

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, OCTOBER 10, 2016

The Regular Meeting of Monday, October 10, 2016 was brought to order at 7:00 PM by President Sylvia J. Martinelli.

Mr. Costa Mr. Wells Mr. Boyd
Mrs. Martinelli Ms. Criner

(236-16) MOVED BOYD-COSTA to approve the minutes of the Budget Meeting and the Second Stated Meeting of Monday, September 26, 2016 as presented. The motion was adopted by unanimous roll call vote.

Communications:

Ms. Cheryl Moon-Sirianni, P.E., Assistant District Executive, Design Division, Pennsylvania Department of Transportation, submitted correspondence advising the Board that PENNDOT is planning to perform preservation work on the bridge on William Penn Highway over Rodi Road in Wilkins Township. The construction will occur in either the 2017 OR the 2018 construction season. The project consists of replacing bridge expansion joints and performing minor repairs to the sidewalk and railings. During construction, traffic will be maintained through the work zone. The contractor will contact the Township to provide the exact schedule information prior to the start of the construction.

Citizens' Comments:

Ms. Debbie Friedman of 1481 Laurel Drive commented that the Township should consider a yearly fee to be paid by residents for fire department services so that the members of the volunteer fire services are not required to spend hours raising money.

Ms. Georgeann Ward, 119 George Street stated that the flashing speed limit signs are not helping slow down the cars on the street and questioned whether a gate would be installed at the park. Ms. Ward suggested that school groups use school district facilities instead of the township parks.

REPORTS:

(237-16) MOVED COSTA-BOYD to waive the reading of the reports with the exception of the Engineers' Report. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager's Office

Police Report for September 2016:

	<u>2015</u>	<u>2016</u>
Total Police Calls Logged	210	217
Total Criminal Offenses Reported	24	43
Criminal Arrests/Persons Charged	4	9
Criminal Offenses Cleared	4	11
Traffic Details		451
Traffic Citations Issued	7	14
Parking Tags Issued	1	6
Parking Citations Issued	0	0
Monies collected during July	\$ 1,798.24	\$ 1,190.61

In addition to the monthly report, Chief Krancic reported the following:

False ID-Frazier Drive. Actor arrested & charges filed. Drug Paraphernalia-Dorothy Street Apartments. Charges filed via summons. Simple Assault-Dunbar Drive. Actor Arrested & Charged. Drugs-Brown Avenue. Actor arrested & charged. DUI-Greensburg Pike. Actor arrested & charged. 8 Motor Vehicle Accidents, 3 Retail Theft, 1 Public Intoxication, 1 Contempt of Court, 3 DUI, 1 False ID, 3 Drugs, 1 Damage to attended vehicle, 1 warrant, 3 Simple Assault, 1 Receiving Stolen Property and 1 Drug Paraphernalia.

Mr. Bruener's PWD Report is on file in the Manager's Office.

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Fire Companies:

WTVFD #3 reported the following for September 2016: 21 Fire Calls, Man-Hours 41.54; 5 Training, Man-Hours 42; 9 Activities, Man-Hours 763.5; Total Man-Hours 847.04.

WTVFD #4 reported the following for September 2016: 12 Fire Calls, Man-Hours 28; 8 Work Details, Man-Hours 49; 2 Drills, Man-Hours 31; 1 Meetings, Man-Hours 30; 1 Fire School, Man-Hours 12; 1 Driver's training, Man-Hours 4.5; Total Man-Hours 154.5.

Building Permits Issued for September 2016:

#2952-300 Penn Ctr Blvd 4th Fl, Interior Alterations \$475.25, Site Plan \$525; #2953-Not Yet Picked Up; #2954-1460 Jefferson Hghts, Residential Addition \$215; #2955-421 Radcliff, Residential Repairs \$66.5; #2956-538 Lucia, Deck \$79; #2957-3536 Ridgewood, Hot Tub \$158; #2958-577 Lucia, Front Porch \$79.

Deed Transfer Tax:

The Township received \$4,031.56 in deed transfer tax in the month of September 2016, representing transfer tax collected by Allegheny County in the month of August 2016.

George Porado's Tax Collector's Report for September 2016:

Balance Collectable – beginning of the month	\$119,416.71
Assessments	\$0.00
Additions	\$374.48
Exonerations	\$0.00
Net Adjustments	\$374.48
Net Collectable	\$119,791.19
Face Collections	\$-2,577.14
Balance Collectable – End of the month	\$117,214.05
Face Exonerations	\$0.00
Actual Face Due Balance	\$117,214.05
Face amount of collections	\$2,577.14
Plus Penalties	\$230.59
Less Discounts	\$0.00
Other (under/over)	\$0.00
Total Cash Collected	\$2,807.73
Less Face Exonerations	\$0.00
Less Overpayment Refunds	\$0.00
Net Collections	\$2,807.73
Exoneration Refund Amount	\$0.00
Refunded Overpayments	\$0.00

Act 511 for September 2016:

<u>Earned Income Taxes:</u>			Difference
Current Month	\$95,918.70	Previous Year	\$84,310.78
Current YTD	\$634,253.45	Previous YTD	\$607,057.15
			\$27,196.30
			2016 Budget-\$820,000

<u>Local Service Tax:</u>			Difference
Current Month	\$34,345.64	Previous Year	\$35,211.61
Current YTD	\$130,453.38	Previous YTD	\$170,526.95
			(\$40,073.57)
			2016 Budget-\$140,000

<u>Mercantile Tax:</u>			Difference
Current Month	\$94.00	Previous Year	\$4,721.25

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Current YTD	\$351,807.11	Previous YTD	\$307,091.64	\$44,715.47
2016 Budget - \$275,000				

Business Privilege Tax:

Current Month	\$86,642.33	Previous Year	\$3,245.34	
Current YTD	\$282,002.93	Previous YTD	\$336,926.81	(\$54,923.88)
2016 Budget - \$230,000				

Difference

Solicitors Report is on file in the Manager's Office

(238-16) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$304,814.50 plus the addendum of \$2,064.55 for a total of \$306,879.05. The motion was adopted by unanimous roll call vote.

Old Business:

(239-16) MOVED COSTA-BOYD to accept the recommendation of the Manager to appoint the following individuals to sit as the Township's steering committee for the Monroeville, Wilkins, Churchill Joint Implementable Comprehensive Plan: Commissioner Mark Wells, Planning Commission Chair, Erin Greco, Mr. Barry Layton of MJ Wilkow (Penn Center) and Rebecca Bradley, Manager.

(240-16) MOVED BOYD-COSTA to accept the quote from Red Rock Fence to install gates at the entrances to the Township's three parks at a cost of \$5,735. This project will be added as a Capital Project for 2017.

New Business:

(241-16) MOVED COSTA-BOYD to accept the Manager's recommendation authorizing renewal of the current health, dental and vision plans for active and retired employees through Municipal Benefit Services at an increase in premium over 2016 of 7.0%.

(242-16) MOVED COSTA-BOYD to accept the Manager's recommendation to grant tentative approval to the negotiated proposal between the Wilkins Township Maintenance Employees Association and the Township of Wilkins.

(243-16) MOVED WELLS-BOYD to authorize Mr. Hill to attend the 2016 Commonwealth Building Officials Conference from November 2nd- November 4th at a cost of \$250.00.

Motions 239-16 to 243-16 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

None.

(244-16) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 7:30 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley
Secretary