

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, MAY 11, 2015

The Regular Meeting of Monday, May 11, 2015 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Costa Mr. Boyd Mr. Wells

(110-15) MOVED CRINER-BOYD to approve the minutes of the Second Stated Meeting of Monday, April 27, 2015 with one correction. At motion 103-15, Churchill Road should be Churchill Borough. The motion was adopted by unanimous roll call vote.

Communications:

Ms. Arletta Scott Williams, Executive Director of ALCOSAN submitted correspondence requesting that the Township provide copies of digital closed-circuit television inspection (CCTV) results, CCTV logs and associated mapping, DEP permits and associated correspondence, easements, authorizing ordinances, construction records and as-builts; operation and maintenance records, service contracts, preventive and emergency maintenance and cleaning, instances of flooding and surcharging, operation and maintenance schedules, intermunicipal agreements and customer complain logs for the sewer trunk line that runs through Wilkins Township along Brown Avenue and the sewer interceptor that runs through Wilkins Township along Larimer Avenue. These items are necessary to prepare the documents for the eventual takeover of these two lines.

Citizens' Comments:

Mr. Dan Cella of 1009 Elizabeth Street commented upon the Township's Occupancy Inspection program.

Ms. Claudia Warner of 4016 Dowling Avenue commented about the condition of Dowling Avenue and the requirements for requesting and accessing public documents.

Mr. N. Leonard Hill of Kingston Drive and also Code Official for the Township stated that the Uniform Construction Code is a public document under which the Township is required to operate. Access to that document is governed by the Commonwealth, not the Township.

Mr. Sam Magnanella of 3524 Ridgewood Drive requested that the Commissioners consider the placement of "No Littering" signs and trash barrels on Lougeay Road.

REPORTS:

All reports were read

The Engineers Report is on file in the Manager's Office

Police Report for April 2015:

	<u>2015</u>	<u>2014</u>
Total Police Calls Logged	239	265
Total Criminal Offenses Reported	27	33
Criminal Arrests/Persons Charged	6	9
Criminal Offenses Cleared	4	7
Traffic Citations Issued	11	13
Parking Tags Issued	4	5
Parking Citations Issued	0	0
Monies collected during April	\$ 4,796.25	\$ 6,420.08

In addition to the monthly report, Chief Krancic reported the following:

DUI/MVA – William Penn Hwy & Kingston. Charges Filed. Criminal Trespass – 115 Grandview. 4 juveniles entered an abandoned house. Cited & released to parents. Theft/Golf Cart – Highland Manor.

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4 juveniles. Charges filed, released to parents. Drugs/traffic stop – Brown Avenue. Actor Arrested & charged. Drugs – Washington Street. Actor Arrested & Charged.

Mr. Bruener’s PWD Report is on file in the Manager’s Office.

Fire Companies:

WTVFD #1 reported the following for April 2015: 19 Fire Calls, Man-Hours 49; 3 Practices, Man-Hours 19; 2 Specials, Man-Hours 159; 1 Meeting, Man-Hours 30; 5 Misc., Man-Hours 40.5; Total Man-Hours 297.5.

WTVFD #4 reported the following for April 2015: 11 Fire Calls, Man-Hours 20.5; 5 Fire Schools, Man-Hours 57; 2 Drills, Man-Hours 18; 1 Public Service, Man-Hours 16; 6 Work Details, Man-Hours 151; 2 Meetings, Man-Hours 17; Total Man-Hours 279.5.

Building Permits Issued for April 2015:

#2885 – Calmont, Deck \$79.

Deed Transfer Tax:

The Township received \$3,764.18 in deed transfer tax in the month of April, representing transfer tax collected by Allegheny County in the month of March.

George Porado’s Tax Collector’s Report for April 2015:

Balance Collectable – beginning of the month	\$1,834,516.63
Assessments	\$0.00
Additions	\$0.00
Exonerations – Total Adjustments	\$-5,215.54
Net Adjustments	\$-5,215.54
Net Collectable	\$1,829,301.09
Face Collections	\$-1,552,034.62
Balance Collectable – End of the month	\$277,266.47
Face Exonerations	\$4,812.12
Actual Face Due Balance	\$282,078.59
Face amount of collections	\$1,552,034.62
Plus Penalties	\$0.00
Less Discounts	\$-31,040.80
Other (under/over)	\$-1,555.50
Total Cash Collected	\$1,522,549.32
Less Face Exonerations	\$-4,812.12
Less Overpayment Refunds	\$-1,620.35
Net Collections	\$1,516,116.85
Exoneration Refund Amount	\$4,715.88
Refunded Overpayments	\$1,620.35

Act 511 for April 2015:

