AGENDA

TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 12, 2020

Executive Session – 6:00 PM (Litigation)
7:00 PM Regular Meeting ZOOM: https://us02web.zoom.us/j/89249254448

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Budget Meeting of September 28, 2020
Second Stated Meeting of September 28, 2020

COMMUNICATIONS:

CITIZENS' COMMENTS:

REPORTS:

1. Engineer
2. Police
3. Public Works
4. Fire Departments
5. Building Inspector
6. Manager (Deed Transfer Tax)
7. Tax Collector
8. Act 511 Taxes
9. Solicitor
10. Recreation

PAYMENT OF BILLS:

FUND	*AMOUNT*
General Fund	$100,688.19
Combined Sewer Fund	$176,139.50
Lions Park	$2,880.00
Procurement Card	$701.83
Police Pension Fund	$175.00
Total:	**$280,584.52**

OLD BUSINESS:

1. Resolution #9-2020 amending the field use policy.

NEW BUSINESS:

1. Authorize renewal of medical, life, dental and vision insurance for eligible employees and retirees through Municipal Benefit Services for the period January 1, 2021 through December 31, 2021, with premium increases as follows: Health Insurance – 4.5%; Dental Insurance – 0%; Life Insurance – 0%; Vision Insurance 10%.

2. Accept the resignation of James Zajac as a Crossing Guard.

3. Authorize an offer of conditional employment to Jay Crystal as a substitute crossing guard.

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4. Manager's request to attend the Virtual Municipal Leadership Summit being held by PSATC and PML from Thursday, October 29th through Saturday, October 31st at a cost of $100.00.

COMMISSIONERS' COMMENTS

ADJOURNMENT

Announcements:

- The next 2021 Budget Meeting is scheduled for October 26, 2020 beginning at 6:30 PM.
- The next meeting of the Board of Commissioners is scheduled for October 26, 2020 beginning at 7:00 PM.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING MONDAY, SEPTEMBER 28, 2020-via Zoom

The Budget Meeting of Monday, September 28, 2020 was brought to order at 6:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mrs. Martinelli Ms. Criner
Mr. Boyd Mr. Costa Mr. Wells

The first draft of the General Fund, Sewer Fund, Emergency Contingency Fund and Lions Park Fund were presented to the Board of Commissioners.

The General Fund is balanced, without an increase in real estate taxes with estimated revenues and expenditures at $5,583,400. Because of the ongoing uncertainty created by the pandemic, real estate tax, Act 511 Tax, Regional Asset District and Liquid Fuels revenues are all estimated to return lower than normal revenue streams during the year 2021. At this point, the estimates are between 10%-25% less. What is unclear is whether or not this is a conservative or optimistic approach. Expenditures for 2021 include a 3% increase for uniformed personnel in accordance with the Wage Policy Committee's Collective Bargaining Agreement. Nonuniform personnel wages are frozen currently. The Maintenance Employees Association contract expires at the end of 2020. The Association recently provided demands to the Public Works Committee for negotiation. Health care premiums for 2021 will not be available until Wednesday, October 1st. The proposed budget currently anticipates a 10% increase in premiums. Once the actual premiums are provided, the budget will be adjusted accordingly. The budget includes $350,000 in funds to pave Tynewood, Larchwood and Ridgecrest and to tar and chip Penn Center Boulevard from Laurel Village to the intersection with William Penn Highway. Funds are also included to purchase and upfit one police vehicle and to purchase a file server and backup system for the police department.

The primary project that will be funded out of the Combined Sewer Fund in 2021 is Phase II of the separation project. The Township has set aside or received grant funding for an estimated $2,000,000 project. Once completed, the Township will no longer own any combined sanitary and stormwater sewers. The Township has not yet received the ALCOSAN required budget set aside for pass through payments. Once received, the budget will be updated.

The Emergency Contingency fund is budgeted to open 2021 with $672,600. Of that amount, $200,000 will be transferred to the Combined Sewer fund as a loan for the separation project. The balance in the Contingency fund will be used if there is a shortfall in the General Fund due to the pandemic.

The Lions Park fund is slated to have about $75,000 at the beginning of 2021. Those funds, along with a transfer from the IDA Fund ($29,600) and a transfer from the Capital Reserve Fund ($12,800) will eventually be used to complete Phase II of the Lions Park project, which includes the construction of splash pad. Applications for additional grant dollars will be completed and submitted during the course of 2021.

Due to time limitations, the 2021 budgets for the other funds (Capital Reserve, Industrial Development Authority, Pennvest, Liquid Fuels, Police Pension, Retired Members Death Benefits and Disaster Relief)

were not discussed. These funds will be presented at the next budget meeting slated for October 26,2020.

(190-2020) MOVED WELLS-CRINER to adjourn the meeting. The meeting adjourned at 6:59 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND STATED MEETING MONDAY, SEPTEMBER 28, 2020-via Zoom

The Sècond Stated Meeting of Monday, September 28, 2020 was brought to order at 7:00 PM by President Sylvia J. Martinelli. A quorum was present as follows:

Mr. Costa, Mr. Wells, Mr. Boyd,
Mrs. Martinelli & Ms. Criner

(191-2020) MOVED CRINER-BOYD to approve the minutes of the Regular Meeting of Monday, September 14, 2020. The motion was adopted by unanimous roll call vote.

Correspondence:

Mr. Mark Filtz, E.I.T., Gateway Engineers, submitted correspondence to the Board advising that the Municipality of Penn Hills has applied for General Permits from the Department of Environmental Protection to perform streambank rehabilitation and protection and gravel bar removal along with placing fish habitat enhancement structures at a project located in Chalfant Run near the Baker Street bridge.

Ms. Patty VanDeusen of Penhurst Drive submitted an email expressing her opposition to Duquesne Light Company's request to place new power poles along Penhurst Drive.

Mr. John Gotaskie of 245 Penhurst Drive also submitted an email expressing opposition to the request of Duquesne Light Company to locate new power poles on Penhurst Drive.

Citizens' Comments:

Dr. Hoffman of Penhurst Drive read a prepared statement opposing the installation of new power poles on Penhurst Drive.

(192-2020) MOVED CRINER-BOYD to approve the payment of the schedule of bills in the amount of $84,061.54. The motion was adopted by unanimous roll call vote.

Old Business:

There was no old business.

New Business:

(193-2020) MOVED BOYD-WELLS to deny the request of Duquesne Light Company to place new power poles on Penhurst Drive.

(194-2020) MOVED CRINER-BOYD accepting the recommendation of the Solicitor to authorize the execution of a proposal for legal services between the Township and Meagan Turnbull.

(195-2020) MOVED BOYD-WELLS accepting the resignation of Harry Fruecht effective December 31, 2020.

(196-2020) MOVED BOYD-COSTA authorizing the Civil Service Board to begin the process of testing for entry level candidates for the Police Department.

(197-2020) MOVED COSTA-BOYD authorizing the Civil Service Board to offer a noncompetitive Civil Service exam to Randy Lamb for the position of Chief of Police.

(198-2020) MOVED COSTA-BOYD terminating the agreement between Wilkins Township and Edward Miller effective December 31, 2020.

(199-2020) MOVED CRINER-WELLS to hold Trick or Treat on Saturday, October 31, 2020 from 5:00 PM until 7:00 PM.

(200-2020) MOVED COSTA-BOYD approving Mr. Saunders' request to take the examination to become certified in the residential mechanical code at a cost of $219.00 in accordance with the requirements of his employment agreement.

Motions 193-2020 to 200-2020 inclusive were adopted by unanimous roll call vote.

Commissioners' Comments:

Mrs. Martinelli suggested that a drop box for the deposit of real estate tax payments be placed at the municipal building since the tax collector is not accepting in-person payments at this time. Mrs. Martinelli also advised that Texas Roadhouse will be holding a fundraiser benefiting the Volunteer Fire Companies on October 28th. In addition, Mrs. Martinelli requested that the members of the Board consider whether or not Irene Pohl's name should be removed from the outside of the municipal building.

(201-2020) MOVED CRINER-BOYD to adjourn. The meeting adjourned at 7:40 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Rebecca Vargo
Secretary

Herbert, Rowland & Grubic, Inc.
Engineering & Related Services

AN EMPLOYEE-OWNED COMPANY

TOWNSHIP OF WILKINS
CONSULTING ENGINEER'S MONTHLY REPORT

October 12, 2020

1. Lions Park

    a. HRG and Township staff continue to attempt to achieve resolution of the punch list items with the Contractor. We anticipate that the final Pay Application and Project closeout will be coordinated between the Contractor, the Township, and HRG before the next Board of Commissioners Meeting.

2. 2020 Paving Program

    a. The few remaining punch list items and project closeout will be coordinated between the Contractor, the Township, and HRG.

3. Miscellaneous

    a. HRG, on behalf of the Township, prepared and submitted the pre-applications for the CDBG Year 47 Safe Neighborhood Demolition and Parks Roads Rehabilitation projects. The pre-applications were due in September 11, and if approved, a full application will be due in November.
    b. HRG continues to assist the Township in the evaluation of submittals related to potential developments within the Township, the Ayers Avenue landslide, etc.
    c. HRG coordinated with Township staff to prepare and submit the MS4 Annual Report, which was due at the end of September.
    d. HRG will be coordinating with Township staff regarding potential grants and other funding sources for both current and future projects. These could include GROW, Multi-modal, Small Water and Sewer, etc.
    e. HRG is coordinating with Township staff and the funding agencies to prepare for the re-bidding and initiation of the Linhart Area Separation Project.
    f. HRG continues to coordinate with Township Staff and Solicitor regarding the resolution of issues for the proposed Wilkins Car Wash project.

WILKINS TOWNSHIP POLICE DEPARTMENT

110 PEFFER ROAD + TURTLE CREEK, PA 15145

EMERGENCY 911
NON-EMERGENCY (412) 473-3056

POLICE OFFICE: (412) 824-0032
POLICE FAX: (412) 824-6647

HARRY FRUECHT
CHIEF OF POLICE

MONTHLY POLICE REPORT
SEPTEMBER 2020

		2019	2020
I.	Total Police Calls Logged	249	231
II.	Law Enforcement		
	1. Criminal Offenses Reported	30	28
	2. Criminal Arrests\Persons Charged	6	3
	3. Criminal Offenses Cleared	5	3
III.	Traffic, Parking, Ordinance Enforcement		
	1. Traffic Citations Issued	35	7
	2. Parking Tags issued	15	5
	3. Parking Citations Issued	3	0

IV. Offense/Incidents on Township Owned Property
1. 2019 - None Reported
2. 2020 - Perimeter wall of the deck hockey arena in Lions Park damaged.

V. Training
1. 2019 - 3 Officers - 16 hrs. ea.
2. 2020 - 2 Officers - Re-Certification Car Seats 16 hrs. total

VI. Administrative
1. Gasoline Used by Police Vehicles 717 Gallons
2. Police Mileage for this Month 6,423 Miles
   a. Odometer Readings:
   b. Vehicle Year:

Car 1	88,755	2011 Out of Service
Car 2	99,893	2013
Car 3	71,114	2015
Car 4	22,901	2018
Car 5	102,023	2014
Car 6	5,338	2020
Car 7	42,199	2017

VII. Receipts

		2019	2020
321.700	Solicitation Permits	210.00	0.00
331.600	Dumpster Permits	50.00	0.00
331.100	Fines - Court	1572.78	966.08
331.120	Parking Tags	90.00	190.00
331.300	Alarm Fines/Fees	12.00	0.00
362.110	Report Copy Fees	75.00	156.75
		$2,009.78	$1,312.83

SEPTEMBER 2020 MONTHLY REPORT

20-1968 09/02/2020 00:02 hrs – SUSPICIOUS CIRCUMSTANCES - Officers were dispatched to the area of 160 Sunset Drive and possibly Lougeay Road for several gunshots heard, only one caller. The area was checked but nothing was located.

20-1969 09/02/2020 06:08 hrs - SUSPICIOUS VEHICLE - Officers were called to the Dollar General for a truck parked in front of the Dollar General with the passenger door wide open. Officers arrived on scene and found a male sleeping inside the pickup truck bearing a Virginia registration. According to the man asleep in the vehicle, he is a contractor and they are working at the Dollar General in Turtle Creek, and he went to the wrong store address. He was given directions to the other store.

20-1973 09/02/2020 17:14 hrs - ASSUALT - Officers were dispatched to the station to meet with a complainant regarding two assaults, actors not there. Officers arrived and met with the complainants. They reported two assaults that took place, one on 8-24-2020, and the other at the end of June, 2020. Suspects were identified in both incidents. Detectives from the Allegheny County Police were notified, and will conduct the investigation.

20-1972 09/02/2020 17:29 hrs - TRAFFIC ACCIDENT - Police were called to the parking lot of Kuhn's market for a "hit and run' vehicle crash involving a parked car. The complaint/victim reported his grey Audi was struck while he was in Kuhn's shopping. The officer arrived and met with the complainant at his 2009 grey Audi A4, and he showed the officer damage to the passenger side doors. The complainant told the officer that as he exited his car, he saw a blonde female in a black car pull into the spot next to him on the passenger side. He made note of this because she was parked crooked. When he came out he saw the black vehicle was gone and his car was damaged. He told me that he was willing to go to court if the female was found.

A witness came forward and stated that he was eating outside at the Churchill Haus when he saw the female hit the Audi and leave. The witness told the officer that the female was backing out of a parking space when he saw the parked Audi move from being struck, and then he saw the female stop, put her hand over her face which had a mask on and then pull quickly away. The witness made note of the vehicle registration. He told me car was a black Chevrolet Malibu and the driver was a white female in her 50's with blonde hair.

I ran the registration that the witness gave me and found it was 2015 Chevrolet registered to a local resident. The driver's information for that resident showed she was a blonde female. I went to the registered address but the parking spot was empty and there was no answer at the door.

Later during my shift, I saw the suspect vehicle and stopped it. The female driver stated she was at Kuhn's earlier, but did not remember backing out of the parking space or hitting another vehicle. The officer saw damage to the female's vehicle, consistent with

hit and run crash, including paint transfer from the victim's car. The female was cited for Damage to Unattended Vehicles, and her insurance information was collected and later forwarded to the victim.

20-1974 09/03/2020 03:36 hrs - DOMESTIC - Officers were dispatched to Cline Street for a female who broke the complainant's vehicle window and stole from inside the car. The female then fled on foot toward Greensburg Pike.

Upon arrival, officers spoke with the complainant who stated that he and his girlfriend had been drinking. The female got upset and exited the house where she poured pop on his car and smashed the windshield. The complainant was intoxicated and stated that the Actor agreed to pay for the windshield but he needed a report.

Another officer arrived on scene and advised that the windshield was damaged during an incident on 8/29/20. The complainant was advised to stop drinking and to stop associating with the female.

20-1975 09/03/2020 09:33 hrs - CRIMINAL MISCHIEF - Police were dispatched to an address on Leneake St for a burglary in progress. Upon arrival, no burglary had occurred. According to the complainant, two of his unattached garages were vandalized and other damage was done to a furnace and pressure washer in the basement of one of his properties. Inside one of the garages, a key was used to access the garage which is accessible to multiple tenants at the addresses. According to the complainant, it appears nothing was stolen but damage was sustained by a vehicle inside the garage and tools and shelves were scattered all over the floor in both garages. The complainant believes that the damage was possibly caused by one of his tenants who was just given an eviction notice but has no proof of this. No cameras were installed at the property. One tenant was actually home for the last several days but heard no commotion. The incident probably occurred within the last two days which was the last time someone checked on the garage. The complainant is to make a list of the damages with cost and notify this office.

20-1976 09/03/2020 15:10 hrs – PFA SERVICE - An emergency PFA was dropped off at the station by a complainant. Officers went to a residence on Thompson Street and served the PFA on the other party. A copy of the service process was faxed to family court and the McKeesport magistrate.

20-1978 09/03/2020 19:46 hrs - HARASSMENT - Police were called to a residence on Greensburg Pike for a harassment report through email and text. Police spoke with the complainant who reported that two individuals from the Hill District neighborhood of Pittsburgh were harassing her over one of them owing money for furniture. The complainant was advised that she needed to contact the magistrate's office to file charges. She told me that she was in contact with the magistrate and DA's office and that she just needed a report number to proceed. I gave her the report number and attempted to call the person harassing her to tell him to stop calling. I got no answer and there was no voicemail set up.

20-1979 09/03/2020 20:45 hrs - SUSPICIOUS PERSON - Officers were dispatched to a home on Roland Road for a suspicious person. Police arrived and spoke with the complainant. He stated that approximately 25 minutes ago his mother told him that a male knocked on the front, ground level house window. The male was described as a white male, bald, 40-50, thin, wearing tennis shoes, gray shorts, and a gray tank top. The male was reportedly carrying a flashlight. The area was checked for anything out of the ordinary with negative results.

20-1981 09/04/2020 04:21 hrs - WATER BREAK - While on patrol at the bottom of Harrison Road, an officer observed water bubbling out of a water pipe casing. The officer notified dispatch, and the water company was advised.

20-1984 09/04/2020 06:42 hrs - DOMESTIC - Officers were dispatched to a 911 hang up call on Cline Street. When dispatch called back, they were told that everything was okay, and to disregard, but the dispatcher heard a male voice saying, "This is my house," in the background. Officers responded and spoke with the residents. Both were fine and advised that all was okay.

20-1991 09/04/2020 10:00 hrs - THEFT - The complainant reported that she met a male on a dating app called Badoo (www.badoo.com) approximately two weeks ago. Last evening, she rented a room at the Comfort Inn for the purpose of a romantic encounter with this male. She told me that later at night, sometime after she went to take a shower, the male left though the sliding glass door. The complainant first assumed that the male left because he stated that he had to work in the morning. He has since failed to answer any of her texts and/or phone calls. This morning, she became more suspicious about the male's disappearance and then discovered that her purse had been gone through and her money stolen. She stated that the amount was $1000 exactly. The male was described as a 33-yoa black male, medium build, short hair, brown eyes, and driving a black SUV with a bike rack. Investigation continues.

20-1990 09/04/2020 12:38 hrs - SUSPICIOUS ACTIVITY - Officers responded to a report of a male driving a vehicle while masturbating on William Penn Highway at Kingston Drive. The complainant followed the actor up Kingston Drive, and onto Queenston Drive, in an attempt to take a video of the vehicle and its license plate. The complainant provided the plate number to police. The registration shows the vehicle owner lives outside of Wilkins Township. Investigation continues.

20-1987 09/04/2020 17:11 hrs - UNAUTHORIZED USE - Police returned a phone call to a complainant who stated that she let her ex-husband use her vehicle on 08/23/2020. She stated that he was supposed to bring it back that day, and now he is unreachable. She stated that she has only heard from him once since, from a missed call. The vehicle is a brown Ford Escape. The complainant stated that her ex-husband has been staying at an address in Penn Hills, and also frequents a residence in the North Side. I called the ex-husband, and left a voice mail. I requested that dispatch

have Penn Hills Police check the possible address in their town. I was then advised that the vehicle was not there, and a female at that residence has not seen the Actor for months. I requested that dispatch put a BOLO message out for the vehicle, special attention North Side.

20-1988 09/04/2020 18:53 hrs - DOMESTIC - Officers responded to the Citizens Bank in Turtle Creek for an assault report that occurred on Highland Avenue. Upon arrival officers spoke with the complainant who reported being assaulted by her boyfriend. The complainant reported that she was at the Highland Avenue address when her boyfriend came home from work. He walked in the front door and immediately began yelling at her. The complainant was already upset about some information that she found out about her mother's health today and began yelling back at her boyfriend. He approached her, placed both hands on her throat, and pushed her causing her to fall to the ground. On the ground, he got on top of her, straddling her, and while pushing on the left side of her face causing the right side of her face to go into the floor he stated, "I'm going to fXXXing kill you." Also, while on the ground, he slapped her with an open hand on the face. She was able to get him off of her and get to her feet. She then grabbed her purse and fled the home on foot. The complainant had multiple scratches on her right wrist, left wrist, and neck. She also had a bruise on her right wrist and reported a bruise on her left thigh. She was seen by medics at the Citizens Bank, but refused transport.

Officers went to Highland Avenue where the boyfriend was taken into custody without incident. The complainant was advised of the PFA procedure and given a courtesy ride to our police station to wait for a ride from her father.

At the police station, the male in custody reported coming home and getting into a verbal argument with the complainant. He stated he took a shower and when he was done he found his wallet on the floor with money missing. He began to search his girlfriend's belongings and found cocaine. He again began arguing with her. She fled the house. He reported that the argument never became physical and did not know how she was scratched and bruised.

The necessary paperwork was e-mailed to night court, and the male in custody was transported to the ACJ without incident.

20-1989 09/05/2020 01:12 hrs - NON-REPORTABLE ACCIDENT - Officers were dispatched to Sheetz for a two vehicle, non-reportable accident in the parking lot. Upon arrival, officers found that the involved parties had exchanged information. Unit#1 was backing out and scraped the rear of unit#2. Damage to unit#2 was to the rear of the vehicle, bumper and hatchback.

20-2001 09/05/2020 04:17 hrs - ROBBERY - Officers were dispatched to the Comfort Inn for a robbery that took place in the parking lot. Officers responded and found the complainant's vehicle in the back parking lot of the Comfort Inn. The complainant and his girlfriend were identified. The complainant explained that the night

before his girlfriend put on Facebook a post asking if anybody had any marijuana for sale. One of her Facebook friends, who she has never met before, responded and said he could get them some marijuana. The unknown person advised them to meet at the Comfort Inn in Wilkins Township at 4 a.m. The complainant and his girlfriend went to the Comfort Inn at 4 a.m. and parked in the front parking lot and were met by two black males who informed them that they had the marijuana in a room. The complainant went inside with the two, unknown black males. When they reached the room, the two males put masks on and made the complainant enter the room. They then pulled out guns, and pointed them at him. He described one gun as a silver revolver, and the other gun as a black, Glock looking gun. They ordered him to give them everything in his pocket. The complainant surrendered a gray I-phone 10X, and $300 in cash. The two male actors then ran out of the room. The complainant then left the room, and headed toward the parking lot where his car was parked. The two males were gone. The complainant described one male as wearing all black, and had black dread locks. The other male was also wearing all black, but the complainant does not remember what his face looked like. Officers went into Comfort Inn and checked the building, but could not find anybody meeting that description. Officers then went to the front desk to see if the employee had seen anybody fitting that description. The front desk clerk said she saw the three males enter the lobby, and head toward the room, but did not see any of them leave the Comfort Inn. The employee checked to see who the room was currently rented to. She found it was rented to an individual from Virginia. Officers then checked the room, and found the room was vacant. Inside on the ground, they found a pair of white ear buds, and a bandana. The complainant claimed the bandana was his. Officers asked the employee at the front desk if she had access to the cameras, and she said she did not. She said she would let the manager know in the morning when he comes in at 10a.m. Investigation continues.

20-1992 09/05/2020 10:38 hrs - ALARM - Officers were called to McMasters Avenue for an alarm showing the point of activation as zone 2, and the male on scene giving an incorrect pass code. Upon arrival, officers met and spoke with the resident. He told police he gave the proper pass code but the alarm company must have the information incorrect. He was advised to contact the alarm company to correct this information.

20-1994 09/05/2020 14:44 hrs - DOMESTIC - Police were dispatched to Negley Avenue at Rebecca Street for a verbal domestic. Dispatched advised that there was no complainant to see. Officers arrived and located females arguing at a McMasters Avenue residence. The one female, whom officers know from previous incidents, stated that she got into an argument with her cousins over food, and that her cousin punched her. She refused to speak with us further, and officers did not observe any physical markings. Another female, who stated that she was the first female's cousin, refused to give us any information. We cleared without further incident.

20-1995 09/05/2020 16:22 hrs - TRAFFIC RELATED - Officers responded to Elizabeth Street for a male who was bumped into by a passing vehicle. The vehicle was described as a red SUV with out of state plates, last seen making a left onto Nanette

Drive. Officers searched the area for the vehicle with negative results, and then went to speak with the complainant. The complainant reported cutting grass in a yard on Elizabeth Street when his lawnmower kicked back, causing him to step backwards towards the street. As he stepped backwards, a red SUV was driving by and he brushed up against it. The complainant yelled but the driver did not stop and continued onto Nanette Drive. The complainant was uninjured and refused medics.

20-1996 09/05/2020 18:05 hrs - VEHICLE ACCIDENT - Police were dispatched to the parking lot of Pep Boys for a vehicle accident. Officers arrived and confirmed that there were no injuries. Officers spoke with one of the motorists involved who stated that he was coming out of Home Depot, making a left on Rt. 22, and two vehicles came out in front of him. He stated that a vehicle traveling east on Rt. 22 ran the red light and hit his vehicle. Officers observed front, driver side damage to his vehicle.

Officers then spoke with the driver of the other vehicle involved. He advised that he was driving, and focusing on his phone, and that he didn't realize that there was a red light. Passenger side damage was observed on his vehicle.

Officers then spoke with an uninvolved witness who stated that he was making a left onto Rt. 22 from Kingston Drive, and had to stop to avoid being hit by the vehicle who ran that red light there. The witness then was behind the vehicle, and saw the second red light violation, and the crash.

Based on the investigation, a citation was filed via summons for the red light violation.

20-1998 09/05/2020 18:40 hrs - DUMPING - Officers responded to the parking lot of Honeywell on Maple Lane for a vehicle that was seen possibly illegally dumping, but had already left. Upon arrival police called the complainant, who informed that he lives on Ridgecrest Drive, and saw the unknown make, model, and color pickup truck possibly illegally dump some kind of fluid into the woods. Officers walked partially into the woods to where they could see the complainant in his backyard, but could not see any sign of hazardous fluid on the ground.

20-1999 09/05/2020 21:36 hrs - WELFARE CHECK - Officers responded to an address on Ivy Street to check on the welfare of a child. While enroute, dispatch updated the call that the exact address on Ivy Street was unknown, but two possible addresses were given. Upon arrival, the child was not located at either address, so the complainant was called to obtain additional information. The complainant explained that he had recently broken up with a female, whom he has two children with, but this child that he was calling about is not hers. The complainant stated that the child is allowed to stay with her tonight; he only wanted officers to check to make sure that she was watching him. The complainant informed officers that the female drives a Black H3 Hummer. Officers located that vehicle in the driveway of a house on Tongalucas Street. Officers made contact with the female and spoke with the child who was okay; the complainant was updated.

20-1997 09/06/2020 04:33 hrs - ASSIST OTHER AGENCY - Churchill Police requested assistance with a vehicle that drove through an opening in the fence at the Westinghouse facility and became disabled on a hillside. Upon arrival, the driver was found to be asleep, and intoxicated. Officers stood by with Churchill Police during this incident.

20-2003 09/06/2020 10:04 hrs - SUDDEN DEATH - Officers responded along with medics to the Comfort Inn for an unresponsive male in a room. Upon arrival to the room, officers and medics found a naked, unresponsive male, lying diagonal in bed, slightly cold to the touch. The male was moved from the bed to the floor to start BLS. After approximately 37 minutes of treatment, time of death was called at 10:56. Medics then notified the Allegheny County Medical Examiner. A check of the room only showed a small, corner of a plastic baggie with a white, powder residue. The Medical Examiner's technician photographed and collected the baggie for evidence.

An individual who was in the room with the deceased stated they were lying in bed when room service knocked on the door. This individual then went to wake up the deceased, but he was unresponsive and his eyes were rolled back. This other individual stated she then ran into the hallway screaming for help. Officers asked her if the deceased had any medical issues or history of drug use. She stated no. Officers asked when she last spoke with the deceased. She said around 06:00, he was snoring but that was it.

At approximately 11:48, the Medical Examiner's office arrived and took possession of the deceased.

20-2006 09/06/2020 13:42 hrs - HARASSMENT - Officers responded to Popeye's Chicken for a harassment complaint. The complainant reported that while waiting in the drive thru line, she was threatened by two females in the car behind her. Officers separated the two parties, and sent them on their way.

20-2000 09/06/2020 14:50 hrs - WELFARE CHECK - Officers responded to an address on Ivy Street to check on the welfare of two children who reportedly were not being taken care of, that the mother was beating them, and the mother was doing drugs. Looking at the call officers realized that the caller was the same complainant who called 911 last night, and that the female he was calling about lives at a house on Tongalucas Street. Officers spoke with the female and saw both children that the complainant was concerned about. Both children have autism and they looked happy, healthy, and clean. The female informed officers that their breakup was messy, and believes that the complainant is just trying to get her in trouble somehow with police. She was advised of the PFA procedure.

Officers called the complainant back and updated him about the children. He was advised of calling 911 to make false reports. He was also referred to CYF and family division.

20-2002 09/06/2020 21:05 hrs - FIREWORKS COMPLAINT - Officers responded to Linhart Park for a report of fireworks being set off. Upon arrival the park was clear and it was obvious that fireworks were being set off in Monroeville.

20-2005 09/06/2020 21:10 hrs - DOMESTIC - Officers were dispatched to a residence on Lucia Drive for a domestic. The neighbor said they can hear a lot of loud screaming and noises coming from this home. Upon arrival, we spoke with the male and female residents. They said they were arguing over Facebook, and it was verbal only. Neither of them had any sort of injury. They said they were currently leaving to go see the fireworks in Monroeville. They were advised to separate for the evening.

20-2004 09/06/2020 22:20 hrs - ASSIST OTHER AGENCY - Officers were dispatched to Brown Avenue by AJ Meyers bus garage to assist Turtle Creek PD with a traffic stop involving a warrant arrest. Officers stood by with Turtle Creek officers during the incident.

20-2007 09/06/2020 22:36 hrs - ASSIST OTHER AGENCY - Churchill Police requested assistance with a multi-vehicle accident with numerous injuries, on William Penn Highway at their police station. Officers responded and assisted with traffic control as needed.

20-2008 09/07/2020 01:59 hrs - SUSPICIOUS VEHICLE - Officers were dispatched to Shop N Save for a suspicious vehicle, running with a woman inside. The vehicle had reportedly been sitting there running since midnight. Officers checked the vehicle and knocked on the window. The elderly female inside woke up. She had inadvertently fallen asleep in the parking lot. Officers spoke with her and she seemed to be fine.

20-2009 09/07/2020 07:29 hrs - DUI - Officers were called to Sheetz at 3457 William Penn Highway for a male that was passed out behind the wheel of a vehicle. According to Allegheny County Dispatch, a Sheetz employee attempted to knock on the window but the male was unresponsive so Woodland Hills EMS was dispatched to the same address for a medical emergency. Upon arrival, officers pulled in behind the vehicle, which was parked at the air pump machine in the Sheetz Parking Lot. Officers noticed the tail lights were illuminated and a white male was slumped over the steering wheel. Officers observed a glass, crack cocaine pipe in the left hand of the white male driver. The driver was drooling from the mouth but it appeared he was breathing. Officers noticed the vehicle was in the drive position and the keys were located inside the ignition. Officers walked around the vehicle to the passenger side door and the door was locked. Officers knocked heavily on the passenger side glass window, but the driver did not awake. Officers walked back around to the driver side of the car and this door was also locked. Officers knocked heavily on this glass window and the white male driver started responding by opening his eyes. Officers gave verbal commands to the driver to place the vehicle into the park position, but the driver was dazed and confused. It took several requests, but the driver later placed the gear shift from the drive position into the park position. Officers then requested the driver to open the door and hand over the glass crack pipe, but he looked like he was having a difficult time following

instructions. The male driver opened the driver's side door and again officers requested the male driver to hand over the glass crack pipe that he was holding with his left hand. The male driver handed over a glass crack smoking pipe and he was asked to step outside the vehicle for a pat down search for weapons but nothing was found. The Woodland Hills EMS arrived on scene and the male driver refused any medical treatment.

The male driver was identified. He had pinpointed pupils, his speech was slow and slurred, he had hard time keeping his eyes open and he was leaning on his vehicle to keep his balance. Officers asked the male if he had any alcohol or drugs today and he replied that he smoked some crack cocaine. Officers decided not to perform any field sobriety tests because it was apparent that the male was under the influence of one or more controlled substances and it would be unsafe for him to conduct any test. He was taken into custody at 0745 hrs and officers read verbatim PENNDOT Form DL-26B (1-18) section 1547- chemical testing warnings. The male gave written consent for a blood sample by signing the PENNDOT form. The male was transported to Forbes Regional Hospital for a blood sample. The blood was drawn by a phlebotomist at 0806 hrs from the male's left arm. The blood sample will be forwarded to the Allegheny County Crime Lab for analysis.

The male had given verbal consent while at Sheetz to search his vehicle so officers conducted the search and recovered a push rod on the passenger seat and an open bottle of Amsterdam Vodka inside the center console. These items were seized from the vehicle. The male was later released to his sister-in-law at 0915 hrs.

20-2014 09/07/2020 14:53 hrs - SUSPICIOUS PERSON - Wilkins police were dispatched to the area of the BP on Brown Avenue for a black male walking back and forth between the BP and Fuel Land openly carrying a firearm. Officers located the male standing in front of Kuhn's on the sidewalk. Officers approached the male and a silver revolver was visible on his right hip in a holster. Officers explained why they were there and asked the individual for identification. The male was cooperative and talkative. He produced paperwork for the sale of the firearm which matched his identification. The male stated he was trying to get to Wilkinsburg for a family picnic. After his ID was confirmed and no wants came back, the male was given a courtesy ride to Ardmore Blvd. Clear without incident.

20-2012 09/07/2020 17:16 hrs - POSSIBLE DUMPING - Officers responded to Lougeay Road for a female possibly illegally dumping trash. Upon arrival, officers spoke with the female, who was picking up cans. She was identified.

20-2013 09/07/2020 18:49 hrs - TRAFFIC ACCIDENT - Officers responded to an address on Roland Road for a two-vehicle accident. Upon arrival both drivers reported that they were uninjured. The driver of Unit 2 reported that he had pulled beside a large pickup truck when he saw Unit 1 driving towards him. He reported that he came to a complete stop because Unit 1 was still driving towards him and he could not pull any further to the right side of the road because of a parked vehicle. Unit 1 then struck Unit

2. Both drivers exited their vehicles and exchanged information. A witness who saw the accident was identified.

Officers then spoke with the driver of Unit 1. She reported traveling on Roland Road towards Stevendale Drive when Unit 2 suddenly darted out from behind a parked vehicle. She reported she could not stop her vehicle in time and they struck each other.

There was a large, full size pickup truck legally parked on the street.

Unit 1 was towed from the scene by Angelo's Towing. Unit 2 was blocking a driveway on Roland Road. The driver requested that he call AAA but because of where the vehicle was disabled, I called for Culgan Towing. Culgan Towing arrived and towed the vehicle. The driver was given a courtesy ride to his home on Stevendale Drive.

The witness reported being behind Unit 1 and saw that Unit 2 began to pass the large pickup truck and stop when Unit 1 still was proceeding towards Unit 2. The witness reported that Unit 1 tried to drive past Unit 2 but misjudged and stuck Unit 2.

09/08/2020 01:17 hrs – UNAUTHORIZED USE OF VEHICLE - On the above date and time Wilkins Police were dispatched to Seville Square for a vehicle theft report. Due to COVID restrictions I called and spoke with the complainant.

The complainant stated that on Saturday 9/5/20 she lent her 2007 Nissan Altima to her mother's caregiver so that she could go get groceries and pizza for her mother. The care giver was supposed to go to Pizza Hut on Yost Blvd and to Giant Eagle. She was only to have the car during that Saturday evening. As of the time of the complaint she had not returned the vehicle. The complainant also stated that she was not answering any of her calls. The complainant went on to say that she had checked near the car giver's house but the vehicle was not there.

The complainant stated that she just wanted to get the vehicle back undamaged. She also told police that the care giver had left some things at her residence that she wanted her to remove.

09/08/2020 07:45 hrs – ALARM UNFOUNDED - Panic alarm activation at Sunoco. Upon arrival was all secure. The clerk did not know about the alarm, where the alarm button was or even understand what I was talking about. I spoke to his manager on the phone and advised him to educate his employers on alarm procedures.

09/08/2020 17:25 hrs – LOST & FOUND - Police were called to the Residence Inn for a male that found a cell phone. He told me that he found it on William Penn Highway near the bend to go to Shop n Save. I drove around the area of Sheetz then responded to Popeyes to assist with a vehicle crash. While there an individual approached and said she was tracking her lost phone to this area. I was able to return the phone to her.

09/08/2020 17:32 hrs – ACCIDENT NO-INJURY - Police responded to the parking lot of Popeye's for a two-vehicle accident. Upon arrival no injuries were reported. Police spoke with the driver of Unit 1 and the driver of Unit 2 who both reported the same event of how the accident occurred.

09/08/2020 18:56 hrs – DISTURBANCE JUVENILE - On the above date and time Officers responded to a Clugston Avenue address for an eleven year old female banging on doors and threatening people. Upon arrival, officers spoke with the complainant who reported that her daughter was outside of her door trying to break the door and yelling. The complainant requested officers to enter through the unlocked front door. Officers made contact with the daughter and along with the complainant were able to calm her down. The complainant informed officers that her daughter has spoken with counselors at Resolve but they were unable to respond.

09/08/2020 20:25 hrs - SUSPICIOUS PERSONS, AUTO, CIRCUMSTANCES - Police were called to the Comfort Inn for an auto theft in progress. The victim reported that her boyfriend just stole her car. She told me that she was driving in Wilkinsburg when her "Baby daddy" reached in the car and turned it off and said he was taking the car or he would shoot someone. I advised her that if he did not return the car that she should call back but that we would likely refer her to the Wilkinsburg Police for the report and theft.

At 05:51 hrs the victim called the station to provide officers the license plate on her stolen vehicle. She also advised that her vehicle was somewhere being driven around in Carrick in Pittsburgh. I advised her I would forward this information to the reporting officer. A few minutes after I got off of the phone with her, 911 called and said her vehicle was found wrecked in Pittsburgh.

09/09/2020 11:14 hrs – SUSPICIOUS PERSON – Police were dispatched to check a suspicious vehicle that was parked at the intersection of Washington Street Extension and Beech Street. The vehicle was described as being white, with blacked-out tinted windows, and out of state, Ohio registration plates. Upon arrival in the area, the officer saw the described vehicle, backed-in at the Washington Street road closed barricade, just off of Beech Street, near Montgomery Street.

The officer approached the vehicle, and while it was extremely difficult to see into the car because of the tint he saw what he thought was a person lying in the reclined position in the driver's seat. The officer knocked on the window and the roof of the car, and heard a female's voice. The officer announced that he was a police officer, and instructed her to open the door. Eventually, she did open the door. She was identified by Ohio driver's license. She was from the Cleveland, Ohio area. She said she is basically living out of her car, and was driving to Harrisburg, when she got sleepy and decided to stop driving and find a quiet place to rest. She told police that she parked there around 05:00 this morning, and slept until she heard me knock on her window.
She told the officer that she is the victim of satanic trafficking, and although she never realized it growing up, she was being groomed to be infested with the black, satanic culture her whole life. Then, she began to tell how she has top-secret clearance through

the NSA. The officer quickly ended that conversation, and advised her she would be escorted to Brown Avenue, so she could find a restroom. She was escorted to the BP station.

09/09/2020 12:09 hrs – VEHICLE ACCIDENT - Officers responded to a reported vehicle crash on William Penn Highway in front of the Home Depot Store. Churchill Police Department assisted us, and arrived on scene prior me. When I arrived, I saw that unit one was stopped in the left, west bound lane of William Penn Highway, at the Home Depot Drive entrance intersection. Unit one had disabling front end damage. An ambulance from Woodland Hills EMS was already on scene, and the driver of unit one was already being treated inside. I saw that both front air bags were deployed on unit one.

