

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, OCTOBER 12, 2015

The Regular Meeting of Monday, October 12, 2015 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner  
Mr. Costa Mr. Boyd Mr. Wells

(204-15) MOVED BOYD-CRINER to approve the minutes of the Budget Meeting & Second Stated Meeting of Monday, September 28, 2015, with one correction – the Budget Meeting minutes state that the next budget meeting will be held on October 27<sup>th</sup>. The next meeting will be held on October 26, 2015. The motion was adopted by unanimous roll call vote.

Communications:

The Township received an email from Brittany Huffman, program Coordinator for Tobacco Free Allegheny inviting the Township to participate with them and the Allegheny County Health Department on Allegheny Quits for Life, a smoking cessation awareness week planned for November 15<sup>th</sup> through the 21<sup>st</sup>. Suggested activities include: placing a link on the Township’s website, working with youth organizations to do a park cleanup focused on how many cigarette butts can be picked up, printing and displaying flyers and providing employees who smoke with information on how to quit.

The Township received communication from John Schombert, the Executive Director of Three Rivers Wet Weather updating them on the progress of the Solicitor’s group and DEP in negotiating changes to the Interim Consent Orders. Mrs. Bradley also advised that the Board received communication from John Cambest attaching the most recent draft of the Interim Orders. Finally, Mrs. Bradley reminded the Board that there will be an elected/appointed officials meeting held this Thursday, October 15<sup>th</sup> at the Sheraton at Station Square to review the Interim Consent Orders. The meeting begins at 6:30 PM.

Chief Krancic submitted correspondence commending Officers Davis and Cyprowski for their apprehension of a suspect accused of robbery at the Buffalo Wild Wings.

(205-15) MOVED BOYD-WELLS to authorize the manager to submit letters of commendation to Officers Davis and Cyprowski for their actions leading to the arrest of a suspect. The motion was adopted by unanimous roll call vote.

Citizens’ Comments:

Mr. Mark Wolfgang, 339 Sunset Drive (Chairman of the Wilkins Township Planning Commission) stated that the ordinance that the Board has before them to review this evening (Amending the Zoning Ordinance – Gas and Oil Wells) is the result of a number of hours of work and commitment by the Planning Commission. He believes that this ordinance provides the greatest regulation possible to protect the residents of the community.

Mr. Dan Cella of 1009 Elizabeth Street spoke about a comment that Mrs. Martinelli made at the last meeting – the feeling that the County administration has turned their back on the eastern part of the County. He encouraged the Board to align with other eastern communities to change the perception of this area. The negative perception is affecting property values. Mr. Cella also requested that the Township continue to place agenda items on the website for review.

REPORTS:

(206-15) MOVED CRINER-BOYD to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager’s Office

Police Report for September 2015:

	<u>2015</u>	<u>2014</u>
Total Police Calls Logged	210	215
Total Criminal Offenses Reported	24	32
Criminal Arrests/Persons Charged	4	12

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Criminal Offenses Cleared	4	8
Traffic Citations Issued	7	17
Parking Tags Issued	1	4
Parking Citations Issued	0	0
Monies collected during September	\$ 1,563.20	\$ 2,004.61

In addition to the monthly report, Chief Krancic reported the following:

Criminal Mischief – Kuhn’s. Actors cited & released. Resisting Arrest – Lower Rodi Road. Actor Arrested & transported to ACJ. Retail Theft – Shop N Save. Actor Cited & Released. Disorderly Conduct – Ridgewood Drive. Actor arrested & transported to ACJ. Theft & Forgery – Batteries Plus. Actor Charged after lengthy Investigation. 11 MVA, 1 Disorderly Conduct, 1 Theft & Forgery, 1 Retail Theft, 1 Resisting Arrest, 1 Criminal Mischief.

Mr. Bruener’s PWD Report is on file in the Manager’s Office.

Fire Companies:

WTVFD #3 reported the following for September 2015: 25 Fire Calls, Man-Hours 63.98; 8 Activities, Man-Hours 1075.17; Total Man-Hours 1139.15.

WTVFD #4 reported the following for September 2015: 18 Fire Calls, Man-Hours 52.75; 1 Drill, Man-Hours 10; 5 Work Details, Man-Hours 10.75; 1 Meeting, Man-Hours 21; Total Man-Hours 94.5.

Building Permits Issued for September 2015:

#2910 – 803 Thompson, Residential Alteration \$304; #2912 – 484 Lucia, Hot Tub & Elec. Insp. \$158; #2913 – 3603 Ridgewood, Solar Panels \$150; #2914 – Not Yet Picked Up; #2915 – 1000 Penn Center Blvd, Re-Roof \$2186.87.

Deed Transfer Tax:

The Township received \$4,957.33 in deed transfer tax in the month of September, representing transfer tax collected by Allegheny County in the month of August. As of the end of September, Real Estate Transfer tax was at 61.25% of budget.

George Porado’s Tax Collector’s Report for September 2015:

Balance Collectable – beginning of the month	\$116,293.36
Assessments	\$0.00
Additions	\$0.00
Exonerations	\$-813.64
Net Adjustments	\$-813.64
Net Collectable	\$115,479.72
Face Collections	\$-1,416.23
Balance Collectable – End of the month	\$114,063.49
Face Exonerations	\$813.64
Actual Face Due Balance	\$114,877.13
Face amount of collections	\$1,416.23
Plus Penalties	\$141.62
Less Discounts	\$0.00
Other (under/over)	\$0.00
Total Cash Collected	\$1,557.85
Less Face Exonerations	\$-813.64
Less Overpayment Refunds	\$0.00
Net Collections	\$744.21
Exoneration Refund Amount	\$797.37
Refunded Overpayments	\$0.00

Act 511 for September 2015:

<u>Earned Income Taxes:</u>			Difference
Current Month	\$84,310.78	Previous Year	\$98,598.68
Current YTD	\$607,057.15	Previous YTD	\$659,632.19
			(\$52,575.04)
2015 Budget-\$820,000			

<u>Local Service Tax:</u>			Difference
Current Month	\$35,211.61	Previous Year	\$27,769.64
Current YTD	\$170,526.95	Previous YTD	\$111,789.38
			\$58,737.57
2015 Budget-\$140,000			

<u>Mercantile Tax:</u>			Difference
Current Month	\$4,721.25	Previous Year	\$873.47
Current YTD	\$307,091.64	Previous YTD	\$271,389.17
			\$35,702.47
2015 Budget - \$275,000			

<u>Business Privilege Tax:</u>			Difference
Current Month	\$3,245.34	Previous Year	\$419.66
Current YTD	\$336,926.81	Previous YTD	\$222,390.70
			\$114,536.11
2015 Budget - \$230,000			

The Solicitors Report is on file in the Manager’s Office.

(207-15) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$485,853.50. The motion was adopted by unanimous roll call vote.

Old Business:

None.

New Business:

**PROPOSED ORDINANCE**

**AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 173, ZONING, ARTICLE II, DEFINITIONS AND WORD USAGE, SECTION 173-7, DEFINITIONS; ARTICLE III, DISTRICT REGULATIONS, SECTION 173-11, CONDITIONAL USES, PARAGRAPH G, MANUFACTURING DISTRICT; ARTICLE VI, CONDITIONAL USES, SECTION 173-49, PARAGRAPH L, GAS AND OIL WELL DRILLING**

(208-15) MOVED COSTA-BOYD to authorize the submission of the ordinance proposed to amend the Zoning Ordinance to add/amend the regulations governing oil and gas well drilling to the Allegheny County Planning Commission and authorizing the Manager to advertise the ordinance for public hearing pursuant to comments and recommendations received from Allegheny County. The motion was adopted by unanimous roll call vote.

**DRAFT ORDINANCE**

**AN ORDINANCE OF THE BOARD OF COMMISSIONERS OF WILKINS TOWNSHIP ADOPTING THE LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA) PROGRAM PROVIDING FOR TAX EXEMPTION FOR CERTAIN DETERIORATED AREAS WITHIN THE TOWNSHIP, PROVIDING FOR AN EXEMPTION SCHEDULE AND ESTABLISHING STANDARDS AND QUALIFICATIONS FOR PARTICIPANTS**

(209-15) MOVED COSTA-WELLS authorizing the advertisement of a public hearing to be held on 10/26/15 to designate a LERTA area on Route 22. The motion was adopted by unanimous roll call vote.

(210-15) MOVED BOYD-CRINER to accept the request of Robert Cifrulak, Deputy Director of the Allegheny County Police Training Academy to use the Board room in 2016 for in-service training for Municipal Police Officers two days a week from January through April, as further detailed in the memorandum from Deputy Director Cifrulak.

(211-15) MOVED COSTA-BOYD to accept the recommendation of the Engineer to make final payment to W.A. Petrakis in the amount of \$12,955.88 for the Linhart Area Sewer Separation Project contingent upon the receipt of written confirmation of the resolution of landscaping issues on Semmens and Negley and the post-lining CCTV inspection videos for McMasters.

(212-15) MOVED CRINER-BOYD to accept the request from Mr. Porado, Tax Collector, to be reimbursed for his attendance at the Pennsylvania State Tax Collectors' Association from October 16-17 at a cost of \$210 for the class and required credits and \$236.81 for hotel accommodations.

(213-15) MOVED BOYD-CRINER to accept the recommendation of the Solicitor to authorize settlement negotiations for the tax appeal filed for Lot/Block 542-F-120.

(214-15) MOVED BOYD-WELLS to authorize a budget of \$200.00 for the Ghouls & Goblins Halloween Party.

Motions 210-15 to 214-15 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Costa thanked Mr. Wolfgang and the Planning Commission for a job well done on the amendment to the Gas and Oil Well Ordinance; stated that he attended the Three Rivers Wet Weather Conference last week and that residents should be prepared for higher fees; advised that Mr. Bruener would be borrowing the Township's backhoe to dig a trench at the former Eastmont Swimming Pool behind VFC #4 to be used in a training exercise by the fire departments on Saturday. Once the exercise is completed, the trench will be filled back in.

Mr. Boyd echoed Mr. Costa's sentiments regarding the Planning Commission's work on the proposed ordinance and commented that it was nice to see the level of involvement from the citizens at the last several meetings and he hopes that this involvement will continue even though the contentious issues hopefully will not.

Ms. Criner stated that everything is going well with the gas line replacement project in Eastmont.

Mr. Wells thanked Mr. Wolfgang and the Planning Commission and stated that he supports the proposed LERTA and believes that it may be the impetus that enables the township to turn the corner.

Mrs. Martinelli also thanked Mr. Wolfgang and the Planning Commission for their work and advised residents not to feed the deer.

Executive Session:

The Board announced that they would go into Executive Session after adjourning the regular meeting. The Board agreed that three of the nine candidates that applied for the vacancy on the Zoning Hearing Board would be contacted to come in to speak with the Board. During Executive Session, the Board decided who would be interviewed. Executive Session ended at 8:40 PM.

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(215-15) MOVED CRINER-WELLS to adjourn. The meeting adjourned at 8:21 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley  
Secretary