

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, JUNE 8, 2015

The Regular Meeting of Monday, June 8, 2015 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner  
Mr. Costa Mr. Boyd Mr. Wells

(126-15) MOVED BOYD-CRINER to approve the minutes of the Regular Meeting of Monday, May 11, 2015. The motion was adopted by unanimous roll call vote.

Proclamation Presentation:

Mrs. Martinelli presented the family of Chief Bair with a proclamation posthumously honoring his lifetime of service to the emergency services and extending the Township's gratitude to his family for supporting his commitment.

Communications:

The Board received notification from the Tri-COG Collaborative that Wilkins Township was selected to participate in the Tri-COG Collaborative Healthy Housing Market Strategy analysis. As a participating community, the board will receive a housing market profile and asset analysis, training on housing market strategies and the ability to develop a shared vision for the housing market in Wilkins Township. Currently, five interns from the Pitt University Graduate School of International and Public Affairs (GSPIA) are canvassing the community documenting vacant and abandoned houses.

The Board received correspondence from Adrian Copez, Assistant General Counsel for Verizon, advising that the franchise agreement between Wilkins Township and Verizon is set to expire on December 17, 2017, further advising that Verizon seeks to renew this franchise and requesting that the Township Commissioners consider commencing renewal proceedings in accordance with Section 626 of the Communications Act of 1934 (as amended).

Mrs. Martinelli received correspondence from Churchill Borough inviting the Board to a meeting on July 16<sup>th</sup> at the Borough Building to meet with the Woodland Hills School District Superintendent, Alan Johnson.

Mrs. Martinelli also received correspondence from the Woodland Hills High School Cheerleaders seeking a donation. She will separately discuss this with Board members interested in making a donation individually.

Announcement of Executive Session/Agenda Amendments:

Prior to calling for Citizen's Comments, Mrs. Bradley advised that the Board of Commissioners met immediately prior to the meeting to discuss an issue of potential litigation. Also, there is one addition to the agenda for the meeting this evening. New Business Agenda Item #5 will read: Motion to accept the recommendation of the Engineer to approve Change Order #2 between the Township of Wilkins and W.A. Petrakis in the amount of \$12,457.27; Change Order #3 in the amount of (\$57,546.20) and Pay Request #5 in the amount of \$129,891.93 for the Linhart Area Sewer Separation Project.

Citizens' Comments:

Mr. Paul Padula, Assistant Chief of Volunteer Fire Company #3, thanked the Board for the proclamation for Chief Bair and stated that they miss him terribly.

Mrs. Dorothy Musial of 313 Frazier Drive requested that the Board consider providing extra police protection at Eastmont Park from Friday, June 19<sup>th</sup> through Sunday June 21<sup>st</sup>. A funeral home will be donating tents for the Party at Eastmont Park celebration scheduled for June 20<sup>th</sup>. The tents will be put up on Friday and removed on Monday. Mrs. Musial also requested that the pothole at the end of Kingston that she brought to the attention of the Board in April be repaired. Vehicles are now entering the opposite lane of traffic to avoid the pothole.

REPORTS:

(127-15) MOVED CRINER-WELLS to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager's Office

Police Report for May 2015:

	<u>2015</u>	<u>2014</u>
Total Police Calls Logged	256	312
Total Criminal Offenses Reported	38	30
Criminal Arrests/Persons Charged	9	15
Criminal Offenses Cleared	7	11
Traffic Citations Issued	13	15
Parking Tags Issued	4	28
Parking Citations Issued	0	0
Monies collected during April	\$ 6,150.79	\$ 2,964.71

In addition to the monthly report, Chief Krancic reported the following:

Unlawful Acts Ordinance #1101 – Lions Park. Actors cited & released. DUI – Larimer Avenue. Actor arrested & charged. Simple Assault – Dorothy Street. Actor arrested & charged. Simple Assault – Kingston Drive. Actor arrested & charges filed. Retail Theft – Shop N Save. Actor cited & released to parent. 9 Motor Vehicle Accidents, 1 DUI, 1 Retail Theft, 2 Underage Drinking, 2 Township Ordinance & 2 Simple Assault.

Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #1 reported the following for May 2015: 25 Fire Calls, Man-Hours 148; 2 Practices, Man-Hours 27; 2 Meetings, Man-Hours 63; 1 Misc., Man-Hours 3.5; Total Man-Hours 241.5.

WTVFD #3 reported the following for May 2015: 17 Fire Calls, Man-Hours 102.88; 5 Activities, Man-Hours 26.67; 4 Trainings, Man-Hours 70.67; Total Man-Hours 200.22.

WTVFD #4 reported the following for May 2015: 17 Fire Calls, Man-Hours 116.75; 2 Fire Schools, Man-Hours 28; 3 Drills, Man-Hours 56.75; 6 Work Details, Man-Hours 26.5; 5 Meetings, Man-Hours 64.25; Total Man-Hours 292.25.

Building Permits Issued for May 2015:

#2886 – 993 Elizabeth, Repair Porch \$79; #2887 – 73 Ridgecrest, Above Ground Pool \$54; #2888 – 200 Harrison, Deck with Roof \$79; #2889 – 805 Alpine, Roof on Deck \$79; #2890 – 1460 Laurel, Patio & Stairs \$79; #2891 – 825 Elizabeth, Dormer Addition \$62; #2892 – 922 Roland, Porch \$79; #2893 – 160 Dorothy, Demolish \$44; #2894 – Kuhn's Market, Commercial Alterations \$7,044.50.

Deed Transfer Tax:

The Township received \$2,284.48 in deed transfer tax in the month of May, representing transfer tax collected by Allegheny County in the month of April.

George Porado's Tax Collector's Report for May 2015:

Balance Collectable – beginning of the month	\$282,078.59
Assessments	\$0.00
Additions	\$28.37
Exonerations – Total Adjustments	\$-265.54
Net Adjustments	\$-237.17
Net Collectable	\$281,841.42
Face Collections	\$-31,944.05

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Balance Collectable – End of the month	\$249,897.37
Face Exonerations	\$35.18
Actual Face Due Balance	\$249,932.55
Face amount of collections	\$31,944.05
Plus Penalties	\$0.00
Less Discounts	\$0.00
Other (under/over)	\$-6.25
Total Cash Collected	\$31,950.30
Less Face Exonerations	\$-35.18
Less Overpayment Refunds	\$-6.23
Net Collections	\$31,908.89
Exoneration Refund Amount	\$34.48
Refunded Overpayments	\$6.23

Act 511 for May 2015:

Earned Income Taxes: Difference

Current Month	\$79,690.90	Previous Year	\$68,085.80	
Current YTD	\$325,700.93	Previous YTD	\$348,433.76	(\$22,732.83)

2015 Budget-\$820,000

Local Service Tax: Difference

Current Month	\$4,282.50	Previous Year	\$11,103.01	
Current YTD	\$65,212.69	Previous YTD	\$47,414.47	\$17,798.22

2015 Budget-\$140,000

Mercantile Tax: Difference

Current Month	\$162,513.18	Previous Year	\$191,434.40	
Current YTD	\$262,477.50	Previous YTD	\$215,904.53	\$46,572.97

2015 Budget - \$275,000

Business Privilege Tax: Difference

Current Month	\$134,123.13	Previous Year	\$98,333.34	
Current YTD	\$218,919.09	Previous YTD	\$163,221.43	\$55,697.66

2015 Budget - \$230,000

The Solicitors Report is on file in the Manager’s Office.

(128-15) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$363,044.34. The motion was adopted by unanimous roll call vote.

Old Business:

(129-15) MOVED COSTA-BOYD to accept the recommendation of the Engineer to close out the 2014 Paving contract with Folino and make the final payment in the amount of \$7,841.11. The motion was adopted by unanimous roll call vote.

New Business:

**RESOLUTION NUMBER 7-2015**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 14-2009 AND THE MUNICIPAL RECORD MANUAL APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON DECEMBER 16, 2008**

(130-15) MOVED BOYD-WELLS to adopt Resolution #7-2015. The motion was adopted by unanimous roll call vote.

(131-15) MOVED BOYD-CRINER to decline the offer made by Mr. Dowd to donate property located on Cline Street L/B #373-S-120 and suggesting that Mr. Dowd contact Allegheny County to determine whether his property could be transferred to a neighboring property owner through the Vacant Side Yard Program.

(132-15) MOVED BOYD-COSTA to approve the request of the Monroeville Arts Council to use the Township's art screens for the Arts Festival from July 31<sup>st</sup> through August 2<sup>nd</sup>.

(133-15) MOVED COSTA-CRINER to accept the recommendation of the Engineer to approve Change Order #2 between the Township of Wilkins and W.A. Petrakis in the amount of \$12,457.27; Change Order #3 in the amount of (\$57,546.20) and Pay Request #5 in the amount of \$129,891.93 for the Linhart Area Sewer Separation Project.

(134-15) MOVED BOYD-CRINER to authorize the Manager to submit correspondence to the Pittsburgh Water and Sewer Authority expressing an interest in working in collaboration with other communities on a regional green infrastructure project contingent upon the cost factor.

Motions 131-15 to 134-15 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Boyd discussed a meeting that he had with a representative of the Sierra Club and their interest in working with the PWSA on a regional Green Infrastructure project and announced that he now has in-hand a letter from Wilkins, Churchill and Forest Hills which he can present to Allegheny County with regard to providing bicycle access on Greensburg Pike.

Mr. Costa thanked the men and women of the Fire Department for their service to the community.

Mrs. Martinelli announced that the Farmer's Market opened for the first time this season last Wednesday in front of the former Hooter's on William Penn Highway. Last week, there were three vendors, including a farmer from Plum. This week, they expect to have at least six vendors. Mrs. Martinelli also announced that the Summer Festival will be held at Penn Center (behind Sears) from June 16<sup>th</sup> through June 20<sup>th</sup>. The 5K Run/Walk will be held Saturday morning with the start line by the former D'Imperio's. Sign-up is available via Elite Runners online.

(135-15) MOVED BOYD-CRINER to adjourn. The meeting adjourned at 7:50 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley  
Secretary