Unit two was stopped in the driveway entrance to Pep Boys, and had disabling damage to the rear of the vehicle, as well as the undercarriage. The unit two driver was outside the vehicle, standing on the curb. The Churchill officer advised me that Culgan's Towing was already requested through dispatch to respond for unit one.

I went to the ambulance and spoke very briefly with the unit one driver. He told me he was driving west bound on William Penn Highway when he became distracted, and then saw that unit two was stopped at the red traffic signal at the Home Depot Drive intersection in front of him. He said he tried to stop but struck unit two in the rear. The unit one driver had head, neck and arm injuries from the impact/air bag deployment. He advised me that he had State Farm insurance, but did not have his insurance card on him. He was then transported to Forbes Regional Hospital.

I spoke with the unit two driver. He told me he was uninjured. He told me that he was stopped at a red traffic signal at the west bound, William Penn Highway intersection with Home Depot Drive when he was struck from behind by unit one. The unit two driver told me he then pulled unit two over into the Pep Boys entrance to get out of traffic. The unit two driver told me he already had Triple A on the way to tow unit two.

Churchill Fire Department arrived along with Wilkins Township Fire Company #1. They assisted with traffic control as well as cleaning up a fluid spill on the roadway.

09/09/2020 13:36 hrs – SUSPICIOUS PERSON – Police were dispatched to contact a resident of Delaney Drive for an attempted fraud. I phoned the female complainant and spoke with her. She advised me that today, she has received three phone calls from foreign sounding individuals, who all told her that they were calling because there has been a fraud involving her social security number, and they wanted her to call another phone number to deal with the problem.

She told me that she knew these were fraudulent phone calls, and did not call another number, and did not give any of her information out. She told me she just wanted us to be aware that this had happened in case it is occurring with other Township residents. I

explained the recent fraud attempts that we are aware of, and told her to call us anytime.

09/09/2020 17:25 hrs – DISTURBANCE DOMESTIC - Police were dispatched to see a complainant regarding her special need's daughter being aggressive. I arrived and spoke with the complainant. She stated that her daughter's behavior started escalating last night. She stated that her daughter just threw some stuff out of the house. Officers spoke with the daughter. We explained to her the dangers of throwing objects. She appeared to have calmed down. Her mother informed us that her daughter has been seeing professionals, and things have been ok for a while. I advised her that I could check for resources, and get back to her.

09/10/2020 15:50 hrs – MENTAL HEALTH - Dispatched to the Dollar Tree in Penn Center with the medics for a psych patient who was not cooperating with her case workers. Assisted case workers from PA Mentors coax the patient back into the van waiting outside. No need for medics.

09/11/2020 00:34 hrs – ASSIST OTHER AGENCY - FHPD request assistance with a domestic due to a one man shift. Upon arrival parties were separated and all was fine.

09/11/2020 16:00 hrs – THEFT $200 & OVER – The complainant came to the station to report a theft. He reported that he is an employee of the Penn Center management company. Last week he was at the Cubesmart for a fire alarm activation and had a bag of his personal tools with him. He left the bag on the counter while he was assisting the fire department. When he went to leave his tool bag was gone. He said that an employee of Cubesmart reviewed the video and told him that a customer was in the store and one of his helpers picked the bag up and walks out with it. The complainant told me that Cubesmart employee tried to contact the customer several times to get him to return the items but now that it's been a week and the customer is saying he is out of town he wanted to file a police report. The complainant provided me with a preliminary list of tools that was over 1,000 dollars.

I called Cube smart and talked to the employee there. He told me that he could give me the customer's information and show me the video but if I wanted a copy of the video, I would need to get a warrant. I asked him whose decision it was to take this theft into their hands and not notify the police. He told me that the regional manager was the one that I needed to talk to about needing the warrant for the video. He also told me that he could give me the customer's name and number. I explained to him that waiting a week to notify us and calling the suspect on their own may have compromised the investigation and solving of this theft.

I called the customer and he told me that he was out of town till Monday but that his son and cousin and a friend of the cousin were there to help him that day. I asked for his assistance in identifying the individual in question so we could get the victims personal property returned. He agreed to try and we would talk on Tuesday.

09/11/2020 16:15 hrs – MEDICAL EMERGENCY - On the above date and time Officers along with Medics responded to a call of an eleven-month-old female who fell over with a popsicle stick in her mouth who was now coughing up blood. Upon arrival the infant was breathing and had some blood near her nose. I spoke with mom who reported that the popsicle stick was spit out and no longer in the infant's mouth. I monitored the infant until Medics arrived and the scene was turned over to them.

09/11/2020 16:53 hrs – DISORDERLY CONDUCT - Police were called to an incident involving a bald, white male, wearing a white t-shirt that was outside carrying a machete screaming at his neighbor. We were assisted by Forest Hills and Churchill Police and located the male behind the residence. He complied with our orders and was searched for weapons. The Churchill Officer located a machete and smaller knife both in a black sheath behind the house where he came from. The male was identified. I could smell an odor of an alcoholic beverage on his breath and there was a smashed beer can near his driveway. The actor told us that he was frustrated with his neighbor who is selling drugs. He had a few beers after work and saw the neighbor come home and doing a drug deal so he went to confront him. He said the two exchanged words in the driveway and the neighbor closed the garage door on him. The actor was taken into custody and transported back to the police station. Another officer spoke to the complainant and she told him that she heard a male yelling and swearing. She looked out her window and saw the male walking toward his house with the machete in his hand and heard him say, "I'm going to kill my mother-fXXXXing neighbor" and " I've got a machete" An Officer talked with the neighbor that the actor had confronted. The officer reported that there was no answer at the door, although he could hear someone inside talking. At the station the actor was advised of his rights and he told officers that he got home from work and had a few beers and was waiting in the driveway for food to be delivered. He saw the neighbor come home and got the knife out of his car and walked over to talk him. They exchanged words but the neighbor went inside and closed the garage door. The actor then called his friend and was venting on the phone to him and said he was going to kill the neighbor. He said he was frustrated because he has heard the police are aware of the neighbor's drug dealing and nothing is being done, although he has never called us himself. The Officer attempted to call the phone number we had listed for the residence in question and got no answer. The officer left a message and no one ever called back. The actor was advised that without a victim reporting a more serious crime, he would be released and be receiving two non-traffic citations for disorderly conduct and public intoxicated.

09/11/2020 17:30 hrs – FRAUD CREDIT CARDS – Dispatched to a complainant who reported that her PNC Bank card had been used fraudulently on Uber Eats. She reported her card was used eight or nine times starting on 08/31/20 till 09/10/20. She was driving and could not provide me with the exact times or days of the transactions. I provided her my Township email address and asked her to email me copy of the transactions.

09/12/2020 01:10 hrs – TRAFFIC & PARKING PROBLEM - Observed a blue SUV parked in front of the stop sign on the 500 Block of Lucia. The SUV was blocking the stop sign completely. Tag 1567.

09/12/2020 16:30 hrs – TRAFFIC & PARKING PROBLEMS – Police flagged down by the complainant who wanted an illegally parked vehicle moved. He reported that his neighbor had parked their vehicle on the grass section between the street and the sidewalk. I located the vehicle, a 2009 Nissan, parked near Tynewood. I informed him that the vehicle was not illegally parked but I would speak with the owner. I spoke with the vehicle owner who reported that he did not realize that he had parked in the grassy area and agreed to move the vehicle to where the tires were on the street.

09/12/2020 18:18 hrs – ASSIST OTHER AGENCY - Officers assisted Forest Hills PD & Churchill PD at Tugboat's where a possible warrant suspect was seen. Officers took the suspect into custody and Churchill PD cleared their warrant.

09/12/2020 19:03 hrs – SUSPICIOUS CIRCUMSTANCES - Dispatched to Rebecca at McMasters for suspicious activity, possible fight in the area. Caller said they heard lots of screaming coming from the area. I checked the area and found a family get together. I stopped, and they advised me there family member had just died, and the sister was talking on the phone in the street loudly. I asked her to talk inside if she has to scream. They were advised.

09/13/2020 00:21 hrs – ASSIST OTHER AGENCY - FHPD request assistance on the Ardmore with a foot pursuit. Upon arrival FHPD hand one male in custody. They asked if I could stand by for the tow while they transported their person to UPMC East due to his violent nature. I stood by until the tow arrived.

09/13/2020 01:32 hrs – ASSIST OTHER AGENCY - FHPD request assistance from Wilkins and Churchill police due to both their officers being tied up at the hospital on an arrest. Responded with fire to Lynwood Avenue in Chalfont for a vehicle fire. Upon my arrival I did observe fire coming from the top of the right rear tire and flames coming up through the gas door. Fire arrived and extinguished the flames and requested the County Fire Marshall.

09/13/2020 13:03 hrs – MOTOR VEHICLE ACCIDENT - Unit two was travelling southwest on Larimer Avenue. Unit one was travelling northeast on Harrison Road. Unit one entered Larimer Ave in a left-hand turn and struck unit two. The impact was approximated at 1 o'clock -vs- 2 o'clock and caused moderate damage to unit one and functional disabling damage to unit two. Unit one had an obligation to stop at a clearly posted stop sign and to yield to existing traffic on Larimer Avenue.

Driver two reported that she witnessed unit one proceed through the stop sign and turn left into her path. She attempted to swerve to her left to avoid the collision but was unable to. She was suddenly struck on her passenger side near the front wheel. She reported that driver one apologized to her stating that she did not see her.

Driver one reported that she looked to her right to see if traffic was approaching from that direction and proceeded to turn left on to Larimer Avenue. Unit one stated that she did not see unit two until it was too late to avoid collision.

A newborn passenger in unit two was checked by Woodland Hills EMS but not transported. All occupants reported they were seat belted. There was no airbag deployment in either unit.

Unit one was able to leave under its ordinary/customary power. Unit two was towed from the scene by Culgan's Towing.

09/13/2020 14:46 hrs – THEFT $50 to $200 - Dispatched to the Dollar Tree on William Penn Highway for a theft. Upon arrival, I met with the Assistant Manager. She was in the security room looking at video. She stated a black male wearing a black hooded sweatshirt and black hat left the store without paying for merchandise. She said another employee also saw the male steal the merchandise. She said the second male came into the store, got two gift bags, and filled one with 25 pairs of socks and five T shirts. He then filled the other bag with 20 toothbrushes. As he was walking out of the store, she stopped him and asked him if he was going to pay for the stuff in the bags. The man said he walked in with that stuff, and continued to walk outside. She then watched him walk down the sidewalk, and enter a maroon vehicle sitting outside the Rite Aid. They left with no known direction. I watched the video and found said male walking out of the store at 14:44 hours. His back is to the camera the entire time. I advised the Assistant Manager to ask her Manager to get me video on the above date for 14:40 hours to 14:50 hours. Investigation pending.

09/13/2020 17:06 hrs – ANIMAL COMPLAINT - Received an anonymous call for a dog barking on Rodi Road. The caller states she went to see if the dog was ok, and found he had no food or water. She knocked on the door and got no response. I went to the home and found the dog standing on the bridge. He was not on a leash or chain. I followed him onto the property. He seemed very much afraid of me. In the front yard were two empty dishes. There was all kinds of garbage and debris in the yard. The dog hid under the steps in the back of the house. I knocked on the door several times and got no response. I filled the dog's dishes with food and water. I then contacted Hoffman to advise them of the dog's situation. They said they would check up on the dog to see if it's being mistreated.

On 09/13/2020 hrs – DOMESTIC DISTURBANCE - Responded to a domestic disturbance. Upon arrival, I met with the female victim and the complainant. The complainant said that the victim came to his house to borrow the phone. She had a large laceration under her right eye. She told him that her boyfriend had hit her in the face causing the laceration. The complainant was treating her laceration when the actor walked into his kitchen, and spit into the victim's wound and left. The actor then walked down Leneke Street toward Larimer Ave. The victim states that she and the Actor were arguing all day. At one point, she said he began to spit in her face. She went into the

bedroom. The actor followed her, and struck her in the face with his left hand, causing the laceration on her right eye. I witnessed said laceration under her right eye. She is unsure if it was with a closed fist, or open hand. She then went to the complainant's apartment to use his phone since hers was broke. He was tending to her lacerated eye, when the actor walked in and spit in her wound. Checked the area for the actor with negative results. Medics arrived and tended to the victim's laceration.

At 20:23 hours, an officer was leaving a call on Rodi, when he spotted the actor. The actor was placed into custody and transported back to the station.

09/13/2020 19:38 hrs – DISTURBANCE - Dispatched to the Dollar Tree to speak with a complainant. She stated she and her daughter were in the Dollar Tree. A white male wearing a yellow shirt sprayed them with an unknown blue colored liquid. The victims stated this male was spraying himself and items on the shelf. As they were walking in his direction he sprayed them both getting this liquid on their face. They left the store and called 911. Both denied EMS.

This male left the store shortly after them and got into a vehicle. The registration had been obtained. I went to this address in Turtle Creek and spoke with the actor. He admitted he was the one involved but did not intend to spray them in the face. He is OCD and sanitizes everything. The liquid is a mixture of Axe bodywash, water and rubbing alcohol. He sprayed himself in his open eyes to prove it was not harmful. He stated he was spraying around him as they approached so he would not be infected with Covid. He stated he did not point at them.

I spoke with the complainant and explained what the actor had said concerning his OCD and informed him that he could be charge harassment. The complainant asked for me to give him her phone number and if he would be willing to apologize, she would let it go. I again confirmed she wanted me to give a complete stranger her cell phone number and call her. She started yes. He gladly called to apologize. Case cleared.

9/14/2020 04:22 hrs - DOMESTIC - Dispatched to a domestic, people screaming in the background. Upon arrival officers could hear a male and female yelling at each other inside the residence. As we approached the front door, we could see the male, yelling at the female, as she was grabbing her belongings. He kept yelling that she disrespected him and that she had to leave. Both parties were advised to quiet down numerous times.

As she was exiting the house, I asked her what happened and she only told me that he was crazy and she didn't need to put up with him.

I then asked him what happened and he said that they began to argue and that she had broken his closet door. He then told me that he wanted me to see the door. I went to his room and saw the louvered closet door. It appeared that it had been knocked it off the track, but the door itself did not appear to be damaged.

He was advised to contact the magistrate if he wished to pursue the door. He was also advised to stop contacting her. She was advised to stay away from him.

After she left the area officers stood by on scene. While on scene we could hear that he called her and was now yelling at her and creating more drama. After several minutes he walked outside and told us that she was now calling him and yelling. I advised him that I initially heard him call her and that he needed to stop the nonsense. He then went back inside his house.

09/14/2020 09:35 hrs – ASSIST OTHER AGENCY – Churchill police were dispatched to report of a man outside with a gun. The Churchill officer reported that he was a long way off. FHPD, and WTPD responded to assist until the situation was deemed safe. Units assisted with watching the perimeter while contact was attempted. Ultimately, no actor was found.

09/14/2020 12:04 hrs – MISCELLANEOUS SERVICE CALL - Police returned a phone call to a male who called 911 reporting that he had a dispute with Home Depot. The man reported to dispatch that he previously purchased a stove, that is not working properly, and when he contacted Home Depot, they referred him to the warranty company. Now, the man cannot reach the warranty company, as he has been on hold with them for hours. The call notes stated that the man has lost 16 pounds dealing with this situation, and he is waiting for an officer to call him back before he goes to Home Depot in person. Even though this did not sound like a police matter, I phoned the male, but he did not answer his phone.

09/15/2020 10:50 hrs – ASSIST MOTORIST – DISABLED VEHICLE - Dispatched to a disabled vehicle on William Penn Highway, near Sheetz. I responded, and found the Dodge Durango stopped in the right lane, on east bound William Penn Highway, in front of Midas Muffler. The vehicle was overheating. The owner/driver told me that she was on the phone with her insurance company, State Farm, who was going to send out a tow truck. I positioned my vehicle behind the Durango and activated my emergency lights. Eventually, she asked the State Farm representative how long the tow truck would be, and she was told the average wait time is at least 60 minutes. I told her that I could not wait that long, as her vehicle was a hazard on the highway. I had dispatch contact Culgan's Towing who responded within ten-fifteen minutes, and removed the vehicle from the highway.

09/15/2020 16:31 hrs – THEFT $200 & OVER - Responded to Sheetz on William Penn Highway for a theft report by an employee. Employee was not on scene. Upon arrival, came in contact with a store manager and a Loss Investigation Agent. I was escorted into the office where they explained a juvenile employee, has, since August, stolen over $2400.00 in cash from the cash register while she was working. Investigation Agent handed me a folder with over 30 photos of the Actor taken from a video removing cash from the register. Also in the folder were three cash register receipts showing the shortages on the days in question, and a written statement from the Actor denying the thefts. The money was missing on the 8/9 of August 2020 totaling $734.70, the 9/10 of

August 2020 totaling $766.78 and the 15/16 of August 2020 totaling $1018.89 for a grand total of $2,520.37. I offered to try to call her parents to talk about restitution to which Store Manager agreed. A video surveillance tape is being produced at the security office of the incidents. Further investigation.

09/15/2020 17:38 hrs – DISTURBANCE - Dispatched to Subway on Greensburg Pike for an irate customer inside the store yelling at the clerk because she wouldn't let him use the bathroom. The clerk locked herself in the bathroom to call 911. Upon arrival, male was GOA. Checked the area with negative results. Advised clerk to call 911 immediately if he returned.

09/15/2020 23:46 hrs – ASSIST OTHER AGENCY - While on routine patrol I heard a Churchill officer get dispatched to Marbury Rd for an intoxicated female in a vehicle in the complainant's driveway. As Churchill was proceeding to the call, he located the vehicle on Greensburg Pike. As he was behind the vehicle, he attempted to stop it, but the driver would not comply. He stated that the driver was traveling on Greensburg Pike toward Wilkins and traveling 35 mph. At that time, I began to head toward Greensburg Pike in case the vehicle entered our town. As I was getting to the area the Churchill officer stated that he had the vehicle stopped on Virginia near Barclay. I then proceeded to Virginia to assist since he was alone on the shift.

Once on scene, the Churchill officer got the female out and began field sobriety tests. As he was conducting the tests the female became more and more agitated. After failing all the tests, the female was taken into custody and transported to Forbes for blood.

The actor's vehicle had damage to the passenger side so the Churchill officer asked if I could check Marbury to see if she had struck anything. I checked the area with negative results.

09/16/2020 00:00 hrs – THEFT $200 & Over - The complainant reported the theft of her keys and an Iphone XR valued between $800 to $1,000 dollars. This theft occurred last night. A guest in her apartment from Cincinnati, Ohio is reported as being the actor. The actor came into the complainant's room and they had an argument. As she left the room actor grab the complainant's phone and some keys and left the apartment.

The complainant has attempted to contact the actor by phone by she does not answer. I have attempted to contact her via her cell but there was no answer. A message was left.

The actor works in a Walgreens Drug store in Cincinnati, Ohio. Phone # 512-731-2272.

At the end of the shift I received information from the department secretary that the actor had contacted the Department that she was mailing the Iphone back today.

09/16/2020 15:30 hrs – WARRANT - I received information at the station that a wanted juvenile was staying at the Residence Inn. The information I had was that he cut off his ankle monitor and was going to flee and that he would run from us. I verified with juvenile probation that there was an active bench warrant and obtained a copy. I attempted to notify Shuman intake several times to determine their Covid-19 procedures but could not get anyone to answer the phone. I requested Churchill Police to assist while two of our officers went to make contact. I took the juvenile into custody without incident and transported him to Shuman.

09/18/2020 13:43 hrs – ASSIST OTHER AGENCY - Assisted a Churchill officer with a mental health issue on Rural Court. The officer was the only officer on duty and the subject has been known to be violent in the past.

