

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, AUGUST 8, 2016

The Regular Meeting of Monday, August 8, 2016 was brought to order at 7:03 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mr. Costa Mr. Wells Mr. Boyd
Mrs. Martinelli Ms. Criner

(187-16) MOVED BOYD-COSTA to approve the minutes of the Regular Meeting of Monday, July 11, 2016 as presented. The motion was adopted by a 4-0 vote with Mrs. Martinelli abstaining due to absence at the meeting.

Communications:

Sean Furjanic, P.E., Environmental Program Manager, Division of Operations, Monitoring and Compliance for the Pa Department of Environmental Protection submitted correspondence outlining the requirements for the final renewed NPDES General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (PAG-13). These changes will affect Wilkins Township beginning in September of 2017 when the Township will be required to submit a Pollution Reduction Plan and then again in 2018 when the Township's current PAG-13 expires. Changes include: no renewal permit, annual reporting in lieu of a renewal permit, development of a pollution reduction plan, changes in authorized discharges, the implementation of a \$500 annual fee and the requirement that the County Conservation District handle Construction E&S and Post-Construction BMP requirements. Additional information will be provided to the Board.

The Board received correspondence from Bernard Kozlowski, Acting Manager for the Pa Public Employee Retirement Commission (PERC) providing the biennial distress determination for Wilkins pension plans. The Township received a score of 1, indicating that the Township's pension plans are minimally distressed. The plans are collectively funded at 89%, or 1% short of not being distressed. The Board is not required to take any action at this time.

Ms. Michelle Lucas of Frazier Drive submitted an email opposing the placement of banners on poles in the Township that support the Woodland Hills School District.

Ms. Jonie Carr of Old William Penn Highway submitted an email thanking Officer Stanonik and the Wilkins Township Police Department for assistance given in freeing a fawn that was stuck on Ms. Carr's porch.

Citizens' Comments:

Mr. Dan Romanelli of 714 Thompson Street stated that he agreed with Ms. Lucas that the Township should not install banners supporting the School District.

Mr. Nathan Pollock of the Community Wildlife Foundation updated the Commissioners regarding the house that he purchased at 540 Mortimer Street. CWF received a \$2,000 loan from Dollar Bank. These funds will be used to upgrade the electric service. Following that, he will begin to work on the heating and the plumbing.

REPORTS:

All reports were read.

The Engineers Report is on file in the Manager's Office

Police Report for July 2016:

	<u>2015</u>	<u>2016</u>
Total Police Calls Logged	239	267
Total Criminal Offenses Reported	30	35
Criminal Arrests/Persons Charged	5	14
Criminal Offenses Cleared	4	7
Traffic Details		352
Traffic Citations Issued	13	16

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Parking Tags Issued	2	0
Parking Citations Issued	0	0
Monies collected during July	\$ 3,088.00	\$ 2,759.32

In addition to the monthly report, Chief Krancic reported the following:

DUI-Greensburg Pike. Actor arrested & charges filed. Robbery/Assault-Home Depot. Actor arrested & charges filed. Public Intoxication-Comfort Inn. Actor Cited & released to family. DUI-Greensburg Pike. Actor arrested & charges filed. Simple Assault-Dunbar Drive. Actor arrested & charges filed. 13 Motor Vehicle Accidents, 1 Drug Violation, 1 Robbery, 4 Public Intoxications, 3 Simple Assaults, 1 Disorderly Conduct, 2 Criminal Mischief, 2 DUI's, 1 Warrant, 1 Indecent Assault, 2 Firearms Violations.

Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #1 reported the following for June 2016: 18 Fire Calls, Man-Hours 133; 11 Practices, Man-Hours 452; 1 Meeting, Man-Hours 36; 4 Misc., Man-Hours 20; Total Man-Hours 641. The following was reported for July 2016: 21 Fire Calls, Man-Hours 146.5; 5 Practices, Man-Hours 334; 1 Special, Man-Hours 35; 13 Specials, Man-Hours 134.5; 1 Meeting, Man-Hours 44; Total Man-Hours 694.

WTVFD #3 reported the following for July 2016: 22 Fire Calls, Man-Hours 106.16; 2 Drills, Man-Hours 25; 2 Misc., Man-Hours 46; Total Man-Hours 177.16.

WTVFD #4 reported the following for July 2016: 15 Fire Calls, Man-Hours 88.75; 18 Work Details, Man-Hours 133.75; 2 Drills, Man-Hours 36; 1 Meeting, Man-Hours 32.5; 1 Fire School, Man-Hours 24; Total Man-Hours 315.

Building Permits Issued for July 2016:

#2943-710 McMasters, Above Ground Pool \$79; #2945-212 Wallace, Above Ground Pool \$79; #2946-Not Yet Picked Up; #2947-Not Yet Picked Up.

Deed Transfer Tax:

The Township received \$8,047.00 in deed transfer tax in the month of July 2016, representing transfer tax collected by Allegheny County in the month of June 2016.

George Porado's Tax Collector's Report for July 2016:

Balance Collectable – beginning of the month	\$137,609.82
Assessments	\$0.00
Additions	\$0.00
Exonerations	\$0.00
Net Adjustments	\$0.00
Net Collectable	\$137,609.82
Face Collections	\$-10,404.40
Balance Collectable – End of the month	\$127,205.42
Face Exonerations	\$0.00
Actual Face Due Balance	\$127,205.42
Face amount of collections	\$10,404.40
Plus Penalties	\$994.75
Less Discounts	\$0.00
Other (under/over)	\$0.01
Total Cash Collected	\$11,399.14
Less Face Exonerations	\$0.00
Less Overpayment Refunds	\$0.00
Net Collections	\$11,399.14
Exoneration Refund Amount	\$0.00
Refunded Overpayments	\$0.00

Act 511 for July 2016:

Earned Income Taxes: Difference

Current Month	\$42,331.96	Previous Year	\$40,625.35	
Current YTD	\$460,515.30	Previous YTD	\$451,814.07	\$8,701.23

2016 Budget-\$820,000

Local Service Tax: Difference

Current Month	\$147.80	Previous Year	\$2,654.42	
Current YTD	\$86,549.97	Previous YTD	\$127,874.62	(\$41,324.65)

2016 Budget-\$140,000

Mercantile Tax: Difference

Current Month	\$16,540.04	Previous Year	\$2,984.25	
Current YTD	\$350,970.98	Previous YTD	\$292,824.44	\$58,145.54

2016 Budget - \$275,000

Business Privilege Tax: Difference

Current Month	\$6,729.40	Previous Year	\$4,463.57	
Current YTD	\$193,687.36	Previous YTD	\$287,453.21	(\$93,765.85)

2016 Budget - \$230,000

Solicitors Report:

Mr. Rushford announced that he filed an appeal in the Sherman Case to the Commonwealth Court and that he received notice of service from the Sheriff's Department on the filing of a lawsuit against the WPJWA by the Township due to the landslide on Highland Avenue.

(188-16) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$347,720.52. The motion was adopted by unanimous roll call vote.

Old Business:

Fire Cleanup Ordinance: The Board discussed Mr. Rushford's opinion that it was not necessary for the Commissioners to adopt an ordinance to permit the Volunteer Fire Companies to invoice insurance companies and individuals under the Hazardous Material Emergency Planning and Response Act (35 P.S. §6022.210). The Board expressed concerns about the consistency of collections if each individual department takes this on. Another meeting between the Public Safety Committee and the Fire Department will be scheduled to discuss this further.

(189-16) MOVED COSTA-BOYD approving the Request for Proposals for a Strategic Plan for Fire Services and authorizing the Manager to advertise. The motion was adopted by unanimous roll call vote.

New Business:

(190-16) MOVED BOYD-WELLS accepting the recommendation of the Manager to accept and authorize the execution of a grant agreement between the Township and the Commonwealth Financing Authority for Phase I Improvements to Lions Park in the amount of \$218,000 with a 15% (\$32,000) Township match. The motion was adopted by unanimous roll call vote.

(191-16) MOVED BOYD-WELLS to accept the recommendation of the Manager to accept and authorize the execution of a grant agreement with the Redevelopment Authority of Allegheny County, Active Allegheny Grant Program for the Wilkins Township Active Transportation master Plan in the amount of \$34,000. The motion was adopted by unanimous roll call vote.

Presentation of Police Pension 2017 Minimum Municipal Obligation: In accordance with the requirements of Act 205 of 1984, Mrs. Bradley presented the 2017 Minimum Municipal Obligation to the Police Pension Plan in the amount of \$335,918.00. These funds are required to be budgeted in 2017 and must be paid to the Police Pension Plan no later than December 31, 2017.

RESOLUTION NUMBER 15-2016

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 14-2009 AND THE MUNICIPAL RECORD MANUAL APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON DECEMBER 16, 2008

(192-16) MOVED BOYD-WELLS to adopt Resolution #15-2016. The motion was adopted by unanimous roll call vote.

RESOLUTION NUMBER 16-2016

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP OF WILKINS PUBLIC WORKS DEPARTMENT TO ENTER INTO A SNOW AND ICE AGREEMENT WITH THE COUNTY OF ALLEGHENY FOR THE 2016-2017, 2017-2018 AND 2018-2019 WINTER SEASONS

(193-16) MOVED COSTA-BOYD to adopt Resolution #16-2016. The motion was adopted by unanimous roll call vote.

RESOLUTION NUMBER 17-2016

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, RESCINDING RESOLUTION NUMBER 15-2014, A RESOLUTION SUPPORTING THE MON VALLEY/FAYETTE EXPRESSWAY, PENNSYLVANIA ROUTE 51 NORTH PROJECT

(194-16) MOVED BOYD-CRINER to adopt Resolution #17-2016. The motion was adopted by unanimous roll call vote.

(195-16) MOVED BOYD-CRINER authorizing the Manager to submit correspondence to the Turnpike Commission through the Public Comment process expressing the concerns of the Board of Commissioners regarding the Mon-Fayette Expressway as it is currently proposed due to the increase in traffic congestion, noise and air pollution and the degradation of property values and infrastructure.

(196-16) MOVED COSTA-BOYD authorizing Drnach Environmental to place 9 flow monitors in various locations in the Township in furtherance of the Township's requirements under the CO&A and ALCOSAN grant Opportunities at a cost of \$9,220.00 per month for a minimum of three months (\$27,660) with funds to be drawn from the Combined Sewer Account.

(197-16) MOVED COSTA-BOYD accepting the recommendation of the Engineer to pay Payment Estimate #2 to A. Liberoni, Inc. in the amount of \$17,012.88.

(198-16) MOVED BOYD-WELLS authorizing the purchase of fencing for Eastmont Park to replace existing fencing between the two ball fields, an existing backstop at the large field and the existing fencing in front of the two dugouts at the large field from Allegheny Fence (Co-Stars) at a cost not to exceed \$19,399.00.

(199-16) MOVED BOYD-WELLS authorizing the Manager to open PLGIT PRIME and PLGIT TERM accounts.

(200-16) MOVED COSTA-BOYD approving the request from Kelly Probo to install a Hearing Impaired sign on Larimer Avenue.

(201-16) MOVED COSTA-CRINER approving the request from Mr. Hill to attend a Pa Fire Code Officials Joint Conference from September 28th-30th in Grantville, PA at a cost of \$390.00 plus hotel accommodations.

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(202-16) MOVED BOYD-WELLS to accept the recommendation of the Recreation Advisory Board to approve a contract with Uptown Rhythm and Brass for their performance on August 27, 2016 at a cost of \$800.00.

(203-16) MOVED COSTA-BOYD accepting the request from Therese Render, Chairperson of the Ridgewood Manor Association to hold a block party on September 17th (rain date September 18th) with barricades to be placed at the intersection of Gilcrest Drive and Ridgewood Drive.

Motions 195-16 TO 203-16 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Boyd stated that he continues to be frustrated by the Turnpike Commission forcing a 1950's-1960's designed project into the 2016 eastern suburbs. He encouraged those present to attend one of the public sessions being held in the next two weeks, one at Gateway Middle School and one at Woodland Hills High School and to express their opinion regarding the project.

Mrs. Martinelli thanked the Penhurst Civic Association, Recreation Advisory Board, police, fire and public works departments once again for their help in making the 5K Run/Walk a success and thanked VFC #1 for their attendance and participation in the Monroeville Fourth of July Parade.

(204-16) MOVED BOYD-WELLS to adjourn. The meeting adjourned at 8:12 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary