

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, DECEMBER 16, 2013

The Regular Meeting of Monday, December 16, 2013 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Boyd Mr. Costa Mr. Wilson

(246-13) MOVED WILSON-COSTA to approve the minutes of the Public Hearing, the Budget Meeting and the Second Stated Meeting of Monday, November 25, 2013. The motion was adopted by unanimous roll call vote.

Communications:

Ms. Brittany Huffman, the Program Assistant, for Tobacco Free Allegheny addressed a letter to the Commissioners seeking their participation in the National Kick Butts Day which will be held on March 19, 2014.

Ms. Jan McMahon, 250 Kingston Drive sent a card to the Township Commissioners thanking them and the Public Works Department for the fantastic job the employees do in keeping the roads clear of snow and ice.

Mr. Shane McClelland, an employee of the Department of Public Works submitted his resignation effective January 3, 2014 and requested that the Board reimburse him for his earned but unused vacation and personal days.

(247-13) MOVED WILSON-COSTA to accept Shane McClelland's resignation as an employee of the Public Works Department and authorizing the disbursement of 15 earned but unused vacation days and 5 earned but unused personal days, contingent upon the review and agreement of the Solicitor.

Citizens' Comments:

Mr. Dan Romanelli of 703 McMasters Avenue stated that he believed that there was a \$2,500 discrepancy between the funds allocated in the 2014 Budget for the Fire Relief Association as compared to the funds received.

(248-13) MOVED WILSON-COSTA to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

REPORTS:

The Engineers Report is on file in the Manager's Office.

Police Report for November 2013:

In addition to the monthly report, Chief Krancic reported the following:
Drug charges following traffic stop on Wm Penn Hwy, three small bags of suspected marijuana, charges filed. Burglary in progress 300 Dorothy, actors fled the scene prior to police arrival-investigation continuing. Comfort Inn-overdose/suicide. Officer Brokaw was attending a Criminal Court Hearing on 11/25/13 on a Terroristic Threats and Harassment case. The actor continued to make threats while in court. The judge revoked the bond and the actor was returned to jail. Additional charges have been filed for intimidation of a witness and indirect criminal contempt. Burglary at Enterprise Rent a Car on Lower Rodi Road, investigation continuing.

	<u>2012</u>	<u>2013</u>
Total Police Calls Logged	203	246
Total Criminal Offenses Reported	38	18
Criminal Arrests/Persons Charged	9	3
Criminal Offenses Cleared	11	5
Traffic Citations Issued	12	29
Parking Tags Issued	5	14

REGULAR MEETING MONDAY, December 16, 2013-page two

Parking Citations Issued	0	0
DUI Task Force Traffic Citations		
Monies collected during August	\$ 2,301.65	\$ 1,302.30

Mr. Bruener's PWD Report is on file in the Manager's Office

Fire Companies:

WTVFD #1 reported the following for November 2013: 23 Fire Calls, Man-Hours 60.5; 2 Practices, Man-Hours 47; 1 Meeting, Man-Hours 11; Total Man-Hours 118.5.

WTVFD #3 reported the following for November 2013: 18 Fire Calls, Man-Hours 40.13; 1 Training, Man-Hours 25; 7 Activities, Man-Hours 169.5; Total Man-Hours 234.63.

WTVFD #4 reported the following for November 2013: 18 Fire Calls, Man-Hours 62.75; 2 Drills, Man-Hours 29.5; 4 Work Details, Man-Hours 10.5; 1 Meetings, Man-Hours 11.25; Total Man-Hours 114.

Woodland Hills EMS: The following was reported for November 2013: 64 calls; Avg. Response 5.9.

Building Permits Issued for September 2013: #2822-Not Picked Up; #2827-1025 Elizabeth, Deck \$79; #2828-3748 Old Wm Penn, Addition \$79.

Deed Transfer Tax: The Township received \$3,934.30 in deed transfer tax in the month of November, representing transfer tax collected by Allegheny County in the month of October. As of November 30, 2013, it was at 123.9% of budget.

George Porado's Tax Collector's Report for November:

Balance Collectable – beginning of the month	\$95,244.02
Assessments	\$0.00
Additions	\$134.14
Exonerations – Total Adjustments	\$-293.53
Net Adjustments	\$134.14
Net Collectable	\$95,378.16
Face Collections	\$-10,112.20
Balance Collectable – End of the month	\$85,265.96
Face amount of collections	\$10,112.20
Plus Penalties	\$1,011.24
Less Discounts	\$-0.00
Total Cash Collected	\$11,123.44
Overpayment Refunds	\$0.00

Act 511 for November 2013:

<u>Earned Income Taxes:</u>				Difference
Current Month	\$70,512.46	Previous Year	\$58,620.40	
Current YTD	\$752,421.20	Previous YTD	\$743,936.59	\$ 8,484.61
2013 Budget-\$650,000				

<u>Local Service Tax:</u>				Difference
Current Month	\$13,186.93	Previous Year	\$12,635.48	
Current YTD	\$126,712.72	Previous YTD	\$119,711.68	\$7,001.04
2013 Budget-\$130,000				

(259-13) MOVED COSTA-CRINER to authorize the Manager to advertise proposed Ordinance Number 1039, amending Chapter 33 of the Codified Book of Ordinances, Personnel Code, to permit fulltime public works employees with ten or more years of fulltime service to reside within 3 air miles of the municipal building.

Motions 257-13 to 259-13 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 15-2013

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, SUPPORTING THE DISPLAY OF THE NATIONAL MOTTO "IN GOD WE TRUST" IN THE WILKINS TOWNSHIP COMMISSIONERS' CHAMBERS IN A PROMINENT LOCATION AT THE MUNICIPAL BUILDING

(260-13) MOVED CRINER-WILSON to adopt Resolution # 15-2013. The motion was adopted by a 4-1 vote with Mr. Boyd voting NO.

Mr. Boyd voiced his opposition to the adoption of Resolution #15-2013 by reading a prepared essay. This essay is attached to the minutes.

(261-13) MOVED COSTA-BOYD to accept the recommendation of Mr. Arnold to pay Estimate #2 to Meyers Excavating for the Dowling Avenue Sanitary Sewer Project in the amount of \$22,002.95.

(262-13) MOVED COSTA-BOYD to authorize the filing of a letter of intent with the Pennsylvania Emergency Management Association for a project through the Hazard Mitigation Grant Program.

(263-13) MOVED COSTA-WILSON to accept the recommendation of the Solicitor and authorizing the settlement of the appeal of Lot/Block #373-L-126 (104 Wallace Avenue) at \$82,500.

(264-13) MOVED BOYD-COSTA to authorize the Solicitor to advise the School District of the township's agreement to seek an appraisal on Lot/Block #453-F-374 (348 Churchill Road).

(265-13) MOVED COSTA-WILSON to accept the recommendation of Mr. Bruener to appoint Josh Hoffee as a fulltime Public Works employee effective January 6, 2014 conditioned upon his successful testing for and receipt of a Commercial Drivers License (CDL) prior to the end of his probationary period.

(266-13) MOVED CRINER-COSTA to authorize any Commissioner who wishes to attend the 65th Annual Allegheny County Boroughs Association Banquet on February 1, 2014 the authority to do so and agreeing to pay \$65.00 per Commissioner attending.

Motions 261-13 to 266-13 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mrs. Sylvia Martinelli thanked Mr. Wilson for filling in for the last two years and wished him well.

Mr. William Wilson thanked Mr. Padula and Mrs. Martinelli for approaching him to fill the seat vacated by Mr. Padula. He believes that Mr. Wells will do a fine job in his place. Mr. Wilson also commented on how nice it was to serve the last two years with the Board working in harmony instead of trying to work against each other and the employees. He believes that everyone is doing a fine job and wished the Board well in the future.

Mr. Boyd commented that the bridge at the Lions Park trail is completed and the trail can now be used (weather permitting) by bikers, joggers and walkers. In the spring, he would like to revisit the dog prohibition.

Mrs. Martinelli wished everyone Happy Holidays.

(267-13) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 7:40 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary