

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, DECEMBER 14, 2015

The Regular Meeting of Monday, December 14, 2015 was brought to order at 7:00 PM by President Sylvia Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Costa Mr. Boyd Mr. Wells

(240-15) MOVED COSTA-BOYD to approve the minutes of the Regular Meeting of November 9, 2015. The motion was adopted by unanimous roll call vote.

Executive Session/Agenda Item Addition:

Mrs. Bradley announced that the Board met in Executive Session prior to the regular meeting to discuss two legal items and an item of personnel. Mrs. Bradley also announced the addition of one agenda item. New Business Agenda Item #10 is: "Motion to authorize Chester Engineering to prepare and submit an advertisement for bids for the repair of a retaining wall on Cline Street.

Communications:

Court Gould, the Executive Director of Sustainable Pittsburgh submitted correspondence requesting the Boards consideration in sponsoring Sustainable Pittsburgh for 2016.

(241-15) MOTION BOYD-WELLS agreeing to pay \$100 to Sustainable Pittsburgh for a 2016 Municipal Non-profit sponsorship. The motion was adopted by unanimous roll call vote.

Mr. H. Daniel Cessna, P.E., District Executive for PennDOT, submitted correspondence to provide clarification regarding Bituminous Concrete Modified with Asbestos. In rare instances prior to 1988, asbestos material may have been included in pavement layers. These layers must be properly managed. When pavements are identified as containing asbestos, the layers involved should be disturbed only as a last resort. According to the link provided in the correspondence, none of the streets in Wilkins Township have been identified as containing asbestos.

Citizens' Comments:

Mr. N. Leonard Hill, 405 Kingston Drive, thanked the police department for their recent presence in the Eastmont neighborhood and provided additional information from the meeting with State Fire Commissioner Solobay last month.

REPORTS:

(242-15) MOVED COSTA-WELLS to waive the reading of reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager's Office

Police Report for November 2015:

	<u>2015</u>	<u>2014</u>
Total Police Calls Logged	291	211
Total Criminal Offenses Reported	31	29
Criminal Arrests/Persons Charged	6	7
Criminal Offenses Cleared	7	7
Traffic Citations Issued	10	8
Parking Tags Issued	4	2
Parking Citations Issued	0	0
Monies collected during November	\$1,918.78	\$3,391.76

In addition to the monthly report, Chief Krancic reported the following:

Retail Theft – Shop N Save. Actor cited & released. Firearm Violation – William Penn Hwy. Charges filed at District Court. Retail Theft – Dollar General. Actor cited & released. DUI & Drugs – Brown Avenue. Actor arrested & charged. Disorderly Conduct – Applebees. Actor cited & released.

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Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #1 reported the following for November 2015: 13 Fire Calls, Man-Hours 54.5; 2 Practices, Man-Hours 54; 2 Misc., Man-Hours 5.5; 1 Meeting, Man-Hours 36; Total Man-Hours 150.

WTVFD #3 reported the following for November 2015: 10 Fire Calls, Man-Hours 17.79; 7 Activities, Man-Hours 143; 1 Trainings, Man-Hours 6; Total Man-Hours 166.79.

WTVFD #4 reported the following for November 2015: 6 Fire Calls, Man-Hours 24; 1 Drill, Man-Hours 4.5; 3 Work Details, Man-Hours 26; 3 Meetings, Man-Hours 32.5; Total Man-Hours 87.

Building Permits Issued for November 2015:

#2919 – 3386 Wm Penn Hwy, Vented Heater \$44; #2922 – 703 Rodi Rd., Commercial Alterations \$219.23; Site Plan \$525. Total Permit Fees: \$263.23. Total Site Plan Fee: \$525.00.

Deed Transfer Tax:

The Township received \$2,910.53 in deed transfer tax in the month of November, representing transfer tax collected by Allegheny County in the month of October. As of the end of November, Real Estate Transfer tax was at 71.62% of budget.

George Porado's Tax Collector's Report for November 2015:

Balance Collectable – beginning of the month	\$109,619.59
Assessments	\$0.00
Additions	\$2.84
Exonerations	\$-787.55
Net Adjustments	\$-787.55
Net Collectable	\$108,832.04
Face Collections	\$-13,146.08
Balance Collectable – End of the month	\$95,685.96
Face Exonerations	\$414.77
Actual Face Due Balance	\$96,100.73
Face amount of collections	\$13,146.08
Plus Penalties	\$1,314.64
Less Discounts	\$-0.00
Other (under/over)	\$0.00
Total Cash Collected	\$14,460.72
Less Face Exonerations	\$-414.77
Less Overpayment Refunds	\$0.00
Net Collections	\$14,045.95
Exoneration Refund Amount	\$406.47
Refunded Overpayments	\$0.00

Act 511 for November 2015:

<u>Earned Income Taxes:</u>			Difference
Current Month	\$76,416.08	Previous Year	\$72,968.44
Current YTD	\$716,582.14	Previous YTD	\$765,622.01
			(\$49,039.87)
		2015 Budget-	\$820,000

<u>Local Service Tax:</u>			Difference
Current Month	\$39,276.20	Previous Year	\$111,121.44
Current YTD	\$209,803.15	Previous YTD	\$123,028.41
			\$86,774.74
		2015 Budget-	\$140,000

<u>Mercantile Tax:</u>			Difference
Current Month	\$3,831.46	Previous Year	\$120.50
Current YTD	\$310,923.10	Previous YTD	\$272,176.91
			\$38,746.19
2015 Budget - \$275,000			

<u>Business Privilege Tax:</u>			Difference
Current Month	\$38,372.90	Previous Year	\$6,718.64
Current YTD	\$375,299.71	Previous YTD	\$229,664.57
			\$145,635.14
2015 Budget - \$230,000			

The Solicitors Report is on file in the Manager's Office.

(243-15) MOVED CRINER-COSTA to approve the schedule of bills in the amount of \$200,278.65. The motion was adopted by unanimous roll call vote.

Old Business:

RESOLUTION NUMBER 15-2015

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP OF WILKINS TO ENTER INTO AN UPDATED INTERIM CONSENT ORDER AND AGREEMENT WITH THE COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF ENVIRONMENTAL PROTECTION CONCERNING ALLEGED SANITARY SEWER OVERFLOWS RELATED TO THE TOWNSHIP OF WILKINS' SANITARY SEWER SYSTEM AND TO AUTHORIZE THE PROPER OFFICERS OF THE TOWNSHIP OF WILKINS TO EXECUTE THE INSTANT CONSENT ORDER AND AGREEMENT NEGOTIATED WITH THE REGULATORS

(244-15) MOVED CRINER-BOYD to adopt Resolution #15-2015. The motion was adopted by unanimous roll call vote.

New Business:

ORDINANCE NUMBER 1057

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR FISCAL YEAR 2016 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2016

(245-15) MOVED COSTA-WELLS to read Ordinance Number 1057 for the second time by title only.

(246-15) MOVED BOYD-WELLS to approve the second reading of Ordinance Number 1057.

(247-15) MOVED BOYD-WELLS to adopt Ordinance Number 1057.

Motions 245-15 to 247-15 inclusive were adopted by unanimous roll call vote.

(248-15) MOVED COSTA-BOYD authorizing the advertisement of proposed Ordinance 1058, amending Chapter 144 of the Codified Book of Ordinances.

RESOLUTION NUMBER 16-2015

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF A PARCEL OF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBER 455-E-64 WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN

(249-15) MOVED BOYD-WELLS to adopt Resolution #16-2015. The motion was adopted by unanimous roll call vote.

RESOLUTION NUMBER 17-2015

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE TOWNSHIP TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH MR. AND MRS. ROBERT TINTER AND FURTHER AUTHORIZING THE APPROPRIATE INDIVIDUALS TO EXECUTE THE SAME

(250-15) MOVED COSTA-BOYD to adopt Resolution #17-2015. The motion was adopted by unanimous roll call vote.

(251-15) MOVED BOYD-WELLS authorizing the attendance of two Commissioners at the Turtle Creek Council of Governments 45th Annual Dinner on January 22, 2016 at the Holiday Inn Ballroom at a cost of \$50.00 per person.

(252-15) MOVED BOYD-CRINER authorizing Ms. Bradley and up to two Commissioners to attend PELRAS training at the Penn Stater from March 16th -18th at a cost of \$185 for early registration and \$232 (plus tax) for hotel room.

(253-15) MOVED BOYD-COSTA approving Mr. Hill's request to attend a Pa Construction Codes Academy webinar "2015 Code Change Adoptions – What's New?" from 1:00 PM – 2:30 PM on January 26, 2016 at a cost of \$20.

(254-15) MOVED CRINER-BOYD cancelling the second stated meeting of December 28, 2015.

(255-15) MOVED BOYD-WELLS authorizing Chester Engineers to advertise for bids for the repair of the retaining wall on Cline Street.

Motions 251-15 to 255-15 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Commissioner Boyd stated that he submitted correspondence to the Allegheny County Manager and copied County Councilmen Nick Futules regarding the Intermodal Transportation Grant funds available and the Share the Road East initiative to see Greensburg Pike become more cyclist friendly.

Commissioner Wells relayed that he attended the Children's Christmas party at the Community Center last week. The party was well attended and all of the children had a great time. Mr. Wells also commented that it is nice to see police cars on Stevendale in the Acres and wished everyone Happy Holidays.

Mrs. Martinelli stated that she is pleased to report that positive things are happening in Wilkins Township. There are 2 new potential developments – A&L Motors and Lidl; and the Township and School District also recently cooperated on the adoption of LERTA legislation for the Route 22 corridor. Mrs. Martinelli thanked Mrs. Bradley for her diligence in putting together another budget that reflects no increase in millage and wished everyone Happy Holidays.

(256-15) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 7:44 PM. The motion was adopted by unanimous roll call vote of all those present.

Respectfully submitted,

Rebecca Bradley
Secretary