

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, MARCH 10, 2014

The Regular Meeting of Monday, March 10, 2014 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Boyd Mr. Costa Mr. Wells

(70-14) MOVED CRINER-BOYD to approve the minutes of the Second Stated Meeting of February 24, 2014 as presented. The motion was adopted by unanimous roll call vote.

Communications:

Mr. and Mrs. Raymond Masa of 941 Elizabeth Street sent a thank you card to the Public Works Department for their efforts in snow removal.

Mrs. Susan Hockenberry, Executive Director of the Local Government Academy submitted an email informing the Board that the Township had been selected to participate in the 2014 Municipal Internship Program.

Citizens' Comments:

Mr. William Wilson of Dorothy Street requested \$500 in funding for the annual Memorial Day Observation.

Mr. N. Leonard Hill shared a draft of a rating chart for deteriorated properties in the township. Mr. Hill used the rating system developed by East McKeesport and applied it to three properties in Wilkins. He presented his findings to the Board and stated that he believed that this could provide a method for separating and sorting properties in Wilkins Township. Mr. Hill also requested consideration by the Board for an amendment to the Codified Book of Ordinances section regulating the number of dogs that can be kept to mirror Penn Hills to aid him in enforcement. Mr. Rushford will look into this further.

(71-14) MOVED COSTA-WELLS to authorize the payment of \$500.00 to Mr. William Wilson to be used for the Memorial Day Observation. The motion was adopted by unanimous roll call vote.

REPORTS:

The Engineers Report is on file in the Manager's Office

Police Report for February 2014:

	<u>2013</u>	<u>2014</u>
Total Police Calls Logged	207	229
Total Criminal Offenses Reported	36	28
Criminal Arrests/Persons Charged	18	15
Criminal Offenses Cleared	15	10
Traffic Citations Issued	14	17
Parking Tags Issued	10	5
Parking Citations Issued	0	0
Monies collected during December	\$ 8,989.17	\$ 6,784.77

In addition to the monthly report, Chief Krancic reported the following:

Residence Inn-Unlawful Acts, 6 individuals cited & released. Old Wm. Penn-DUI Accident, actor transported to hospital-blood drawn. Kuhn's-Counterfeit Money, further investigation-Secret Service. Comfort Inn-Drug Arrest, 100 Stamp Bags of Heroin/\$1,010 in cash-actor arrested. Leneake Street-DUI operator, actor transported to hospital-blood drawn. 400 Dorothy Street-Drug Arrest, 925 Stamp Bags of Heroin/\$24,000 in cash-actor arrested, investigation continues. Sunoco-Wm. Penn Hwy-Robbery, actor arrested after foot pursuit. 11 Motor Vehicle Accidents, 3 DUI, 3 Drugs, 6 Underage Drinking, 2 Retail Thefts, 1 Robbery and 1 Threats-harassment.

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Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #1 reported the following for February 2014: 16 Fire Calls, Man-Hours 81; 3 Practices, Man-Hours 51; 1 Meeting, Man-Hours 33; Total Man-Hours 165.

WTVFD #3 reported the following for February 2014: 12 Fire Calls, Man-Hours 29.99; 2 Training, Man-Hours 99.50; 6 Activities, Man-Hours 98.01; Total Man-Hours 227.5.

WTVFD #4 reported the following for February 2014: 9 Fire Calls, Man-Hours 30.5; 1 Drill, Man-Hours 6; 7 Work Details, Man-Hours 21.5; 3 Meetings, Man-Hours 28; Total Man-Hours 86.

Building Permits Issued for February 2014: #2831 Not yet picked up; #2832 172 Churchill Lane & 245 Harrison Road, Demolition \$178.91; #2833 717 Thompson, Structural Alterations \$44; #2834 Not yet picked up; 2835 3467 Wm Penn, Commercial Build Out \$451.50; Site Plan Review \$525; HVAC \$104 (\$1080.50).

Deed Transfer Tax: The Township received \$1,685.11 in deed transfer tax in the month of February, representing transfer tax collected by Allegheny County in the month of January. The budget is currently at 13.54%..

Act 511 for February 2014:

<u>Earned Income Taxes:</u>			Difference
Current Month	\$88,186.32	Previous Year	\$92,126.55
Current YTD	\$140,058.35	Previous YTD	\$143,267.82
			(\$3,209.47)
		2014 Budget-	\$700,000

<u>Local Service Tax:</u>			Difference
Current Month	\$7,276.53	Previous Year	\$12,992.49
Current YTD	\$8,022.88	Previous YTD	\$13,825.27
			(\$5,802.39)
		2014 Budget-	\$140,000

<u>Mercantile Tax:</u>			Difference
Current Month	\$3,080.26	Previous Year	\$2,225.00
Current YTD	\$3,379.08	Previous YTD	\$2,499.78
			\$879.30
		2014 Budget -	\$320,000

<u>Business Privilege Tax:</u>			Difference
Current Month	\$4,903.35	Previous Year	\$3,440.15
Current YTD	\$9,009.52	Previous YTD	\$4,150.04
			\$4,859.48
		2014 Budget -	\$235,000

The Solicitors Report is on file in the Manager's Office.

(72-14) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$202,361.04. The motion was adopted by unanimous roll call vote.

Old Business:

(73-14) MOVED COSTA-CRINER to recommend that the Civil Service Board extend the existing eligibility list, which is due to expire April 12, 2014, by one year.

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(74-14) MOVED CRINER-COSTA to authorize the solicitor to review the draft ordinance amending the Property Maintenance Code (§124-2) to provide for the removal of snow and ice accumulations on public walkways within 24 hours and further authorizing the manager to advertise the ordinance for adoption.

Motions 73-14 to 74-14 inclusive were adopted by unanimous roll call vote.

New Business:

(75-14) MOVED COSTA-BOYD to authorize the Senior Citizens group to use the Community Center the first Thursday of every month in addition to the third Thursday for the purpose of gathering and playing cards.

(76-14) MOVED COSTA-WELLS to authorize the solicitor to review the draft job description for Code Enforcement Officer, which will be presented to the Board for adoption at the March 31, 2014 meeting.

(77-14) MOVED BOYD-COSTA granting Mr. Hill's request to attend a TEMA webinar on March 20th from 12:00 PM until 1:30 PM on Pennsylvania's New Mutual Aid System for Emergency Management Coordinators at a cost of \$40.00.

Motions 75-14 to 77-14 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mrs. Martinelli advised the Board that the Monroeville Area Chamber of Commerce would be sponsoring a Business Afterhours at the Breakaway Grill on March 27th from 5:00 PM until 7:00 PM. Also, the Seniors will be sponsoring two trips in April. The first will be to the Meadows and the second to Washington D.C. Finally, the Seniors welcome new members. Their regular meetings are held on the third Thursday of each month.

Mr. Boyd questioned whether or not the Township had the ability to enforce no idling regulations. Diesel trucks are idling at the Eles Brothers property on Lower Rodi Road. Mr. Rushford will look into this.

(78-14) MOVED COSTA-BOYD to adjourn. The meeting adjourned at 8:18 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary