

MINUTES OF THE ADDITIONAL STATED MEETING OF MAY 28, 1991WILKINS TOWNSHIP BOARD OF COMMISSIONERS

The Additional Stated Meeting of May 28, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Yates  
Mr. Hanlon

Mr. Porado  
Mr. Dinzeo

Mr. Colonello was absent.

Also present was Mr. Means and Mr. Gazdik.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Dinzeo introduced the first order of business by inviting Mr. Marting of Volunteer Fire Company No. 4 to begin their presentation of the Zoning Ordinance Amendment Petition:

A. Mr. Marting introduced Mr. Jim Roberts, who presented a synopsis of the project and a chronology of the Planning Commission's review. He presented the following major points:

1. Described monopole to be constructed and specific amendment language.
2. Described benefits to the fire department and police department.
3. Specified non-retail nature of installation.
4. Response of petitioners, no local opposition.
5. Decision of Planning Commission, denying a favorable opinion, was not detailed.

B. Mr. Marting made a presentation on behalf of the VFC noting the benefits that could be derived from this installation:

1. Budgetary revenue.
2. Communications improvement and disaster preparedness.

He further noted Eastmont resident support and asked for same from the Board of Commissioners.

C. Residents who spoke on behalf of the installation:

1. Helen Wilkiel, 303 Frazier Drive
2. Lucille Cowell, 10 Charnwood Drive
3. Geraldine Marting, 309 Frazier Drive
4. Mark Ruppell, Six Thorncrest Drive

D. The Commissioners had questions for Mr. Marting, Mr. Roberts and Mr. Bob Manfredi, representing Cellular One. The questions concerned the following:

1. How pole is guided. Per Mr. Manfredi, it is free standing, able to withstand 100 MPH winds.
2. ROW, description of proposed site location away from the Swim Club entrance road.
3. Radiation concerns, Mr. Manfredi indicated minimal exposure.
4. Appearance of Tower and fencing requirements.
5. Mr. Yates concern was expressed over the support of residents who signed the petition that are directly affected by the towers appearance and proximity. The fire company representatives stated that all those directly effected signed the petition in support.

E. Mr. Dinzeo concluded the hearing by noting the absence of Mr. Colonello, and if necessary, the full Board would conduct a special meeting to discuss the matter before the general public. He wished the full Board of Commissioners to discuss the matter.

F. Other Public Comments:

1. Mary Yakin, 35 Crestview Drive. Mrs. Yakin discussed the following:

Similar tower installations in Florida, Volunteer Fire Department Funding vs a paid department, rat baiting, budget comparison reports, building demolitions, audit reporting and timeliness, Chief Naccarati as an elected constable: fees and duties, citizens hearings portion of the agenda placement.

She was answered by Mr. Dinzeo, Mr. Kuszajewski and Chief Naccarati.

2. George Hawkins, 129 Patterson Street. Mr. Hawkins questioned the occurrence of ice falling off the antenna, and related damages, per his discussion with a Planning Commission Member, as well as stating that the Police Chief should have a cellular phone unit at all times.

Mr. Manfredi stated that ice could fall but would not effect local homes, while Mr. Marting stated that phone billing would be free only if the fire company had possession of all the phones.

At this point, Mr. Dinzeo closed this portion of the agenda.

The Manager previewed the upcoming Regular Meeting Agenda, as well as a preview of the Miscellaneous and Administrative Briefing Agenda (attached). The following New Business was conducted and items noted:

ORDINANCE NO. 811

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 801 TO PERMIT  
THE CONSUMPTION OF BEER IN LIONS PARK

(8866)

MOVED HANLON-YATES to read Ordinance No. 811 for the 1st reading.

Mr. Yates questioned Mr. Means on fines for violations. Mr. Means noted that Ordinance No. 801 contains this language. Mr. Porado thought this beer permit should apply to all parks. Mr. Means reiterated his instruction from the Board of Commissioners to limit the permit to the Lions Park Pavilion. Other parks could be added as other pavilions are built.

(8867) MOVED HANLON-YATES to accept Ordinance No. 811 for the first reading.

(8868) MOVED YATES-HANLON to read Ordinance No. 811 for the second reading.

(8869) MOVED HANLON-YATES to accept Ordinance No. 811.

Mr. Kuszajewski noted the following:

1. Mr. Wagners memo from the Hartford Insurance Company indicating no premium increase or change in coverage unless the Township will be serving beer, which it is not.

2. The Recreation Boards recommendation concerning an increase in the permit fee to \$25.00 if beer is included in the permit application. The Board of Commissioners directed the Manager to write a Resolution for the \$25.00 permit fee as well as an increase in the clean-up deposit to \$50.00, if beer is permitted.

ORDINANCE NO. 812

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 691.

(8870) MOVED HANLON-YATES to read Ordinance No. 812 for the 1st reading.

Mr. Yates had questions and comments pertaining to the franchise fee annual payment, the lawsuit agreement details, the notification of residents by American Cablevision and per bill fee information each month.

Mr. Means specified the agreement and 1982 Contract details as well as noting that American Cablevision does not have to "passback" the franchise fee to the residents. It does so on its own accord.

(8871) MOVED YATES-HANLON to accept Ordinance No. 812 for the first reading.

(8872) MOVED HANLON-YATES to read Ordinance No. 812 for the second reading.

(8873) MOVED HANLON-YATES to adopt Ordinance No. 812.

A copy of the executed agreement, with invoice, to be forwarded to Mr. McCabe.

(8874) MOVED HANLON-YATES to exonerate the Treasurer for the 1990 Real Estate Tax Duplicate, uncollected in the amount of \$18,636.66.

Yes - Hanlon, Yates, Dinzeo  
Abstention - Porado

1. Mr. Means advised the Manager of the one year time period to refund the reduced amount of Soffers, Sears Building real estate tax appeal. As the Township has further appealed the reduction, the refund will be held pending court or settlement action.
  2. The Board reviewed the Community Map information for use as a possible recycling mailing to residents for preparation and collection information. The Manager was directed to pursue the matter further.
  3. Mr. Means reviewed the Zoning Hearing Boards involvement in the Wilkins G.P. Land Development Application review. He noted that the Boards decision is a part of the entire review process which the Planning Commission will consider and direct to the Board of Commissioners.
  4. Mr. Gazdik discussed the following matters:
    - A. Lions Park Tennis Court resurfacing expected for the first week of June.
    - B. Immediate bridge repairs, to discuss with Mr. Jeznach.
    - C. Final estimate and report on the emergency generator installation.
    - D. Municipal Building, sidewalk repair report:
- (8875) MOVED HANLON-PORADO to eliminate the part of the sidewalk from the Front Entrance around to the police car parking area and conduct report repairs.

5. Mr. Dinzeo discussed the problems encountered by Mr. Dinnocenzo in accessing his Baker Street property. He must either build a bridge over Chalfant Run or purchase Township property off Harrison Road. Mr. Means suggested he be informed to write a letter to the Board on his property purchasing interest.

6. The Manager reviewed the Free Summer Feeding Program, as proposed for Lions and Eastmont Parks through the Allegheny County Department of Federal Programs. This program would be conducted in conjunction with the Townships own summer program from June 17th through August 16, 1991. It will be for children up to age 18.

The Board directed the Manager to implement the Program.

7. Mr. Yates discussed the cablevision discount in Monroeville and Turtle Creek whereby Senior Citizens receive a \$1.00 monthly discount off their cable television bill. He stated that the Township should consider implementation of the program. Mr. Means stated that he felt a deduction was probably taken from the municipalities franchise fee. Further, he felt such a discount could be considered illegal by showing preference to one group of residents. Mr. Yates will contact Turtle Creek for further information on how the discount was implemented.

(8876) MOVED HANLON-PORADO to adjourn, the meeting was adjourned at 9:20 P.M.

All motions passed by unanimous approval of all present, except as otherwise noted.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - MAY 28, 1991

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR

FRANCHISE FEE AUTHORITY - AGREEMENT AUTHORIZED 4/29/91  
- ORDINANCE NO. 691 TO BE AMENDED (Remove)

STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE

4. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT

5. LIONS PARK TENNIS COURT - ENGINEER TO REPORT  
- MIDWAY COMPLETION

6. FLOODPLAIN ORDINANCE - SOLICITOR TO PREPARE AMENDMENT

7. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO PREPARE

8. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT

9. RECREATION BOARD: PAVILION BEER PERMITS - SOLICITOR TO PREPARE AMENDMENT

10. ACT 101 - SOLICITOR TO PREPARE RECYCLING ORDINANCE - MANAGER TO REPORT

#13, #25

AMENDING SOLICITATION ORDINANCE - SOLICITOR TO PREPARE AMENDMENT (5/13/91)  
MANAGER TO REPORT (Remove)

C D BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT

13. MUNICIPAL TAX DELINQUENCIES - SOLICITOR TO REPORT, SHERIFF SALES AUTHORIZED  
APRIL 29, 1991

14. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT

15. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT

16. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT  
- TO PLANNING COMMISSION 3/20/91, 4/17/91, 5/15/91  
- TO ZHB, May 23, 1991

17. SIDEWALKS ON PENHURST DRIVE - MANAGER TO REPORT

18. TANGELOS ROW REQUEST - MANAGER TO REPORT

19. CFU ADDITION - MANAGER TO REPORT  
- TO ZHB APRIL 35, 2992, MAY 23, 1991 (Remove)

# 26  
27

PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW  
PARTICIPATION

21. VFC #4, CELLULAR ONE APPEAL - TO PLANNING COMMISSION  
APRIL 17, 1991, MAY 15, 1991  
- TO BOARD MAY 28, 1991
22. FOREST HILLS RADIO AGREEMENT - BOARD TO REVIEW, MR. HANLON TO REPORT
23. INSURANCE POLICY REVIEWS - RISK MANAGEMENT REPORT AUTHORIZED MARCH 4, 1991
24. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB  
EASTMONT BASKETBALL COURT REBUILD  
LIONS PARK TOILET FACILITY SPECS  
BURIK, QUARRY STREET  
EMERGENCY GENERATOR  
SIDEWALK ALTERNATIVES  
ENGINEERING STANDARDS TO AMEND

26. PLC Bulletin: Local Stormwater Permits (EPA) - Solicitor TO Review, Report
26. Prospect Terrace Basketball Court - Manager TO Report
27. Summer Lunch Program - Manager TO Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE ADDITIONAL STATED MEETING OF JUNE 3, 1991

The Additional Stated Meeting of June 3, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Hanlon

Mr. Yates

Mr. Colonello  
Mr. Porado

Also present was Chief Naccarati and Mr. Jeznach.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager and Staff were directed to review the Staff Meeting Agenda. The following New Business was conducted and items noted:

1. The Board reviewed the SHACOG Spring Commodities Bid Tabulations:

(8877) MOVED YATES-COLONELLO to purchase asphalt materials from Russell Standard Corporation: 1D2 Binder @ \$23.00, 1D2 Top @ \$25.50, FJ-1 @ \$28.00 and Cold Patch @ \$28.50 per ton.

(8878) Moved COLONELLO-YATES to purchase white and yellow traffic paint from Sherwin-Williams Company @ \$26.75 per five (5) gallon can.

2. Mr. Jeznach reviewed the verbal bid from Mr. Clemens for the removal of two (2) trees along the Township ROW Treatment Plant entrance road.

(8879) MOVED HANLON-YATES to accept the \$550.00 bid for the removal of the trees, provided all appropriate insurance certifications are completed.

3. The Board reviewed the quotes on the auditorium public address system improvement. Mr. Hanlon noted that the fellow he referred the quotes to indicated the low quoter could achieve improvement for the entire system:

(8880) MOVED HANLON-COLONELLO to award the contract to Tel-Equipment Company per their quote of \$3,240.00.

4. The Chief reported on the following matters:

- Parking along the Washington Street Extension in order to improve DPW snow removal
- Printing STOP along with the Penn Center Boulevard signage.
- Vandalism in Eastmont, which the department is correcting.
- Establishing a NO PARKING Zone along Frazier, near 214 at a rise in the road. The Manager will prepare a Resolution for consideration June 10, 1991.

5. Mr. Porado questioned whether assessments have been mailed for the Brown Avenue waterline extension. The Manager indicated that they have not, as the invoice for the hydrant would be approved next meeting. The Assessment Ordinance could then be prepared thereafter, when the Board defines its assessment policy.

(8881) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 7:35 P.M.

All motions were passed by unanimous roll call vote except as otherwise noted.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 6/3/91

ADMINISTRATION:

A. JOB DESCRIPTIONS - MANAGER TO REPORT

~~B. NEWSLETTER - MANAGER TO REPORT (Remove)~~

PUBLIC WORKS:

A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT

B. COMMERCIAL LICENSE TEST - PA CDL WORKSHOPS

C. GYPSY MOTH PROGRAM - MANAGER TO REPORT

~~- SPRAYING ANTICIPATED FOR LATE MAY (Remove)~~

D. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION

E. CONFINED SPACE EQUIPMENT - BOARD TO REVIEW

F. ROLLER PURCHASE - BIDS TO BE OPENED APRIL 29, 1991

G. ON-LOT SEWAGE - MEETING WITH RESIDENTS, ACHD APRIL 23, 1991

- ACHD TO SCHEDULE MEETING WITH BOARD

PROPERTY:

A. AUDITORIUM PA IMPROVEMENT - MR. HANLON TO REPORT

B. REMOVAL OF TREE (SLUSSER: DELANEY DRIVE) - MR. JEZNACH,  
MANAGER TO REPORT

Township of Wilkins - Agenda of Committee Items as revised 6/3/91

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- D. CRIME WATCH - CHIEF TO REPORT
- E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- ~~F. PURSUIT DRIVING COURSE - CHIEF TO REPORT (Remove)~~
- G. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE MEETING 4/2/91
- H. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- I. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- J. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- K. RT 22 CONSTRUCTION - CHIEF TO REPORT
- L. WATERLINE EXTENSION: NEGLEY AVENUE - MEETING WITH TURTLE CREEK  
BOROUGH 4/12/91  
- WPJWA ESTIMATE AUTHORIZED

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JUNE 10, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Mr. Porado

Mr. Yates

Mr. Colonello  
Mr. Hanlon

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

(8882) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of May 13, 1991, the Additional Stated Meetings of May 28th and June 3, 1991. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- C-C 1. Chem-Nuclear Systems Re: Radioactive Wast Facility Sites.cc:Comm  
CDBG YR 16 2. TCVCOG Re: Change demolition sites YR XVI. cc: Comm., JMM  
CDBG YR 16 3. Alleg. Cty/D/Dev't Re: CDBG YR 16 changing demo sites. cc:",COG,Foerster  
C-A 4. C of A., Dept. Elections Re: Redistricting of all voting districts within Allegheny County. cc: Comm., JMM  
CRIME WATCH 5. C of PA, Hse Reprs, Re: \$2,599. Grant/Crime Watch Purposes. cc: Comm  
Comm Items 6. James Bush Re: "SLOW CHILDREN SIGN" Crestview/Hagars Alley. Comm,RN, CJ  
R-16 7. W-C Res I, Re: Joint Mtg 6/12/91 need financial support. cc: Comm  
AF-C-3 8. US Senate, Arlen Specter, Re: "Cable Tele Consumer Protection Act 1990"Comm,JMM

REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1 and No. 4. A total of 15 alarms occurred during the month.
- POLICE: The following is the police report for May 1991:

REPORT OF ACTIVITY:

A. Calls and Complaints	231
B. Gasoline Consumed - Unleaded	1,058.0
- A9 & A10	298.0
- Medic II	16.0
C. Miles of Patrol	8,714.
D. Mileage on Cars:	
Unit 11 -	34,541
Unit 12 -	48,899
Unit 13 -	44,053
Unit 14 -	5,878
E. Accidents	10
F. Arrests	18
G. Assaults	3
H. Aided Cases	10
I. Animal Complaints	11
J. Criminal Mischief	6
K. Domestic Disturbances	9
L. Fire Calls	4
M. Mutual Aid	11
N. Other Offenses	3
O. Registration Plates	1
P. Sex Related Offenses	1
Q. Thefts	10
R. Towed Vehicles	1
S. Alarm Calls	22

- ANIMAL CONTROL: Triangle Pet reported fifteen complaints during May 1990
- AMBULANCE ASSOCIATION: Mr. Nealon reported 63 cases during May 1990. 15 in Wilkins, 17 in Churchill and 31 mutual aid calls.
- MAGISTRATE: Mr. Comunale reported the disposition of 42 cases with collections as follows:

To Township	1,237.75
To County	474.50
To State	1,322.25
Other	1,270.93

6. MANAGER'S REPORT: Mr. Kuszajewski reported the following:1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous Month	57,435.31
Occupation Privilege Tax - Previous Month	23,667.80
Mercantile Tax - Previous Month	9,825.95
Business Privilege Tax - Previous Month	14,323.66
Secretary - General Fund	11,374.31
<b>TOTAL</b>	<b><u>\$116,627.03</u></b>

2. BUILDING PERMITS:

New Construction	1
Repairs & Improvements	17
Signs	1

3. COMPLAINTS:

Received	12
Resolved	10
Pending	3

4. DELINQUENT SANITARY SEWAGE:

One Hundred Thirty One (131) Notices prepared and mailed May 22, 1991 (Cycle U-04, 127th billing - New Cycle)

7. SOLICITOR: Mr. Means reported the collection of the following:

Delinquent Tax	1,371.76 (Jordan Tax)
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8. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than realty tax	11,323.00
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9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of May 1991	\$ 47,389.49	Previous year	\$ 48,867.86	1991 Budget	\$463,500.
Net Total for 1991	244,524.70	" "	245,716.81		

OCCUPATION PRIVILEGE TAX:

Month of May 1991	19,377.80	" "	22,846.80	1991 Budget	\$ 49,000.
Net Total for 1991	44,920.60	" "	38,269.00		

MERCANTILE TAX:

Month of May 1991	4,071.33	" "	19,479.71	1991 Budget	\$190,000.
Total for 1991	185,844.95	" "	174,185.46		

BUSINESS PRIVILEGE TAX:

Month of May 1991	13,414.40	" "	31,124.91	1991 Budget	\$115,000
Total for 1991	141,896.63	" "	107,605.90		

10. FINANCIAL REPORT - MAY 1991:GENERAL FUND:

	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 5/1/91	15,233.99	271,371.64	286,605.63

RECEIPTS:

RE Tax - Prior Duplicate		784.08	784.08
Earned Income Tax		57,435.31	57,435.31
Mercantile Tax		9,825.95	9,825.95
Occupation Privilege Tax		23,667.80	23,667.80
Business Privilege Tax		14,323.66	14,323.66
Interest		1,320.00	1,320.00
Office Deposit	11,374.31		11,374.31
May Accounts Payable	82,389.79		83,389.79
Inter-Accounts Transfer		12,272.31	12,272.31
<b>Total Receipts</b>			<b>213,393.21</b>
<b>Total Receipts and Balance</b>			<b>499,998.84</b>
Warrants Cleared	96,787.80	170,004.89	266,792.69
Bank Balance 5/31/91	12,210.29	220,995.86	233,206.15
Outstanding Warrants			3,556.06
<b>CASH BALANCE MAY 31, 1991</b>			<b><u>\$229,650.09</u></b>

CAPITAL RESERVE FUND:

Bank Balance 5/1/91 - PLGIT			15,849.42
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RECEIPTS:

VFC #3 MELP		3,194.46	
Interest		83.70	3,278.16
<b>Total Receipts and Balance</b>			<b>19,127.58</b>

EXPENDITURES:

MELP Debt Service		1,775.88	
Cost Estimate: Negley Ave Waterline Ext.		50.00	1,825.88
<b>CASH BALANCE MAY 31, 1991</b>			<b><u>\$17,301.70</u></b>

Financial Report (Continued)1986 G.O. Bond Issue Sinking Fund:

Bank Balance 5/1/91 - PLGIT	211,882.44
<u>RECEIPT:</u>	
Interest	<u>1,027.73</u>
BANK BALANCE MAY 31, 1991	<u>\$212,910.17</u>

LIQUID FUELS FUND:

Bank Balance 5/1/91 - PLGIT	74,506.57
<u>RECEIPT:</u>	
Interest	<u>316.34</u>
Total Receipts and Balance	<u>74,822.91</u>
<u>EXPENDITURES:</u>	
Payroll Transfers	<u>18,000.00</u>
BANK BALANCE MAY 31, 1991	<u>\$56,822.91</u>

The above is in reconciliation with May ending statements.

CURRENT BILLS:

Mr. Colonello corrected the Soffer Real Estate Tax Refund Voucher by noting the deduction of the Townships engineering fees associated with the Sears roof collapse last fall.

Mr. Yates spoke about his inquiry of the Manager, at the time of the issuance of the Sears permits, concerning the Township engineering fees. The Manager indicated the expediency in the permit reviews in order to issue the demolition and repair permits as well as the submission of the invoices to Penn Center for them and/or their insurance carriers reimbursement.

Mr. Colonello noted that since reimbursement has not occurred from either source, per the advice of the Solicitor, the amount owed could be deducted from the real estate tax refund.

A list of current bills was presented for approval.

(8883) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$47,464.68, as approved by the various committees and the Manager. The motion was adopted by:

Yes - Colonello, Hanlon, Dinzeo  
No - Yates, Porado

OLD BUSINESS:

APRIL 1989: 1. GRAYHURST SUB-DIVISION  
Five (5) Building Permits issued

DECEMBER 1990: 1. RECYCLING MATERIALS RESIDENTIAL COLLECTION  
Collection contract awarded to Chambers  
Development effective September 1991

APRIL 1991: 1. STREET PROGRAM CONTRACTS  
A. RELUMAC awarded to Trumbull Corporation  
B. Resurfacing awarded to ElGrande Construction

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 14-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
EXONERATING CERTAIN REAL ESTATE TAXES

(8884) MOVED PORADO-COLONELLO to accept Resolution No. 14-91:

Yes - Porado, Colonello, Hanlon, Dinzeo  
No - Yates

RESOLUTION NO. 15-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AMENDING FEE RESOLUTION NO. 16-86

Mr. Porado asked if this included all parks. If it did, he would approve. He was told it only applied to the Lions Park Pavilion.

(8885) MOVED HANLON-COLONELLO to accept Resolution No. 15-91:

Yes - Hanlon, Colonello, Dinzeo  
No - Porado Abstention - Yates

RESOLUTION NO. 16-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING A "NO PARKING AT ANY TIME" ZONE  
BETWEEN 312 AND 314 FRAZIER DRIVE

(8886) MOVED COLONELLO-HANLON to accept Resolution No. 16-91.

3. MOTIONS:

Mr. Dinzeo invited Mr. Marting to handle any presentation to be made concerning the Zoning Amendment Petition by Volunteer Fire Company No. 4.

The following individuals spoke on behalf of the petition:

1. Greg Kunkel, Esquire (Eckert, Seamans, Etc) Mr. Kunkel discussed the prior petition to the Planning Commission, the limited application of the amendment which would not allow subsequent petition which was circulated to the Gilmore and Frazier Drive residences exclusively concerning support for the amendment.

2. Larry Kraeer, 305 Kingston Drive, Assistant Chief, VFC #4. Mr. Kraeer discussed his circulation of the petition. He entered the petition, and accompanying example photos into the record. He further stated that the petitioners on Gilmore and Frazier Drives saw the photographs before they signed. He spoke on improve communications for the fire department, as well as the only negative being spoken against the project being by one member of the Planning Commission, who call it unsightly.

3. The following members of the audience voiced no objection to the Towers installation:

- A. Chris Slebrich, 300 Frazier Drive
- B. Harry Katz, 302 Frazier Drive
- C. Robert Simqu, 158 Gilmore Drive
- D. Ralph Marting, 309 Frazier Drive, Fire Chief VFC #4

Mr. Marting expressed concern that the matter be settled no later than June 24, 1991. He also asked for the Commissioners support, and spoke of the financial problems experienced by the volunteer fire companies and the support of the local community for the tower installation.

E. Wendy Probo, 34 Charnwood Drive. Mrs. Probo spoke of the need to settle the matter before this opportunity is lost by the volunteer fire company. She indicated that all negative concerns can be addressed, as done elsewhere in Western Pennsylvania where similar towers have been installed.

4. Mr. Yates spoke of the need to take action and if the Board of Commissioners rules favorably to authorize the Solicitor, and Engineer if necessary, to begin, at the reimbursement of the VFC or Cellular One. Mr. Means explained the procedures to draft or amend an ordinance on the subject, including public hearing and Allegheny County Planning Commission involvement. He spoke on the current reviews of the submitted petition and Board of Commissioners alternatives.

(8887) MOVED HANLON-COLONELLO to meet with the Solicitor and Planning Commission to discuss the matter, in depth, as well as table action until the June 24, 1991 public meeting.

COMMISSIONERS COMMENTS:

1. Mr. Porado asked for, and received, an explanation on the Brown Avenue fire hydrant installation voucher approval. The Manager will be preparing an assessment ordinance for Board review.

CITIZEN'S HEARINGS:

1. George Hawkins, 129 Patterson Street. Mr. Hawkins asked about any penalty clause associated with the Soffer Engineering fees. Mr. Colonello indicated that no interest (penalty) is included. He had questions on the published audit report: the end of year cash balance, the lateness of the report and the "not generally accepted accounting principles" disclaimer. He was answered by Mr. Kuszajewski and Mr. Foley (who was seated in the audience and recognized by the Board), who indicated that the audit statement was a combined report which included an accounting of police pension and sinking funds. They further noted that the Township uses the cash basis rather than the modified accrual basis of accounting, thus the disclaimer. Mr. Foley explained the sequence in the preparation of the State Audit Report (delivered in March) and the published report based on same. He further stated that he prepares a management report for the Board of Commissioners, which has been delayed due to fund reconciliations which will be completed this summer.

Citizen's Hearings (continued)

2. Mary Yakin, 35 Crestview Drive. Mrs. Yakin spoke on the following subjects: Police pension fund auditing, the published combined statement confusing for residents, Leax Lane Road and Sewer Improvement, Board of Commissioners decision-making delays, remaining matters that need to be resolved before the new Board takes over, Mrs. Franc's pension (to Mr. Porado), Litman property Township ROW, political district charts, Highland Manor plan approvals.

1b. Mr. Hawkins further asked about the auditorium amplification system improvements installation. Mr. Kuszajewski noted that the low bidder is awaiting an agreement to proceed, and can be completed within two days. The agreement is being prepared by the Solicitor.

3. Thomas Prosser, 112 Grandview Avenue. Mr. Prosser requested an update on the Prospect Terrace Basketball Court curfewing. Also, that trees, from the court, are hitting his house and that evening usage of the court, by adults, are a constant disturbance. Mr. Dinzeo asked Mr. Means, if the court could be removed as nuisance. Mr. Means asked the Manager to research the agreement between the Township and the Housing Authority concerning the courts installation. The Authority will also be notified about the trees.

(8888) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:40 P.M.

All motions were approved by unanimous roll call vote of all present except as otherwise noted.

ATTEST:

  
Francis R. Kuszajewski  
Secretary

APPROVED:

As presented 7/8, 1991

As read \_\_\_\_\_, 1991

As corrected \_\_\_\_\_, 1991

MINUTES OF THE ADDITIONAL STATED MEETING OF JUNE 24, 1991

The Additional Stated Meeting of June 24, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Mr. Porado	Mr. Hanlon	Mr. Yates

Also present was Mr. Means and Mr. Gazdik. At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Dinzeo indicated that two items of business are to be considered:

A. Zoning Ordinance No. 542 Amendment Petition

Mr. Colonello made the following statement:

(8889) "Mr. Chairman, the Planning Commission unanimously report is valid in these points. I have, personally, seen these structures that are not proper use in an adult residential area. None of the stuff shown us by cellular was, in fact close by a residence. Although many people signed the petition, none of them can have any idea what is really involved. It is my intention to see to it that not only will Fire Company #4 not lose any income because of this decision, but that all fire companies are treated equal. At this time, I make a MOTION to approve the Planning Boards recommendation not to rezone."

(8890) MOTION SECONDED BY MR. HANLON.

At this point, Mr. Yates disagreed - He stated that he did not see where it would be that bad, also that there are trees almost as high as the tower would be.

ROLL CALL VOTE:	Colonello	-	Yes
	Hanlon	-	Yes
	Yates	-	No
	Porado	-	Yes
	Dinzeo	-	Yes

B. WILKINS G.P. GRADING/LAND DEVELOPMENT APPLICATION:

1. Mr. Means explained the time frame waiver executed by the developer as well as procedures for Board consideration of the Planning Commissions recommendation.

2. Mr. Colonello made the following statement"

"Being no further comment at this time, I recommend the conditional approval of the land development and grading permit application contingent upon the approval and issuance of all plan required permits. This recommendation incorporates the Zoning Hearing Board decision of May 23, 1991 and the site plan including all revisions through June 17, 1991 subject to further conformance revisions."

3. Mr. Means explained that any actual motion to proceed would concern the Planning Commissions recommendation in terms of authorizing the Solicitor to proceed based upon that recommendation.

(8891) MOVED COLONEELO-HANLON to accept the Planning Commissions recommendation of June 19, 1991 and authorizing the Solicitor to draw up a decision based upon those recommendations.

Before the vote was taken, the following actions occurred and individuals spoke to the Board of Commissioners:

A. Mr. Hanlon directed the Solicitor to explain bonding requirements of the developer.

B. Mr. Means explained requirements on bonds noting two bonds required: Developers guarantee on accepted plan and concerning repair of public facilities.

C. Irwin Izenon, 14 Thorncrest Drive. Mr. Izenon spoke on the following subjects: Developers Insurance Agreements, plan inclusions, Board of Commissioners precedent in acting on incomplete plan.

D. Mr. Gazdik of Senate Engineering indicated that all of the public meeting discussions and Planning Commission reviews and "private" agreements(i.e.; buffer zone increase) would be incorporated as part of the plan.

Mr. Means discussed the insurance limits that will be required noting levels of \$1,000,000.00 property coverages plus \$500,000.00 personal injury. He further stated that Board of Commissioners action upon pending completed Sub-division applications is not uncommon, due to permit requirements.

E. Wendy DeGeorge, 34 Charnwood Drive. Ms. DeGeorge requested clarification of the \$1,000,000. insurance limits. Mr. Means explained that the limit would be required per claim (Secretary's emphasis). He further explained the definition of claim as each individual submission, not cumulative per occurrence.

E. Mr. Yates of the Board of Commissioners requested plan fee review information. Mr. Means noted reconciliation procedures as required BY THE Sub-division Ordinance between the developer and the Townshio.

G. The Board of Commissioners voted unanimously to approve the motion before them.

H. Mr. Yates spoke about the deterioration of the hillside occurring near Monroeville Tire and concerns for that areas stone deterioration.

I. Mr. Howard and Mr. McWilliams, as well as Mr. Gazdik, addressed those concerns noting that the rock formations are solid enough to hold and no changes in the bottom of the formation, below level 1,000, would be altered.

J. Ms. DeGeorge was recognized by the Chair and she discussed the decisions of the Board of Commissioners. She first noted that of the two proposals, the one that had community support was denied while the other proposal that the Community did not support was passed. She mentioned that the tower rejection had no scientific basis for rejection other than the Planning Commission's opinion on appearance while it had community support. She spoke on behalf of the Concerned Citizens of Wilkins Township feeling the Board had given carte blanche to a developer to change the landscape of the neighborhood while rejecting the other Motion which would not change the neighborhood except provide rent to the fire services.

As a citizen of Wilkins Township, she objected to these actions.

K. Mr. Yates mentioned the communitys support of the (Wilkins G.P.) buffer zone compromise.

L. Ms. DeGeorge replied that Mr. McWilliams has been very cooperative while keeping an open dialogue on the plan noting that questions on conditional approval need to be resolved. She stated that the Board of Commissioners acted in deference to total community involvement raising questions about who is in charge, while cutting off citizens from any benefit for Volunteer Fire Company No. 4. This situation could backfire on the Board.

M. During the above application review, Mr. Larry Kraeer, 305 Kingston Drive, identifying himself as Assistant Fire Chief of Volunteer Fire Company No. 4, resigned, citing the Board of Commissioners feelings toward the monopole issue, while handing in his badge, minitor and portable radio.

The Manager was directed to preview the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. This was completed with the following items noted and additional new business conducted.

C. RESOLUTION NO. 17-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
IN SUPPORT OF A 1% ALLEGHENY COUNTY SALES TAX

(8892) MOVED PORADO-COLONELLO to adopt Resolution No. 17-91.

The Manager was directed to distribute the adopted Resolution to the Townships local representatives, ALOM and other interested parties.

D. The Manager explained the excess cost of \$125.00 in adapting the proposed auditorium amplification system for stage usage.

(8893) MOVED PORADO-COLONELLO to authorize the expenditure of the additional \$125.00.

E. The Board reviewed the results of the Risk Management Audit. Mr. Means noted that the logical step would be putting the report into a bid proposal in order to use what the report found. Professional Risk Management had

Minutes of the Additional Stated Meeting, June 24, 1991 - Page Three

submitted a proposal for marketing with the provision that the Township would extend current policies through October 31, 1991.

(8893) MOVED HANLON-COLONELLO to enter into the marketing agreement with PRM.

F. The Manager reviewed the settlement agreement probation period information concerning Wanda Yates of the DPW. He noted the June 4, 1991 probation ending date and an excellent recommendation by Mr. Jeznach and himself on her work performance.

(8894) MOVED PORADO-COLONELLO to appoint Wanda Yates as a permanent Skilled Laborer based upon the report of the Manager and DPW Forman.

Yes - Porado, Colonello, Hanlon, Dinzeo  
Abstention - Yates

G. Block party request letters were submitted by:

Mrs. Cannon, 1107 Gilchrest Drive July 13th  
Mrs. Coffman, 931 Rita Drive July 28th

(8895) MOVED HANLON-COLONELLO to approve block party requests.

H. The Manager reviewed the TCVCOG meeting invitation to attend an exploratory joint wage tax collection meeting, June 27, 1991. Mr. Colonello noted he would attend. Mr. Means asked that the TCVCOG be alerted to the state statute dealing with such collection when it involves a school district.

I. Mr. Means explained the Sheriffs Office letter on the local collection of delinquent tax, noting that the Jordan Tax Service and Treasurer be notified of this notification

J. The Board reviewed the engineers revised cost estimate on the Municipal Building emergency generator installation.

(8896) MOVED HANLON-PORADO to authorize the engineer to prepare specifications and solicit bids based upon the cost estimate of June 5, 1991.

K. The Manager reviewed the Community Map proposal for distribution by bulk mail and was directed to contact the company as to alternative distribution methods acceptable.

L. A review of the installed WPJWA Brown Avenue waterline extension was completed. Mr. Means noted the need to have a certified date of completion from the Authority as well as an engineering assessment plan in order to complete an assessment ordinance. The Manager noted the Townships recent history on 25%/75% property owner/Township split on recent sewer and water line installation assessment ordinances.

(8896) MOVED PORADO-HANLON to authorize the Solicitor to prepare an assessment ordinance based upon the 25%/75% total cost split as described.

(8897) MOVED COLONELLO-YATES to adjourn, the meeting was adjourned at 8:45 P.M.

All motions were approved by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - JUNE 24, 1991

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE  
- *County Agreement For review*
3. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
4. FLOODPLAIN ORDINANCE - SOLICITOR TO PREPARE AMENDMENT
5. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO PREPARE
6. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT
- ~~7. RECREATION BOARD: PAVILION BEER PERMITS - SOLICITOR TO PREPARE AMENDMENT (Review)~~
8. ACT 101 - SOLICITOR TO PREPARE RECYCLING ORDINANCE - MANAGER TO REPORT
9. MUNICIPAL TAX DELINQUENCIES - SOLICITOR TO REPORT, SHERIFF SALES AUTHORIZED  
APRIL 29, 1991
10. PLC BULLETIN : LOCAL STORMWATER PERMITS (EPA) - SOLICITOR TO REVIEW, REPORT
11. C. D. BLOCK GRANT - PROJECT YEAR 16 & 17 - MANAGER TO REPORT
12. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
13. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
14. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT  
- TO PLANNING COMMISSION 3/20/91, 4/17/91, 5/15/91  
- TO ZHB, MAY 23, 1991  
- *TO BofC 6/24/91*
15. SIDEWALKS ON PENHURST DRIVE - MANAGER TO REPORT
16. TANGELOS ROW REQUEST - MANAGER TO REPORT
17. PROSPECT TERRACE BASKETBALL COURT - MANAGER TO REPORT
18. SUMMER LUNCH PROGRAM - MANAGER TO REPORT
19. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW  
PARTICIPATION

- . VFC #4, CELLULAR ONE APPEAL - TO PLANNING COMMISSION  
APRIL 17, 1991, MAY 15, 1991  
- TO BOARD MAY 28, 1991, *June 24, 1991*
- 21. FOREST HILLS RADIO AGREEMENT - BOARD TO REVIEW, MR. HANLON TO REPORT
- 22. INSURANCE POLICY REVIEWS - RISK MANAGEMENT REPORT AUTHORIZED MARCH 4, 1991 (*Revised*)  
- *Marketing Plan authorized June 24, 1991*
- 23. LIONS PARK TENNIS COURT - ENGINEER TO REPORT  
- MIDWAY COMPLETION
- 24. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB  
EASTMONT BASKETBALL COURT REBUILD  
LIONS PARK TOILET FACILITY SPECS  
BURIK, QUARRY STREET  
EMERGENCY GENERATOR  
SIDEWALK ALTERNATIVES  
ENGINEERING STANDARDS TO AMEND
- 5. Water Line Installations : *Brown Ave. Assessment*  
*Harrison Road Repacement*

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JULY 1, 1991

The Additional Stated Meeting of July 1, 1991 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Yates

Mr. Colonello  
Mr. Hanlon

Mr. Porado was absent.

Also present was Mr. Jeznach and Chief Naccarati.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted:

1. The Manager demonstrated the new sound amplification system recently installed noting its completeness, except for the elimination of a few minor details.

2. Chief Naccarati spoke on a project to have ID cards for Senior Citizens as a Crimewatch initiative.

3. The Board reviewed the School Crossing signals proposal for Larimer Avenue from Traffic Control and Engineering. The Chief noted that a guide pole would have to be installed in order to accomodate the signage along the straightaway. At the conclusion of this review:

(8898) MOVED HANLON-COLONELLO to accept the Traffic Control proposal for installation per their quote of \$2,518.00 plus additional costs for the associated pole installation.

4. Mr. Hanlon spoke on the Forest Hills Borough radio invoice, and directed the Chief and Manager to verify the submitted percentages according to the joint agreement.

5. The Manager and Road Foreman were directed to insure that when the police are required to investigate a DPW injury situation (i.e. traffic accident), that they arrive on the scene and take the report information at the time of the accident, not afterwards.

In a related matter, Mr. Gailey's Workers Compensation injury was discussed. The Manager indicated that Mr. Gaileys doctor will be submitting a report on his potential return for "light duty". Based on this report, the Board discussed the idea of arranging Mr. Gailey to the Municipal Building either temporarily or permanently.

6. The Board directed the Manager to put the roller purchase into the 1991 Budget, removing it from the current agenda.

7. The Board discussed the restroom facility installation at Lions Park. Senate Engineering will be directed to expediate the purchase of materials using CDBG monies.

8. The Board discussed the extension of a parklet fence along Railroad Street. Mr. Jeznach estimated the cost of materials at \$400.00.

(8899) MOVED YATES-COLONELLO to purchase the materials necessary to complete the fenceline.

9. The Board directed that the police car parking area be expanded the width of the former sidewalk in order to provide more clearance room for passing traffic.

(8900) MOVED COLONELLO-YATES to adjourn, the meeting was adjourned at 8:00 P.M.

All motions were passed by unanimous roll call vote of all present.

Francis R. Kuszajewski, Secretary

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - JULY 1, 1991

ADMINISTRATION:

- A. JOB DESCRIPTION - MANAGER TO REPORT

PUBLIC WORKS:

- A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- B. COMMERCIAL LICENSE TEST - ~~PA CDL WORKSHOPS~~ *Completed (Remove)*  
- *Licensing Underway*
- C. GYPSY MOTH PROGRAM - MANAGER TO REPORT
- D. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION
- E. CONFINED SPACE EQUIPMENT - BOARD TO REVIEW
- ~~F. ROLLER PURCHASE - BIDS TO BE OPENED APRIL 29, 1991 (Remove)~~
- G. ON-LOT SEWAGE - MEETING WITH RESIDENTS, ACHD APRIL 23, 1991  
- ACHD TO SCHEDULE MEETING WITH BOARD
- H. Railroad St. Fence Installation - Mr. Jeznach TO Report
- I. County Road Survey - Board TO Review

PROPERTY:

- A. AUDITORIUM PA IMPROVEMENT - <sup>Manager</sup> ~~MR.~~ HANLON TO REPORT
- B. REMOVAL OF TREE (SLUSSER: DELANEY DRIVE) - MR. JEZNACH,  
MANAGER TO REPORT

Township of Wilkins - Agenda of Committee Items as revised 7/1/91

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- D. CRIME WATCH - CHIEF TO REPORT
- E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- F. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE MEETING 4/2/91
- G. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- H. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- I. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- J. RT 22 CONSTRUCTION - CHIEF TO REPORT
- K. WATERLINE EXTENSION: NEGLEY AVENUE - MEETING WITH TURTLE CREEK  
BOROUGH 4/12/91  
- WPJWA ESTIMATE AUTHORIZED



Police report (continued):

E. Accidents (Traffic)	14
F. Arrests	21
G. Assaults	10
H. Aided Cases	21
I. Animal Complaints	7
J. Burglaries	4
K. Criminal Mischief	15
L. Domestic Disturbances	7
M. Fire Calls	6
N. Mutual Aid	4
O. Other Offenses	4
P. Registration Plates	1
Q. Sex Related Offenses	1
R. Thefts	7
S. Towed Vehicles	1
T. Vehicle Thefts	3
U. Alarm Calls	34

3. ANIMAL CONTROL: Triangle Pet reported 21 complaints during June 1991.

4. MAGISTRATE: Mr. Comunale reported the disposition of forty two cases with collections as follows:

To Township	872.50
To County	593.00
To State	1,023.50
Other	1,465.79

5. MANAGER: Mr. Kuszajewski reported the following:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - Previous Month	11,266.09
Secretary - General Fund	23,332.67
Secretary - Capital Reserve Fund	100.00
Total	<u>\$34,698.76</u>

2. BUILDING PERMITS:

Repairs and Improvements	9
Signs	1

3. COMPLAINTS:

Received	8
Resolved	8
Pending	3

4. DELINQUENT SANITARY SEWAGE:

Fifty Six (56) "SECOND NOTICES" prepared and mailed to residents on June 18, 1991.

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	5,252.99
Delinquent Tax	<u>1,243.67</u> (Jordan Tax Svce)
	\$6,496.66

7. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	23,332.67
---------------------------------------	-----------

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of June 1991	\$ 15,331.88	Previous Year	\$ 13,144.28	1991 Budget	\$463,500.
Net Total for 1991	259,850.54	"	258,861.09		

OCCUPATION PRIVILEGE TAX:

Month of June 1991	460.60	"	5,482.10	1991 Budget	\$ 49,000.
Net Total for 1991	45,371.20	"	43,751.10		

MERCANTILE TAX:

Month of June 1991	2,001.28	"	3,698.55	1991 Budget	\$150,000.
Total for 1991	187,846.27	"	177,884.01		

BUSINESS PRIVILEGE TAX:

Month of June 1991	9,945.07	"	8,553.08	1991 Budget	\$115,000.
Total for 1991	151,841.70		112,460.43		

9. CURRENT FINANCIAL REPORT:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 6/1/91	12,210.29	220,995.86	233,206.15
<u>RECEIPTS:</u>			
Earned Income Tax		11,266.09	11,266.09
CATV Franchise Fee	8,845.04		8,845.04
Office Deposit	14,487.63	14,487.63	
Interest		883.13	883.13
June Accounts Payable	47,023.49		47,023.49
Inter Accounts Transfers		30,905.93	30,905.93
Total Receipts			113,411.31
Total Receipts and Balance			346,617.46
Warrants Cleared	74,452.15	109,868.70	184,320.85
Bank Balance 6/30/91	8,114.30	154,182.31	162,296.61
Outstanding Warrants			4,811.96
CASH BALANCE JUNE 30, 1991			<u>\$157,484.65</u>

The above does not include the following amounts collected by Mr. Pugliano through June 30, 1991 but not reflected on the PLGIT statements until after July 1, 1991:

Earned Income Tax	4,117.58
Mercantile & Business Privilege Tax	11,946.35
Occupation privilege Tax	460.60

CAPITAL RESERVE FUND:

Bank Balance 6/1/91 - PLGIT		17,301.70
<u>RECEIPTS:</u>		
Assessments	100.00	
Interest	80.34	
VFC #3 MELP	1,748.80	1,929.14
Total Receipts and Balance		19,230.84
<u>EXPENDITURE:</u> MELP Debt Service		1,748.80
CASH BALANCE JUNE 30, 1991		<u>\$17,482.04</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 6/1/91 - PLGIT		212,910.17
<u>RECEIPT:</u> Interest		986.78
CASH BALANCE JUNE 30, 1991		<u>\$213,896.95</u>

LIQUID FUELS FUND:

Bank Balance 6/1/91 - PLGIT		56,822.91
<u>RECEIPT:</u> Interest		242.82
Total Receipts and Balance		57,065.73
<u>EXPENDITURE:</u> Payroll Transfers		12,000.00
CASH BALANCE JUNE 30, 1991		<u>\$45,065.73</u>

The above is in reconciliation with June ending statements.

A list of current bills was presented for approval.

(8902) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$69,514.73, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

APRIL 1989: 1. GRAYHURST SUB-DIVISION - Six Building Permits Issued

DECEMBER 1990: 1. RECYCLING MATERIALS RESIDENTIAL COLLECTION - Collection contract awarded to Chambers Development effective September 1991

APRIL 1991: 1. STREET PROGRAM CONTRACTS

A. RELUMAC awarded to Trumbull Corporation completed June 26, 1991

B. Resurfacing awarded to El Grande construction

ADDITIONAL OLD BUSINESS: The Manager briefed the Board on the following matters:

- A. The current status of the Wilkins G.P. plan review fee schedule. Mr. Means indicated an invoice could be mailed to the applicant after the Board of Commissioners preliminary approval, when it occurs.
- B. The Community Map Company has indicated that as long as the Township guaranteed that the map would be distributed to each residence and business, it did not matter how it was accomplished.

Additional Old Business (continued):

C. In order to give direction to Mr. Jeznach on the Municipal Building sidewalk replacement, Board members will meet with him tomorrow morning.

NEW BUSINESS: Ordinances, Resolutions, Motions - None

COMMISSIONER COMMENTS:

A. Mr. Yates asked Mr. Means for an update on the declatory judgement for police hiring and Mrs. Franc's pension. Mr. Means indicated that the declatory judgement case has been assigned to a judge while the pension question is one for Board discussion with Mrs. Franc.

B. Mr. Hanlon spoke concerning the Wilkins G.P. land development application. He stated that before any Board of Commissioner action the residents should have an opportunity to express themselves.

(8903) MOVED HANLON-COLONELLO to conduct a public hearing on the Wilkins G.P. application to gather citizen input. Motion passed unanimously. Mr. Means will advertise the hearing which will be held on Monday, August 12, 1991 at 7:30 P.M. during the course of the Regular Meeting.

C. Mr. Porado asked for a status report concerning the emergency generator installation. Mr. McKeever noted that specifications are being completed, complicated by concern over the confined installation space, ventilation and interior modifications. Mr. Porado further inquired as to the Brown Avenue waterline assessment. The Manager, Solicitor and Engineer explained procedures for ordinance preparation and billing.

D. Mr. Hanlon inquired as to the status of the tree removals along Delaney Drive. The Manager indicated that the contractor has not completed the required forms. Mr. Dinzeo noted the forms could be picked up by the Township at Maggiore's Auto Service. Mr. Hanlon asked that the matter be completed as soon as possible.

CITIZEN'S HEARINGS:

1. Thomas Prosser, 112 Grandview Avenue. Mr. Prosser reiterated his problems with the adjacent Housing Authority Basketball Court. The Board and Mr. Means discussed the original permit, which dealt with a tot lot playground, the basketball court being installed without a permit. Mr. Prosser indicated that the court is not being locked and people remain after dark. Officer DeMarco inquired as to policing procedures. Mr. Means noted that it would have to be handled as a zoning violation.

(8904) MOVED HANLON-COLONELLO to notify the Housing Authority of the Zoning Ordinance Violation and to cease and desist the operation of the basketball court within ten (10) days.

2. George Hawkins, 129 Patterson Street. Mr. Hawkins agreed with Mr. Porado's concern over the upkeep of vacant lots noting those lots adjacent his property requiring upkeep. The Manager was directed to handle this complaint along with the other lot complaint.

3. Mary Yakin, 35 Crestview Drive. Mrs. Yakin spoke on the following subjects: Elizabeth Street-Greensburg Pike lot historical development proposal reviews, Township Brown Plan Park property and condition of same, right-of-way through Litman property, her ownership of Brown Plan property and Township treatment, lack of police patrols in area, robberies in area, evening condition of Housing Authority Basketball Court, Board of Commissioners attitude toward developers opposed to handling Township problems, Mr. Foleys audit report, she directed comments toward a member of the audience about auditing and development concerns. She spoke until the meeting was adjourned.

(8905) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 8:30 PM. All motions were approved by unanimous roll call vote of all present.

ATTEST:

\_\_\_\_\_  
Francis R. Kuszajewski, Secretary

## APPROVED:

As presented \_\_\_\_\_, 1991

As read \_\_\_\_\_, 1991

As corrected \_\_\_\_\_, 1991

MINUTES OF THE ADDITIONAL STATED MEETING OF JULY 29, 1991

The Additional Stated Meeting of July 29, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Mr. Hanlon

Mr. Yates

Mr. Colonello  
Mr. Porado

Also present was Mr. Means and Mr. Gazdik.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

NEW BUSINESSORDINANCE NO. 813

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
PROVIDING FOR REGULATIONS, COLLECTION AND  
RECYCLING OF RECYCLABLE MATERIALS

- (8906) MOVED COLONELLO-HANLON to read Ordinance No. 813 for the first reading.  
(8907) MOVED YATES-PORADO to accept Ordinance No. 813 for the first reading.  
(8908) MOVED HANLON-YATES to read Ordinance No. 813 for the second reading.  
(8909) MOVED YATES-COLONELLO to adopt Ordinance No. 813.

The Manager than read an attachment of Regulations concerning the collection of recyclables, pursuant to Ordinance No. 813.

- (8910) MOVED COLONELLO-YATES to approve the regulations for collection.

ORDINANCE NO. 814

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
REGULATING THE CARE AND REMOVAL OF GARBAGE,  
RUBBISH AND OTHER REFUSE MATERIALS.

- (8911) MOVED YATES-COLONELLO to read Ordinance No. 814 for the first reading.  
(8912) MOVED YATES-COLONELLO to accept Ordinance No. 814 for the first reading.  
(8913) MOVED COLONELLO-YATES to read Ordinance No. 814 for the second reading.  
(8914) MOVED HANLON-COLONELLO to adopt Ordinance No. 814.

Mr. Means reminded the Board that the specifics concerning leaf waste collection must still be defined. Possibilities still being discussed concern legislative action amending existing requirements, a regional approach to collection and an interim measure of leaf disposal within the confines of current law.

The Manager noted the following recycling program updates:

1. Per Mr. Reddy, the receptacles should be delivered in mid to late September.
2. The Community Map Company has indicated a four to five month delivery time, making its usage impossible for distribution.
3. Mr. Reddy is completing work on the public education materials.

- (8915) MOVED HANLON-COLONELLO to open gasoline and oil bids.

The Manager opened and posted received bids and noted current and new Pennsylvania "piggyback" contract prices for gasoline:

	BID BOND	87+ OCTANE	90+ OCTANE	DIESEL FUEL	SAE 10W-40
GLASSMERE	X	.806	.716	.639	3.39
ORRIS	X	.706	.7965	.6345	3.32

- NOTES:
1. Gasoline prices per gallon
  2. Current PA Glassmere 91 octane .7983
  2. New PA Glassmere 91 octane .7650
  - 89 octane .715

(8916) MOVED HANLON-COLONELLO to submit to the appropriate committee for review.

The Manager was directed to preview the upcoming Regular Meeting Agenda as well as a review of the Miscellaneous and Administrative Briefing Agenda. This was completed with the following items noted and additional New Business conducted:

1. Mr. Gazdik noted the addition of Moss Street to the paving program per the approval of the Manager at an appropriate additional cost of \$2,500.00.

2. A discussion occurred concerning the installation of the Harrison Road waterline about backfilling and restoration details the WPJWA's contractor would like to change. Mr. Gazdik explained the proposed changes.

The Board discussed the matter thoroughly with Mr. Porado noting that any change to Township specifications should be done in general, not a mid-project decision. Mr. Gazdik noted that the WPJWA's drawings showed the proper specifications. Mr. Hanlon and Mr. Dinzeo noted that the contractor should abide by the specifications he was aware of.

The Board took no action to allow the contractor to deviate from Township specifications.

3. Mr. Gazdik noted that no quotes were received concerning the budgeted resurfacing of the Eastmont basketball court. He suggested it be considered again for 1992. Mr. Dinzeo suggested that Eastmont residents be spoken to concerning their attitudes about the courts location. Mr. Porado directed that the Recreation Board be contacted as well.

4. The Manager reviewed correspondence from the Allegheny County Department of Maintenance concerning a snow and ice control reimbursement agreement. He mentioned the historical local salting of Churchill Road from Harrison Road to Larimer Avenue with or without County reimbursement.

(8917) MOVED YATES-COLONELLO to enter into an agreement with Allegheny County concerning the above stretch of Churchill Road, for salt reimbursement, this winter.

5. Mr. Means explained the status of the Declaratory Judgement request, currently in Common Pleas Court. The Board of Commissioners discussed the Civil Service Commissions report on their meeting of May 16, 1991. The entire matter was discussed in terms of current hiring and guideline setting, for future testing and hiring of police officers.

6. Mr. Kuszajewski reviewed a request from the Mon-Yough Chamber of Commerce for Board of Commissioners support of the Mon-Valley/Fayette Expressway. He further read the following Resolution:

RESOLUTION NO. 18-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
IN SUPPORT OF THE MON-VALLEY/FAYETTE EXPRESSWAY

(8918) MOVED COLONELLO-YATES TO APPROVE THE Resolution and distribute according to the wishes of the Chamber of Commerce.

7. The Board of Commissioners and Solicitor discussed the liening of delinquent properties and gave the Manager the following guidelines:

- A. Direct the Jordan Tax Service not to place liens on properties for which the amount of gross tax is \$20.00 or less.
- B. The Woodland Hills School District should be informed of those properties being deleted.

8. The Manager discussed a codified personnel administration handbook available from the Local Government Academy concerning Federal and State regulations.

(8919) MOVED YATES-COLONELLO to purchase the handbook.

9. Mr. Means informed the Board of his discussions with the Allegheny County Housing Authority attorney for the Prospect Terrace basketball court problems. He indicated that after giving the Authority a reasonable time period, if no progress is seen, court action may be required to settle the matter.

10. Mr. Dinzeo briefed the Board on his meeting with Rescue One. He mentioned that their concerns are financial in nature, seeking donations similar to the volunteer fire companies. The Board directed the Manager to seek a financial report from Rescue One. Mr. Hanlon also mentioned the historical Commitment from Churchill Borough for any financial problems the service would have.

11. The request from East Suburban Medical association for employe examinations (when required) was discussed. Mr. Means noted the opportunity to use this service to meet the "Five Physician Rule" recommended by the recent risk management audit. The Manager was directed to write for further information.

12. Mr. Hanlon spoke about joint communications as a TCVCOG project, using PA "911" monies to form a regional authority. The Manager was directed to contact the TCVCOG about interest to form such an authority and seek available state funding.

13. Mr. Means asked that his comments on the GIA blasting permit review contract be communicated to them for review and response.

14. Mr. Yates spoke about the installation of "trailers" at the Wilkins Primary School. Mr. Means explained the Zoning clarification concerning the pre-fabricated classroom units being installed on foundations not temporary trailers. Mr. Yates indicated that the BOCA codes be used by the Fire Marshal and Building Inspector to review the building permit applications.

15. Mr. Hanlon spoke concerning an ALOM request to notify Allegheny County Commissioner Foerster about local support of the 1% Sales Tax being considered in the Pennsylvania Budget deliberations. He noted a Township estimate of \$201,869 of revenue per ALOM.

(8920) MOVED HANLON-COLONELLO FOR THE Board of Commissioners to notify Commissioner Foerster of their Sales Tax support.

16. The Board and Solicitor discussed the probationary and workers compensation status of public-works employe David Gailey.

(8921) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 10:20 P.M.

All motions were adopted by unanimous roll call vote of all present.

Respectfully submitted

  
Francis R. Kuszajewski - Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - JULY 29, 1991

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE  
- COUNTY AGREEMENT FOR REVIEW  
*Consideration 8/12/91*
3. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
4. FLOORPLAIN ORDINANCE - SOLICITOR TO PREPARE AMENDMENT
5. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO PREPARE
6. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT
7. ACT 101 - SOLICITOR TO PREPARE RECYCLING ORDINANCE - MANAGER TO REPORT
8. MUNICIPAL TAX DELINQUENCIES - SOLICITOR TO REPORT, SHEFFI SALES  
AUTHORIZED 4/29/91
9. PLC BULLETIN: LOCAL STORMWATER PERMITS (EPA) - SOLICITOR TO REVIEW, REPORT
10. C.D. BLOCK GRANT - PROJECT YEAR <sup>(16)17 & 18</sup> ~~16 & 17~~ - MANAGER TO REPORT
11. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
12. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
13. WILKINS GP - RT 22 GRADING - MANAGER TO REPORT  
- TO PLANNING COMMISSION 3/20/91, 4/17/91,  
5/15/91, 6/19/91  
- TO ZHB, MAY 23, 1991  
- TO BOARD OF COMMISSIONERS 6/24/91, 8/12/91  
- *Public Hearing 8/12/91*
14. SIDEWALKS ON PENHURST DRIVE - MANAGER TO REPORT
15. TANGELOS ROW REQUEST - MANAGER TO REPORT
16. PROSPECT TERRACE BASKETBALL COURT - MANAGER TO REPORT
17. SUMMER LUNCH PROGRAM - MANAGER TO REPORT
18. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW  
PARTICIPATION

- . VFC #4, CELLULAR ONE APPEAL - TO PLANNING COMMISSION  
APRIL 17, 1991, may 15, 1991  
TO BOARD MAY 28, 1991, june 24, 1991 (Remove)
20. FOREST HILLS RADIO AGREEMENT - BOARD TO REVIEW, MR. HANLON TO REPORT
21. INSURANCE POLICY REVIEWS - MARKETING PLAN AUTHORIZED JUNE 24, 1991
22. LIONS PARK TENNIS COURT - ENGINEER TO REPORT  
~~MIDWAY COMPLETION~~ (Remove)
23. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB  
EASTMONT BASKETBALL COURT REBUILD (Remove)  
LIONS PARK TOILET FACILITY SPECS  
BURIK, QUARRY STREET (Remove)  
EMERGENCY GENERATOR  
SIDEWALK ALTERNATIVES (Remove)  
ENGINEERING STANDARDS TO AMEND
- . WATER LINE INSTALLATIONS: BROWN AVENUE ASSESSMENT  
HARRISON ROAD REPLACEMENT
25. Designated Phytician Service: - Board TO Review

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 5, 1991

The Additional Stated Meeting of August 5, 1991 was called to order at 7:00 P.M. by Vice-President Colonello with a quorum present as follows:

Mr. Yates

Mr. Colonello

Mr. Porado

Also present was Chief Naccarati.

At the invitation of Vice-President Colonello, all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed (see attached) with the following items noted and new Business conducted:

1. Chief Naccarati noted the following:

A. The price from Traffic Control for the Larimer Avenue School Crossing light was for one standard. The Chief indicated the revised price for two (near \$6000). He indicated that he is soliciting two additional quotes to satisfy state requirements.

Secretary's note: This effectively renders Motion (8898) void.

B. The need for the Public Safety Committee to seriously consider the creation of a supervisory ~~position~~ on Third Shift.

C. For any joint communication, 911 network through the TCVCOG, he recommended an Enhanced 911 system. Mr. Colonello indicated the COG would be notified when and if the project begins.

D. Speaking about the First Responder Course being offered by Rescue One, he indicated that at 40 hours of overtime, per man, the cost may be prohibitive compared to how often the officer may be required to act. The Board would review the matter.

2. Other items noted:

A. Mr. Porado spoke on the Brown Avenue waterline assessment, the sidewalk installation inspection status. The Manager gave a status report on the above subjects.

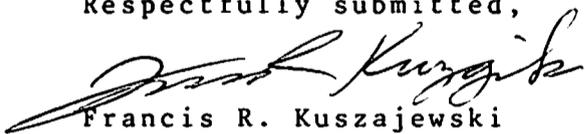
B. Mr. Colonello requested that a copy of guidelines on tax delinquent properties, for interested buyers, be distributed to the Board of Commissioners.

C. In reviewing the proposed Resolution on service fees, Mr. Colonello suggested that the "NSF" fee be increased, similar to commercial banks.

D. The Manager was directed to notify the Engineer concerning the condition of the Harrison Road waterline trench near Larimer Avenue.

(8922) MOVED PORADO-YATES to adjourn, the meeting was adjourned at 7:30 P.M. The motion was approved by unanimous roll call vote of all present.

Respectfully submitted,

  
Francis R. Kuszajewski  
Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REGULAR MEETING, MONDAY, AUGUST 12, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Mr. Dinzeo. A quorum was present as follows:

- |            |            |               |
|------------|------------|---------------|
| Mr. Dinzeo |            | Mr. Yates     |
| Mr. Porado | Mr. Hanlon | Mr. Colonello |

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8923) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of July 8, 1991, the Additional Stated Meetings of July 29th and August 5, 1991. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- AF-E-18 1. Ethics Financial Statement - Stephen Rose.
- AF-C-5 2. Representative Cowell - Re: Census Information  
The Manager reviewed the contents of the census data, as compiled by the Allegheny County Planning Department, for the benefit of the audience.
- C-P 3, John Petruch Re: Dredging of area under the culvert Rodi/Larimer. The Manager indicated that the letter was referred to PADOT, who conducted a similar culvert clean-up in 1986.
- AF-U-7 4. U-COMP Re: Dividend \$1,567.00 deposited into General Fund.
- C-U 5. U.S. Dept. of Energy. The Manager reviewed the fuel excise tax refund procedure and the approved application which will result in a refund of \$137.00.
- C-P 6. M. Peterson, 143 Leneake St. Re: Remains of old chicken coop. The Manager indicated that their request was just received for further review. During Citizen's Hearings the Petersons made their request which was, in turn, discussed by the Board and then referred to Mr. Hanlon.
- C-G 7. P. Gribbin Re: Thanks for Gypsy Moth Spraying.

REPORTS:

- 1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 10 alarms occurred during the month.
- 2. POLICE: The following is the report of the Police Department for July:

REPORT OF ACTIVITY:

A. Calls and complaints		327
B. Gasoline consumed		946
	- A9, A10	286
	- Medic II	23
C. Miles of Patrol		8,715
D. Mileage on cars:		
Unit 11	-	40,899
Unit 12	-	56,500
Unit 13	-	48,300
Unit 14	-	7,075
E. Accidents		11
F. Arrests		20
G. Assaults		10
H. Aided Cases		15
I. Animal Complaints		12
J. Burglaries		3
K. Criminal Mischief		12
L. Domestic Disturbances		6
M. Fire Calls		6
N. Mutual Aid		5
O. Other Offenses		3
P. Sex Related Offenses		1
Q. Thefts		20
R. Vehicle Thefts		1
S. Alarm Calls		29

- 3. AMBULANCE ASSOCIATION: During June 1991, Rescue I answered 82 calls. 12 in Churchill, 37 in Wilkins and 35 Mutual Aid. Over 670 manhours were volunteered.
- 4. ANIMAL CONTROL: Triangle Pet reported 18 complaints during July.
- 5. MANAGER'S REPORT: Mr. Kuszajewski reported the following for July:

1. FINANCIAL COLLECTIONS:

Earned Income Tax - previous month		47,983.70
Occupation Privilege Tax - previous month		460.60
Mercantile Tax - previous month		2,001.28
Business Privilege Tax - previous month		9,945.07
Secretary - General Fund		23,751.32
Secretary - Capital Reserve Fund:		
Assessments	363.23	
Tap-in fee	115.00	
		<u>478.23</u>
TOTAL		<u>\$84,620.20</u>

2. BUILDING PERMITS:

New Construction	1
Repairs & Improvements	12
Signs	2
Commercial Addition	1

3. COMPLAINTS:

Received	10
Resolved	13
Pending	1

4. DELINQUENT SANITARY SEWAGE: Thirty one (31) FINAL NOTICES (Cycle U-04) placed on residences July 22, 1991.6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,714.11
Delinquent Tax	4,069.12 (Jordan T/S)
Total	<u>6,783.23</u>

7. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	23,665.52
Current Realty Tax	<u>72,123.32</u>
Total	95,788.84

The status of the 1991 Tax Duplicate was reported for the month of July as follows:

CHARGES: Original Duplicate 909,751.59

CREDITS-COLLECTIONS:

This report	72,123.32
Discounts - this report	<u>1,471.93</u>
Total Credits	<u>73,595.25</u>
Balance to account for	836,156.34
Collection percentage	8.8%
Percentage for same period - previous year	12.75%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of July 1991	\$ 50,183.57	Previous year \$	44,494.85	1991 Budget	
Net total for 1991	310,020.85	"	"	302,565.55	\$463,500.

OCCUPATION PRIVILEGE TAX:

Month of July 1991	1,450.00	"	"	2,850.00	1991 Budget
Net Total for 1991	46,811.20	"	"	46,591.10	\$49,000.

MERCANTILE TAX:

Month of July 1991	12.00	"	"	1,255.77	1991 Budget
Total for 1991	187,858.27	"	"	179,139.78	\$190,000.

BUSINESS PRIVILEGE TAX:

Month of July 1991	5,794.76	"	"	5,658.86	1991 Budget
Total for 1991	157,636.46	"	"	118,119.29	\$115,000.

9. FINANCIAL REPORT - JULY 1991:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 7/1/91	8,114.30	154,182.31	162,296.61
<u>RECEIPTS:</u>			
RE Tax - Current Duplicate		33,397.53	33,397.53
Earned Income Tax		47,983.70	47,983.70
Business Privilege Tax		9,945.07	9,945.07
Mercantile Tax		2,001.28	2,001.28
Occupation privilege Tax		460.60	460.60
Interest		635.85	635.85
Office Deposit	23,751.32		23,751.32
July Accounts Payable	69,469.59		69,469.59
Inter Accounts Transfer		23,679.32	23,679.32
Total Receipts		<u>23,679.32</u>	<u>23,679.32</u>
Total Receipts and Balance			<u>211,324.26</u>
Warrants Cleared	<u>99,540.02</u>	<u>124,354.93</u>	<u>223,894.95</u>
Bank Balance 7/31/91	1,795.19	147,930.73	149,725.92
Outstanding Warrants			781.49
CASH BALANCE JULY 31, 1991			<u>\$148,944.43</u>

Minutes of the Regular Meeting, Monday, August 12, 1991 - Page Three

The above does not reflect the following amounts collected by Mr. Porado and Mr. Pugliano through July 31, 1991 but not reflected on the PLGIT statements until after August 1, 1991:

RE Tax - Current Duplicate	38,725.79	
Earned Income Tax	6,317.45	
Mercantile & Business Privilege Tax	5,806.76	
Occupation Privilege Tax	1,450.00	
<u>CAPITAL RESERVE FUND:</u>		
Bank Balance 7/1/91 - PLGIT		17,482.04
<u>RECEIPTS:</u> Assessments	363.23	
Tap-in Fee	115.00	
Interest	<u>85.82</u>	
Total Receipts		564.05
BANK BALANCE JULY 31, 1991		<u>\$18,046.09</u>
<u>1986 G.O. BOND ISSUE SINKING FUND:</u>		
Bank Balance 7/1/91 - PLGIT		213,896.95
<u>RECEIPT:</u> Interest		<u>1,028.06</u>
BANK BALANCE july 31, 1991		<u>\$214,925.01</u>
<u>LIQUID FUELS FUND:</u>		
Bank Balance 7/1/91 - PLGIT	45,065.73	
<u>RECEIPT:</u> Interest	<u>190.69</u>	
Total Receipts and Balance	45,256.42	
<u>EXPENDITURE:</u> Payroll Transfers	<u>12,000.00</u>	
BANK BALANCE JULY 31, 1991	<u>\$33,256.42</u>	

The above is in reconciliation with uly ending statements.

(8924) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$120,157.48, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

- APRIL 1989: 1. GRAYHURST SUB-DIVISION: SIX (6) BLDG. PERMITS ISSUED
- DECEMBER 1990: 1. RECYCLING MATERIALS RESIDENTIAL COLLECTION  
Collection contract awarded to Chambers Development effective September 1991
- APRIL 1991: 1. STREET PROGRAM CONTRACTS
- A. RELUMAC awarded to Trumbull Corporation  
Completed June 26, 1991
- B. Resurfacing awarded to El Grande Construction near completion. Mr. Gazdik: completed.  
Also reviewed Harrison Road Waterline installation being inspected? Yes, keeping up with the work.

Mr. Kuszajewski noted that he had a personnel matter to discuss with the Board. Mr. Means suggested a recess be taken later in the meeting before public action.

NEW BUSINESS:

1. ORDINANCES: None
2. RESOLUTIONS: RESOLUTION NO. 19-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AN AGREEMENT WITH ALLEGHENY COUNTY TO  
PROVIDE STORM WATER MANAGEMENT SERVICES.

(8925) MOVED COLONELLO-HANLON to adopt Resolution No. 19-91.

3. MOTIONS:

The Manager reviewed the current program, noting the (comparitive) post-spray county this fall. He further noted that per County Coordinator Hyatt of the ACHD, procedures will be conducted similarly next year, except that the State has withdrawn its financial support. Thus, the County and the municipalities would have sole financial responsibility.

(8926) MOVED Porado-Yates to approve payment of \$4,027.20 to the ACHD for aerial spraying of gypsy moth suppresssion per recommendation of the Townships coordinator.

- (8926) MOVED COLONELLO-YATES to award the gasoline and oil bids:
- 91 Octane to Glassmer Fuel @ \$0.716 per gallon
  - 87 Octane to Orris Fuel @ \$0.706 per gallon
  - Diesel Fuel to Orris Fuel @ \$0.6345 per gallon
  - SAE 10W-40 Motor Oil to Orris Fuel @ \$3.32 per gallon

Mr. Dinzeo announced that the Public Hearing will now be held concerning the Wilkins G.P. Land Development Application:

1. Art Gazdik, Senate Engineering. Mr. Gazdik gave an overview of the application status and Township review. He noted pending approvals from PENDER and for any blasting operations permitted through the Township Fire Marshals Office.

2. Mrs. Ann Izenson, 14 Thorncrest Drive. Mrs. Izenson stated that she is concerned, as a property owner, that their rights be protected during the course of this development. She then read the following List of Concerns and Suggestions (attached).

At the conclusion of her presentation, she noted that the Board of Commissioners was elected by the people, and that they should protect property rights.

3. Mary Yakin, 35 Crestview Drive. Mrs. Yakin spoke on the following subjects: Need for B of C public hearing?, application approvals made in June, opportunities for the public to be heard, B of C habit of prolonging decisions, Township solicitors "employer", Mr. McWilliams expenses, Board lack of attendance at residents meetings, Mr. Colonello's statements at other meetings - their lack of clarity, paraphrased statements by Mrs. DeGeorge, Mr. Colonello's statements on the VFC #1 Tower.

At this point, or thereafter, she was ruled out of order by Mr. Dinzeo.

4. Steven Rose, 46 Charnwood Drive. Mr. Rose wished clarification on inclusions in the agreement between the developer and the Township. Mr. Means and Mr. Gazdik clarified that all plans, which include the buffer zone compromises between the residents and the developer (during the Planning Commission proceedings) are included. Any purely private agreements would not.

Mr. Means noted that many of Mrs. Izenson's concerns are already included in the plan documents. However, those out of the Townships control, such as those dealing with PENDOT, Rt 22 and traffic light concerns could not be included. He further stated that the reason for tonight's hearing was to follow State law, as was all procedures conducted during this matter.

Mr. Rose also inquired as to the use of the property. Mr. McWilliams indicated that he did not know how the property would be developed for use.

5. At this point, members of the audience (identified and un-identified), Mr. McWilliams, Mr. Means, Mr. Gazdik and Mr. McMillis (of Mr. McWilliams staff) discussed a number of projected related questions. Major points would be summarized as follows (Secretary's note: where known, identified speakers are listed):

- A. Mrs. DeGeorge - blasting necessity: Mr. McWilliams - "good possibility" blasting in center of area may be eliminated, upper area will have to be blasted.
- B. Unknown - undermine concerns: Mr. McWilliams - area is not undermined, however, adjacent areas are. Blasting permit will take into consideration those areas; i.e., assessment of homes, advance notification, schedule of blasting.
- C. Unknown and Mrs. Rose - percussion effects: Mr. McWilliams - blasts will be monitored and adjusted continuously to guard against strong vibrations, start with test blasts, blasts produce less percussion "than thunder".
- D. Unknown and Mrs. DeGeorge - claim information: Mr. McWilliams - \$1 million per claim per occurrence. Also the blaster will carry \$5 million per occurrence coverage, each claim.
- E. Unknown - Township Engineers opinion on blasting: Mr. Gazdik - referred to Fire Marshal, and consultant expert being used by Township. Mr. Means - Expert engineer, on blasting, will work on behalf of the Township in approval of blasting permit, Mr. McWilliams - He noted that the developer has no control over the Township consultant.

At this point, the floor was closed to public comment.

The Manager was directed to read the Decision of the Board of Commissioners (attached). At the completion of this reading:

(8927) MOVED HANLON-COLONELLO to adopt the decision. The motion was approved by unanimous roll call vote.

CITIZEN'S HEARINGS:

6. George Hawkins, 129 Patterson Street. Mr. Hawkins questioned adequate warnings for drivers on Harrison Road during the waterline construction. Referred to Mr. Gazdik for review with the WPJWA's engineer.

7. Mr. Prosser, 112 Grandview Avenue. Mr. Prosser asked the B of C on the status of activities concerning the projects basketball court. A review was made by Mr. Means of Township actions. Mr. Dinzeo noted the need for legal action to settle the properly authorized usage of the court. Mr. Yates cautioned any such action until a full investigation is made, including the Housing Authorities court locking system.

(8928) MOVED HANLON-PORADO to authorize the Solicitor to take appropriate actions to enforce the Township original building permit and usage of the lot.

Yes - Hanlon, Porado, Colonello, Dinzeo  
No - Yates

8. Mary Yakin, 35 Crestview Drive. Mrs. Yakin spoke on the following items: apologized for prior rudeness, \$82,700. CDBG monies, grant applications, Leax Lane sanitary sewer line, overage of revenue to complete projects, auditors requests, Wilkins G.P. public hearing earlier this evening "stealth Commissioners", oaths - court reporters for hearings, development of site with an access on Hawthorne ("US or Russia"), light at corner of Hawthorne and Rt 22 - Reilly application for same.

She was answered by Mr. Dinzeo who noted the B of Commissioner's promise to the residents for a Wilkins G.P. public hearing. He also mentioned the difficulty in getting a light.

9. William Wilson, 300 Kingston Drive. Mr. Wilson questioned personnel matter procedures. Mr. Means noted that the Board of Commissioners can discuss it (in private), before and if they take any public action.

10. Mr. & Mrs. Peterson, 107 Leneake Street - Refer to Communications for disposition.

A recess was taken to discuss the Personnel Matter and when the meeting was re-convened:

(8929) MOVED COLONELLO-HANLON to not offer a permanent appointment as a Skilled Laborer to David Gailey.

The Manager to notify Mr. Gailey.

(8930) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 9:45 P.M.

All motions were approved unanimously, except as otherwise noted.

ATTEST:

  
Francis R. Kuszajewski, Secretary

APPROVED:

As presented Sept 9, 1991

As read \_\_\_\_\_, 1991

As corrected \_\_\_\_\_, 1991

**A LIST OF CONCERNS AND SUGGESTIONS  
THAT THE WILKINS TOWNSHIP COMMISSIONERS SHOULD ADDRESS  
BEFORE THE WGP PROJECT IS GIVEN A GREEN LIGHT**

---

1. If blasting is approved, how much bond will be required to protect the residential property owners from any damage due to blasting? We would like to be notified of the exact time and date of blasting.
2. A dedicated buffer zone be established. A tree screen between the top of the slope and adjacent property lines. Three rows of 20 ft. blue spruces would be acceptable. In areas where the slope is higher than 8 feet, a four foot high chain link fence should be installed at the top to prevent children from falling down the slope and incurring serious injury.
3. Leave as much of the natural vegetation in the ravine and back of Thorncrest Drive. Do not destroy areas unnecessarily. Wild life does exist in these areas. Make sure that the stream is clean.
4. The lots obtained and designated for residential use never change. Insert covenants in the the deeds and record same that the lots will only be used for residential development. Clean up the lots and remove trash and debris from the same.
5. That no street exit ever be permitted onto Hawthorne Drive. We will accept an emergency entrance.
6. Make sure that the height and sloping of the land nearest Hawthorne Drive be backed far enough to permit clear vision of oncoming traffic.
7. Install a deceleration lane and an acceleration lane on the north side of Route 22 at Hawthorne for the convenience of drivers turning onto and off Hawthorne.
8. The developer should exert every effort to have a traffic light installed at Hawthorne Drive for the safety of the residents.
9. Have installed a sidewalk from Hawthorne Drive all along the proposed development site.

**TOWNSHIP OF WILKINS**  
**BOARD OF COMMISSIONERS**

**IN RE:**

<b>Application of Wilkins G.P. for</b>	<b>:</b>	<b>August 12, 1991</b>
<b>Approval of Preliminary Plan for</b>	<b>:</b>	
<b>Land Development Decision of the</b>	<b>:</b>	
<b>Board of Commissioners</b>	<b>:</b>	

**DECISION OF THE BOARD OF COMMISSIONERS**

Wilkins G.P. has submitted an application for approval of development of a tract of land consisting of approximately twenty-two acres of land situate on the northerly side of Pennsylvania Department of Highways Route 22 at the intersection of Hawthorne Drive.

The development is limited substantially to grading, erosion control facilities, storm and sanitary sewage facilities and stream encroachment.

The application was filed on March 20, 1991 and time for decision extended by written agreement of the applicant.

The Wilkins Township Planning Commission recommend approval of the application, subject to conditions, at its meeting held June 19, 1991.

As of this date, the application consists of the following plans and drawings:

<u>Title</u>	<u>Number</u>	<u>Final Revision Date</u>
Grading Plan	1-11-1-78-1	6/19/91
Sedimentation & Erosion Control	1-11-1-78-2	5/17/91
Drainage Basin Area	1-11-1-78-3	5/23/91
Cross Section Plan	1-11-1-78-4	6/17/91
Cross Sections	1-11-1-78-5	5/23/91
Cross Sections	1-11-1-78-6	5/23/91
Cross Sections	1-11-1-78-7	5/23/91
Cross Sections	1-11-1-78-8	5/23/91
Cross Sections	1-11-1-78-9	5/23/91
Cross Sections & Storm Sewer Profile	1-11-1-78-10	5/23/91
Site Details	1-11-1-78-11	2/04/91
Site Details	1-11-1-78-12	6/17/91
Site Details (Temporary Sewer)	1-11-1-78-15	6/20/91
Preliminary Layout of Proposed Sanitary Sewers	1-11-1-78-18	6/20/91
Standard Sanitary Sewer Details	----	---

and the following reports:

<u>Title</u>	<u>Number</u>	<u>Date</u>
Slope Stability Evaluation	MAI No. 90-095	6/12/91
Erosion & Sedimentation Control Plan for Wilkins G.P. Site	----	2/05/91

The Board of Commissioners has been advised by the Township Engineer and Solicitor that as of this date the application conforms to all of the Township land development ordinances subject only to the conditions hereinafter set forth.

Therefore, the Board of Commissioners hereby approves the foregoing plans,

drawings and reports as the preliminary plan submitted by Wilkins G.P.

This approval and approval of the Final Plan is subject to the following conditions:

1. The applicant will retain a Registered Geotechnical Engineer to supervise the earthmoving phases of the site development.

(a) The contract between the applicant and said Geotechnical Engineer will provide for an inspector under the direct supervision of said Geotechnical Engineer to be present full-time during all earthmoving phases of the site development.

(b) Written inspection reports shall be prepared daily and copies delivered weekly to the Township Engineer.

(c) Written compaction testing results shall be transmitted to the Township Engineer on a weekly basis.

(d) Within ten days of completion of the earthmoving the Geotechnical Engineer is to provide to the Township a summary report bearing his seal, which states that, to the best of his knowledge, information and belief, the earthwork was carried out in conformance with the plans and specifications and the intent of the design. The contract between the applicant and said Geotechnical Engineer shall so provide. See Ordinance 802 Sections 302-611.

2. (a) Pursuant to Section 506.17 of Ordinance 802, the owners of record of the development site shall execute a recordable agreement with the Township of

Wilkins prepared by the Township Solicitor in the nature of a covenant running with the land providing generally that the owners, their successors and assigns will maintain, repair and replace, as necessary, all permanent control facilities (including, but not limited to, detention ponds, storm sewers, culverts, headwalls and related storm water drainage installations) now or hereafter erected on the development site. The agreement shall include provisions for inspection of said control facilities by the Township and reimbursement to the Township of inspection costs.

(b) The agreement shall include maintenance, repair and replacement of the storm sewer presently installed under that part of the development site abutting the easterly side of Hawthorne Drive.

3. Prior to commencement of installation of improvements on the development site, the applicant shall notify the Township for the purpose of permitting adequate inspections by the Township Engineer. See Ordinance 802 Section 611.

4. Prior to commencing any blasting operations on the development site, the applicant shall obtain a blasting permit from the Township. See Ordinance 785 - Section f.2600.2 BOCA/BASIC Fire Prevention Code.

5. Before a permit is issued, the applicant shall file a bond in form and amount approved by the Township Solicitor as adequate to indemnify the Township against any damages arising from the permitted blasting. Ordinance 785 - Section f.2600.3 of

**BOCA/BASIC Fire Prevention Code.**

**6. Insurance Requirements:**

The applicant shall not commence work on the development site until it has obtained all insurance required under this paragraph, and such insurance has been approved by the Township, nor shall the applicant permit any subcontractor to commence work on his subcontract until the insurance required of the subcontractor has been so obtained and approved.

The applicant shall obtain, pay for, and maintain during the life of the project such insurance as to protect the applicant and any subcontractor performing work covered by this contract from claims for damages for personal injury, including accidental death, as well as for claims for property damage which may arise from operations in the development whether such operations be by the applicant or by any subcontractor or by anyone directly or indirectly employed by either of them in amounts not less than the following:

**WORKMEN'S COMPENSATION AND  
EMPLOYERS LIABILITY**

**Statutory**

**GENERAL LIABILITY**

**Bodily Injury**

**\$1,000,000 per occurrence**

**Property Damage**

**\$500,000 per occurrence or  
a combined single limit of  
not less than \$2,000,000  
per occurrence**

**CONTRACTOR'S PROTECTIVE LIABILITY**

<b>Bodily Injury</b>	<b>\$1,000,000 per occurrence</b>
<b>Property Damage</b>	<b>\$500,000 per occurrence or</b>
<b>Comprehensive Form</b>	<b>a combined single limit of</b>
<b>Premise/Operations Including Blasting</b>	<b>not less than \$2,000,000</b>
<b>Underground Explosion &amp; Collapse Hazard</b>	<b>per occurrence</b>
<b>Products/Completed Operations</b>	
<b>Contractual</b>	
<b>Independent Contractors</b>	
<b>Broad Form Property Damage</b>	
<b>Personal Injury</b>	

**AUTOMOBILE LIABILITY (OWNED, NONOWNED AND  
HIRED AUTOMOBILES)**

<b>Bodily Injury</b>	<b>\$1,000,000 per occurrence</b>
<b>Property Damage</b>	<b>\$500,000 per occurrence or</b>
	<b>a combined single limit of</b>
	<b>not less than \$2,000,000</b>
	<b>per occurrence</b>

The applicant and all subcontractors shall be named or designated in such capacity as insured jointly with the Township in all policies.

Certificates of such insurance shall be filed with the Township with duplicate copies filed with the Township Engineer.

All policies and certificates must contain an endorsement that policy cannot be cancelled or amended until thirty (30) days after the Township and the Engineer each receive written notice by certified mail.

See: First Class Township Code - Section 1502 - LII.

7. The applicant shall cause to be submitted to the Township detailed plans and specifications for blasting operations in a form acceptable to a consultant retained by the Township. No blasting permit shall be issued and no blasting shall be commenced until plans and specifications have been approved by the Township consultant. See Ordinance 516 Section 6 Section 10(3).

8. The grading plan shall be amended to show the screening required by Ordinance 542 Section 206.6 to consist of evergreen trees having a height of not less than six feet and a trunk spacing of not more than ten feet. The applicant, its successors and assigns, shall maintain these plantings to continuously provide the screening effect as ordained. See Ordinance 802 Section 510(5).

9. (a) The applicant shall submit an estimate of the cost of completion of the control facilities and other improvements of the site development prepared by and certified to by a professional engineer.

(b) The applicant shall deposit with the Township financial security equal to 110% of the cost of completion of said facilities and improvements including, but not limited to, storm and sanitary sewers, detention ponds, and screening fences and trees. See Ordinance 802 Section 612.

10. The applicant shall specify in all contracts for work on the development site that all work shall be done between the hours of 7 (seven) A.M. and 7 (seven) P.M., prevailing time, and the applicant shall enforce this specification.

First Class Township Code - Section 1502 LII.

11. The applicant shall file copies of all permits issued by any agency of the United States of America, Commonwealth of Pennsylvania or the County of Allegheny, from which permits are required.

This Decision approved and adopted at a duly assembled meeting of the Board of Commissioners of the Township of Wilkins held the 12th day of August, 1991.

TOWNSHIP OF WILKINS

By Victor A. Dingo  
President of the Board of Commissioners

ATTEST:

Jeremia R. Kuzginski  
Secretary

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 8/5/91

ADMINISTRATION:

- A. JOB DESCRIPTION - MANAGER TO REPORT

PUBLIC WORKS:

- A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- B. COMMERCIAL LICENSE TEST - LICENSING UNDERWAY
- C. GYPSY MOTH PROGRAM - MANAGER TO REPORT
- D. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION
- E. CONFINED SPACE EQUIPMENT - BOARD TO REVIEW
- F. ON-LOT SEWAGE - MEETING WITH RESIDENTS, ACHD APRIL 23, 1991  
- ACHD TO SCHEDULE MEETING WITH BOARD
- ~~G. RAILROAD STREET FENCE INSTALLATION - MR. JEZNACH TO REPORT (Remove)~~
- ~~H. COUNTY ROAD SURVEY - BOARD TO REVIEW (Remove)~~
- I. Power Platform - Manager To Report

PROPERTY:

- A. AUDITORIUM PA IMPROVEMENT - MANAGER TO REPORT
- B. REMOVAL OF TREE (SLUSSER: DELANEY DRIVE) - MR. JEZNACH  
MANAGER TO REPORT

Township of Wilkins - Agenda of Committee Items as revised 3/5/91

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- D. CRIME WATCH - CHIEF TO REPORT
- E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- F. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE MEETING 4/2/91
- G. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- H. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- I. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- J. RT 22 CONSTRUCTION - CHIEF TO REPORT
- K. WATERLINE EXTENSION: NEGLEY AVENUE - MEETING WITH TURTLE CREEK  
BOROUGH 4/12/91  
- WPJWA ESTIMATE AUTHORIZED
- L. Circuit Replacement: Forest Hills Radio - Chief To Report \*
- M. First Responder Program - Board to Review
- N. Rabies Clinic (8/17/91) - Manager To Report
- O. Enhanced 911 (TCUCCA) - Mr. Director to Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF AUGUST 26, 1991

The Additional Stated Meeting of August 26, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Mr. Yates

Mr. Colonello  
Mr. Porado

Also present was Mr. Means and Mr. Gazdik.

Mr. Hanlon was absent.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Dinzeo gave the floor to Mrs. Yakin, of 35 Crestview Drive, for a fifteen minute speaking period: Mrs. Yakin spoke on the following subjects: 1991 Audit Report status - 1991 engineering, legal and audit fees, engineering retainage, citizens hearings place in the agenda, grading at the Olympia Hall, settlement of police hiring before the eligibility list expires, frivolous lawsuits, hiring in the road department, benefits to part time employes, Board changing of rules, and recommended the replacement of the Township Solicitor.

She was answered by Mr. Yates and Mr. Kuszajewski concerning the hiring of a police officer and auditing fee appropriation, respectfully.

The Manager was directed to preview the upcoming Regular Meeting Agenda as well as the Miscellaneous and Administrative Briefing Agenda. This was completed with the following items noted and New Business conducted:

1. The Manager read a request to conduct a block party September 7, 1991 on Larchwood Drive.

(8831) MOVED PORADO-COLONELLO to grant approval to the block party request.

2. The request from the Carnegie Science Center, for participation in an October 5, 1991 Parade, was referred to the Public Safety Committee.
3. Mr. Gazdik reviewed the street resurfacing program, noting the receipt of invoices to be approved for Board review. Mr. Yates directed the Manager and Forman to also check the condition of the completed roads.
4. The Board reviewed the received recycling container for collection. The Manager indicated that pending receipt of the educational (preparational) material from Mr. Reddy, a distribution center will be started at the Municipal Building for resident pick-up of the containers. Providing that enough containers are distributed, it is anticipated that collection would begin in late October.  
Mr. Colonello asked about additional container usage. Mr. Means noted that residents could use their own containers if they affixed the "Recycling Works" logo. He further noted the tenant or owner container receipt detailing responsibilities, when the container is picked-up at distribution.
5. The Wilkins G.P. Land Development Application is being moved to the OLD BUSINESS portion of the Agenda. Mr. Gazdik indicated that no new submitted data was received, as required. However, he did indicate that GIA was working on the blasting permit data. Mr. Means also reviewed the maintenance agreement with the developer. Mr. Means and Mr. Gazdik discussed bond posting information required.
6. Mr. Means reported on the Sheriff Sale of property, noting the information he received from the School District and property owner payment arrangements with them, as opposed to Township delinquent status.

7. Mr. Gazdik mentioned that no bids were received for the Lions Park restroom facility through the TCVCOG. The next step would be the soliciting of quotes from suppliers. Mr. Dinzeo requested that if no quotes are received, the Township should request the CDBG funds for direct usage. Mr. Kuszajewski noted that the CDBG is limited to \$10,000.00

Minutes of the Additional Stated Meeting, Monday, August 26, 1991 - Page Two

Mr. Gazdik further reported on the sidewalk installation review along Penhurst Drive, awaiting a reply from the developer. He further indicated that the review of Township engineering standards would provide for state-of-the-art changes, for example wire mesh in sidewalk installations, for Board consideration.

8. The Board reviewed their position on the Housing Authorities Basketball Court. Mr. Means indicated that he needed some support for any possible legal action. He asked for verification concerning the nightly gate lockage. Mr. Dinzeo directed the Manager to have the Police Department provide such information. The Board also discussed the litter situation on the adjoining lot. Input was provided by Officer Wilson, 300 Kingston Drive. The litter problem to be referred to the Ordinance Officer.

9. The Manager reviewed the Summer Feeding Program, noting the exceptional job completed by Mrs. Honda at Eastmont Park, particularly on August 15, 1991 when two hundred fifteen (215) children attended her "Back to School Bash".

10. Mr. Gazdik reported on the Emergency Generator installation following points:

A. In order to use the auditorium air conditioner, a 100KW generator would be necessary at additional \$20,000.00 cost. The Board discussed the matter and directed Mr. Gazdik to keep the specifications at 45 KW.

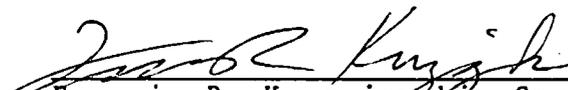
B. A separate gas line would be needed for the new generator, per the BOCA Code. The Board indicated that the DPW could dig and place the line to cut costs.

11. Mr. Gazdik was directed to check on the Harrison Road waterline installation concerning the base asphalt coat of the completed trench, near Larimer Avenue, and the continuous storing of heavy equipment along the roadside.

(8832) MOVED COLONELLO-PORADO to adjourn, the meeting was adjourned at 8:45 P.M.

All motions were passed by unanimous roll call vote of all present.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - 8/26/91

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE  
- COUNTY AGREEMENT FOR CONSIDERATION 8/12/91
3. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
4. FLOODPLAIN ORDINANCE - SOLICITOR TO PREPARE MANEDMENT
5. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO PREPARE
6. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT
7. ACT 101 - SOLICITOR TO PREPARE RECYCLING ORDINANCE - MANAGER TO REPORT
8. MUNICIPAL TAX DELINQUENCIES - SOLICITOR TO REPORT, SHERIFF SALES  
AUTHORIZED 4/29/91
9. PLC BULLETIN: LOCAL STORMWATER PERMITS (EPA) - SOLICITOR TO REVIEW, REPORT #16  
#1
10. C.D. BLOCK GRANT PROJECT YEAR (16) 17 & 18 - MANAGER TO REPORT
11. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
12. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
13. WILKINS GP - RT 22 GRADING - ~~MANAGER TO REPORT~~  
- TO PLANNING COMMISSION 3/20/91, 4/17/91, 5/15/91, 6/19/91  
- TO ZHB, MAY 23, 1991  
- TO BOARD OF COMMISSIONERS 6/24/91, 8/12/91  
- PUBLIC HEARING 8/12/91  
(Remove - To OLD Business)
14. SIDEWALKS ON PENHURST DRIVE - MANAGER TO REPORT
15. TANGELOS ROW REQUEST - MANAGER TO REPORT
16. PROSPECT TERRACE BASKETBALL COURT - ~~MANAGER~~ <sup>solicitor</sup> TO REPORT
17. SUMMER LUNCH PROGRAM - ~~MANAGER TO REPORT~~ (Remove)
18. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW  
PARTICIPATION

9. FOREST HILLS RADIO AGREEMENT - BOARD TO REVIEW, MR. HANLON TO REPORT

20. INSURANCE POLICY REVIEWS - MARKETING PLAN AUTHORIZED JUNE 24, 1991

~~21. LIONS PARK TENNIS COURT - ENGINEER TO REPORT (Remove)~~

22. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB  
LIONS PARK TOILET FACILITY SPECS  
EMERGENCY GENERATOR  
ENGINEERING STANDARDS TO AMEND

23. WATER LINE INSTALLATIONS: BROWN AVENUE ASSESSMENT  
HARRISON ROAD REPLACEMENT

~~24.~~ DESIGNATED PHYSICIAN SERVICE: - BOARD TO REVIEW

Financial Assistance Rescue One - Board to Review

~~26. Cable T.V. Regulations Meeting - Manager to Report (Remove)~~

~~Gold Room - 9/9/91~~

~~27. Fee Resolution - Board to Review  
- Put on 9/9/91 Agenda (Remove)~~

28. Rejar Subdivisions - To Planning Commission 8/21/91

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 3, 1991

The Additional Stated Meeting of September 3, 1991 was called to order at 7:00 P.M. with a quorum present as follows:

Mr. Dinzeo  
Mr. Porado

Mr. Colonello  
Mr. Yates

Also present was Chief Naccarati and Mr. Jeznach.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted:

1. The Manager will seek a quote on the following auditorium P.A. improvements:

- A. Microphone set-up for engineers table
- B. Speaker for stage area

2. The Manager explained the significance of the Wood Electric Quote concerning the electrification of the outside of the Municipal Building, for the Arts Festival, from a safety and permanent building improvement standpoint. He also reported Mr. Hanlons review of the quote and his recommendation to proceed, based upon his electrical background. At the conclusion of this review:

(8833) MOVED YATES-COLONELLO to authorize the installation of the portable outdoor electrification per the Wood Electric quote of \$2,800.00.

3. Mr. Jeznach reported on his inspection of the ElGrande street resurfacing, highly recommending the completed project.

4. Chief Naccarati distributed quotes on the "School Crossing" signage for Larimer Avenue. The Board reviewed the three quotes and at the conclusion of the review:

(8834) MOVED COLONELLO-YATES to award the project to Traffic Control and Engineering per their low quote of \$5,996.00

5. The Chief spoke with the Board about the police department vacancy, the civil service expiration of the eligibility list and the need for third shift supervision. The Board discussed the status of the vacancy the written position of the Civil Service Commission and, with Officer Wilson (seated in the audience), the supervisory officership within the police department.

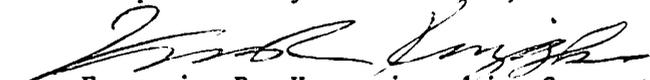
At the conclusion of this discussion, the Board indicated that the Civil Service matter will be discussed with the Solicitor while the supervision question will be discussed when the full board is present. Both matters will be discussed next Monday, September 9, 1991.

6. In other public safety matters, the Board and Chief discussed alternatives for department C.P.R. certification, the consideration of a Resolution restricting parking on Highland Avenue, and the need to set a date for the celebration of Halloween.

(8835) MOVED PORADO-COLONELLO to adjourn, the meeting was adjourned at 8:00 P.M.

All motions were passed by unanimous roll call vote of all present.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

maf

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 9/3/91

ADMINISTRATION:

A. JOB DESCRIPTION - MANAGER TO REPORT

~~B. Rec. Bd. Newsletter - Early Sgt. Distribution (Remove)~~

PUBLIC WORKS:

A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT

B. COMMERCIAL LICENSE TEST - LICENSING UNDERWAY

~~C. GYPSY MOTH PROGRAM - MANAGER TO REPORT (Remove)~~

D. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION

E. CONFINED SPACE EQUIPMENT - BOARD TO REVIEW

F. ON-LOT SEWAGE: - MEETING WITH RESIDENTS, ACHD APRIL 23, 1991  
- ACHD TO SCHEDULE MEETING WITH BOARD

G. POWER PLATFORM - MANAGER TO REPORT

I. Culvert Cleaning (Part) - Manager To Report

PROPERTY:

A. AUDITORIUM PA IMPROVEMENT - MANAGER TO REPORT

B. REMOVAL OF TREE (SLUSSER: DELANEY DRIVE) - MR. JEZNACH  
MANAGER TO REPORT

C. Municipal Building Outdoor Electrification - Manager To Report

~~D. Police Dept Copier - Board To Review (Remove)~~

~~note: machine to stay in use until exhaustion  
maintenance contract not to be renewed~~

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- D. CRIME WATCH - CHIEF TO REPORT
- E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- F. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE MEETING 4/2/91
- G. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- H. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW
- I. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- J. RT 22 CONSTRUCTION - CHIEF TO REPORT
- K. WATERLINE EXTENSION: NEGLEY AVENUE - MEETING WITH TURTLE  
CREEK BOROUGH 4/12/91  
- WPJWA ESTIMATE AUTHORIZED
- L. CIRCUIT REPLACEMENT: FOREST HILLS RADIO - CHIEF TO REPORT
- M. FIRST RESPONDER PROGRAM - BOARD TO REVIEW
- N. RABIES CLINIC (8/17/91) - MANAGER TO REPORT (*Remove*)
- O. ENHANCED 911 (TCVCOG) - MR. DINZEO TO REPORT
- P. Low Band Base Stations - Chief To Report
- Q. Halloween Date - Board To Review

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, SEPTEMBER 9, 1991

The Regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo	Mr. Colonello
Mr. Porado	Mr. Hanlon
Mr. Yates	

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8836) MOVED COLONELLO-YATES to approve the minutes of the Regular Meeting of August 12, 1991, the Additional Stated Meetings of August 26th and September 3, 1991. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- C-A 1. Allegheny County Re: Cancer Awareness Campaign. cc: Comm  
R-16 2. All/Cty, Div'n. of Waste Management Re: Solid Waste and Recycling Ordinances. cc: Comm., Mr. Means  
AF-I-30 3. All/Cty IMPAC Program, List of eligible streets. cc: Comm  
Mr. Kuszajewski noted the historical growth of the program. The latest eligibility study concentrating on Eastmont and Gilmore Acres streets developed in the early to mid '50's  
C-A-3 America the Beautiful Re: Urban and Community Forestry Program. cc: Comm., Mr. Jeznach, Mrs. Stemerick  
AF-L-13 4. PA Liquor Control Board, Re: fees and licenses issued. Comm., RN  
C-W 5. U. S. Senate Re: Introduction to Harris Wofford. Comm., GMP

- REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies 1, 3 and 4. A total of 14 alarms for August.  
2. POLICE: The following is the report of the Police Department for the month of August, 1991

REPORT OF ACTIVITY:

A. Calls and complaints		300
B. Gasoline consumed		1,032
	- A9, A10	249
C. Miles of Patrol		10,623
D. Mileage on cars:		
Unit 11	44,235	
Unit 12	59,950	
Unit 13	51,450	
Unit 14	7,762	
E. Accidents		8
G. Arrests		17
H. Assaults		4
I. Aided Cases		18
J. Animal complaints		8
K. Burglaries		1
M. Child Abuse		1
N. Criminal mischief		4
O. Domestic Disturbances		6
P. Fire Calls		4
Q. Mutual aid		2
R. Other offenses		7
S. Registration plates		2
T. Thefts		14
U. Vehicle Thefts		7
V. Alarm calls		22

3. AMBULANCE ASSOCIATION: Mr. Nealon reported 66 calls for July, 22 in Wilkins, 20 in Churchill and 23 mutual aid cases. August - 74 calls, 15 in Churchill, 37 in Wilkins, 22 M/Aid  
4. ANIMAL CONTROL Triangle Pet reported 16 complaints for August.  
5. MAGISTRATE: Mr. Comunale reported disposition of 25 cases with collections as follows:

To Township	371.50
To County	293.00
To State	372.50
Other	299.13

6. MANAGER: Mr. Kuszajewski reported activities as follows:1. FINANCIAL: Collections:

Earned Income Tax - previous month	42,432.74
O. P. Tax - previous month	1,450.00
Mercantile Tax - previous month	12.00
Business Privilege Tax - previous month	5,794.76
Secretary - General Fund	16,907.07
Secretary - Cap. Reserve (Assessments)	100.00
Total	\$66,696.57

2. BUILDING PERMITS ISSUED:

Repairs and Improvements	10
Commercial (Interior alterations)	

3. COMPLAINTS:

Received	6
Resolved	6
Pending	1

4. DELINQUENT SANITARY SEWAGE:

One Hundred Forty Two (142) Cycle V-04 (new cycle) statements prepared and mailed 8/27/91

7. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	4,239.24
Delinquent Tax	912.92 (Jordan)
Total	5,152.16

8. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	16,396.07
Current Realty Tax	708,433.82
Total	724,829.89

The status of the 1991 Tax Duplicate was reported for the month of August as follows:

CHARGES:

Original Duplicate	909,751.59
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CREDITS-COLLECTIONS:

This report	708,433.82
Previous report	72,123.32
Discounts - This report	14,458.06
- Previous report	1,471.93
Total Credits	796,487.13
Balance to account for	113,264.46
Collection Percentage	87.5%
Percentage for same period - previous year	90.0%

9. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of August 1991	\$ 37,642.88	Previous Year	\$ 44,494.85	1991 Budget	\$463,500.
Net Total for 1991	347,663.73	"	"		302,565.55

OCCUPATION PRIVILEGE TAX:

Month of August 1991	3,051.00	"	"	2,850.00	1991 Budget \$ 49,000.
Net Total for 1991	49,862.20	"	"	46,591.10	

MERCANTILE TAX:

Month of August 1991	2,095.93	"	"	1,255.77	1991 Budget \$190,000.
Total for 1991	189,954.20	"	"	179,139.78	

BUSINESS PRIVILEGE TAX:

Month of August 1991	4,180.22	"	"	5,658.86	1991 Budget \$115,000.
Net Total for 1991	161,767.25	"	"	118,119.29	

10. FINANCIAL STATEMENT - AUGUST 1991:

<u>GENERAL FUND</u> :	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 8/1/91	1,795.19	147,930.73	149,725.92
<u>RECEIPTS</u> :			
R E Tax - Current Duplicate		297,922.56	297,922.56
Earned Income Tax		42,432.74	42,432.74
Business Privilege Tax		5,794.76	5,794.76
Mercantile Tax		12.00	12.00
O P Tax		1,450.00	1,450.00
Interest		1,024.49	1,024.49
Office Deposit	16,907.07		16,907.07
August Accounts Payable	120,167.48		120,167.48
Inter Accounts Transfer		16,907.07	16,907.07

Financial Statement - General Fund (continued):

Total Receipts			502,618.17
Total Receipts and Balance			652,344.09
Warrants Cleared	130,252.35	175,206.65	305,459.00
Bank Balance 8/31/91	8,617.39	338,267.70	346,885.09
Outstanding Warrants			7,398.06
CASH BALANCE AUGUST 31, 1991			<u>\$339,487.03</u>

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through August 31, 1991, but not reflected on the PLGIT statements until after September 1991:

R E Taxes current duplicate	449,237.05
Earned Income Tax	1,527.59
Merc & Bus Privilege Tax	6,276.15
Occupation Privilege Tax	3,061.00

CAPITAL RESERVE FUND:

Bank Balance 8/1/91 - PLGIT		18,046.09
<u>RECEIPTS:</u> Assessments	100.00	
Interest	83.35	
VFC #3 MELP	1,443.55	1,626.90
Total Receipts and Balance		19,672.99
<u>Expenditures:</u> MELP Debt Service		2,895.52
BANK BALANCE AUGUST 31, 1991		<u>\$16,777.47</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 8/1/91 - PLGIT		214,925.01
<u>RECEIPT:</u> Interest		1,006.77
Total Receipt and Balance		215,931.78
<u>Expenditures:</u> PNB Maintenance Fee		671.76
BANK BALANCE AUGUST 31, 1991		<u>\$215,260.02</u>

LIQUID FUELS FUND:

Bank Balance 8/1/91 - PLGIT		33,256.42
<u>RECEIPT:</u> Interest		125.19
Total Receipts and Balance		33,381.61
<u>Expenditures:</u> Payroll Transfers		12,000.00
BANK BALANCE AUGUST 31, 1991		<u>\$21,381.61</u>

The above is in reconciliation with August ending statement.

A list of current bills was presented for approval.

(8837) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$118,851.75, as approved by the various committees and the Manager. The motion was approved by unanimous roll call vote.

OLD BUSINESS:

<u>APRIL 1989:</u>	1. <u>GRAYHURST SUB-DIVISION</u> - Six (6) Bldg. Pmts. Issued
<u>DECEMBER 1990:</u>	1. <u>RECYCLING MATERIALS RESIDENTIAL COLLECTION</u> Collection contract awarded to Chambers. Development effective September 1991 Collection containers received - September, October distribution
<u>APRIL 1991:</u>	1. <u>STREET PROGRAM CONTRACTS</u> A. RELUMAC awarded to Trumbull Corporation Completed June 26, 1991 B. Resurfacing awarded to ElGrande Construction completed August 23, 1991.
<u>AUGUST 1991:</u>	1. <u>WILKINS G.P. LAND DEVELOPMENT APPLICATION</u> Preliminary Plan approval given august 12, 1991

NEW BUSINESS:1. ORDINANCES:

Mr. Gazdik gave an overview of the assessment calculation. The Board reviewed the lots in question, with particular emphasis on the Davis (old Staub) lot. Questions also arose concerning the placement of any pre-existing lines. Mr. Means indicated time restrictions on the passage of the ordinance and the issuance of assessments. The Board discussed the matter, indicating they would consider the proposed ordinance, however, Mr. Gazdik will contact WPJWA to determine pre-existing lines. Amendments could be included, if necessary.

ORDINANCE NO. 815

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
LEVYING ASSESSMENTS AGAINST LOTS BENEFITTED  
BY A WATER MAIN CONSTRUCTED IN BROWN AVENUE

- (8838) MOVED PORADO-COLONELLO to read Ordinance No. 815 for the 1st reading.  
(8839) MOVED PORADO-COLONELLO to accept Ordinance No. 815 for the first reading.  
(8840) MOVED COLONELLO-HANLON to read Ordinance No. 815 for the 2nd reading.  
(8841) MOVED HANLON-COLONELLO to accept Ordinance No. 815.

ORDINANCE NO. 816

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
INCREASING THE TOWNSHIPS UNIT DEBT ACT  
DEBT BY \$98,945.00

- (8842) MOVED COLONELLO-HANLON to read Ordinance No. 816 for the 1st reading  
(8843) MOVED COLONELLO-HANLON to accept Ordinance No. 816 for the 1st reading  
(8844) MOVED HANLON-COLONELLO to read Ordinance No. 816 for the 2nd reading  
(8845) MOVED HANLON-COLONELLO to accept Ordinance No. 816

2. RESOLUTIONS:                   RESOLUTION NO. 20-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING A PENNSYLVANIA ECONOMY LEAGUE  
STUDY CONCERNING JOINT DISPATCHING

- (8846) MOVED HANLON-COLONELLO to accept Resolution No. 20-91

RESOLUTION NO. 21-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ESTABLISHING FEES FOR VARIOUS PERMITS AND SERVICES

- (8847) MOVED COLONELLO-HANLON to accept Resolution No. 21-91

RESOLUTION NO. 22-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION  
FOR FUNDS WITH THE ALLEGHENY COUNTY (Pavilion-Eastmont Pk)

- (8848) MOVED YATES-PORADO to accept Resolution No. 22-91

RESOLUTION NO. 23-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION  
FOR FUNDS WITH THE ALLEGHENY COUNTY  
DEPARTMENT OF DEVELOPMENT (Pavilion-Linhart Pk)

- (8849) MOVED PORADO-YATES to accept Resolution No. 23-91

RESOLUTION NO. 24-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION  
FOR FUNDS WITH THE ALLEGHENY COUNTY  
DEPARTMENT OF DEVELOPMENT (Leax Lane Waterline)

- (8850) MOVED YATES-COLONELLO to accept Resolution No. 24-91

RESOLUTION NO. 25-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION  
FOR FUNDS WITH THE ALLEGHENY COUNTY  
DEPARTMENT OF DEVELOPMENT (Demolition unsafe structures)

- (8851) MOVED PORADO-YATES to accept Resolution No. 25-91

3. MOTIONS:

- (8852) MOVED HANLON-COLONELLO to approve Invoice #1 for \$77,565.33 to El Grande Industries for street repaving per recommendation of Township Engineer.  
(8853) MOVED COLONELLO\_HANLON to approve the GAI Geotechnical Engineering Service proposal for Wilkins G.P. blasting plans reviews, as revised.  
(8854) MOVED COLONELLO-HANLON to award the rock salt contract to AKZO Salt, Inc. @ \$28.35 per ton through the SHACOG joint bid.  
(8855) MOVED COLONELLO-HANLON to award the cinder contract to the Duquesne Light Company @ \$7.10 per ton through the SHACOG Joint bid.

CITIZEN'S HEARINGS:

1. Thomas Prosser, 112 Grandview Avenue. Mr. Prosser questioned the status of Board action on the Prospect Terrace basketball court. He stated that he felt it was illegal, as an ordinance violation. Mr. Means reviewed the Chief of Police survey on the gate locking of the court at night, which, according to Mr. Prosser, has not lessened its nuisance impact. Mr. Means indicated that an injunction could be filed with Common Pleas Court. Mr. Prosser indicated that he would cooperate with such an action, when needed. The Board concurred, noting their prior permission for the Solicitor to take appropriate actions.

2. Lee Balint, 570 Brown Avenue. Mr. Balint requested information on Agenda items: Blasting location and assessment policy for Brown Avenue. It was explained that the blasting dealt with the Wilkins G.P. Rt 22 site while the assessment policy was a 75/25, Township-property owner split with a foot front measured assessment.

3. George Hawkins, 125 Patterson Street. Mr. Hawkins inquired as to the resurfacing status of Harrison Road and a low catch basin on same. He also inquired as to the police hiring situation and expenses of same. Mr. Dinzeo noted the history of the catch basin, with no immediate resurfacing of Harrison Road planned. Mr. Means explained the entire policy hiring Civil Service procedures and subsequent legal actions chronologically. He mentioned the Attorney General's ruling, the Declaratory Judgement proceedings and the potential impact of similar judgements in the Pontius vs Johnsonburg Borough Court Case, and the potential cost savings of a potential similar conjectured judgement, if the Board of Commissioners would have acted upon the Civil Service Commissions September 5, 1990 eligibility list.

At this point, the Board discussed with Mr. Means proper procedures to request another certified eligibility list.

(8856) MOVED PORADO-YATES to direct the Civil Service Commission to prepare a police hiring eligibility list for Board consideration.

Mr. Hanlon requested the floor and spoke about police department Third Shift supervision. He spoke of the creation of the Assistant Chief position as well as a Lieutenant for Third Shift. Mr. Yates spoke about the prior Corporal positions and any rights to these positions by the past Corporal. Mr. Means indicated that no vested rights existed to those past positions by their prior holders.

(8857) MOVED HANLON-COLONELLO to direct the Solicitor to amend Ordinance No. 334 by creating the position of Assistant Chief and Lieutenant within the Police Department, for Board consideration:

Yes - Hanlon, Colonello, Porado, Dinzeo  
No - Yates

Mr. Dinzeo stressed that the Assistant Chief would work Second Shift, except for weekends, on First Shift, while the Lieutenant would always work Third Shift.

4. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke on the following subjects: Mr. Means, his continued employment and past recommendations, Prospect Terrace Playground, the injunction recommendation, the April 10, 1972 meeting minutes, a lawsuit should be filed by Mr. Prosser against the Township and the Housing Authority, auditors fees, the risk management and its authorization and results, Mr. Foleys audits and reports, rule "out of order" audience members talking while she is talking, history of the Prospect Terrace Playground property, her prior Brown Plan property. She also spoke with a member of the audience.

Mr. Dinzeo directed the Manager to send the risk management information to Mrs. Yakin.

During the course of her speaking:

(8858) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 9:25 P.M.

All motions were passed unanimously, except as otherwise noted.

ATTEST:

\_\_\_\_\_  
Francis R. Kuszajewski, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF SEPTEMBER 30, 1991

The Additional Stated Meeting of September 30, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Mr. Porado	Mr. Hanlon	Mr. Yates

Also present was Mr. Means and Mr. Gazdik.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Manager noted New Business to consider:

1. Mr. Colonello spoke of a meeting to be held at Pennsylvania Representative Ron Cowell's Office on Saturday, October 5, 1991 at 9:30 A.M. concerning the installation of a picnic pavilion in Eastmont Park. Members of the Board of Commissioners and the Recreation Board are invited to attend.

2. RESOLUTION NO. 26-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
DECLARING BLIGHTED STRUCTURES

(8859) MOVED HANLON-COLONELLO to adopt Resolution No. 26-91.

3. ORDINANCE NO. 817

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 815 LEVYING ASSESSMENTS  
AGAINST LOTS BENEFITTED BY A WATER MAIN CONSTRUCTED IN BROWN AVENUE.

The Board reviewed the current assessment plan, as prepared by Senate Engineering. Board discussion with Mr. Means and Mr. Gazdik concerned benefit, derived from the installation of the water line determining who would be assessed. In this instance, only Rick Hall Auto Service. Further discussion involved the actual placement of the line as well as fire fighting improvement.

(8860) MOVED YATES-COLONELLO to read Ordinance No. 817 for the 1st reading.

(8861) MOVED HANLON-COLONELLO to accept Ordinance No. 817 for the 1st reading.

(8862) MOVED HANLON-YATES to read Ordinance No. 817 for the second reading.

(8863) MOVED HANLON-YATES to accept Ordinance No. 817.

For all the above: Yes - Yates, Colonello, Hanlon, Dinzeo  
No - Porado

(8864) MOVED HANLON-COLONELLO to adopt the following cost assessment policy for all future Township waterline installations:

25% Township share, 75% property owner share

Yes - Hanlon, Colonello, Dinzeo

No - Yates, Porado

The Manager was directed to preview the upcoming Regular Meeting Agenda as well as the Miscellaneous and Administrative Briefing Agenda. This was completed with the following items noted and further New Business conducted.

4. Mr. Means suggested that, at some point, the Township should write a codified SOP, adopted as a Resolution for the municipal departments.

5. The Manager reviewed the Loss Prevention Report from the Hartford Insurance Company, noting the two major requirements:

A. Annual MVR reports for all Township drivers.

B. Nightly vehicle key lock-ups for all Township vehicles.

The departments will be notified, as required.

6. The Manager read the letter of resignation from Mr. Peter Nychis from the Civil Service Commission.

(8865) MOVED PORADO-YATES to accept the resignation.

The Manager notified the Board of a letter requesting Civil Service appointment, from Mr. John Luffe of 257 Penhurst Drive.

(8866) MOVED PORADO-YATES to appoint Mr. Luffe to fill Mr. Nychis unexpired term (through December 31, 1996).

7. Mr. Means gave a status report on the meeting of the preliminary plan approval conditions by Wilkins G.P. The following points were emphasized:

- A. Final Plan approval would be contingent upon a letter of application, requesting same. Approval would only be given based upon a recommendation from the Senate Engineers and himself.
- B. Final approval does not permit blasting. The issuance of a blasting permit is a separate and distinct process.
- C. A Development Agreement would be executed between the Township and Wilkins G.P. concerning the Final Approval.
- D. Mr. McNelis, of Wilkins G.P. indicated that equipment would be placed on site as early as October 1, 1991. Also in anticipation of permission to proceed, Mr. McWilliams of Wilkins G.P. asked if any of the Board had any objection to some preliminary tree clearing. The Board and Mr. Means expressed no objection. If the remaining condition of preliminary approval can be met in a timely manner, Final Approval could be considered on October 14, 1991.

8. The Board reviewed the recycling Public Education package, as prepared by Mr. Reddy. At the conclusion of this review, the following items were concluded:

- A. The distribution of the recycling containers would be completed by the Department of Public Works on a street by street, house by house basis, upon receipt of the printed educational materials.
- B. The initiation of the curbside recycling program is anticipated to begin the fourth week of November, 1991 and continue the fourth week of each month thereafter.
- C. Mr. Means noted that he will follow-up on the Westinghouse waiver request, for high-grade office paper. A DER opinion will probably be required.

9. Mr. Colonello noted that, at the last TCVCOG meeting, it was indicated that nine (9) communities are taking part in the joint communication Pennsylvania Economy League study.

10. The Board reviewed the latest East Suburban Medical Association proposal for services, specifically Township pre-employment usage. Mr. Means noted the reasonableness of the proposal.

(8867) MOVED COLONELLO-HANLON to enter into the agreement with the Association, for usage when required.

11. Mr. Kuszajewski, extensively, reviewed the Act 205 financial data for 1991 and 1992. He also reported on the following:

- A. Department of Commerce grant application decision for Leax Lane Sanitary Sewerline, to be forthcoming.
- B. Leax Lane CDBG Year 18 grant application cannot be filed due to wage changes along the street causing the non-eligibility of the street. This effects any water line installation within the street.

(8868) MOVED YATES-HANLON to adjourn, the meeting was adjourned at 9:20 P.M.

All motions were approved by unanimous roll call vote.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - 9/30/91

1. DEED TRANSFER TAX vs ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE  
- COUNTY AGREEMENT FOR CONSIDERATION 8/12/91
3. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
4. FLOODPLAIN ORDINANCE - SOLICITOR TO PREPARE AMENDMENT
5. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO PREPARE  
- 1990 BOCA National Building Code
6. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT
7. MUNICIPAL TAX DELINQUENCIES - SOLICITOR TO REPORT, SHERIFF SALES  
AUTHORIZED 4/29/91
8. PLC BULLETIN: LOCAL STORMWATER PERMITS (EPA) - SOLICITOR TO REVIEW, REPORT
9. ACT 101 - ~~SOLICITOR TO PREPARE RECYCLING ORDINANCE~~ - MANAGER TO REPORT
10. PROSPECT TERRACE BASKETBALL COURT - SOLICITOR TO REPORT  
+25826
1. C.D. BLOCK GRANT - PROJECT YEAR (16) 17 & 18 - MANAGER TO REPORT
2. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
13. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
14. SIDEWALKS ON PENHURST DRIVE - MANAGER TO REPORT
- ~~15. TANGELOS ROW REQUEST - MANAGER TO REPORT (Remove)~~
16. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW PARTICIPATION
17. FOREST HILLS RADIO AGREEMENT - BOARD TO REVIEW, MR. HANLON TO REPORT
- ~~18. DESIGNATED PHYSICIAN SERVICE: - BOARD TO REVIEW (Remove)~~
19. FINANCIAL ASSISTANCE RESCUE ONE - BOARD TO REVIEW
20. INSURANCE POLICY REVIEWS - ~~MARKETING PLAN AUTHORIZED JUNE 24, 1991~~  
Receipt of Bids 10/1/91
1. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB  
LIONS PARK TOILET FACILITY SPECS  
EMERGENCY GENERATOR  
ENGINEERING STANDARDS TO AMEND

Township of Wilkins - Miscellaneous & Administrative Agenda - 9/30/91

2. WATER LINE INSTALLATIONS: BROWN AVENUE ASSESSMENT

~~HARRISON ROAD REPLACEMENT (Renove)~~

23. REGAN SUBDIVISION - TO PLANNING COMMISSION 8/21/91, 9/18/91

~~24. Act 205 Reporting - Manager TO Report (Renove)~~

✓ 25. Police Dept. Hierarchy - Solicitor TO Prepare Ordinance

✓ 26. Sales Tax Service Applicability - Solicitor TO Report

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 10/7/91

ADMINISTRATION:

- A. JOB DESCRIPTION - MANAGER TO REPORT
- B. Insurance Loss Control Measures - Manager To Report

PUBLIC WORKS:

- A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- B. COMMERCIAL LICENSE TEST - LICENSING UNDERWAY
- C. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION
- D. CONFINED SPACE EQUIPMENT - BOARD TO REVIEW
- E. ON-LOT SEWAGE: - MEETING WITH RESIDENTS, ACHD APRIL 23, 1991  
- ACHD TO SCHEDULE MEETING WITH BOARD
- F. POWER PLATFORM - MANAGER TO REPORT
- G. CULVERT CLEARING (PaDOT) - MANAGER TO REPORT
- H. Sewage Pump Stations? - Mr. Jeznach To Report: None (Remove)
- I. Balint Bridge Requests - Board To Review

PROPERTY:

- A. AUDITORIUM PA IMPROVEMENT - MANAGER TO REPORT (Remove)
- B. REMOVAL OF TREE (SLUSSER: DELANEY DRIVE) - MR. JEZNACH  
MANAGER TO REPORT (Remove)
- C. MUNICIPAL BUILDING OUTDOOR ELECTRIFICATION - MANAGER TO REPORT (Remove)

Township of Wilkins - Agenda of Committee Items as revised 10/7/91

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- D. CRIME WATCH - CHIEF TO REPORT
- E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- F. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE MEETING 4/2/91
- G. TEMPORARY PART-TIME PATROLMAN - MANAGER TO REPORT
- H. THIRD SHIFT SUPERVISION - COMMITTEE TO REVIEW (*Remove to Admn. - Misc*)
- I. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- J. RT 22 CONSTRUCTION - CHIEF TO REPORT
- K. WATERLINE EXTENSION: NEGLEY AVENUE - MEETING WITH TURTLE  
CREEK BOROUGH 4/12/91  
- WPJWA ESTIMATE AUTHORIZED
- L. CIRCUIT REPLACEMENT: FOREST HILLS RADIO - CHIEF TO REPORT
- M. FIRST RESPONDER PROGRAM - BOARD TO REVIEW
- N. <sup>*Joint Communications Study*</sup>  
~~ENHANCED~~ 911 (TCVCOG) MR. DINZEO TO REPORT
- O. LOW BAND BASE STATION - CHIEF TO REPORT (*Remove*)
- P. HALLOWEEN DATE - BOARD TO REVIEW (*Remove*)  
*10/31/91*  
*6-8 pm*

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 7, 1991

The Additional Stated Meeting of October 7, 1991 was called to order at 7:00 P.M. with a quorum present as follows:

Mr. Dinzeo		Mr. Colonello
Mr. Porado	Mr. Hanlon	Mr. Yates

Also present was Chief Naccarati and Mr. Jeznach.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted:

1. Chief Naccarati reported on the following matters:
  - A. Thirty four (34) false alarms were reported during the month of September.
  - B. The Crimewatch Program will be on display at Sears Safety Day on October 19, 1991.
  - C. Traffic Control is working with Senate Engineering to prepare maps for PaDot approval of the Larimer Avenue school crossing signage.
  - D. The State resurfacing of Rt 22, particularly within the Township, pending.
  - E. The purchase of any new police cruisers should center on a Ford LTD package, available next February. Other municipalities had problems with Chevrolet Caprice's with the anti-lock brakes and windows being kicked out.
2. The Board discussed the designation of Halloween and settled upon the actual calendar date, October 31st, between the hours of 6:00 and 8:00 P.M. The media and school guards to be alerted.
3. Mr. Colonello spoke about requests from the residents at 220 Wallace Avenue:
  - the operation of a business behind the residence, to be referred to the Ordinance Officer.
  - a request for a "Blind Child Area" sign in the proximity of the residence, referred to Chief Naccarati.
4. Mr. Yates spoke about the need to continue the guardrail installation program:
 

(8869) MOVED YATES-PORADO to authorize the purchase of the minimum amount of guardrail and bands needed, per the recommendation of the Township Manager.
5. The Board reviewed the Industrial Scientific literature on the sewer manhole breathing apparatus per their quote of \$3,885. for a complete system.
 

(8870) MOVED YATES-PORADO to purchase the system per the ISC quote.
6. Mr. Colonello commended the clean-up efforts of the Woodland Hills Key Club and the Churchill Area Garden Club along PA Rt 130 that occurred October 5, 1991 as part of the Adopt-a-Highway Program. The Manager was directed to send "Thank-yous" to both organizations. Fox's Pizza donation was also noted.
7. Mr. Hanlon directed the Manager to speak to Mr. Means and Mr. McKeever concerning Grayhurst Plan sidewalks along Penhurst Drive.

Minutes of the Additional Stated Meeting of October 7, 1991 - Page Two

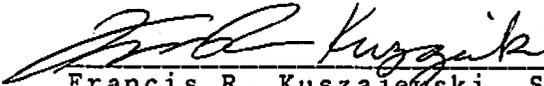
8. The Board indicated that they would adjourn into an Executive Session to discuss the following matters:

- Police Department Chain-of-Command.
- Pension of Mrs. Franc.

(8871) MOVED YATES-PORADO to adjourn, the meeting was adjourned at 7:50 P.M.

All motions passed by unanimous roll call vote of all present.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

Minutes of the Regular Meeting, Monday, October 14, 1991 - Page ThreeSeptember Financial Report - General Fund - (Continued):

Warrants Cleared	193,749.50	256,869.00	450,618.50
Bank Balance 9/30/91	26,399.02	568,896.37	595,295.39
Outstanding Warrants			25,179.84
CASH BALANCE SEPTEMBER 30, 1991			<u>\$570,115.55</u>

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through September 30, 1991 but not reflected on the PLGIT statements until after October 1, 1991.

RE Tax Current Duplicate	6,948.90
Mercantile & Business Privilege Tax	1,365.29
Occupation Privilege Tax	820.00

CAPITAL RESERVE FUND:

Bank Balance 9/1/91 - PLGIT		16,777.47
RECEIPTS: MELP DEBT SERVICE	1,451.97	
Interest	78.10	
Assessments	63.23	
BANK BALANCE SEPTEMBER 30, 1991		<u>\$18,370.77</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 9/1/91 - PLGIT		215,260.02
RECEIPTS: Interest		950.33
BANK BALANCE SEPTEMBER 30, 1991		<u>\$216,210.35</u>

LIQUID FUELS FUND:

Bank Balance 9/1/91 - PLGIT		21,381.61
RECEIPTS: Interest		60.15
Total Receipts and Balance		21,441.76
EXPENDITURES:		
Payroll Transfer		12,000.00
BANK BALANCE SEPTEMBER 30, 1991		<u>\$9,441.76</u>

The above is in reconciliation with September ending statements.

A list of current bills was presented for approval.

(8873) MOVED HANLON-PORADO to authorize payment of bills, totalling \$194,865.04, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS:

Mr. Kuszajewski noted the following:

1. Queenston Drive has met the eligibility requirements of the IMPAC Program. Those Gilmore Acres and Eastmont streets which did not meet eligibility this year will be tested yearly.
2. Halloween Celebration Hours: Thursday 10/31/91 6:00 - 8:00 P.M. The school guards will be posted.

APRIL 1989: 1. GRAYHURST SUB-DIVISION: Eight (8) Building Permits Issued

DECEMBER 1990: 1. RECYCLING MATERIALS RESIDENTIAL COLLECTION  
Collection container received - collection scheduled to begin November 23, 1991.  
Mr. Kuszajewski noted that container distribution was scheduled to begin October 15, 1991. He further demonstrated the receipt procedure for the containers reviewing the various forms and instructions.

APRIL 1991: 1. STREET PROGRAM CONTRACTS  
A. RELUMAC awarded to Trumbull Corporation completed June 26, 1991  
B. Resurfacing awarded to ElGrande Construction completed August 23, 1991  
Mr. Gazdik reviewed the satisfactory completion of the program. In response to Mr. Yates question, he indicated that Moss Street was included in the resurfacing program per approval of the Township Manager.

AUGUST 1991: 1. WILKINS G.P. LAND DEVELOPMENT APPLICATION  
Preliminary plan approval given August 12, 1991.

Mr. Means gave an overview of the status of the applicants compliance with the eleven conditions of the August 12, 1991 Preliminary Plan Approval. To date all but the following two had been met:

Old Business - Wilkins G.P. (Continued):

1. Receipt of the required Performance Bond
2. Receipt of the DER Joint Permit

He further indicated that an application for Final Plan Approval was received from the applicant.

In response, Mr. Kuszajewski read the decision of the Board of Commissioners (attached) into the record. At the conclusion of the reading:

(8874) MOVED YATES-PORADO to grant Final Approval, as conditioned, per the recommendation of the Township Solicitor and Engineer.

Further discussion occurred concerning the exact nature of the work the applicant was allowed to begin until the remaining conditions were met.

Mr. means, Mr. Gazdik and Mr. Kuszajewski clarified that no work could be done that fell within the confines of the DER Joint Permit (the creek area along Hawthorne Drive), until it was received.

Mr. Kuszajewski asked for clarification concerning issuance of the permit, until the performance bond was received. Mr. means indicated that a waiver could be granted, although he noted that a time limit could be placed on the waiver.

(8875) MOVED YATES-HANLON to allow a waiver of the Performance Bond for a ten (10) calendar day period (through October 25, 1991) allowing for a STOP-WORK Order to be issued if the bond is not received.

The permit would be issued under the conditions of the Final Approval, so noted and appended to the permit.

NEW BUSINESS: 1. ORDINANCES - None2. RESOLUTIONS: RESOLUTION NO. 27-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
DIRECTING THE DISTRIBUTION OF PENSION FUND  
MONIES UNDER PROVISIONS OF ACT 205

(8876) MOVED HANLON-YATES to adopt Resolution No. 27-91.

RESOLUTION NO. 28-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN EXONERATED  
REAL ESTATE TAXES FOR THE YEAR 1991

(8877) MOVED YATES-PORADO to adopt Resolution No. 28-91.

RESOLUTION NO. 29-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ACCEPTING AND ADOPTING REVISIONS TO THE  
TCVCOG BY-LAWS

(8878) MOVED YATES-HANLON to adopt Resolution No. 29-91.

3. MOTIONS:

(8879) MOVED YATES-HANLON to approve payment for \$10,812.90 to Trumbull Corporation for RELUMAC street improvement, per the recommendation of the Township Engineer.

(8880) MOVED HANLON-YATES to award insurance coverages for the policy period of 11/1/91 through 10/31/92 as follows:

- the package, automobile and excessliability to PENCO @ \$42,282.00
- the public officials to PENCO @ \$4,476.00
- the law enforcement to Scottsdale @ \$7,719.00

COMMISSIONERS COMMENTS:

1. Mr. Colonello advised the Board of the proposed redistricting action by the Allegheny County Election Bureau concerning a change for Kingston Drive. He indicated that the Board needed to be represented Downtown, on October 15, 1991 in order to let the Bureau know their position. Mr. Means indicated that any position of the Board of Commissioners had to be decided upon in public.

The Board discussed the matter and upon completion:

(8881) MOVED HANLON-YATES to oppose the redistricting and advise the Election Bureau of same.

Mr. Colonello will act on the Boards behalf.

Commissioners Comments - (Continued)

2. Mr. Porado spoke upon two subjects:

- A. He spoke about Mr. Hanlon's arrearage in the reimbursement to the Township of hospitalization expenses, extending back six (6) months, noting the Townships payments. Mr. Hanlon acknowledged the arrearage and indicated that payment would be forthcoming.
- B. He spoke on the Brown Avenue Waterline Extension. He gave a historical overview of its construction, noting that all authorization ordinances to adopt were moved for adoption by Mr. Hanlon.

A dialogue occurred between Mr. Hanlon and Mr. Porado on the following related subjects: project cost assessment formula, the amount of "improvement" received by those serviced by the waterline, fire protection of nearby homes, the length of line installed by the Township versus that done by the WPJWA and the assessment fairness (Porado) versus actual improvement (Hanlon) issue.

CITIZENS HEARINGS:

1. William G. Wilson, 300 Kingston Drive - Mr. Wilson stated that capital improvement assessment ratios do not mean much to the general public. He stated that the bottom line was that the Township taxpayers paid \$9,000.00 dollars for a waterline for which only one property will be serviced. He further spoke of a need to establish a Retirement Board to oversee the investment activities and pension benefit estimation and administration of the retirement plans.

Mr. Means explained the investment activities of the police departments Deposit and Administration account as well as the available procedure to request a pension estimate.

Mr. Yates and Mr. Wilson discussed other administration account alternatives, at a possible greater rate of investment return. Mr. Yates noting the penalty clauses (@10%) associated with the closure of the existing account.

2. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke upon the following subjects: two audit reports - Risk Management and Mr. Foley's financial record keeping practices, Mr. Foley's concerns that need to be addressed, files and records being missing, Board of Commissioners executive sessions being held without the Manager being present, VFC #3 financial practices, the Township Treasurers duties, account revenue surpluses versus the Leax Lane Community Facilities Grant denial in order to complete the sanitary sewer line installation.

At one point, Mr. Foley interjected that he will be working with the Township Manager to implement the audit recommendations. Mr. Yates referred to the First Class Township Code.

3. Jim McGraw, 712 McMasters Avenue - Mr. McGraw spoke about the paper alley between McMasters and Semmens Street and the apparant blockage of the alley by a fence built by the resident at 714 Thompson Street.

The Manager indicated that he spoke to the property owner at 714 Thompson Street who showed his survey stakes for his property. Mr. Means explained, generally, street vacation procedures while stressing that any resolution to questions concerning property rights is not a public concern but a private concern for the effected neighbors to resolve.

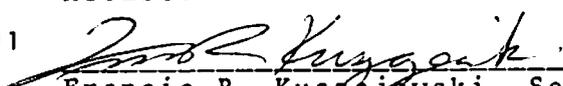
4. George Hawkins, 125 Patterson Street - Mr. Hawkins requested clarification on Mr. Foley's audit recommendations. Mr. Colonello noted that the Manager, with Mr. Foley's advice, will take the proper steps to implement the recommendations.

(8881) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 9:35 P.M.

All motions were passed by unanimous roll call vote of all present.

ATTEST:

Approved November 11, 1991

  
Francis R. Kuszajewski, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, OCTOBER 14, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Vice-President Colonello. A quorum was present as follows:

Mr. Porado  
Mr. Yates

Mr. Colonello  
Mr. Hanlon

At the invitation of Vice President Colonello all present arose and participated in the pledge of allegiance to the flag.

(8872) MOVED HANLON-YATES to approve the minutes of the Regular Meeting of September 9th, the Additional Stated Meetings of September 30th and October 7, 1991. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- AF-G-8 1. Westinghouse and J. Means (2 Communications) Re: Recycling Westinghouse Plant Apparatus Division. cc: Comm., Messrs Reddy, Ciao
- AF-I-13-91 2. The Hartford Re: Loss Control Report. cc: Comm., Means, RN, CJ  
The Manager indicated that the recommendations will be implemented.
- C-P 3. C of PA Dept of Revenue, J. Means (2 Communications)  
Re: Potential Sales Tax License
- C-S Comm. 4. Peter Nychis & J. Luffe (2 communications) Re: Mr. Nychis resignation and Mr. Luffe candidate for Civil Service Comm.  
The Manager indicated Board acceptance of the resignation and appointment of Mr. Luffe.
- PS-P-10 5. C of PA, Dept. Trans. Re: the allocation of Act 655 Funds for 1992, \$80,821.07.  
The Manager explained the practical loss of 887 residents worth \$5,360.37 lost Liquid Fuel Allocation for 1992. cc: Comm
- AF-P-11 6. C of PA, Dept. Revenue Re: PURTA Tax \$30,960.22. cc: Comm.
- Comm Fd 7. C of Pa, Dept Commerce Re: Unfavorable act on financial assistance under CFP for fiscal year 1991-92. cc: Comm., W. McKeever  
The Manager indicated that the Board of Commissioners must consider alternatives for the loss of this \$50,000. toward the Leax Lane Sanitary Sewer line installation.

- REPORTS 1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 & 4. A total of fifteen alarms occurred during the month.
2. The following is the police report for the month of September 1991:

REPORT OF ACTIVITY:

A. Calls and Complaints	305
B. Gasoline Consumed - Unleaded	961
- A9, A10	268
- Medic II	19
C. Miles of patrol	10,029
D. Mileage on cars:	
Unit 11 -	47,580
Unit 12 -	62,306
Unit 13 -	54,807
Unit 14 -	8,733
E. Accidents	15
F. Arrests	16
G. Assaults	6
H. Aided Cases	10
I. Animal Complaints	9
J. Burglaries	3
K. Criminal Mischief	8
L. Domestic Disturbances	7
M. Fire Calls	5
N. Mutual Aid	4
O. Other Offenses	4
P. Registration Plates	10
Q. Sex Related Offenses	1
R. Thefts	8
S. Towed Vehicles	3
T. Vehicle Thefts	3
U. Alarm Calls	34

Minutes of the Regular Meeting, Monday, October 14, 1991 - Page Two

3. AMBULANCE ASSOCIATION: Mr. Nealon reported 76 calls during September; 29 in Wilkins, 17 in Churchill and 30 mutual aid calls.
4. ANIMAL CONTROL: Triangle Pet reported 15 complaints during September.
5. MAGISTRATE: Mr. Comunale reported the collection of \$429.68.
4. MANAGER: Mr. Kuszajewski reported activities as follows:

FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	10,754.09
O P Tax - previous month	3,051.00
Mercantile Tax - previous month	3,095.93
Business Privilege Tax - previous month	4,180.22
Secretary - General Fund	14,430.56
Secretary - Capital Reserve Fund (Assessment)	63.23
Total	<u>\$34,575.03</u>

BUILDING PERMITS:

Garage	1
Repairs & Improvements	18
Signs	1

DELINQUENT SANITARY SEWAGE

Forty two (420) FINAL NOTICES posted on residences October 10, 1991.

5. SOLICITOR: Mr. Means reported the collection of Deed Transfer Tax in the amount of \$6,009.85.
6. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:
- |                                       |                 |
|---------------------------------------|-----------------|
| Sources other than current realty tax | 14,435.56       |
| Current Realty Tax                    | <u>8,034.30</u> |
| Total                                 | \$22,469.86     |

The status of the 1991 Tax Duplicate was reported for the month of September as follows:

CHARGES:

Original Duplicate	909,751.59
--------------------	------------

CREDITS-COLLECTIONS:

This report	8,034.30
Previous report	780,557.14
Discounts - previous report	<u>15,929.99</u>
Total Credits	804,521.43
Balance to account for	105,230.16
Collection percentage	88.4%
Percentage for same period - previous year	90.6%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:
- |                         |             |               |             |             |
|-------------------------|-------------|---------------|-------------|-------------|
| Month of September 1991 | \$ 9,224.50 | Previous Year | \$ 9,565.29 | 1991 Budget |
| Net total for 1991      | 356,890.23  | " "           | 360,093.89  | \$463,500.  |

OCCUPATION PRIVILEGE TAX:

Month of September 1991	820.00	" "	200.50	1991 Budget
Net total for 1991	50,682.20	" "	48,850.60	\$49,000.

MERCANTILE TAX:

Month of September 1991	66.04	" "	1,014.94	1991 Budget
Total for 1991	190,020.24	" "	178,898.84	\$190,000.

BUSINESS PRIVILEGE TAX:

Month of September 1991	1,299.25	" "	679.00	1991 Budget
Total for 1991	163,066.50	" "	124,676.40	\$115,000.

8. SEPTEMBER FINANCIAL REPORT:

GENERAL FUND:

	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 9/1/91	8,617.39	338,267.70	346,885.09
<u>RECEIPTS:</u>			
RE Tax - Current Duplicate		450,322.45	450,322.45
Earned Income Tax		10,754.09	10,754.09
Mercantile Tax		2,095.93	2,095.93
Occupation Privilege Tax		3,051.00	3,051.00
Business Privilege Tax		4,180.22	4,180.22
Interest		2,658.42	2,658.42
Office Deposit	14,430.56		14,430.56
September Accounts Payable	197,100.57		197,100.57
Inter-Accounts Transfer		<u>14,435.56</u>	<u>14,435.56</u>
Total Receipts			<u>699,028.80</u>
Total Receipts and Balance			1,045,913.89

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF OCTOBER 28, 1991

The Additional Stated Meeting of October 28, 1991 was called to order at 7:00 P.M. by Vice-President Colonello with a quorum present as follows:

Mr. Colonello  
Mr. Yates

Mr. Porado  
Mr. Hanlon

Also present was Mr. Eisner of the Solicitors Office.

At the invitation of Mr. Colonello, all present arose and pledged allegiance to the Flag.

The Manager indicated that Senate Engineering would not be represented. Also, due to secretarial time used for budget preparation, the October 14, 1991 minutes as well as the November 11, 1991 Regular Meeting preview would not be available.

The Manager was directed to review the Administrative and Miscellaneous Agenda. This was completed with the following items noted and New Business conducted:

1. The following was directed to the Solicitors Office for review:
    - A. Per Mr. Colonello, American Cablevision sales tax applicability to the Franchise Fee, as well as for services rendered.
    - B. Per Mr. Colonello, Township consideration of a model Resolution pertaining to volunteer fire department activities, for insurance purposes.
    - C. Social Security applicability for tax collectors beginning January 1, 1992.
    - D. Per Mr. Colonello, the need to develop a "light duty" classification for the Department of Public Works in order to remove employes from workers compensation rolls, at earliest permissible time.
  2. Mr. Kuszajewski reported on Act 101:
    - A. 48.1% of the total containers have been delivered, with four weeks remaining.
    - B. Mr. Reddy will be forwarding the Commercial regulations and the container logo stickers for printing and distribution.
    - C. A demonstration was conducted on the various plastics that do or do not qualify for recycling. It will be repeated at the Regular Meeting, as well as the showing of a recycling video.
  3. Mr. Hanlon indicated that the Allegheny County Department of Development contacted him, indicating that the Block Grant application for demolition would be approved, when re-submitted. The Manager indicated that it is a current, Year 18 submission.
  4. Mr. Yates and Mr. Hanlon directed the Manager to obtain information on the 2% Act 210 Capital Projects Loan Program through the PA DCA. The Manager indicated that the Program could be considered in conjunction with the 1992 Budget.
  5. The Manager indicated that a "sign-off" letter had been received from Senate Engineering for the installation of the Penhurst IV sidewalks, recommending the release of the performance bond.
- (8882) MOVED HANLON-YATES to release the performance bond based upon the recommendation of the Township Engineer.
6. Mr. Yates noted that any building permit application, in conjunction with the Regan sub-division, will have to take in consideration the amount of fill on site.
  7. The Manager briefed the Board on the following:
    - A. The Department of Commerce rejection of the \$50,000. grant application should be factored into 1992 budget deliberations.
    - B. The conjectured 1992 Budget has been distributed for review. A workshop can be scheduled for next week.

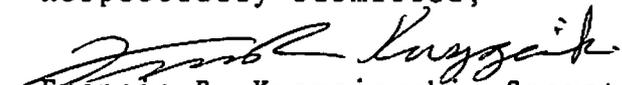
- C. Steps are being taken, as outlined in a letter to Mr. Foley, to implement bookkeeping improvements, as suggested in the audit management letter.
- D. The Civil Service Commissions request to conduct background investigations of all candidates who successfully complete the physical agility and written examinations. He indicated a cost study revealed a \$100-150 range per applicant, by independent investigation. Ms. DeGeorge has been informed that prohibitive costs, any costs for this investigation, are subject to approval by the Board of Commissioners.

The Board did not decide upon the matter, awaiting information on the number of applicants involved. However, they did indicate that Chief Naccarati's office has handled such past investigations.

(8883) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 7:45 P.M.

All motions were passed by unanimous roll call vote of all present.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - 10/28/91

1. DEED TRANSFER TAX VS ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE  
- COUNTY AGREEMENT FOR CONSIDERATION 8/12/91
3. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
4. FLOODPLAIN ORDINANCE - SOLICITOR TO PREPARE AMENDMENT
5. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO REPORT  
- 1990 BOCA NATIONAL BUILDING CODE
6. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT
7. MUNICIPAL TAX DELINQUENCIES - SOLICITOR TO REPORT, SHERIFF SALES  
AUTHORIZED 4/29/91
8. PLC BULLETIN: LOCAL STORMWATER PERMITS (EPA) - SOLICITOR TO REVIEW, REPORT
9. PROSPECT TERRACE BASKETBALL COURT - SOLICITOR TO REPORT
10. POLICE DEPARTMENT HIERARCHY - SOLICITOR TO PREPARE ORDINANCE
11. SALES TAX SERVICE APPLICABILITY - SOLICITOR TO REPORT  
*#24 #28 #29 - American Cablevision on Franchise Fee*
12. ACT 101 - MANAGER TO REPORT
13. CD BLOCK GRANT - PROJECT YEAR (16) 17 & 18 - MANAGER TO REPORT
14. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
15. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
16. SIDEWALKS ON PENHURST DRIVE - MANAGER TO REPORT  
*#25, #26,*
17. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW PARTICIPATION
18. FOREST HILLS RADIO AGREEMENT - BOARD TO REVIEW, MR. HANLON TO REPORT
19. FINANCIAL ASSISTANCE RESCUE ONE - BOARD TO REVIEW
20. INSURANCE POLICY REVIEWS - RECEIPT OF BIDS 10/1/91 (Remove)

- . MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB  
LIONS PARK TOILET FACILITY SPECS  
EMERGENCY GENERATOR  
ENGINEERING STANDARDS TO AMEND
22. WATER LINE INSTALLATIONS: BROWN AVENUE ASSESSMENT (Remove)
23. REGAN SUBDIVISION - TO PLANNING COMMISSION 8/21/91, 9/18/91  
#27
24. Soc. Sec. For Tax Collectors - Solicitor TO Report
25. Foley Audit Management Letter - Manager TO Report
26. Civil Service Comm: Background Investigations - Manager TO Report  
- Board TO Review
27. 1992 Budget Reviews - November Workshop
28. DPW "Light Duty" Classifications - Solicitor TO Review
29. Support of VFC's Resolutions - Solicitor TO Review, Report

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 4, 1991

The Additional Stated Meeting of November 4, 1991 was called to order at 7:00 P.M. with a quorum present as follows:

Mr. Yates  
Mr. Hanlon

Mr. Colonello

Mr. Porado  
Mr. Dinzeo

Also present was Chief Naccarati and Mr. Jeznach.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted:

1. The Manager indicated that there was a Resolution to consider regarding the Township PaDot application for the school children alert signage along Larimer Avenue.

RESOLUTION NO. 30-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
IN SUPPORT OF TRAFFIC CONTROL DEVICES  
ALONG LARIMER AVENUE.

(8884) MOVED PORADO-COLONELLO to adopt Resolution No. 30-51.

The application package can be shipped to PaDot through Senate Engineering.

2. The Manager previewed the communications for the upcoming Regular Meeting, with the following noted:

- Mr. Colonello requested that the VFC's be requested to act as drop-off centers for resident recyclable telephone books.

- A Resolution will be written for consideration at the November 11, 1991 meeting, for declaring December 7, 1991 as "John Dayton Rodgers Day", as part of the VFW Posts memorial festivities.

3. Mr. Dinzeo spoke about Mr. Gaileys re-hiring as a full-time Public Works employe, falling under the provisions of Ordinance No. 807. The Manager was directed to schedule the required physical exam of Mr. Gailey, in order to verify his physical condition for employment.

4. Mr. Colonello reported his meeting, with Eastmont residents and Representative Cowell concerning the installation of a parks shelter in Eastmont Park:

- Representative Cowell will provide \$10,000. toward the purchase of a parks shelter.

- If geared toward handicapped accessibility, funds may be available for installation of a rest-room facility.

The Manager will contact Representative Cowell for more details.

- An Eastmont representative will attend the Recreation Boards meeting of November 6, 1991 to discuss park improvements.

5. The Manager and DPW Foreman reviewed leaf waste removal activities, this past week, in lieu of Tri-Valleys refusal to accept leaf waste on more than a 1 to 1 basis, with trash bag or barrel pick-up.

6. Chief Naccarati reviewed the following:

- Rt 22 construction will be delayed until the Spring of 1992.

- All officers have completed their required CPR certifications. Also hazardous materials training will be conducted through Allegheny County Community College, Dave Johnson's office.

- Per Mr. Means recommendation, procedures for Evidence Lock-up and Deadly Force were reworked and distributed to the department for review and implementation.

- Chief Brusco of Forest Hills informed Chief Naccarati that the radio net work repeater needs replaced. The Board indicated that no action would be taken until the Pennsylvania Economy League joint communication study was completed.

7. (8885) MOVED HANLON-COLONELLO to approve the previous oral notification (giving the Township Manager his sixty (60) day notice of termination of his employment), as presented to him in writing, effective the first Monday of January 1992.

Mr. Yates requested further discussion on the matter. None was conducted.

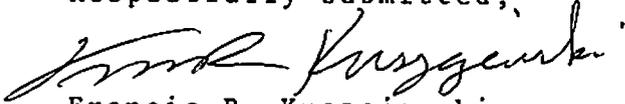
Yes - Hanlon, Colonello, Dinzeo

Abstention - Yates, Porado

- (8886) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 7:50 P.M.

All motions were approved by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,



Francis R. Kuszajewski  
Secretary-Manager

msf

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 11/4/91

ADMINISTRATION:

- A. JOB DESCRIPTION - MANAGER TO REPORT
- B. INSURANCE LOSS CONTROL MEASURES - MANAGER TO REPORT

PUBLIC WORKS:

- A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- B. COMMERCIAL LICENSE TEST - LICENSING UNDERWAY
- ~~C. DPW GARAGE ADDITION - INTERCOM BELL ALERT INSTALLATION (Remove)~~
- D. CONFINED SPACE EQUIPMENT - BOARD TO REVIEW
- ~~E. ON-LOT SEWAGE: - MEETING WITH RESIDENTS, ACHD APRIL 23, 1991 (Remove)  
- ACHD TO SCHEDULE MEETING WITH BOARD~~
- F. POWER PLATFORM - MANAGER TO REPORT
- G. CULVERT CLEARING (PENDOT) - MANAGER TO REPORT
- ~~H. BALINT BRIDGE REQUESTS - BOARD TO REVIEW (Remove)~~

PROPERTY:

- A. Rep. Cowell / Eastmont Park Pavilion - Mr. Colonello to Report

Township of Wilkins - Agenda of Committee Items as revised 11/4/91

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- D. CRIME WATCH - CHIEF TO REPORT
- E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- F. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE MEETING ~~4/2/91~~  
Testing 11/13/91
- G. TEMPORARY PART TIME PATROLMAN - MANAGER TO REPORT
- H. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- I. RT 22 CONSTRUCTION - CHIEF TO REPORT (Remove)
- J. WATERLINE EXTENSION: NEGLEY AVENUE - MEETING WITH TURTLE  
CREEK BOROUGH 4/12/91  
- WPJWA ESTIMATE AUTHORIZED
- K. CIRCUIT REPLACEMENT: FOREST HILLS RADIO - CHIEF TO REPORT (Remove)
- L. FIRST RESPONDER PROGRAM - BOARD TO REVIEW
- M. JOINT COMMUNICATIONS STUDY - MR. DINZEO TO REPORT
- N. Guthrie work comp case - Chief, Manager to Report
- O. Halloween Review - Board to Review (Remove until 1992)

**TOWNSHIP OF WILKINS  
BOARD OF COMMISSIONERS**

**IN RE:**

<b>Application of Wilkins G.P. for</b>	<b>:</b>	<b>October 14, 1991</b>
<b>Approval of Final Plan for</b>	<b>:</b>	
<b>Land Development Decision of the</b>	<b>:</b>	
<b>Board of Commissioners</b>	<b>:</b>	

The Board of Commissioners, by Decision dated August 12, 1991, approved the preliminary plan of Wilkins G.P. subject to eleven conditions. The applicant has complied with all conditions precedent (except as hereinafter noted) and has accepted all conditions to be performed during the land development project.

The applicant has advised the Township that a joint permit from the Pennsylvania Department of Environmental Resources and the United States Army Corps of Engineers for modification of the existing waterway has been approved, but not formally issued, and that a land development performance bond will be executed and delivered.

Therefore, the applicant's Final Plan, which consists of the plans and drawings attached hereto, is approved, subject only to delivery of a copy of the joint permit above described and delivery of a performance bond. Upon delivery of the joint permit and performance bond, the proper Township officers are authorized and directed to execute the Final Plan for recording purposes and to issue the applicable grading and construction permits.

This Decision approved and adopted at a duly assembled meeting of the Board of Commissioners of the Township of Wilkins held the 14th day of October, 1991.

**ATTEST:**

\_\_\_\_\_  
Secretary

**TOWNSHIP OF WILKINS**

By \_\_\_\_\_  
President of the Board of Commissioners

TITLE	NUMBER	FINAL REVISION DATE
Grading Plan	1-11-1-78-1	6/19/91
Sedimentation and Erosion Control	1-11-1-78-2	5/17/91
Drainage Basin Area	1-11-1-78-3	5/23/91
Cross Section Plan	1-11-1-78-4	6/17/91
Cross Sections	1-11-1-78-5	5/23/91
Cross Sections	1-11-1-78-6	5/23/91
Cross Sections	1-11-1-78-7	5/23/91
Cross Sections	1-11-1-78-8	5/23/91
Cross Sections	1-11-1-78-9	5/23/91
Cross Sections & Storm Sewer Profile	1-11-1-78-10	5/23/91
Site Details	1-11-1-78-11	2/04/91
Site Details	1-11-1-78-12	6/17/91
Site Details (Temporary Sewer)*	1-11-1-78-15	9/26/91
PENN DOT Items*	1-11-1-78-16	2/04/91
Cross Sections (Highway Occupancy)*	1-11-1-78-17	4/--/91
Preliminary Layout of Proposed Sanitary Sewers	1-11-1-78-18	6/20/91
Standard Sanitary Sewer Details	1-11-1-78-19	9/--/91

\* Added or revised after August 12, 1991.

and the following reports:

TITLE	NUMBER	DATE
Slope Stability Evaluation	MAI No. 90-095	6/12/91
Erosion and Sedimentation Control Plan for Wilkins G.P. Site	----	2/05/91

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, NOVEMBER 11, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Mr. Hanlon	Mr. Porado	Mr. Yates

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag, also a minute of silence.

- (8887) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of October 14, 1991, the Additional Stated Meetings of October 28, 1991 and November 4, 1991. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- R-16 1. Cty of Allegheny, Div'n. Waster Management Re: Telephone book recycling. cc: Commissioners, Mr. Means  
Mr. Kuszajewski noted no response from the VFC's as a neighborhood depository. He reviewed the Monroeville Mall drop off information.
- C-V 2. VFW, John Dayton Rodgers Post #6681 Re: Resolution # 31-91 honoring the memory of John Dayton Rodgers.
- AF-A-23 3. ALCOSAN - Re: new rate schedule effective 1/22/92. cc: Comm
- R-16 4. C of PA, DER Re: Recycling program; encumbrance 10/16/91, Grant Agreement #ME 91283; amount grant \$27,997.00.  
cc: Commissioners, Mr. Means, Mr. Reddy  
Mr. Kuszajewski noted that invoices for reimbursement will now begin to be filed with DER.

- REPORTS: 1. FIRE: Reports were received, read and filed from Fire Company #4. A total of seven alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of October 1991:

REPORT OF ACTIVITY:

A. Calls and complaints	235
B. Gasoline consumed	999.0
- A9, A10	303.0
- Medic II	32.0
C. Miles of Patrol	10,391
D. Mileage on Cars:	
Unit 11 -	50,8880
Unit 12 -	65,462
Unit 13 -	58,169
Unit 14 -	9,306
E. Accidents	11
F. Arrests	10
G. Assaults	5
H. Aided Cases	12
I. Animal Complaints	6
J. Burglaries	2
K. Criminal Mischief	10
L. Domestic Disturbances	10
M. Fire Calls	10
N. Mutual Aid	5
O. Registration Plates	1
P. Thefts	23
Q. Towed Vehicles	1
R. Vehicle Thefts	5
S. Alarm Calls	22
T. Missing Persons	4
U. Suicids/Attempts/302 Related	1

3. ANIMAL CONTROL: Triangle Pet reported 14 complaints during October.
4. MANAGER: Mr. Kuszajewski reported activities as follows:

1. <u>FINANCIAL: Collections:</u>			
Earned Income Tax - previous month		40,680.13	
O P Tax - previous month		2,010.00	
Mercantile Tax - previous month		414.86	
Business Privilege Tax - previous month		8,423.25	
Secretary - General Fund		51,299.99	
Total		<u>102,828.23</u>	
2. <u>BUILDING PERMITS:</u>			
Repairs and Improvements	15		
3. <u>COMPLAINTS:</u>			
Received	14		
Resolved	15		
Pending	-0-		
4. <u>DELINQUENT SANITARY SEWAGE:</u>			
Seventeen (17) "WATER SHUT-OFF" notices delivered to the respective residents on Friday, November 1, 1991.			
5. <u>SOLICITOR:</u> Mr. Means reported the collection of the following:			
Deed Transfer Tax	1,940.67	(Jordan Tax Service)	
6. <u>TREASURER AND TAX COLLECTOR:</u> Mr. George M. Porado reported receipts as follows:			
Sources other than current realty tax		50,761.77	
Current Realty Tax		<u>61,032.58</u>	
Total		111,794.35	
The status of the 1991 Tax Duplicate was reported for October, 1991:			
<u>CHARGES:- Original Duplicate</u>		909,751.59	
<u>CREDITS-COLLECTIONS:</u>			
This report		61,032.58	
Previous report		788,591.44	
Discounts - This report		.47	
- Previous report		<u>15,929.99</u>	
Total Credits		865,554.48	
Balance to account for		44,197.11	
Collection percentage		95.1%	
Percentage for same period - previous year		96.3%	
7. <u>EARNED INCOME TAX:</u> Mr. Pugliano reported collections as follows:			
Month of October 1991	\$ 48,719.68	Previous Year \$ 42,130.61	1991
Net Total for 1991	405,598.45	" "	402,204.60 Budget \$463,500.
<u>OCCUPATION PRIVILEGE TAX:</u>			
Month of October 1991	1,190.00	" "	1,960.00 1991
Net Total for 1991	51,862.20	" "	50,340.60 Budget \$49,000.
<u>MERCANTILE TAX:</u>			
Month of October 1991	348.82	" "	791.48 1991
Total for 1991	190,369.06	" "	178,898.95 Budget \$190,000.
<u>BUSINESS PRIVILEGE TAX:</u>			
Month of October 1991	7,124.00	" "	8,303.91 1991
Total for 1991	170,190.50	" "	132,979.09 Budget \$115,000.
8. <u>FINANCIAL REPORT - OCTOBER 1991</u>			
<u>GENERAL FUND:</u>			
Bank Balance 10/1/91		<u>PNB</u>	<u>PLGIT</u>
		26,399.02	568,896.37
			595,295.39
<u>RECEIPTS:</u>			
RE Tax - Current Duplicate			12,254.02
Earned Income Tax			40,680.13
Business Privilege Tax			8,423.25
Mercantile Tax			414.86
O. P. Tax			2,010.00
Interest			2,467.11
Office Deposit			51,299.99
PURTA	30,950.22		<u>30,950.22</u>
October A/C's Payable			195,335.38
Inter-Accounts Transfer			182,260.21
Fire Truck Note Proceeds (non-revenue)	98,945.00		98,945.00
Reimbursement Adjustment (non-revenue)	5.00		5.00
Total Receipts			<u>625,055.17</u>
Total Receipts and Balances			1,220,350.56
Warrants Cleared	<u>386,202.46</u>	<u>293,548.99</u>	679,751.45
Bank Balance 10/31/91	16,742.15	523,856.96	540,589.11
Outstanding Warrants			8,829.66
CASH BALANCE OCTOBER 31, 1991			<u>\$531,769.45</u>

Minutes of the Regular Meeting, Monday, November 11, 1991 - Page Three  
Financial Statement - October 1991 - (Continued)

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano, through October 31, 1991 but not reflected on the PLGIT statements until after November 1, 1991:

RE Tax Current Duplicate	55,727.46	
Earned Income Tax	8,039.55	
<u>CAPITAL RESERVE FUND:</u>		
Bank Balance 10/1/91 - PLGIT		18,370.77
<u>RECEIPTS:</u>		
Fire Truck Note Proceeds	98,945.00	
VFC #3 MELP	4,372.75	
Interest	94.25	103,412.00
Total Receipts and Balance		121,782.77
<u>EXPENDITURES:</u>		
MELP Debt Service	4,372.75	
Note Proceeds Initial Int. (PNB)	247.36	
Note Proceeds DCA Filing Fee	53.09	4,683.20
BANK BALANCE October 31, 1991		<u>\$117,109.57</u>
<u>1986 G.O. BOND ISSUE SINKING FUND:</u>		
Bank Balance 10/1/91 - PLGIT		216,210.35
<u>RECEIPT:</u> Interest		820.47
Total Receipt and Balance		217,030.82
<u>EXPENDITURE:</u> Debt Service		56,746.29
BANK BALANCE OCTOBER 31, 1991		<u>\$160,284.53</u>
<u>LIQUID FUELS FUND:</u>		
Bank Balance 10/1/91 - PLGIT		9,441.76
<u>RECEIPT:</u> Interest		9.58
Total Receipt and Interest		9,451.34
<u>EXPENDITURE:</u> Payroll Transfers		9,440.00
BANK BALANCE OCTOBER 31, 1991		<u>\$11.34</u>

The above is in reconciliation with October ending statements.

(8888) MOVED COLONELLO-HANLON to authorize payment of bills totalling \$130,471.51. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

- APRIL 1989: 1. GRAYHURST SUB-DIVISION:  
Eight (8) Building Permits issued.
- DECEMBER 1990: 1. RECYCLING MATERIALS RESIDENTIAL COLLECTION  
Collection containers being distributed  
Collection scheduled to begin November 23, 1991  
Mr. Kuszajewski spoke on the following:
1. 1991 of the recycling containers have been distributed. This equates to 78.4% of all housing units.
  2. The residential extra container stickers are at the printers, receipt pending. Mr. Reddy is preparing the commercial regulations for printing, distribution.
  3. All present viewed a video, prepared by Chambers Development, on the procedures of their recycling collection.
  4. A presentation was made concerning plastics recycling, what is and what isn't.

NEW BUSINESS:

1. ORDINANCES - None
2. RESOLUTIONS: RESOLUTION NO. 31-91  
A RESOLUTION OF THE TOWNSHIP OF WILKINS  
HONORING THE MEMORY OF JOHN DAYTON RODGERS

(8889) MOVED PORADO-YATES to adopt Resolution No. 31-91.

Mr. William G. Wilson, of the VFW, thanked the Board of Commissioners for their action, particularly appropriate for Veterans Day. He noted that the December 7, 1991 commemorative event is still in the planning stages.

RESOLUTION NO. 32-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING THE REFUND OF CERTAIN EXONERATED  
REAL ESTATE TAXES FOR THE YEAR 1981-1985 AND 1991

(8890) MOVED YATES-COLONELLO to refund Certain exonerated taxes.

RESOLUTION NO. 33-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING THE DESIGNATION OF A "NO PARKING ZONE"

(8891) MOVED HANLON-COLONELLO to adopt Resolution No. 33-91.

MOTIONS:

Mr. Hanlon spoke about the upcoming vacant Township Manager position. He indicated that an agreement had been reached with Mr. Gerald S. Patterson, currently the Manager of Butler Township. He spoke of Mr. Pattersons educational and employment background.

The Manager was directed to read the proposed Employment Agreement. It was read verbatim (see attached). At the conclusion of the reading.

(8892) MOVED HANLON-COLONELLO to accept the Employment Agreement with Mr. Patterson.

Mr. Yates commented that he was against the proposed salary and the nine years of service consideration in terms of vacation eligibility.

Yes - Hanlon, Colonello, Dinzeo

No - Yates

Abstention - Porado

COMMISSIONERS COMMENTS:

1. Mr. Dinzeo addressed Mr. Davis, of 142 George Street who was in the audience concerning the parking problems adjacent his property. He recommended that a "NO PARKING" zone be established and referred the matter to the Public Safety Committee. Mr. Hanlon responded that he felt immediate action could be taken. Mr. Means explained how the street had become public through historical municipal improvement and maintenance of same without actual dedication.

(8893) MOVED HANLON-COLONELLO to direct the Chief of Police to establish a "NO PARKING" zone in the George Street cul-de-sac.

The motion was approved by unanimous roll call vote.

Mr. Means indicated that the form of Resolution would be written, as approved by this Board action.

2. Mr. Colonello noted the relevance of the PA Local Government Academy course for newly elected officials:

(8894) MOVED COLONELLO-HANLON to send the two newly elected Commissioners to the upcoming Academy course, if it meets with their schedules.

The Manager to handle the registration.

CITIZEN'S HEARINGS:

1. Mary Yakin, 35 Crestview Drive (The Chair gave Mrs. Yakin ten (10) minutes to speak) Mrs. Yakin spoke on the following subjects: Mr. Hanlons prior knowledge of recent events concerning the Township Managers positions as well as his honesty, the current Managers future, Mr. Pattersons experience, the handling the dismissal (particularly at budget preparation time). She recommended the Board dismiss the current auditor and solicitor. She spoke on the 1989 Audit and prior audit problems in 1963-64 and 1980. She spoke about the Leax Lane Waterline, Township hiring practices, the Housing Authority tot lot, frivolous lawsuits and lawyers fees.

Mr. Means indicated that some of her comments could be considered slanderous.

She was ruled out of order by the Chair, exceeding her time limit.

2. George Hawkins, Patterson Street - Mr. Hawkins spoke about advertising for the Managers vacancy, hiring locally and the length of time (9 years) to decide the current Manager was inadequate.

Mr. Dinzeo indicated that the Board of Commissioners did not have to advertise, that it didn't when Mr. Baldwin was hired and that the current Manager has not been in his position nine years.

Minutes of the Regular Meeting, Monday, November 11, 1991 - Page Five

3. William G. Wilson, 300 Kingston Drive - Mr. Wilson requested the Board of Commissioners to consider a continued allocation to the VFW. Mr. Colonello noted its inclusion into the preliminary budget.

4. Mr. Tom Davis, 142 George Street - Mr. Davis thanked the Board for their prompt action on the George Street parking problem.

Mr. Dinzeo clarified the Boards decision to re-hire Mr. Gailey, based upon medical clearance by the Townships physician service.

(8895) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 9:35 P.M.

All motions passed by unanimous roll call vote, except as otherwise noted.

ATTEST:

  
\_\_\_\_\_  
Francis R. Kuszaewski, Secretary

APPROVED:

As presented 12/9, 1991

As read \_\_\_\_\_, 1991

As corrected \_\_\_\_\_, 1991

## EMPLOYMENT AGREEMENT

EMPLOYMENT AGREEMENT, made this \_\_\_\_\_ day of November 1991, by and between The Township of Wilkins, a Political Subdivision of the Commonwealth of Pennsylvania ("the Township"), and Gerald S. Patterson, Jr., ("the Employee").

In consideration of the promises and mutual agreements hereinafter set forth and intending to be legally bound thereby, the Township hereby employs Gerald S. Patterson, Jr., and he hereby accepts employment pursuant to the terms and conditions set forth in this Agreement.

### ARTICLE I

#### EMPLOYMENT

1.1 The Township will employ the Employee as a Township Manager. The Employee agrees to apply his entire productive time, attention, and energies to the business of the Township and shall assume and perform such reasonable responsibilities and duties as may be assigned to him from time to time by the Township. The Employee shall not engage in any other employment during the term of his employment by the Township, except upon written approval of the Board of Commissioners.

### ARTICLE II

#### DUTIES

2.1 The Employee's duties shall be as described in Township Ordinance No. 329 and such other duties as assigned by the Board of Commissioners from time to time.

### ARTICLE III

#### TERM OF EMPLOYMENT

3.1 The term of employment shall commence on the first Monday of January, 1992, and shall continue until December 31, 1993.

### ARTICLE IV

#### COMPENSATION

4.1 The Township shall pay the employee a salary of Forty Five Thousand Dollars (\$45,000.00) in 1992 payable bi-weekly. The salary for the year 1993 shall be determined on or before November 1, 1992.

### ARTICLE V

#### BENEFITS

5.1 The Employee shall receive all regular fringe benefits as provided from time to time under the same terms and conditions as the predecessor manager.

5.2 Employee shall be considered an employee with nine years of service as of January 1, 1992 for purposes of calculating vacation benefits.

### ARTICLE VI

#### EMPLOYEE EXPENSES

6.1 The Township will allow reimbursement for gas, wear and tear, maintenance and repairs on employee's automobile as permitted by the U.S. Internal Revenue Service.

6.2 The Township will provide a Township vehicle for the Employee's use during business hours.

ARTICLE VII

7.1 The Employee need not be a Township resident during the term of this Agreement.

ARTICLE VIII

8.1 The parties recognize a disparity in the terms of the Pennsylvania Municipal Retirement System, applicable to Employee's employment prior to this Agreement, and the Township's participation in the same plan. The parties agree to good faith negotiations to compensate the Employee for any disadvantages as determined after further review of these plans.

ARTICLE IX

TERMINATION

9.1 The Employee shall not be terminated during the term of this Agreement except for commission of criminal acts or for fraud or malfeasance in performance of duties for the Township.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the day and year first above written.

Employee:

\_\_\_\_\_

Witness:

\_\_\_\_\_

Township of Wilkins

By: \_\_\_\_\_  
President of the Board of Commissioners

Attest:

\_\_\_\_\_  
(Seal) Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF NOVEMBER 25, 1991

The Additional Stated Meeting of November 25, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Yates

Mr. Porado

Mr. Colonello  
Mr. Hanlon

Also present was Mr. Means and Mr. Gazdik.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Dinzeo indicated that Mr. Rege Marra, of 106 George Street, would be granted ten (10) minutes to address the Board:

Mr. Marra indicated that he is representing the Wilkins Seniors in presenting a petition to the Board of Commissioners. He prefaced his remarks by indicating that the Seniors do not wish to be confrontational, but work with the Board in solving Township problems. He explained the position of the Seniors is based on increasing costs (for example health care, utilities) versus a fixed income. He indicated the recent increase in the Cable TV Franchise Fee and noted increases in taxation at all levels of government that need to stop, at some level. He spoke of potential work senior citizen volunteers could do to help the Township save money (for example, No Manager, rather senior citizen aides assigned to each Commissioner or when the current road foreman retires, let a senior citizen perform his duties on a part-time basis at much less cost). He then proceeded to read their petition verbatim which requested no increase in taxes or fees for the 1991 Budget.

Mr. Colonello and Mr. Kuszajewski explained the sanitary sewer users fee concept including the projected completion of the sanitary sewers and the maintenance of existing lines. Assessment policy and grant procedures were also discussed. Mr. Dinzeo stressed that no real estate tax increase is anticipated.

Other members of the audience spoke:

1. Samuel Blagovich of 115 Grandview Avenue, requested assistance on the "citation" he received from the Allegheny County Health Department. Mr. Kuszajewski reviewed the Countys letter and proceeded to explain the history of the ACHD survey of the unsewered areas of the Township in providing on-lot systems malfunction data. Because of the area wide implications of the system failure the Township has the responsibility to complete the sanitary sewerage of the area rather than each lot owner. The survey data would also be used in support of block grant applications. He noted that the users fees would be partially used to complete the public sewer installations in the unsewered areas.
2. Mary Yakin, 35 Crestview Drive - Mrs. Yakin spoke of the 1984 ACHD correspondence pertaining to Brown Plan septic tank malfunctioning. She also spoke on Township opportunities to sewer the area, the Litman property developments, the engineers costs estimates for the unsewered areas and referred to the 1992 Budget expenses.

The Manager noted New Business to consider:

ORDINANCE NO. 818

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AMENDING ORDINANCE NO. 329 CONCERNING  
THE TOWNSHIP MANAGER

Mr. Means reviewed Ordinance No. 329 adopted in 1964 which established the duties of the Township Manager and the Council-Manager form of government. He indicated that the amending Ordinance is required to update various sections of Ordinance No. 329, as specified.

(8896) MOVED HANLON-COLONELLO to read Ordinance No. 818 for the first time.

Yes - Hanlon, Colonello, Porado, Dinzeo  
Abstention - Yates

(8897) MOVED HANLON-COLONELLO to accept Ordinance No. 818.

Mr. Yates asked if this ordinance replaced No. 329. Mr. Means indicated it amended it as specified.

(8898) MOVED HANLON-COLONELLO to read Ord. No. 818 for the 2nd reading.

(8899) MOVED HANLON-COLONELLO to adopt Ordinance No. 818.

RESOLUTION NO. 34-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 APPROVING A SEWAGE PLANNING MODULE FOR  
 THE REGAN SUBDIVISION

Mr. Kuszajewski explained the Resolutions relevance to the Regan (minor) Sub-division application, PA DER Planning Module Submission.

(8900) MOVED YATES-COLONELLO to adopt Resolution No. 34-91.

The Manager was directed to review the upcoming Regular Meeting Agenda as well as the Miscellaneous and Administrative Briefing Agenda. This was completed with the following items noted and further New Business conducted:

1. The Board reviewed a bid submitted by Mr. Foley to conduct the 1991 Audit. After discussion:

(8901) MOVED HANLON-YATES to advertise for bids to conduct the 1991 Audit.

The Manager was directed to advertise locally and in the Sunday Pgh. Press.

2. Mr. Means reported on the following:

- A complete re-working of the current Zoning Ordinance is underway, incorporating all current and proposed amendments.
- The sheriff sale of properties will be conducted in order to avoid any duplication of efforts.
- A "light duty" classification for public works employes may not be necessary due to lack of economics of scale and the workers compensation carrier's payments until the employe returns to his normal job classification
- The Resolution in support of the volunteer fire companies was passed some years ago. Manager to review.
- The Treasurers compensation would now be subject to social security regulations.

3. The Board discussed the potential costs involved with the independent background check of police department candidates, before the oral exam is administered by the Civil Service Commission. The costs being considered prohibitive @ \$100-150 per candidate for (even) up to thirty (30) candidates. Also, the Commission has historically had background checks conducted only for the finalists, by the police department.

The Board indicated that they would not support payment for these proposed independent investigations. The Manager will notify the Civil Service Commission.

4. Mr. Hanlon reviewed the Joint Wage Tax Collection meeting held this afternoon, noting the following:

- The amount of tax received has leveled off, after years of steady growth. This is attributed to a decline of hourly turnover by retirees and work-force layoffs.
- Mr. Pugliano's collection rate of 93% is above average on a state-wide comparison.
- The collection office may move from the Municipal Building to the Eastmont School during 1992.

5. Mr. Means reviewed the cul-de-sac parking restrictions on George Street, verifying to Townships ability to take action. Mr. Davis, of 142 George Street and Mr. Ferris of 140 George Street discussed the matter before the Board. A suggestion came from the audience to make the cul-de-sac a legitimate circle. Mr. Yates was asked to look into the matter. Mr. Means cautioned to remain within the Township ROW.

6. Mr. Kuszajewski noted that Wilkins-Churchill Rescue One has its own workers compensation carrier for their paid employes. The Township coverage is only for volunteers.

7. Mr. Porado was given the floor and spoke on the following matters: Thanked Mr. Marra for his earlier remarks, interest associated with the 1986 Bond Issue, police overtime, use of part-time police, the sinking fund status, use of the bond issue, personnel costs and the potential benefits from the sale of municipal property. He is against the imposition of any sanitary sewer users fee attached to ALCOSAN bills.

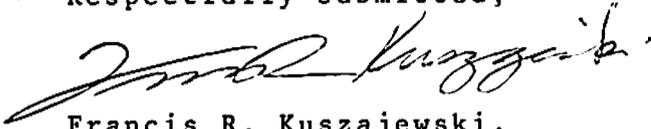
Minutes of the Additional Stated Meeting, Monday, November 25, 1991

Mrs. Yakin spoke of the bond issue, Brown Plan sewerage and Township properties.

(8902) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 9:10 P.M.

All motions were passed by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,



Francis R. Kuszajewski,  
Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - NOVEMBER 25, 1991

1. DEED TRANSFER TAX VS ASSESSMENTS - APPEALS FILED BY SOLICITOR
2. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE  
- COUNTY AGREEMENT FOR CONSIDERATION 8/12/91
3. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT
4. FLOODPLAIN ORDINANCE - SOLICITOR TO PREPARE AMENDMENT
5. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO REPORT  
- 1990 BOCA NATIONAL BUILDING CODE
6. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT
7. MUNICIPAL TAX DELINQUENCIES - SOLICITOR TO REPORT, SHERIFF SALES  
AUTHORIZED 4/29/91
8. PLC BULLETIN: LOCAL STORMWATER PERMITS (EPA) - SOLICITOR TO REVIEW, REPORT
9. PROSPECT TERRACE BASKETBALL COURT - SOLICITOR TO REPORT
10. POLICE DEPARTMENT HIERARCHY - SOLICITOR TO PREPARE ORDINANCE
11. SALES TAX SERVICE APPLICABILITY - SOLICITOR TO REPORT  
- AMERICAN CABLEVISION ON FRANCHISE FEE
12. SOCIAL SECURITY FOR TAX COLLECTORS - SOLICITOR TO REPORT (Remove)
13. DPW "LIGHT DUTY" CLASSIFICATION - SOLICITOR TO REVIEW (Remove)
14. SUPPORT OF VFC'S RESOLUTION - SOLICITOR TO REVIEW, REPORT
15. ACT 101 - MANAGER TO REPORT
16. CD BLOCK GRANT - PROJECT YEAR (16) 17 & 18 - MANAGER TO REPORT
17. 1991 VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT
18. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT
19. SIDEWALKS ON PENHURST DRIVE - MANAGER TO REPORT (Remove)
20. FOLEY AUDITMANAGEMENT LETTER - MANAGER TO REPORT (Remove)
21. CIVIL SERVICE COMMISSION: BACKGROUND INVESTIGATIONS - MANAGER TO REPORT  
- BOARD TO REVIEW

- . PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW PARTICIPATION
23. FOREST HILLS RADIO AGREEMENT - BOARD TO REVIEW, MR. HANLON TO REPORT
- ~~24. FINANCIAL ASSISTANCE RESCUE ONE - BOARD TO REVIEW (Remove)~~
25. MISCELLANEOUS ENGINEERS REPORT: BRIDGE INSPECTIONS, REHAB  
LIONS PARK TOILET FACILITY SPECS  
EMERGENCY GENERATOR  
ENGINEERING STANDARDS TO AMEND
26. REGAN SUBDIVISION - TO PLANNING COMMISSION 8/21/91, 9/18/91
27. 1992 BUDGET REVIEWS - NOVEMBER WORKSHOPS
- ~~28. Rescue One Workers Compensation - Manager TO Report (Remove)~~

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF DECEMBER 2, 1991

The Additional Stated Meeting of December 2, 1991 was called to order at 7:00 P.M. with a quorum present as follows:

Mr. Dinzeo  
Mr. Porado

Mr. Yates

Mr. Colonello  
Mr. Hanlon

Also present was Chief Naccarati and Mr. Jeznach.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted:

1. Mr. Colonello reviewed the Townships 1987 Agreement with VFC No. 3 for the MELP loan secured by \$60,000. collateralized with the Township, maturing for re-investment. Per Mr. Means review, all reinvested funds will, by the Agreement, name the Township as owner.

Mr. Dinzeo authorized the re-investment on behalf of the Township.

2.  
(8903) MOVED HANLON-COLONELLO to authorize the Board of Commissioners to attend the February 1, 1992 Allegheny County Boroughs Association Legislative Conference.

3. The Manager and Foreman reviewed the condition of the small salt spreader, noting its immediate need for replacement. Comparatively speaking, a need much greater than the budgeted purchase of the power platform. Mr. Jeznach noted the timely assistance the Borough of Pitcairn provides, when their bucket truck is needed. The Board reviewed the submitted quotes, noting the stainless steel alternative. Mr. Yates noted the extended wear provided by the stainless steel.

(8904) MOVED YATES-PORADO to purchase the stainless steel salt spreader from Walsh Equipment Company @ \$3,490.00.

4. Chief Naccarati reported the following:

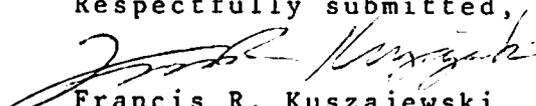
- Rep. Cowell will present the \$2,500. LGI Program Grant to the Township at the December 17, 1991 Crime Watch meeting.
- The hours for the flashing school children alert signage along Larimer Avenue will be 7:15 - 8:45 A.M. and 2:30 - 4:00 P.M.

5. Mr. Yates reported on his review of the George Street cul-de-sac. Mr. Ferris, of 140 George Street, reported problems accessing his driveway. Mr. Yates indicated that he will contact Mr. Ferris to further review the matter.

(8905) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 7:35 P.M.

All motions were approved by unanimous roll call vote of all present.

Respectfully submitted,

  
Francis R. Kuszajewski  
Secretary

msf

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 12/2/91

ADMINISTRATION:

A. JOB DESCRIPTION - MANAGER TO REPORT

B. INSURANCE' LOSS CONTROL MEASURES - MANAGER TO REPORT

~~C. COOPERATIVE Purchasing - Manager to Report (Remove)~~

~~D. VFC #3 Investment (MELP) - Mr. Colonello to Report (Remove)~~

PUBLIC WORKS:

A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT

B. COMMERCIAL LICENSE TEST - LICENSING UNDERWAY

~~C. CONFINED SPACE EQUIPMENT - BOARD TO REVIEW (Remove)~~

~~D. POWER PLATFORM - MANAGER TO REPORT (Remove)~~

E. CULVERT CLEARING (PENDOT) - MANAGER TO REPORT

F. George St. Cul-de-sac - Chairman to Report

PROPERTY:

A. REP. COWELL/EASTMONT PARK PAVILION - <sup>Manager</sup> MR. COLONELLO TO REPORT

Township of Wilkins - Agenda of Committee Items as revised 12/2/91

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT
- D. CRIME WATCH - CHIEF TO REPORT
- E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- F. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE TESTING 11/13/91
- G. TEMPORARY PART TIME PATROLMAN - MANAGER TO REPORT
- H. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- I. WATERLINE EXTENSION: NEGLEY AVENUE - MEETING WITH TURTLE  
CREEK BOROUGH 4/12/91  
- WPJWA ESTIMATE AUTHORIZED
- J. FIRST RESPONDER PROGRAM - BOARD TO REVIEW
- K. JOINT COMMUNICATIONS STUDY - MR. DINZEO TO REPORT
- L. GUTHRIE WORK COMP CASE - CHIEF, MANAGER TO REPORT (*Remove*)

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, DECEMBER 9, 1991

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Mr. Colonello

Mr. Hanlon

Mr. Porado  
Mr. Yates

Also present was Mr. McKeever

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the Flag.

(8506) MOVED COLONELLO-HANLON TO APPROVE THE MINUTES OF THE Regular meeting of November 11th and the Additional Stated Meetings of November 25th and December 2, 1991. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- 1992 Budget 1. Alleg. County Bd Property Assessments Re: 1992 RE Value \$51,039,330. cc: Commissioners
- C-P 2. PA Conservation Corp., Dept Labor/Industry Re: PCC App'n & Procedure Manual. Mr. Dinzeo referred this matter to Committee for review. cc: Commissioners
- C-C 3. Chem-Nuclear Systems Re: Site screening Interim Report, Stage I. cc: Commissioners
- 1992 Budget 4. Wilkins Township Senior Citizens - Petition to not increase taxes or fees.
- MEIT Corres. 5. MEIT 1992 Benefits and Procedures. cc: Comm., Mrs. Wetmore
- AF-U-7 6. U-COMP - Rate adjustment for 1992 - 1.50%. cc: Comm., JMM
- AF-C-3 7. John Means Re: Solicitor opinion on Transfer of TC Cable interests.

The Manager reviewed the Solicitors Opinion on approval of the transfer of TIME-WARNERS cable TV interests. He advised the Board to notify SHOWS, INC. not to approve the transfer. At the conclusion of this review:

(850) MOVED COLONELLO-HANLON to advise Shows, Inc. that the proposed transfer is not approved per the recommendation of the Township Solicitor.

Mr. Yates noted the absence of the Solicitor and advised waiting until December 30, 1991 to take action.

Mr. Dinzeo directed a vote on the motion:

Yes - Colonello, Hanlon, Dinzeo  
Abstention - Yates, Porado

8. E. Parti Re: Support on preserving THE AVIARY.

The Manager noted the immediate receipt of this information and suggested Board review before discussion.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 14 alarms occurred during the month.
2. POLICE: The following is the report of the Police Department for the month of November, 1991:

REPORT OF ACTIVITY:

A. Calls and Complaints	234
B. Gasoline consumed	936
- A9, A10	429
- Medic II	38
C. Miles of Patrol	9,559
D. Mileage on cars:	
Unit 11 -	53,616
Unit 12 -	68,590
Unit 13 -	61,234
Unit 14 -	9,936
E. Accidents	16
F. Arrests	9
G. Assaults	10
H. Aided cases	20

## Police report (continued)

I. Animal complaints	9
J. Criminal Mischief	18
K. Domestic Disturbances	2
L. Fire Calls	2
M. Mutual Aid	4
N. Other Offenses	1
O. Sex Related Offenses	2
P. Thefts	14
Q. Towed Vehicles	1
R. Vehicle Thefts	7
S. Alarm calls	20
T. Missing persons	1
U. Suicides/Attempts (3 302 related)	

3. ANIMAL CONTROL: Triangle Pet reported 16 complaints.

4. MANAGER: Mr. Kuszajewski reported activities as follows:

1. FINANCIAL: Collections:

Earned Income Tax - previous month	47,366.10
Secretary - General Fund	<u>13,105.07</u>
	\$60,471.17

2. BUILDING PERMITS ISSUED:

New construction	1
Repairs & Improvements	3
Signs	3

3. COMPLAINTS:

Received	8
Resolved	7
Pending	1

4. DELINQUENT SANITARY SEWAGE:

One Hundred Thirty Five (135) Initial notices (New cycle W-04) prepared and mailed Friday, December 6, 1991.

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	3,317.79
Delinquent Tax	<u>927.79</u> (Jordan Tax)
Total	\$4,245.58

6. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	13,105.07
Current Realty Tax	<u>12,009.69</u>
Total	\$25,114.76

The status of the 1991 Tax Duplicate was reported for the month of November as follows:

CHARGES:

Original Duplicate	909,751.59
Additions - This Report	<u>1,433.79</u>
Total Charges	\$911,185.38

CREDITS - COLLECTIONS:

This report	12,009.69
Previous report	849,624.02
Discounts - Previous report	<u>15,930.46</u>
Total Credits	877,564.17
Balance to account for	33,621.21
Collection percentage	96.3%
Percentage for same period - previous year	96.6%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of November 1991	\$ 39,326.55	Previous year	\$ 44,062.66	1991 Budget
Net Total for 1991	444,925.00	"	" 446,235.49	\$463,500.

OCCUPATION PRIVILEGE TAX:

Month of November 1991	2,520.00	"	" 970.00	1991 Budget
Net total for 1991	54,382.20	"	" 51,290.60	\$ 49,000.

MERCANTILE TAX:

Month of November 1991	189.30	"	" 569.09	1991 Budget
Total for 1991	190,558.36	"	" 179,468.04	\$190,000.

BUSINESS PRIVILEGE TAX:

Month of November 1991	1,763.81	"	" 694.29	1991 Budget
Net total for 1991	171,954.31	"	" 133,673.38	\$115,000.

8. FINANCIAL REPORT - NOVEMBER 1991GENERAL FUND:

	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 11/1/91	16,742.15	523,856.96	540,599.11
<u>RECEIPTS:</u>			
RE Tax - Current Duplicate		56,571.93	5,571.93
Earned Income Tax		47,366.10	47,366.10
Interest		2,106.57	2,106.57
Office Deposit (+.05 adjustment)	13,105.07		13,105.07
November Accounts Payable	130,468.51		130,458.51
Inter Accounts Transfer		13,105.02	13,105.02
Total Receipts			<u>262,723.20</u>
Total Receipts and Balances			803,322.31
Warrants Cleared	149,298.29	201,899.19	351,197.48
Bank Balance	11,017.44	441,107.39	452,124.83
Outstanding Warrants			10,197.88
CASH BALANCE NOVEMBER 30, 1991			<u>\$441,926.95</u>

The above does not include the following amounts collected by Mr. Porado and Mr. Pugliano through November 30, 1991 but not reflected on PLGIT statements until after December 1, 1991:

RE Tax Current Duplicate	11,165.22
Mercantile & Business Privilege Tax	1,953.11
Occupation Privilege Tax	2,520.00

CAPITAL RESERVE FUND:

Bank Balance 11/1/91 - PLGIT	117,109.57
<u>RECEIPTS:</u> Interest	468.65
Total Receipts and Balance	<u>117,578.22</u>
<u>EXPENDITURE:</u>	
MELP Debt Service	2,118.33
BANK BALANCE NOVEMBER 30, 1991	<u>\$115,459.89</u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 11/1/91 - PLGIT	160,284.53
<u>RECEIPT:</u> Interest	643.32
BANK BALANCE NOVEMBER 30, 1991	<u>\$160,927.85</u>

The above is in reconciliation with November ending statements.

A list of current bills was presented for approval.

- (8508) MOVED COLONELLO-YATES to authorize payment of bills, totalling \$193,765.61, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:

- APRIL 1989: 1. GRAYHURST SUB-DIVISION  
Eight (8) Building Permits issued
- AUGUST 1991: 1. WILKINS G.P. LAND DEVELOPMENT APPLICATION  
Final plan approval given October 14, 1991  
Conditional Grading Permit issued  
An overview was made by Mr. McKeever of activities to date.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS:

The Manager indicated that this agreement has been pretty standard for some years. Mr. Yates moved that the reading of same could be waived if all Board members had read it. No other Board member seconded the waiver.

RESOLUTION NO. 35-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ENTERING INTO AN AGREEMENT FOR THE JOINT COLLECTION  
OF WAGE TAX

- (8509) MOVED HANLON-COLONELLO to adopt Resolution No. 35-91.

Mr. Hanlon presented an overview of the Boards intent to express appreciation for services rendered by Chief Les Niehl, upon his moving from the Township.

RESOLUTION NO. 36-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS EXPRESSING  
APPRECIATION FOR SERVICES RENDERED BY VFD #1 CHIEF LES NIEHL

- (8510) MOVED PORADO-YATES to adopt Resolution No. 36-91.

Mr. Dinzeo allowed for the number of residents who wish to speak on the proposed 1992 Budget, and suspended Commissioners Comments:

CITIZENS HEARINGS:

1. Mr. Rege Marra, 118 George Street - Mr. Marra prefaced his remarks by indicating how pleased he was on the Boards position for joint wage tax collection, in order to save costs, and recognizing the efforts of Chief Niehl. He noted the Senior Citizens Committee reviewed the budget based upon two sets of criteria. He would speak on the following set:

- A. Eliminate Expenses
- B. Postpone Expenses
- C. Reduce Expenses
- D. Legal Authority

He then read his letter of December 9, 1991 into the record.

He further indicated that Mr. Martinelli will present his review of the budget based upon the following criteria:

- A. Justified Expenses
- B. Needed Expenses
- C. Necessary Expenses

2. M. Jos. Martinelli, 703 McMasters Avenue - Mr. Martinelli read his statement of December 9, 1991 into the record.

In response to the statements, Mr. Yates pointed out the following:

- A. Replacement of roller necessary due to faulty braking system.
- B. Leax Lane sanitary sewer project cannot be delayed due to potential loss of \$82,700. CDBG Funds.
- C. Police overtime costs are high. The Chief of Police has taken steps to cut down these costs.

3. William G. Wilson, 300 Kingston drive - Mr. Wilson, as a police officer and lefelong resident of the Township, made the following comments in response to the Senior Citizens:

- He suggested that the same budgetary review be conducted with the School District. Mr. Martinelli to conduct the same intense review.
- He spoke to the audience about police overtime. Asking for a show of hands in favor on one man police patrols. (None raised)
- He explained the need to use overtime to fill a regular patrol shift due to many factors: force one officer vacant, increased vacation, sick time usage by older officers, problems encountered by Civil Service Commission in filing open position.
- He concluded by stating that overtime costs are really exaggerated since Mr. Varlotta's retirement.

4. Mr. Marra and Mr. Dinzeo had a discussion concerning the regional police force proposal of the Wilkins Seniors. Mr. Marra first noted the good job being done by Township police, then asked the Board to read the regionalization study information attached to their letter. He further stated two reasons regionalization would be opposed by local government elected officials:

- A. Loss of local authority
- B. Loss of local existent police jobs.

He said that local consolidation with Township neighboring communities will save money in the future. Mr. Dinzeo noted factors such as corruption and labor negotiations against the regionalization concept.

5. Mary Yakin, 33 Crestview Drive - Mrs. Yakin spoke on the following recommendations of the Wilkins Seniors: roller purchase, police computer, playground equipment, emergency generator, fron office windows, Eastmont Park restroom, Leax Lane sanitary sewer project, probationary employes, conferences and meetings, salary for new manager, part-time employes. She also spoke on the following: fringe benefit costs, social security for Solicitor, the hiring process for the new manager, and the retired member death benefit.

6. Ernest Parti, 564 Brown Avenue - Mr. Parti reviewed his submitted background material on the Pittsburgh Aviary and asked for Board support. He further indicated that users fees cannot provide the needed revenue and a regional authority may be needed.

Mr. Dinzeo suggested that the Wilkins Seniors become involved in such support.

Minutes of the Regular Meeting, Monday, December 9, 1991 - Page Five

7. Commissioner George Porado was given the floor and addressed his comments to the proposed 1992 Budget. He reiterated his earlier position that he opposes any tax or fee increases, that use of part-time police can lower overtime costs significantly and his earlier suggestions are still awaiting consideration. He indicated that several budgetary items are inflated and need refinement.

8. Commissioner Francis Colonello thanked the Wilkins Seniors for their time and efforts in reviewing the budget and preparing their recommendations. He indicated that the Board of Commissioners will give those recommendations their consideration.

9. George Hawkins, 125 Patterson Street - Mr. Hawkins inquired as to the absence of the Solicitor or his representative. Mr. Dinzeo noted a sudden illness which overtook Mr. Means before substitution plans could be finalized.

(8511) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:55 P.M.

All motions passed by unanimous roll call vote, except as otherwise noted.

ATTEST:

  
 \_\_\_\_\_  
 Francis R. Kuszaewski  
 Secretary

APPROVED:

As presented Mtg 12/9 & 12/30, 1992

As read \_\_\_\_\_, 1992

As corrected Min 1/6, 1992

COMMISSIONERS OF THE TOWNSHIP OF WILKINS  
DECEMBER 9, 1991

RE: COMMENTS ON OUR PROPOSED BUDGET

I have reviewed the proposed Township budget for the fiscal year 1992 and respectfully submit our findings herewith in the hope that you will consider the same prior to your final decision. Although it is not my intention to criticize its format I do believe its presentation could have been simplified. I also believe that the budget documents did not receive the proper scrutiny by the members of the Board before it was presented to the public.

A few of the items which, in my opinion, are more or less full of 'fat' are called to your attention:

A/C 400 460 Meetings and Conferences

As I recall, The First Class Township Code indicates that the Board may be represented at these affairs. It does not say that all members of the Board together with other elected officials may attend. If the intent of the Code were followed a \$10,000 savings may be possible.

A/C 401 150 - Manager's Salary and Benefits

I find it extremely difficult to accept a \$15,000 increase for the services of a new manager.

A/C 409 990 Contingency Fund Transfer \$2,000

Up to Nov. 13, 1991 this transfer had not been made why appropriate the same if it is not used?

A/C 410 132 - 410 740 Public Safety - Police

This portion of the budget indicates a 14% over all increase with the greatest amount \$79,690 for regular police benefits. This amounts to 72.6% increase over the current year which by comparison was only 14% over the 1990 budget. May I respectfully suggest that this item be rechecked? By comparison also the benefits appropriation for the Dept. of Public Works is proposed at \$97,317 an increase of 28%.

A/C 427 440 Leaf Waste Collection \$5,000

Up to 11/13/91 nothing was charged to this account. If there is no expenditure why the appropriation?

A/C 430 740 Major Equipment \$27,000

Is this expenditure absolutely necessary?

A/C 430 750 Minor Equipment \$2,500

Up to 11/13/91 nothing was charged to this account. Is this amount necessary?

A/C 439 611 Resurfacing Costs \$136,000 or 150% increase

Last year we budgeted \$54,000. By the end of the year we will have spent \$110,000 or 100% over budget. In our opinion overspending your budget in this matter is irresponsible.

A/C 452 243 General Expense \$9,000

Compared to 1991 this is approximately 100% higher. We do not believe this is justified.

REVENUES

A/C 301 101 R.E.Tax Duplicate

The sum of \$878,134 was calculated from the assessment report dated June 22, 1991. We understand that the latest information will provide an additional \$8,000.

The 2% discount is calculated on the total amount of collectible taxes. It should, in my opinion, be considered on the amount before the discount deadline.

My estimate is that the revenues will be increase by an additional \$3,800.

In conclusion I suggest that you give this matter your utmost consideration keeping in mind that there are two ways to balance a budget - increase the revenues or decrease the expenses. Perhaps the time has come to cut out some of the unnecessary overtime by the D.P.W. and the Police, eliminate the use of summer employes and yes even eliminate some recently suspiciously established positions.

At any rate this is not the time to raise taxes. We are counting on you to give this matter a thorough review.

M. Jos. Martinelli

P.S. As you know, I've been a one man Chamber of Commerce for our local government for a long time. However my loyalty has been waning lately. You are in a position to reinforce my faith in Wilkins Township - Please don't let me down.

December 9, 1991

Wilkins Twp. Commissioners

Sirs;

The information and costs that appear in the body of this report were taken from the Wilkins Twp. preliminary budget proposal as reflected on Nov. 25, 1991.

The (17) cost reduction items listed in this report do not abrogate any contractual or legal obligations that the township may have and are "can do" items. They only require actions to be taken by the Board of Commissioners. This report does not presume or intend to make any decisions for the Board but to present to the Board recommendations that if adopted will place the Twp. in a much more favorable financial position than reflected by the Nov. 25, 1991 budget proposal without the need of any increases in revenues.

The proposed user fee on water consumption will not come on line until late in 1992. Therefore, it will not have a significant affect on the 1992 budget.

The (17) recommendations adopted as a whole or in part will not hamper the effectiveness or efficiency of the operation of the Twp. The total revenue that would be released by adopting the (17) recommendations is \$525,008.

The revenue that the Twp. now receives increases by an average of 8% per year. This increase is more than sufficient to meet all contractual or legal obligations the Twp. may have for the next five years at the current level.

It should be pointed out that on average, it cost \$47,278 including fringe benefits to employ one person in the D. P. W. and \$59,333 to employ a police officer which also includes fringe benefits. Assuming that the contractual obligations continue over the next five years, the respective costs will be \$60,490 and \$75,946. The above figures do not include necessary equipment. This certainly is an area of concern.

We recommend to the commissioners that a serious investigation be conducted to form a regional police force. There is not a person in this world that can tell you consolidation does not make sense. The Commission on Crime and Delinquency has conducted a two year study of ten regional police forces in Pennsylvania and came up with the following conclusions:

- (1) A 24% reduction in over all costs to the communities involved.
- (2) 3.5% more monies for salaries and training.
- (3) No loss of jobs for police officers if over-staffing is handled by attrition.

The commission will conduct all surveys and recommend levels of manpower and all other pertinent information required free

of charge and will provide start up finances. { To not conduct such an investigation will clearly tell the citizens of Wilkins Twp. that the Board has no interest concerning them. } Remove per R M

In conclusion, these recommendations offer to the commissioners \$525,008 of "can do" cost reductions. There is no need to increase revenues, especially so, since the income from the proposed additional revenue will not come on line until the later part of 1992.

SENIOR CITIZENS COMMITTEE

(Chairman) REGIS MARRA

P. S. List of suggestion reductions on page # 3.

LIST OF SUGGESTED REDUCTIONS

1.	PATROL CAR (REPAIR IF NECESSARY)	\$14,000
2.	ROLLER (REPAIR IF NECESSARY)	\$27,000
3.	POLICE COMPUTER	\$8,000
4.	45 K.W. EMERGENCY LIGHT GENERATOR (REPAIR EXISTING SYSTEM)	\$36,500
5.	REPLACE PLAYGROUND EQUIPMENT IF NECESSARY	\$ 8,000
6.	REPLACE BOILER AND REPAIR ROOF IF NECESSARY	\$32,000
7.	REPLACE WINDOWS IF NECESSARY	\$ 8,000
	Note: ITEMS 5, 6, AND 7 WERE PLACED IN THE BUDGET ON A CONTINGENCY BASIS OF NEED.	
8.	RECAP ROADS (SLURRY OR REDUCE THE NUMBER OF ROADS TO RECAP)	\$130,000
9.	ADMINISTRATIVE MEETINGS AND CONFERENCES (REDUCE TO THE MINIMUM REQUIRED BY LAW)	\$13,395
10.	<i>no need to send full board</i> EASTMONT PARK REST ROOM FACILITY	\$15,000
11.	LEAX LANE SEWER PROJECT	\$82,700
12.	GRADE LEVEL II OFFICE ASSISTANT (\$7,290 SALARY PLUS \$686 FRINGE BENEFITS)	\$ 7,376
13.	PROBATIONARY LABORER (\$28,878 SALARY PLUS \$13,902 FRINGE BENEFITS)	\$42,087
14.	PROBATIONARY PATROLMAN (\$17,993 SALARY PLUS \$8,611 FRINGE BENEFITS)	\$26,604
15.	POLICE OVERTIME (REDUCE OR ELIMINATE EXCEPT FOR EMERGENCIES)	\$43,774
16.	DEPARTMENT OF PUBLIC WORK OVERTIME (REDUCE)	\$21,622
17.	D. P. W. PART TIME EMPLOYEES	\$ 8,950
	TOTAL	\$525,008

# Ego, economics are issues in police merger efforts

By Karen Kane

The Pittsburgh Press

the cost of local law enforcement grows and ices to cover those expenses dwindle, municipal als more than ever are considering sharing the in by organizing regional police departments.

at the decision to cross parochial borders often becomes a contest between economics and ego — and it seems ego usually wins.

Experts advocate police jointures, and studies show they are cost-effective. Yet there are only 14 regional police departments in Pennsylvania.

Proponents of consolidation say provincialism and politics are the reasons, only a handful of Pennsylvania's 2,572 communities have merged police departments.

"There's not a person in this world who could honestly tell you consolidation doesn't make sense. But the stumbling block is always the same thing — the autocratic attitude of people who don't want to give up

absolute control of their police departments," said Police Chief Tom Sturgeon of North Fayette, who wrote a paper as part of his course work at a national academy in 1980.

Others with a more gentle outlook say the aversion to regionalization reflects a sentiment for a town's police department that is best likened to school spirit.

"I equate it to loyalty to the high school football team. Nobody wants to give up their own team — or their own police force," said Richard Conaway, acting executive director of the Pennsylvania Economy League, which recently completed a police services study in Allegheny County.

Despite the apparent widespread disdain for consolidation, it may be the only alternative for municipalities that are feeling the effects of a financial squeeze.

From 1986 to last year, 50 municipal police departments disbanded, in most cases shifting the responsibility for crime prevention and investigation to the already burdened state police. As of January, state police provided total police coverage to 1,198 towns, almost half of the state's municipalities.

Cuts in federal subsidies as well as state legislation that allows police to bargain for higher wages have made it difficult for communities — especially small ones — to pay for local law enforcement, which is often the biggest part of a municipal operating budget.

"Regionalization is the only way we could afford to improve our police coverage," said Jim Georgagis, a director of the newly formed Roscoe-Elco-Stockdale Regional Police Department in Washington County.

"We basically relied on the state police, but their time and resources are limited. We felt we needed to improve our local service, but we couldn't do it on our own."

The Roscoe-Elco-Stockdale force officially became Pennsylvania's 14th regional department Sept. 22.

Georgagis, a Stockdale councilman, said the consolidation isn't reducing expenditures for the three municipalities because they are offering more service than they had been able to afford previously.

Bill Gamble, municipal consultant with the Pittsburgh regional office of the state Department of

Please see Police, E2 2

Community Affairs, said it's the "desperation factor" that's piquing municipal interest in consolidation. He said there have been more calls to his office about regionalization in the past 18 months than ever. "Things are just bad enough now."

Domer Orndorf, DCA's supervisor of police consulting services, said 23 police mergers — ranging in size from three to 10 municipalities — are under consideration across the state.

## Dividing kingdoms

While many municipalities have patrol contracts, communications systems or mutual aid agreements with neighboring municipalities, regionalization is more than simple cooperation.

Gamble, who works with municipalities that are considering jointures, noted that a regional police department is governed by a separate board, with representation from each member municipality.

"The board and the police department have their own identity, completely apart from one municipality or another," he said.

It's that aspect of regionalization that some municipal leaders find troubling, Orndorf said.

"Giving up total control of a vital service raises the red flag for a lot of local officials," he said.

Sandy Lipsman, a director of the Pine-Marshall-Bradford Woods Joint Police Force, said some municipal leaders are like "little kings" who don't want to surrender their "little kingdoms."

"You have to give that (attitude) up and look out for the best interests of the citizens," he said.

Things are no different on the eastern side of the state, said Ronald Smeal, chief of the Northern York County Regional Police Department, the state's oldest and largest consolidated force.

"The only difference between men and boys is the sophistication of their toys. Can you imagine owning your own police force and then having to give it up?" he asked.

The Northern York County force covers eight municipalities, two of which joined this year. Smeal has been chief of the department for 12 of its 19 years.

State Rep. Allen Kukovich, D-Manor, Westmoreland County, said provincial attitudes about police mergers in Pennsylvania may reflect a broader parochialism that stems from the state's fragmented local governments.

"We have more political subdivisions and police departments than probably any other state in the country, and there's a strong sentiment to maintain community identity. Even talking about a merger of any type triggers an automatic response against it," Kukovich said.

He is one of the few state legislators who has dared to discuss mandatory regionalization, which he described as a "political hot potato" with not much of a future.

"There's serious political opposition to the very idea. There's no question it would benefit Pennsylvania, but I think there will have to be financial incentives — the carrot-and-stick approach," Kukovich said.

## The right incentive

Enter: the carrot.

The Commission on Crime and Delinquency has given DCA \$300,000 for the first year of a three-year "Regional Police Assistance Program." Grants for start-up costs are now available and will be awarded on a competitive basis to six fledgling regional departments, Gamble said.

Also, DCA conducts free studies for municipalities that are considering a police jointure. There are seven such groups in Gamble's seven-county territory.

The studies gauge how many officers are needed for the newly formed area; what it will cost to cover the need; and how the costs should be shared among the member municipalities.

Gamble said regional police and municipal cooperation in general are among DCA's top priorities.

"Generally speaking, regional police departments improve the professionalism of the department and cost less than running separate departments," Gamble said.

Gamble listed some specific pluses:

- More uniformity and consistency of police performance. Speed limits and traffic violations, for example, can be handled in the same fashion, regardless of municipal boundaries.

- Better coordination of law enforcement services. Criminals don't know where the municipal boundaries are, and it's not uncommon for two or three officers from three neighboring municipalities to be investigating the same criminal.

- Improvement in the distribution and deployment of police. With a larger pool of officers in a merged department, more officers can be placed on duty during peak crime periods.

- More training. A small department often can't afford training beyond the basic requirements, and even if it could, it can't afford to take personnel off the streets.

- More police management. Often, a police chief functions as a patrol officer if the department is small. With a regional department, the chief is usually a full-time administrator.

Gamble said there is some fear among police officers that they will lose their jobs as a result of a merger, "but that almost never happens."

He said DCA uses a formula devised by the International Association of Chiefs of Police to determine manpower needs for an area. If fewer positions are needed after the merger, DCA recommends reducing staff through attrition.

As for demotions of chiefs and ranking officers, Smeal said those who give up their titles gain in their paychecks. He noted that the chief of one department that recently joined his regional force had to relinquish his title, but gained an extra \$5,000 in annual pay.

"In general, a bigger department is better for the officer. He can be

paid more, he can receive better training, and advancement is possible," Smeal said.

A DCA study of 10 regional departments in Pennsylvania from 1988 to last year backs up the more-for-less argument.

The DCA study determined that spending per officer in regional departments was 3.5 percent higher in salaries and total training. Still, communities saved an average of 24 percent on overall law enforcement services because of shared overhead costs.

## Police position thaws

The law enforcement community, traditionally lukewarm on the idea of police regionalization, has been giving the concept some play recently.

The subject was broached in an article titled "Consolidation: A Viable Alternative for Municipal Police Protection," in the July edition of the Pennsylvania Chiefs of Police Association newsletter "Update."

The article, submitted by the Center for Rural Pennsylvania, said "consolidation can substantially improve municipal police operations in terms of strength, uniformity, efficiency, professionalism and cost-effectiveness."

Karen Deklinski, executive director of the police chief's group, said the agency has no official stance on regional police departments but that many of its members have a tough time swallowing the idea.

"It's just not the traditional way," she said.

If it came down to a choice between disbanding and consolidating, she said, the association would rather see the latter.

"We're hearing that municipalities aren't able to afford their police departments. We may not like it, but regional police departments are probably the wave of the future," she said.

Rudolph Vojtko says he believes it, "without a doubt."

He is the chief of Western Pennsylvania's oldest and, until recently, only regional police department — the Pine-Marshall-Bradford Woods Joint Police Force in the North Hills.

The jointure formed in 1969 under a contractual arrangement whereby Marshall and Bradford Woods purchased service from Pine. The departments officially merged in 1975.

"You can get more bang for your buck under this type of setup," Vojtko said.

That bang has resulted in a new building, higher pay for officers (the average annual salary is \$33,000), a new computer system and better equipment and vehicles.

"If each municipality was going to try to do it on its own, compromises would have to be made and more money would have to be spent," Vojtko said.

Lipsman, a Bradford Woods councilman and a member of the police board, agreed.

"The math works. If you can pool larger resources from a larger population base, your cost per capita goes down."

Colleague John Mayberry, a Pine supervisor, said his township saves at least \$300,000 annually on police service. That's the price of buying into what he calls "the team concept over the boss concept."

"If you're willing to give up absolute say-so, you can save a lot of money," Mayberry said.

Tom Krance, chief of the Moon police and president of the Western Pennsylvania Chiefs of Police, said the argument for regionalization is deficient if it doesn't factor in a sense of community pride.

As an organization, the chiefs association has no position on regionalization. But Krance's personal opinion is that regional police departments "can work for some but it's just not a comfortable way for a community police department

to do business."

Northern York County's Smeal said the public response to the idea of consolidation generally is set by how well-received the idea is among the local police. He conceded that it may take a while for some police to warm to the idea but expressed confidence that any snags can be smoothed.

"The reality of Act 111 (which gives police the right to seek binding arbitration in salary negotiations) is coming to bear. The reality of cuts in federal revenue sharing is coming to bear. The reality of mandatory training is coming to bear. The money just isn't there to cover it all," he said.

He said there isn't a week that passes without someone calling to discuss the idea with him. He speaks nationally on the subject.

Conaway of the Pennsylvania Economy League said consolidations can work but that officials must be "aware of the political realities."

"Without a spirit of cooperation, consolidation won't work," he said.

Conaway pointed to the Economy League's recent study, "Municipal Police Services, A Challenge for the 1990s, The Organization and Delivery of Police Services in Municipalities of Allegheny County."

A survey for the study "revealed that police chiefs and elected officials with police supervisory responsibilities favor the independence of municipal departments."

Though the study notes that cooperative arrangements, in general, give access to additional resources while reducing costs, it concludes with a comment that recognizes Conaway's "political reality."

"This is not a call for consolidation, although some municipalities may independently decide to do so. It is a call to better intergovernmental cooperation and coordination ..."

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF DECEMBER 30, 1991

The Additional Stated Meeting of December 30, 1991 was called to order at 7:00 P.M. by Mr. Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Yates  
Mr. Colonello  
Mr. Hanlon

Mr. Dinzeo indicated that Mr. Porado was in the hospital.

The Manager indicated that the normal review of the Administrative and Miscellaneous Agenda would be suspended in order to conduct consideration of the following New Business:

1. ORDINANCES:ORDINANCE NO. 819

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
ESTABLISHING THE COMPENSATION OF THE  
TOWNSHIP MANAGER

- (8512) MOVED HANLON-COLONELLO to read Ordinance No. 819 for the first reading.  
(8513) MOVED HANLON-COLONELLO to accept Ordinance No. 819 for the first reading.  
(8514) MOVED COLONELLO-HANLON to read Ordinance No. 819 for the second reading.  
(8515) MOVED HANLON -COLONELLO to adopt Ordinance No. 819.  
Yes - Hanlon, Colonello, Dinzeo  
No - Yates

ORDINANCE NO. 820 & 821

Mr. Hanlon suggested that no action be taken on fixing the tax rate or adopting the 1992 Budget until input can be received from the two incoming Commissioners and the new Municipal Manager.

- (8516) MOVED HANLON-COLONELLO to table consideration of Ordinances No. 820 and 821.

2. RESOLUTIONS:RESOLUTION NO. 37-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
DIRECTING THE RE-BALANCING OF THE 1991 GENERAL FUND BUDGET

- (8517) MOVED HANLON-COLONELLO to adopt Resolution No. 37-91.

RESOLUTION NO. 38-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
SETTING THE COMPENSATION OF CERTAIN EMPLOYEES

- (8518) MOVED COLONELLO-HANLON to adopt Resolution No. 38-91.

RESOLUTION NO. 39-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING CERTAIN RESIDENTS TO VARIOUS  
BOARDS AND COMMISSIONS

- (8519) MOVED YATES-COLONELLO to adopt Resolution No. 39-91.

The Manager reviewed the submitted quotes for appointment as Township Auditor. Based upon his low quote and his familiarity with the Township accounting system, the Manager recommended that Mr. Foley be appointed as independent auditor. The Manager read his recommendation in the form of an appointing Resolution.

RESOLUTION NO. 40-91

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING AN INDEPENDENT AUDITOR

- (8520) MOVED HANLON-YATES to adopt Resolution No. 40-91.

Mr. Dinzeo indicated that a recess would be taken. When the meeting was reconvened:

- (8521) MOVED YATES-COLONELLO to read Resolution No. 41-91.

RESOLUTION NO. 41-91A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE PROPER OFFICERS TO EXECUTE  
AN AGREEMENT WITH MAE FRANC.

(8522) MOVED HANLON-YATES to adopt Resolution No. 41-91.

The following comments were made by members of the Board and Manager:

1. The Manager reported on the pension plan reports by the Pennsylvania Auditor General. He noted his response to the Finding, in the police pension plan, and the significance of the Observations concerning GASB5, noting the responsibilities of the Township, for both plans.
2. Mr. Dinzeo introduced Mr. Gerald Patterson, who was seated in the audience, as the new Township Manager. He also indicated that the millage and budget ordinances would be considered January 13, 1992. Public comment could also be made at that time.
3. Mr. Colonello thanked Mr. Yates for his years of service on the Board. He also thanked Mr. Kuszajewski for his years of service to the Township.
4. Mr. Kuszajewski thanked the present configuration of the Board of Commissioners, and those past configurations of the Board during the past ten years for the opportunity to work for, and serve the residents of Wilkins Township.

(8523) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 7:55 P.M.

All motions were adopted by unanimous roll call vote of all present, except as otherwise noted.

Respectfully submitted,

  
Francis R. Kuszajewski, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REORGANIZATION MEETING OF MONDAY, JANUARY 6, 1992

The Bi-Annual Reorganization Meeting of January 6, 1992 was called to order at 7:30 P.M. by Commissioner John Hanlon.

At the invitation of Commissioner Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

Commissioner Hanlon introduced Mr. Gerald Patterson, Manager of Wilkins Township.

Mr. Hanlon than appointed Mr. Gerald Patterson as Acting Secretary for the time being.

Mr. Hanlon then introduced Judge Raymond Novak who administered the Oath of Office to Commissioners Elect Miss Cowell, Messrs. Dinzeo, Colonello and Madden.

- (8524) MOVED COLONELLO-HANLON to nominate and elect Mr. Victor A. Dinzeo as President of the Board of Commissioners.
- (8525) MOVED ~~COLONELLO-HANLON~~ <sup>COWELL-MADDEN - Correction of 1/13/92 per CLC</sup> to nominate and elect Mr. Francis P. Colonello as Vice-President of the Board of Commissioners.

Motions 8524 and 8525 were adopted by unanimous roll call vote.

The meeting was then turned over to President Dinzeo.

The Acting Secretary then introduced the following applications for various appointments:

Solicitor - Mr. Means  
 Secretary - Mrs. Lisa Taglieri  
 Engineer - Mr. McKeever, Senate Engineering Company  
 Bank Depository - Pittsburgh National Bank  
 Official Newspaper - Gateway Publications "The Progress"

- (8526) MOVED HANLON-COLONELLO to appoint Mr. Means as Solicitor.
- (8527) MOVED COWELL-MADDEN to appoint Mrs. Lisa Taglieri as Secretary.
- (8528) MOVED COLONELLO-HANLON to appoint Mr. McKeever as Engineer.
- (8529) MOVED COLONELLO-COWELL to appoint Pittsburgh National Bank as official depository.
- (8530) MOVED HANLON-MADDEN to appoint Gateway Publications "THE PROGRESS" as the official newspaper.

Motions 8526 to 8530 inclusive were adopted by unanimous roll call vote.

Mr. Dinzeo then appointed the following Standing Committees:

PUBLIC SAFETY:

Mr. Hanlon, Chairman  
 Mr. Colonello  
 Mr. Madden

FINANCE AND ADMINISTRATION:

Mr. Colonello, Chairman  
 Mr. Hanlon  
 Miss Cowell

PUBLIC WORKS:

Mr. Madden, Chairman  
 Mr. Hanlon  
 Miss Cowell

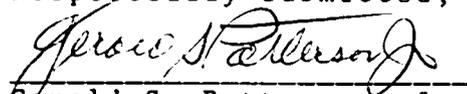
RECREATION AND MUNICIPAL PROPERTY:

Miss Cowell, Chairman  
 Mr. Colonello  
 Mr. Madden

No further business or comments were initiated by the Board.

- (8531) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 7:40 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Gerald S. Patterson, Jr., Acting Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JANUARY 13, 1992

The Regular meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:42 P.M. by President Dinzeo. A quorum was present as follows:

Miss Cowell  
Mr. Madden

Mr. Hanlon

Mr. Colonello  
Mr. Dinzeo

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8532) MOVED COLONELLO-COWELL to appoint Gerald S. Patterson, Jr. as Assistant Secretary per Resolution No. 3-92. (See New Business - RESOLUTIONS)

(8533) MOVED COLONELLO-HANLON to approve the minutes of the Regular meeting of December 9th, and the Additional Stated meeting of December 30, 1991. Per Miss Cowell there is one correction to be made on the minutes of the Additional Stated Meeting of January 6, 1992: Move No. 8525 should read MOVED COWELL-MADDEN to nominate and elect Francis P. Colonello as Vice-President of the Board of Commissioners. (Correction made 1/16/92 msf)

COMMUNICATIONS:

- Eastmont 1. C of PA., House of Representatives, Ron Cowell. Re: \$11,000.00  
Pk Pavilion Grant to be provided to the Township to build a pavilion in Eastmont Park.
- Regan 2. C of PA, DER, Re: Sewage Facilities Plan Revision.  
Sub/Divn The approval is based upon the recommendation for approval by the Allegheny County Health Department.
- Grant 3. Chief of Police to Mr. Patterson Re: Per Senator Dawidas Office there is a possibility of the Township receiving a grant of \$16,000.00. It is highly probable. Money to be received either in a lump sum (\$16,000.) or over a period of three years @ \$5,000.+ per year.

- REPORTS: FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of eleven alarms occurred during the month.
- POLICE: The following is the police department report for the month of December, 1991:

REPORT OF ACTIVITY:

A. Calls and complaints		245
B. Gasoline consumed		846.0
	- A9 & A10	330.0
	- Medic II	28.0
C. Miles of Patrol		8,349
D. Mileage on cars:		
	Unit 11	56,843
	Unit 12	70,740
	Unit 13	64,013
	Unit 14	10,124
E. Accidents		10
F. Arrests		10
G. Assaults		3
H. Aided Cases		25
I. Animal complaints		8
J. Burglaries		2
K. Criminal mischief		5
L. Domestic Disturbances		3
M. Fire Calls		5
N. Mutual Aid		5
O. Other offenses		4
P. Registration Plates - lost or stolen		1
Q. Sex related offenses		1
R. Thefts		10
S. Towed vehicles		5
T. Vehicle thefts		4
U. Alarm calls		19
V. Suicides/Attempts/302 related		1

MANAGER: Mr. Patterson reported activities as follows:

FINANCIAL COLLECTIONS:

Earned Income Tax - previous month	12,573.36
O P Tax - previous month	2,730.00
Mercantile Tax - previous month	1,070.30
Business Privilege Tax - previous month	1,792.23
Secretary - General Fund	19,726.78
Total	<u>\$37,992.67</u>

BUILDING PERMITS:

Repairs and Improvements	3
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DELINQUENT SANITARY SEWAGE:

Fifty Five (55) "SECOND NOTICES" prepared and mailed, Monday and Tuesday, 1/6-7/92.

SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	3,401.19
Delinquent Tax	<u>5,398.35</u> (Jordan)
Total	<u>\$8,799.54</u>

TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Sources other than current realty tax	19,726.78
Current Realty Tax	<u>11,165.22</u>
Total	<u>\$30,892.00</u>

The status of the 1991 Tax Duplicate was reported for the month of December as follows:

CHARGES:

Original Duplicate		909,751.59
Additions/Penalties - This report	1,091.79	
Others (Additions)	<u>342.00</u>	<u>1,433.79</u>
Total		911,185.38

CREDITS - COLLECTIONS:

This report	1,014.93	
Previous Report	861,633.71	
Discounts - This report	1.03	
- Previous report	<u>15,930.46</u>	
Total Credits		878,580.13
Balance to account for		32,605.25
Collection Percentage		96.4%
Percentage for same period - previous year		96.8%

EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of December 1991	\$ 12,573.36	Previous Year	\$ 7,324.70	1991 Budget	\$463,500.
Total for 1991	457,498.36	" "	453,560.19		

OCCUPATION PRIVILEGE TAX:

Month of December 1991	210.00	" "	110.00	1991 Budget	\$ 49,000.
Total for 1991	54,592.20	" "	51,380.60		

MERCANTILE TAX:

Month of December 1991	981.00	" "	-0-	1991 Budget	\$190,000.
Total for 1991	191,539.36	" "	179,468.04		

BUSINESS PRIVILEGE TAX:

Month of December 1991	28.42	" "	1,488.27	1991 Budget	\$115,000.
Total for 1991	171,982.73	" "	135,161.61		

FINANCIAL STATEMENT - DECEMBER 1991:

<u>GENERAL FUND:</u>	<u>PNB</u>	<u>PLGIT</u>	<u>TOTAL</u>
Bank Balance 12/1/91	11,017.44	441,107.39	452,124.83
<u>RECEIPTS:</u>			
Real Estate - Current Duplicate		11,165.22	11,165.22
Earned Income Tax		12,573.36	12,573.36
Interest		1,299.56	1,299.56
Business Privilege Tax		1,792.23	1,792.23
Mercantile Tax		1,170.30	1,170.30
Office Deposits	19,726.78		19,726.78
Occupation Privilege Tax		2,730.00	2,730.00
December A/C's Payable	206,955.99		206,955.99
Inter Accounts Transfer		<u>19,726.78</u>	<u>19,726.78</u>
Total Receipts			<u>277,140.22</u>
Total Receipts and Balances			729,265.05

## Minutes of the Regular Meeting, Monday, January 13, 1992 - Page Three

Financial Statement (Continued)

Warrants Cleared	230,579.69	371,358.69	601,938.38
Bank Balance 12/31/91	<u>7,120.52</u>	<u>120,206.15</u>	<u>127,326.67</u>
Outstanding Warrants			5,970.73
CASH BALANCE DECEMBER 31, 1991			<u><u>\$121,355.94</u></u>

REVENUE SHARING FUND:

Bank Balance 12/1/91			302.29
RECEIPTS: Interest			1.21
Total Receipts and Balance			303.50
CASH BALANCE DECEMBER 31, 1991			<u><u>\$303.50</u></u>

LIQUID FUELS ACCOUNT:

Bank Balance 12/1/91			11.39
RECEIPTS: Interest			.05
Total Receipts and Balance			11.44
CASH BALANCE DECEMBER 31, 1991			<u><u>\$11.44</u></u>

RECREATION BOARD ACCOUNT:

Bank Balance 12/1/91			1,114.50
RECEIPTS: Interest			4.50
Undocumented Deposit			22.50
Total Receipts and Balance			1,140.50
CASH BALANCE DECEMBER 31, 1991			<u><u>\$1,140.50</u></u>

IDA BENEFIT FUND:

Bank Balance 12/1/91			32,149.86
RECEIPTS: Interest			128.79
Total Receipts and Balance 12/31/91			32,278.65
CASH BALANCE DECEMBER 31, 1991			<u><u>\$32,278.65</u></u>

RETIRED MEMBER DEATH BENEFIT FUND:

Bank Balance 12/1/91			8,043.51
RECEIPTS: Interest			32.22
Total Receipts and Balance			8,075.73
CASH BALANCE DECEMBER 31, 1991			<u><u>\$8,075.73</u></u>

1986 G.O. BOND ISSUE SINKING FUND:

Bank Balance 12/1/91 - PLGIT			160,927.85
RECEIPTS: Interest			669.17
Manager from General Fund			90,000.00
Total Receipts and Balance			251,597.02
CASH BALANCE DECEMBER 31, 1991			<u><u>\$251,597.02</u></u>

EMERGENCY CONTINGENCY FUND:

Bank Balance 12/1/91 - PLGIT			42,112.25
RECEIPTS: Interest			168.70
Total Receipts and Balance			42,280.95
CASH BALANCE DECEMBER 31, 1991			<u><u>\$42,280.95</u></u>

EMERGENCY MANAGEMENT FUND:

Bank Balance 12/1/91			1,201.26
RECEIPTS: Interest			6.07
Total Receipts and Balance			1,206.07
CASH BALANCE DECEMBER 31, 1991			<u><u>\$1,206.07</u></u>

POLICE PENSION FUND:

Bank Balance 12/1/91 - PLGIT			565,639.81
RECEIPTS: Interest			2,271.21
Member Contribution			2,615.84
Total Receipts and Balance			570,526.86
CASH BALANCE DECEMBER 31, 1991			<u><u>\$570,526.86</u></u>

CAPITAL RESERVE FUND:

Bank Balance 12/1/91 - PLGIT			115,459.89
RECEIPTS: Interest			469.33
VFC MELP			4,252.37
Total Receipts and Balance			120,181.59
EXPENDITURE:			
MELP Debt Service (#359)			2,134.04
CASH BALANCE DECEMBER 31, 1991			<u><u>\$118,047.55</u></u>

Minutes of the Regular Meeting, Monday, January 13, 1992 - Page Four

A list of current bills was presented for approval.

