

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, NOVEMBER 10, 2014

The Regular Meeting of Monday, November 10, 2014 was brought to order at 7:01 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner Mr. Wells  
Mr. Boyd Mr. Costa

(263-14) MOVED CRINER-BOYD to approve the minutes of the Budget Meeting and Second Stated Meeting of October 27 2014 as presented. The motion was adopted by unanimous roll call vote.

Communications:

None.

Citizens' Comments:

None.

REPORTS:

(264-14) MOVED CRINER-BOYD to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager's Office

Police Report for October 2014:

|                                   | <u>2013</u> | <u>2014</u> |
|-----------------------------------|-------------|-------------|
| Total Police Calls Logged         | 246         | 242         |
| Total Criminal Offenses Reported  | 28          | 45          |
| Criminal Arrests/Persons Charged  | 14          | 6           |
| Criminal Offenses Cleared         | 11          | 7           |
| Traffic Citations Issued          | 25          | 14          |
| Parking Tags Issued               | 13          | 1           |
| Parking Citations Issued          | 0           | 0           |
| DUI Task Force Traffic Citations  | 0           | 0           |
| Monies collected during September | \$6,817.35  | \$2,976.04  |

Mr. Bruener's PWD Report is on file in the Manager's Office.

Fire Companies:

WTVFD #1 reported the following for October 2014: 20 Fire Calls, Man-Hours 52.5; 4 Practices, Man-Hours 100.5; 1 Meeting, Man-Hours 33; 2 Specials, Man-Hours 43; 4 Misc., Man-Hours 10.5; Total Man-Hours 239.5.

WTVFD #3 reported the following for October 2014: 13 Fire Calls, Man-Hours 18.22; 2 Trainings, Man-Hours 21; 2 Activities, Man-Hours 103.75; Total Man-Hours 142.97.

WTVFD #4 reported the following for October 2014: 14 Fire Calls, Man-Hours 22; 2 Drills, Man-Hours 62; 2 Public Service, Man-Hours 31.5; 5 Work Details, Man-Hours 16.75; 3 Meetings, Man-Hours 22.75; Total Man-Hours 155.

Building Permits Issued for October 2014: #2871, Not Picked Up Yet; #2872, 3431 Wm Penn, Int. Alt. \$626.5; Site Plan \$525; #2873, 1005 Larimer, Deck \$79; #2874, Not Picked Up Yet.

Deed Transfer Tax: The Township received \$879.55 in deed transfer tax in the month of October, representing transfer tax collected by Allegheny County in the month of September. The budget is currently at 128.70%.

Tax Collectors Report for October 2014:

|  |              |
|--|--------------|
| Balance Collectable – beginning of the month | \$125,846.13 |
| Assessments                                  | \$0.00       |
| Homesteads                                   | \$0.00       |
| Discounts                                    | \$0.00       |
| Total Collectable                            | \$125,846.13 |
| Additions                                    | \$183.27     |
| Exonerations – Total Adjustments             | \$-259.86    |
| Net Adjustments                              | \$-76.59     |
| Net Collectable                              | \$125,769.54 |
| Face Collections                             | \$-10,726.70 |
| Balance Collectable – End of the month       | \$115,042.84 |
| Face Exonerations                            | \$259.86     |
| Actual Face Due Balance                      | \$115,302.70 |
| Face amount of collections                   | \$10,726.70  |
| Plus Penalties                               | \$1,072.67   |
| Less Discounts                               | \$0.00       |
| Actual Collected                             | \$-11,799.37 |
| Less Face Exonerations                       | \$-259.86    |
| Net Collections                              | \$-11,539.51 |
| Refunds (exonerations)                       | \$0.00       |
| Exoneration Refund Amount                    | \$254.66     |
| Overpayment Refunds                          | \$0.00       |

Act 511 for October 2014:

Earned Income Taxes: Difference

|                       |              |               |              |             |
|-----------------------|--------------|---------------|--------------|-------------|
| Current Month         | \$33,021.38  | Previous Year | \$47,064.12  |             |
| Current YTD           | \$692,653.57 | Previous YTD  | \$681,908.74 | \$10,744.83 |
| 2014 Budget-\$700,000 |              |               |              |             |

Local Service Tax: Difference

|                       |              |               |              |              |
|-----------------------|--------------|---------------|--------------|--------------|
| Current Month         | \$117.59     | Previous Year | \$996.37     |              |
| Current YTD           | \$111,906.97 | Previous YTD  | \$113,525.79 | (\$1,618.82) |
| 2014 Budget-\$140,000 |              |               |              |              |

Mercantile Tax: Difference

|                         |              |               |              |               |
|-------------------------|--------------|---------------|--------------|---------------|
| Current Month           | \$667.24     | Previous Year | \$0.00       |               |
| Current YTD             | \$272,056.41 | Previous YTD  | \$320,482.27 | (\$48,425.86) |
| 2014 Budget - \$320,000 |              |               |              |               |

Business Privilege Tax: Difference

|                         |              |               |              |               |
|-------------------------|--------------|---------------|--------------|---------------|
| Current Month           | \$555.23     | Previous Year | \$22.50      |               |
| Current YTD             | \$222,945.93 | Previous YTD  | \$234,491.00 | (\$11,545.07) |
| 2014 Budget - \$235,000 |              |               |              |               |

The Solicitors Report is on file in the Manager’s Office

(265-14) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$280,451.78. The motion was adopted by unanimous roll call vote.

Old Business:

**ORDINANCE NUMBER 1045**

**AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES TO ESTABLISH ARTICLE IV, MOBILE HOME PARK PERMITTING AND LICENSING, LOCATED IN PART II, GENERAL LEGISLATION, CHAPTER 124**

(266-14) MOVED MARTINELLI-WELLS to read Ordinance #1045 by title only for the first time.

(267-14) MOVED BOYD-WELLS to accept the first reading of Ordinance #1045.

(268-14) MOVED CRINER-BOYD to read Ordinance #1045 for the second time by title only.

(269-14) MOVED CRINER-WELLS to adopt Ordinance #1045.

Motions 266-14 to 269-14 inclusive were adopted by unanimous roll call vote.

**ORDINANCE NUMBER 1046**

**AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES PART II, GENERAL LEGISLATION, CHAPTER 148, SUBDIVISION AND LAND DEVELOPMENT, ARTICLE II, DEFINITIONS, AND ARTICLE VII, MOBILE HOME PARKS AND MOBILE HOMES**

(270-14) MOVED CRINER-BOYD to read Ordinance #1046 for the first time by title only.

(271-14) MOVED CRINER-WELLS to accept the first reading of Ordinance #1046.

(272-14) MOVED CRINER-BOYD to read Ordinance #1046 for the second time by title only.

(273-14) MOVED WELLS-CRINER to adopt Ordinance #1046.

Motions 270-14 to 273-14 inclusive were adopted by unanimous roll call vote.

**ORDINANCE NUMBER 1047**

**AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 173, ZONING, ARTICLE II, DEFINITIONS, ARTICLE III, DISTRICT REGULATIONS, AND ARTICLE VI, CONDITIONAL USES**

(274-14) MOVED CRINER-BOYD to read Ordinance #1047 for the first time by title only.

(275-14) MOVED CRINER-BOYD to accept the first reading of Ordinance #1047.

(276-14) MOVED WELLS-COSTA to read Ordinance #1047 for the second time by title only.

(277-14) MOVED CRINER-WELLS to adopt Ordinance #1047.

Motions 274-14 to 277-14 inclusive were adopted by unanimous roll call vote.

New Business:

**ORDINANCE NUMBER 1049**

**AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR FISCAL YEAR 2015 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2015**

(278-14) MOVED CRINER-BOYD to read Ordinance #1049 for the first time.

REGULAR MEETING MONDAY, NOVEMBER 10, 2014-page four

(279-14) MOVED BOYD-CRINER to accept the first reading of Ordinance #1049.

Motions 278-14 to 279-14 inclusive were adopted by unanimous roll call vote.

(280-14) MOVED COSTA-WELLS to authorize the Township to participate with Churchill Borough in applying for grants for the purpose of preparing a joint comprehensive plan; further authorizing the preparation of an intergovernmental cooperation agreement for this purpose.

(281-14) MOVED COSTA-BOYD to accept the recommendation of the Solicitor to settle the Comfort Inn tax assessment appeal for 2014 on Lot/Block 452-B-300 for \$3,400,000; on Lot/Block 452-B-026 for \$45,100; and Lot/Block 452-B-080 for \$50,400.

(282-14) MOVED COSTA-BOYD to accept the recommendation from the Engineer to pay Russell Standard in the amount of \$2,735.00 representing Pay Estimate #2 (final) for the 2014 Paving contract on Wallace Avenue.

(283-14) MOVED COSTA-BOYD to authorize the advertisement of an Ordinance adopting the Intergovernmental Cooperation Agreement for the Land bank.

(284-14) MOVED COST-BOYD to approve the increase in the Manager's bond amount from \$675,000 to \$1,162,000, with a consequential increase in the premium for \$2,361 to \$4,306.

(285-14) MOVED CRINER-BOYD to approve the schedule of meetings for 2015 and to authorize the advertisement of the same.

Motions 280-14 to 286-14 inclusive were adopted by unanimous roll call vote.

(286-14) MOVED CRINER-WELLS to approve the request of the Recreation Advisory Board for a budget of \$1,000 for the Pajama Party with Santa event. The motion was adopted by a 4-1 vote with Mr. Boyd voting NO.

Commissioners' Comments:

Commissioner Boyd again explained that his "No" vote for the Recreation Advisory Budget should not be construed as him not being in favor of holding the event. As in the past, Mr. Boyd is concerned that the Recreation Advisory Board requests budgets in excess of what they will use. These budgets are unrealistic and he therefore cannot vote in the affirmative.

Commissioner Martinelli informed the Board that she attended a meeting with Mr. Hill at the office of the Steel Valley Council of Governments last week. The meeting was on vacant and abandoned housing and land banking and was attended by representatives of the Tri-COG collaborative as well as federal and county officials. Mrs. Martinelli again impressed upon the Board and the members of the audience the importance of supporting the land bank initiative.

(287-14) MOVED BOYD-WELLS to adjourn. The meeting adjourned at 7:41 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley  
Secretary