

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, JANUARY 12, 2015

The Regular Meeting of Monday, January 12, 2015 was brought to order at 7:05 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Boyd Mr. Costa Mr. Wells

(1-15) MOVED COSTA-CRINER to approve the minutes of the Budget Meeting, the Regular Meeting of Monday, December 8, 2014 as presented. The motion was adopted by unanimous roll call vote.

Communications:

Boy Scout Troop #47 submitted a Thank You card to the Board of Commissioners for permitting them to use the Community Center during the course of 2014 to hold their meetings. The Troop has found a new sponsor and a new home at a church in Turtle Creek and will no longer need to use the Community Center.

J. Patrick Earley, the Assistant Director of the CITF Fund submitted three pieces of correspondence addressed to the Township Commissioners advising that the projects that the Township had applied for were once again denied. The Township applied for funding for remediation of a sink hole at Lions Park; remediation of a hanging sanitary sewer line on Brown Avenue and funding for the now on-going sanitary and storm water separation project.

Announcements:

Mrs. Bradley informed the audience that the Board of Commissioners met in Executive Session immediately prior to the meeting to discuss two items of personnel and an item of potential litigation. There was also one addition to the agenda. Mr. Arnold provided the Board with a recommendation to pay W.A. Petrakis for Estimate #1 for the Linhart Area Sanitary Sewer Separation Project in the amount of \$80,537.94. This has been added as Agenda Item #17 under New Business.

Citizens' Comments:

Mr. George Porado, 174 Curry Street commented upon Agenda Item #8. As the Tax Collector for Wilkins Township, he is recommending that his wife, Linda be appointed as the Deputy Tax Collector in accordance with Act 164 of 2014.

Mr. Bill Wilson of Dorothy Street also commented upon Agenda Item #8. He supports Mr. Porado's recommendation that Mrs. Porado be appointed as the Deputy Tax Collector. Mrs. Porado has been working with Mr. Porado for the last 37 years.

Mr. Dan Cella of 1009 Elizabeth Street commented upon the Township's enforcement of the International Property Maintenance Code (IPMC) and upon the Township's code enforcement officer. Mr. Cella urged the members of the Board to read the IPMC and to consider whether or not the minimum public safety standards set by the IPMC are necessary.

Mr. Barry Driscoll of Lucia Drive commented upon Agenda Item #1 – the adoption of the landbank ordinance and Agenda Item #8 – the appointment of Mrs. Porado as Deputy Tax Collector. Mr. Driscoll stated that he supports both actions.

REPORTS:

(2-15) MOVED CRINER-COSTA to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager's Office

Police Report for December 2014:

	<u>2013</u>	<u>2014</u>
Total Police Calls Logged	263	182
Total Criminal Offenses Reported	27	29

REGULAR MEETING MONDAY, JANUARY 12, 2015-page two

Criminal Arrests/Persons Charged	1	10
Criminal Offenses Cleared	3	6
Traffic Citations Issued	13	3
Parking Tags Issued	3	0
Parking Citations Issued	0	0
Monies collected during December	\$ 4,738.82	\$ 1,140.25

In addition to the monthly report, Chief Krancic reported the following:

Aggravated Assault-Larimer Avenue. Actor Arrested & Charged. Public Intoxication-Brentmore Towers. Actor Cited & Released. DUI & Drugs-Lower Rodi. Actor Arrested & Charged. Ordinance Violation-Shop N Save. Actor Arrested & Released. Drugs-Comfort Inn. Four Arrested & Charged. Robbery-Sunoco. Actor Arrested & Transported to ACJ. 12 Motor Vehicle Accidents, 1 DUI & Drugs, 1 Retail Theft, 1 Aggravated Assault, 1 Robbery, 1 Forgery/Theft, 1 Public Intoxication, 1 Ordinance Violation and 4 Drugs.

Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #1 reported the following for December 2014: 9 Fire Calls, Man-Hours 67.5; 2 Practices, Man-Hours 48; 1 Special, Man-Hours 24; 1 Meeting, Man-Hours 27.5; 1 Misc., Man-Hours 5.5; Total Man-Hours 172.5.

WTVFD #3 reported the following for December 2014: 9 Fire Calls, Man-Hours 75.44; 6 Activities, Man-Hours 92; 1 Training, Man-Hours 18; Total Man-Hours 185.44.

WTVFD #4 reported the following for December 2014: 11 Fire Calls, Man-Hours 70; 1 Fire School, Man-Hours 6; 2 Drills, Man-Hours 17; 14 Work Details, Man-Hours 99.5; 1 Driver's Training, Man-Hours 6; 4 Meetings, Man-Hours 40; Total Man-Hours 240.5.

Building Permits Issued for December 2014: #2871 & #2875 Not yet picked up; #2877-852 Larimer, Retaining Wall \$54; #2878-811 Thompson, Addition \$149; #2879-137 Penhurst, Deck \$79.

Deed Transfer Tax: The Township received \$7,055.08 in deed transfer tax in the month of December, representing transfer tax collected by Allegheny County in the month of November. The budget of \$40,000 was exceeded by over \$25,000 (162.63% of budget) during the course of 2014.

George Porado's Tax Collector's Report for December 2014:

Balance Collectable – beginning of the month	\$113,665.75
Assessments	\$0.00
Additions	\$0.00
Exonerations – Total Adjustments	\$-7,230.38
Net Adjustments	\$-7,230.38
Net Collectable	\$106,435.37
Face Collections	\$-26,047.66
Balance Collectable – End of the month	\$80,387.71
Face Exonerations	\$3,959.89
Actual Face Due Balance	\$84,347.60
Face amount of collections	\$26,047.66
Plus Penalties	\$2,604.78
Less Discounts	\$0.00
Other (under/over)	\$-5.00
Total Cash Collected	\$28,657.44
Less Face Exonerations	\$-3,959.89
Less Overpayment Refunds	\$-5.00
Net Collections	\$24,692.55
Exoneration Refund Amount	\$3,880.69
Refunded Overpayments	\$5.00

Act 511 for December 2014:

<u>Earned Income Taxes:</u>			Difference
Current Month	\$93,253.65	Previous Year	\$77,112.72
Current YTD	\$858,875.66	Previous YTD	\$829,533.92
			\$29,341.74
2014 Budget-\$700,000			

<u>Local Service Tax:</u>			Difference
Current Month	\$22,079.09	Previous Year	\$20,361.51
Current YTD	\$145,107.50	Previous YTD	\$147,074.23
			(\$1,966.73)
2014 Budget-\$140,000			

<u>Mercantile Tax:</u>			Difference
Current Month	\$2,326.35	Previous Year	\$73.50
Current YTD	\$274,503.26	Previous YTD	\$320,906.94
			(\$64,403.68)
2014 Budget - \$320,000			

<u>Business Privilege Tax:</u>			Difference
Current Month	\$4,592.09	Previous Year	\$1,218.51
Current YTD	\$234,256.66	Previous YTD	\$255,109.61
			(\$20,852.95)
2014 Budget - \$235,000			

The Solicitors Report is on file in the Manager’s Office.

(3-15) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$337,706.70. The motion was adopted by unanimous roll call vote.

ORDINANCE NUMBER 1050

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AUTHORIZING THE MUNICIPAL MANAGER ON BEHALF OF THE TOWNSHIP OF WILKINS TO ENTER INTO AN INTERGOVERNMENTAL COOPERATION AGREEMENT, OR AGREEMENTS WITH OTHER MUNICIPALITIES AND TAXING JURISDICTIONS OF ALLEGHENY COUNTY FOR THE PURPOSE OF FORMING, ESTABLISHING AND JOINING A LAND BANK TO BE KNOWN AS THE TRI-COG LANDBANK

(4-15) MOVED COSTA-WELLS to read Ordinance #1050 for the first time by title only.

(5-15) MOVED WELLS-BOYD to accept the first reading of Ordinance #1050.

(6-15) MOVED CRINER-BOYD to read Ordinance #1050 for the second time by title only.

(7-15) MOVED COSTA-CRINER to adopt Ordinance #1050.

Motions 4-15 to 7-15 inclusive were adopted by unanimous roll call vote.

ORDINANCE NUMBER 1051

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA CREATING ARTICLE IV OF CHAPTER 124 OF THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES TO BE ENTITLED “ABANDONED REAL PROPERTY;” PROVIDING FOR PURPOSE, INTENT AND APPLICABILITY OF THE ORDINANCE; REQUIRING THE REGISTRATION AND MAINTENANCE OF CERTAIN REAL PROPERTY; PROVIDING FOR PENALTIES AND ENFORCEMENT, AS WELL AS REGULATION, LIMITATION AND

REDUCTION OF ABANDONED REAL PROPERTY WITHIN THE TOWNSHIP; PROVIDING FOR SEVERABILITY, REPEALER, CODIFICATION AND AN EFFECTIVE DATE

(8-15) MOVED CRINER-WELLS to read Ordinance Number 1051 for the first time by title only.

(9-15) MOVED CRINER-COSTA to accept the first reading of Ordinance Number 1051.

(10-15) MOVED CRINER-WELLS to read Ordinance Number 1051 for the second time by title only.

(11-15) MOVED CRINER-WELLS to adopt Ordinance Number 1051.

Motions 8-15 to 11-15 inclusive were adopted by unanimous roll call vote.

RESOLUTION NUMBER 1-2015

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NUMBER 14-2013 AS AMENDED BY RESOLUTION NUMBER 25 OF 2014 TO ADD A FEE TO THE SCHEDULE OF FEES FOR VACANT PROPERTY REGISTRATION IN ACCORDANCE WITH THE REQUIREMENTS OF ORDINANCE NUMBER 1051

(12-15) MOVED BOYD-CRINER to adopt Resolution #1-2015. The motion was adopted by unanimous roll call vote.

RESOLUTION NUMBER 2-2015

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, NAMING APRIL 25, 2015 AS LOCAL GOVERNMENT DAY IN WILKINS TOWNSHIP

(13-15) MOVED BOYD-WELLS to adopt Resolution #2-2015. The motion was adopted by unanimous roll call vote.

(14-15) MOVED COSTA-WELLS to accept the recommendation from the Planning Commission to hold a public hearing and consider adoption of an ordinance amending the Zoning Code and the Subdivision and Land Development code to require sidewalk construction within certain areas of the Township.

(15-15) MOVED COSTA-BOYD to ratify the action of the Manager to bind insurance coverage for the period January 1, 2015 through December 31, 2015 as follows: Workers Compensation: State Workers Insurance Fund: Township Employees: \$207,112; Volunteer Fire Companies: \$16,029; Package Policies: Selective: Police Professional: \$9,325; Public Officials Liability: \$9,243; Property & Inland Marine: \$6,037; General Liability: \$8,968; Pesticide/Herbicide: \$303; Automobile – Township: \$10,523; Automobile – Fire Companies: \$16,403; Umbrella Policy (not including fire companies automobile): \$8,191.

(16-15) MOVED BOYD-COSTA to approve the request of the Tax Collector for exoneration from the collection of the unpaid balance of 2014 Real Estate Taxes in the amount of \$84,343.04.

(17-15) MOVED BOYD-CRINER to authorize the Manager's request to acquire a PLGIT P-Card. This card will draw funds from a separate bank account, have a limit of \$2,000, be only in the name of Rebecca Bradley and not be permitted to be removed from the Municipal Building.

(18-15) MOVED BOYD-COSTA to authorize the Engineer to resubmit the Lions Park sinkhole remediation project and the Brown Avenue hanging sanitary sewer project back to the CITF for funding.

(19-15) MOVED CRINER-COSTA to authorize the following appointments: Vacancy Board – Angie Gialloretto; Zoning Hearing Board – Constance McKeever and Rawley Krasik; Bicentennial Committee – Lisa and Frank Vincunas.

(20-15) MOVED CRINER-BOYD to authorize members of the Board of Commissioners to attend the Allegheny League of Municipalities Spring Conference.

(21-15) MOVED COSTA-BOYD to authorize Mr. Hill's request to participate in a TEMA webinar entitled: "Navigating FEMA's Post-Declaration Damage Assessment Process" at a cost of \$40.00.

(22-15) MOVED CRINER-COSTA to approve the recommendation of the Engineer to make payment on Pay Request No. 1 from W. A. Petrakis in the amount of \$80,537.94 for the Linhart Area Sanitary Sewer Separation Project.

Motions 14-15 to 22-15 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Boyd announced that he had an opportunity to meet with Officer Dollman prior to the meeting to begin discussing the feasibility of establishing a bike patrol within the police department. They will continue to gather information and meet again with Chief Krancic in about a week.

Mrs. Criner stated that she has been receiving a number of complaints from residents regarding People's Gas. There is water in the gas lines and the gas company is wrapping gas lines but requiring homeowners to use their own electricity to keep these meters warm. This issue has been on-going since October.

Mrs. Martinelli stated that the Recreation Advisory Board will meet on Tuesday, January 13, 2015 at 7:00 PM. Their meeting scheduled for last week was cancelled due to the weather.

(23-15) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 8:07 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary