

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, JANUARY 10, 2011

The Regular Meeting of Monday, January 10, 2011 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli		Ms. Fialla
Mr. Padula	Mr. Costa	Mr. Szoko

- (1-11) MOVED PADULA-COSTA to approve the minutes of the regularly scheduled meeting of December 13, 2010 with one correction of Motion #329-10 – Ms. Fialla voted yes, Mr. Padula voted no.

Correspondence:

Mr. Todd Kravits, P.E., District Traffic Engineer for PennDot District 11 submitted correspondence denying the Township's request for the placement of a stop sign at the intersection of Larimer Avenue and Churchill Road and also at the intersection of Larimer Avenue and McMasters Avenue. After conducting their review, PennDot does not believe that either intersection warrants the installation of a stop sign. Mr. Kravits recommended that the Township work with the County to modify the pavement markings at the intersection with Churchill. Mr. Kravits contacted Verizon to relocate the pole at this intersection and also recommended that the Township enforce the speed limit of 25 MPH.

Ms. Janie French, Director of Green Infrastructure Programs with the Pennsylvania Environmental Council submitted correspondence requesting the use of the Community Center on March 11, 2011 from 7:30 AM until 10:00 AM to hold a technical workshop on downspout disconnection.

- (2-11) MOVED FIALLA-PADULA to authorize the Pennsylvania Environmental Council to use the Community Center from 7:30 AM until 10:00 AM on March 11, 2011 to conduct a technical workshop on downspout disconnection. The motion was adopted by unanimous roll call vote.

Leslie Montgomery, Director of Volunteer Services with the Lutheran Service Society submitted correspondence requesting that the Board participate in the annual Mayors for Meals on Wheel which will be held on Wednesday, March 23, 2011 at the Wilkins Meals on Wheels Site.

Senator Jay Costa submitted correspondence congratulating the Township on their receipt of \$7,145 from the Pennsylvania Department of Environmental Protection Recycling Performance Grant.

Lisa George, 106 Hibiscus Drive submitted correspondence requesting that the Board address a box truck parked on Hibiscus at the stop sign for months.

Citizens' Comments:

Mr. Bill Wilson of Dorothy Street requested information regarding the demolition of 661 Larimer Avenue; requested that the Township remove the faded metal signs welcoming motorists to Wilkins Township and suggested that the Township contact the Commonwealth to remove vegetation growing alongside Larimer Avenue.

Mr. Michael Boyd of George Street provided information regarding rain barrels to the Board.

Reports:

Police Report for the month of December 2010:

	<u>2009</u>	<u>2010</u>
Total Police Calls Logged	232	200
Total Criminal Offenses Reported	23	24
Criminal Arrests/Persons Charged	11	6
Criminal Offenses Cleared	8	9
Traffic Citations Issued	27	32
Parking Tags Issued	8	9
Parking Citations Issued	8	25
Monies collected during December	\$5,036.18	\$4,514.19

The DPW Report is on file in the Manager’s Office.

The WTVFD #3 reported the following for the month of December 2010:
20 NFIRS, Man-hours 68.66; 1 Training, man-hours 22 and 6 non-incidents, man- hours.
Total man-hours for December 2010: 185.39.

The WTVFD #4 reported the following for December 2010: 16 Fire Calls, man-hours 89, 1 Drill, man-hours 4, 2 Work Drills, man-hours 1.5 and 2 meetings, man-hours 34.

The WTVFD #4 reported the following for the year 2010: 165 Fire Calls, man-hours 651.25; 81 Fire Schools, man-hours 580.5; 26 Drills, man-hours 273; 5 Public Services, man-hours 112.75; 77 Work Details, man-hours 950; 3 Driver’s Training, man-hours 101 and 27 Meetings, man-hours 350.25. Total man-hours for the year 2010 - 3,018.75.

Building Permits Issued during December 2010:

- BP #2674 CS, R. Krasic, 193 Penhurst – Deck - Cost \$2,500.
- BP #2678 CS, H.H. Gregg, 3480 Wm Penn Hwy –Interior - Alteration – Cost \$612,000.
- BP #2679 CS, J. Kasten, 945 Elizabeth Street – Deck – Cost \$1,500.
- BP #2680 CS, R. Megliio, 635 Brown Ave – Exterior Deck/Ramp – Cost ?
- BP #2681 CS, PC/ECCT LL LP, 300 P/C Blvd, Suite 604 – INT ALT – Cost \$4,990.
- BP #2682 CS, M. Drohan, 897 Stevendale Dr – Solar Panel/RTSID – Cost \$20,000.
- BP #2683 CS, Shop ‘n Save, 3335 Wm Penn Hwy – Erosian Control – Cost ?
- BP #2684 CS, Aspen Dental, 3461 Wm Penn Hwy – Tenant Build-out – Cost \$115,000.

The Township received \$4,548,18 in Deed Transfer tax in the month of December, representing tax collected by Allegheny County in the month of November. Total collections as of December 31, 2010 were \$33,717.96, or 74.93% of budget. This line item was \$11,282 less than budgeted for the year 2010.

Tax Collectors Report for the month of December 2010:

Balance Collectable – Beginning of the Month	\$36,671.88
Additions	180.52
Deductions (Exonerations)	-315.01
Adjusted Collectable	36,537.39
Less Face Collections	-15,953.00
Balance Collectable – End of Month	20,584.39
Face Amount of Collections	15,953.00
Plus: Penalties	1,579.53
Total Cash Collected	17,532.53

Act 511 Tax Report for December 2010

Earned Income Taxes:

Current Month	\$60,636.00	Previous Year	\$48,502.67	Difference
Current YTD	607,313.63	Previous YTD	614,048.22	(\$6,734.59)

Local Service Tax

Current Month	23,833.80	Previous Year	12,020.95	Difference
Current YTD	168,723.70	Previous YTD	170,016.97	(\$1,293.27)

Business Tax (Mercantile & Business Privilege)

Current Month	2,925.88	Previous Year	18,845.63	Difference
Current YTD	542,922.52	Previous YTD	568,595.19	(\$25,672.67)

Ms Amber Yon's Engineer Report for December 2010 has been filed in the Manager's Office.

(3-11) MOVED SZOKO-COSTA to authorize the payment of the Schedule of Bills in the amount of \$247,668.40, as presented. The motion was adopted by unanimous roll call vote.

(4-11) MOVED COSTA-SZOKO to authorize Senate Engineering to prepare a cost estimate for the preparation of construction documents for the proposed separation of sanitary and stormwater lines on Highland Avenue. The motion was adopted by unanimous roll call vote.

(5-11) MOVED PADULA-COSTA to appoint Angie Giallereto of Elizabeth Street to the Vacancy Board for the term January 1, 2011 through December 31, 2011. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(6-11) MOVED FIALLA-SZOKO to reappoint Ralph Keller of Gilmore Drive to the Zoning Hearing Board for the term January 1, 2011 through December 31, 2013. The motion was adopted by unanimous roll call vote.

(7-11) MOVED PADULA-FIALLA to appoint Michael Boyd of George Lane to the unexpired term on the Zoning Hearing Board for the term January 1, 2011 through December 31, 2012. The motion was adopted by unanimous roll call vote.

(8-11) MOVED COSTA-SZOKO to reappoint Mark Wolfgang of Sunset Drive and Erin Greco of Consenza Court to the Planning Commission for the term January 1, 2011 through December 31, 2015. The motion was adopted by unanimous roll call vote.

(9-11) MOVED PADULA-COSTA to appoint Bill Wilson of Dorothy Street to the Civil Service Committee for the term January 1, 2011 through December 31, 2016. The motion was adopted by a 3 to 2 vote with Ms. Fialla and Mr. Szoko voting "NO".

(10-11) MOVED PADULA-COSTA to appoint Pat Kaye of Elizabeth Street to the Civil Service Board to serve the term January 1, 2011 through December 31, 2016. The motion was adopted by unanimous roll call vote.

(11-11) MOVED PADULA-FIALLA to appoint Ronald Puntil of Penhurst Drive to the Wilkins Township Industrial Development Authority for the term January 1, 2011 through December 31, 2015. The motion was adopted by a 4 to 1 vote with Mr. Szoko voting "NO".

(12-11) MOVED PADULA-COSTA to reappoint the following members to the Wilkins Township Recreation Advisory Board for the term January 1, 2011 through December

31, 2012: Joy & Rich Voeltzel of Tynewood Drive; Sandy Albert of Elizabeth Street; Beth Humberston of Frazier Drive; Alyce Katsur of Roland Road; Lerah Pasqualino of Jefferson Heights Road and Melissa Brinza of Dunbar Drive. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 1-2011

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPOINTING ROBERT J. TOMASIC AS AUDITOR FOR THE TOWNSHIP.

(13-11) MOVED COSTA-PADULA to read Resolution #1-2011 by title only.

(14-11) MOVED COSTA-PADULA to adopt Resolution #1-2011.

Motions 13-11 and 14-11 were adopted by unanimous roll call vote.

(15-11) MOVED COSTA-FIALLA to accept the recommendation of the Planning Commission, approving NAI Acquisitions Subdivision #1, contingent upon their adherence to any comments received from Allegheny County. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 2-2011

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, CERTIFYING THAT SAID MUNICIPALITY IS WILLING TO PARTICIPATE IN THE ENERGY CONSERVATION MEASURE (ECM) RETROFIT PHASE AS PART OF THE ALLEGHENY COUNTY'S ENERGY PROGRAM FOR MUNICIPALITIES FINANCED BY A BLOCK GRANT THROUGH THE U.S. DEPARTMENT OF ENERGY.

(16-11) MOVED COSTA-FIALLA to read Resolution #2-2011 by title only.

(17-11) MOVED PADULA-COSTA to adopt Resolution #2-2011.

Motions 16-11 and 17-11 were adopted by unanimous roll call vote.

(18-11) MOVED SZOKO-FIALLA to accept the recommendation of the Manager to forgo submittal of an application with the Local Government Academy for an intern for the year 2011. The motion was adopted by unanimous roll call vote.

Commissioners' Comments:

Mrs. Martinelli advised the Board that she and Mrs. Bradley, accompanied by Amanda Settelmeier, Executive Director of the Turtle Creek Valley Council of Governments and Steve Morus, the Manager of the Borough of Forest Hills met with David Miller, Associate Professor of the University of Pittsburgh Graduate School of Public and International Affairs (GSPIA). The purpose of the meeting was to determine whether or not GSPIA and the Turtle Creek Council of Governments could assist Wilkins and Forest Hills in creating sustainable partnerships with surrounding communities to lower costs. GSPIA will work to arrange a meeting with surrounding communities in February. Mrs. Martinelli also advised the Board that she has received a request from the Woodland Hills School District for a donation for this year's musical – Phantom of the Opera. Each Commissioner's share will be \$11.00 for a ¼ page advertisement.

Mr. Padula advised the Board that he has been speaking with Tom Caufield about the potential that Wilkins Township will no longer use the Forest Hills Magistrate's office. It is his current understanding that Wilkins will be moved to the Penn Hills Magistrate's office as a part of a recommendation made by Judge Donna Jo McDaniels to Chief Justice of the Pennsylvania Supreme Court, Judge Castille.

(19-11) MOVED PADULA-COSTA to authorize the Solicitor to prepare a letter to the appropriate Judge seeking reconsideration of a change in magistrate's offices for Wilkins Township. The motion was adopted by unanimous roll call vote.

Mr. Padula also reminded the Board that a Public Safety Committee meeting will be held on Thursday, January 20, 2011 beginning at 6:00 PM in the Municipal Building; thanked Mr. Miller and Ms. Yon for their work on Balint Bridge; thanked Mr. Bruener for his two-cents while he's been off of work and questioned when the newsletters would be going out to the residents.

Ms. Fialla thanked the residents for their interest in the various openings on the committees and thanked those who were no longer interested in serving for their past service; stated that the reason that she did not vote for Mr. Wilson's appointment to the Civil Service Board was due to Judge Conti's comments on page 22 of the Summary Judgment in the lawsuit filed by former Chief Guthrie.

Mr. Szoko questioned the Chief and Solicitor further about Ms. George's complaint on Hibiscus; commented on a copy of correspondence that he received regarding a landlord who takes offense to the Township's rental registration requirements; congratulated Mr. Boyd on his appointment to the Zoning Hearing Board and encouraged him to seek public office and commented upon his belief that the Township needs to be run like a business, which he believes is now occurring in Wilkins Township.

Mr. Costa congratulated Mr. Boyd and all other individuals appointed to the various Boards and stated that he believes Ms. Fialla's comments regarding Mr. Wilson were inappropriate because she clearly does not understand the final disposition of that case.

Mrs. Martinelli thanked Mr. Wilson for wanting to come on board; stated that she disagrees with Mr. Szoko with regard to running the Township like a business. The Township is a service provider and we need to think about the residents first. Mrs. Martinelli thanked the emergency service providers who responded to the accident that involved her personally and stated that the next meeting of the Board of Commissioners is scheduled for January 31, 2011.

(20-11) MOVED COSTA-FIALLA to adjourn. The meeting was adjourned at 8:45 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary

