

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING MONDAY, SEPTEMBER 8, 2014

The Regular Meeting of Monday, September 8, 2014 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli                      Ms. Criner  
Mr. Boyd      Mr. Costa      Mr. Wells

(233-14) MOVED CRINER-COSTA to approve the minutes of the Second Stated Meeting of August 25 2014 as presented. The motion was adopted by a 4-1 vote with Mr. Boyd abstaining.

Communications:

Chief Krancic submitted a memorandum praising the work of Sergeant Lamb and Officer Kemp in solving a homicide on August 16<sup>th</sup>.

Correspondence was received from Katie Lipiecki, Senior Mitigation Planning Specialist for FEMA informing the Township that the revisions made to the Floodplain Management Ordinance, as amended July 7, 2014 brought the Ordinance into compliance with the National Flood Insurance Program (NFIP) as required for Allegheny County's updated Flood Insurance Rate Map (FIRM) release on September 26, 2014.

The Township received a thank you note from Dr. Martha Enos for providing the Health Fair for the employees at the Community Center and allowing them to be a part of the Township's Live Well Allegheny County announcement.

The Babb, Inc Team submitted a note of congratulations for the Township's recognition as a Live Well Allegheny County Community.

Citizens' Comments:

Mr. Robert Wingrove of 338 Braddsley Drive registered a complaint about a commercial trailer with a backhoe on it parking on the street.

Mr. Richard Seech of 314 Braddsley Drive stated that the residents of Penhurst and Braddsley have been putting up with the backhoe, dump truck and trailer parking on the street since last fall. The trailer is there all weekend every weekend. He questioned how the residents go about requesting a change to the Township's ordinance to prohibit commercial vehicle parking in residential neighborhoods.

Mr. Victor Catullo of 315 Braddsley Drive also registered a complaint about the trailer and backhoe. He showed the Board of Commissioners a photo on his cell phone and requested relief.

Ms. Patricia VanDeusen of 104 Penhurst also shared a cell phone photo with the Board. She also stated that the trailer was parking directly in front of her home and that it had left grooves in the surface of the road from the loading and unloading of the backhoe.

REPORTS:

(234-14) MOVED CRINER-WELLS to waive the reading of the reports. The motion was adopted by unanimous roll call vote.

The Engineers Report is on file in the Manager's Office

Police Report for August 2014:

	<u>2013</u>	<u>2014</u>
Total Police Calls Logged	293	246
Total Criminal Offenses Reported	31	28
Criminal Arrests/Persons Charged	34	13
Criminal Offenses Cleared	17	13
Traffic Citations Issued	41	5
Parking Tags Issued	15	2

REGULAR MEETING MONDAY, SEPTEMBER 8, 2014-page two

Parking Citations Issued	0	0
DUI Task Force Traffic Citations	0	3
Monies collected during June	\$2,138.66	\$2,232.86

In addition to the monthly report, Chief Krancic reported the following:

8/9-Public Intoxication – Plaza Lounge. Actor Cited and turned over to friend. 8/14-Retail Theft & Drug Arrests – Kuhn’s Market. Two actors arrested, charges filed. 8/18-Burglary – Staubs, Brown Ave on 4/30/14. Actor arrested on warrant. 8/18-Public Intoxication – Roland & Stevendale. Actor cited and turned over to family member. 8/30-Simple Assault. Actor arrested and transported to Allegheny County Jail. 6 Motor Vehicle Accidents, 3 Public Intoxications, 2 Thefts, 3 Simple Assaults, 1 Twp. Ordinance-Unlawful Acts, 2 Warrant Arrests, 3 Drug Violations and 1 Burglary.

Mr. Bruener’s PWD Report is on file in the Manager’s Office.

Fire Companies:

WTVFD #3 reported the following for August 2014: 9 Fire Calls, Man-Hours 6.28; 1 Training, Man-Hours 6; 1 Activity, Man-Hours 66.51; Total Man-Hours 78.79.

Building Permits Issued for August 2014: #2864 304 Frazier, Roof over Deck \$79; #2868 4141 Greensburg, Deck \$79; #2869 109 Dubar, Deck \$79.

Deed Transfer Tax: The Township received \$4,368.35 in deed transfer tax in the month of August, representing transfer tax collected by Allegheny County in the month of July. The budget is currently at 116.46%.

Tax Collectors Report for August 2014:

Balance Collectable – beginning of the month	\$131,544.55
Assessments	\$0.00
Homesteads	\$0.00
Discounts	\$0.00
Total Collectable	\$131,544.55
Additions	\$532.79
Exonerations – Total Adjustments	\$-10,818.62
Net Adjustments	\$-10,285.83
Net Collectable	\$121,258.72
Face Collections	\$-15,758.40
Balance Collectable – End of the month	\$105,500.32
Face Exonerations	6,870.08
Actual Face Due Balance	\$112,370.40
Face amount of collections	\$15,758.40
Plus Penalties	\$1,575.85
Less Discounts	\$-0.00
Actual Collected	\$17,334.25
Less Face Exonerations	\$-6,870.08
Net Collections	\$13,872.68
Refunds (exonerations)	\$10,464.17
Exoneration Refund Amount	\$6,732.68
Overpayment Refunds	\$0.00

Act 511 for August 2014:

<u>Earned Income Taxes:</u>			Difference
Current Month	\$78,512.95	Previous Year	\$74,615.77
Current YTD	\$561,033.51	Previous YTD	\$551,150.28
			\$9,883.23

2014 Budget-\$700,000

<u>Local Service Tax:</u>				Difference
Current Month	\$10,387.18	Previous Year	\$15,317.55	
Current YTD	\$84,019.74	Previous YTD	\$91,584.10	(\$7,564.36)
2014 Budget-\$140,000				

<u>Mercantile Tax:</u>				Difference
Current Month	\$0.00	Previous Year	\$2,335.30	
Current YTD	\$270,515.70	Previous YTD	\$317,523.26	(\$47,007.56)
2014 Budget - \$320,000				

<u>Business Privilege Tax:</u>				Difference
Current Month	\$1,621.82	Previous Year	\$7,101.27	
Current YTD	\$221,971.04	Previous YTD	\$227,367.23	(\$5,396.19)
2014 Budget - \$235,000				

The Solicitors Report is on file in the Manager's Office

(235-14) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of \$171,461.12. The motion was adopted by unanimous roll call vote.

Old Business:

None.

New Business:

(236-14) MOVED BOYD-COSTA to authorize the advertisement of a proposed ordinance amending Chapter 121 of the Codified Book of Ordinances to add regulations for transient retail merchants.

(237-14) MOVED BOYD-WELLS to authorize the submittal of the ordinance amending Chapter 148 and the ordinance amending Chapter 173 of the Codified Book of Ordinances relative to sidewalk requirements to Allegheny County for review and comment.

Motions 236-14 to 237-14 inclusive were adopted by unanimous roll call vote.

**RESOLUTION NUMBER 19-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, ADOPTING A TRAFFIC CALMING POLICY FOR THE TOWNSHIP OF WILKINS**

(238-14) MOVED CRINER-BOYD to adopt Resolution #19-2014. The motion was adopted by unanimous roll call vote.

**RESOLUTION NUMBER 20-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING LINE ITEM TRANSFERS WITHIN THE 2014 GENERAL FUND BUDGET**

(239-14) MOVED CRINER-WELLS to adopt Resolution #20-2014. The motion was adopted by unanimous roll call vote.

**RESOLUTION NUMBER 21-2014**

**A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE DESTRUCTION OF SPECIFIC RECORDS IN CONFORMANCE WITH RESOLUTION NUMBER 14-2009**

**AND THE MUNICIPAL RECORD MANUAL APPROVED BY THE LOCAL GOVERNMENT RECORDS COMMITTEE ON DECEMBER 16, 2008**

(240-14) MOVED CRINER-BOYD to adopt Resolution #21-2014. The motion was adopted by unanimous roll call vote.

Reporting of the Township's Minimum Municipal Obligation to the Pension Plans for the year 2015:  
Wilkins Township Police Pension Plan: \$381,884.00; Wilkins Township Non-Uniform Plan: \$21,679.49.

(241-14) MOVED BOYD-WELLS to accept the Minimum Municipal Obligations for the Township's Pension Plans and authorizing the Manager to prepare the 2015 budget accordingly.

(242-14) MOVED COSTA-BOYD to accept the recommendation of the manager to take no action on the 2014 Act 205 Recovery Program voluntary remedies for Level 1 Distressed Municipalities.

(243-14) MOVED COSTA-WELLS to table Agenda Item #8, pending the Chief's answer to questions posed by the Board.

(244-14) MOVED COSTA-CRINER to accept Mr. Bruener's recommendation to award the bid for the purchase of a 2015 Dodge Dump Truck to replace Truck 61 to A&H Equipment at a total cost of \$63,556.00 (after trade-in), pending the review and approval of the solicitor.

(245-14) MOVED CRINER-BOYD to accept Mrs. Bradley's request to temporarily increase Mrs. Bingham's hours from September 1<sup>st</sup> through December 31<sup>st</sup> to include Tuesdays and Thursdays to permit her to work on organizing the records room at an anticipated cost of \$3,500.00.

(246-14) MOVED BOYD-CRINER to approve the request of Erin Pierce of C. C. Mellor Memorial Library to hold library sessions on Monday evenings instead of Friday mornings beginning in October and offering programming for ages 4-6.

(247-14) MOVED BOYD-WELLS to authorize the request of the Recreation Advisory Committee for a budget of \$200 for the Halloween Ghouls and Goblins walk at Lions Park.

(248-14) MOVED BOYD-CRINER to authorize Mr. Costa and Mr. Bruener to attend the 3 Rivers Wet Weather Conference to be held on October 15<sup>th</sup> & 16<sup>th</sup> at the Monroeville Convention Center at a cost of \$75 each.

(249-14) MOVED BOYD-COSTA to authorize Chief Krancic to purchase 5 tasers, batteries and holsters from Taser at a cost of \$5,787.77, utilizing funds available in the U. S. DOJ Fund.

Motions 241-14 to 249-14 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mr. Boyd stated that the Share the Road East Bike group would be meeting at the Community Center on September 15<sup>th</sup> to discuss plans for Greensburg Pike.

Mr. Wells commented that he was glad that the residents of Penhurst came to the meeting to let the Board know what was going on in the neighborhood.

Mrs. Criner stated that when the members of the Public Works Department were required to respond to the sewer backup on Hart Drive this past week, they did so with good manners and never lost their sense of humor.

Mrs. Martinelli reminded the residents that VFC #3 would hold their Spaghetti Dinner at the Fire Hall on Powell Street this Sunday and that the residents of the community could take advantage of free flu shots on October 16<sup>th</sup> beginning at 2:00 PM at the Community Center. Mrs. Martinelli also stated that she had the privilege of attending two neighborhood block parties over the course of the last week. She registered a complaint on behalf of the neighbors with regard to the exterior condition of a property on Ridgewood Drive.

REGULAR MEETING MONDAY, SEPTEMBER 8, 2014-page five

(250-14) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 8:19 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Bradley  
Secretary