Earned Income Taxes:

				Difference
Current Month	\$44,446.03	Previous Year	\$52,871.53	
Current YTD	\$246,010.04	Previous YTD	\$280,347.96	(\$34,337.92)
			2015 Budget-\$820,000	

Local Service Tax:

				Difference
Current Month	\$7,073.65	Previous Year	\$27,577.18	
Current YTD	\$60,930.19	Previous YTD	\$36,311.46	\$24,618.73
			2015 Budget-\$140,000	

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<u>Mercantile Tax:</u>				Difference
Current Month	\$24,889.69	Previous Year	\$19,924.86	
Current YTD	\$99,964.32	Previous YTD	\$24,470.13	\$75,494.19
2015 Budget - \$275,000				

<u>Business Privilege Tax:</u>				Difference
Current Month	\$46,943.84	Previous Year	\$35,500.64	
Current YTD	\$84,795.96	Previous YTD	\$64,888.09	\$19,907.87
2015 Budget - \$230,000				

The Solicitors Report is on file in the Manager's Office.

(112-15) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$365,503.42. The motion was adopted by unanimous roll call vote.

Old Business:

ORDINANCE NUMBER 1054

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING CHAPTER 168 OF THE CODIFIED BOOK OF ORDINANCES TO ADD ARTICLE V, ESTABLISHING THE PLACEMENT OF SPEED HUMPS ON KINGSTON DRIVE AND DUNBAR DRIVE

(113-15) MOVED CRINER-BOYD to read Ordinance #1054 for the first time by title only.

(114-15) MOVED CRINER-BOYD to accept the first reading of Ordinance #1054.

(115-15) MOVED CRINER-WELLS to read Ordinance #1054 for the second time by title only.

(116-15) MOVED CRINER-BOYD to adopt Ordinance #1054.

Motions 113-15 to 116-15 inclusive were adopted by unanimous roll call vote.

New Business:

(117-15) MOVED BOYD-CRINER to accept the recommendation of Mr. Bruener to apply for the Duquesne Light Municipal Cobrahead Street Lighting Conversion Program for 11 lights on Kingston and the remaining 2 on Larimer.

(118-15) MOVED BOYD-COSTA to authorize Mr. Bruener to enter a bid of 800 tons of salt through the SHACOG Joint Purchasing Alliance with 0 tons to be delivered as a preseason fill up.

Motions 117-15 to 118-15 inclusive were adopted by unanimous roll call vote.

(119-15) MOVED WELLS-CRINER to accept the recommendation of the Recreation Advisory Board to enter into an agreement with Starfire Fireworks Display for \$3,800 for the June 22nd fireworks finale to the Summer Festival and a contract with the Soul Searchers to perform on Friday, June 21st at a cost of \$1,600.00 contingent upon the review and approval of the Solicitor. The motion was adopted by a 4-1 vote with Mr. Costa voting NO.

(120-15) MOVED COSTA-BOYD to authorize the sale of a 2002 Ford F-550 to Kim Miller of York, PA at a high bid on Municibid of \$15,100.00.

(121-15) MOVED COSTA-BOYD to table the purchase of Geotab Go^s and authorizing the Manager to review other similar products.

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(122-15) MOVED COSTA-CRINER to employ Mr. Brandon McClelland as part-time summer help at an hourly rate of \$9.50.

(123-15) MOVED CRINER-BOYD to authorize the placement of "No Littering" signs on Lougeay Road.

(124-15) MOVED BOYD-COSTA to authorize Mr. Saunders to attend a backyard composting class to be held at either Whole Foods in East Liberty or Phipp's Conservancy at a cost of \$50.00 plus overtime.

Motions 120-15 to 124-15 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Boyd questioned whether mulch was being replaced in the playgrounds; requested that the letter that was sent to Churchill Borough regarding Greensburg Pike be resent and requested authorization for Mr. Saunders to attend a backyard composting class.

Mrs. Martinelli thanked everyone who helped following the fire at Penn Towers, including the firefighters, police officers, public works department and the women of the Century Club who volunteered to open the Red Cross shelter for those individuals who were temporarily displaced. Mrs. Martinelli also reminded everyone that Election Day is May 19th and asked them to make sure to vote and that the Elks will hold a Memorial Day ceremony at the Churchill Cemetery beginning at 11:00 AM on Monday, May 25, 2015 with lunch to be served immediately afterward at the Elks Club on Brown Avenue.

Mr. Costa announced that the Board of Commissioners met in Executive Session prior to the regular meeting to discuss 2 items of personnel.

(125-15) MOVED BOYD-CRINER to adjourn. The meeting adjourned at 8:11 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary