

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, FEBRUARY 10, 2014

The Regular Meeting of Monday, February 10, 2014 was brought to order at 7:06 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli                      Ms. Criner  
Mr. Boyd                                Mr. Costa                      Mr. Wells

Executive Session:

Prior to the meeting, the Board met in Executive Session to discuss two items of personnel. There will be no public action taken on these matters this evening.

(45-14) MOVED CRINER-BOYD to approve the minutes of the Second Stated Meeting of Monday, January 27, 2014 as presented. The motion was adopted by unanimous roll call vote.

Communications:

Carl & Edith Osterholm of 928 Rita Drive submitted correspondence thanking the Public Works Department for keeping the roads clear and safe this winter.

Camella Miller of 133 Delaney Drive sent an email praising the Public Works for the great job they do every winter and especially this winter with the weird weather.

David Kornfeld of 4215 Greensburg Pike submitted correspondence seeking permission to allow a contractor to access property in Lion's Park along the Fran Colonello Trail so that a defunct in-ground pool on his property could be filled in.

Dominic D'Andrea, Manager of Southwestern Pennsylvania Commission (SPC) Regional Traffic Signal Projects sent a letter advising the Township that the SPC had completed their preliminary evaluation of the Township's application for a State Route 22 SINC-UP project and that based upon their preliminary evaluation, the Committee recommended further investigation of the project. The Township will be notified upon final determination.

Citizens' Comments:

Mr. N. Leonard Hill, Fire Marshal and Code Enforcement Official for the Township made the following comments: 1) Commended Officer Schlanger for turning on his car camera when he arrived at the scene of the Anker Industries chemical fire last week. 2) Advised the Board that he had finished the grouping of vacant homes in the Township that he would consider in the middle. If these properties are remediated in the near future, they will be salvageable. However, with each passing season, their collective conditions will continue to worsen. 3) Thanked Rob Arnold and Chester Engineers for providing him with a large map based upon data from the COG that shows the vacancies in Wilkins Township as of 2012.

REPORTS:

The Engineers Report is on file in the Manager's Office

Police Report for January 2014:

	<u>2013</u>	<u>2014</u>
Total Police Calls Logged	224	230
Total Criminal Offenses Reported	27	29
Criminal Arrests/Persons Charged	6	13
Criminal Offenses Cleared	7	14
Traffic Citations Issued	3	25
Parking Tags Issued	3	8
Parking Citations Issued	0	0
Monies collected during December	\$10,340.56	\$ 8,845.70

REGULAR MEETING MONDAY, FEBRUARY 10, 2014-page two

In addition to the monthly report, Chief Krancic reported the following:

DUI crash on Old William Penn. Actor transport to hospital; charges to be filed. Cline Street-Simple Assault. Actor arrested on scene. DUI traffic stop on William Penn Hwy. Actor transported to hospital; charges to be filed. Wendy’s parking lot-Marijuana. Actor arrested on scene. Buffalo Wild Wings parking lot-Heroin, 120 bags. Investigation continues, charges filed. Rite Aid-Bad prescription. Charges to be filed. Ten (10) Motor Vehicle Accidents reported, 4 DUI, 3 Simple Assault, 3 Drugs, 3 Retail Thefts, 1 Disorderly Conduct and 1 Harassment.

Mr. Bruener’s PWD Report is on file in the Manager’s Office.

Fire Companies:

WTVFD #1 reported the following for January 2014: 21 Fire Calls, Man-Hours 98.5; 4 Practices, Man-Hours 81.5; 1 Meeting, Man-Hours 21; Total Man-Hours 201.

WTVFD #3 reported the following for January 2014: 14 Fire Calls, Man-Hours 69.02; 3 Training, Man-Hours 46; 9 Activities, Man-Hours 128.72; Total Man-Hours 243.74.

WTVFD #4 reported the following for January 2014: 15 Fire Calls, Man-Hours 43; 2 Drills, Man-Hours 13; 18 Work Details, Man-Hours 183.25; 1 Driver’s Training, Man-Hours 3; 3 Meetings, Man-Hours 31; Total Man-Hours 273.25.

Building Permits Issued for January 2014: #2822 1610 Vinesean Place, Residential Addition \$196.72; #2829 114-116 Linhart, Demolition \$105.75; #2830 Penn Ctr. #3 Ste. 212, Interior Alterations \$104.27; Site Plan Review \$525.

Deed Transfer Tax: The Township received \$3,732.82 in deed transfer tax in the month of January, representing transfer tax collected by Allegheny County in the month of December. All transfers of property were residential, with the largest sale at 248 Penhurst (\$296,000).

George Porado’s Tax Collector’s Report for January:

Balance Collectable – beginning of the month	\$66,660.89
Assessments	\$0.00
Additions	\$0.00
Exonerations – Total Adjustments	\$-107.97
Net Adjustments	\$0.00
Net Collectable	\$66,660.89
Face Collections	\$0.00
Balance Collectable – End of the month	\$66,660.89
Face amount of collections	\$0.00
Plus Penalties	\$0.00
Less Discounts	\$-0.00
Total Cash Collected	\$0.00
Refunds (exonerations)	\$107.97
Overpayment Refunds	\$0.00

Act 511 for January 2014:

<u>Earned Income Taxes:</u>				Difference
Current Month	\$51,872.03	Previous Year	\$51,141.27	
Current YTD	\$51,872.03	Previous YTD	\$51,141.27	\$730.76
2014 Budget-\$700,000				

<u>Local Service Tax:</u>				Difference
Current Month	\$746.35	Previous Year	\$832.78	
Current YTD	\$746.35	Previous YT	\$832.78	(\$86.43)

2014 Budget-\$140,000

<u>Mercantile Tax:</u>				Difference
Current Month	\$298.82	Previous Year	\$274.78	
Current YTD	\$298.82	Previous YTD	\$274.78	\$24.04

2014 Budget - \$320,000

<u>Business Privilege Tax:</u>				Difference
Current Month	\$4,106.17	Previous Year	\$709.89	
Current YTD	\$4,106.17	Previous YTD	\$709.89	\$3,396.28

2014 Budget - \$235,000

The Solicitors Report is on file in the Manager’s Office.

(46-14) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$326,779.36.

(47-14) MOVED COSTA-CRINER to approve the recommendation of Chief Krancic to purchase one 2014 Ford Utility Police Interceptor at a cost of \$26,208 from Woltz & Wind Ford, the low bidder on the SHACOG bid.

(48-14) MOVED COSTA-BOYD to authorize the Engineer to prepare specifications and bid documents and to advertise for bid for Phase III of the Dowling Avenue Sanitary Sewer Project at an estimated cost of \$156,000.

(49-14) MOVED COSTA-CRINER to authorize the Engineer to prepare bid documents and to advertise for bid for base repair and paving of the remainder of Jefferson Heights (approximately 1,670’); base repair, underdrain and paving of Briaridge from Brown Avenue to the intersection with Tynewood; and underdrain and microseal of Wallace Avenue from Powell to Ridge at a total estimated cost of \$264,000.00.

(50-14) MOVED COSTA-WELLS to authorize execution and submittal of a letter to Cargill agreeing to pay \$81.62 per ton of salt in the event that the Township exceeds 140% of its estimated annual requirement.

Motions 46-14 to 50-14 inclusive were adopted by unanimous roll call vote.

**RESOLUTION NUMBER 3-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, RESOLVING TO PROVIDE A FIDELITY BOND FOR THE TOWNSHIP TREASURER, COVERING ALL RESPONSIBILITIES FOR THE FULL TERM OF OFFICE, AS REQUIRED BY THE FIRST CLASS TOWNSHIP CODE.**

(51-14) MOVED COSTA-CRINER to adopt Resolution #3-2014. The motion was adopted by unanimous roll call vote.

**RESOLUTION NUMBER 4-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA RESOLVING THAT THE TOWNSHIP OF WILKINS FORMALLY REQUESTS A GRANT FROM THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY (“RAAC”) AND DESIGNATING SYLVIA J. MARTINELLI AS THE OFFICIAL TO FILE ALL ALLOCATIONS, DOCUMENTS AND FORMS BETWEEN THE TOWNSHIP OF WILKINS AND THE RAAC.**

(51-14) MOVED COSTA-WELLS to adopt Resolution #4-2014. The motion was adopted by unanimous roll call vote.

**RESOLUTION NUMBER 5-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA RESOLVING THAT THE TOWNSHIP OF WILKINS FORMALLY REQUESTS A GRANT FROM THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY ("RAAC") AND DESIGNATING SYLVIA J. MARTINELLI AS THE OFFICIAL TO FILE ALL ALLOCATIONS, DOCUMENTS AND FORMS BETWEEN THE TOWNSHIP OF WILKINS AND THE RAAC.**

(52-14) MOVED COSTA-WELLS to adopt Resolution #5-2014. The motions was adopted by unanimous roll call vote.

**RESLOUTION NUMBER 6-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA RESOLVING THAT THE TOWNSHIP OF WILKINS FORMALLY REQUESTS A GRANT FROM THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY ("RAAC") AND DESIGNATING SYLVIA J. MARTINELLI AS THE OFFICIAL TO FILE ALL ALLOCATIONS, DOCUMENTS AND FORMS BETWEEN THE TOWNSHIP OF WILKINS AND THE RAAC.**

(53-14) MOVED COSTA-WELLS to adopt Resolution #6-2014. The motion was adopted by unanimous roll call vote.

**RESOLUTION NUMBER 7-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA APPOINTING SYLVIA MARTINELLI AS DELEGATE AND REBECCA BRADLEY AS ALTERNATE FOR THE ALLEGHENY COUNTY SOUTHEAST COLLECTION COMMITTEE.**

(54-14) MOVED BOYD-WELLS to adopt Resolution #7-2014. The motion was adopted by unanimous roll call vote.

**RESOLUTION NUMBER 8-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING REPRESENTATIVES OF THE TOWNSHIP TO SUBMIT A FINANCIAL ASSISTANCE APPLICATION TO THE PENNSYLVANIA INFRASTRUCTURE INVESTMENT AUTHORITY (PENNVEST).**

(55-14) MOVED CRINER-COSTA to adopt Resolution #8-2014. The motion was adopted by unanimous roll call vote.

(56-14) MOVED CRINER-BOYD to authorize the execution and submission of a letter of Responsibility to the Pennsylvania Infrastructure Investment Authority (PENNVEST).

(57-14) MOVED COSTA-WELLS to approve Mr. Bruener's recommendation to send Mr. DiLorenzo to the Pennsylvania Department of Agriculture Pesticide Certification at no charge; further authorizing the purchase of relevant course material and payment for the Certification test on May 8<sup>th</sup>.

(58-14) MOVED BOYD-CRINER to authorize the execution of an agreement with Allegheny County for the 2014 Summer Food Program from June 9<sup>th</sup> until August 15<sup>th</sup> at Lions Park, Linhart Park and Eastmont Park.

(59-14) MOVED COSTA-CRINER to authorize Mrs. Bradley, Mr. Hill and one member of each of the Volunteer Fire Companies to attend the Pennsylvania Local Government Training Partnership Public Safety Series seminar entitled Collaborative Approaches to Funding Fire and EMS Services which will be held on March 26<sup>th</sup> from 8:30 AM until 12:00 PM at the Holiday Inn in Beaver Falls at a cost of \$50.00 per attendee.

Motions 56-14 to 59-14 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Costa, Mrs. Criner and Mrs. Martinelli thanked the Public Works Department for their snow removal efforts over the past month.

(60-14) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 8:25 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley  
Secretary