

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING MONDAY, OCTOBER 24, 2016

The Budget Meeting of Monday, October 24, 2016 was brought to order at 6:30 PM by President Sylvia J. Martinelli.

Mr. Costa Mr. Wells Mr. Boyd Mrs. Martinelli
Ms. Criner was absent

GENERAL FUND: Since the last Budget Meeting held September 26th, the following adjustments have been made to the 2017 Proposed Budget:

Account	From	To	Comment
380.200 Beginning Balance	\$670,800	\$722,100	See next chart
401.121 Manager's Salary	\$90,300	\$91,800	\$1500 Lump Sum per WTMEA
405.140 Clerical Wages	\$103,000	\$106,700	\$1500 Lump Sum per WTMEA
413.136 Inspector Wages	\$28,700	\$30,000	Lump Sum addition
413.161 Inspector FICA	\$2,200	\$2,400	Increase in wages
430.120 Superintendent's Salary	\$71,900	\$73,400	\$1500 Lump Sum per WTMEA
430.144 General Wages	\$404,700	\$410,000	\$1500 Lump Sum per WTMEA
438.210 Road Paving	\$103,500	\$141,300	To balance

Except for the first and last line items, all affected accounts were increased due to the 10/10/16 approval of a tentative Collective Bargaining Agreement with the Wilkins Township Maintenance Employees Association (WTMEA). This Tentative Agreement grants (among other things) a \$1,500.00 lump sum increase in fulltime wages for 2017. All non-uniform employees, whether in the WTMEA or not, are affected by that agreement. For regular part time employees, lump sum payments were calculated by determining what percent the lump sum represented to a fulltime clerical worker (4% of base) and then extrapolating that based upon the number of hours each regular part time employee works. There are 3 regular part time employees, the custodian, a clerical secretary and a code officer. Account 438.210 (Paving) was increased by \$37,800, or the difference between the increase in 2017 projected beginning balance (\$51,300) and the increase in the wages for 2017. The adjustment to beginning balance (380.200) is a result of additional fine-tuning to 2016 projected revenues and expenditures, as noted in the following chart:

Account	2016 Projected From	2016 Projected To	Amount Increase / (Decrease)	Net Totals
310.100 Real Estate Trf. Tax	\$365,000	\$371,000	\$6,000	
310.300 Mercantile Tax	\$355,000	\$359,000	\$4,000	
341.000 Interest Earnings	\$4,000	\$6,000	\$2,000	
354.050 Act 101 Recycling Grant	\$49,700	\$49,900	\$200	
355.020 Liquid Fuel Tax	\$188,000	\$188,300	\$300	
391.100 Sale of Fixed Assets	\$200	\$5,500	\$5,300	\$17,800
405.140 Clerical Wages	\$103,000	\$101,000	(\$2,000)	

410.133 Wages – Patrolmen	\$790,000	\$785,000	(\$5,000)	
410.143 Wages – School Guards	\$58,500	\$50,000	(\$8,500)	
410.151 Workers’ Comp Ins.	\$170,500	\$160,000	(\$10,500)	
410.161 FICA – Employers Share	\$90,000	\$86,000	(\$4,000)	
410.162 Unemployment Comp.	\$3,000	\$2,000	(\$1,000)	

Account	2016 Projected From	2016 Projected To	Amount Increase / (Decrease)	Net Totals
410.327 Radio Maintenance	\$2,000	\$500	(\$1,500)	
410.374 Traffic Signal Maintenance	\$10,000	\$7,500	(\$2,500)	
410.376 Vehicle Maintenance	\$7,500	\$5,000	(\$2,500)	
410.740 Capital Vehicles/Equip.	\$4,000	\$5,300	1,300	
414.313 Professional Service	\$50,000	\$53,000	3,000	
427.451 Refuse Collection	\$480,000	\$475,000	(\$5,000)	
427.455 Recycling Support	\$50,000	\$49,100	(\$900)	
430.144 General Wages	\$375,000	\$365,000	(\$10,000)	
430.151 Workers Comp Ins.	\$85,500	\$80,000	(\$5,500)	
430.156 Health Insurance	\$118,000	\$116,000	(\$2,000)	
430.161 FICA – Employers Share	\$39,000	\$36,000	(\$3,000)	
430.162 Unemployment Comp.	\$1,900	\$1,100	(\$800)	
434.361 Street Lights	\$74,000	\$70,000	(\$4,000)	
452.361 Park Electricity	\$1,000	\$2,000	\$1,000	
452.373 Park Repairs	\$3,100	\$18,000	\$14,900	
492.018 Trf to Cap Reserve	\$15,000	\$30,000	\$15,000	(\$33,500)
Total:				<u>\$51,300</u>

Highlights of the changes in 2016 projections:

- 310.100 (Real Estate Transfer Tax) increased by \$6,000 due to the sale of Allegheny Valley Bank in October for \$1,200,000. This sale will result in about \$6,000 in additional transfer tax.
- 341.000 (Interest Earnings) increased by \$2,000 due to the Commissioners’ approval of a change in the investment options for idle funds.
- 391.100 (Sale of Fixed Assets) increased by \$5,300 due to the sale of the roller on Muni-bid.
- 427.451 (Refuse Collection): It is currently anticipated that actual expenditures for 2016 will be about \$5,000 less than budget. The current contract with Allied / Republic Services includes a fuel price adjustment clause that has worked in the Township’s favor for the last two years.
- 430.144 (DPW Wages): One fulltime position remained open for half of 2016, resulting in about \$10,000 less in budgeted expenditures.
- 434.361 (Street Lights): As the Board continues to move toward LED’s, the Township’s street light bill will continue to fall. It is currently anticipated that the lighting expenses total for 2016 will be about \$4,000 less than budgeted.

BUDGET MEETING MONDAY, October 24, 2016-page three

- 452.373 (Park Repairs): The expenditures associated with this account were increased by \$14,900 to take into consideration the new fence installation project at Eastmont Park that was approved by the Board earlier this year.
- 492.018 (Transfer to Capital Reserve): The 2016 Budget anticipated a transfer of \$30,000, but the original projection only included ½ of that. The new projection includes the transfer of the full \$30,000. These funds will be used in 2017 to install gates at all three parks, as approved at the October 10th meeting and to continue fence replacement at Eastmont Park.

At this point, Workers Compensation and Package Policy premiums remain unknown, which is not unusual.

COMBINED SEWER FUND:

ALCOSAN has not yet set the rate resolution or mailed the Township correspondence indicating the amount that is required to be budgeted for sewer payments to ALCOSAN under the alternate method of sewage payments. Additionally, the Public Works Superintendent, Manager and Engineer need to meet and definitively determine projects and timelines for 2017 in conjunction with grant opportunities through CFA and ALCOSAN as well as the requirements of the Consent Decree.

CAPITAL RESERVE FUND:

Changes made to this fund reflect the additional \$15,000 transfer from the General Fund; an increase in expenditures for additional fence repairs and the purchase and installation of gates at the three parks.

RETIRED MEMBERS DEATH BENEFIT:

At the last meeting, Commissioner Boyd noted an error in the total revenue stream for RMDB. This error has been corrected and the new budget is presented this evening.

The final budget meeting of 2016 will be held on November 14, 2016 beginning at 6:30 PM. The first reading of the 2017 budget will be held at the regular meeting immediately following the final budget meeting on the 14th of November. Final adoption of the budgeted is scheduled for December 12, 2016.

The meeting adjourned at 6:52 PM.

Respectfully submitted,

Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND STATED MEETING MONDAY, OCTOBER 24, 2016

The Second Stated Meeting of Monday, October 24, 2016 was brought to order at 7:00 PM by President Sylvia J. Martinelli.

Mr. Costa Mr. Wells Mr. Boyd Mrs. Martinelli
Ms. Criner was absent

(245-16) MOVED BOYD-COSTA to approve the minutes of the Regular Meeting of Monday, October 10, 2016 as presented. The motion was adopted by unanimous roll call vote of all those present.

Communications:

Mr. Sam Manganello, President of the Ridgewood Manor Association sent a thank you note to the Board for supplying the Association with the necessary equipment to complete the Lougeay Road cleanup effort.

Mr. George Porado, Tax Collector, requested authorization to collect real estate taxes for the Township and the School District at the municipal building on the following dates and times: the last two weeks of April and the last two weeks of August on Tuesdays and Thursdays from 6:00 PM until 8:00 PM and on Saturdays from 9:00 AM until 12:00 PM.

(246-16) MOVED BOYD-WELLS authorizing Mr. Porado's request to collect real estate taxes at the municipal building the last two weeks of April and the last two weeks of August on Tuesdays and Thursdays from 6:00 PM until 8:00 PM and on Saturdays from 9:00 AM until 12:00 PM. The motion was adopted by unanimous roll call vote of all those present.

Mrs. Shirley Holtzman-Schwartz of Curry Court thanked the Board for serving and wished them good luck. She and her husband will be moving to Pittsburgh to be closer to their families and activities that they enjoy. She has lived in Wilkins for over 50 years and it was a wonderful place to raise their family.

Presentation by Volunteer Fire Company #1:

Fire Chief Paul Romanelli and Mike King, Director of EMS / QRS presented a plaque to the Board of Commissioners for their continued support and the use of the Community Center for their CPR Training classes. Since the beginning of the year, 125 people have been trained.

Fire Chief Romanelli also presented a commemorative statue to the Marckisotto family (Grayhurst) for their generous contribution which enabled the department to completely outfit three vehicles which will be used for the delivery of the new QRS program.

Old Business:

None.

New Business:

RESOLUTION NUMBER 21-2016

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, MANDATING THE USE OF THE NATIONAL INCIDENT MANAGEMENT SYSTEM IN THE TOWNSHIP OF WILKINS FOR ALL INCIDENT MANAGEMENT

(247-16) MOVED CRINER-BOYD to adopt Resolution #21-2016. The motion was adopted by unanimous roll call vote of all those present.

RESOLUTION NUMBER 22-2016

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, DECLARING CERTAIN PROPERTIES LOCATED IN THE TOWNSHIP OF WILKINS AS SLUM AND BLIGHT

RESOLUTION NUMBER 23-2016

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

(248-16) MOVED BOYD-WELLS to adopt Resolution #22 and Resolution #23. The motion was adopted by unanimous roll call vote of all those present.

RESOLUTION NUMBER 24-2016

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY SANITARY SEWER AUTHORITY ("ALCOSAN"); DESIGNATING THE APPROPRIATE OFFICIALS TO EXECUTE ALL DOCUMENTS AND AGREEMENTS AND FACILITATE AND ASSIST IN OBTAINING THE GRANT REQUEST

(249-16) MOVED COSTA-BOYD to adopt Resolution #24. The motion was adopted by unanimous roll call vote of all those present.

RESOLUTION NUMBER 25-2016

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, REQUESTING A PA SMALL WATER AND SEWER PROGRAM GRANT IN THE AMOUNT OF \$500,000 FROM THE COMMONWEALTH FINANCING AUTHORITY TO BE USED FOR PHASE II OF THE LINHART SANITARY AND STORM WATER SEPARATION PROJECT

(250-16) MOVED BOYD-WELLS to adopt Resolution #25. The motion was adopted by unanimous roll call vote of all those present.

SECOND STATED MEETING MONDAY, October 24, 2016 page three

(251-16) MOVED BOYD-WELLS accepting the recommendation of the Manager to authorize General Code to take the following actions in conjunction with the recodification of the Township code: a) Renumber the table of contents and chapters as demonstrated in the handout; b) Delete Chapters 70, 72 and 74; c) Move the text from Chapter 133 to Chapter 104 and delete Chapter 133; Amend Chapter 8 to include new ordinance for shared Appeals Board.

(252-16) MOVED COSTA-BOYD approving the request of Robert Cifrulak of the Allegheny County Police Training Academy to use the Commissioners Meeting Room in the Municipal Building on the following dates from 8:30 AM to 3:30 PM for mandatory in-service training: January: 23, 24, 30 & 31; February 6,7,13,14,20,21,27,& 28, March 6, 7, 13, 14, 20, 21, 27 & 28; April 3 & 4 and October 2 & 3.

(253-16) MOVED BOYD-COSTA accepting the resignation of Mrs. Shirley Holtzman-Schwartz as a member of the Bicentennial Committee.

(254-16) MOVED COSTA-BOYD appointing Ms. Karla Owens of Churchill Court to the Bicentennial Committee.

Motions 251-16 to 254-16 inclusive were adopted by unanimous roll call vote of all those present.

Commissioners' Comments:

Mr. Paul Romanelli advised the Board of Commissioners that the siren at the Municipal Building is currently not working. Once it is fixed, it will be placed on a timer and it will be silenced from about 9:30 PM until 6:00 AM daily.

Commissioner Costa stated that after voting in favor of installing gates at the parks at the last meeting, he has reconsidered that and now believes that it is not such a great idea. The police would be required to exit their vehicles, unlock the gate, push the gate aside, return to their vehicles and then access the park. This could lead to a number of issues, including an officer being hurt. Instead, he favors an enhancement to the existing camera system that is presently hooked up in all three parks so that officers have the ability to see what is happening at the parks remotely – on their laptops in their vehicles.

Commissioner Boyd agreed with Commissioner Costa that the gates may not be logistically possible, especially at Lions Park.

Commissioner Martinelli stated that this issue would be looked at further before any final decision is made. Mrs. Martinelli also stated that she attended the Monroeville Area Chamber of Commerce Annual Legislative Breakfast that was held on October 17th. The Mon-Fayette Expressway is projected to be under construction by 2020. There are presently concerns that funding for the project is not adequate. Also discussed was the bill recently passed by the Senate and awaiting House action that would allow police officers in the Commonwealth of Pennsylvania to use radar for traffic enforcement.

(255-16) MOVED BOYD-WELLS to adjourn. The meeting adjourned at 7:43 PM. The motion was adopted by unanimous roll call vote of all those present.

SECOND STATED MEETING MONDAY, October 24, 2016 page four

Respectfully submitted,

Rebecca Bradley
Secretary

Redevelopment Authority
of Allegheny County



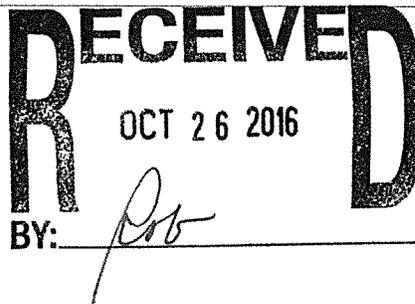
One Chatham Center, Suite 900
112 Washington Place
Pittsburgh, PA 15219

Administered by
Allegheny County
Economic Development

TEL (412) 350-1000 • FAX (412) 642-2217

October 25, 2016

Ms. Rebecca Bradley
Manager
Wilkins Township
110 Peffer Road
Turtle Creek, PA 15145



RE: Wilkins Township
Project No. 2016-1-CITF-028
Project Name: Lions Park Rehabilitation Project - Phase 1

Dear Ms. Bradley:

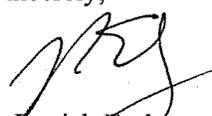
Your 2016 application for a Community Infrastructure and Tourism Fund grant has been reviewed by our staff to determine its eligibility. Your application does meet our program eligibility criteria; however, since the amount of eligible applications greatly exceeded the amount of available funds, difficult choices had to be made and your project cannot be funded at this time.

Moving forward, the 2017 grant application submission-period will begin on January 17, 2017 and end on February 24, 2017. New applications and guidelines will be available to download from our website <http://www.alleghenycounty.us/economic-development/authorities/citf-grant.aspx> around mid-December. Applications must be submitted during this time frame in order to be considered for funding. Applications can be sent to:

Gloria Redlinger, Contract Administrator CITF & GEDF
Allegheny County Economic Development
Chatham One, Suite 900
112 Washington Place
Pittsburgh, PA 15219

If you have any questions regarding your application, please feel free to contact Gloria at 412-350-1004 or email G.Redlinger@alleghenycounty.us.

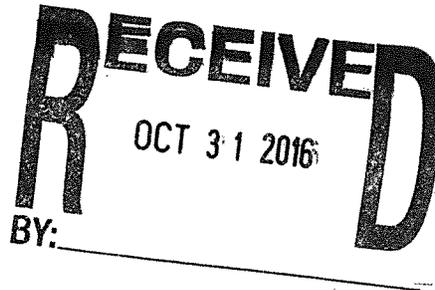
Sincerely,


J. Patrick Earley
Deputy Director

JPE/ld

October 26, 2016

Attn: Township Manager
Wilkins Township
110 Peffer Road
Turtle Creek, PA 15145



To Whom It May Concern:

The Pittsburgh Office of Vocational Rehabilitation (OVR) is inviting all municipalities within Allegheny County to participate in the 2017 MY Work Initiative, a summer employment program that provides high school students with disabilities the opportunity to work for their local municipal governments. The current employment is at *no cost to the municipality* as OVR is able to reimburse wages for all students participating in the project.

The MY Work program ("MY" stands for **Municipalities + Youth**) piloted in Allegheny County during the summer of 2016 for eight weeks in which nine municipalities employed more than 50 students to do a variety of jobs from clerical to public works. The impact on both the community and the students was significant, resulting in the formation of positive relationships between the municipal staff and the students. This was in addition to the important work the students did for their communities.

If you are interested in learning more, please review the enclosed flyer, which contains links for videos and information on the impact of this program. If you would like to participate during the summer of 2017, please complete the survey form and return it to me in the enclosed envelope **by Friday, December 9, 2016**. We look forward to hearing from you and partnering with your municipality on this project next year.



J. Mayes
Business Services Representative, Youth Employment Facilitator



pennsylvania
DEPARTMENT OF ENVIRONMENTAL
PROTECTION

SOUTHWEST REGIONAL OFFICE

October 31, 2016

CERTIFIED MAIL NO. 7015 1660 0000 9398 2539

Ms. Rebecca Bradley, Manager
Wilkins Township
110 Peffer Road
Turtle Creek, PA 15145

Re: December 3, 2015 Consent Order and Assessment
Progress Report

Dear Ms. Bradley;

Thank you for the October 4, 2016 letter sent by the Township's solicitor in response to the Department request for Wilkins Township to submit a progress report by December 1, 2016.

We have no objection to Wilkins Township submitting a progress report by December 1, 2017 as required by the Consent Order and Agreement (COA). The purpose of the report is to enable the Department to review the Township's progress towards fulfilling the Township's obligations and to provide guidance to the Township should it appear the Township's actions will not result in meeting the obligations. The Department believes it is in the Township's best interest to receive such guidance while there is sufficient time remaining in the COA period for the Township to make corrections should it be necessary.

Please feel free to contact Stuart Demanski of my staff at 412.442.4000 or email: sdemanski@pa.gov if you have any questions regarding this matter.

Sincerely,

Cristopher J. Kriley, P.E.
Program Manager

RECEIVED
NOV 03 2016
BY: *psb*

*cc: Board
J. Rushford*

43RD DISTRICT

JAY COSTA

SERVANTS BOX 203042
HARRISBURG, PA 17120-3042
PHONE (717) 782-7783
FAX (717) 782-9878

1601 ARDMORE BLVD., SUITE 400
PITTSBURGH, PA 15221
PHONE (412) 241-6800
FAX (412) 731-2322

2008 BROWNVILLE ROAD
PITTSBURGH, PA 15210
PHONE (412) 864-4308
FAX (412) 868-2080

314 EAST EIGHTH AVENUE
HOMESTEAD PA 15120-1532
PHONE (412) 482-4204
FAX (412) 482-4243



Senate of Pennsylvania

COMMITTEES

RULES AND EXECUTIVE NOMINATIONS,
MINORITY CHAIRMAN

costa@senate.pa.gov
www.seniorcosta.com

October 26, 2016

The Honorable Sean Logan, Chairman
Pennsylvania Turnpike Commission
P. O. Box 67676
Harrisburg, PA 17106-7676

Dear Chairman Logan:

Enclosed, please find a copy of a letter that was recently sent to me by Rebecca Bradley, Municipal Manager of the Township of Wilkins, which is a part of my Senatorial District. In this letter, Ms. Bradley raises a number of concerns about the current proposal to complete the Mon Fayette Expressway and proposes solutions for each. I urge you to review this letter and consult with your team of engineers and planners to consider the feasibility of addressing these concerns.

In particular, I encourage you to consider the concern that Wilkins Township raises about the permanent closure of Thompson Run Road as a result of this project. Thompson Run Road is an important tertiary access point to Route 22 and points beyond, and is a safe mode of transit for cyclists. As we seek to promote healthy lifestyles and increase alternatives to automobile transit in our communities, this thoroughfare is an important one, and many will be left without good options going forward.

I am confident that you and your team will be able to address many of the concerns raised by Wilkins Township, and I urge you to do so to ensure that this community will reap benefits and not hardship from the project. It is my belief that the construction of this roadway should enhance our communities, and in order to do that, we must be receptive to the concerns raised by community leadership. I encourage you and your team to review the enclosed information and find a time to meet with Wilkins Township leaders in a formal way to discuss these issues and the options available to the Commission and the Township to mitigate them. I would be pleased to facilitate a meeting of this kind.

Thank you for your attention to the concerns raised by Wilkins Township. Please do not hesitate to contact me if I can assist you in any way.

Sincerely yours,

Senator Jay Costa, Jr.
43rd District

JC/jlg

DATE: November 10, 2016

TO: Wilkins Township Board of Commissioners

**FROM: Lisa McCann
Catholic Daughters of the Americas
Court Westinghouse #759**

SUBJECT: Use of Community Center

In June 2017, Court Westinghouse #759 of the Catholic Daughters of the Americas will be celebrating 95 years of our court's institution. 95 years of charity work in the Turtle Creek Valley is cause for celebration!

We are requesting the use of the Community Center for our celebration Sunday, June 11, 2017. We are members of a non-profit, 503 (c) organization and we are requesting a waiver on any fee for use of the Community Center.

Thank you for your consideration in this matter.



**Wilkins Township
Board of Commissioners
Consulting Engineer's Report
Regular Meeting of November 14, 2016**

1. COA/Feasibility Study

Chester is working with the Township Public Works Department to establish pre-flow monitoring for the proposed CS01 sewer separation project and post-flow monitoring for the CS02 separated sewer. Drnach, Inc. has installed the flow monitoring stations in both systems that went on-line in mid-August that will continue for a 3 month period. Available flow data will be tabulated for the GROW & CFA applications and the Consent Order report.

2. ALCOSAN GROW Grant

The GROW application was prepared and submitted to ALCOSAN on October 31, 2016. This grant application was for reimbursement of the Linhart Phase I Sewer Separation project that cost the Township \$747,650 to implement. The bureau of Mines provided \$156,500 funding while the remainder was acquired from a Pennvest Loan and Sewer Revenue funds. ALCOSAN plans to award 25% up to 85% of projects that are selected.

3. CFA Grant Application

The CFA Grant Application was also prepared and submitted on October 31, 2016 for the Linhart Phase IIA sewer separation project. This grant, if awarded, will address the first phase by separating the sewers from the combined system along Mortimer Avenue to the intersection with Highland Avenue. An estimated \$276,000 has been requested for Linhart Phase IIA.

4. CDGB Grants

Chester prepared pre-applications for the Hanging Sewer on Brown Road and ten (10) Home Demolitions. We are presently finalizing the grant applications for both projects that are due by November 17, 2016. The Home Demolition program has been revised to only include nine (9) home demolitions. The Brown Road Hanging Sewer application is awaiting results of the income survey of homes serviced by this sewer system to complete the application.

5. MS4 Program

Chester met with the Public Works Department last month to obtain the latest available information associated with the Township stormwater systems. We are presently updating the GIS Mapping as the first step to define each Stormwater Watershed within Wilkins Township. Once the Mapping is completed, the watershed flow loading will be established for each stormwater discharge system that will be presented in the NOI due in September, 2017. Other MS4 programs also being developed include awareness training and illicit discharge detection and elimination.

6. 649 Beaver Street Demolition

A bid package was prepared and solicited for the demolition of the home located at 649 Beaver St. Two bidders participated with the low bidder, Eveready Contracting, is being recommended to be awarded the contract for \$8,900.

7. **2015 Consent Order**
The annual progress report is due December 1, 2016 or 2017, an issue that will be discussed at the November 14 Board Meeting. The report should reflect CS02 separation project and the preliminary design in 2017 for the CS01, Phase A sewer separation.
8. **2017 Paving Program**
Budget estimates were provided for paving of 3 roads in 2017, Dunbar Drive, Larchwood Drive and Tynewood Drive.
9. **Highland Avenue Landslide**
The slide area continues to get larger. The Township, Chester and the WP Water Co. met at the slide site on November 2 to observe present conditions. The water company had a geotechnical consultant who estimated the magnitude of the slide, the presence of other local slide areas, the road pavement makeup along with gathering other information. The Township is awaiting further action from the Water Company to resolve an acceptable solution.
10. **Strada Restaurant Development** – Chester is working with Green Berg & Farrow to provide assistance for Strada to prepare their preliminary design of the proposed restaurant to be located in the Penn Center complex. The new restaurant will be in the location of a previous restaurant.
11. **LIDL US Operations, LLC Grocery Store Development** – Chester is working with LIDL to help them update their preliminary design of the proposed Grocery Store that was initially presented to Wilkins Township this past February, 2016.
12. **Miscellaneous Projects**
 - A. **Drive Time Development** – Continue assisting the Township by reviewing the Stormwater Management Plan, Site and civil Design, Building and foundation designs. Drive Time will be presenting their preliminary plans at the November 16 Planning Board meeting.
 - B. **127 Curry Avenue** – The Owner has been notified that they need to purchase the adjacent vacant property as a condition prior to receiving a grading permit because the proposed fill operation will extend beyond the 127 Curry property. No further action will be taken until the homeowner purchases the vacant lot and addresses the comments on the Grading Plan.
 - C. **McMaster Avenue Retaining Wall** - Chester will have a structural engineer observe and evaluate the wall to determine if there are structural concerns and to make recommendations.
 - D. **Bridge Inspections** - Two of the Township bridges were inspected earlier this year. The reports are being prepared for both inspections that will be submitted in November. Two other Township bridges are slated for inspection in 2017.
 - E. **3732 Old Wm. Penn Filling** – It has been determined that a Grading Permit is required before any more fill operations can be conducted. Also, a sanitary manhole needs to be located to determine if the fill has buried this manhole.

Respectfully submitted,

Norbert J. Lindner, P.E.
Chester Engineers

WILKINS TOWNSHIP POLICE DEPARTMENT

110 PEPPER ROAD + TURTLE CREEK, PA 15145

EMERGENCY 911

NON-EMERGENCY (412) 473-3056



POLICE OFFICE: (412) 824-0032

POLICE FAX: (412) 824-6647

EDWARD A. KRANCIC JR.

CHIEF OF POLICE

MONTHLY POLICE REPORT

OCTOBER 2016

	2015	2016
I. <u>Total Police Calls Logged -</u>	<u>230</u>	<u>257</u>
II. <u>Law Enforcement</u>		
1. Total Criminal Offenses Reported -	33	33
a. Criminal Arrests\Persons Charged -	11	10
b. Criminal Offenses Cleared -	11	12
III. <u>Traffic, Parking, Ordinance Enforcement</u>		
1. Traffic Citations Issued -	6	11
2. Parking Tags Issued -	4	3
3. Parking Citations Issued -	0	0
4. Traffic Posts		409
IV. <u>Offense/Incidents on Township Owned Properties</u>		
1. 2015 10/17/15 Lions Park - Significant damage dugout roof		
2. 2016 None Reported		
V. <u>Training</u>		
1. 2015 - All Officers rcvd. Mandatory Range Training Additional 30 hrs. Training - Schlanger		
2. 2016 - All Officers rcvd. Mandatory Range Training Additional 32 hrs. Schlanger & Brokaw National Standardized Child Passenger Safety Certification Course		
VI. <u>Administrative</u>		
1. Gasoline Used by Police Vehicles -	772	
2. Total Police Mileage for this Month - 6,312		
a. Odometer Readings:		
Car 1: 49,250		
Car 2: 47,168		
Car 3: 20,606		
Car 4: 105,657		
Car 5: 40,276		
Car 6: 75,084		
Car 7: 85,428		

MEMORANDUM

DATE: November 4, 2016

TO: Board of Commissioners
Rebecca Bradley, Manager

FROM: Edward Bruener

SUBJECT: Public Works Department Monthly Report

The following work was done by the Department of Public Works during the month of October, 2016:

Roads & Bridges

- 1) Contractor paved George Lane
- 2) Moved compost piles
- 3) Boarded up 880 Larimer Avenue "again"
- 4) Continued cutting right of way
- 5) Finished crack sealing for the season
- 6) Leaf collection started on October 17
- 7) Repaired the guardrail at the end of Semmens Street
- 8) Cleared 22 PA One Calls for the month

Storm Sewer System

- 1) On October 4, 2016, Tim and myself met with Chester on storm sewer mapping
- 2) Cleaned and checked catch basin tops and culverts due to heavy rain

Sanitary Sewer System

- 1) The CSO was checked 3 times each week
- 2) Attended the 3 Rivers Sewer Conference on October 12 & 13, 2016

Signs & Markings

- 1) Finished line painting for the season
- 2) Straightened a "Do Not Enter" sign at the bottom of Rebecca Street

Parks

- 1) Removed the backstop on the big field and the fence between the ball fields at Eastmont Park. Also cleared the trees and brush from the hillside behind the dugouts and backstop

- 2) Pressure washed the bleachers and sidewalks around the bathrooms at Lion's Park
- 3) The grass was cut twice during the month
- 4) The parks were cleaned weekly and as needed due to rentals

Vehicle Maintenance
Police

- 1) Car 41-2 Was serviced
- 2) Car 41-4 Replaced the front and rear brakes and rotors, the ABS control module and 4 tires

Vehicle Maintenance
Public Works Department

- 1) Truck 62 Went to Hunter Truck to have codes cleared from computer
- 2) Truck 63 6 new tires
- 3) Truck 65 Repaired the air compressor, a solenoid for the hydraulics the Exhaust hanger and the state inspection was done
- 4) Mounted the salt spreaders on trucks 61 & 66
- 5) Replaced the front tires on the backhoe
- 6) Repaired the power pruner

Building Maintenance

- 1) The state boiler inspectors inspected the building boilers and everything is fine
- 2) Replaced the fan motor for the bathrooms
- 3) Phones Plus started installing the cameras in the building and community center
- 4) The township offices were cleaned and maintained 3 times each week

Community Center

- 1) The Community Center was cleaned weekly and as needed due to rentals

Wilkins Township Volunteer Fire Department No. 1

Wilkins, PA

This report was generated on 11/3/2016 4:47:46 PM



Daily Log Items for Date Range

StartDate: 10/1/2016 | EndDate: 10/31/2016

Date	Time	Event Type	Personnel	Equipment	Location	Notes
10/1/2016	08:00	Class	Wilkins VFC			
10/1/2016	09:20	Alarm	Wilkins VFC	ENG		Incident 2016-171 - Electrical wiring/equipment problem, other: Apparatus ENG responded to Thompson Run RD
10/1/2016	14:26	Alarm	Wilkins VFC	SQUAD		Incident 2016-172 - Medical assist, assist EMS crew: Apparatus SQUAD responded to 161 Churchill RD F
10/4/2016	18:00	Class	Wilkins VFC			FF-1 Prep
10/6/2016	08:00	CPR	Wilkins VFC			CPR Class
10/6/2016	18:00	Training	Wilkins VFC			Firefighting: Drill Lead Instructor: Hogan, Kevin
10/8/2016	04:20	Alarm	Wilkins VFC	STA		Incident 2016-174 - Dispatched & cancelled en route: Apparatus STA responded to Forrest DR
10/8/2016	18:00	Training	Wilkins VFC			Special: Special Lead Instructor: Romanelli, Paul J
10/9/2016	11:38	Alarm	Wilkins VFC	STA		Incident 2016-173 - Dispatched & cancelled en route: Apparatus STA responded to 2416 Maibury RD
10/10/2016	14:09	Alarm	Wilkins VFC	ENG		Incident 2016-176 - Dispatched & cancelled en route: Apparatus ENG responded to 2240 Beulah RD
10/12/2016	10:00	AD	Wilkins VFC			Bills
10/12/2016	15:12	Alarm	Wilkins VFC	ENG		Incident 2016-177 - Vehicle accident, general cleanup: Apparatus ENG responded to 376 East HWY
10/12/2016	18:00	Class	Wilkins VFC			FF-1 Prep
10/13/2016	13:00	AD	Wilkins VFC			
10/13/2016	13:27	Alarm	Wilkins VFC	ENG		Incident 2016-178 - Vehicle accident, general cleanup: Apparatus ENG responded to 582 Brown AVE
10/13/2016	18:00	Training	Wilkins VFC			Firefighting: Drill Lead Instructor: Hogan, Kevin

Includes all information entered via the 'Add to Log' button from the Daybook. Displays all entries occurring between the Start Time and End Time on each date in the Date Range.

10/14/2016 14:12	10/14/2016 14:18	Alarm	Wilkens VFC 1	STA	System	Flaherty, Ryan	Incident 2016-179 - Dispatched & cancelled en route: Apparatus STA responded to 300 Penn Center Blvd
10/14/2016 18:30	10/14/2016 22:30	Training	Wilkens VFC 1		Flaherty, Ryan	Hogan, Kevin; King, Bryan; King, Mike; Love, Sam; Meyers, David; Romaneli, Paul J; Stouffer, Robert	Firefighting: Fire Fighter 1 Written Lead Instructor: Hogan, Kevin
10/15/2016 06:00	10/15/2016 10:00	Training	Wilkens VFC 1		Flaherty, Ryan	Hogan, Kevin; Derzak, Frank M; King, Mike; King, Bryan; Love, Sam; Meyers, David; Romaneli, Paul J; Stouffer, Robert	Firefighting: Drill Lead Instructor: Hogan, Kevin
10/18/2016 10:46	10/18/2016 11:12	Alarm	Wilkens VFC 1	ENG	System	Romanelli, Paul J; Davis, Jason C; Derzak, Frank M; Cohen, Mitch	Incident 2016-180 - Passenger vehicle fire: Apparatus ENG responded to 1376 Exit 81 HWY
10/18/2016 10:35	10/18/2016 10:50	Alarm	Wilkens VFC 1	STA	System	Davis, Jason C	Incident 2016-181 - Dispatched & cancelled en route: Apparatus STA responded to 1210 Alhake Ave
10/18/2016 13:56	10/18/2016 13:56	Alarm	Wilkens VFC 1	SQUAD	System	Davis, Jason C; Meyers, David; Cohen, Mitch	Incident 2016-182 - Dispatched & cancelled en route: Apparatus SQUAD responded to 3390 William Penn Hwy
10/19/2016 01:49	10/19/2016 02:22	Alarm	Wilkens VFC 1	Chief	System	Romanelli, Paul J	Incident 2016-183 - Passenger vehicle fire: Apparatus Chief responded to William Penn Hwy
10/19/2016 01:49	10/19/2016 02:22	Alarm	Wilkens VFC 1	ENG	System	Davis, Jason C; Flaherty, Ryan	Incident 2016-183 - Passenger vehicle fire: Apparatus ENG responded to William Penn Hwy
10/20/2016 08:00	10/20/2016 19:00	AD	Wilkens VFC 1	STA	Flaherty, Ryan	Flaherty, Ryan; Park, Luke; Romaneli, Paul J	Inventory Rope
10/20/2016 19:00	10/20/2016 23:00	Training	Wilkens VFC 1		Flaherty, Ryan	Romanelli, Daniel V; Cohen, Mitch; Davis, Jason C; Derzak, Frank M; Flaherty, Ryan; King, Mike; Love, Sam; Marcisotto, Darlene; Marcisotto, Seth P; Meyers, David; Park, Luke; Romaneli, Paul J; Stouffer, Robert	Meeting: Business Meeting Lead Instructor: Romaneli, Daniel V
10/21/2016 15:00	10/21/2016 16:30	AD	Wilkens VFC 1	STA	Flaherty, Ryan	Stouffer, Robert	Bills
10/21/2016 20:02	10/21/2016 21:30	Alarm	Wilkens VFC 1	Chief	System	Romanelli, Paul J	Incident 2016-184 - Power line down: Apparatus Chief responded to 567 Brown Ave
10/21/2016 20:02	10/21/2016 21:30	Alarm	Wilkens VFC 1	ENG	System	Derzak, Frank M; Meyers, David; King, Mike; Stouffer, Robert; Marbella, Timothy J	Incident 2016-184 - Power line down: Apparatus ENG responded to 567 Brown Ave
10/22/2016 13:30	10/22/2016 13:46	Alarm	Wilkens VFC 1	ENG	System	Davis, Jason C; Derzak, Frank M; King, Mike; Marcisotto, Seth P	Incident 2016-185 - Dispatched & cancelled en route: Apparatus ENG responded to 1100 Penn Center Blvd
10/22/2016 13:30	10/22/2016 13:46	Alarm	Wilkens VFC 1	SERV	System	Meyer, Gerry J; Meyers, David; Cohen, Mitch	Incident 2016-185 - Dispatched & cancelled en route: Apparatus SERV responded to 1100 Penn Center Blvd
10/24/2016 14:45	10/24/2016 15:08	Alarm	Wilkens VFC 1	Chief	System	Romanelli, Paul J	Incident 2016-186 - Medical assist: assist EMS crew: Apparatus Chief responded to 144 Wallace Ave
10/24/2016 14:45	10/24/2016 15:08	Alarm	Wilkens VFC 1	ENG	System	Meyer, Gerry J; Derzak, Frank M; Cohen, Mitch	Incident 2016-186 - Medical assist: assist EMS crew: Apparatus ENG responded to 144 Wallace Ave
10/24/2016 20:14	10/24/2016 20:45	Alarm	Wilkens VFC 1	ENG	System	Meyers, David; King, Mike; Stouffer, Robert; Marcisotto, Seth P; Love, Sam	Incident 2016-187 - Hazardous condition: other: Apparatus ENG responded to 1435 Jefferson Heights RD
10/24/2016 20:14	10/24/2016 20:45	Alarm	Wilkens VFC 1	SERV	System	Meyer, Gerry J; Cohen, Mitch; Marcisotto, Darlene	Incident 2016-187 - Hazardous condition: other: Apparatus SERV responded to 1435 Jefferson Heights RD
10/25/2016 16:34	10/25/2016 16:50	Alarm	Wilkens VFC 1	STA	System	Romanelli, Paul J; Davis, Jason C; Derzak, Frank M	Incident 2016-188 - Dispatched & cancelled en route: Apparatus STA responded to Churchill RD

Includes all information entered via the 'Add to Log' button from the Daybook. Displays all entries occurring between the Start Time and End Time on each date in the Date Range.

10/27/2016 15:43	10/27/2016 15:57	Alarm	Wilkins VFC 1	ENG	System	Romanelli, Paul J; Davis, Jason C; Derzak, Frank M; Flaherty, Ryan; Stouffer, Robert	Incident 2016-189 - Dispatched & cancelled en route. Apparatus ENG responded to 1376 EB Exit 79 B
10/27/2016 22:19	10/27/2016 22:29	Alarm	Wilkins VFC 1	ENG	System	Romanelli, Paul J; Meyers, David; King, Mike; Flaherty, Ryan; Markisotto, Seth P; Markisotto, Darlene	Incident 2016-190 - Malicious, miscellaneous false call, other: Apparatus ENG responded to 1100 Penn Center Blvd
10/27/2016 22:19	10/27/2016 22:29	Alarm	Wilkins VFC 1	SERV	System	Davis, Jason C; Stouffer, Robert; Marbella, Timothy J; Cohen, Mitch	Incident 2016-190 - Malicious, miscellaneous false call, other: Apparatus SERV responded to 1100 Penn Center Blvd
10/28/2016 10:53	10/28/2016 12:35	Alarm	Wilkins VFC 1	STA	System	Romanelli, Paul J; Meyer, Gerry J; Davis, Jason C; Derzak, Frank M; Cohen, Mitch	Incident 2016-191 - Cover assignment, standby, moveup: Apparatus STA responded to 835 Railroad ST
10/29/2016 00:25	10/29/2016 01:51	Alarm	Wilkins VFC 1	Chief	System	Romanelli, Paul J	Incident 2016-192 - Gas leak (natural gas or LPG): Apparatus Chief responded to Harrison RD
10/29/2016 00:25	10/29/2016 01:51	Alarm	Wilkins VFC 1	ENG	System	Davis, Jason C; Derzak, Frank M; Flaherty, Ryan; Markisotto, Seth P; Cohen, Mitch	Incident 2016-192 - Gas leak (natural gas or LPG): Apparatus ENG responded to Harrison RD
10/29/2016 00:25	10/29/2016 01:51	Alarm	Wilkins VFC 1	SERV	System	Meyers, David; King, Mike; Marbella, Timothy J	Incident 2016-192 - Gas leak (natural gas or LPG): Apparatus SERV responded to Hamson RD
10/30/2016 12:14	10/30/2016 13:01	Alarm	Wilkins VFC 1	Chief	System	Romanelli, Paul J	Incident 2016-193 - Water problem, other: Apparatus Chief responded to 232 Penhurst DR
10/30/2016 12:14	10/30/2016 13:01	Alarm	Wilkins VFC 1	SERV	System	Davis, Jason C; Derzak, Frank M; Flaherty, Ryan; Markisotto, Seth P; Cohen, Mitch	Incident 2016-193 - Water problem, other: Apparatus SERV responded to 232 Penhurst DR
10/31/2016 17:30	10/31/2016 18:30	Training	Wilkins VFC 1		Flaherty, Ryan	Romanelli, Paul J; Cohen, Mitch; Davis, Jason C; Derzak, Frank M; Flaherty, Ryan; King, Mike; Love, Sam; Markisotto, Darlene; Markisotto, Seth P; Meyer, Gerry J	Special: Special Lead Instructor: Romanelli, Paul J
10/31/2016 18:39	10/31/2016 18:45	Alarm	Wilkins VFC 1	ENG	System	Romanelli, Paul J; King, Mike; Markisotto, Seth P; Cohen, Mitch; Markisotto, Darlene	Incident 2016-194 - Dispatched & cancelled en route: Apparatus ENG responded to 2017 Beulah RD
10/31/2016 18:39	10/31/2016 18:45	Alarm	Wilkins VFC 1	SERV	System	Meyer, Gerry J; Davis, Jason C; Love, Sam	Incident 2016-194 - Dispatched & cancelled en route: Apparatus SERV responded to 2017 Beulah RD
10/31/2016 18:39	10/31/2016 18:45	Alarm	Wilkins VFC 1	SQUAD	System	Derzak, Frank M; Flaherty, Ryan	Incident 2016-194 - Dispatched & cancelled en route: Apparatus SQUAD responded to 2017 Beulah RD
10/31/2016 20:12	10/31/2016 21:12	Alarm	Wilkins VFC 1	ENG	System	Romanelli, Paul J; Meyer, Gerry J; King, Mike; Flaherty, Ryan; Love, Sam	Incident 2016-195 - Carbon monoxide incident: Apparatus ENG responded to 215 Sunset DR
10/31/2016 20:12	10/31/2016 21:12	Alarm	Wilkins VFC 1	SERV	System	Davis, Jason C; Cohen, Mitch	Incident 2016-195 - Carbon monoxide incident: Apparatus SERV responded to 215 Sunset DR

Includes all information entered via the 'Add to Log' button from the Daybook. Displays all entries occurring between the Start Time and End Time on each date in the Date Range.

Wilkins Township Volunteer Fire Department No. 1

Wilkins, PA

This report was generated on 11/3/2016 4:11:34 PM



Total Manhours per Activity Code for Date Range

StartDate: 10/01/2016 | EndDate: 10/31/2016

Activity Code	Count	Hours	Rate	Total Hours	Percentage
AD - Administrative work	4	6	17.50	37.50	8.78%
Alarm - Alarm Response	36	115	20.32	66.67	15.61%
Class - Classroom	3	17	20.00	100.00	23.41%
CPR - CPR Class	1	3	5.00	15.00	3.51%
Training - Company Training	7	57	26.00	208.00	48.69%
TOTAL	51	198	88.82	427.17	



Wilkins Township Volunteer Fire Department No. 1

Wilkins, PA

This report was generated on 10/13/2016 4:29:44 PM



Total Manhours per Activity Code for Date Range
StartDate: 09/01/2016 | EndDate: 09/30/2016

Activity Code	Count	Hours	Rate	Total	Percentage
AD - Administrative work	4	6	12.25	31.25	5.53%
Alarm - Alarm Response	40	139	25.17	78.05	13.81%
Class - Classroom	5	21	22.00	94.00	16.63%
MISC - Misc Activity	6	23	39.00	206.00	36.44%
Training - Company Training	5	39	20.00	156.00	27.60%
TOTAL	60	228	118.42	565.30	



START	END	DESCRIBED	TYPE	APP	NOTES
9/1/2016 09:30:00	9/1/2016 19:00:00	DAYBOOK	AD		
9/1/2016 09:30:00	9/1/2016 19:00:00	DAYBOOK		STA	Administrative work
9/1/2016 18:00:00	9/1/2016 19:00:00	DAYBOOK	MISC		
9/1/2016 19:00:00	9/1/2016 23:00:00	DAYBOOK	Training		Firefighting: Drill Lead Instructor: Romanelli , Daniel V
9/1/2016 22:01:00	9/1/2016 22:27:00	INCIDENT	Alarm	ENG	Incident 2016-148 - Gas leak (natural gas or LPG); Apparatus ENG responded to 4201 Greensburg PIKE
9/1/2016 22:01:00	9/1/2016 22:27:00	INCIDENT	Alarm	SERV	Incident 2016-148 - Gas leak (natural gas or LPG); Apparatus SERV responded to 4201 Greensburg PIKE
9/2/2016 17:34:00	9/2/2016 17:40:00	INCIDENT	Alarm	ENG	Incident 2016-149 - Dispatched & cancelled en route: Apparatus ENG responded to 3459 William Penn HWY
9/3/2016 07:00:00	9/3/2016 16:00:00	DAYBOOK	MISC		Mod 4, Picnic donations and award ordering
9/3/2016 20:21:00	9/3/2016 20:27:00	INCIDENT	Alarm	ENG	Incident 2016-150 - Dispatched & cancelled en route: Apparatus ENG responded to Holland RD
9/3/2016 20:21:00	9/3/2016 20:27:00	INCIDENT	Alarm	SERV	Incident 2016-150 - Dispatched & cancelled en route: Apparatus SERV responded to Holland RD
9/3/2016 21:09:00	9/3/2016 21:13:00	INCIDENT	Alarm	ENG	Incident 2016-151 - Dispatched & cancelled en route: Apparatus ENG responded to 333 Charles ST
9/4/2016 07:00:00	9/4/2016 21:00:00	DAYBOOK	MISC		Mod 4 then Staffed the station for the evening
9/5/2016 16:00:00	9/5/2016 21:00:00	DAYBOOK	MISC		Picnic planing, Outfit new member with gear
9/6/2016 14:55:00	9/6/2016 15:23:00	INCIDENT	Alarm	ENG	Incident 2016-152 - Gas leak (natural gas or LPG); Apparatus ENG responded to 116 Gardenia DR
9/6/2016 18:30:00	9/6/2016 22:30:00	DAYBOOK	Class		Emergency Medical Responder
9/8/2016 18:30:00	9/8/2016 22:30:00	DAYBOOK	Class		Emergency Medical Responder
9/8/2016 19:00:00	9/8/2016 23:00:00	DAYBOOK	Training		Firefighting: Drill Lead Instructor: Flaherty , Ryan
9/10/2016 13:25:00	9/10/2016 13:34:00	INCIDENT	Alarm	ENG	Incident 2016-153 - False alarm or false call, other: Apparatus ENG responded to 3455 William Penn HWY
9/10/2016 13:25:00	9/10/2016 13:34:00	INCIDENT	Alarm	SQUAD	Incident 2016-153 - False alarm or false call, other: Apparatus SQUAD responded to 3455 William Penn HWY
9/10/2016 21:50:00	9/10/2016 22:11:00	INCIDENT	Alarm	DEPUT	Incident 2016-154 - Medical assist, assist EMS crew: Apparatus DEPUT responded to 108 Briaridge DR
9/10/2016 21:50:00	9/10/2016 22:11:00	INCIDENT	Alarm	ENG	Incident 2016-154 - Medical assist, assist EMS crew: Apparatus ENG responded to 108 Briaridge DR
9/10/2016 21:50:00	9/10/2016 22:11:00	INCIDENT	Alarm	SQUAD	Incident 2016-154 - Medical assist, assist EMS crew: Apparatus SQUAD responded to 108 Briaridge DR



DATE	TIME	TYPE	ALARM	UNIT	NOTES
9/14/2016 13:30:00	9/14/2016 14:30:00	DAYBOOK	AD		Bills
9/15/2016 14:38:00	9/15/2016 20:45:00	INCIDENT	Alarm	ENG	Incident 2016-155 - Cover assignment, standby, moveup: Apparatus ENG responded to 443 New Texas RD
9/15/2016 14:38:00	9/15/2016 20:45:00	INCIDENT	Alarm	SQUAD	Incident 2016-155 - Cover assignment, standby, moveup: Apparatus SQUAD responded to 443 New Texas RD
9/15/2016 14:39:00	9/15/2016 14:39:00	INCIDENT	Alarm	ENG	Incident 2016-156 - Wrong location: Apparatus ENG responded to 835 Railroad ST
9/15/2016 14:39:00	9/15/2016 14:39:00	INCIDENT	Alarm	SQUAD	Incident 2016-156 - Wrong location: Apparatus SQUAD responded to 835 Railroad ST
9/15/2016 14:50:00	9/15/2016 14:55:00	INCIDENT	Alarm	ENG	Incident 2016-157 - Dispatched & cancelled en route: Apparatus ENG responded to centerview DR
9/15/2016 14:50:00	9/15/2016 14:55:00	INCIDENT	Alarm	SQUAD	Incident 2016-157 - Dispatched & cancelled en route: Apparatus SQUAD responded to centerview DR
9/15/2016 19:00:00	9/15/2016 23:00:00	DAYBOOK	Training		Firefighting: Drill Lead Instructor: Flaherty, Ryan
9/16/2016 20:00:00	9/16/2016 23:00:00	DAYBOOK	MISC		Cleaned Carpet
9/17/2016 07:42:00	9/17/2016 07:42:00	INCIDENT	Alarm	STA	Incident 2016-158 - Dispatched & cancelled en route: Apparatus STA responded to 3455 William Penn HWY
9/17/2016 12:11:00	9/17/2016 12:41:00	INCIDENT	Alarm	Chief	Incident 2016-159 - Building fire: Apparatus Chief responded to 4067 Greensburg PIKE
9/17/2016 12:11:00	9/17/2016 12:41:00	INCIDENT	Alarm	ENG	Incident 2016-159 - Building fire: Apparatus ENG responded to 4067 Greensburg PIKE
9/17/2016 12:11:00	9/17/2016 12:41:00	INCIDENT	Alarm	SERV	Incident 2016-159 - Building fire: Apparatus SERV responded to 4067 Greensburg PIKE
9/17/2016 12:30:00	9/17/2016 12:42:00	INCIDENT	Alarm	Chief	Incident 2016-160 - Passenger vehicle fire: Apparatus Chief responded to 3406 William Penn HWY
9/17/2016 12:30:00	9/17/2016 12:42:00	INCIDENT	Alarm	ENG	Incident 2016-160 - Passenger vehicle fire: Apparatus ENG responded to 3406 William Penn HWY
9/17/2016 12:30:00	9/17/2016 12:42:00	INCIDENT	Alarm	SERV	Incident 2016-160 - Passenger vehicle fire: Apparatus SERV responded to 3406 William Penn HWY
9/17/2016 18:17:00	9/17/2016 19:22:00	INCIDENT	Alarm	DEPUT	Incident 2016-161 - Brush or brush-and-grass mixture fire: Apparatus DEPUT responded to 699 Rodi RD
9/17/2016 18:17:00	9/17/2016 19:22:00	INCIDENT	Alarm	ENG	Incident 2016-161 - Brush or brush-and-grass mixture fire: Apparatus ENG responded to 699 Rodi RD
9/17/2016 18:17:00	9/17/2016 19:22:00	INCIDENT	Alarm	SERV	Incident 2016-161 - Brush or brush-and-grass mixture fire: Apparatus SERV responded to 699 Rodi RD
9/17/2016 18:30:00	9/17/2016 19:30:00	DAYBOOK	AD		Bills
9/17/2016 23:02:00	9/17/2016 23:33:00	INCIDENT	Alarm	ENG	Incident 2016-162 - Vehicle accident, general cleanup: Apparatus ENG responded to 551 Brown AVE
9/17/2016 23:02:00	9/17/2016 23:33:00	INCIDENT	Alarm	SERV	Incident 2016-162 - Vehicle accident, general cleanup: Apparatus SERV responded to 551 Brown AVE



DATE	TIME	INCIDENT TYPE	CALL TYPE	APPARATUS	NOTES
9/18/2016	15:20:00	INCIDENT	Alarm	STA	Incident 2016-163 - False alarm or false call, other: Apparatus STA responded to 2343 Marbury RD
9/18/2016	21:38:00	INCIDENT	Alarm	STA	Incident 2016-164 - Dispatched & cancelled en route: Apparatus STA responded to 3421 Ridgewood DR
9/19/2016	17:02:00	INCIDENT	Alarm	ENG	Incident 2016-165 - Motor vehicle accident with injuries: Apparatus ENG responded to 3475 William Penn HWY
9/19/2016	17:02:00	INCIDENT	Alarm	SQUAD	Incident 2016-165 - Motor vehicle accident with injuries: Apparatus SQUAD responded to 3475 William Penn HWY
9/20/2016	17:06:00	INCIDENT	Alarm	ENG	Incident 2016-167 - Dispatched & cancelled en route: Apparatus ENG responded to 913 Elizabeth ST
9/20/2016	18:30:00	DAYBOOK	Class		EMR
9/20/2016	18:46:00	INCIDENT	Alarm	ENG	Incident 2016-168 - False alarm or false call, other: Apparatus ENG responded to Harrison RD
9/20/2016	18:46:00	INCIDENT	Alarm	SQUAD	Incident 2016-168 - False alarm or false call, other: Apparatus SQUAD responded to Harrison RD
9/20/2016	20:33:00	INCIDENT	Alarm	STA	Incident 2016-166 - Dispatched & cancelled en route: Apparatus STA responded to 130 Prospect TER
9/21/2016	08:30:00	DAYBOOK			CPR Class
9/22/2016	12:00:00	DAYBOOK	MISC		Administrative work, Reports, Cleaned Station
9/22/2016	18:30:00	DAYBOOK			EMR
9/22/2016	19:00:00	DAYBOOK	Training		Firefighting: Drill Lead Instructor: Flaherty, Ryan
9/26/2016	15:30:00	DAYBOOK	AD		Bills
9/27/2016	14:41:31	INCIDENT	Alarm	ENG	Incident 2016-169 - False alarm or false call, other: Apparatus ENG responded to 3421 Ridgewood DR
9/28/2016	18:00:00	DAYBOOK	Class		FF1 Prep
9/29/2016	18:00:00	DAYBOOK	Training		Firefighting: Drill Lead Instructor: Flaherty, Ryan
9/30/2016	16:48:00	INCIDENT	Alarm	SERV	Incident 2016-170 - Building fire: Apparatus SERV responded to 1429 Wall AVE
9/30/2016	18:00:00	DAYBOOK	Class		VFIS Instructor Course



Wilkins Township No. 1 Volunteer Fire Company

835 Railroad Street
Wilkins Twp, PA 15145

PO Box 150
(412) 829-0530 Telephone
(412) 829-5186 Fax

Fax

To:	Wilkins Twp	From:	Paul Romanelli, Chief
Fax:	4128243808	Pages:	6
Phone:		Date:	10/13/16
Re:	FIRE REPORTS		

Urgent For Review Please Comment /Reply

● Comment

FIRE REPORTS FOR Sept 1, 2016 to Sept 30, 2016



Wilkins Township Volunteer Fire Department No. 1



Wilkins, PA

This report was generated on 10/13/2016 8:55:18 PM

Daily Log for Station for Date Range

Station: All Stations | Start Date: 09/01/2016 | End Date: 09/30/2016

NAME	PHONE	NO	ISS
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Wilkins VFC #3
Department Journal

10/01/2016 to 10/31/2016
00:00 to 24:00
NFIRS Incidents

Time	Type	Record Id	Description/Location	Staff Hrs
Sat Oct 1, 2016				
09:20	FIRE	16-0000154-000	Dispatched & cancelled en route	0.78
Station 303		Unit TRK303	THOMPSON STREET & LARIMER AVE	
14:26	FIRE	16-0000155-000	Dispatched & cancelled en route	0.92
Station 303		Unit ATK303	161 CHURCHILL RD	
Sun Oct 9, 2016				
11:38	FIRE	16-0000156-000	Dispatched & cancelled en route	0.80
Station 303		Unit TRK303	2416 MARBURY ROAD	
Mon Oct 10, 2016				
14:09	FIRE	16-0000157-000	Dispatched & cancelled en route	0.10
Station 303		Unit TRK303	2240 BEULAH RD	
Thu Oct 13, 2016				
10:05	FIRE	16-0000158-000	Dispatched & cancelled en route	0.14
Station 303		Unit TRK303	242 WILKINS AVE.	
13:27	FIRE	16-0000159-000	Motor Vehicle Accident with no injuries	3.30
Station 303		Unit ATK303	582 S BROWN AVE	
Fri Oct 14, 2016				
14:12	FIRE	16-0000160-000	Dispatched & cancelled en route	0.14
Station 303		Unit TRK303	300 PENN CENTER BLVD	
Wed Oct 19, 2016				
21:48	FIRE	16-0000161-000	Natural vegetation fire, Other	2.22
Station 303		Unit TRK303	703 LENOX AVE	

Wilkins VFC #3

Department Journal

10/01/2016 to 10/31/2016

00:00 to 24:00

NFIRS Incidents

Time	Type	Record Id	Description/Location	Staff Hrs
Fri Oct 21, 2016				
20:02	FIRE	16-0000162-000	Electrical wiring/equipment problem, Other	11.44
	Station 303	Shift 2 Unit TRK303	700 S BROWN AVE	
Sat Oct 22, 2016				
13:31	FIRE	16-0000163-000	Dispatched & cancelled en route	0.60
	Station 303	Unit TRK303	1100 PENN CENTER BLVD /Brentmore Towers	
Mon Oct 24, 2016				
14:45	FIRE	16-0000164-000	Medical assist, assist EMS crew	2.50
	Station 303	Unit TRK303	144 WALLACE AVE	
20:14	FIRE	16-0000165-000	Steam, vapor, fog or dust thought to be smoke	5.60
	Station 303	Shift 2 Unit TRK303	1435 JEFFERSON HEIGHTS ROAD	
Thu Oct 27, 2016				
22:19	FIRE	16-0000166-000	Dispatched & cancelled en route	0.54
	Station 303	Unit TRK303	1100 Brentmore Towers BLVD	
Fri Oct 28, 2016				
11:27	FIRE	16-0000167-000	Dispatched & cancelled en route	1.08
	Station 303	Unit TRK303	21 YOST BLVD	
19:39	FIRE	16-0000168-000	Steam, vapor, fog or dust thought to be smoke	2.08
	Station 303	Unit TRK303	Bldg 5 PROSPECT TERRACE /Apt 64	
21:00	FIRE	16-0000169-000	Dispatched & cancelled en route	0.17
	Station 303	Unit TRK303	BLDG 5 PROSPECT TERRACE /Apt 64	
21:44	FIRE	16-0000170-000	Smoke scare, odor of smoke	4.25
	Station 303	Unit TRK303	1500 ARDMORE BLVD	

Wilkins VFC #3
Department Journal

10/01/2016 to 10/31/2016
00:00 to 24:00
NFIRS Incidents

Time	Type	Record Id	Description/Location	Staff Hrs
Sat Oct 29, 2016				
00:22	FIRE	16-0000171-000	Gas leak (natural gas or LPG)	4.89
	Station 303	Unit TRK303	Churchill RD. & HARRISON RD	
Sun Oct 30, 2016				
12:14	FIRE	16-0000172-000	Dispatched & cancelled en route	0.02
	Station 303	Unit ATK303	232 PENHURST DR	
Mon Oct 31, 2016				
18:39	FIRE	16-0000173-000	Dispatched & cancelled en route	1.50
	Station 303	Unit TRK303	2017 BEULAH RD	
20:12	FIRE	16-0000174-000	Dispatched & cancelled en route	5.50
	Station 303	Unit TRK303	215 SUNSET DRIVE	

Total Entries: 21

Total Staff Hrs: 48.57

Wilkins VFC #3

Department Journal

10/01/2016 to 10/31/2016

00:00 to 24:00

Training Classes

Time	Type	Record Id	Description/Location	Staff Hrs
Thu Oct 6, 2016				
18:00	TRAIN		Fire Fighter 2 Skills Exam	3.00
		Station 303	ALLEGHENY COUNTY FIRE ACADEMY	
Sun Oct 9, 2016				
06:30	TRAIN		Fire Fighter 2 Skills Exam -Practical	6.83
		Station 303	ALLEGHENY COUNTY FIRE ACADEMY	
Thu Oct 20, 2016				
18:30	TRAIN		EMT Class	4.00
		Station 303	MONROEVILLE TRAINING CENTER	
Tue Oct 25, 2016				
18:15	TRAIN		Railroad Emergency Responce	15.00
		Station 303	Hosted by a Regional Fire Dept	

Total Entries:

4

Total Staff Hrs:

28.83

Wilkins VFC #3

Department Journal

10/01/2016 to 10/31/2016

00:00 to 24:00

Non-Incident Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Sat Oct 1, 2016				
08:00	ACTIV		Home Depot Safety Day	28.50
	Station 303	Unit TRK303		
Sun Oct 2, 2016				
16:00	ACTIV		Computer Maintenance	1.00
	Station 303		WILKINS STATION 303	
Thu Oct 6, 2016				
19:00	ACTIV		WORK DETAIL- PREP FOR FLOOR CLEANING	8.00
	Station 303		WILKINS STATION 303	
Sat Oct 8, 2016				
09:30	ACTIV		SPECIAL DETAIL - SUTPHEN DAY	4.50
	Station 303	Unit ATK303		
Thu Oct 13, 2016				
19:00	ACTIV		MEMBERSHIP MEETING	34.76
	Station 303		WILKINS STATION 303	
Wed Oct 19, 2016				
18:30	ACTIV		Relief Assoc. Meeting	12.00
	Station 303	Unit SQ3032	WILKINS STATION 302	
20:30	ACTIV		3 Company Meeting	4.00
	Station 303	Unit SQ3032	WILKINS STATION 302	
Thu Oct 20, 2016				
19:00	ACTIV		Fuel trucks, wash trucks	4.00
	Station 303	Unit TRK303	WILKINS STATION 303	

Wilkins VFC #3

Department Journal

10/01/2016 to 10/31/2016

00:00 to 24:00

Non-Incident Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Thu Oct 27, 2016				
19:00	ACTIV		Truck Committe Meeting	9.00
	Station 303		WILKINS STATION 303	
19:00	ACTIV		WORK DETAIL, Hall Cleanup	20.25
	Station 303		WILKINS STATION 303	
Mon Oct 31, 2016				
18:00	ACTIV		HALLOWEEN DETAIL	28.00
	Station 303	Unit ATK303	WILKINS STATION 303	

Total Entries:

11

Total Staff Hrs:

154.01

Wilkins Twp
VFC #4, County Station 304

Monthly Report for October, 2016

<u>Activity</u>	<u>Number of Occurrences</u>	<u>Man Hours</u>
Fire Calls	13	37.25
Fire Schools	4	15
Drills	3	37.75
Public Service	3	37
Work Details	10	123.5
Meetings	1	8.25
Total Man Hours		<u>258.75</u>

Respectfully submitted,
Mary Beth Bowler, Chief

**TOWNSHIP OF WILKINS
BUILDING PERMIT REPORT
AS OF OCTOBER 2016**

PERMIT NO	NAME & ADDRESS	DESCRIPTION	ESTIMATED COST OF CONSTRUCTION	AMOUNT OF PERMIT FEE
2953-CS	NOT YET PICKED UP			
2959-CS	RENEE REMMICK	PORCH ROOF	N/A	\$79.00
	1422 JEFFERSON HTS			

Township of Wilkins

Allegheny County

Founded in 1821

Irene J. Pohl Municipal Building

110 Peffer Road
Turtle Creek, PA 15145-1192

Board of Commissioners
Sylvia J. Martinelli, President
Joseph D. Costa, Vice President
Michael Boyd
Michelle Criner
Mark E. Wells

Township Officers
Rebecca Bradley, Township Manager
George M. Porado, Treasurer
John Rushford, Solicitor
Edward A. Krancic, Police Chief
Edward Bruener, Public Works Superintendent

TO: Board of Commissioners

FROM: Rebecca Bradley
Township Manager 

SUBJECT: Deed Transfer Tax – September 2016

DATE: November 2, 2016

The Township received \$4,527.11 in deed transfer tax in October, representing real estate transfers occurring during the month of September. The top five transfers for September are listed below:

New Owner	Address	Consideration
Robert Amore	406 Radcliffe Drive	\$295,000
Misty Harper	3901 Dowling Avenue	\$149,000
Christopher Moyer	885 Stevendale Drive	\$129,900
Kent P. Weaver	942 Roland Road	\$112,500
Caren Csuy	106 Farnsworth Drive	\$63,500

Telephone: (412) 824-6650

Fax: (412) 824-3808 * Police Fax: (412) 824-6647 * Public Works Fax: (412) 824-1986

Date:11/07/16

Time:09:03:34

WILKINS TOWNSHIP

RES095

Monthly Tax Collector's Report Tax Year 2016

10/01/16 - 10/31/16

Balance Collectable - Beginning of the Month	117,214.05
Assessments	0.00
Homesteads	0.00
Farmsteads	0.00
Discounts	0.00
Total Collectable	117,214.05
Change Orders for this month	
Additions	0.00
Exonerations	0.00
Net Adjustments	0.00
Net Collectable	117,214.05
Face Collections this month	-11,464.87
Balance - End of the Month	105,749.18
Face Exonerations	\$0.00
Actual Face Due Balance	\$105,749.18
Face Amount of Collections	11,464.87
Less Discounts	0.00
Plus Penalties	1,146.49
Other (under/over)	
Total Collected	\$12,611.36
Less Face Exonerations	\$0.00
Less Refunded Overpayments	\$0.00
Net Collections	\$12,611.36
Exoneration Refund Amount	\$0.00
Refunded Overpayments	\$0.00

Township of Wilkins					
Act 511 Tax Report					
for					
September					
2016					
Earned Income Taxes					<u>Difference</u>
	Current Month	\$39,679.41	Previous Year	\$33,108.91	
82.19%	Current YTD	\$673,932.86	Previous YTD	\$640,166.06	\$33,766.80
<u>2016 Budget - \$820,000</u>					
Local Service Tax					
	Current Month	\$3,521.33	Previous Year	\$0.00	
95.70%	Current YTD	\$133,974.71	Previous YTD	\$170,526.95	(\$36,552.24)
<u>2016 Budget - \$140,000</u>					
Mercantile Tax					
	Current Month	\$7,140.08	Previous Year	\$0.00	
130.53%	Current YTD	\$358,947.19	Previous YTD	\$307,091.64	\$51,855.55
<u>2016 Budget - \$275,000</u>					
Business Privilege Tax					
	Current Month	\$2,601.39	Previous Year	\$0.00	
123.74%	Current YTD	\$284,604.32	Previous YTD	\$336,926.81	(\$52,322.49)
<u>2016 Budget - \$230,000</u>					

COMPLAINTS & REQUESTS – CODE ENFORCEMENT – OCTOBER 2016

September 27:

- Lynn Reynolds, Old Wm. Penn Hwy. = asked about any ordinance for a barking dog.

September 30:

- Forward from police, 3745 Old Wm. Penn Hwy = house is badly overgrown & has five large TV sets sitting in the overgrown yard on the side of the porch. Given to COG enforcement.

October 01:

- Forward from police = 131 Powell Street, Wm. Gallippi, large dog, feces on the basement floor, bad odor in the house. Given to COG enforcement. Letter sent asking if they have boarders, if they are renting to non-relatives.

October 03:

- Nancy Melanie, schedule compliance re-inspection for 615 Brown.
- Jim Daugherty, owner of 843 Railroad, schedule compliance re-inspection for sale of the house.
- Susan Dearden, selling her mother's house at 967 Elizabeth, schedule occupancy inspection. TWO CALLS.
- Jessica Antell, Chester Engineers = setting up day & time to photograph ten vacant houses on a potential demolition list.
- Joe Serwinski, 161 Penhurst = schedule compliance re-inspection.
- Jeff Barcellino, for vacant property at Elizabeth & the Greensburg Pike = came into the office to get permit application & talk about plan to build a Cape Cod style house on this vacant lot .
- Ron Irwin, 105 Hawthorne = call to ask about smoke detector & CO detector requirements.
- Lynn Reynolds, on Old Wm. Pen Hwy = now asking me to not send letter about a neighbor's barking dog.
- Pat Spinelli, 69 Ridgecrest = ask me to fax inspection report to her attention.
- Molly Finley, real estate agent for Spinelli = call to request I expedite the issuing of the inspection report.
- Mary Hall, Penhurst = her husband would like to use the garages at 4063 Greensburg Pike for doing wood working projects; referred to Zoning.
- Matt Inverso = setting up time to inspect his rental house on Ivy St.
- Mrs. Pervuznik, Leneake St. = complain about expired Mustang on bend where Leneake turns into Linhart.
- Doris Pervuznik, 114 Leneake, complained about an expired Mustang vehicle on the bend from Leneake onto Linhart. As the COG official to check this.
- Pat Roccasano, Hart Dr. = asking if shed permit is ready. Not yet
- No name, interested in vacant lot on Harrison; asked about set back requirements; this lot has a steep drop off.
- Anthony Fabrizi, purchased long vacant 200 Delaney, asking if permit is needed for a new roof? NO!
- Referral from police about accumulation of dog feces in basement of 131 Powell St. & possible non owner occupants.
- Attended quarterly training session for Emergency Management coordinators at County EOC.

October 04:

- J.J., with Sign Pro = request to meet to review sign plan for Penn Center.
- Ila Cavanaugh = called to state that she did not complain in January of this year that Jason Davis had pushed snow onto her property.
- Debbie Jansma, for renovating 116 Alpine = questions about guardrail for walkway near driveway drop off. Came to the office also to check into this and get permit applications.
- Lydia, an attorney = asking about the dye test for 330 Braddsley.
- Man from Chester Engineering = seeking persons for meeting on MS4's.
- Lou Spinelli, selling his home at 69 Ridgecrest = had some questions about the inspection report.
- Susan Fanelli, 330 Braddsley = scheduling a compliance verification inspection.
- Referral from PD concerning the interior of 131 Powell St. being disgusting and having a smell (odor) that prevented them from entering.

P. 2

- Ila Cavanaugh, Harrison at Patterson = Claims she never complained about her neighbor across the street pushing snow onto her property back in January of this year. I would not have put that statement into my report if I did not receive such a call.
- Mr. McGuigan, 597 Ayers – he got my letter in the mail about dog running free & about beer cans deposited in yard at 599 Negley. He claims to not have a dog & to not put beer cans in the neighbor's yard. The resident at 599 Negley still claims it is McGuigan.
- Lavelle, 105 Peter = she is coming for her child day care in the home certificate.
- Jonathan Mazingo, Collective Efforts Environmental Assessments = Questions about our side of the Jones St. Bridge, due for future replacement.
- Confer with Scofield (COG about checking for violations) & McGuigan (Code.Sys, on building projects).
- Tucker-Arensburg, attorneys, person named Coleman = seeking zoning information.
- Regina at Geshner Management = setting up compliance re-inspection for 551 Lucia, former owner occupied now turned rental. TWO CALLS.
- Gary Deemer, Coldwell Banker Commercial = Ask about demolishing former D'Imperio's and turning the lot into a car rental business.
- Lou Spinelli, selling his home at 69 Ridgecrest = question about the inspection report. TWO CALLS.
- Met with representative of a sign company to go over plans for new Penn Center complex signage.
- Bill Byrne, left voice message asking to reschedule my visit. Twice I got his voice mail.
- Wilkins Police = inform me that as a result of a call to 131 Powell Street, they noticed people other than the owner living there and they noticed accumulations of dog feces & dirty conditions.

October 06:

- Steve Sunday, purchased 403 Northern Pike without the seller having had me back to verify compliance with the occupancy inspection. Said he is dealing with this against the seller and the seller's real estate agent.
- Pat Rocassano, 113 Hart = about the zoning permit for a rear yard storage shed.
- William P. Byrne, purchased 3933 Dowling. Called because of letter indicating it has been several months since the inspection & he has not scheduled a compliance verification inspection, and has no occupancy permit. Said he needs two more weeks. TWO CALLS.
- She wants to buy the lot & old house next door, currently owned by David Gilliland. She wants to demolish the existing older house and rebuild a new house on the existing foundation. That foundation does not comply with current set back requirements. The house has not been inspected, and has not, at this point, been declared unfit, and has not suffered any natural disaster. I believe that this would not be permitted by current zoning.
- Judge DeLuca = had questions about whether redoing a driveway requires a permit (generally no). Is there a need to control rain water from a driveway (usually yes). If you change from a gravel driveway that absorbed rainwater water, to a concrete driveway, do you need a curb to control rain water (possibly yes, if it flows onto a neighbor's property and creates a nuisance).
- Nancy Melaney, selling 615 Brown Avenue = asking if occupancy permit is ready (yes). Asking about how to become an inspector, she is interested.

October 07:

- Norbert Lindstrom, Chester Engineering = identify vacant house(s) that may be tied into the sewer line suspended over the stream along Brown Avenue since some of the damaged tin whistle pipe at the former Penn Erection Co. was removed by PENN DOT to mitigate flooding. Call from Bruener on that also.
- Paula, with Bodnar Assets in Greensburg, landlord of 599 Negley = Claims that occupant of the green house to the left of 599 Negley lets a dog roam free and disturbs the tenant and that the people in the green house throw beer cans into the tenant's yard. Letter sent to alleged offender.
- Deb Friedman, RE/MAX Realty = needs compliance inspection at 566 Lucia. Scheduled & done. TWO CALLS.

October 10:

- Lynn Reynolds, Old Wm. Penn Hwy. = now she wants me to send a dog barking letter to her neighbor.

P. 3

- Connie Lazarus, daughter of Rhonda Lazarus, who wants to purchase the Gilliland property with the old, vacant house = Had questions about subdividing the lot. Could be difficult because of its configuration and orientations and obtaining street frontage access.
- Pat Rocassano, 113 Hart = wants her permit signed. She accidentally took home her shed application, thinking it was the permit, and she noticed my signature was not on it. She had to bring it back and trade it for the shed permit.
- Barbara Byers, 926 Roland = she is very upset. Vacant house at 928 is overgrown. Now a tree has fallen from that lot onto hers. She wants someone to take care of the tree. The Township does not cut and remove such trees. Normally the owner of the tree, or the owner of the property onto which it has fallen, takes care of the removal. Owner of 928 is deceased. The bank has failed to respond to first class mail and has failed to respond to emails. The daughter says that there was no will and no executor. The daughter claims that the bank refuses to talk with her. The daughter claims to be working with someone at the County level about what to do and how to do it with no will. I am stymied.
- Jackie Smith, purchasing fire damaged #2 Grayhurst, left message about wanting the temporary occupancy permit.

October 11:

- The manager said that the vacant A-1 Auto Electrical looks terrible. The COG enforcement person was asked to deal with this.
- Dena, the tenant at 102 Ivy St. = called to complain about my violation notice for rubbish piled up at/by the street curb on a Thursday when her pickup is on a Monday. She said that no one is going to tell her what she cannot do on her property.
- Erin Daugherty, landlord of 843 Railroad Street = left message asking if inspection report was ready.

October 12:

- Signature Settlement = asking if inspection and dye test are needed to sell a house (yes, on both).
- Bill Gorol, renovating 531 Lucia = detector installed ready for re-inspection (done). Closing soon.
- Jackie Smith of Monroeville, purchasing fire damaged 2 Grayhurst, asking for her temporary occupancy permit – issued.
- Terry Weichmann, CVS Health, came into the office with an application for a banner sign for Penn Center, announcing jobs available.
- Mary Beth Lashuk, she purchased 971 Elizabeth Street without an inspection, and without obtaining an occupancy permit. She called to schedule the inspection to begin complying with the ordinance.
- Mr. Serwinski, 161 Penhurst = closing is near, please fax occupancy permit; faxed to closing company.
- Justin, with Phantom Fireworks, would like to set up a tent in the parking lot at the Plaza Shopping Center on the Greensburg Pike. I want to know the size of the tent & how many parking spaces it will use.
- John Crawford, 127 Curry St. left a message that he only got sheet #1 of my report to him on his request for a cut & fill permit to deposit fill in his rear yard.
- Lawrence Fabbroni, with Strada Architects = seeking original plans for Penn Center Bldg. #6.

October 13:

- Lynn Reynolds, Old Wm. Penn Hwy = complain about the loud barking noises from the neighbor's dog.
- Brian Scofield, COG's code enforcement = asked me to come to long vacant 117 Ivy, a person who know me and is interested in this vacant house wants to talk with me. This contractor did good work at the dance studio in the Plaza Shopping Center on the Pike. He wants to fix it up as a rental property. This may be a positive.
- Frank Colella, 899 Rita = wants to sell his house. Had an inspection, but does not have a buyer. Wants a letter acknowledging that he passed the inspection for a permit. Sent to him.
- Delaney O'Toole, of O'Toole Realty = about my letter when long vacant 124 Frazier was sold, renovated & then sold again without a compliance inspection. She said the owner is a family member & they moved ownership into a company name to better market the house. They will call for the compliance inspection when they have a buyer.
- Lady from Jefferson Hgts. Came in to fill out a building permit form for a porch roof – assisted her.
- Susan Dearden, executor for her mother's home at 967 Elizabeth. Needs inspection. Scheduled. TWO CALLS.

P. 4

- Jennifer Barker, 161 Sunset Dr. responding to my letter about temporary occupancy is expired & they have not had a compliance verification inspection and do not have an occupancy permit. They are leaving & selling the house.
- Jim Daugherty, selling 843 Railroad Street= said he did not get the inspection report (not done yet).

October 14:

- Lynn Reynolds, Old Wm. Penn = wants letter sent to neighbor about barking dog.
- Kim, Manager at Laurel Village = claims McGuigan will not answer her. She wants to replace a corridor fire door in the lowest level, at the elevator lobby and laundry. She is asking how much glass is permitted. That is a UCC question.
- Marc Brands, investor = wants an occupancy inspection of 109 Wallace, a vacant & foreclosed upon house he wants to buy.
- Contacted Mr. Hall of Penhurst Drive = informed him that we need a written statement of his intent to use the garages at 4063 Greensburg Pike
- Tom Churchick, with Paramount Contract Services, for Mr. Crawford at 127 Curry = asking for copy of the Twp. Engineer's report for the cut and fill operation at 127 Curry.
- Brian Hill, 213 Churchill Rd. = complaint about person from Planet Energy soliciting electrical supply business. Referred to PD.

October 16:

- Lynn Reynolds, Old Wm. Penn Hwy. = thanked me for sending letter to neighbor about the neighbor's barking dog.

October 17:

- Cassandra Russell, 3909 Greensburg Pike = ready for compliance verification inspection.
- Deglau, Surveyor for beer distributorship addition at Sunoco, 3406 W, Penn Hwy. = PLCB needs/requires separate address designation for the beer distributorship.
- Mr. Leo Cappabianca, PNC in Ohio, told Brian Scofield by phone that PNC released its lien on 928 Roland Road in October of last year.
- Erica Maloney, Old Wm. Penn Hwy. = neighbor with the barking dog, left message to please call her.

October 18:

- Jeff Gerber, 144 Queenston = left voice message about wanting to add onto the garage behind his house. THREE CALLS.
- Thomas Kilgore, 512 Clugston = left voice message, wants an inspection to sell his house.
- Greg Cummings, 9 Grayhurst = left voice message, replacing rotted wooden fence, does he need a permit? YES
- Rhonda, with Weiner Real Estate = needs compliance inspection for 335 Frazier.
- Erica Maloney (above), again left voice message to call he about barking dog letter. As above, continue to get her voice mail when I am able to return the call.
- David Fath with Milestone Centers, located in Penn Center = they provide counseling services. Seeking proof that they comply with zoning.
- Karen Sherer, real estate agent = needs inspection at 426 Radcliff.
- Maureen Quinn, Allegheny County = doing a study. By email she is requesting certain information relative to Building permits, demolitions, code violations. Requesting electronic sending.

October 19:

- Rich Bubin, purchased 578 Lucia at Sheriff's sale. Calling about letter I sent about need for inspection & occupancy permit. Will set up an inspection after Halloween, a busy time for ice carving.
- Erica Maloney, Old Wm. Penn Hwy. = finally reached me about the barking dog letter. Her wife is female. They have adopted bi-racial children. She feels as though they are being harassed. PD has been there three times. PD has said they are not doing anything negligent. The older daughter suffers from PTSD due to a bad previous home situation. They are young professionals with high incomes, and pay taxes. All noted.
- Bill Gorol, selling 531 Lucia = gave me information on the closing co. so as to make up & send the occupancy permit.

P. 5

October 20:

- Charles Hauser, with HUD = questioning if I had identified the correct house when I emailed him about violations at 823 Elizabeth St. (15221). He thought that was in Pittsburgh.
- Hauser, a second email = he found the contract; the house as erroneously placed into HUD's ownership.
- Atiya Daniels, purchased 714 McMasters. Calling to set up a return visit to verify inspection compliance.
- No name given – questions about converting owner occupied house into rental use.
- Rhonda at Weiner Realty = left voice message that she needs to re-schedule the inspection at 335 Frazier.
- In Magisterial Court with Gregory Rudolph, owner of 817 Elizabeth St. about letting someone live there without an occupancy permit.

October 21:

- Jim Daugherty, selling 843 Railroad St. = ready for compliance re-inspection.
- Rhonda (above) = called to re-schedule compliance inspection at 335 Frazier.
- Jeremy Cooper, agent with Keller Wms. Realty = checking about occupancy permit for fire damaged house at 2 Grayhurst Dr. Already issued temporary occupancy permit to buyer.
- Gregory Scott, Highland Ave. = came in to discuss putting up a detached garage on his property.
- Jake O'Connor, with Active Roofing = call about emailing some Penn Center roof inspection reports for McGuigan.
- Chris with Laurel Village Management = they want to replace a corridor fire door in the lowest level, separating the elevator lobby from mechanical & laundry areas. McGuigan refuses to discuss with them what type of door they need. I suggested looking on side edge of door and/or door jamb for UL tag identifying the type & rating the existing door has, or have someone submit a proposed door and Code.Sys will accept it or reject it, telling them what kind of door is needed. Laurel Village wants it to be more simple.
- Ryan with Henny Heating & Cooling = questions about permits needs for installing new furnace & air conditioning in a single family dwelling.
- Jack Connor with Active Roofing Co. = email me special inspection certificates for new roofing installation on some Penn Center Bldgs. Given to D. McG.
- Wilkins PD informed me that a Harrison Rd. Resident whose expired vehicle was tagged for being on the street has now moved it to a vacant lot. I sent violation notice

October 22:

- All state land survey = email me that one page of my fax transmission to them did not come through.

October 24:

- Ted Tepke, landlord of 115 Ivy St. = called about letter he got for a possible new tenant, but left no phone number to call him back.
- Preferred Settlement = about selling 227 Farnsworth & my message about needing an occupancy inspection.
- Debbie Jansma, renovating 816 Alpine = left voice message to call her. They wish to put in a drainage ditch on the left side of the house. She wanted to know how much room to their lot line? We do not have that information.
- Jennifer Barker of 161 Sunset = needing to reschedule compliance inspection because of my illness.
- Debbie Friedman, real estate agent = informed me that the buyer of 615 Brown Ave. will make it a rental use.
- Notice to de-register 200 Delaney Drive as a vacant structure; it has been sold – finally after several years.

October 25:

- Michael Rosella, Penhurst = about fence he wants to put up at his residence.
- Karen Sherer, real estate agent = setting up inspection for 129 Gardenia. TWO CALLS.
- Thomas Kilgore, selling his home at 512 Clugston. Asking how the inspection went.
- David Gilliland = set up inspection of long vacant 227 Farnsworth for selling the property.
- Rhonda Lazarus = wanted to know if I had a phone number for the new of the Suvak estate at 106 Farnsworth.
- Renee at All State Land Surveying = they did not receive the second sheet of my letter concerning the proposed beer distributorship on Rt. 22. I sent it again.
- Cassandra Russell, 3909 Greensburg Pike = question about the inspection report & the dye test.

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October 26:

- Ted Tepke, landlord of 115 Ivy St. = about the letter he received concerning a possible new, unregistered tenant. An expired vehicle has been stored behind 115 Ivy. The owner claims to be a new resident at 115 Ivy. Tepke says he has spoken with the individual, but has not entered a contract to be an occupant at 115. THREE CALLS. Individual said he has called a tow truck, he will get rid of the car.
- Henry Clougherty, 426 Radcliff = came to talk about completing work for his occupancy inspection.
- Karen Sherer, real estate agent, setting up an inspection.
- Marybeth of 971 Elizabeth = wanted to go over the occupancy inspection report for her purchase of this house.
- Ms. Johnson, landlord of 912 Elizabeth = needs inspection for new rental tenant.
- Jennifer Barker of 161 Sunset, recently purchased this house, about my letter for not having a final compliance verification inspection (they had agreed to comply with the inspection report)
- Stephanie Bonda, her father purchased 151 Gilmore. Questions about putting up a fence.
- Sarah Daugherty, selling the house at 843 Railroad Street = providing the name of the buyer for the occupancy permit.
- Greater Pittsburgh Settlement Co. (Dana) = asking if dye test is done; asking if occupancy inspection is done.
- Brian Scofield, COG's code official = asking for new address for persons who vacated 965 Elizabeth St.
- PD informed this office of two individual found to be staying inside of vacant, and supposedly boarded up, 146 Quarry Street.
- Melissa Johnson of Lucia Rd. emailed me that she needs a new permit for her rental house at 912 Elizabeth.

October 27:

- David Simon, 1021 Elizabeth = his wife's is ready for the compliance verification inspection.
- Roxanne Dillingham, owner of 105-B Lucinda, complaining that man at 105-A permits his dog to defecate in the Dillingham yard.
- Rich Bubin, 578 Lucinda = purchased this house at Sheriff's sale. He has been using it for years for his ice carving business. Owners' were behind in taxes. He will pay off the taxes. Delay inspection, he is in peak season right now.
- Colonial Settlement (Angel) = needs occupancy permit for sale of 3536 Ridgewood.
- William Brenner, owns 245 Kingston, inspected two years ago for sale. Owners moved out several months ago. Sign came down later & house became occupied. In response to my letter of inquiry, he was informing me that the house is now a rental dwelling.
- David Turner, his daughter has a house on Lucia, renting with option to buy, had questions.
- Cassandra Russell, 3909 Greensburg Pike = ready for compliance inspection.
- Assured Settlement Solutions (Jennifer) have occupancy & dye test been done for 1021 Elizabeth St.?
- Tiffany, with Southwest Signs in San Antonio, TX = questions about putting up signs for Car Time at 3475 Wm. Penn Hwy.
- Email from manager = a County official is seeking a list of potential dumping sites | Wilkins in need of clean up since some funding became available.

October 28:

- - Resident at 165 Sunset objecting to left over rubbish that trash hauler would not take at 161 Sunset.
- Ron Yates purchased estates of 858 Larimer for a son. They are still clearing out the house and doing some renovation. They put a new service cable & new breaker panel box into the house. I asked about a neutral third party electrical inspection & sticker. He said Duq. Light Co. does not require it. I say our codes require it, & sent him copies of the applicable sections.
- Ted Tepke, landlord of 115 Ivy = aid Travis works in the area, is a friend of the tenant, and sometimes stays there as a guest. Travis told the police that he is the new tenant at 115 Ivy St. Rather unusual.
- Paul Vargo, reviewing the occupancy inspection for the sale of 129 Gardenia
- Pat Vasques, new tenant at 1125 Rodi Rd. = left voice message in response to my inquiry about new occupant & no inspection/occupancy permit.

P. 7

- Persons from Strada Signs in Greensburg came into the office to discuss putting up billboards, & what is required along Rt. 22.
- Alan Comaneci, real estate agent = questions about building at 491 Brown (sink holes & floods). He has a potential buyer.
- Mr. Clougherty, 426 Radcliff = work is done, ready for compliance inspection.
- Roberta (Lucker) Kithenoff, for her parents' estate at 335 Frazier = questions about inspection report.

October 31:

- Rhonda Lazarus, about 225 Farnsworth, she is considering buying it = is it sewerred or does it use septic?
- Maureen Devery, Allegheny County Protective Services (elderly/aged) = questions about the conditions (hoarding) I reported for 232 Penhurst.
- Pat Vasquez, new tenant for 1125 Rodi Road = not all utilities are on yet. She still has some cleaning to do from the previous tenant. She will contact me before moving in for an occupancy inspection.
- Steve Curry (TX), about his deceased father's house at 305 Kingston = wants to put a container in the driveway while cleaning out the house. Is a permit needed?
- Ron Fresh with H.F. Lens Engineering in Johnstown, for our Sheetz = will be designing & installing a cooler for prepared foods. Will have roof top unit & piping. How to get a permit?

TOTAL = ONE HUNDRED SIXTY THREE (163) ITEMS

Township of Wilkins

Allegheny County

Founded in 1821

Irene J. Pohl Municipal Building

110 Peffer Road

Turtle Creek, PA 15145-1192

Board of Commissioners
Sylvia J. Martinelli, President
Joseph D. Costa, Vice President
Michael Boyd
Michelle Criner
Mark E. Wells

Township Officers
Rebecca Bradley, Township Manager
George M. Porado, Treasurer
John Rushford, Solicitor
Edward A. Krancic, Police Chief
Edward Bruener, Public Works Superintendent

TO: Board of Commissioners

FROM: Rebecca Bradley
Township Manager



SUBJECT: Speed signs

DATE: November 9, 2016

Please find attached the most recent data for the speed signs on George Street. This data encompasses September, October and the beginning of November. The average speed during that two month period was 21 mph. The highest speed recorded (twice) during the period was 35 mph. It appears that normal vehicle trips on the street (based upon weekend and November data) are between 80 - 100 per day.

Now that football season has concluded, the signs have been moved back to Kingston and Dunbar, at Chief Krancic's recommendation, due to the expected increase in traffic that traditionally accompanies the holiday shopping season.

Telephone: (412) 824-6650

Fax: (412) 824-3808 * Police Fax: (412) 824-6647 * Public Works Fax: (412) 824-1986

Custom Report

Technician Name: administrator

Location: George St. *Coming out*
 Address: 105
 City: Wilkins

State/Province: PA
 Postal Code/ZIP: 15145



Report Period: 9/9/2016 to 11/4/2016

			Total Vehicle Count	Number of Speed Limit Violations	Number of Vehicles Respecting Limit	Average Vehicle Speed	Maximum Speed
F	9/9/2016	00:00:00	74	30	44	19	29
S	9/10/2016	00:00:00	85	31	54	19	31
S	9/11/2016	00:00:00	105	39	66	18	28
M	9/12/2016	00:00:00	111	57	54	20	32
T	9/13/2016	00:00:00	246	114	132	20	31
W	9/14/2016	00:00:00	209	49	160	17	30
R	9/15/2016	00:00:00	221	60	161	18	34
F	9/16/2016	00:00:00	130	47	83	18	29
S	9/17/2016	00:00:00	116	28	88	17	27
S	9/18/2016	00:00:00	65	26	39	20	31
M	9/19/2016	00:00:00	115	49	66	19	31
T	9/20/2016	00:00:00	212	78	134	19	29
W	9/21/2016	00:00:00	199	66	133	19	37
T	9/22/2016	00:00:00	227	63	164	18	31
F	9/23/2016	00:00:00	149	63	86	19	39
S	9/24/2016	00:00:00	150	66	84	19	28
S	9/25/2016	00:00:00	107	66	41	^H 21	29
M	9/26/2016	00:00:00	90	46	44	20	32
T	9/27/2016	00:00:00	187	82	105	20	30
W	9/28/2016	00:00:00	167	77	90	20	35
T	9/29/2016	00:00:00	^H 603	90	^H 513	10	31
F	9/30/2016	00:00:00	212	59	153	13	34
S	10/1/2016	00:00:00	122	51	71	19	33
S	10/2/2016	00:00:00	69	28	41	19	28
M	10/3/2016	00:00:00	116	53	63	20	30
T	10/4/2016	00:00:00	232	^H 128	104	20	34
W	10/5/2016	00:00:00	208	71	137	19	33
T	10/6/2016	00:00:00	188	92	96	20	31
F	10/7/2016	00:00:00	146	66	80	19	32
S	10/8/2016	00:00:00	105	38	67	18	30
S	10/9/2016	00:00:00	55	33	22	^H 21	32
M	10/10/2016	00:00:00	106	53	53	^H 21	31
T	10/11/2016	00:00:00	244	118	126	20	34

		Total Vehicle Count	Number of Speed Limit Violations	Number of Vehicles Respecting Limit	Average Vehicle Speed	Maximum Speed
W	10/12/2016 00:00:00	160	74	86	19	29
T	10/13/2016 00:00:00	178	91	87	20	32
F	10/14/2016 00:00:00	124	63	61	20	31
S	10/15/2016 00:00:00	82	43	39	20	33
S	10/16/2016 00:00:00	84	29	55	19	31
M	10/17/2016 00:00:00	107	48	59	20	31
T	10/18/2016 00:00:00	172	77	95	20	34
W	10/19/2016 00:00:00	135	66	69	19	32
T	10/20/2016 00:00:00	117	48	69	19	34
F	10/21/2016 00:00:00	83	40	43	20	30
S	10/22/2016 00:00:00	94	49	45	20	30
S	10/23/2016 00:00:00	99	48	51	20	30
M	10/24/2016 00:00:00	115	54	61	20	32
T	10/25/2016 00:00:00	114	56	58	20	31
W	10/26/2016 00:00:00	100	43	57	19	35
T	10/27/2016 00:00:00	99	44	55	19	32
F	10/28/2016 00:00:00	125	63	62	20	29
S	10/29/2016 00:00:00	97	41	56	20	34
S	10/30/2016 00:00:00	80	43	37	20	29
M	10/31/2016 00:00:00	112	51	61	19	33
T	11/1/2016 00:00:00	97	43	54	20	30
W	11/2/2016 00:00:00	104	39	65	19	30
T	11/3/2016 00:00:00	98	37	61	19	30
		SUM: 7,947	SUM: 3,207	SUM: 4,740	AVG: 19	

Custom Report

Technician Name: administrator

Location: George St. *Going in*
 Address: 106
 City: Wilkins

State/Province: PA
 Postal Code/ZIP: 15145



Report Period: 9/9/2016 to 11/4/2016

		Total Vehicle Count	Number of Speed Limit Violations	Number of Vehicles Respecting Limit	Average Vehicle Speed	Maximum Speed
9/9/2016	00:00:00	18	2	16	16	24
9/10/2016	00:00:00	15	5	10	19	27
9/11/2016	00:00:00	15	6	9	18	23
9/12/2016	00:00:00	16	8	8	^H 20	26
9/13/2016	00:00:00	40	20	20	^H 20	25
9/14/2016	00:00:00	41	16	25	19	26
9/15/2016	00:00:00	36	12	24	19	26
9/16/2016	00:00:00	16	6	10	^H 20	24
9/17/2016	00:00:00	24	4	20	17	22
9/18/2016	00:00:00	8	3	5	18	23
9/19/2016	00:00:00	23	6	17	17	25
9/20/2016	00:00:00	133	47	86	19	27
9/21/2016	00:00:00	128	41	87	18	29
9/22/2016	00:00:00	160	61	99	19	29
9/23/2016	00:00:00	96	32	64	18	25
9/24/2016	00:00:00	101	38	63	19	26
9/25/2016	00:00:00	80	31	49	19	26
9/26/2016	00:00:00	78	23	55	17	27
9/27/2016	00:00:00	123	51	72	19	29
9/28/2016	00:00:00	125	38	87	18	25
9/29/2016	00:00:00	110	35	75	19	27
9/30/2016	00:00:00	76	19	57	18	25
10/1/2016	00:00:00	64	33	31	^H 20	27
10/2/2016	00:00:00	48	20	28	19	25
10/3/2016	00:00:00	85	28	57	19	26
10/4/2016	00:00:00	159	63	96	19	29
10/5/2016	00:00:00	162	50	112	18	27
10/6/2016	00:00:00	152	40	112	18	27
10/7/2016	00:00:00	86	37	49	19	26
10/8/2016	00:00:00	74	25	49	19	25
10/9/2016	00:00:00	57	19	38	19	28
10/10/2016	00:00:00	87	34	53	19	27
10/11/2016	00:00:00	^H 210	^H 66	^H 144	18	27

		Total Vehicle Count	Number of Speed Limit Violations	Number of Vehicles Respecting Limit	Average Vehicle Speed	Maximum Speed
10/12/2016	00:00:00	125	36	89	18	27
10/13/2016	00:00:00	142	41	101	19	27
10/14/2016	00:00:00	91	29	62	18	28
10/15/2016	00:00:00	72	21	51	18	28
10/16/2016	00:00:00	63	20	43	19	23
10/17/2016	00:00:00	79	22	57	18	27
10/18/2016	00:00:00	145	49	96	19	26
10/19/2016	00:00:00	104	23	81	17	27
10/20/2016	00:00:00	94	28	66	18	24
10/21/2016	00:00:00	73	12	61	15	24
10/22/2016	00:00:00	69	26	43	^H 20	27
10/23/2016	00:00:00	84	24	60	18	25
10/24/2016	00:00:00	91	26	65	18	25
10/25/2016	00:00:00	91	16	75	18	25
10/26/2016	00:00:00	91	22	69	17	27
10/27/2016	00:00:00	98	17	81	17	25
10/28/2016	00:00:00	92	31	61	18	27
10/29/2016	00:00:00	76	27	49	18	25
10/30/2016	00:00:00	60	15	45	17	24
10/31/2016	00:00:00	98	18	80	16	25
11/1/2016	00:00:00	83	22	61	18	25
11/2/2016	00:00:00	93	20	73	17	27
11/3/2016	00:00:00	81	13	68	17	27
		SUM: 4,741	SUM: 1,477	SUM: 3,264	AVG: 18	

ACCOUNTS PAYABLE REGISTER

ADMINISTRATION & FINANCE		14-Nov-16
BABB, INC.	401.230	4,306.00
BINGHAM, DAWN	SPLIT	56.48
CAFARDI FERGUSON WYRICK WEIS + STOTLER	404.314	6,023.50*
CHESTER ENGINEERS	408.300	10,125.24
COMMONWEALTH BUILDING OFFICIALS	413.460	250.00
DeLAGE LANDEN FINANCIAL SER., INC.	401.260	115.15
DUQUESNE LIGHT COMPANY - LION'S PARK	452.361	33.16
DUQUESNE LIGHT COMPANY - MUNICIPAL BUILDING	409.361	491.85
DUQUESNE LIGHT COMPANY - EASTMONT PARK	452.361	82.20
DUQUESNE LIGHT COMPANY - STREET LIGHTING	434.361	5,680.34
DUQUESNE LIGHT COMPANY - COMMUNITY CENTER	459.361	169.78
EARTHLINK	409.320	38.95
FRANC, MAE S.	405.140	500.00
GENERAL CODE	414.313	5,117.01
HALL'S PEST CONTROL	409.373	70.00
ICMA MEMBERSHIP PAYMENTS	401.420	722.40
JORDAN TAX SERVICE	403.198	3,795.20
M.A.C.C.	400.420	470.00
MOCKENHAUP BENEFITS GROUP	404.314	3,500.00
MUNICIPAL EMPLOYERS INSURANCE TRUST	SPLIT	27,589.43
OFFICE DEPOT	SPLIT	82.80
PEOPLES NATURAL GAS	SPLIT	75.27
PITTSBURGH POST GAZETTE	SPLIT	830.25
PSATC	400.420	2,057.49
REPUBLIC SERVICES	427.451	32,857.60
SECURITY BLUE HMO	SPLIT	5,280.00
STATE WORKERS' INSURANCE FUND	411.151	2,008.00
STATE WORKERS' INSURANCE FUND	SPLIT	16,002.00
TCVCOG	414.313	8,320.00
U-COMP	SPLIT	222.31
VERIZON	SPLIT	856.75
VERIZON	409.320	153.46
VERIZON	409.320	94.99
VFIS	486.352	2,980.00
WAL MART	452.451	99.51
WASTE MANAGEMENT	427.451	6,417.50
WPJWA	452.366	247.49
TOTAL ADMINISTRATION & FINANCE		\$ 147,722.11
PUBLIC WORKS		
CARUSO, JOHN D., INC	438.210	9,773.00
COMMONWEALTH OF PENNSYLVANIA	430.420	35.00
COUNTY OF ALLEGHENY (DEPT OF PUBLIC WORKS)	430.420	50.00
CUMMINS BRIDGEWAY	409.373	476.25
CYPHER COMPANY, THE	437.374	18.00
D.I.B.S. WORKBOOTS	430.238	426.00
DiLORENZO, JAMES V.	430.238	45.00
D.G. EQUIPMENT & TRUCK REPAIR	437.374	70.00

FAYETTE PARTS SERVICE	SPLIT	364.58
GOODYEAR COMMERCIAL TIRE	437.375	2,698.24
GRAINGER	409.373	173.88
THE HOME DEPOT	SPLIT	168.52
HUNTER TRUCK SALES & SERVICE	437.374	159.14
LINDY PAVING, INC.	438.210	28,202.08
NOCO DISTRIBUTION, LLC	SPLIT	491.29
PTC E-Z PASS CUSTOMER SERVICE	SPLIT	35.46
PA DEPARTMENT OF LABOR & INDUSTRY - B	430.420	124.00
PA ONE CALL SYSTEM	430.420	31.75
PEMAR AUTO REPAIR, INC	437.374	31.61
PITT AUTO ELECTRIC COMPANY	409.373	53.26
RUTTER, J. A. CO.	427.456	288.77
TOTAL PUBLIC WORKS		\$ 43,715.83
PUBLIC SAFETY		
AT & T MOBILITY	410.220	51.11
AUTO BATHOUSE	410.220	9.99
ANTHONY ARMS	410.238	537.66
BROKAW, DAVID	410.184	12.00
BOROUGH OF FOREST HILLS	410.374	105.27
CYPROWSKI, JASON	SPLIT	349.53
DUQUESNE LIGHT COMPANY	410.374	451.92
GLASSMERE FUEL SERVICE	410.231	1,919.16
HARTZER, PETER	410.184	12.00
HOFFMAN KENNELS, INC	410.450	220.00
KISKI VALLEY UNIFORM	SPLIT	2,557.68
KRANCIC, EDWARD	410.210	73.75
LEHEW, ROBERT	SPLIT	50.03
M & M UNIFORM	410.238	1,000.00
NORTH EASTERN UNIFORM	410.238	349.85
ORIENTAL TRADING	410.210	126.28
POSITIVE PROMOTIONS, INC	410.210	300.93
S & D CALIBRATION SERVICES, INC	410.220	69.00
SCHLANGER, ROBERT	410.238	24.35
SPRINT	410.220	625.91
VERIZON	410.374	38.19
WITMER PUBLIC SAFETY	410.740	799.00
WOLTZ & WIND FORD	410.376	687.03
TOTAL PUBLIC SAFETY		\$ 10,370.64
COMBINED SEWER FUND		
	ALCOSAN	27,455.24
	ALCOSAN	159,927.83
	COLKER JANITORIAL SUPPLIES	3,540.50
	BOROUGH OF FOREST HILLS	399.85
	THE HOME DEPOT	31.62
	DRNACH ENVIRONMENTAL, INC.	12,315.00
	CHESTER ENGINEERS	2,548.28
TOTAL COMBINED SEWER FUND		\$ 206,218.32

PROCUREMENT CARD	MACC	\$ 15.00
TOTAL PROCUREMENT CARD		\$ 15.00
POLICE PENSION FUND	MOCKENHAUPT BENEFITS GROUP	\$ 4,000.00
TOTAL POLICE PENSION FUND		\$ 4,000.00
RETIRED MEMBER DEATH BENEFIT	DAVID P. FRANC	\$ 9,000.00
TOTAL RETIRED MEMBER DEATH BENEFIT		\$ 9,000.00
TOTAL GENERAL FUND	\$ 201,808.58	
TOTAL OTHER FUNDS	\$ 219,233.32	
TOTAL	\$ 421,041.90	

* SEPT & OCT INVOICES

**TOWNSHIP OF WILKINS
ALLEGHENY COUNTY, PENNSYLVANIA**

ORDINANCE NUMBER 1065

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING THE WILKINS TOWNSHIP CODIFIED BOOK OF ORDINANCES, PART II, GENERAL LEGISLATION, CHAPTER 173, ZONING, ARTICLE V, SIGNS, AMENDING SECTION 173-28 TO ADD A DEFINITION FOR POLITICAL SIGN, AMENDING SECTION 173-30, EXEMPTIONS, TO DELETE PARAGRAPH D(2) AND TO AMEND PARAGRAPH G, TEMPORARY POLITICAL SIGNS SUBPARAGRAPH (2)(b)(2)(a) SPECIAL CONDITIONS AS TO ALL TEMPORARY POLITICAL SIGNS ON PUBLIC PROPERTY, PERMIT; SECTION 173-35, TABLE 1, SIGNS PERMITTED IN INDIVIDUAL ZONING DISTRICTS TO DELETE SPECIAL ADVERTISING AND REAL ESTATE SIGNS AS A TYPE OF SIGN AND AMEND TEMPORARY SIGN REQUIREMENTS; INCREASING THE TIME LIMIT FOR THE POSTING OF TEMPORARY SIGNS IN RESIDENTIAL AND RESIDENTIAL COMMERCIAL 1 (RC-1) ZONING DISTRICTS AND AMENDING THE "NOTES" TO DELETE REFERENCES TO SPECIAL ADVERTISING AND REAL ESTATE SIGNS.

WHEREAS, the Board of Commissioners of Wilkins Township, Allegheny County adopted Zoning Ordinance #542 (Code Chapter 173), as amended, to promote the public health, safety and welfare; and

WHEREAS, the Board of Commissioners, in consultation with the Planning Commission has determined that zoning for temporary political signs is necessary to prevent the proliferation of signs and pollution within the public right-of-way; to protect automobile drivers from unnecessarily dangerous distractions; to uphold the property values of the community by prohibiting obtrusive political signs; and to uphold the dignity and impartial, non-partisan manner of public institutions; and

WHEREAS, the Board of Commissioners further finds that zoning for political signs adequately meets the community objectives initially established in the Comprehensive Plan as adopted and amended by the Governing Body; and

WHEREAS, after reviewing the zoning code in light of the decision in Reed v. Town of Gilbert, 135 S. Ct. 2218, 2015 U.S. LEXIS 4061 (2015), the Planning Commission determined that the separate zoning classification of special advertising and real estate signs resulted in content based zoning; and

WHEREAS, the Planning Commission recommended and the Board of Commissioners agrees that special advertising and real estate signs are types of temporary signs and all temporary signs should be identically regulated; and

WHEREAS, as a result of a review process by the Planning Commission, the Board of Commissioners is desirous of amending the Wilkins Township Zoning ordinance to comply with the recommendations outlined by the Planning Commission.

NOW THEREFORE, be it **ORDAINED** and **ENACTED** by the Board of Commissioners of the Township of Wilkins and it is hereby **ORDAINED** and **ENACTED** as follows:

Section 1. Chapter 173, Section 173-28, Definitions, is hereby amended to add the following definition:

POLITICAL SIGN – Any Sign announcing political candidates seeking public office, political parties, and/or political and public issues contained on an upcoming ballot.

Section 2. Chapter 173, Section 173-30, Paragraph D(2) is hereby deleted in its entirety.

Section 3. Chapter 173, Section 173-30, Paragraph G, Temporary Political Signs, Subparagraph (2)(b)(2)(a), Special conditions as to all temporary political signs on public property, Permit, is amended as follows:

- (a) To prevent the proliferation of signs and pollution within the public right-of-way; to protect automobile drivers from unnecessarily dangerous distractions; to uphold the property values of the community by prohibiting obtrusive political signs and to uphold the dignity and impartial, nonpartisan manner of public institutions, the erector of such signs or an authorized agent of the political party or candidate shall apply for and obtain a permit from the Township Zoning Officer and deposit with the Township at the time of his application a fee in an amount established by resolution **of the Board of Commissioners** as a guarantee that all such signs shall be removed promptly within seven days after the date of the election to which such signs relate. If such signs are not removed at the end of the seven-day period, the Township will then have them removed and keep the full sum deposited to reimburse the expense incurred by the Township. The Township Commissioners shall determine by resolution the amount of deposit which shall be returned upon the satisfactory removal of such signs within the seven day period.

Section 4. Chapter 173, Section 173-35, Table 1, Signs permitted in individual zoning districts, is hereby amended as follows.

- a. Special Advertising and Real Estate Signs is hereby deleted in its entirety.
- b. Temporary signs is hereby amended as follows:

Type of Sign	Residential/ Residential-Commercial 1 (RC-1)	Commercial	Manufacturing
Temporary Signs Permitted	Yes	Yes	Yes
Maximum Number		2 per lot	2 per public street front
Maximum Surface area (square feet)	6	Building mounted, see §173-41C Ground mounted, see "NOTES"	
Maximum height	4 feet	Building mounted, see §173-41E Ground mounted, 8 feet	

Type of Sign	Residential/ Residential-Commercial 1 (RC-1)	Commercial	Manufacturing
Maximum length	-----	Building mounted, see §173-41C Ground mounted, see "NOTES"	
Minimum spacing between signs	-----	None	None
Illumination	No	No	No
Setback	-----	Building mounted, same as building setback Ground mounted, see "NOTES"	
Placement	See §173-30D	-----	-----
Time limit	30 Days	30 Days	30 Days

NOTES: Ground mounted temporary signs shall have a maximum allowable sign surface area as follows:

Minimum Distance of Sign From Road Right-of-Way Line (feet)	Maximum Sign Size (square feet)
20 to 75	32
75 to 250	90
250 or more	140

Section 5. Repealer. All Ordinances or parts of Ordinances which are inconsistent herewith are hereby repealed.

Section 6. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, sections or parts of this Ordinance. It is hereby declared as the intent of the Board of Commissioners of the Township of Wilkins that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section 7. Effective Date. This Ordinance shall be effective on the date of adoption by the Board of Commissioners.

ORDAINED AND ENACTED this _____ day of _____, 2016 at a duly assembled public meeting.

ATTEST

TOWNSHIP OF WILKINS

Rebecca Bradley, Manager

Sylvia Martinelli, President

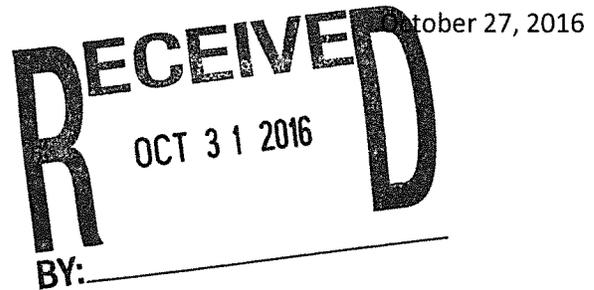
COUNTY OF



ALLEGHENY

RICH FITZGERALD
COUNTY EXECUTIVE

Ms. Rebecca Bradley
Township Manager
Township of Wilkins
110 Peffer Road
Turtle Creek, PA 15145-1192



RE: Township of Wilkins - Zoning Ordinance Amendment
ACED File #: 16063-OR
Mail Date: September 14, 2016
45 Days: October 29, 2016

Dear Ms. Bradley:

The Planning Division of Allegheny County Economic Development (ACED) has reviewed the above matter pursuant to the Pennsylvania Municipalities Planning Code (MPC). The proposed ordinance would amend the Township's provisions related to temporary and political signs. We have no comments at this time.

If the proposed amendment is adopted, please send a copy of the fully executed ordinance to the County, including the signed and dated signature pages, within 30 days of adoption as required by the MPC. If the proposed amendment is modified, please resubmit the ordinance for review and reference the ACED file number for this review in your request.

Please direct any inquiries or comments to my attention.

Sincerely,

Kay K. Pierce
Manager, Planning Division

kjb/ds/KKP

Township of Wilkins

Allegheny County

Founded in 1821

Irene J. Pohl Municipal Building

110 Peffer Road

Turtle Creek, PA 15145-1101

Board of Commissioners
Sylvia J. Martinelli, President
Joseph D. Costa, Vice President
Michael Boyd
Michelle Criner
Mark E. Wells

Plan Comm
Recommendation
08/17/16

dent

September 14, 2016

Ms. Kay Pierce
Manager, Planning Division
Allegheny County Economic Development
One Chatham Center, Suite 900
112 Washington Place
Pittsburgh, PA 15219

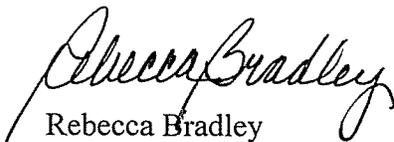
RE: Proposed Zoning Ordinance Amendment

Dear Ms. Pierce:

Please find enclosed an ordinance proposed by the Wilkins Township Planning Commission which amends the Signs portion of the Township's zoning code. Please review this ordinance and provide me with your recommendations at your earliest convenience. The Township code can be electronically accessed at this link: <http://www.ecode360.com/WI1433>. Thank you for your time.

Sincerely,

TOWNSHIP OF WILKINS



Rebecca Bradley
Manager

THIS DRAFT ORD 1065

1) ADDED A DEFINITION OF
POLITICAL SIGN

2) DELETED SPECIAL ADV &
REAL ESTATE SIGNS AS
A SEPARATE & UNIQUE
TYPE OF SIGN / CONSOLIDATED
LANGUAGE W/ TEMP. SIGNS.

Telephone: (412) 824-6650

Fax: (412) 824-3808 * Police Fax: (412) 824-6647 * Public Works Fax: (412) 824-1986

TOWNSHIP OF WILKINS

ORDINANCE NUMBER 1066

**AN ORDINANCE OF THE TOWNSHIP OF WILKINS,
ALLEGHENY COUNTY, PENNSYLVANIA AMENDING
THE WILKINS TOWNSHIP CODIFIED BOOK OF
ORDINANCES, CHAPTER 33, PERSONNEL, ADDING
ARTICLE III, PERSONAL PROTECTIVE EQUIPMENT
POLICY.**

WHEREAS, it is the desire of the Board of Commissioners, with the cooperation of all departments, to ensure that workplace hazards are identified and that personal protective equipment is provided to all employees who work in hazardous conditions; and

WHEREAS, the Wilkins Township Workplace Safety Committee, in consultation with a Safety Inspector provided by State Workers Insurance Fund (SWIF), the Township's Workers Compensation carrier, formulated, reviewed and recommended that the Board of Commissioners adopt a Personal Protective Equipment Policy.

NOW, THEREFORE, be it ordained and enacted by the Board of Commissioners of the Township of Wilkins and it is hereby ordained and enacted as follows:

Section I. The Code of the Township of Wilkins, Chapter 33, is hereby amended to add Article III, Personal Protective Equipment Policy as follows:

**ARTICLE III
Personal Protective Equipment (PPE) Policy**

§33-40. Personal Protective Equipment (PPE) Policy.

- A. **Purpose.** The purpose of this policy is to ensure that workplace hazards are identified and that personal protective equipment is provided to all employees who work in hazardous conditions. The transmittal of this information is to be accomplished by this policy, to include a hazard assessment, equipment selection and employee training.

- B. **Introduction.** This policy requires department heads to provide equipment and training to each employee who is required to use PPE. This applies to all work operations of the Township of Wilkins where employees may be exposed to workplace hazards. Employees shall use Township approved PPE in the workplace.

C. **Equipment Criteria.** In determining the proper protective equipment to be used by employees, the Township of Wilkins will rely upon information provided by manufacturers and other standards as may be required.

D. **Responsibility**

1. Department Heads have the responsibility to implement this policy by:

- a. Directing crew leaders / Officer(s) in charge to assess all hazards in their work environment and to identify employees this may affect.
- b. Providing all employees with information, training and the equipment they need to protect themselves and others.
- c. Ensuring that all necessary equipment is available to comply with this policy.
- d. Department Heads have the responsibility to enforce compliance with this policy. All affected employees, presently employed and all new employees, must be trained and responsible for the purpose and use of this policy.

2. Crew Leaders / Officer(s) in Charge have the responsibility to:

- a. Identify and assess the hazards in their work environment, and provide employees with the information, training and equipment they need to protect themselves and others.
- b. Enforce compliance with this policy.

3. Employees have the responsibility to

- a. Understand their assigned tasks relating to personal protective equipment
- b. Apply the proper training and equipment to safely work in hazardous areas.
- c. Assist with the assessment and identification of hazardous areas.
- d. Comply with the directives of this policy.

E. **Written Personal Protective Equipment Program.** The Board of Commissioners relies upon the cooperation of each department in order to complete the following:

1. Identify hazardous environment in the workplace.
2. Select, and have affected employees utilize, the types of PPE that will protect employees from identified hazards.
3. Communicate selection decisions to affected employees.
4. Train affected employees to recognize when protective equipment use is required and the proper use and care of this equipment.

F. **Hazard Assessment.** An assessment of workplace hazards, or potential hazards has been completed. The assessment included the type of hazard, recommended protective equipment, employees affected and training requirements. On-going assessments will be conducted and the following steps taken:

1. Select the type of protective equipment that will protect affected employees from identified hazards.
2. Communicate selection decisions and provide necessary equipment to affected employees.
3. Provide the proper fitting protective equipment for each affected employee.

G. Training. Each employee who is required to wear protective equipment as determined by the hazard assessment shall be properly trained in the use and care of this equipment.

1. Each affected employee shall be trained to know at least the following:
 - a. When protective equipment is necessary
 - b. What protective equipment is necessary
 - c. How to properly put on, take off, adjust and wear protective equipment
 - d. The limitations of protective equipment
 - e. The proper care, maintenance, useful life and disposal of the protective equipment
2. Each affected employee shall demonstrate an understanding of the training specified above, and the ability to use the equipment properly, before being allowed to perform work requiring the use of protective equipment.
3. When the employer has reason to believe that any affected employee who has been trained does not meet the conditions in the above section the employee shall be retrained. Circumstances where an employee may need retraining include, but are not limited to, situations where:
 - a. Changes in the workplace render previous training obsolete; or
 - b. Changes in the types of protective equipment render previous training obsolete; or
 - c. Inadequacies surface in an affected employee's knowledge or use of assigned protective equipment.
4. The Department shall verify that all affected employees have successfully completed training on required protective equipment as called for in the above section under training through proper documentation, to include the employee's name, date of training and subject of training.

H. Eye and Face Protection.

1. Each affected employee shall use approved eye and face protection when exposed to hazards from flying particles, molten metal, liquid chemicals, acids or caustic liquids, chemical gases or vapors or other observed hazards.
2. Each affected employee shall use eye protection which provides side protection when there is a hazard of flying objects.
3. Each affected employee shall wear prescription lenses while engaged in operations which involve eye hazards. Employees shall wear approved eye protection which incorporates the prescription in the design, or eye protection that can be worn over prescription lenses without disturbing the proper position of the prescription lenses without disturbing the proper position of the prescription or protective lenses.

4. Each affected employee shall use equipment with filter lenses that have a filter number adequate for the work being performed for protection from injurious light radiation. The usual recommended lens shade for electric arc welding is 10, 11 or 12 while the usual recommended lenses shade for oxyacetylene is 5, 6 or 7.
5. Eye and face protective equipment shall bear the manufacturers identification mark.

I. Head Protection

1. Each affected employee shall wear approved head protection when working in areas where there is a possibility of injury from falling objects.
2. Each affected employee shall wear approved head protection when working in areas near exposed electrical conductors which could contact the head.
3. Protective helmets shall be regularly cleaned by the affected employee and inspected for defects, such as cracks and dents. Any helmet with damage or defects, if it affects the structural integrity of the helmet, shall be replaced.
4. Protective helmets shall be stored out of direct sunlight, and application of unapproved decorations, logos or other markings is prohibited.

J. Foot Protection

1. Affected employees shall wear approved foot protection when working in areas where there is a possibility of foot injuries due to falling or rolling objects, objects piercing the sole and where the feet are exposed to electrical hazards.
2. Proper care and maintenance of safety footwear shall be provided by the employee. Inspections for defects that affect the employee safety shall be made on a regular basis.

K. Hearing Protection

1. Each affected employee shall be provided approved hearing protection against the effects of noise exposure when the sound levels in the workplace exceed certain limits.
2. In cases where the noise levels consistently exceed allowable limits, the Township shall institute and administer a continuing effective hearing conservation program. This program should include:
 - a. The effect of noise on hearing;
 - b. The purpose of using hearing protection, the advantages and disadvantages of various types of equipment;
 - c. Instructions on selection, fitting, use; and care of hearing protectors; and
 - d. The purpose of audiometric testing and an explanation of the test procedure.
3. The supervisor is responsible for ensuring that devices are properly fitted and are used correctly by the employee.
4. Proper care and maintenance shall be given to hearing protection equipment. Reusable plugs shall be inspected before each use for cracks and defects.

5. Defective and/or disposable plugs shall be disposed of and not reused.
6. Ear muffs shall form a tight seals around the ears. During regular inspections, check seals for cracks and loose headbands.

L. Hand Protection

1. Each affected employee shall wear approved hand protection when exposed to hazards such as those from skin absorption of harmful substances; cuts and lacerations; abrasions; punctures; chemical burns; thermal burns; and harmful temperature extremes.
2. Work activities shall be assessed to determine the proper type of glove for the environment involved.
3. All hand protection shall be properly cared for and regularly inspected for defects and holes. All disposable and/or defective equipment shall be disposed of properly.

M. Skin Protection

1. Each affected employee shall use over the counter products to reduce the risk of exposure to insect-borne diseases such as lyme disease, West Nile virus or Zika virus.
2. Each affected employee shall use over the counter products to reduce the risk of exposure to direct sunlight.
3. Each affected employee shall use over the counter products to reduce the risk of exposure to plant-borne skin irritations and rashes such as poison ivy, oak and sumac.

N. Protective Clothing

1. Each affected employee shall wear approved protective clothing when exposed to conditions where skin absorption of a hazardous substance could occur.
2. All protective clothing that is non-disposable shall be properly cleaned and disinfected after each use. Disposable equipment shall be properly discarded. Regular inspections shall be made for tears or rips, seam discontinuities or pin holes. Immediately dispose of any defective clothing.
3. Clothing shall be stored in the following manner:
 - a. Potentially contaminated clothing shall be stored in an area separate from street clothing.
 - b. Potentially contaminated clothing shall be stored in a well-ventilated area, with good air flow around each item, if possible.
 - c. Different types of clothing shall be store separately to prevent issuing the wrong material by mistake.
 - d. Protective clothing shall be folded or hung in accordance with manufacturer's recommendations.

O. Respiratory Protection

1. Elements of the Respiratory Protection Program shall include:

- a. Written standard operating procedures governing the selection and use of respirators as indicated within.
 - b. Respirators shall be selected based on hazards to which the worker is exposed.
 - c. All affected employees shall be trained in the proper use, selection and maintenance of respirators, and their limitations.
 - d. Respirators shall be regularly cleaned and disinfected, and stored in a sanitary container or location.
 - e. Respirators shall be regularly inspected for worn or deteriorated parts, which shall be replaced upon detection.
 - f. Appropriate review of workplace conditions and degree of exposure shall be maintained.
 - g. Respirator guidelines do not apply to specialized Police Department Operations or equipment where tear gas or pepper spray is utilized for crowd control or suspect apprehension.
2. Selection of Respirators. The Township of Wilkins shall select its respirator equipment in accordance with the regulations set forth in the following:
- a. Material Safety Data Sheet (MSDS) permissible exposure limits;
 - b. American National Standard Practices for Respiratory Protection Z88.2-1980;
 - c. Mine Safety and Health Administration (MSHA)
 - d. National Institute for Occupational Safety and Health (NIOSH) approvals
 - e. Occupational Safety and Health Administration (OSHA) Code of Federal Regulations, Title 29, Part 1910, Subpart I, Subsection 1910.134.

A Respirator Selection Guidelines chart is attached. **See Appendix A.**

3. Use of Respirators
- a. When effective engineering controls are not feasible, appropriate respirators shall be used by all affected employees.
 - b. Respirators shall be issued by a supervisor or a designated employee on an individual basis for the employee's exclusive use. Respirators shall be clearly marked to identify the person to whom the unit is assigned.
4. Fit Testing
- a. Employees shall be properly fitted for their own personal respirator before performing work requiring the use of a respirator.
 - b. Affected employees shall receive a qualitative fit test, including demonstrations and practice in how the unit should be worn, how to adjust it and how to determine if it fits properly, in the training session.
 - c. Facial hair prevents the proper seal of a respirator. Employees shall have facial hair removed before a respirator can be properly fit tested.
5. Training
- a. All affected employees shall be trained in the proper use of respirators and informed of their limitations.
 - b. Training shall allow the employee to handle the respirator, have it properly fitted, wear it in normal atmosphere, and wear it in a test atmosphere.
 - c. Training will include information regarding:
 - i. The nature of the respiratory hazard, and what may happen if the unit is not used properly.
 - ii. Engineering and administrative controls being used, and the need for additional respiratory protection.
 - iii. Reasons for selecting a particular type of respirator

- iv. Cleaning and storage methods
- v. Inspection and maintenance procedures
- vi. Limitations of the selected respirator
- vii. Recognizing warning labels and signs
- viii. Quantitative fit test procedures

6. Respirator Service Life

- a. The service life in which air-purifying elements can provide adequate respiratory protection depends on the specific nature of the air contaminant, the concentration of the contaminant in the work atmosphere and the breathing rate of the user.
- b. The replacement of air-purifying elements shall be done in a safe area containing non-contaminated, breathable air.
- c. Whenever the respirator wearer experiences either difficulty in breathing through the air-purifying elements, or odor or taste while inhaling, is a sign that the filter portions have become plugged with retained particulate matter; or the cartridge portions have been penetrated by the vapor or gas. When this occurs, the filter and/or cartridge must be replaced.

7. Recordkeeping. A respirator fit test record will be kept for each employee who is, or may be, required to wear a respirator to fulfill their job requirements. This record will be completed upon completion of the fit test, and must be updated with any change in the type of respirator used, or any other condition affecting the effectiveness of respiratory equipment.

8. Self Contained Breathing Apparatus (SCBA)

- a. SCBA Shall only be used by qualified, trained employees/personnel
- b. Parts from one unit may not be exchanged with another.
- c. Affected employees/personnel shall place special emphasis on care and maintenance of SCBA.
- d. Always follow manufacturer's recommendations in regard to use, inspection, cleaning and storage of SCBA.
 - i. SCBA shall be inspected at least every other month.
 - ii. A record shall be kept of inspection dates and findings unless inspections are more frequent than monthly.

APPENDIX A

RESPIRATOR SELECTION GUIDELINES

HAZARD	RESPIRATOR
Oxygen Deficiency	
Immediately dangerous to life or health *	Self-contained breathing apparatus (SCBA)
Not immediately dangerous to life or health	SCBA; Any supplied-air respirator
Gas and Vapor Contaminates	
Immediately dangerous to life or health *	Positive-pressure, SCBA; Combination positive-pressure supplied-air respirator and auxiliary self-contained air supply
Not immediately dangerous to life or health	Any supplied-air respirator; gas; mask; chemical cartridge respirator
Particulate Contaminates	Any supplied-air respirator including abrasive blasting respirator; any air-purifying respirator with particulate filter
Gaseous and Particulate Contaminates	
Immediately dangerous to life or health *	Positive-pressure, SCBA; combination positive-pressure, supplied-air respirator and auxiliary self-contained air supply.
Not immediately dangerous to life or health	Any supplied-air respirator; Gas mask; chemical cartridge respirator
Firefighting	Any positive-pressure, SCBA

**NOTE: Immediately dangerous to life or health is any condition that poses either an immediate threat to life or health, or an immediate threat of severe exposure to contaminants, such as radioactive materials, which is likely to have adverse delayed effects on health.*

Section III. Severability. If any sentence, clause, section, or part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or

invalidity shall not affect or impair any of the remaining provisions, sentences, clauses, section or parts of this Ordinance. It is hereby declared as the intent of the Board of Commissioners of the Township of Wilkins that this Ordinance would have been adopted had such unconstitutional, illegal or invalid sentence, clause, section or part thereof not been included herein.

Section IV. Repealer. All Ordinances or parts of ordinances which are inconsistent herewith are hereby repealed.

ORDAINED AND ENACTED into law this ____ day of _____, 2016.

ATTEST:

TOWNSHIP OF WILKINS

Rebecca Bradley, Manager

Sylvia Martinelli, President

Proof of Publication of Notice in Pittsburgh Post-Gazette

Under Act No 587, Approved May 16, 1929, PL 1784, as last amended by Act No 409 of September 29, 1951

Commonwealth of Pennsylvania, County of Allegheny, ss P. Reed, being duly sworn, deposes and says that the Pittsburgh Post-Gazette, a newspaper of general circulation published in the City of Pittsburgh, County and Commonwealth aforesaid, was established in 1993 by the merging of the Pittsburgh Post-Gazette and Sun-Telegraph and The Pittsburgh Press and the Pittsburgh Post-Gazette and Sun-Telegraph was established in 1960 and the Pittsburgh Post-Gazette was established in 1927 by the merging of the Pittsburgh Gazette established in 1786 and the Pittsburgh Post, established in 1842, since which date the said Pittsburgh Post-Gazette has been regularly issued in said County and that a copy of said printed notice or publication is attached hereto exactly as the same was printed and published in the _____ regular editions and issues of the said Pittsburgh Post-Gazette a newspaper of general circulation on the following dates, viz:

28 of October, 2016

Affiant further deposes that he/she is an agent for the PG Publishing Company, a corporation and publisher of the Pittsburgh Post-Gazette, that, as such agent, affiant is duly authorized to verify the foregoing statement under oath, that affiant is not interested in the subject matter of the afore said notice or publication, and that all allegations in the foregoing statement as to time, place and character of publication are true.

COPY OF NOTICE OR PUBLICATION

TOWNSHIP OF WILKINS
PUBLIC NOTICE OF INTENT
TO ADOPT PROPOSED
ORDINANCE NUMBER 1065
and 1066
The Board of Commissioners of the Township of Wilkins will consider adoption of the following ordinances at a public meeting to be held on the 14th day of November 2016 at 7:00 p.m. in the Municipal Building, 110 Peffer Road, Wilkins Township, Allegheny County, Pennsylvania. The complete text of the Ordinances is on file and may be inspected in the Office of the Township Secretary at the aforesaid Municipal Building.
The titles and a summary of each of the ordinances follow.

PROPOSED ORDINANCE

Labradoodle puppies - First generation Non-Shedding Labradoodles - 590#



LAB PUPS - AKC Choco-late, 6 males, hips guaranteed, first shot, vet chkd, dew claws removed, ready 10/29, \$550 call 330-924-2440

LAB GOLDEN MIX dew claws removed, parents on site, first shots, wormed, \$350 814-654-7032

JACK RUSSEL PUPS CKC Health & intelligence Guaranteed, loving \$400 724-926-8103

IRISH SETTER PUPS & ADULTS \$500 & up. WWW.pellarssetters.com 724-312-3277

near & round mix ue-ster- Poo-chons hypoal-lergenic 412-204-8444

P. Reed
PG Publishing Company

Sworn to and subscribed before me this day of:
October 28, 2016

Linda M. Gaertner
COMMONWEALTH OF PENNSYLVANIA

NOTARIAL SEAL
Linda M. Gaertner, Notary Public
City of Pittsburgh, Allegheny County
My Commission Expires Jan. 31, 2019
MEMBER, PENNSYLVANIA ASSOCIATION OF NOTARIES

STATEMENT OF ADVERTISING COSTS

WILKINS TWP-CLASSIFIED
Attn: Rebecca Bradley
110 PEFFER ROAD
TURTLE CREEK PA 15145

To PG Publishing Company

Total _____ \$633.45

Publisher's Receipt for Advertising Costs

I, publisher of the Pittsburgh Post-Gazette, a newspaper of general circulation, of the aforesaid advertising and publication costs and certifies that the same have

PG Publishing Company, a Corporation, Publisher of Pittsburgh Post-Gazette, a Newspaper of General Circulation

By _____

original Proof of Publication and receipt for the Advertising costs in the subject matter of

PG PUBLI
hereby ack
been fully
of
2201Swee
Clinton, I
Phone 412

I hereby certify
said notice.

TOWNSHIP OF WILKINS

ORDINANCE NO. 1067

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR FISCAL YEAR 2017 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2017.

The Board of Commissioners of the Township of Wilkins ordain as follows:

Section I. The estimated total revenue to be received by the Township during the fiscal year 2017 is \$5,455,700

Section II. There is hereby appropriated out of said revenues the following specific funds as shown in the budget adopted:

2017 Budget Summary Expenses (General Fund)

General Government	\$ 687,000
Public Safety	\$2,662,500
Sanitation	\$ 494,000
Public Works	\$1,390,000
Recreation	\$ 60,200
Debt Service	\$ 0
Intergovernmental	\$ 5,000
Refunds	\$ 60,400
Interfund Transfers	\$ 96,600
Total Expenses	\$5,455,700

Section III. A tax be and the same is hereby levied on all real property within the Township of Wilkins, subject to taxation for the fiscal year 2017 as follows:

1. The rate of such tax for general revenue purposes shall be the sum of 5.674 mills on each dollar of assessed valuation, or the sum of .5674 cents on each one hundred (\$100) dollars of assessed valuation, such millage being based upon the Allegheny County real estate assessment data available at the time of passage of this Ordinance.

Section IV. Discounts. Pursuant to Section 10 of the "Local Tax Collection Law," a taxpayer subject to the payment of a tax levied by this ordinance shall be entitled to a discount of two percent (2%) from the amount of such tax upon making payment of the whole amount of such tax within two (2) months after the date of the tax notice.

Section V. Penalties. A taxpayer subject to the payment of a tax levied by this ordinance, who shall fail to make payments of such tax for four (4) months after the date of the tax notice, shall be charged a penalty of ten percent (10%) (which penalty shall be added to the tax by the Tax Collector and shall be collected by the Tax Collector).

Section VI. Effective date. This ordinance and the real estate tax shall take effect on January 1, 2017.

Section VII. Severability. That any ordinance, or part of ordinance, conflicting with this ordinance be and same is hereby repealed insofar as the same affects this ordinance.

ORDAINED AND ADOPTED by the Board of Commissioners of the Township of Wilkins at a duly assembled public meeting held on the 12th day of December, 2016.

ATTEST:

TOWNSHIP OF WILKINS

Rebecca Bradley
Manager

Sylvia J. Martinelli
President, Board of Commissioners