The Churchill officer spoke with the family while I stood by with the subject on the front porch. He was calm and there were no incidents. The family was advised to obtain a 302 warrant if they believed he needed further care.

09/18/2020 15:02 hrs – PUBLIC SERVICE - While on patrol I observed a Jeep on William Penn Highway that came back as a "dead tag" I stopped the vehicle and identified the driver who was the registered owner of the "dead tag". She told me that she just got a new registration plate but has not gotten a chance to put it on yet. She had the new registration plate and I offered to put it on for her. She told me she did not have the tools or ability to do it so she would greatly appreciate me helping her. I attached the new plate and gave her back the old plate and a business card.

09/18/2020 18:30 hrs – FRAUD - Received a call from dispatch in regards to a fraud report. The complainant reported that she had received multiple letters yesterday and today with her address but addressed to multiple unknown people. I obtained the unopened mail and will request them to be mailed back to the State Treasury Department and PA Office of Unemployment. I will also attempt to contact someone in the fraud department of each office.

PA Department of Labor & Industry Office of Unemployment Compensation: 23 envelopes.
PA Treasury UC/SWIF Material: 13 envelopes

09/19/2020 00:59 hrs – SUSPICIOUS ACTIVITY - On the above date and time, I was dispatched to Hawthorne for resident thinking someone might be in her house. Upon arrival, I spoke with resident. She asked me to check her upstairs and basement because she thought she heard people talking. I checked the home with negative results. The exterior of the home was also checked with negative results.

09/19/2020 13:14 hrs – FIRE - Dispatched to Dorothy Street for a possible fire inside the building coming from the ceiling on the bottom floor apartment. The Wilkins Township Fire Department arrived on scene and determined the source of the smoke and had to make entry into the apartment by forcing open the apartment door with a

breaching tool. The source of the smoke was boiling eggs cooking on the electric stove inside the apartment and the resident was not home at the time. Police were able to locate a representative from Brandywine Agency and they were going to secure the apartment after it was properly ventilated by the fire department. The representative from Brandywine Agency was also going to make contact with the tenant that resides in the apartment and advise him of this fire related incident inside his apartment.

09/20/2020 06:30 hrs – FIRES - Dispatched to Queenston Dr for a report of smoke in the home with alarms activating. Monroeville Fire arrived and determined it to be a working fire in the garage which was extinguished by the homeowner. The source of the fire appeared to be related to a garbage can. PD units cleared; Allegheny County Fire Marshal was dispatched to investigate.

09/20/2020 15:44 hrs – SERVICE CALL- ANIMAL - Officers responded to the Residence Inn for two females attacked by a dog who refused medics. Upon arrival I spoke with both females (mother & daughter) who reported that while walking to their room a male (later identified) with an aggressive gray pit bull passed by them. As he entered his room the dog got loose and jumped on Mom knocking her to the ground. The male was able to control the dog and as he was attempting to get the dog back into the room it again got loose jumping on the daughter. The owner was finally able to control the dog and get it into his room.

Both females reported that they were ok; that it was a scary situation. Officers spoke with management who came with us to speak with the owner of the dog. Management informed him that the dog was not registered to the room and since it was being aggressive, he was asked to leave. He asked for some time to get his belongings together which management was fine with.

09/20/2020 16:50 hrs – DISTURBANCE – The complainant reported that a neighbor put trash out at the curb five days early and it was placed on her property. Both parties had survey paperwork. They were advised that without stakes it will be very difficult to determine the exact property line. The actor was advised that we do have an ordinance that prevents putting trash out before 5 pm they day before pick up. They were advised if property lines disputes continue to speak with code enforcement and/or local magistrates. I helped the one party move the trash back to her home as it was heavy.

09/20/2020 20:04 hrs – SUSPICIOUS ACTIVITY - While monitoring traffic in the 600 block of Brown Ave I witnessed a silver Chevrolet enter and drive to the side parking lot of Valley Honda Collision. The white male driver exited the vehicle and unloaded boxes from the bed of the trunk into the dumpster.

As I entered the parking lot the male began to drive off so I conducted a traffic stop on the vehicle. I made contact with the driver who informed me that he had disposed of (3) boxes of yard debris into the dumpster without permission from Valley Honda. I informed him that I would be contacting management at Valley Honda tomorrow. he removed the (3) boxes from the dumpster and placed them back into the bed of his

truck. I informed him that I would contact him with how Valley Honda would pursue this incident.

09/21/2020 09:00 hrs – THEFT UNDER $50.00 – The complainant reported that between Saturday (9-19) and Sunday (9-20) two of their TRUMP yard signs were stolen from their property. These were in two separate incidents. The complainant reported that, after the first sign was taken, they tied a second sign to their tree. It was gone sometime before midnight on Sunday early morning. She stated that her neighbor's sign was also taken.

09/21/2020 14:00 hrs – CRIMINAL MISCHIEF - Between the dates of 09/18/20 and 09/21/20, actor(s) unknown damaged the perimeter wall of the deck hockey arena in Lions park. It appears that the outer wall on the far side of the arena was forced inward causing the bolts that secure the boards to the pavement to uproot. No damage was sustained by the boards themselves. DPW has begun repairs on the damaged section. No witnesses have come forward at the time of this report.

09/21/2020 22:11 hrs – THEFT $200 & OVER - Dispatched to Shop N Save for a theft report. Upon arrival the employee stated that two black females were in the checkout lane cashing out. Females were described as both around 5'6. One with a heavy build while the other was thin, both middle-aged. The employee reported that as the items were being rung up the one actor would bag and place items in the shopping cart. Once all items were bagged the one actor pushed the loaded cart out the door while the other actor attempted to pay with her P-EBT card (food stamps). Female actor who was attempting to pay was having difficulty with the card due to it would not process the transaction.

The other actor had pushed the shopping cart out to and loaded the items into a white Hyundai which comes back to female out of Wilkinsburg.

Female actor who was attempting to pay just walked out knowing the items were not paid for. The employee followed the female to the car and advised her that she did not pay and he needed the all the items back. Actors began then to yell at the employee. Actors then drove off.

Prior to this officer leaving I requested that Shop N Save make a copy of the video footage.

The owner/operator of the vehicle was contacted. She is a jitney driver, who reported the females gave her a bad time. She was flagged down by them and returned them to the same area where they were picked up. She could not provide any contact info.
Investigation to continue.....

09/23/2020 08:14 hrs – WARRANTS LOCAL - Received a call from INS office in building #7 in Penn Center. She stated she had a wanted individual in her office applying for a visa. Officers responded. After 30 minutes or so, INS brought the subject downstairs. We explained the situation to him. I had dispatch confirm the warrant and contact Pittsburgh city police to arrange transport. The city police confirmed the warrant but refused to transport. Eventually, after numerous phone calls, the city agreed to meet us at Edgewood Towne Center to pick up the wanted person. He was transported there and turned over to Pittsburgh PD for transport to the ACJ.

09/23/2020 19:27 hrs - DISTURBANCES OTHER – Responded to Texas Roadhouse for two people arguing in the parking lot. According to the caller, the parties left the area and it appears the argument turned into a road rage incident. A male in a blue Chevy Impala is now chasing the other vehicle onto William Penn Hwy towards Churchill. This officer checked the area but was unable to locate.

09/25/2020 15:00 hrs – ACCIDENT – NO INJURY - While on patrol I was flagged down for a hit and run motor vehicle crash that just occurred in the Shop n Save parking lot. The complainant told me that a vehicle just cut through the parking lot and stuck a parked car, and left and was now parked in a handicap spot. I made contact with the driver of the actor vehicle and identified him as an 86-year-old male. He told me that he was unaware that he struck a parked car. He said he doesn't hear so "good" and did not feel anything. I had him get out and look at the damage to the passenger side of his car. I obtained insurance information and left a business car on the windshield of the parked car for the driver to call me about the damage.

The owner of the parked car called into the station and was given the insurance information for the other driver.

PennDOT L.E recommendation for medical / driver exam submitted.

09/26/2020 05:17 hrs – DISTURBANCE DOMESTIC - Dispatched to assist Turtle Creek PD with a domestic, which turned into a homicide. Officers arrived on scene. Turtle Creek PD and the County PD had the female in custody. County Homicide were notified and en route.

09/26/2020 10:00 hrs – MEDICAL EMERGENCY - Police were dispatched with the medics to the Comfort Inn for an overdose of a 35-year-old female who might be violent. I arrived and met with woman's ex-husband. He told me that his ex-wife has been drinking all morning and he was getting ready to take her for treatment when she took an unknown amount of prescription drugs which made her very lethargic Medics arrived and transported her to Mercy Hospital.

09/26/2020 15:26 hrs – SERVICE CALL ASSIST OTHER AGENCY - Assisted Forest Hill PD with a traffic stop where the driver had a warrant. The male was taken into custody without incident.

09/26/2020 21:17 hrs – ASSIST OTHER AGENCY - Dispatched to James Street to assist Turtle Creek PD with an intoxicated female down in the street. Medics were dispatched. Turtle Creek PD gave the female a ride home.

09/27/2020 01:12 hrs – DISTURBANCES - The female actor walked to her girlfriend's apartment intoxicated. The actor continued to ring the buzzer for 30 minutes. At some point a neighbor buzzed her in. The actor caused a disturbance in the hallway and got into a confrontation with an unknown resident. The girlfriend let the actor into the apartment hoping things would deescalate; however, it did not. A neighbor called about the disturbance. We made contact with the two causing the disturbance. The girlfriend (resident) only wanted the actor to leave and not come back until after she sobers up. The actor was advised not to return.

09/27/2020 03:30 hrs – BURGLARY -FORCIBLE ENTRY - Dispatched to Sunoco for a glass break alarm. Upon arrival I saw that the glass front door had been smashed. On the floor I could see a large rock and Newport cigarette packs lying on the floor. Officers then entered the building to clear the store. Store was clear. Behind the counter there were numerous Newport cigarette packs lying on the floor.

The key holder/owner, arrived. He and I began to view video footage. Video showed the actor throwing the rock into the front door and then entered the building. Once inside actor appears to be approximately 6-foot-tall wearing a grey hoodie with a blue jacket over the hoodie and red shorts. Actor can be seen wearing gloves. Watching the video, it appears that the actor takes unknown food items and unknown amount of cigarette packs. The owner was advised to provide police with a detail list of stolen items.

Video also shows the actor coming from the east side of the building. The owner was having difficulty retrieving outside footage but he was continuing to look for a possible vehicle. Investigation to continue.

09/27/2020 04:05 hrs – DISTURBANCE – The female complainant called 911 and reported a domestic between her and her husband. She reported she was drinking and he "beat on her". Officers arrived on scene and spoke with her. She was intoxicated, crying and nearly impossible to understand. All we could gather is their friend told her something that upset her. She had a small amount of blood on her hand which she stated she wiped from her lip. Her lip looked like she had bit it as the cut was very small and no other injury to her lip was present. She told 911 her eye was swollen. We could see that she had no injury to any other area of her face. I spoke with the husband who was sitting on the couch. He advised his firearm was on his hip unloaded. I retrieved it from his side and confirmed it was clear. The firearm was secured it in the living room. The husband stated his friend was sending pictures of his new girlfriend to himself and a few other friends. One of these friends told the complainant that he had pictures of another girl on his phone and she began arguing with him. When they got home, she attacked him striking him in the face several times. He had a busted lip in the right

corner of his mouth and his left pinky finger nails was turning purple. This finger nail got bent backwards when he was blocking her strikes and it is a consistent injury of defensive wounds. He stated he crossed her arms and hugged her from behind to stop the assault. She told him she was calling 911 and he let go of her and she fell to the ground. He stated he went and sat on the couch until our arrival.

Based on these circumstances, I determined she was the aggressor. The husband stated he did not call and did not wish to proceed with charges and agreed to sign a solvability report with intent to terminate investigation. He agreed to leave for the night but did not want to leave his truck at the residence because she has a history of destroying his property. He also did not want to leave it at his friend's house on Larimer Ave for fear of the same thing in case she did not pass out quickly. I told him he could park it in the municipal lot for the night where there are cameras if an incident takes place. James requested we retrieve his firearm from the living room. Once it was determined he would leave and he did not want to proceed criminally I asked her what she would like officers to do for her. She stated she just wanted him out. I advised he was leaving and the report will indicate she was the aggressor, but he wishes not to proceed with criminal charges. This news was not received well and she began shouting obscenities and calling us "white boys". When the officer went to retrieve the firearm, she grabbed him by the wrist and told him to get out. The officer pushed her hand away and sat her in a chair advising her not to move. He retrieved the fire arm and we left. She again continued with the obscenities and "white boy" comments as we were leaving. He was transported to the 800 block of Larimer Ave.

09/27/2020 18:16 hrs – SERVICE CALL - Report of a younger male in the woods near Eastmont Park with a rifle. When a resident tried to talk to one of them, he would not acknowledge him. Officers located 3 teenage males on the hillside playing with their airsoft rifles. They were advised they were fine to continue, but to acknowledge the neighbors and let them know the rifles are not real even if it compromises their position in their battle.

09/28/2020 08:45 hrs – MEDICAL EMERGENCY - Officers were dispatched for a female drug overdose victim. We were advised that the thirty-two-year-old female was unconscious after one shot of Narcan. I arrived, and was outside the house when I was approached by the two complainants. They explained that patient had used a bag of heroin this morning and overdosed in the house. The complainant saw the patient lose consciousness, and used their Narcan kit they keep in the house to bring her out of it. When the first shot of Narcan did nothing, they called 911. Prior to my arrival, the Narcan worked, and she came out of the overdose. The name stamped on the stamp-bag she used was RUSH. The patient would not provide information about where and from whom she got the heroin. Woodland Hills EMS arrived and provided treatment.

09/28/2020 19:08 hrs – DOA - Officer was responded to a possible overdose. According to dispatch, the 33-year-old female is not breathing and they gave her two doses of Narcan already. Upon our arrival, the Woodland Hills EMS declared the victim deceased at 1916hrs on this date. This officer observed in plain view numerous

stamp bags of heroin with names of "google" and "beats" along with a loaded syringe with blood on the table next to the bed. This officer notified the Allegheny County Medical Examiner Office in regards to the obvious drug overdose death. The Allegheny County Medical Examiner arrived on scene and took photographs of the scene and collected the drugs which included pills, crack cocaine and heroin.

The Allegheny County Medical Examiner Office removed the body from the residence and they will notify the next to kin.

09/29/2020 17:10 hrs – TRAFFIC OFFENSE - While on routine patrol and I observed a white Van pass another vehicle that was completely stopped at the stop sign at Kingston and Delaney Drive. This officer conducted a traffic stop and the driver was identified. The driver stated, "That was stupid what I did back there but that other vehicle at the stop sign cut me off on Kingston Drive". This officer issued one traffic citation for passing another vehicle on left. I advised the driver that he could have been cited for the running the stop sign but he was given a verbal warning.

09/29/2020 17:27 hrs – MEDICAL EMERGENCY - I was on patrol on Churchill Road when I observed a male down in the front yard of the residence. I made contact with the individual who stated that he fell. He had some small lacerations on his head, which appeared to have been made from bushes. I assisted him with sitting up. EMS arrived and transported him to UPMC East Hospital.

Board of Commissioners
Sylvia J. Martinelli, President
Joseph D. Costa, Vice President
Michael Boyd
Michelle Criner
Mark E. Wells

WILKINS TOWNSHIP

Township Officers
Rebecca Vargo, Township Manager
George M. Porado, Treasurer
John Rushford, Solicitor
Harry J. Fruecht, Police Chief
Ed Miller & Scott Matthews, Public Works

TO: The Board of Commissioners
Rebecca Vargo, Township Manager

FROM: Scott Matthews

SUBJECT: Public Works Department Monthly Report

DATE: October 1, 2020

The following work was done by the Department of Public Works during the month of September, 2020

Roads and Bridges

1) Cut grass 7 times.
2) Hot patched 5 times.
3) Removed illegal signs throughout the Township once.
4) Cut Right of Ways 5 times.
5) Called in water leaks on Kingston, Harrison, Gilcrest and Ridgewood.
6) Removed stone from ditch and bindered Serjack Alley.
7) Paved Serjack alley.
8) Cut tree branches blocking the street light on Highland Ave.
9) Marked walking line on Dowling Ave, Curry Ave and Negley Ave.
10) Started to move guardrail on Cline Street at dead end.
11) Baited for rats at 524 Washington Ave, also picked up a dead rat on Washington ave.
12) Posted zoning notices on Queenston Dr, Dunbar Dr, and Penn Center Blvd.
13) Emptied the trash at the bus stop on Rt 22.
14) I went with Allegheny Global Environmental to the following houses to check for asbestos 111 Peter Street, 144 Dorothy Street, 702 Montgomery Ave and 429 Wilber Ave.

Storm Sewer System

1) Cleaned inlets and culverts once during the month.
2) Cleaned catch basins on Jefferson Heights Road.
3) Checked storm lines at 204 and 246 Sunset Drive.
4) Ed Miller and I attended a 3RWW online meeting on Source Control.

110 Peffer Road • Turtle Creek, PA 15145-1192
(Phone) 412-824-6650 • (Fax) 412-824-3808
www.wilkinstownship.com

5) Cut the rain garden at Lions Park.
6) Ed Miller, Tim Saunders and Rebecca Vargo had a meeting about the retention pond and drainage issues on Vineseian Place.

Sanitary Sewer System

1) The CSO was checked 3 times each week.
2) Cleared 31 Pa 1-calls.
3) Inspected sewer line on Lucia and did a spot repair.
4) Repaired manhole at 200 Briaridge Drive.
5) Dye tested 227 Farnsworth Ave.
6) Had an inspection of the Linhart Phase 1 separation project.
7) Mr. John emptied the holding tank at Eastmont Park.
8) Cleaned and televised sewer lines on Miller Street and Elizabeth Street.

Signs and Markings

1) Moved electronic speed sign to Roland Road.
2) Replaced 2 No Parking signs on Curry Ave.
3) Repaired No Parking sign Negley Ave at Ayers Ave.
4) Straightened signs on Lucia Drive, Queenston Drive, Kingston Drive and Delaney Drive.
5) Painted walking lines and crosswalks on Dowling Ave, Curry Ave and Negley Ave.
6) Installed a No Dumping sign at the compost site.
7) Repaired Handicapped parking sign at Municipal Building.
8) Painted bike lane markings on Curry Ave and Negley Ave.
9) Painted the islands on Roland Road and curbs at Municipal Building.

Parks

1) Cleaned restrooms daily and emptied trash as needed.
2) Removed down tree at Eastmont Park.
3) Fixed lock on men's room door at Eastmont Park.
4) Installed caps on horseshoe pins at Linhart Park.
5) Phones Plus downloaded camera info at Eastmont Park for the Police Department.
6) The deck hockey boards were damaged at Lions Park, there was a Police report taken and repairs were made.
7) There was a final walkthrough at Lions Park.

Vehicle Maintenance
Police

1) 41-2 Jumped dead battery, removed screw from tire and repaired, fixed door latch and repaired spotlight.
2) 41-5 Checked vents.
3) 41-7 Rebuild soundboard and control box, rewired siren.

Vehicle Maintenance

Public Works

1) Truck 61 Rewired trailer plug.
2) Truck 63 and 64 went to the dealer for recalls.
3) Truck 66 Changed the front axle oil and checked gears, replaced front end bushings, tie rod end, front brakes and drums and readjusted brakes.
4) Trailer Repaired brakes and got inspected.
5) Tractor Changed water pump, serviced, replaced hose couplings and repaired battery holder.
6) Started to service the second leaf sucker.
7) Replaced fuel filters on fuel tanks and repaired DPW gas pump.

Building Maintenance

1) Township offices were cleaned and maintained twice daily.
2) Called Firestone to file a claim on a small roof leak.
3) Mcnavish repaired a/c unit in auditorium.
4) 66 tires were picked up at Municipal Building.
5) Repaired drain in squad room.
6) Set up for meetings as needed.
7) Painted hallway upstairs.
8) Replaced motion light on side of building.
9) The brush dumpster was delivered.

Community Center

1) The Community Center was cleaned as needed due to rentals.
2) Installed 4 gutter hangers on rear of building.
3) Changed two outside lights that were not working.
4) Notified Police secretary about street light not working properly.

Wilkins Township
VFC No. 3, County Station 303

Monthly report for **September, 2020**

Activity	Total Occurrences	Man Hours
Fire Call Incidents	20	15.10
Training	3	34.50
Non-Incident Activities (Work Details, Meetings, Fundraising, etc.)	5	287.75
Total Member Hours		**337.35**

Submitted by
Kevin Lichtenfels, Assistant Chief

10/1/20

Wilkins Township Volunteer Fire Department No. 3

East Pittsburgh, PA

This report was generated on 10/1/2020 10:54:10 AM

Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 09/01/2020 | End Date: 09/30/2020

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
09/02/2020	2020-173	1271 RODI RD	600 - Good intent call, other		302 - Wilkins VFC #1	1	1
09/02/2020	2020-174	3470 WILLIAM PENN HWY	733 - Smoke detector activation due to malfunction		302 - Wilkins VFC #1	1	1
09/07/2020	2020-175	130 PROSPECT TER	743 - Smoke detector activation, no fire - unintentional		113 - Rivers Edge VFD	2	5
09/08/2020	2020-176	132 FAIRVIEW AVE	410 - Combustible/flammable gas/liquid condition, other		120 - Chalfant VFD	2	4
09/09/2020	2020-177	3550 WILLIAM PENN HWY	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	1
09/09/2020	2020-178	700 PENN CENTER BLVD	745 - Alarm system activation, no fire - unintentional		302 - Wilkins VFC #1	2	4
09/10/2020	2020-179	176 PENHURST DR	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	6
09/11/2020	2020-180	3458 WILLIAM PENN HWY	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	2	3
09/13/2020	2020-181	230 LYNNWOOD AVE	131 - Passenger vehicle fire		120 - Chalfant VFD	1	3
09/13/2020	2020-182	1003 LARIMER AVE	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	4
09/14/2020	2020-183	3466 WILLIAM PENN HWY	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	3
09/16/2020	2020-184	1100 PENN CENTER BLVD	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	1
09/16/2020	2020-185	906 ELIZABETH ST	650 - Steam, other gas mistaken for smoke, other		303 - Wilkins VFC #3	2	4
09/19/2020	2020-186	300 DOROTHY ST	113 - Cooking fire, confined to container		303 - Wilkins VFC #3	1	2
09/20/2020	2020-187	3457 WILLIAM PENN HWY	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	1
09/20/2020	2020-188	125 QUEENSTON DR	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	1
09/20/2020	2020-189	3480 WILLIAM PENN HWY	142 - Brush or brush-and-grass mixture fire		302 - Wilkins VFC #1	2	4
09/21/2020	2020-190	105 HAWTHORNE DR	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	5
09/26/2020	2020-191	1130 RODI RD	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	1
09/30/2020	2020-192	3428 WILLIAM PENN HWY	611 - Dispatched & cancelled en route		302 - Wilkins VFC #1	1	2

TOTAL # INCIDENTS: 20

Only REVIEWED incidents included.

Wilkins VFC #3

Department Journal

09/01/2020 to 09/30/2020
00:00 to 24:00
Training Classes

Time	Type	Record Id	Description/Location	Staff Hrs
Tue Sep 1, 2020				
19:00	TRAIN		Joint Drill with 302. Stabilize&extract	16.50
Station 303		**Unit** ENG303	WILKINS STATION 302	
Thu Sep 10, 2020				
19:00	TRAIN		Apparatus Check Procedures	16.00
Station 303		**Unit** ENG303	WILKINS STATION 303	
Thu Sep 17, 2020				
19:00	TRAIN		Eng 303 & Trk 303 ops check & driving	8.00
Station 303		**Unit** ENG303	WILKINS STATION 303	

Total Entries: 3 **Total Staff Hrs:** 40.50

Wilkins VFC #3

Department Journal

09/01/2020 to 09/30/2020
00:00 to 24:00
Non-Incident Activities

Time	Type	Record Id	Description/Location	Staff Hrs
Thu Sep 3, 2020				
19:00	ACTIV		Company Business Meeting	23.94
Station 303			WILKINS STATION 303	
Sun Sep 13, 2020				
07:30	ACTIV		Spaghetti Dinner	234.00
Station 303			WILKINS STATION 303	
Thu Sep 17, 2020				
19:07	ACTIV		BOARD MEETING	5.81
Station 303			WILKINS STATION 303	
Tue Sep 29, 2020				
11:00	ACTIV		Treasurer duties	12.00
Station 303			WILKINS STATION 303	
Wed Sep 30, 2020				
12:00	ACTIV		Monthly reports	12.00
Station 303			WILKINS STATION 303	

Total Entries: 5

Total Staff Hrs: 287.75

Wilkins Township Volunteer Fire Department No. 1

Wilkins, PA

This report was generated on 10/4/2020 10:16:43 AM

Incident Statistics

Start Date: 09/01/2020 | End Date: 09/30/2020

INCIDENT COUNT	
INCIDENT TYPE	**# INCIDENTS**
EMS	8
FIRE	24

TOTAL TRANSPORTS (N2 and N3)

APPARATUS	# of APPARATUS TRANSPORTS	# of PATIENT TRANSPORTS	TOTAL # of PATIENT CONTACTS

PRE-INCIDENT VALUE	LOSSES

CO CHECKS

MUTUAL AID

Aid Type	Total
Aid Given	16
Aid Received	15

OVERLAPPING CALLS

# OVERLAPPING	% OVERLAPPING
2	**6.25**

LIGHTS AND SIREN - AVERAGE RESPONSE TIME (Dispatch to Arrival)

Station	EMS	FIRE
Wilkins VFC 1	0:05:08	0:04:57

LIGHTS AND SIREN - AVERAGE TURNOUT TIME (Dispatch to Enroute)

Station	EMS	FIRE
Wilkins VFC 1	0:01:19	0:01:23

AGENCY	AVERAGE TIME ON SCENE (MM:SS)
Wilkins Township Volunteer Fire Department No. 1	28:06

Only Reviewed Incidents included. CO Checks only includes Incident Types: 424, 736 and 734. # Apparatus Transports = # of incidents where apparatus transported. # Patient Transports = All patients transported by EMS. # Patient Contacts = # of PCR contacted by apparatus. This report now returns both NEMSIS 2 & 3 data as appropriate. For overlapping calls that span over multiple days, total per month will not equal Total count for year.

Wilkins Township Volunteer Fire Department No. 1

Wilkins, PA

This report was generated on 10/4/2020 10:17:58 AM

Total Manhours per Activity Code for Date Range

StartDate: 09/01/2020 | EndDate: 09/30/2020

ACTIVITY CODE	# DAYBOOK ITEMS	# PEOPLE	HOURS	MANHOURS	% TOTAL TIME
AD - Administrative work	5	24	38.00	224.00	24.74%
Alarm - Alarm Response	59	161	25.82	74.53	8.23%
BM - Business Meeting	1	16	3.00	48.00	5.30%
Insp - Building Inspection	4	8	20.00	40.00	4.42%
ST Maint - Station Maintenance	1	15	13.00	195.00	21.53%
Training - Company Training	9	62	44.00	324.00	35.78%
TOTAL	**79**	**286**	**143.82**	**905.53**	

Displays Total Man Hours Per Activity Code within the DATE RANGE provided. Note: this only includes time for activities where personnel have been associated to it.

Wilkins Township Volunteer Fire Department No. 1

This report was generated on 10/4/2020 10:19:06 AM

Daily Log Items for Station for Date Range

Sort By: Date | Station: All Stations | Start Date: 09/01/2020 | End Date: 09/30/2020

START	END	STATION	LOG ITEM TYPE	ACT. CODE	APP.	NOTES
9/1/2020 20:00:06	9/1/2020 22:53:35	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-269 - Vehicle accident, general cleanup: Apparatus RESQ responded to 650 BRADDOCK AVE
9/2/2020 14:57:06	9/2/2020 15:08:26	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-270 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 1271 Rodi RD
9/2/2020 15:00:19	9/2/2020 15:11:06	Wilkins VFC 1	INCIDENT	Alarm	AST	Incident 2020-270 - Alarm system activation, no fire - unintentional: Apparatus AST responded to 1271 Rodi RD
9/2/2020 15:11:02	9/2/2020 15:48:48	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-271 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 3470 William Penn Highway 400
9/2/2020 15:11:16	9/2/2020 15:48:48	Wilkins VFC 1	INCIDENT	Alarm	AST	Incident 2020-271 - Alarm system activation, no fire - unintentional: Apparatus AST responded to 3470 William Penn Highway 400
9/2/2020 15:13:55	9/2/2020 16:08:48	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-271 - Alarm system activation, no fire - unintentional: Apparatus CHF responded to 3470 William Penn Highway 400
9/3/2020 08:00:00	9/3/2020 13:00:00	Wilkins VFC 1	DAYBOOK	Insp		Knox Box Key Inspections
9/3/2020 13:00:00	9/3/2020 19:00:00	Wilkins VFC 1	DAYBOOK	AD		Station maint, and reports
9/3/2020 19:00:00	9/3/2020 22:00:00	Wilkins VFC 1	DAYBOOK	BM		Business Meeting
9/4/2020 17:30:19	9/4/2020 17:40:19	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-272 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 205 MARGUERITE AVE 1
9/5/2020 06:42:11	9/5/2020 08:16:15	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-273 - Building fire: Apparatus ENG responded to 220 2ND ST
9/5/2020 06:50:17	9/5/2020 08:16:15	Wilkins VFC 1	INCIDENT	Alarm	SERV	Incident 2020-273 - Building fire: Apparatus SERV responded to 220 2ND ST
9/5/2020 18:14:22	9/5/2020 18:48:09	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-274 - Medical assist, assist EMS crew: Apparatus RESQ responded to 798 I376 EB
9/6/2020 00:34:32	9/6/2020 01:34:45	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-275 - Motor vehicle accident with injuries: Apparatus RESQ responded to 790 I376 EB
9/6/2020 04:23:33	9/6/2020 04:32:33	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-276 - Motor vehicle accident with injuries: Apparatus RESQ responded to 1310 BEULAH RD
9/8/2020 22:36:43	9/8/2020 22:50:08	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-277 - Gas leak (natural gas or LPG): Apparatus ENG responded to 132 FAIRVIEW AVE
9/9/2020 12:02:15	9/9/2020 12:33:44	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-278 - Motor vehicle accident with no injuries.: Apparatus RESQ responded to 3550 WILLIAM PENN HWY
9/9/2020 12:16:02	9/9/2020 12:33:44	Wilkins VFC 1	INCIDENT	Alarm	AST	Incident 2020-278 - Motor vehicle accident with no injuries.: Apparatus AST responded to 3550 WILLIAM PENN HWY
9/9/2020 20:08:39	9/9/2020 20:24:57	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-279 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 700 PENN CENTER BLVD
9/9/2020 20:10:35	9/9/2020 20:43:27	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-279 - Alarm system activation, no fire - unintentional: Apparatus CHF responded to 700 PENN CENTER BLVD
9/10/2020 08:00:00	9/10/2020 13:00:00	Wilkins VFC 1	DAYBOOK	Insp		Knox Box Inspection
9/10/2020 13:00:00	9/10/2020 19:00:00	Wilkins VFC 1	DAYBOOK	AD		Admin and reports

START	END	STATION	LOG ITEM TYPE	ACT. CODE	APP.	NOTES
9/10/2020 19:56:51	9/10/2020 20:00:20	Wilkins VFC 1	INCIDENT	Alarm	DEPUT	Incident 2020-280 - Alarm system activation, no fire - unintentional: Apparatus DEPUT responded to 700 PENN CENTER BLVD
9/10/2020 19:56:51	9/10/2020 20:00:20	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-280 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 700 PENN CENTER BLVD
9/10/2020 19:56:51	9/10/2020 20:00:20	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-280 - Alarm system activation, no fire - unintentional: Apparatus RESQ responded to 700 PENN CENTER BLVD
9/10/2020 19:56:51	9/10/2020 20:00:20	Wilkins VFC 1	INCIDENT	Alarm	SERV	Incident 2020-280 - Alarm system activation, no fire - unintentional: Apparatus SERV responded to 700 PENN CENTER BLVD
9/10/2020 20:17:35	9/10/2020 20:25:32	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-281 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 176 PENHURST DR
9/10/2020 20:23:22	9/10/2020 20:25:32	Wilkins VFC 1	INCIDENT	Alarm	DEPUT	Incident 2020-281 - Alarm system activation, no fire - unintentional: Apparatus DEPUT responded to 176 PENHURST DR
9/10/2020 20:23:22	9/10/2020 20:25:32	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-281 - Alarm system activation, no fire - unintentional: Apparatus RESQ responded to 176 PENHURST DR
9/10/2020 20:23:22	9/10/2020 20:25:32	Wilkins VFC 1	INCIDENT	Alarm	SERV	Incident 2020-281 - Alarm system activation, no fire - unintentional: Apparatus SERV responded to 176 PENHURST DR
9/11/2020 21:12:25	9/11/2020 21:25:19	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-282 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 3458 WILLIAM PENN HWY
9/11/2020 21:16:53	9/11/2020 21:34:22	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-282 - Alarm system activation, no fire - unintentional: Apparatus CHF responded to 3458 WILLIAM PENN HWY
9/12/2020 16:24:56	9/12/2020 16:40:12	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-283 - Passenger vehicle fire: Apparatus ENG responded to 794 I376 WB
9/12/2020 16:32:52	9/12/2020 16:33:35	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-283 - Passenger vehicle fire: Apparatus RESQ responded to 794 I376 WB
9/13/2020 01:40:01	9/13/2020 01:57:33	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-284 - Passenger vehicle fire: Apparatus ENG responded to 230 LYNNWOOD AVE
9/13/2020 08:00:00	9/13/2020 22:00:00	Wilkins VFC 1	DAYBOOK	AD		Station Maint and Admin work
9/13/2020 13:06:59	9/13/2020 13:47:28	Wilkins VFC 1	INCIDENT	Alarm	DEPUT	Incident 2020-285 - Motor vehicle accident with injuries: Apparatus DEPUT responded to 1003 LARIMER AVE
9/13/2020 13:06:59	9/13/2020 13:47:28	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-285 - Motor vehicle accident with injuries: Apparatus RESQ responded to 1003 LARIMER AVE
9/13/2020 13:13:35	9/13/2020 13:47:28	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-285 - Motor vehicle accident with injuries: Apparatus ENG responded to 1003 LARIMER AVE
9/13/2020 19:48:35	9/13/2020 19:56:24	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-286 - Building fire: Apparatus ENG responded to 73 BOONE DR B
9/13/2020 19:48:35	9/13/2020 19:56:24	Wilkins VFC 1	INCIDENT	Alarm	SERV	Incident 2020-286 - Building fire: Apparatus SERV responded to 73 BOONE DR B
9/14/2020 21:38:33	9/14/2020 21:51:56	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-287 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 3466 WILLIAM PENN HWY
9/14/2020 21:40:12	9/14/2020 21:51:56	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-287 - Alarm system activation, no fire - unintentional: Apparatus CHF responded to 3466 WILLIAM PENN HWY
9/16/2020 12:41:00	9/16/2020 12:47:23	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-288 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 1100 PENN CENTER BLVD
9/16/2020 12:42:14	9/16/2020 12:47:23	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-288 - Alarm system activation, no fire - unintentional: Apparatus CHF responded to 1100 PENN CENTER BLVD

START	END	STATION	LOG ITEM TYPE	ACT. CODE	APP.	NOTES
9/16/2020 13:06:46	9/16/2020 13:11:51	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-289 - Smoke scare, odor of smoke: Apparatus ENG responded to 906 ELIZABETH ST
9/16/2020 23:54:52	9/17/2020 00:05:00	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-290 - Arcing, shorted electrical equipment: Apparatus ENG responded to 840 MAPLE AVE
9/17/2020 08:00:00	9/17/2020 13:00:00	Wilkins VFC 1	DAYBOOK	Insp		Knox box inspection
9/17/2020 13:00:00	9/17/2020 19:00:00	Wilkins VFC 1	DAYBOOK	AD		Reports and admin
9/19/2020 13:15:36	9/19/2020 13:59:15	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-291 - Cooking fire, confined to container: Apparatus ENG responded to 300 DOROTHY ST M1
9/19/2020 13:31:21	9/19/2020 13:59:15	Wilkins VFC 1	INCIDENT	Alarm	SERV	Incident 2020-291 - Cooking fire, confined to container: Apparatus SERV responded to 300 DOROTHY ST M1
9/20/2020 02:59:49	9/20/2020 03:32:11	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-292 - Gas leak (natural gas or LPG): Apparatus RESQ responded to 3457 WILLIAM PENN HWY
9/20/2020 03:02:40	9/20/2020 03:32:11	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-292 - Gas leak (natural gas or LPG): Apparatus CHF responded to 3457 WILLIAM PENN HWY
9/20/2020 03:09:28	9/20/2020 03:32:11	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-292 - Gas leak (natural gas or LPG): Apparatus ENG responded to 3457 WILLIAM PENN HWY
9/20/2020 06:29:27	9/20/2020 08:41:06	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-293 - Building fire: Apparatus ENG responded to 125 QUEENSTON DR
9/20/2020 06:32:21	9/20/2020 08:41:06	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-293 - Building fire: Apparatus CHF responded to 125 QUEENSTON DR
9/20/2020 08:00:00	9/20/2020 21:00:00	Wilkins VFC 1	DAYBOOK	ST Maint		Large Work detail for the station followed by dinner and some training.
9/20/2020 13:07:48	9/20/2020 13:51:27	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-294 - Brush or brush-and-grass mixture fire: Apparatus ENG responded to 3480 WILLIAM PENN HWY
9/20/2020 13:10:12	9/20/2020 13:51:27	Wilkins VFC 1	INCIDENT	Alarm	SERV	Incident 2020-294 - Brush or brush-and-grass mixture fire: Apparatus SERV responded to 3480 WILLIAM PENN HWY
9/21/2020 16:26:21	9/21/2020 16:35:06	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-295 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 105 HAWTHORNE DR
9/21/2020 16:28:37	9/21/2020 16:35:06	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-295 - Alarm system activation, no fire - unintentional: Apparatus CHF responded to 105 HAWTHORNE DR
9/21/2020 19:00:00	9/21/2020 23:00:00	Wilkins VFC 1	DAYBOOK	Training		700- Fire Inspection Procedures and Preplanning: Fire Inspector 1 Lead Instructor: Hogan, Kevin
9/21/2020 19:27:24	9/21/2020 19:36:24	Wilkins VFC 1	INCIDENT	Alarm	RESQ	Incident 2020-296 - Motor vehicle accident with injuries: Apparatus RESQ responded to I 376 WB Exit 78
9/23/2020 19:00:00	9/23/2020 23:00:00	Wilkins VFC 1	DAYBOOK	Training		700- Fire Inspection Procedures and Preplanning: Fire Inspector 1 Lead Instructor: Hogan, Kevin
9/24/2020 08:00:00	9/24/2020 13:00:00	Wilkins VFC 1	DAYBOOK	Insp		Knox Box Inspection
9/24/2020 13:00:00	9/24/2020 19:00:00	Wilkins VFC 1	DAYBOOK	AD		Admin, station maint and reports
9/26/2020 09:37:11	9/26/2020 09:41:01	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-297 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 1130 RODI RD
9/26/2020 09:38:50	9/26/2020 09:41:01	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-297 - Alarm system activation, no fire - unintentional: Apparatus CHF responded to 1130 RODI RD
9/26/2020 09:38:50	9/26/2020 09:41:01	Wilkins VFC 1	INCIDENT	Alarm	SERV	Incident 2020-297 - Alarm system activation, no fire - unintentional: Apparatus SERV responded to 1130 RODI RD
9/28/2020 19:00:00	9/28/2020 23:00:00	Wilkins VFC 1	DAYBOOK	Training		700- Fire Inspection Procedures and Preplanning: Fire Inspector 1 Lead Instructor: Hogan, Kevin
9/29/2020 10:05:25	9/29/2020 10:31:32	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-298 - Motor vehicle accident with no injuries.: Apparatus ENG responded to TRI BORO EXPY

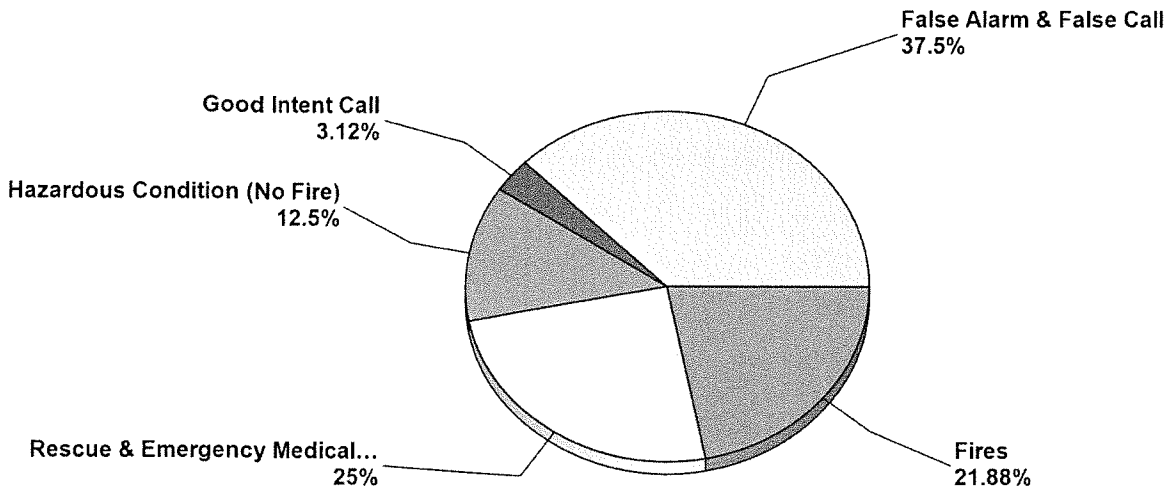
START	END	STATION	LOG ITEM TYPE	ACT. CODE	APP.	NOTES
9/30/2020 10:56:54	9/30/2020 11:03:08	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-299 - Alarm system activation, no fire - unintentional: Apparatus ENG responded to 3428 WILLIAM PENN HWY
9/30/2020 10:58:11	9/30/2020 11:03:08	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-299 - Alarm system activation, no fire - unintentional: Apparatus CHF responded to 3428 WILLIAM PENN HWY
9/30/2020 12:23:36	9/30/2020 12:28:32	Wilkins VFC 1	INCIDENT	Alarm	CHF	Incident 2020-300 - Medical assist, assist EMS crew: Apparatus CHF responded to 2522 CREEKEDGE DR
9/30/2020 12:27:14	9/30/2020 12:28:32	Wilkins VFC 1	INCIDENT	Alarm	ENG	Incident 2020-300 - Medical assist, assist EMS crew: Apparatus ENG responded to 2522 CREEKEDGE DR
9/30/2020 19:00:00	9/30/2020 23:00:00	Wilkins VFC 1	DAYBOOK	Training		700- Fire Inspection Procedures and Preplanning: Fire Inspector 1 Lead Instructor: Hogan, Kevin

Wilkins Township Volunteer Fire Department No. 1

This report was generated on 10/4/2020 10:19:56 AM

Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	7	21.88%
Rescue & Emergency Medical Service	8	25%
Hazardous Condition (No Fire)	4	12.5%
Good Intent Call	1	3.12%
False Alarm & False Call	12	37.5%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Detailed Breakdown by Incident Type		
INCIDENT TYPE	**# INCIDENTS**	**% of TOTAL**
111 - Building fire	3	9.38%
113 - Cooking fire, confined to container	1	3.12%
131 - Passenger vehicle fire	2	6.25%
142 - Brush or brush-and-grass mixture fire	1	3.12%
311 - Medical assist, assist EMS crew	2	6.25%
322 - Motor vehicle accident with injuries	4	12.5%
324 - Motor vehicle accident with no injuries.	2	6.25%
412 - Gas leak (natural gas or LPG)	2	6.25%
445 - Arcing, shorted electrical equipment	1	3.12%
463 - Vehicle accident, general cleanup	1	3.12%
651 - Smoke scare, odor of smoke	1	3.12%
745 - Alarm system activation, no fire - unintentional	12	37.5%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

TOWNSHIP OF WILKINS
BUILDING PERMIT REPORT
AS OF SEPTEMBER 2020

PERMIT NO	NAME & ADDRESS	DESCRIPTION	ESTIMATED COST OF CONSTRUCTION	AMOUNT OF PERMIT FEE
3110-CS	NOT YET PICKED UP			
3132-CS	**VOID**			
3133-CS	NOT YET PICKED UP			
3140-CS	RICHARD LEVINE	DECK WITH ROOF	N/A	$79.50
	3532 RIDGEWOOD			

Board of Commissioners
Sylvia J. Martinelli, President
Joseph D. Costa, Vice President
Michael Boyd
Michelle Criner
Mark E. Wells

WILKINS TOWNSHIP

Township Officers
Rebecca Vargo, Township Manager
George M. Porado, Treasurer
John Rushford, Solicitor
Harry J. Fruecht, Police Chief
Ed Miller & Scott Matthews, Public Works

TO: Board of Commissioners

FROM: Rebecca Vargo
Township Manager

SUBJECT: Real Estate Transfer Tax – September 2020

DATE: October 6, 2020

The Township received $9,072.36 in deed transfer tax in September, representing real estate transfers occurring during the month of August. The top five transfers for August are listed below. As of the end of September, Real Estate Transfer Tax revenue is 12% over budget.

New Owner	Address	Consideration
David & Denise Head	320 Sunset Drive	$240,000
Colin & Sarah Morse	982 Elizabeth Street	$169,990
David Montanez	275 George Street	$167,000
Naomi Marcus	136 Delaney Drive	$165,000
T. Duxbury; A. Eckenrode	4205 Greensburg Pike	$141,000

110 Peffer Road • Turtle Creek, PA 15145-1192
(Phone) 412-824-6650 • (Fax) 412-824-3808
www.wilkinstownship.com

Date: 10/04/20
Time: 12:04:00

RES095

WILKINS TOWNSHIP

Monthly Tax Collector's Report Tax Year 2020

09/01/20 - 09/30/20

Balance Collectable - Beginning of the Month	168,920.06
Assessments	0.00
Homesteads	0.00
Farmsteads	0.00
Discounts	0.00
Total Collectable	168,920.06
Change Orders for this month	
Additions	431.79
Exonerations	0.00
Net Adjustments	431.79
Net Collectable	169,351.85
Face Collections this month	-6,513.58
Balance - End of the Month	162,838.27
Face Exonerations	$0.00
Actual Face Due Balance	$162,838.27
Face Amount of Collections	6,513.58
Less Discounts	-0.87
Plus Penalties	647.00
Other (under/over)	
Total Collected	$7,159.71
Less Face Exonerations	$0.00
Less Refunded Overpayments	$0.00
Net Collections	**$7,159.71**
Exoneration Refund Amount	$0.00
Refunded Overpayments	$0.00

Township of Wilkins
Act 511 Tax Report
for
September
2020

Earned Income Taxes						Difference
	Current Month	$89,188.92		Previous Year	$92,309.45	
83.67%	Current YTD	$681,900.51		Previous YTD	$675,998.34	$5,902.17
				2020 Budget - $850,000		
Local Service Tax						
	Current Month	$34,408.93		Previous Year	$32,843.58	
76.18%	Current YTD	$129,512.84		Previous YTD	$133,433.13	($3,920.29)
				2020 Budget - $170,000		
Mercantile Tax						
	Current Month	$6,383.87		Previous Year	$532.65	
101.11%	Current YTD	$313,437.48		Previous YTD	$346,024.27	($32,586.79)
				2020 Budget - $350,000		
Business Privilege Tax						
	Current Month	$5,878.10		Previous Year	$5,562.09	
136.54%	Current YTD	$409,629.03		Previous YTD	$242,200.46	$167,428.57
				2020 Budget - $275,000		

Date From: 9/1/2020

Date To: 9/30/2020

ALL by MCD

MCD Code: Wilkins (Township of), Allegheny

ID	Date	Time	Unit	Location	Outcome
63908316	9/1/2020	9:52	Unit 342	700 Penn Center Blvd	Transported
63924750	9/2/2020	7:58	Unit 343	SEVILLE SQUARE APTS WIL 4297 #3211	Transported
63928247	9/2/2020	12:15	Unit 343	986 ELIZABETH ST	Transported
63961829	9/4/2020	12:03	Unit 342	MedExpress Urgent Care	Transported
63991274	9/6/2020	10:09	Unit 342	COMFORT INN WIL #337	Dead at Scene
63992060	9/6/2020	11:56	Unit 342	200 CHURCHILL RD	Treated, Transported ALS
64086786	9/6/2020	13:55	Unit 341	3601 RIDGEWOOD DR	Transported
64003143	9/7/2020	8:09	Unit 342	681 HIGHLAND AVE	Transported
64006121	9/7/2020	12:50	Unit 341	938 RITA DR	Transported
64035254	9/9/2020	10:21	Unit 342	114 GILMORE DR	Refused
64037478	9/9/2020	12:02	Unit 342	HOME DEPOT WIL	Transported
64044145	9/9/2020	19:17	Unit 341	SEVILLE SQUARE APTS WIL 4295 #2302	Lift Assist, No Patient Transported
64065622	9/10/2020	17:25	Unit 342	MedExpress Urgent Care	Transported
64067829	9/11/2020	8:32	Unit 342	213 KINGSTON DR	Transported
64074232	9/11/2020	16:19	Unit 342	531 LUCIA DR	Refused
64078090	9/11/2020	19:39	Unit 343	HIGHLAND MANOR APTS WIL 300	Transported
64100591	9/13/2020	13:06	Unit 342	1003 LARIMER AVE	
64104097	9/13/2020	18:09	Unit 343	143 LENEAKE ST	Refused
64105204	9/13/2020	19:23	Unit 342	914 ROLAND RD	Transported
64108254	9/14/2020	0:39	Unit 342	HIGHLAND MANOR APTS WIL 300 #L5	Transported
64122977	9/14/2020	9:57	Unit 342	SEVILLE SQUARE APTS WIL 4295 #2302	Transported
64123868	9/14/2020	20:32	Unit 342	SHEETZ WIL	Refused
64172287	9/15/2020	0:29	Unit 343	369 CLINE ST	Lift Assist, No Patient Transported
64130949	9/15/2020	10:44	Unit 342	432 DUNBAR DR	Transported
64134773	9/15/2020	14:15	Unit 342	LAUREL VILLAGE APARTMENTS #T4	Transported

64134247	9/15/2020	14:35 Unit 343	708 THOMPSON ST	Refused
64138545	9/15/2020	18:13 Unit 343	194 RIDGE ST	Transported
64149778	9/15/2020	22:42 Unit 342	986 ELIZABETH ST	Transported
64147331	9/16/2020	9:08 Unit 342	MedExpress Urgent Care	Transported
64149779	9/16/2020	11:11 Unit 342	235 KINGSTON DR	Transported
64150000	9/16/2020	13:26 Unit 343	117 POWELL ST	Transported
64167950	9/17/2020	7:16 Unit 343	222 KINGSTON DR	Treatment / No Transport
64163808	9/17/2020	11:20 Unit 342	3930 DOWLING AVE	Treated, Transported BLS
64182059	9/18/2020	12:46 Unit 342	LAUREL VILLAGE APARTMENTS #304	Transported
64198093	9/19/2020	14:12 Unit 342	MedExpress Urgent Care	Transported
64202144	9/19/2020	19:21 Unit 342	MEDEXPRESS WIL #5	Transported
64206086	9/20/2020	2:30 Unit 342	621 WASHINGTON ST	Transported
64227880	9/21/2020	16:12 Unit 343	MedExpress Urgent Care	Transported
64240259	9/22/2020	12:16 Unit 343	UPMC SUBURBAN EAST MEDICAL CENTER	Treated, Transported BLS
64261027	9/22/2020	23:34 Unit 342	LAUREL VILLAGE APARTMENTS #609	Transported
64251942	9/23/2020	5:47 Unit 343	236 PENHURST DR	Refused
64254644	9/23/2020	9:50 Unit 343	236 PENHURST DR	Transported
64271487	9/24/2020	10:38 Unit 342	MedExpress Urgent Care	Refused
64273742	9/24/2020	13:03 Unit 342	MedExpress Urgent Care	Transported
64285175	9/25/2020	5:08 Unit 342	CHURCHILL GARDEN APTS #304	Transported
64304297	9/26/2020	10:17 Unit 341	COMFORT INN WIL #204	Transported
64310583	9/26/2020	18:26 Unit 341	324 DUNBAR DR	Transported
64332465	9/28/2020	9:36 Unit 343	715 MCMASTERS AVE	Refused
64336031	9/28/2020	13:18 Unit 343	402 DUNBAR DR	Treated, Transported ALS
64342146	9/28/2020	19:08 Unit 341	502 LUCIA DR	Dead at Scene
64344956	9/28/2020	23:13 Unit 341	118 BAKER ST	Refused
64357374	9/29/2020	17:29 Unit 341	355 CHURCHILL RD	Transported
64361368	9/29/2020	22:03 Unit 343	141 GILMORE DR	Transported

53 records returned

CODE ENFORCEMENT CORRESPONDENCE

September 2020

Occupancy Inspections Performed: *24*

Occupancy Permits Issued: *6*

Temporary Occupancy Permits Issued: *3*

Zoning Permits Issued: *3*

Miscellaneous:

- **9/2/20** – Attended a Fight Blight webinar
- **9/8/20** – Attended 2015 IBC Means of Egress webinar
- **9/16/20** – Attended a Fight Blight webinar
- **9/22/20** – Attended Pennboc Fire Doors and Hazmat Awareness online training
- **9/24/20** – Attended CBO Quarterly Meeting online and had training on Special Inspections for concrete

257 Harrison

9/1/20 – Sent owner **Marlene Porado** a notice concerning the height of the hedges in the front of her property by Harrison. Theses hedges are taller than the allowed 48 inches and are also blocking a Township "No Parking" sign located there. I gave Mrs. Porado 10 days to trim the hedges.

115 Semmens

9/2/20 – Performed an Occ. Insp. of this vacant property. There are numerous items in need of attention. Composed and emailed the inspection report to the seller's agent **Louis Sebastian** ([redacted]) and potential buyer **Cristian Marcel Ilut** ([redacted]).

603 McMasters

9/2/20 – Sent the owner of this rental property, **Troisi Development**, a violation notice after receiving a complaint. The complaint stated that there are holes in the roof and trash all over the property. I visited the property today and while I could not see the top of the roof, the right side gutter has partially detached and is hanging. There is also a missing downspout and a front wooden step that is broken. There is also a large amount of rubbish on the front porch. I gave Troisi 10 days to repair the step and remove the rubbish and 40 days to repair the gutter and downspout.

602 McMasters

9/2/20 – Sent owners **Todd & Susan Lang** a notice after observing an expired vehicle on their property. I gave them 30 days to either get a current and valid state inspection or have the vehicle removed.

938 Roland

9/3/20 – Sent owners **Mark & Amanda Allebach** a letter after receiving word from Public Works that they received a One-Call for fencing to be installed at this property. This letter informed them that a permit is required before the fencing can be installed. I enclosed an application form with the letter.

357 Churchill Rd.

9/3/20 – Performed an Occ. Insp. of this property. There are a few items in need of attention. Composed and mailed the inspection report to owner **Randolph Michael Sovic** at 1356 Emma Rd. Kenna WV, 25248.

155 Churchill Rd.

9/3/20 – Performed an Occ. Re-Insp. of this property. It passed. I mailed the Occ. Permit to owner **Elmer Pariona**.

957 Lilly

9/3/20 – Sent owners **Meri & Sharon Hodges** a notice concerning the fact that they have yet to schedule a re-inspection for their property and do not have an Occ. Permit. The Hodges were issued a Temp. Occ. Permit in February of this year. They stated in their 2nd Zoning Appeals Hearing in July that there were only a few items remaining. That hearing was 42 days ago. This notice gives them 15 days to schedule the re-inspection.

405 Elwood

9/4/20 – Filed a citation against owner **Elizabeth Belton** for failing to correct an unsafe condition at her home. Ms. Belton applied for a Building Permit in January of this year and has yet to pay for and pick up the permit. This permit is for 2 sets of exterior concrete steps that were started to be constructed but this construction has never been completed.

628-630 Brown

9/4/20 – Filed citations against both **Garret Haines** of Treelady Enterprises and **SJ Group** for failing to keep this vacant structure in a clean, safe and sanitary condition. I have sent numerous notices to both parties about correcting the issues at this property. SJ Group claims they pay the taxes but are not the owner and I have never heard back from Mr. Haines although his attorney did correspond with me one time. My last notice informed them that if the issues were not corrected and an inspection was not scheduled with me, then I will cite both parties and let the court decide who is responsible.

157 Powell

9/4/20 – Composed and mailed owners **Justin Quast & Samantha Miller** a notice informing them that their property has yet to be issued an Occ. Permit. Mr. Quast spoke with me after a previous notice last year informed him of the need to have a re-inspection performed. Mr. Quast informed me that Ms. Miller had lost her job right after they moved in and asked for extra time to correct the items at the property which I agreed to. Due to the length of time that has passed, I gave Mr. & Ms. Miller 15 days to schedule the re-inspection.

913 Roland

9/4/20 – Sent owner **Catherine Harcharik** a notice concerning the fact that her property has never been issued an Occ. Permit. I performed an Occ. Insp. at her property in December of 2019 and have never been contacted regarding the scheduling of a re-inspection. This notice is giving Ms. Harcharik 10 days to contact me.
9/30-20 – Sent Ms. Harcharik a 2nd notice concerning the fact that her property has yet to pass an Occ. Insp. and be issued an Occ. Permit. I have not received any response from my previous notice. If she fails to respond to this notice I will file a citation.

701 Rodi (sinkhole by gas main near Ridgecrest)

9/9/20 – Received a voicemail from Peoples Gas engineer **Steve Schroeder**. Mr. Schroeder stated that a geo tech has visited the site and is now formulating a plan on how to correct it. Mr. Schroeder also reiterated that Peoples legal department is going to ask for some County or State assistance in correcting the sinkhole.
9/25/30 – Spoke with Mr. Schroeder after sending him an email inquiring about the status of this sinkhole. Mr. Schroeder informed me that the Geo Tech reviewed maps from both Peoples Gas and DEP's Mine Bureau and has deemed there is a danger to the gas line. The Geo Tech has also visited the site twice and will be revisiting it again within a week to take core samples. The regulation station by the sinkhole has been shut down and the neighboring gas lines have been "valved" off from this station. The regulation station will be moved to somewhere closer to the Comfort Inn. Mr. Schroeder also stated that Peoples legal department may be pursuing the DEP for either performing the repair work or monetary compensation for the work.

524 Washington

9/9/20 – Returned a call to **Ms. Tora Mahaffey** who is the current tenant at this rental property. Ms. Mahaffey had left me a voicemail regarding rats she has seen on her property recently. I contacted Scott Matthews and asked him if Vito DiLorenzo could possibly bait the property today. Mr. Matthews informed me that it would most likey be able to be done. I contacted Ms. Mahaffey to let he know.

1130 Rodi (Italian Club)

9/9/20 – Calculated the maximum occupant load for this building after receiving a request for one from Joy Voeltzel. Myself, Leonard Hill & Ryan Flaugherty performed the calculations.

523 Washington

9/9/20 – Performed an Occ. Insp. of this rental property. There are some items in need of correction. This inspection is a result of a citation I filed against owner **George Clarke Jr**. Mr. Clark failed to get an Occ. Permit after new tenants moved in. Composed and emailed the report to Mr. Clarke ([redacted] I also requested a continuance on the hearing scheduled for Mr. Clark on Sept. 17th to give him time to correct the items found during the inspection.

870 Larimer

9/9/20 – Performed an Occ. Insp. of this property. There are items in need of attention. Composed and emailed the inspection report to owner **William Murray**
[redacted]
9/16/20 – Issued buyer **Manns Investment Group LLC** a Temp. Occ. Permit after receiving the Temp. Occ. Agrmnt.

821 Elizabeth

9/9/20 – Performed an Occ. Insp. of this property. There are some items in need of attention. Composed and mailed the inspection report to owner **J. Kuhl**.
9/16/20 – Issued Joyce Kuhl a Temp. Occ. Permit after receiving the Temp. Occ. Agrmnt.

3408 Wm. Penn Hwy (formerly Car Hops)

9/10/20 – Performed an Occ. Insp. of this vacant car dealership/repair shop. VW has expressed interest in leasing this property from the owner. There are numerous items in need of attention. Composed and emailed the report to manager Bob Haws ([redacted]).

108 Gardenia

9/11/20 – Sent owner **Keith Zehr** a notice regarding the property being vacant after learning that no one has lived there for some time. This notice gave Mr. Zehr 30 days to either register the property as vacant or install signage on the property showing it's for sale, rent or lease.

4029 B Dowling

9/11/20 – Sent a 2nd notice to tenant **Erdal Akyuz** who resides at this rental property. I received a complaint regarding rubbish lying about the property last month and sent Mr. Akyuz a notice to remove it within 10 days. I received another complaint today informing me that the rubbish is still there and now the grass and weeds are high. I observed the property and saw that a hot water heater along with some insulation was lying at the rear of the property and the grass and is high. This second notice give Mr. Akyuz 5 days to remove it and cut the grass and weeds or I will file a citation against him. I also sent a copy of the letter to the owner of the property, **Grace Realty of Pittsburgh**.

505 Washington

9/11/20 – Sent tenant **Jame Dorsy** and owner **RTM Realty Holdings** a notice after receiving a complaint. The complaint was regarding excessive dog feces, rats and high grass at this rental property. I observed a dead rat on the street in front of the property which, according to the complainant, came from the property in question. I did not see the dog feces since they are in the rear of the property but I did observe that the grass is high as well. This notice gave them 10 days to clean the feces, cut the grass and schedule a day and time to have the Public Works come and bait for the rats.

226 Wallace

9/11/20 – Performed an Occ. Re-Insp. of this property. It passed. Composed an Occ. Permit for new owner Adam Rocco.

121 Semmens

9/11/20 – Issued owner **Theodore Brown** an Occ. Permit.

503 Clugston

9/14/20 – Sent owner **Michael Askew** a notice concerning this rental property. Mr. Askew had turned this property into a rental in late 2019 but did not register the property as such with me. It was discovered to be a rental by Wilkins Police who were there regarding a traffic issue. Apparently the truck the tenants were using to move in with was blocking the street which

caused our police to be called. After several notices to Mr. Askew asking him to register the property and schedule an inspection, I was finally able to inspect the property in early July. The notice sent today is informing him that it has been over 2 months since I inspected the property and no re-inspection has been scheduled. Since it has not passed an inspection yet, it has not been issued and Occ. Permit. I have given him 10 days to contact me to inform me of the status of the property and when I can expect to be able to perform the re-inspection.
9/30/20 – Performed an Occ. Re-Insp. of this property. It passed. Composed and emailed the Occ. Permit to Mr. Askew.

491 Lucia

9/14/20 – Sent owner **SJ Group** a notice concerning the fact that the property has yet to be issued an Occ. Permit. I performed an Occ. insp. of this rental property in early July of this year and have yet to be contacted regarding the scheduling of the re-inspection. This notice gives SJ Group 10 days to update me with the status of the property.

419 Cline

9/14/20 – Sent **Alysia Dvorshock** a notice concerning her expired vehicle parked in front of her property. I gave Ms. Dvorshock 30 days to either get the vehicle a current and valid state inspection or have the vehicle removed from the property.

3480 Wm. Penn Hwy (Auto Zone)

9/14/20 – Sent a letter to the manager of this Auto Zone regarding the Stop sign at the southern entrance/exit of their parking lot. I have learned that the delivery trucks Auto Zone receives are hitting this sign on a consistent basis causing it to be turned the wrong way. It is now facing the access road that loops around the old Sears building. I asked them to adjust the sign so it faces the correct way as soon as possible.

606 Brown (Laurel Printing)

9/15/20 – Filed a citation against the owner of this vacant property, **Keith Jones**, for failing to register the property as vacant. I sent Mr. Jones a notice in August giving him 15 days to register the property, pay the $50 fee and to repair any exterior issues. Mr. Jones has failed to do either of

these requirements and has not contacted me regarding the property. I mailed Mr. Jones a letter informing him of the citation.

957 Lilly

9/15/20 – Performed an Occ. Re-Insp. of this property. It passed. Composed and mailed the Occ. Permit to owners **Meri & Sharon Hodges**.

143 Powell

9/15/20 – Performed an Occ. Insp. of this property. There are items in need of correction. Composed and emailed the report to Keller Williams agent **Bill Holden** [redacted]
9/25/20 – Performed an Occ. Re-Insp. of this property. The owner still needs to install a carbon monoxide detector in the basement.
9/29/20 – Performed another re-inspection of this property. It passed. Composed and emailed the Occ. Permit to owner **Regis Marko** [redacted] and agent **Bill Holden**.

138 Delaney

9/15/20 – Sent tenants **Luke Shertzer & Zachary Barbus** a notice concerning vehicles parking on the grass of this rental property. This notice informed them they must immediately cease from parking on the grass.

979 Elizabeth

9/15/20 – Sent new owner **Grace Polakaski** a notice after learning this property sold to her in August without having an Occ. Insp. performed. This notice informed Ms. Polakaski that she is now responsible for scheduling the inspection, paying the inspection fee and correcting any items found during the inspection. I gave her 10 days to schedule the inspection with me.

816 Elizabeth

9/16/20 – Performed an Occ. Re-Insp. of this rental property. It passed. Composed and mailed the Occ. Permit to owner **Marc Goldstein**.

715 McMasters

9/16/20 – Sent a notice to **Samantha Rush** who resides at this address. Ms. Rush's vehicle has been parked on the grass in front of this property for several days. This notice informed her to remove it immediately.

708 Thompson

9/16/20 – Sent a 2nd violation notice to owner **Renee Carter**. In July I sent Ms. Carter a notice regarding an expired vehicle parked in her rear yard. Ms. Carter contacted me shortly afterward and informed me she was going to appeal the notice. Ms. Carter went to the TCVCOG to submit the appeal but decided not to after learning that there is a $500.00 fee to submit an appeal. In driving by her residence today, I observed that the vehicle is still parked in the grass and is still expired. This latest notice requires her to immediately remove the vehicle from the grass and is giving her 20 days to either get the vehicle inspected or remove it from the property.

643 Mortimer (rear)

9/17/20 – Performed an Occ. Insp. of this property. There are items in need of correction. Composed and emailed the inspection report to owner **James Onder**

[redacted]

215 Sunset

9/17/20 – Sent owners **Benito & Concetta Moscatiello** a letter after receiving a complaint regarding logs and cut brush on the Orion Drive side of their property. The complainant stated that the trees and brush were cut down recently but they are not being cleaned up. This letter to the Moscatiellos is asking that they clean up the remainder of the logs and brush as soon as possible.

288 Cline

9/18/20 – Owner **Robert Wright** purchased this property in February of 2019. Prior to that I performed an Occ. Insp. and found the house to be in poor condition. Mr. Wright was issued a Temp. Occ. Permit but the property has yet to be issued an Occ. Permit. I have been in contact with Mr. Wright intermittently since he was issued the Temp. Occ. Permit to see if he was ready

for the re-inspection and every time we spoke he claimed to still be working on the house. A recent notice I sent to him stated that with the amount of time that has passed, I would need to at least do a walkthrough of the house to see what progress he has made. Today I performed that walkthrough with Mr. Wright. All the exterior issues with the house have been corrected and a good amount of the interior items have been corrected as well, although, there are still some that require attention. I asked Mr. Wright to schedule periodic walkthroughs with me to verify he is still moving forward with the corrections which he agreed to.

3475 Wm. Penn Hwy (Circuit City lot)

9/18/20 – Sent Benderson Development property manager **David Hutchinson** a follow up email inquiring when the grass and weeds will be cut down to an acceptable height. On August 19th I mailed Benderson a notice informing them of the issue and on August 27th I received an email from Mr. Hutchinson stating that they would take care of the grass and weeds. After sending today's follow up email, Mr. Hutchinson responded saying that he was tracking down a phone number and is hoping to have the lot cut by the end of next week.

105 Larchwood

9/18/20 – Sent owner **Karen Cuccaro** a 2nd notice regarding her Temp. Occ. Permit being expired, not scheduling the Occ. Re-Insp. and no Occ. Permit being issued for her property. The last notice I sent to her gave her 10 days to contact me. It has been 60 days and I have not been contacted by Ms. Cuccaro. This notice gave her 5 days to schedule the re-inspection or I will cite her.
9/29/20 – Filed a citation against **Karen Cuccaro** for failing to be issued an Occ. Permit for this property. Ms. Cuccaro has not scheduled nor had the Occ. Re-Insp. performed despite several notices from me.

518 Washington

9/18/20 – Sent current tenant **Myelle Crosby** and property owner **UND United** a notice concerning high grass and a couch at this rental property. The grass in the rear of this property is very high and the couch has been sitting in the driveway for some time. I gave them 10 days to cut the grass and have the couch removed.

631 Mortimer

9/21/20 – Filed a citation against owner **Allen Aiello**. This citation is due to a large hole in Mr. Aiello's roof that has been there since February of this year. I contacted Mr. Aiello in February after becoming aware of the hole and informed him he had to repair it. Mr. Aiello stated that he did not have the finances to have the work performed and requested a time extension. I agreed to give him until the end of May to complete the repair. In July I sent him a second notice informing him he had until August to begin the repair. No repair work has begun and Mr. Aiello never responded to my second notice. I may have to inspect this house to gauge the interior structural condition. Due to the length of time and amount of precipitation we've had, I fear that the inside may be in bad shape.

565 Brown

9/21/20 – Performed a Comm. Occ. Insp. of this property. There are some items in need of correction. Composed and emailed the inspection report to owner **Martha O'Grady** [redacted] and Baker Young agent **Alex Ruck** [redacted].

170 Churchill Rd.

9/21/20 – Sent owner **Ronnette Dixon** a notice informing her that her property has yet to pass the Occ. Insp. and that her Temp. Occ. Permit expired in June. This notice was also regarding a new fence Ms. Dixon has installed at the rear of her property where an old dilapidated fence once stood. Ms. Dixon did inform me she was removing the old fence but never indicated she would be replacing it with a new one. This notice gave Ms. Dixon 10 days to contact me regarding the scheduling of the re-inspection and to submit the fence application.

101 Semmens

9/23/20 – Sent owner **Aaron Stonecypher** a notice regarding his property not being issued an Occ. Permit yet. In June of this year I sent Mr. Stonecypher a letter inquiring as to the status of his property and when we could expect the Occ. Re-Insp. to occur. Mr. Stonecypher called me not too long after that letter and informed me that due to the current health crisis, he had lost his job. The notice I sent today lets Mr. Stonecypher know that while I sympathize with him, he still needs to bring his property into compliance. I have offered him the option of scheduling monthly inspections with me so I can at least verify he is making progress. I also informed him that

failure to schedule these periodic inspections or continue to make progress between these inspections will result in me filing a citation against him.

944 Gr. Pike (Bob's Lounge)

9/23/20 – At the request of owner **Bob Pasculle** Leonard Hill, Ryan Flaherty and I measured the interior of his establishment to determine his maximum occupant load.

613 Highland

9/23/20 – Sent owner **Brandon Jury** a notice regarding a shed I found has been erected on his property. This notice gave Mr. Jury 10 days to submit the application for the shed.

105 Peter

9/23/20 – Performed an Occ. Re-Insp. of this property. It passed. I cannot issue the owner an Occ. Permit however because of a carport that has been erected on the property without a permit. Owner Lavell Gaines is going to request a Zoning Variance Hearing for the carport. If she gets the variance, I will then issue her the Occ. Permit. If she is denied the variance, I will issue her the Occ. Permit once the carport has been removed.

590 Negley

9/23/20 – Performed an Occ. Insp. of this property. There are some items in need of correction. Composed and emailed the report to Coldwell Banker agent **Jen Wylie**

[redacted]

550 Lucia

9/25/20 – Performed an Occ. Insp. of this property. There are items in need of correction. Composed and emailed the inspection report to agent **Samantha Stretavski**

[redacted]

888 Stevendale

9/28/20 – Performed an Occ. Insp. of this property. There are a few items in need of correction. Composed and emailed the report to agent **Summer Tissue** ([redacted]

119 Semmens

9/28/20 – Performed an Occ. Re-Insp. of this property. There are still 2 items in need of correction. I emailed these remaining items to owner **Jessica Mehalic** ([redacted]).

122 Linhart

9/29/20 – Sent tenant **Tykea Thomas** a 2nd notice regarding an expired vehicle parked in front of this rental property. I sent a previous notice in July of this year to Ms. Thomas informing her she needs to correct this issue and gave her 30 days to do so. It has now been 81 days and the vehicle still has expired inspection stickers. I gave Ms. Thomas 20 days to either get the vehicle a current and valid state inspection or remove the vehicle from the property.

1605 Vineseian

9/29/20 – Sent a notice to **Bellagio Real Estate** regarding the swale that runs behind this vacant lot owned by them. I have received complaints regarding the condition of this swale and met with the complainant and Vineseian's HOA recently to view the issue. This swale was a requirement from the Township's engineer at the time of the construction of the housing plan. It runs from behind 1601, 1605 and 1609 Vineseian before entering a catch basin where the water is conveyed to the Township's storm water system on Gardenia. I found that the swale behind 1601 & 1605 is almost nonexistent and flat. The portion behind 1609 is much more pronounced due to the resident on Gardenia performing the routine maintenance that it requires. This notice sent to Bellagio is informing them of their responsibility to maintain the swale. I have given them 20 days to perform the necessary maintenance.

400 Penn Center (Suite 630)

9/30/20 – Performed a Comm. Occ. Insp. of this office space. It passed. I emailed the inspection report and Occ. Permit to property manager **William Hetherington**.

254 Cline

9/30/20 – Performed an Occ. Insp. of this vacant property. There are numerous things in need of correction. Composed and emailed the inspection report to buyer **Gregory Scott** [redacted] Mr. Scott also submitted his Temp. Occ. Agrmnt. to me during the inspection and I issued him a Temp. Occ. Permit which was also emailed to him.

ACCOUNTS PAYABLE REGISTER

October 12, 2020

ADMINISTRATION & FINANCE		
BACHRACH & MICHEL	414.313	90.00
CAFARDI FERGUSON WYRICK WEIS & GABRIEL	404.314	5,516.00
CHAMP PRINTING CO., INC.	452.220	2,175.00
CROSSWIND CLOUD SOLUTIONS	409.320	306.76
GREGORY, NORMAN J.	404.314	115.00
HRG, INC.	SPLIT	8,133.62
MRM WORKERS' COMP FUND	SPLIT	10,124.72
MUNICIPAL EMPLOYERS INSURANCE TRUST	SPLIT	36,209.81
PENNA. MUNICIPAL RETIREMENT SYSTEM	SPLIT	14,908.00
PITTSBURGH POST GAZETTE	SPLIT	489.10
RELIANT SYSTEMS WEST, LLC	SPLIT	294.00
SARGENT'S COURT REPORTING	414.313	479.20
SECURITY BLUE HMO-POS	SPLIT	5,232.37
SMITH, PERRYN A. EPPS	491.002	150.00
STATE WORKERS' INSURANCE FUND	411.151	1,612.00
U-COMP	411.162	7.76
VERIZON	409.320	334.67
TOTAL ADMINISTRATION & FINANCE		**86,178.01**
PUBLIC WORKS		
AIR-VAC, INC.	438.210	7,623.86
FAYETTE PARTS SERVICE		836.68
GLASSMERE FUEL SERVICE	SPLIT	2,000.30
HOME DEPOT	SPLIT	523.51
LINDY PAVING, INC.	438.210	652.28
PENNSYLVANIA ONE CALL	430.420	48.35
RUTTER, J.A. CO.	427.451	153.03
TOTAL PUBLIC WORKS		**11,838.01**
PUBLIC SAFETY		
BROKAW, DAVID	410.184	14.00
GALL'S	411.460	148.49
GLASSMERE FUEL SERVICE	410.231	1,521.78
KEMP, DAVID	410.184	10.00
KISKI VALLEY UNIFORMS	410.238	564.92
LEHEW, ROBERT	410.238	119.98
MARKL SUPPLY	410.238	215.00
S & D CALIBRATION SERVICES, INC.	410.220	78.00
TOTAL PUBLIC SAFETY		**2,672.17**
PROCUREMENT CARD	PSATS	99.00
	CHAMP PRINTING - POSTAGE	602.83
TOTAL PROCUREMENT CARD		**701.83**

LIONS PARK FUND	HRG, INC.	2,880.00
TOTAL LIONS PARK FUND		**2,880.00**
COMBINED SEWER FUND	HRG, INC.	1,530.00
	ALCOSAN	159,831.89
	HOME DEPOT	20.40
	MR. JOHN OF PITTSBURGH	555.00
	ALCOSAN	13,974.75
	ATLAS CLAY PRODUCTS	227.46
TOTAL COMBINED SEWER FUND		**176,139.50**
POLICE PENSION FUND	MOCKENHAUPT BENEFITS GROUP	175.00
TOTAL POLICE PENSION FUND		**175.00**
TOTAL GENERAL FUND	100,688.19	
TOTAL OTHER FUNDS	179,896.33	
TOTAL	$ **280,584.52**	

TOWNSHIP OF WILKINS

RESOLUTION NO. 9-2020

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING RESOLUTION NO. 20-2017 AS AMENDED BY RESOLUTION NO. 25-2017 TO AMEND THE FIELD USE POLICY.

WHEREAS, the Township requires fees for various permits and services; and

WHEREAS, the Board of Commissioners adopted a field use policy in September of 2017; and

WHEREAS, the Board of Commissioners wishes to amend that policy.

NOW, THEREFORE, the Board of Commissioners of the Township of Wilkins hereby resolves that Resolution #25-2017, as amended by #20-2017 is hereby amended as to delete the previous Field Use Policy and adopt the attached Field Use Policy.

RESOLVED AND ADOPTED at a duly assembled public meeting held this 12th day of October, 2017.

TOWNSHIP OF WILKINS

By: _____
Sylvia J. Martinelli
Chairwoman

ATTEST:

_____
Rebecca Vargo
Secretary

Wilkins Township

WILKINS TOWNSHIP

ESTABLISHED 1821

Field Use Policies

Effective Date: September 11, 2017

Amended: October 12, 2020

Purpose

The purpose of this policy is to establish procedures that govern the use and care of the Township of Wilkins' athletic / multi-purpose fields ("fields") with the overall goal of safe and playable conditions for all eligible users. The policy will outline the responsibilities of users from the initiation of a field reservation with the Township through post event activities. Under all circumstances, the sports organization utilizing the field assumes full responsibility for the actions of their players and guests during the time the fields are reserved.

Park Rules and Regulations

All park visitors are required to abide by the rules of this policy as well as all Township ordinances. Park rules include, but are not limited to, the following:

- The fields and shelters require reservations for use and can be scheduled through the Township Administration office (412) 824-6650 x 10.
- Field use permits are specific to the following park areas:
    - Eastmont Park (James Street): baseball fields (2)
    - Linhart Park (George Street): baseball field (1)
    - Lions Park (Miller Street): baseball field (1), multi-purpose field (1)
    - Municipal Complex (Peffer Road): baseball/multipurpose field (1)
- Beer and alcoholic beverages are NOT permitted at the fields. NO EXCEPTIONS. Failure to adhere to this rule may result in the loss of field permit and forfeiture of fees paid.
- The possession and consumption of alcoholic beverages will be permitted inside the pavilion (picnic shelter) in the parks WITH A PARK/PAVILION RENTAL PERMIT ONLY. Prior to transporting alcoholic beverages into a park pavilion, a permit identifying the person reserving the shelter must be obtained. The permit must be in the possession of the permit holder at the time of consumption of alcoholic beverages.
- Fields are not be used when they are in unfit condition for play.
- Permitted field users are responsible for the sportsmanship of their players, coaches, officials and spectators.
- Dogs are permitted at the parks, in accordance with and subject to the requirements of Chapter 117-22 of the Codified Book of Ordinances. All pet owners are responsible for the removal and appropriate disposal of pet waste. Dogs are not permitted on the fields, in the playground, concession area or pavilions. All dogs must be on a leash and in the control of an individual over the age of twelve.
- Coaches and parents are reminded that the Township's parks are located on residential roadways with posted speed limits of 20 miles per hour. There are children at play in these neighborhoods. The Township Commissioners reserve the right to terminate the permit of a team due to traffic violations.
- Parking is in designated spots / lots only. No parking is permitted on grass or landscaped areas for any reason. User groups must inform their participants and spectators to park in designated

lots. It is the permitted user's responsibility to alleviate traffic and parking uses. Vehicles not parked in designated spaces may be ticketed by the Police Department.

- The total number of available parking spaces at each of the Township parks is listed below. Groups that require additional parking spaces must use available street parking.
  - Eastmont Park (46):
    - 22 spaces in the pavilion lot
    - 24 spaces in the basketball lot
    - Additional on-street parking on the south side of Frazier Drive only. Do not block access to the Fire Department.
  - Linhart Park (35):
    - 15 spaces in the pavilion lot
    - 10 roadside spaces between the pavilion lot and the compost pile
    - 10 overflow spaces at the compost site
    - Additional on-street parking on the south side of James Street and the west side of George Street. Do not block access to driveways.
  - Lions Park (51):
    - 3 spaces in the pavilion lot
    - 32 spaces in the lower lot
    - 16 spaces in the upper lot
    - Additional parking on north/east side of Miller Street.
  - Municipal Complex (40)
    - 40 spaces in the Municipal Building Lot
- In reviewing applications for field usage, preference will be given to those groups who most adequately meet the size requirements for parking of all vehicles within the park.

- At the conclusion of a practice or game, users must collect all litter and garbage from the field and adjacent areas and deposit it in provided trash receptacles.
- All nets, goals, benches, tackling sleds, bases, etc., must be completely removed from the field at the conclusion of daily field use for maintenance and mowing purposes.
- Fencing and buildings are strictly off limits for use as warm-up targets, batting soft toss, or throwing against in any fashion.
- All teams and individuals with permission to use a field assume all responsibility in regards to injury and/or accident and all liabilities.
- Permits must be kept with the team at all times while using the fields.
- Teams and individuals must use the field that has been assigned on the permit.
- Exchanging of field permits with another team or individual is not permitted.

Field Reservations & Scheduling

Field use permits are issued through the Administrative Office after a request has been submitted. All requests for consideration are due no later than March 1st of the year in which the field is requested. Requests must be approved, payments received and permits issued prior to play. Seasonal field fees shall be fully paid two weeks in advance of the organized use of the fields. If the field fees are not paid,

the Township cannot guarantee reservation of the time slots. Cancellations and changes must be communicated with the Administrative Office so that scheduling can be maintained completely and accurately. Correct contact information is required with each reservation so that unexpected problems or closures may be quickly communicated.

~~The Eastmont Park baseball fields are not available for seasonal field scheduling or any use by sports teams from (March 1st through June 30th), they are to remain available for use by the Wilkins Township Baseball Association.~~

In any case of competing field dates and times, the following scheduling priority has been established:

1. Municipal events and programs
2. Nonprofit organizations, leagues, individuals and groups comprised of at least 80% Wilkins Township residents, with those serving the greatest number of residents receiving the highest consideration for assignment. *A team roster, including member addresses, must be provided as a part of the application process so that the Township may verify the residency of the members.*
3. Nonprofit organizations, leagues, individuals and groups comprised of at least 60% Wilkins Township residents. *A team roster, including member addresses, must be provided as a part of the application process so that the Township may verify the residency of the members.*
4. Nonprofit organizations, leagues, individuals and groups comprised of at least 30% Wilkins Township residents. *A team roster, including member addresses, must be provided as a part of the application process so that the Township may verify the residency of the members.*
5. For profit sports camps serving 50% or more of the citizens of the Township of Wilkins.
6. All other nonprofit organizations, leagues, individuals and groups.
7. All other for profit businesses.

Field Fees

The following field fees apply:

1. Reservation of fields for any resident group defined as any group comprised of 80%-60%-30% Wilkins Township residents. *A team roster, including member addresses, must be provided as a part of the application process so that the Township may verify the residency of the members.*
   a. Season fees:
      - Comprised of three months or less: $150
      - Comprised of four months or less: $200
      - Comprised of six months or less: $300
   b. Individual time slot per field (one time usage)
      - Two hours per field - $25
      - All day per field - $50
   c. Seasonal field fees shall be fully paid two weeks prior to the organized use of the fields by the resident group. If the field fees are not paid, the Township cannot guarantee the reservation of the time slots.

d. Time slot is defined as two-hour incremental time slots beginning at 8:00 a.m. through 6:00 p.m. with the evening slot defined as 6:00 p.m. to dusk.

2. Reservation of fields for nonresident and/or commercial groups. Group rates and associated time slots are as follows:
    a. Commercial groups are defined as individuals, businesses, institutions or other entities that are initiated or operated for the purpose of making a profit.
    b. Seasonal fees:
        - Comprised of three months or less: $300
        - Comprised of four months or less: $400
        - Comprised of six months or less: $600
    c. Seasonal field fees shall be fully paid two weeks prior to the organized use of the field(s) by the commercial group. If the fee is not paid, the Township cannot guarantee reservation of the time slot.
    d. Individual time slot per field (one time usage)
        - Two hours per field: $50
        - All day per field: $100

Resources

Client Manager

Tammy Cappo

Resources

2021 MBS Open Enrollment

Renewal Packet

Overview of 2021 Trends, Trust-level Benefit Renewals, and Administrative Updates

2021 Annual Enrollment Presentation

Presentation given during the annual enrollment meetings September 29 - October 1

MBS Reference

RMA Acceptable Expenses

List of approved RMA expenses as of 9/23/2020

2021 Renewal Rates

Employer open enrollment to begin October 15

Division: Administration

	2020 Current	2021 Renewal	Rate Adj.
Plan	PPO 1500Q	PPO 1500Q	
Carrier	Both Highmark & UPMC	Both Highmark & UPMC	
Employee	$500.02	$522.52	4.50%
Employee + Child	$800.05	$836.05	4.50%
Employee + Children	$1,100.06	$1,149.56	4.50%
Employee + Spouse	$1,300.07	$1,358.57	4.50%
Family	$1,599.69	$1,671.68	4.50%

Division: Commissioners

	2020 Current	2021 Renewal	Rate Adj.
Plan	PPO 1500Q	PPO 1500Q	
Carrier	Both Highmark & UPMC	Both Highmark & UPMC	
Employee	$500.02	$522.52	4.50%
Employee + Child	$800.05	$836.05	4.50%
Employee + Children	$1,100.06	$1,149.56	4.50%
Employee + Spouse	$1,300.07	$1,358.57	4.50%
Family	$1,599.69	$1,671.68	4.50%

Division: MANAGER (SPS RET MEDICAL)

	2020 Current	2021 Renewal	Rate Adj.
Plan	PPO 10	PPO 10	
Carrier	Both Highmark & UPMC	Both Highmark & UPMC	
Employee	$950.60	$993.38	4.50%
Employee + Child	$1,520.68	$1,589.11	4.50%
Employee + Children	$2,090.77	$2,184.85	4.50%
Employee + Spouse	$2,471.27	$2,582.48	4.50%

Family	$3,041.36	$3,178.22	4.50%

Division: Police

	2020 Current	2021 Renewal	Rate Adj.
Plan	PPO 1500Q	PPO 1500Q	
Carrier	Both Highmark & UPMC	Both Highmark & UPMC	
Employee	$500.02	$522.52	4.50%
Employee + Child	$800.05	$836.05	4.50%
Employee + Children	$1,100.06	$1,149.56	4.50%
Employee + Spouse	$1,300.07	$1,358.57	4.50%
Family	$1,599.69	$1,671.68	4.50%

Division: Public Works

	2020 Current	2021 Renewal	Rate Adj.
Plan	PPO 1500Q	PPO 1500Q	
Carrier	Both Highmark & UPMC	Both Highmark & UPMC	
Employee	$500.02	$522.52	4.50%
Employee + Child	$800.05	$836.05	4.50%
Employee + Children	$1,100.06	$1,149.56	4.50%
Employee + Spouse	$1,300.07	$1,358.57	4.50%
Family	$1,599.69	$1,671.68	4.50%

Division: Retired Police

	2020 Current	2021 Renewal	Rate Adj.
Plan	PPO 10	PPO 10	
Carrier	Both Highmark & UPMC	Both Highmark & UPMC	
Employee	$950.60	$993.38	4.50%
Employee + Child	$1,520.68	$1,589.11	4.50%
Employee + Children	$2,090.77	$2,184.85	4.50%
Employee + Spouse	$2,471.27	$2,582.48	4.50%
Family	$3,041.36	$3,178.22	4.50%

Division: Retired w- 1500Q

	2020 Current	2021 Renewal	Rate Adj.
Plan	PPO 1500Q	PPO 1500Q	
Carrier	Both Highmark & UPMC	Both Highmark & UPMC	
Employee	$810.66	$847.14	4.50%
Employee + Child	$1,296.83	$1,355.19	4.50%
Employee + Children	$1,783.02	$1,863.26	4.50%
Employee + Spouse	$2,107.49	$2,202.33	4.50%
Family	$2,593.68	$2,710.40	4.50%

Division: Retired w- PPO 10

	2020 Current	2021 Renewal	Rate Adj.
Plan	PPO 10	PPO 10	
Carrier	Both Highmark & UPMC	Both Highmark & UPMC	
Employee	$950.60	$993.38	4.50%
Employee + Child	$1,520.68	$1,589.11	4.50%
Employee + Children	$2,090.77	$2,184.85	4.50%

Employee + Spouse	$2,471.27	$2,582.48	4.50%
Family	$3,041.36	$3,178.22	4.50%

Your Dental Plan rates will not increase for 2021. To view the rates for all four dental options, click on the 2021 Employer Renewal Packet above.

The rates for your Vision Plan have increased for both Highmark and VBA for 2021. To view the rates for the four vision options for Highmark and the three vision options for VBA, click on the 2021 Employer Renewal Packet above.

Copyright 2020

Oct. 5, 2020

To whom it may concern,

I am resigning my position as a school board effective immediately

Thank you

James Zajac

VIRTUAL MUNICIPAL LEADERSHIP SUMMIT

OCTOBER 29-31, 2020

League

REGISTRATION OPEN!

Keynote Speaker:
William Craig Fugate

W. Craig Fugate served as President Barack Obama's FEMA Administrator from May 2009 to January 2017. Previously, he served as Florida Governor Jeb Bush's Emergency Management Director from 2001-2007 and Governor Charlie Crist from 2007-09. Fugate led FEMA through multiple record-breaking disaster years and oversaw the Federal Government's response to major events such as the Joplin and Moore Tornadoes, Hurricane Sandy, Hurricane Matthew, and the 2016 Louisiana flooding.

AGENDA HIGHLIGHTS:

Panel Discussions:

100 Years of Women's Suffrage
Dr. Mary Ellen Balchunis, PhD
Representative Joanna McClinton
Moriah Hathaway, *Executive Director, The Pennsylvania Commission for Women*

Diversity and Inclusion
Lisa Birmingham, *Vice President of Government and Regulatory Affairs, Comcast*
Dana Brooks, *Senior Manager of Talent Acquisition, Comcast*
Chris Rouser, *Vice President of Human Resources, Comcast*

Featured Speakers:
Edward J. Fortunato, *Chief Economist, Exelon Corporation*
Lisa Soronen, *Executive Director, State and Local Legal Center*

Additional Sessions:

- Pandemic, Protests and Recession: Labor and Employment Issues
- Managing through an Economic Crisis: City of Easton Case Study
- Making Sense of the Markets
- Fireworks Panel Discussion
- Tort Claims Act - How to be Prepared for All Exceptions, New and Old Alike
- Blight Success Stories
- When to Involve the Solicitor: 5 Volunteer Fire Company Issues
- Distributed Antenna System Discussion
- Stormwater Management Options

www.pml.org

CLICK TO REGISTER NOW

If you have any questions regarding the Municipal Leadership Summit, please contact:
Mary Costik, CMP
Meeting Manager
E: mcostik@pml.org
C: 717-579-8139

* Fee $100 1st participant
$85 2nd & 3RD
$75 4th

Forms

+

Municipal Leadership Summit Registration for Municipal Officials

2020 Municipal Leadership Virtual Summit

Event Schedule

Thu, Oct 29, 2020

9:00am

League Board Meeting
9:00am - 11:00am, Oct 29

9:30am

Sustainable Coordinators Round Tables – Tentative
9:30am - 11:00am, Oct 29

11:00am

100 Years of Women's Suffrage
11:00am - 12:00pm, Oct 29

Speakers

Dr. Mary Ellen Balchunis PhD

State Representative Joanna McClinton

Moriah Hathaway Executive Director, The Pennsylvania Commission for Women

Paige Cognetti Mayor, City of Scranton

1:00pm

Opening Ceremony – Welcome
1:00pm - 2:00pm, Oct 29

Speakers

Eugene DePasquale

Representative Kerry Benninghoff

2:15pm

Diversity, Equity and Inclusion Panel

2:15pm - 3:15pm, Oct 29

Speakers

Lisa Birmingham Vice President of Government and Regulatory Affairs, Comcast

Dana Brooks Senior Manager of Talent Acquisition, Comcast

Chris Rouser Vice President of Human Resources, Comcast

3:30pm

Pandemic, Protests and Recession: Labor and Employment Issues

3:30pm - 4:30pm, Oct 29

Speaker

Patrick J. Harvey, Esq. Attorney, Campbell Durrant, PC

Managing through an Economic Crisis: City of Easton Case Study

3:30pm - 4:30pm, Oct 29

Speakers

Jeffrey A. Mills Cozen O'Connor

Ryan P. Hottenstein Senior Vice President, FINANCIAL S&LUTIONS

Luis Campos City Administrator, City of Easton

Mark Lysynecky Finance Director, City of Easton

Blight Success Stories

3:30pm - 4:30pm, Oct 29

5:00pm

Happy Hour

5:00pm - 6:30pm, Oct 29

Fri, Oct 30, 2020

9:00am

Opening Session

9:00am - 10:00am, Oct 30

Speakers

Bryan Cutler Speaker of the PA House

Connor Corpora Lehigh Valley Regional Manager, The Office of Senator Bob Casey

Secretary Dennis Davin

Joe Buscaino President, National League of Cities

Secretary Cindy Adams Dunn Department of Conservation and Natural Resources (DCNR)

10:15am

Lisa Soronen

10:15am - 11:00am, Oct 30

Speaker

Lisa Soronen Executive Director, State and Local Legal Center

11:15am

Making Sense of the Markets

11:15am - 12:15pm, Oct 30

Since the beginning of the novel coronavirus pandemic, the global economy and markets have been on a wild ride. This session will review what has happened, measures taken to support the economy and the current status of the markets. We'll pay particular attention to steps you can take now to seek to preserve value and bolster returns going into next year.

Speakers

John Spagnola Managing Director, PFM Asset Management LLC

Kyle Jones Managing Director, PFM Asset Management LLC

Fireworks Panel Discussion

11:15am - 12:15pm, Oct 30

Storm Water Management Options

11:15am - 12:15pm, Oct 30

Speakers

Michael Callahan, CPSS Stormwater Program Manager, Derry Township Municipal Authority

Rebecca L. Davis Stormwater Program Manager, Lower Allen Township

E. Lee Stinnett, Esq. Shareholder, Salzmann Hughes, P.C.

1:00pm

Unemployment in Review Now and for the Future

1:00pm - 1:30pm, Oct 30

Business Leaders Network

Speaker

Debra Gross U-COMP, Member Services Representative

1:30pm

League Resolutions Committee Meeting

1:30pm - 2:30pm, Oct 30

Constellation

1:30pm - 2:00pm, Oct 30

Business Leaders Network

Speaker

Matthew Shortall Senior Business Development Manage, Constellation

2:00pm

Construction, Procurement and Privatization - What are the Problems and the Opportunities?

2:00pm - 2:30pm, Oct 30

Business Leaders Network

Speaker

William W. Warren, Jr. Partner, Saul Ewing Arnstein & Lehr LLP

2:30pm

How to Make Sure Governments Aren't Leaving Money on the Table

2:30pm - 3:00pm, Oct 30

Business Leaders Network

Speaker

Nicolie Lettini, MBA VP of Indirect Services, eCivis, Inc.

2:45pm

Economics Session
2:45pm - 3:45pm, Oct 30

Moderator

John Brenner Executive Director Designate, The League

Speaker

Ed Fortunato Chief Economist, Exelon Corporation

3:00pm

Pennsylvania's Aging Water Infrastructure- Challenges and Solutions for Municipalities, Utilities, and Homeowners
3:00pm - 3:30pm, Oct 30
Business Leaders Network

Speaker

Ashley Shiwarski Director of Business Development, NLC Service Line Warranty Program by HomeServe

4:00pm

League Annual Business Meeting
4:00pm - 4:45pm, Oct 30

5:00pm

Happy Hour
5:00pm - 6:30pm, Oct 30

Sat, Oct 31, 2020

9:00am

Opening Session
9:00am - 10:00am, Oct 31

9:30am

Legislative Update
9:30am - 10:00am, Oct 31

Speaker

Amy Sturges Director of Governmental Affairs, PA State Association of Township Commissioners

10:15am

Keynote Craig Fugate

10:15am - 11:15am, Oct 31

Speaker

Craig Fugate Keynote Speaker

11:30am

Tort Claims Act - How to be Prepared for All Exceptions, New and Old Alike

11:30am - 12:30pm, Oct 31

When to Involve the Solicitor: 5 Volunteer Fire Company Issues

11:30am - 12:30pm, Oct 31

This session, which draws on the instructors' experience as municipal solicitors, will discuss 5 real life examples of legal issues raised with volunteer fire companies. These issues will touch on the Pennsylvania Right-to-Know Law, potential employment concerns, authorizing fire protection service in municipalities, conflicts and ethics issues and litigation. A PowerPoint will be used for the presentation.

Speakers

Kate M. Diersen Attorney, GRB Law

Emily J. Mueller Attorney, GRB Law

Distributed Antenna System Discussion

11:30am - 12:30pm, Oct 31

1:00pm

PSATC Executive Committee Meeting

1:00pm - 2:30pm, Oct 31

3:00pm

PSATC Annual Business Meeting

3:00pm - 4:00pm, Oct 31

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