

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, FEBRUARY 9, 2015

The Regular Meeting of Monday, February 9, 2015 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Boyd Mr. Costa Mr. Wells

(31-15) MOVED CRINER-BOYD to approve the minutes of the Second Stated Meeting of Monday, January 26, 2014 as presented. The motion was adopted by unanimous roll call vote.

Communications:

The Pennsylvania Department of Transportation submitted correspondence to the Township advising that the Bureau of Planning and Research will be contracting with Tri-State Traffic Data to collect traffic data on three township roadways over the course of the next three months. The purpose of the data collection is to aid the Federal Highway Administration in calculating the amount of funds to be allocated to the Commonwealth on an annual basis. The roads randomly selected in Wilkins Township are: Moss Street from Tongalucas to Route 130, Lucia Road from Elizabeth Street to Roland Road and Negley Avenue from Highland Avenue to Churchill Road.

Request for Consideration:

Attorney Kevin McKeegan of the law firm of Meyer, Unkovic and Scott addressed the board on behalf of his client, Penn Center East. The Penn Center management team would like the Township Board of Commissioners to consider a change of zoning in the Commercial Zoning District to permit self-storage facilities. Attorney McKeegan advised that at this particular time, there is no specific plan to be presented to the Board, but merely a request for consideration by the Board. Mr. McKeegan understands that if the Board is amenable, this request will be forwarded to the Planning Commission for consideration. He further stated that he believes that the Township's zoning ordinance may be defective in that it permits warehousing in the manufacturing district, but not the commercial district. Self-storage facilities are growing in popularity and are normally placed amongst a mix of uses, like commercial and residential. They are normally placed in well-lit and well-traveled areas close to residential districts. The Township's zoning ordinance contemplates storage for warehousing in an area with heavy truck traffic, which is not conducive to today's use. Mr. McKeegan presented the Board with copies of ordinances from Ohara Township, Franklin Park, South Fayette, and Cranberry to review.

The Board of Commissioners thanked Mr. McKeegan for the information and advised that they will review the paperwork that he provided and then make a decision about whether or not to request an opinion from the Planning Commission.

Citizens' Comments:

Mr. Dan Cella of 1009 Elizabeth Street questioned why the Board continues to support Mr. Hill in the position of Code Enforcement Officer and also questioned why the Board continues to support the enforcement of the International Property Maintenance Code which he believes violates his rights.

Mr. Jeff Cella of 3918 Dowling Avenue discussed his experiences with Mr. Hill and the fines that were levied against him due to his purchase of a house on Dowling Avenue.

Ms. Pat Cella of 4024 Dowling Avenue stated that her son bought the house on Dowling for \$20,000 and has been forced by Mr. Hill and the Township's property maintenance code to spend another \$80,000 to bring it up to code. It has been a nightmare for their family. She believes that Mr. Hill has too much power.

Mr. Leonard Hill, Code Enforcement Officer stated that after Mr. Cella purchased the house on Dowling his attorney submitted a signed and notarized letter to Mr. Hill stating that Mr. Cella would be responsible for correcting the property maintenance code violations in the home. Mr. Hill tried unsuccessfully for over four years to perform a re-inspection of the property and Mr. Cella was unresponsive to his written requests. This left Mr. Hill with little choice but to file citations with the magistrate. Mr. Hill also addressed the fire at 122 Quarry Street over the weekend and the need to have

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this structure boarded by the Public Works Department again and shared photos with the Board of 160 Dorothy Street which caught on fire about a month ago and is now in danger of collapsing

REPORTS:

(32-15) MOVED CRINER-BOYD to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager's Office

Police Report for January 2015:

	<u>2015</u>	<u>2014</u>
Total Police Calls Logged	190	230
Total Criminal Offenses Reported	22	29
Criminal Arrests/Persons Charged	7	13
Criminal Offenses Cleared	5	14
Traffic Citations Issued	10	25
Parking Tags Issued	5	8
Parking Citations Issued	0	0
Monies collected during January	\$ 3,934.75	\$ 8,845.70

In addition to the monthly report, Chief Krancic reported the following:

Retail Theft – Home Depot. Actor to be charged. Criminal Trespass – Residence Inn. Actor to be charged. DUI – William Penn Hwy. Actor Arrested & Charged. Retail Theft/Drugs – Shop N Save. Actor Arrested & charged. Robbery-Plaza Lot. Two Arrested & Charged. 14 Motor Vehicle Accidents, 1 DUI, 2 Retail Thefts, 2 Robbery, 1 Criminal Trespass, 2 Drugs, 1 Disorderly Conduct.

Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #1 reported the following for January 2015: 23 Fire Calls, Man-Hours 149.5; 4 Practices, Man-Hours 155; 5 Misc., Man-Hours 19.5; Total Man-Hours 324.

WTVFD #3 reported the following for January 2015: 13 Fire Calls, Man-Hours 68.82; 11 Activities, Man-Hours 108.43; Total Man-Hours 177.25.

WTVFD #4 reported the following for January 2015: 16 Fire Calls, Man-Hours 77.75; 2 Drills, Man-Hours 17.25; 12 Work Details, Man-Hours 170; 1 Driver's Training, Man-Hours 3.75; 3 Meetings, Man-Hours 52.5; Total Man-Hours 321.25.

Building Permits Issued for January 2015: #2871 Not yet picked up; #2875-152 Queenston, Addition \$125.04; #2880-3572 Ridgewood, Deck \$79; #2881-340 Churchill, Addition \$172.48.

Deed Transfer Tax: The Township received \$5,039.65 in deed transfer tax in the month of January, representing transfer tax collected by Allegheny County in the month of December.

Act 511 for January 2015:

<u>Earned Income Taxes:</u>				Difference
Current Month	\$41,256.23	Previous Year	\$51,872.03	
Current YTD	\$41,256.23	Previous YTD	\$51,872.03	(\$10,615.80)
2015 Budget-\$820,000				

<u>Local Service Tax:</u>				Difference
Current Month	\$30.73	Previous Year	\$746.35	
Current YTD	\$30.73	Previous YTD	\$746.35	(\$715.62)

2015 Budget-\$140,000

<u>Mercantile Tax:</u>				Difference
Current Month	\$462.60	Previous Year	\$298.82	
Current YTD	\$462.60	Previous YTD	\$298.82	\$163.78

2015 Budget - \$275,000

<u>Business Privilege Tax:</u>				Difference
Current Month	\$4,187.41	Previous Year	\$4,106.17	
Current YTD	\$4,187.41	Previous YTD	\$4,106.17	\$81.24

2015 Budget - \$230,000

The Solicitors Report is on file in the Manager's Office.

(33-15) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$390,528.29. The motion was adopted by unanimous roll call vote.

Old Business:

ORDINANCE NUMBER 1052

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES PART II, GENERAL LEGISLATION, CHAPTER 148, SUBDIVISION AND LAND DEVELOPMENT, ARTICLE II, DEFINITIONS TO ADD DEFINITIONS FOR ABUTTING, NEW DEVELOPMENT AND MAJOR RENOVATION OF INFRASTRUCTURE, AND AMENDING ARTICLE V, GENERAL DESIGN PRINCIPLES AND ARTICLE IV, PLAN REQUIREMENTS

(34-15) MOVED CRINER-BOYD to read Ordinance #1052 for the first time by title only.

(35-15) MOVED BOYD-COSTA to accept the first reading of Ordinance #1052.

(36-15) MOVED CRINER-BOYD to read Ordinance #1052 for the second time by title only.

(37-15) MOVED BOYD-CRINER to adopt Ordinance #1052.

Motions 34-15 to 37-15 inclusive were adopted by unanimous roll call vote.

ORDINANCE NUMBER 1053

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES PART II, GENERAL LEGISLATION, CHAPTER 173, ZONING, ARTICLE II, DEFINITIONS, TO ADD DEFINITIONS FOR ABUTTING, NEW DEVELOPMENT AND MAJOR RENOVATION OF INFRASTRUCTURE AND ARTICLE IV, GENERAL REGULATIONS TO ESTABLISH SUBSECTION 26.1

(38-15) MOVED BOYD-WELLS to read Ordinance Number 1053 for the first time by title only.

(39-15) MOVED BOYD-CRINER to accept the first reading of Ordinance Number 1053.

(40-15) MOVED BOYD-CRINER to read Ordinance Number 1053 for the second time by title only.

(41-15) MOVED CRINER-BOYD to adopt Ordinance Number 1053.

Motions 38-15 to 41-15 inclusive were adopted by unanimous roll call vote.

(42-15) MOVED COSTA-BOYD to approve the recommendation of the Engineer to accept Pay Request #2 from W. A. Petrakis in the amount of \$220,317.30. The motion was adopted by unanimous roll call vote.

RESOLUTION NUMBER 4-2015

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, RESOLVING THAT THE TOWNSHIP OF WILKINS FORMALLY REQUESTS A GRANT FROM THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY (“RAAC”) AND DESIGNATING SYLVIA J. MARTINELLI AS THE OFFICIAL TO FILE ALL APPLICATIONS, DOCUMENTS AND FORMS BETWEEN THE TOWNSHIP OF WILKINS AND THE RAAC

(43-15) MOVED COSTA-BOYD to adopt Resolution #4-2015. The motion was adopted by unanimous roll call vote.

RESOLUTION NUMBER 5-2015

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, RESOLVING THAT THE TOWNSHIP OF WILKINS FORMALLY REQUESTS A GRANT FROM THE REDEVELOPMENT AUTHORITY OF ALLEGHENY COUNTY (“RAAC”) AND DESIGNATING SYLVIA J. MARTINELLI AS THE OFFICIAL TO FILE ALL APPLICATIONS, DOCUMENTS AND FORMS BETWEEN THE TOWNSHIP OF WILKINS AND THE RAAC

(44-15) MOVED BOYD-COSTA to adopt Resolution #5-2015. The motion was adopted by unanimous roll call vote.

(45-15) MOVED CRINER-BOYD to authorize the manager to make amendment to Ordinance Number 996, the Intergovernmental Cooperation Agreement between the Township and Monroeville for the collection of Business Taxes, to state that in the event that legal counsel is needed, the Wilkins’ Solicitor shall represent the Township, further authorizing the advertisement of the amended ordinance for adoption.

(46-15) MOVED BOYD-COSTA authorization to lease for purchase a Kyocera Mita TASKalfa3501i from CCA Solutions at a cost of \$115.15 per month for three years with a \$1 buyout, with an additional cost of \$.011 per copy with all labor materials and supplies included.

(47-15) MOVED COSTA-BOYD to authorize the Engineer to prepare bid specifications and advertise for sealed bids for the 2015 Road Paving Projects: Contract A: Mill, base repair and pave the remaining ½ of Briaridge Drive and ½ of Kingston Drive, with an add/alternate for the remaining ½ of Kingston; Contract B: Microseal Harrison Road.

(48-15) MOVED COSTA-BOYD to authorize the Township to use the services of the Turtle Creek Valley Council of Governments Joint Civil Services Testing for Police Officers and further authorize the creation of two lists – one for fulltime officers and one for part time officers.

(49-15) MOVED BOYD-CRINER to authorize the manager to submit an LGA Intern for telecommunications/VOIP project.

(50-15) MOVED BOYD-COSTA to authorize Ms. Criner and Mr. Wells to attend the Turtle Creek Council of Governments annual dinner meeting to be held at Banquets Unlimited in Wilmerding on February 27th at a cost of \$50.00 per person.

(51-15) MOVED COSTA-BOYD to approve Mr. Hill’s request to participate in two webinars: “An Introduction to Residential Decks” by the Pa Construction Codes Academy on March 24, 2015 from 1:00 PM until 2:30 PM at a cost of \$20.00 and “How to Prepare a Robust Emergency Communications System” by PSATS TEMA on March 25, 2015 from 12:00 PM until 1:30 PM at a cost of \$40.00

Motions 45-15 to 51-15 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Boyd updated the Board on the Share the Road East quest to put sharrows on Greensburg Pike. Churchill appears to be the current holdup because they want an assurance that they will not be responsible for any of the cost.

Ms. Criner thanked Mr. Bruener and the Public Works Department for the condition of the roadways.

Mr. Wells questioned whether or not there had been any response to the Township's request of Penn Center East for the use of the parking area behind Sears for Summer Festival. Mrs. Bradley advised that Mr. Layton requested an opportunity to "run it up the flagpole" and stated he would call back in about a weeks' time.

Mr. Costa also commended the Road Crew on the condition of the roadways this winter season.

Mrs. Martinelli announced that a location for the Farmer's Market had been approved. The parking lot in front of the former Hooters restaurant will be the new site. The Farmer's Market will begin the first week of June and end the first week of September. It will be held from 3:00 PM until 7:00 PM once per week.

(52-15) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 8:41 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary