The Township received \$6,416.06 in deed transfer tax in the month of July, representing transfer tax collected by Allegheny County in the month of June. The budget is currently at 105.54%.

Tax Collectors Report for July 2014:

Balance Collectable – beginning of the month	\$146,096.10
Assessments	\$0.00
Homesteads	\$0.00
Discounts	\$0.00
Total Collectable	\$146,096.10
Additions	\$373.92
Exonerations – Total Adjustments	\$-1,344.17
Net Adjustments	\$-970.25
Net Collectable	\$145,125.85
Face Collections	\$-13,581.30
Balance Collectable – End of the month	\$131,544.55
Face amount of collections	\$13,581.30
Plus Penalties	\$1,320.74
Less Discounts	\$-7.48
Actual Collected	\$14,894.56
Less Face Exonerations	\$-1,021.88

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Net Collections				\$13,872.68
Refunds (exonerations)				\$1,003.87
Overpayment Refunds				\$0.00

Act 511 for July 2014:

Earned Income Taxes: Difference

Current Month	\$39,097.77	Previous Year	\$43,466.84	
Current YTD	\$482,520.56	Previous YTD	\$476,534.51	\$5,986.05

2014 Budget-\$700,000

Local Service Tax: Difference

Current Month	\$349.71	Previous Year	\$5,915.18	
Current YTD	\$73,632.56	Previous YTD	\$76,266.55	(\$2,633.99)

2014 Budget-\$140,000

Mercantile Tax: Difference

Current Month	\$974.67	Previous Year	\$6,570.37	
Current YTD	\$270,515.70	Previous YTD	\$315,187.96	(\$44,672.26)

2014 Budget - \$320,000

Business Privilege Tax: Difference

Current Month	\$6,169.63	Previous Year	\$5,641.67	
Current YTD	\$220,349.22	Previous YTD	\$218,043.63	\$2,305.59

2014 Budget - \$235,000

The Solicitors Report is on file in the Manager's Office

(201-14) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$296,451.93. The motion was adopted by unanimous roll call vote.

Old Business:

(202-14) MOVED BOYD-COSTA to accept the recommendation of the Engineer to pay Trinity Garage Doors in the amount of \$13,185, representing about 50% of the bid for the garage door replacement project.

(203-14) MOVED COSTA-BOYD to accept the recommendation of the Engineer to pay A. Folino Construction, Inc., in the amount of \$50,625, representing Estimate #2 on the 2014 Paving Contract for Briaridge and Jefferson Heights.

(204-14) MOVED COSTA-BOYD to accept the recommendation of the Engineer to pay Russell Standard Corporation \$26,285.00 representing Estimate #1 on the 2014 Paving Contract for Wallace Avenue.

Motions 202-14 to 204-14 inclusive were adopted by unanimous roll call vote.

New Business:

(205-14) MOVED COSTA-BOYD to accept the recommendation of the Engineer to award the contract for the Linhart Area Sewer Separation Project to W. A. Petrakis Contracting Company of Monroeville in the amount of \$648,735. The motion was adopted by unanimous roll call vote.

ORDINANCE NUMBER 1042

AN ORDINANCE INCREASING THE INDEBTEDNESS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, BY THE ISSUE OF A GENERAL OBLIGATION NOTE IN THE AMOUNT OF FIVE HUNDRED AND THIRTY SEVEN THOUSAND (\$537,000.00) DOLLARS FOR SANITARY SEWAGE PURPOSES; FIXING THE FORM, NUMBER, DATE, INTEREST, AND MATURITY THEREOF; MAKING A COVENANT FOR THE PAYMENT OF THE DEBT SERVICE ON THE NOTE; PROVIDING FOR THE FILING OF THE REQUIRED DOCUMENTS; PROVIDING FOR THE APPOINTMENT OF A SINKING FUND DEPOSITORY FOR THE NOTE; AND AUTHORIZING EXECUTION, SALE AND DELIVERY THEREOF.

(206-14) MOVED CRINER- BOYD to read Ordinance 1042 for the first time by title only.

(207-14) MOVED COSTA-WELLS to accept the first reading of Ordinance 1042.

(208-14) MOVED CRINER-WELLS to read Ordinance 1042 for the second time by title only.

(209-14) MOVED CRINER-BOYD to adopt Ordinance 1042.

Motions 206-14 to 209-14 inclusive were adopted by unanimous roll call vote.

(210-14) MOVED BOYD-COSTA to award the 2014-2015 Salt Contract to Cargill, Inc., the low bidder through the SHACOG program at \$79.29 per ton.

(211-14) MOVED COSTA-CRINER to accept the recommendation of the Manager to prepare a Resolution authorizing a Budget line-item transfer from 438.210 (Paving) to 432.210 (Salt) in the amount of \$37,500.

(212-14) MOVED COSTA-CRINER to approve the submission of the following properties for demolition under CDBG Year 41; authorizing the Solicitor to begin condemnation proceedings; and authorizing the manager to advertise for a public hearing for condemnation purposes to be held on September 29, 2014 at 6:30 PM; 608 Stewart Street (L/B #: 455-B-320), 4062 Miller Street (L/B #: 373-B-290), 687 Larimer Avenue (L/B #: 454-P-45) and 113-115 Grandview Avenue (L/B #: 374-S-205).

(213-14) MOVED COSTA-BOYD to approve the contribution of \$7,000 to Woodland Hills Emergency Medical Services for the year 2014.

(214-14) MOVED BOYD-CRINER to authorize the Solicitor and Manager to prepare a Traffic Calming Policy; and authorizing the Manager to contact the residents of Eastmont and schedule a meeting for September 22nd to discuss traffic calming methods on Kingston Drive.

(215-14) MOVED CRINER-COSTA to authorize the Manager to prepare an ordinance amending Chapter 121 of the Codified Book of Ordinances to add the requirement for sanitary facilities to be provided by transient merchants in order to receive a solicitation permit.

(216-14) MOVED BOYD-WELLS to authorize the Solicitor to review the proposed Landbanking Ordinance and Intergovernmental Cooperation Agreement.

(217-14) MOVED BOYD-WELLS to authorize the Solicitor to review and make recommendations upon the proposed agreement for a pilot Joint Code Enforcement program (2015) with the Turtle Creek Valley Council of Governments.

(218-14) MOVED BOYD-COSTA to approve the request of Dave McIntyre on behalf of the Allegheny County Police Training Academy to use the auditorium/Commissioners' Meeting room to conduct 2015 mandatory in-service training for municipal police as follows: January: 26 & 27; February: 2 & 3; 9 & 10; 16 & 17; 23 & 24; March: 2 & 3; 9 & 10; 16 & 17; 23 & 24; 30 & 31; April: 6 & 7; 13 & 14; May: 5 & 6.

(219-14) MOVED BOYD-WELLS to schedule Trick or Treat night on Friday, October 31, 2014 from 6:00 PM until 8:00 PM.

(220-14) MOVED BOYD-CRINER to authorize the manager to advertise the 2015 Budget Meetings as follows: September 29, 2014 at 6:00 PM; October 27, 2014 at 6:30 PM; November 10, 2014 at 6:30 PM (FIRST READING); Final adoption: December 8, 2014.

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(221-14) MOVED BOYD-WELLS to authorize the Manager to prepare an amendment to Chapter 117 of the Codified Book of Ordinances permitting dogs in the Township parks, but prohibiting their access to playgrounds and ball field areas.

Motions 210-14 to 221-14 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Boyd believes that the trail at Lions Park may be utilized as a mountain bike trail. He will make contact with the Pennsylvania Trails Advocacy Group (PTAG) to find out whether or not this is feasible.

Mr. Wells stated that the Recreation Advisory Committee will hold a Halloween Walk at Lions Park on October 18, 2014 beginning at 2:00 PM. Details will be available on-line and in the newsletter. The Township will hold a Health Fair on August 27th from 1:00 – 4:00 PM.

(222-14) MOVED BOYD-CRINER to adjourn. The meeting adjourned at 9:08 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary