

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, OCTOBER 13, 2014

The Regular Meeting of Monday, October 13, 2014 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli                      Mr. Wells  
Mr. Boyd                      Mr. Costa  
Ms. Criner was absent

(250-14) MOVED COSTA-BOYD to approve the minutes of the Budget Meeting, Public Hearing and Second Stated Meeting of September 29 2014 as presented. The motion was adopted by unanimous roll call vote of all present.

Communications:

The Township received correspondence from Highmark Health insurance advising the Township that the current health insurance (PPO \$250) plan will be discontinued effective 12/31/14.

Citizens' Comments:

Mrs. Dorothy Musial of 313 Frazier Drive commented on the amendment to the Codified Book of Ordinances that would permit dog walking in the parks. She stated that there are a lot of dogs already in the parks, the current ordinance is not being enforced, and she is not in favor of legalizing dogs in the parks.

Mr. Hill, Code Enforcement Officer brought another property to the attention of the Board of Commissioners. The house located at 600 McMasters has been vacant since 2006-2007. The property has been sold 4 times since the owner died in 2005. The house is being used as a dump. Mr. Hill also provided the Board with photographs of other houses in this area.

Mr. Jason Moninger, a frequent guest at 109 Penhurst Drive questioned whether the Board had made any progress in changing the regulations for parking of commercial vehicles in residential areas.

REPORTS:

(251-14) MOVED COSTA-BOYD to waive the reading of the reports. The motion was adopted by unanimous roll call vote of all present.

The Engineers Report is on file in the Manager's Office

Police Report for September 2014:

	<u>2013</u>	<u>2014</u>
Total Police Calls Logged	292	215
Total Criminal Offenses Reported	33	32
Criminal Arrests/Persons Charged	16	12
Criminal Offenses Cleared	14	8
Traffic Citations Issued	33	17
Parking Tags Issued	43	4
Parking Citations Issued	0	0
DUI Task Force Traffic Citations	0	0
Monies collected during September	\$3,655.58	\$2,004.61

In addition to the monthly report, Chief Krancic reported the following:

9/6-DUI – Greensburg Pike & Elizabeth. Actor arrested and charged. 9/17-Simple Assault – Applebees. Actors arrested, charges filed. 9/17-Drugs – Residence Inn. Actor arrested and charged. 9/19-DUI – Home Depot. Actor arrested and charged. 9/25-Open Lewdness-Public Intoxication – Applebees. Actor arrested and charged. 10 Motor Vehicle Accidents, 5 Disorderly Conduct, 2 Harassment, 2 DUI, 1 Open Lewdness/Public Intoxication, 1 Theft, 1 Simple Assault and 1 Drug Violations.

Mr. Bruener's PWD Report is on file in the Manager's Office.

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Fire Companies:

WTVFD #1 reported the following for September 2014: 19 Fire Calls, Man-Hours 68; 3 Practices, Man-Hours 66; 1 Meeting, Man-Hours 24; 1 Special, Man-Hours 14; 5 Misc., Man-Hours 15.5; Total Man-Hours 187.5.

WTVFD #3 reported the following for September 2014: 14 Fire Calls, Man-Hours 30.27; 10 Work Details, Man-Hours 603.66; Total Man-Hours 633.93.

WTVFD #4 reported the following for September 2014: 13 Fire Calls, Man-Hours 21.75; 1 Fire School, Man-Hours 3.5; 2 Drills, Man-Hours 10; 1 Public Service, Man-Hours 4; 9 Work Details, Man-Hours 99.25; 1 Meeting, Man-Hours 13; Total Man-Hours 151.5.

Building Permits Issued for September 2014: #2870 919 Roland, Deck \$79.

Deed Transfer Tax: The Township received \$4,015.55 in deed transfer tax in the month of September, representing transfer tax collected by Allegheny County in the month of August. The budget is currently at 126.50%.

Tax Collectors Report for September 2014:

Balance Collectable – beginning of the month	\$105,500.32
Assessments	\$0.00
Homesteads	\$0.00
Discounts	\$0.00
Total Collectable	\$105,500.32
Additions	\$0.00
Exonerations – Total Adjustments	\$-3,360.72
Net Adjustments	\$-3,360.72
Net Collectable	\$102,139.60
Face Collections	\$-2,147.05
Balance Collectable – End of the month	\$99,992.55
Face Exonerations	\$3,150.78
Actual Face Due Balance	\$103,143.33
Face amount of collections	\$2,147.05
Plus Penalties	\$193.33
Less Discounts	\$-10.66
Actual Collected	\$2,329.72
Less Face Exonerations	\$-3,150.78
Net Collections	\$-821.06
Refunds (exonerations)	\$0.00
Exoneration Refund Amount	\$3,087.77
Overpayment Refunds	\$31.90

Act 511 for September 2014:

Earned Income Taxes:

Current Month	\$98,598.68	Previous Year	\$83,694.34	
Current YTD	\$659,632.19	Previous YTD	\$634,844.62	\$24,787.57

2014 Budget-\$700,000

Local Service Tax:

Current Month	\$27,769.64	Previous Year	\$20,945.32	
Current YTD	\$111,789.38	Previous YTD	\$112,529.42	(\$740.04)

2014 Budget-\$140,000

<u>Mercantile Tax:</u>			Difference
Current Month	\$873.47	Previous Year	\$2,959.01
Current YTD	\$271,389.17	Previous YTD	\$320,482.27
			(\$49,093.10)
2014 Budget - \$320,000			

<u>Business Privilege Tax:</u>			Difference
Current Month	\$419.66	Previous Year	\$7,101.27
Current YTD	\$222,390.70	Previous YTD	\$234,468.50
			(\$12,077.80)
2014 Budget - \$235,000			

The Solicitors Report is on file in the Manager's Office

(252-14) MOVED BOYD-WELLS to approve the payment of the schedule of bills in the amount of \$434,809.11. The motion was adopted by unanimous roll call vote of all present.

Old Business:

None

New Business:

(253-14) MOVED BOYD-WELLS to accept Mr. Bruener's recommendation to purchase cameras to be installed in all three parks from Phones Plus at a cost of \$7,360.61 with funds to be drawn from the IDA Fund.

(254-14) MOVED COSTA-BOYD to accept Mr. Bruener's recommendation to purchase metal roofing and accessory materials from Lowes at a cost of \$8,353.00 for the purpose of re-roofing all of the buildings at all of the parks with funds being drawn from the IDA Fund, further approving the color of Forest Green for all building roofs.

(255-14) MOVED COSTA-BOYD to accept the Engineer's recommendation to pay Estimate Number 2 (final) to Trinity Garage Door and Awning in the amount of \$16,115.00 for work completed on the garage door project.

(256-14) MOVED COSTA-BOYD to accept the recommendation of the Planning Commission to advertise for public hearing for the 3 ordinances proposed to amend the Codified Book of Ordinances Chapters 124, 148 and 173 to add requirements for mobile homes and mobile home parks.

Motions 253-14 to 256-14 inclusive were adopted by unanimous roll call vote of all present.

**RESOLUTION NUMBER 30-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF WILKINS AND THE MILT FRAZIER DUPLICATE BRIDGE CLUB, FOR THE PURPOSE OF DEFINING THE TERMS AND CONDITIONS OF THE RENTAL OF ROOMS LOCATED WITHIN THE MUNICIPAL BUILDING FOR THE PURPOSE OF HOLDING BRIDGE GAMES**

(257-14) MOVED COSTA-WELLS to adopt Resolution #30-2014. The motion was adopted by unanimous roll call vote of all present.

**RESOLUTION NUMBER 31-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 14-2009 AND THE MUNICIPAL RECORD MANUAL APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON DECEMBER 16, 2008**

(258-14) MOVED BOYD-COSTA to adopt Resolution #20-2014. The motion was adopted by unanimous roll call vote of all present.

**RESOLUTION NUMBER 32-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY AND COMMONWEALTH OF PENNSYLVANIA, APPROVING THE ISSUANCE OF TAX EXEMPT REVENUE NOTES BY THE WILKINS AREA INDUSTRIAL DEVELOPMENT BOARD TO LIVING INDEPENDENCE FOR THE ELDERLY, PITTSBURGH, INC**

(259-14) MOVED BOYD-WELLS to adopt Resolution #32-2014. The motion was adopted by unanimous roll call vote of all present.

(260-14) MOVED COSTA-WELLS to approve the request of Chief Krancic and Sergeant Lamb to attend training offered by the Pennsylvania State Association of Boroughs entitled: "Managing a Professional Police Department" at a cost of \$175 each.

(261-14) MOVED COSTA-BOYD to approve the request of Mr. Hill to attend "Guide to 2012 International Property Maintenance Code": offered in Greensburg on 10/21/14 at a cost of \$125.

(262-14) MOVED BOYD-COSTA to authorize the manager to send correspondence to Allegheny County supporting the installation of sharrows and signage on Greensburg Pike for bicyclists and further supporting conducting a sidewalk inventory on Greensburg Pike.

(263-14) MOVED BOYD-WELLS to authorize Mr. Boyd to meet with the Pennsylvania Trails Advocacy Group (PTAG) at Lions Park to determine the viability of adding more trails at the park.

Motions 260-14 to 263-14 inclusive were adopted by unanimous roll call vote of all present.

Commissioners' Comments:

Mr. Boyd requested that the subject of composting be placed on the October 27<sup>th</sup> agenda for additional discussion. At the September 29<sup>th</sup> meeting, Mr. Boyd requested that an employee volunteer to research this subject and make recommendations for the Public Works Department. Mr. Boyd also discussed supporting an effort to have the County install sharrows and signage on Greensburg Pike and discussed bringing in PTAG to review additional places for trails at Lions Park.

Mr. Wells followed up on Mrs. Musial's comments regarding dogs. He stated that the more people who frequent the parks, the less opportunity there is for vandals to cause damage. Mr. Wells also questioned whether the Township had any regulations regarding bounce houses based upon the recent news stories of them blowing away with children in them because they are not properly secured. He recommended that the Township amend the Community Center Rental application guidelines to require that if a bounce house is to be used at the Community Center, that the Township be informed beforehand and that the owner of the bounce house provides a certificate of insurance indemnifying the Township.

Mrs. Martinelli stated that the Board of Commissioners hosted a meeting on September 30<sup>th</sup> at the Community Center for members of the Woodland Hills School Board and elected officials from all of the representative WHSD communities for the purpose of discussing the Tri-COG land banking initiative. Mrs. Martinelli also stated that free flu shots will be available on Thursday, October 16<sup>th</sup> from 2:00 PM until 4:00 PM at the Community Center and reminded the Board and residents that the Ghouls and Goblins walk will be held at Lions Park on Saturday, October 18<sup>th</sup> from 2:00 PM until 4:00 PM.

(264-14) MOVED BOYD-WELLS to adjourn. The meeting adjourned at 8:20 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

Rebecca Bradley  
Secretary