- (8534) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$72,916.85, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS:APRIL 1989:

1. GRAYHURST SUB-DIVISION  
Eight (8) Building Permits issued

AUGUST 1991:

1. WILKINS G.P. LAND DEVELOPMENT APPLICATION  
FINAL PLAN APPROVAL GIVEN OCTOBER 14, 1991  
CONDITIONAL GRADING PERMIT ISSUED

NEW BUSINESS:1. ORDINANCES:ORDINANCE NO. 820

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
FIXING THE TAX RATE FOR THE YEAR 1992

- (8535) MOVED HANLON-COLONELLO to read Ordinance No. 820 for the 1st time.  
(8536) MOVED HANLON-COWELL to accept Ordinance No. 820 for the 1st reading.  
(8537) MOVED HANLON-COWELL to read Ordinance No. 820 for the 2nd reading.  
(8538) MOVED HANLON-COLONELLO to adopt Ordinance No. 820.

ORDINANCE NO. 821

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
APPROPRIATING SPECIFIC SUMS FOR SPECIFIC PURPOSES FOR 1992

- (8539) MOVED HANLON-COWELL to read Ordinance No. 821 for the 1st time.  
(8540) MOVED HANLON-COWELL to accept Ordinance No. 821 for the 1st reading.  
(8541) MOVED HANLON-COLONELLO to read Ordinance No. 821 for th 2nd reading.  
(8542) MOVED HANLON-COLONELLO to adopt Ordinance No. 821.

Motions 8535 to 8542 inclusive were adopted by unanimous roll call vote.

2. RESOLUTIONS:RESOLUTION NO. 1-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE ISSUANCE OF TAX ANTICIPATION NOTE - 1992

- (8543) MOVED HANLON-COLONELLO to adopt Resolution No. 1-92.

RESOLUTION NO. 2-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ENTERING AN AGREEMENT WITH ALCOSAN TO  
PERFORM BILLING AND COLLECTION SERVICES

- (8544) MOVED HANLON-COLONELLO to adopt Resolution No. 2-92

RESOLUTION NO. 3-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPOINTING AN ASSISTANT SECRETARY

- (8532) MOVED COLONELLO-COWELL to adopt Resolution No. 3-92

Motions 8543 and 8544 inclusive were adopted by unanimous roll call vote.

Question from the audience after Mr. Patterson read Resolution No. 2-92-  
What does that mean?

Miss Cowell - Mr. Means will explain it -

Mr. Means - This is an Agreement between the Township and ALCOSAN (Allegheny County Sanitary Authority). The sanitary authority bills for collection of sanitary sewage charges based on water revenues - water entering the sanitary sewers. They have installed a main frame computer which is of such a size that they can offer to use their billing system to collect locally imposed sanitary sewage rental charges. Its called LUMP SUM BILLING, instead of a municipality generating the employes and the paper work necessary to get the same information that ALCOSAN already has, they will make it available and they will add the sewer rental cost to their bill. They will then, that is when the bill is paid, the next day deposit that collection into a bank account belonging to the Township- that is basically what it does. It is the least expensive and most efficient way of collecting this charge.

Q: Why do we need this service and how much will it cost?

Mr. Colonello - That would be .75¢ per 1,000 gallons of water used. The money generated will be used to put sewers in the rest of the Township and repairing the sewer lines we now have

At this point - MOVED HANLON-COLONELLO to adopt Resolution No. 2-92.

3. MOTIONS: None

COMMISSIONERS COMMENTS:

Miss Cowell - In the long run when we talk about sewage increases, you will be paying - yes, you will be paying it - but the Manager and the Board are prepared to explain why something like this was chosen over a tax increase.

At this point there was a loud verbal discussion of several topics.

(8545) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:32 P.M. The motion was adopted by unanimous roll call vote.

ATTEST:

*Gerald S. Patterson, Jr.*  
-----  
Gerald S. Patterson, Jr  
Assistant Secretary

APPROVED:

As presented Feb 10, \_\_\_\_\_, 1992  
As read \_\_\_\_\_, 1992  
As corrected \_\_\_\_\_, 1992

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING OF JANUARY 27, 1992

The Additional Stated Meeting of January 27, 1992 was called to order at 7:00 P.M. by Mr. Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Hanlon

Miss Cowell

Mr. Colonello  
Mr. Madden

Also present was Mr. Means, Mr. Patterson and Mr. Tom Taylor (Senate Eng)

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted:

1. Deed Transfer Tax vs Assessments - To be reviewed by School Solicitor and Mr. Means.
2. Storm Water Management Ordinance - Six months to amend Ordinance. Mr. Means to check for Countys model ordinance. County has adopted the Turtle Creek Watershed Storm Water Regulations.
- 3 & 4. Acct 170 Planning Code and Flood Plain Ordinance - Process of entering into Zoning Ordinance. Both items involved.
5. Enabling Ordinance - BOCA National Building Code. Mr. Means to amend Code February 1992.
6. Soffer (Sears) Tax Appeal - Appealed to Common Pleas Court.
7. Municipal Tax Delinquencies - Working with School Solicitor.
8. PLC Bulletin - Local Stormwater Permits (EPA\_ - Same as #2.
9. Prospect Terrace Basketball Court - Solicitor is king for mediation.
10. Police Department Hierarchy - Mr. Means to incorporate all the general orders into one manual.
11. Sales Tax Service Applicability - Cable to let Mr. Means know.
12. Support of VFC's resolution - Resolution found - everthing OK.
13. Act 101 - Required to submit tonnage amounts from Commercial, Residential, Industrial, Municipalities for year 1991. Manager to report.
14. CDBG 16, 17 & 18:
  - 16 - Nothing
  - 17 - Grant pending restroom facility in Lions Park - Bids due February 10th
  - 18 - New shelter Linhart Park
15. #1 Fire Truck delivered - check issued for \$98,945.
16. Leax Lane Improvements -  
(8546) MOVED COLONELLO-COWELL to authorize Senate to submit applications for \$50,000. to Department of Commerce. Motion passed unanimously.
17. Police Pension Fund - Board has Actuarial Report for year end 1991.
18. Penn Vest - remove
19. Forest Hills Radio Agreement - COG trying to consolidate entire valley.
20. Miscellaneous Engineers Report:
  - Bridge Inspections - Should be done every two years -  
Baker  
Russell  
Ivy Street Bridges

## Engineers Report - continued -

Lions Park Restroom - has been advertised - bids to be opened  
February 10, 1992 - remove

Emergency Generator - (8547) MOVED HANLON-COLONELLO to advertise,  
receive and open bids on 2/24/92.  
Motion passed unanimously.

Engineering standards to amend - Per Mr. Taylor - outdated - done in 1976  
- new standards to consider. The Manager authorized Mr. Taylor to  
prepare draft.

Wilkins G.P. status of grading - on site meeting 1/28. Commissioners  
invited to view what has been done to this date.

Status report on Greyhurst Plan - deficiencies - Mr. McKeever working  
on same.

Church sub-division and Elizabeth/Greensburg Pike townhouses - both ready  
for Planning Commission. Meeting with developer Eliz/GP on Friday,  
January 31, 1992.

Commissioner Dinzeo suggested setting-up a meeting with the VFD's to  
review possible consolidation.

Commissioner Hanlon requested the Manager to review the amount of tipping  
fees received by DER and the amount distributed in grants.

Commissioner Colonello requested the Manager to check into the possibility  
of demolition of various unsafe structures.

NEW BUSINESS:1. ORDINANCES: ORDINANCE NO. 822

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
IMPOSING AND ESTABLISHING RATES FOR THE USE  
OF THE MUNICIPALITY'S SANITARY SEWER SYSTEM,  
PROVIDING FOR THE BILLING  
ESTABLISHING PENALTIES FOR THE FAILURE OF USERS  
TO PAY SAID RATES OR CHARGES, AND ESTABLISHING AN  
EFFECTIVE DATE FOR SAID RATES OR CHARGES.

(8548) MOVED HANLON-COLONELLO to read Ordinance No. 822 for the 1st reading.

(8549) MOVED HANLON-MADDEN to accept Ordinance No. 822 for the 1st reading.

(8550) MOVED COWELL-COLONELLO to read Ordinance No. 822 for the 2nd reading.

(8551) MOVED HANLON-MADDEN to adopt Ordinance No. 822.

Ordinance No. 822 passed by unanimous roll call vote.

2. RESOLUTIONS: RESOLUTION NO. 4-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AND DIRECTING DUQUESNE LIGHT COMPANY  
TO DISCONTINUE STREET LIGHTING SERVICE  
THROUGHOUT THE TOWNSHIP.

(8552) MOVED HANLON-COLONELLO to adopt Resolution No. 4-92.

Yes - Hanlon, Colonello, Madden, Dinzeo  
Abstention - Cowell

RESOLUTION NO. 5-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
TO AUTHORIZE THE PROPER OFFICERS TO EXECUTE  
AND DELIVER CORPORATE RESOLUTIONS TO PITTSBURGH NAT'L BANK.

(8553) MOVED HANLON-COWELL to adopt Resolution No. 4-92.

The motion was adopted by unanimous roll call vote.

Mr. John Luffe, Chairman, Civil Service Commission presented a certified  
list of Police Officer Candidate Selection Results.

Minutes of the Additional Stated Meeting, January 27, 1992 - Page Three

(8549) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:12 P.M. Motion passed by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Acting Secretary

msf

Executive session on legal and personnel matters followed.

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - JANUARY 27, 1992

1. DEED TRANSFER TAX VS ASSESSMENTS - APPEALS FILED BY SOLICITOR *remove*
- STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE  
- COUNTY AGREEMENT FOR CONSIDERATION 8/12/91
3. ACT 170 PLANNING CODE CHANGES - SOLICITOR TO REPORT *remove*
4. FLOODPLAIN ORDINANCE - SOLICITOR TO PREPARE AMENDMENT *remove*
5. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO REPORT  
- 1990 BOCA NATIONAL BUILDING CODE
6. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT
7. MUNICIPAL TAX DELINQUENCIES - SOLICITOR TO REPORT, SHERIFF SALES  
AUTHORIZED 4/29/91 *remove*
8. PLC BULLETIN: LOCAL STORMWATER PERMITS (EPA) - SOLICITOR TO REVIEW, REPORT
9. PROSPECT TERRACE BASKETBALL COURT - SOLICITOR TO REPORT
10. POLICE DEPARTMENT HIERARCHY - SOLICITOR TO PREPARE ORDINANCE *remove*
- SALES TAX SERVICE APPLICABILITY - SOLICITOR TO REPORT  
- AMERICAN CABLEVISION ON FRANCHISE FEE *remove*
12. SUPPORT OF VFC'S RESOLUTION - SOLICITOR TO REVIEW, REPORT *remove*
13. ACT 101 - MANAGER TO REPORT
14. CD BLOCK GRANT - PROJECT YEAR (16) 17 & 18 - MANAGER TO REPORT
15. 1991VFC #1 FIRE TRUCK ALLOCATION - MANAGER TO REPORT *remove*
16. LEAX LANE IMPROVEMENTS - MANAGER TO REPORT *remove*
17. POLICE PENSION FUND - ACTUARIAL VALUATION REPORT - MANAGER TO REPORT *remove*
18. PENN VEST INFRASTRUCTURE IMPROVEMENT BILL - BOARD TO REVIEW PARTICIPATION *remove*
19. FOREST HILLS RADIO AGREEMENT - BOARD TO REVIEW, MR. HANLON TO REPORT *remove*

- MISCELLANEOUS ENGINEERS REPORT:
- BRIDGE INSPECTIONS, REHAB
  - LIONS PARK TOILET FACILITY SPECS
  - EMERGENCY GENERATOR
  - ENGINEERING STANDARDS TO AMEND
  - WILKINS G.P. STATUS OF GRADING

Ordinance No. 822 - Imposing and establishing rates or charges -  
water users fee

Resolution No. 4-92 - Discontinuing street lighting service  
throughout the Township, commencing 2/15/92

Resolution No. 5-92 - Authorizing the proper officers to execute  
and deliver corporate resolutions to PNB

Township of Wilkins - Agenda of Committee Items as revised - 2/3/92

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - CHIEF TO REPORT
- B. FALSE ALARM ORDINANCE - BOARD TO REVIEW
- C. SPOT CLEARANCE PROGRAM - MANAGER TO REPORT OFF
- ✓ D. CRIME WATCH - CHIEF TO REPORT
- ✓ E. RAILROAD/LARIMER INTERSECTION - CHIEF TO REPORT
- ✓ E. POSITION VACANCY (PATROLMAN) - CIVIL SERVICE TESTING OFF
- ✓ G. POLICE NEGOTIATIONS
- ✓ H. COMPUTERIZATION OF RECORDS ROOM - CHIEF TO REPORT
- ① I. WATERLINE EXTENSION: NEGLEY AVENUE - MEETING WITH TURTLE  
CREEK BOROUGH 4/12/91  
OFF  
- WPJWA ESTIMATE AUTHORIZED
- ✓ J. FIRST RESPONDER PROGRAM - BOARD TO REVIEW OFF
- ✓ K. JOINT COMMUNICATIONS STUDY - MR. <sup>HANLOW</sup> DINZEO TO REPORT
- L. DEPUTY FIRE MARSHAL RESIGNATION/APPOINTMENT.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, FEBRUARY 3, 1992

The Additional Stated Meeting was called to order at 7:00 P.M. with a quorum present as follows:

Mr. Dinzeo		Mr. Colonello
Mr. Hanlon	Miss Cowell	Mr. Madden

Also present was Mr. Patterson and Chief Naccarati.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Staff was directed to review the Committee Items Agenda. This was completed with the following items noted and New Business conducted.

POLICE:

- A. VASCAR - ESP Patrols - Chief Naccarati has noting to report.
- B. Falso Alarm Ordinance - False alarm reports have been logged for years - will review ordinance
- C. Spot Clearance Program - removed
- D. Crime Watch - Meeting on February 18, 1992
- E. Railroad/Larimer Avenue Intersection - Flashing lights to be installed this week if weather permits.
- F. Police Vacancy - Mr. Luffe presented an amended certified listing of eligible candidates.
- G. Police Negotiations - Correspondence received from Police Committee with intent to begin collective bargaining for an agreement between the Township and the Police Officers for the year 1/1/93.  
Mr. Hanlon stated that the last few times we've gone through collective bargaining we have retained the outside counsel firm of Mr. Durrant.  
(8550) MOVED HANLON-COWELL to hire Mr. Durrant to be our negotiator in the upcoming negotiations. Motion carried unanimously.  
Mr. Patterson would like to recommend that the Board would authorize him to subscribe for membership in PELRAS.  
(8551) MOVED HANLON-COLONELLO to authorize subscription for membership to PELRAS. Motion carried unanimously.
- H. Computerization of Records Room - Mr. Patterson and Chief Naccarati have purchased the soft ware for the computer. Chief Naccarati has spoken with Senator Dawida who stated that the grant must be cleared with the Department of Community Affairs, it may take another two to three weeks.
- I. Waterline Extension - remove.
- J. First Responder Program - Chief Naccarati stated that due to the cost faction this program is not necessary. - Remove
- K. Joint Communications Study -  
(8552) MOVED MADDEN-COWELL to eliminate the maintenance contract with Guardian Service on the building alarms. Motion carried unanimously.
- L. Correspondence from Chief Lindner, VFD #1 noting the resignation of Wayne Davis, Deputy Fire Marshal and recommending Jerry Nealon as replacement. Mr. Patterson to check into Mr. Nealons residency, therefore Mr. Nealon has not been approved as yet.

ADMINISTRATION:

- A. Records Retention and Disposition Schedule - Board and Mr. Means to review a possible resolution.
- B. 1991 Audit - Mr. Foley to begin audit within the next two weeks.
- C. Financial Records Computerization - Mr. Patterson to review the financial system to be placed on computer at a future date.
- D. Recycling - ATSI Agreement (Scrap tires) approved.

Minutes of the Additional Stated Meeting, Monday, February 3, 1992

Recycling - Continued:

(8553) MOVED HANLON-COWELL to authorize a container to be located at the Township Municipal Building for excess recyclables. Motion carried unanimously.

PUBLIC WORKS:

- A. Guardrail Survey - Nothing to report.
- B. Commercial License Test - Mr. Madden stated that this program is well underway.
- C. Culvert Clearing (PENDOT) - remove
- D. George Street Cul-de-sac - remove
- E. 1992 Street Maintenance Program to get started mid-year.

PROPERTY:

A. Nothing new to report on Eastmont Park Pavilion.

Miss Cowell suggests we advertise for two persons to fill the vacancies on the Recreation Board.

She also suggested flooding the tennis court at Eastmont Park and also prohibiting roller blades on the tennis courts. Signs to be put up or lock gates at Lions Park prohibiting roller blades.

Mr. Dinzeo also suggested flooding the basketball court at Linhart Park.

(8554) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 7:30 P.M. by unanimous roll call vote.

Respectfully submitted,

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Acting Secretary

msf

Executive session on legal and personnel matters followed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, FEBRUARY 10, 1992

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Miss Cowell
Mr. Colonello	Mr. Hanlon	Mr. Madden

At the invitation of Mr. Dinzeo all present arose and participated in the pledge of allegiance to the flag.

(8555) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of January 13th, the Additional Stated Meetings of January 27th and February 3, 1992. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- AF-T-25      1. Turtle Creek Watershed Association - Re: Invitation to send a representative to the 1992 Annual Meeting, Friday, March 6, 1992 at the Sub-Alpine Club. Re: Recent programs conducted by the Watershed.
- C-A            2. Affordable Housing Bank Project - Re: New and exciting program that is designed to assist low to moderate income families with housing needs.
- AF-T-5        3. Allegheny County, Board of Property Assessment, Appeals and Review. - Re: On January 21, 1992 the Board made a determination to exempt the following property:  
B & L 374-S-325  
SB Brown Plan 430  
Tri lot 50.3x56.41x54.45  
Grandview Avenue
- AF-A-23      4. ALCOSAN - Re: Revision of Alcosan Rate Increase Notification.
- C-S            5. Southwestern PA Regional Planning Commission Re: Summary recommended strategies from the Parkway East Final Report. The final report is available from SPRPC upon request.
- AF-D-6        6. Duquesne Light Company - Re: Street Light Removals. Letter read in its entirety.

Mr. Hanlon - "Mr. Chairman, when we were putting the budget together, we were asked by a group of citizens to see what we could do about cutting the budget. One of the proposals we made to them was we said we would remove the street lights and then reinstall as needed. Due to the heavy opposition from our citizenry, and the uncertainty of Duquesne Light Company to charge when they reinstalled, I resolve that we reverse our resolution to remove the street lighting and forego that at this time."

(8556) MOVED HANLON-COLONELLO to rescind Resolution # 4-92. The motion was passed by unanimous roll call vote.

REPORTS:

1. FIRE: A report was received from Fire Company No. 4. A total of five alarms occurred during the month. An extensive 1991 Annual Report was received from Fire Marshal N. Leonard Hill.
2. POLICE: The following is the Police Department Report for the month of January 1992:

REPORT OF ACTIVITY:

A. Calls and complaints	246
B. Gasoline consumed	1,064.0
	- A9,10      359 0
	- Medic II    18.0
C. Miles of Patrol	10,616
D. Mileage on cars:	
Unit 11 -	60,989
Unit 12 -	73,204
Unit 13 -	67,346
Unit 14 -	10,797
E. Accidents	13
F. Arrests	19
G. Assaults	5
H. Aided Cases	20
I. Animal Complaints	6

Reports (Continued) - Police

J. Criminal Mischief	7
K. Domestic Disturbances	8
L. Fire Calls	5
M. Other Offenses	9
N. Registration Plates (lost or stolen)	4
O. Thefts	10
P. Towed Vehicles	1
Q. Vehicle Thefts	8
R. Alarm Calls	34
S. Missing Persons	1
T. Suicides/Attempts/302 Related	1

3. MANAGER: Mr. Patterson reported activities as follows:1. BUILDING PERMITS:

New Construction (Homes)	2
Repairs & Improvements	1

2. DELINQUENT SANITARY SEWAGE:

Forty (40) Final Notices posted on residents premises - prepared and posted January 27, 1992

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,945.88
Delinquent Tax	2,175.55 - Jordan
	<u>\$5,121.43</u>

5. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

The status of the 1991 Tax Duplicate was reported for the month of January as follows:

CHARGES:

Original Duplicate		909,751.59
Additions/Penalties - This Report	95.72	
- Previous Report	<u>1,091.79</u>	
<b>TOTAL CHARGES</b>		<u>911,281.10</u>

CREDITS-COLLECTIONS:

This Report	1,243.67
Previous Report	862,648.64
Discounts - Previous Report	<u>15,931.49</u>
<b>TOTAL CREDITS</b>	879,823.80
Balance to account for	31,457.30
Collection Percentage	96.5%
Percentage for same period - previous year	97.0%

Annual Report for 1991 Tax Collector filed with DCA.

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of January 1992	\$ 40,585.72	
Total for 1992	\$ 40,585.72	Previous Year \$ 459,423.11 1992 Budget \$460,000.

OCCUPATION PRIVILEGE TAX:

Month of January 1992	\$ 310.00	
Total for 1992	310.00	Previous Year \$ 54,662.20 1992 Budget 53,000.

MERCANTILE TAX:

Month of January 1992	\$ 2,498.47	
Total for 1992	2,498.47	Previous Year \$ 191,539.36 1992 Budget 186,000.

BUSINESS PRIVILEGE TAX:

Month of January 1992	\$ 4,613.04	
Total for 1992	4,613.04	Previous Year \$ 172,032.16 1992 Budget 158,000.

7. FINANCIAL STATEMENT - JANUARY 1992

Beginning Balance January 1, 1992	\$120,206.15
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RECEIPTS:

Real Estate Tax - prior year	1,014.93
Earned Income Tax	37,015.11
Business Privilege Tax	4,613.04
Mercantile Tax	2,498.47
Interest Earnings	374.82
Cable T.V. Franchise Fee	45,726.66
Office Deposits	14,582.98

Minutes of the Regular Meeting, Monday, February 10, 1992 - Page ThreeFinancial Report (Continued):

Tax Anticipation Note	<u>99,500.00</u>
Total Receipts	\$205,326.01
Total Receipts and Balance	325,532.16
<u>DISBURSEMENTS:</u>	
Accounts Payable	74,391.85
Payroll	<u>76,765.58</u>
Total Disbursements	151,157.43
BALANCE JANUARY 31, 1992	<u>\$174,374.73</u>
<u>REVENUE SHARING FUND:</u>	
Beginning Balance 1/1/92	\$303.50
RECEIPTS: Interest	<u>1.11</u>
TOTAL RECEIPTS AND BALANCE	<u>\$304.61</u>
<u>LIQUID FUELS FUND:</u>	
Beginning Balance 1/1/92	\$11.44
RECEIPTS: Interest	<u>.04</u>
TOTAL RECEIPTS AND BALANCE	<u>\$11.48</u>
<u>IDA BENEFIT FUND:</u>	
Beginning Balance 1/1/92	\$32,278.65
RECEIPTS: Interest	<u>118.55</u>
TOTAL RECEIPTS AND BALANCE	<u>\$32,397.20</u>
<u>RETIRED MEMBER DEATH BENEFIT FUND:</u>	
Beginning Balance 1/1/92	\$8,075.73
RECEIPTS: Interest	<u>29.66</u>
TOTAL RECEIPTS AND BALANCE	<u>\$8,105.39</u>
<u>1986 G.O. BOND ISSUE SINKING FUND:</u>	
Beginning Balance 1/1/92	\$251,597.02
RECEIPTS: Interest	<u>924.05</u>
TOTAL RECEIPTS AND BALANCE	<u>\$252,521.07</u>
<u>EMERGENCY CONTINGENCY FUND:</u>	
Beginning Balance 1/1/92	\$42,280.95
RECEIPTS: Interest	<u>155.29</u>
TOTAL RECEIPTS AND BALANCE	<u>\$42,436.24</u>
<u>EMERGENCY MANAGEMENT FUND:</u>	
Beginning Balance 1/1/92	\$1,206.07
RECEIPTS: Interest	<u>4.43</u>
TOTAL RECEIPTS AND BALANCE	<u>\$1,210.50</u>
<u>POLICE PENSION FUND (PLGIT):</u>	
Beginning Balance 1/1/92	\$570,526.86
RECEIPTS: Interest	2,097.66
Member Contributions	1,768.82
Other	<u>20.00</u>
TOTAL RECEIPTS AND BALANCE	<u>\$574,413.34</u>
<u>CAPITAL RESERVE FUND:</u>	
Beginning Balance 1/1/92	\$118,047.55
RECEIPTS: Interest	<u>329.55</u>
Total Receipts and Balance	<u>118,377.10</u>
Disbursements: Debt Service V.F.C.	101,941.92
BALANCE JANUARY 31, 1992	<u>\$16,435.18</u>

A list of current bills was presented for approval.

(8557) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$131,779.31, as approved by the various committees and Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: None

NEW BUSINESS:

(8558) MOVED HANLON-COLONELLO to open bids received for the Lions Park Restroom. The motion was adopted by unanimous roll call vote.

Nicholas Supply - Glenshaw - Electrical F-9	476.00
Plumbing H 1 thru 29	376.12
I 1 thru 24	1,048.43
J 1 thru 17	2,960.04
K 1 thru 6	88.71
R I Lampus - Springdale Concrete block only	1,040.15
Burkhart - Monroeville Concrete block	624.00
B 1 thru 10	1,049.72
E Miscellaneous	669.52
H 1 thru 29	448.33
Harko Elec. Supply - Braddock Electrical only	1,387.11
Plumbers Equipment - Pittsburgh - Received the envelope not properly marked - it was opened	
I 1 thru 24	881.38
H 1 thru 29	235.60
J 1 thru 17	1,993.25

(8558) MOVED HANLON-MADDEN bids to be referred to proper committee for review. The motion was carried by unanimous roll call vote.

COMMISSIONERS COMMENTS: None

CITIZENS HEARINGS:

Mrs. Yakin stated that she was threatened by Chief Ray Naccarati. She wants a hearing before the Civilian Police Review Board. She is not going to put it in writing - this is a verbal request.

The following is a list of citizens who participated verbally at the meeting:

- |               |                    |
|---------------|--------------------|
| Mrs. Yakin    | Mr. William Wilson |
| Mr. Marra     | Mr. Martinelli     |
| Mrs. Liebling | Mrs. Kuklewski     |
| Jamie Rose    | Mr. Hawkins        |
| Mr. Rose      | Mr. Edgar Hill     |
- Gloria Maggiore

The subjects that were approached by the participants were as follows:

Removal of street lights - Resolution #4-92 had been rescinded by Motion No. 8556.

S S Users Fee - Discussion of persons not in favor of this fee. They are worried that the burden will fall on the young people.

Hospital Insurance for Commissioners - Explained in full by Mr. Hanlon.

Applicant for Police Officer - one chosen, he is presently being tested for acceptance.

Further discussion on budget items and assessments submitted by the Senior Citizens.

Number of meetings per month and communications fully explained by Solicitor Means.

Mrs. Yakin was declared out of order by the Chair because of her slanderous remarks to Solicitor John M. Means.

(8559) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote.

ATTEST:

*Gerald S. Patterson*  
 \_\_\_\_\_  
 Gerald S. Patterson, Jr.  
 Assistant Secretary

APPROVED:

As presented March 9, 1992

As read \_\_\_\_\_, 1992

As corrected \_\_\_\_\_, 1992

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY FEBRUARY 24, 1992

The Additional Stated Meeting of January 27, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Miss Cowell

Mr. Colonello  
Mr. Madden

Mr. Hanlon was absent.

Also present was Mr. Ken Eisner, Mr. Art Gazdik and Mr. Patterson.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted:

1. STORMWATER MANAGEMENT ORDINANCE: Solicitor to draft Ordinance.
2. ENABLING ORDINANCE - 1990 BOCA BUILDING & FIRE PREVENTION CODE: Received Solicitor's Draft, copies distributed, sent to newspaper - to be adopted March 9, 1992.
3. SOFFER (SEARS) TAX APPEAL: No action
4. PROSPECT TERRACE BASKETBALL COURT - Mr. Means to obtain a mediator.
5. ACT 101: Chambers report for the last portion of 1991:  
24.17 Tons of recycling with percentages as follows:  
55.37% Glass  
4.53% Aluminum  
18.65% Tri Metal  
11.4% Plastics  
  
Commercial information being received, it has not, as yet, been totaled.
6. C.D. BLOCK GRANT - PROJECT YEAR (16) 17 & 18 - Nothing new to report.
7. MISCELLANEOUS ENGINEERS REPORT:  
BRIDGE INSPECTION: Two year inspection due within the next few months.  
EMERGENCY GENERATOR: Advertised bids to be opened March 9, 1992.
8. PROBATIONARY APPOINTMENT OF PATROLMAN:  
(8560) MOVED COLONELLO-MADDEN to appoint Albert W. Stanonik as probationary patrolman, effective date Monday, March 2, 1992.  
Motion passed by unanimous roll call vote of all present.

NEW BUSINESS:RESOLUTION NO. 7-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS DECLARING ITS INTENT TO FOLLOW THE PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE RETENTION AND DISPOSITION SCHEDULE FOR RECORDS OF PENNSYLVANIA MUNICIPALITIES ISSUED ON MAY 17, 1982.

(8561) MOVED COLONELLO-MADDEN to adopt Resolution No. 7-92.

Motion was adopted by unanimous roll call vote of all present.

Mr. Falchetti of the Soffer Organization requested two yield signs and a crosswalk in front of Pizzeria Uno with all funds to be provided by Penn Center or Pizzeria Uno.

(8562) MOVED COLONELLO-MADDEN to grant this request.

Motion was adopted by unanimous roll call vote of all present.

Mr. Colonello suggested that Mr. N. Leonard Hill, the Fire Marshal, review the DINBAR development plans before the Building Permit is issued. Mr. Patterson to follow up.

Miss Cowell would like to review the applications for the openings on the Recreation Board with the Committee in Executive Session.

Mrs. Mary Yakin spoke on the following subjects:

1. She is going to file information against Chief Naccarati.
2. The Prospect Terrace Playground.
3. Various bookkeeping practices.

Mr. McWilliams and Mr. McNelis gave a status report on the Wilkins G.P. Plan. They requested permission for changes, Mr. Patterson stated that permission for any changes would have to follow the same process as the original request.

Mr. Steve Moore who represents David Wooster Associates, stated that his firm will perform a traffic study on Rte. 22 and Hawthorne Drive.

(8563) MOVED COLONELLO-MADDEN to adjourn, the meeting was adjourned at 8:00 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

TOWNSHIP OF WILKINS - MISCELLANEOUS & ADMINISTRATIVE AGENDA - FEBRUARY 24, 1992

1. STORMWATER MANAGEMENT ORDINANCE - SOLICITOR TO PREPARE ORDINANCE  
- COUNTY HAS ADOPTED TURTLE CREEK WATERSHED
2. ENABLING ORDINANCE - 1990 BOCA FIRE PREVENTION CODE - SOLICITOR TO REPORT  
- 1990 BOCA NATIONAL BUILDING CODE
3. SOFFER (SEARS) TAX APPEAL - SOLICITOR TO REPORT - APPEALED TO  
COMMON PLEAS COURT
4. PROSPECT TERRACE BASKETBALL COURT - SOLICITOR TO REPORT  
- LOOKING FOR MEDIATOR
5. ACT 101 - MANAGER TO REPORT ON TONNAGE RECYCLED FOR 1991
6. CD BLOCK GRANT - PROJECT YEAR (16) 17 & 18 - MANAGER TO REPORT
7. MISCELLANEOUS ENGINEERS REPORT - BRIDGE INSPECTIONS, REHAB  
- EMERGENCY GENERATOR - AUTHORIZE SENATE  
TO ADVERTISE FOR BIDS
8. WILKINS G.P. - PAT McNELLIS
9. PROBATIONARY APPOINTMENT OF PATROLMAN
10. RESOLUTION NO. 7-92 - PROCEDURES FOR DISPOSITION OF RECORDS

COMMUNICATION:

Soffer Organization, Byron Falchetti - Re: Request for a Crosswalk  
at Penn Center Boulevard

TOWNSHIP OF WILKINS - AGENDA OF COMMITTEE ITEMS AS REVISED - 2/3/92

ADMINISTRATION:

- A. RECORDS RETENTION AND DISPOSITION SCHEDULE.
- B. 1991 AUDIT - AUDITOR DUE WITHIN TWO WEEKS
- C. FINANCIAL RECORDS COMPUTERIZATION

D. RECYCLING

*1. SCRAP TIRE Removal cost up 1.25 from \$1  
2. Request for more frequent pick-up.  
SELL ADDITIONAL bins*

PUBLIC WORKS:

- A. GUARDRAIL SURVEY - MR. JEZNACH TO REPORT
- B. COMMERCIAL LICENSE TEST - LICENSING UNDERWAY

C. CULVERT CLEARING (PENDOT) - MANAGER TO REPORT *OFF*

D. GEORGE STREET CUL-DE-SAC - CHAIRMAN TO REPORT *OFF*

E. 1992 STREET MAINTENANCE PROGRAM

*July*

PROPERTY:

A. REP. COWELL/EASTMONT PARK PAVILION - MANAGER TO REPORT

B. BUILDING ALARM MAINTENANCE *OFF*

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, MARCH 2, 1992

The Additional Stated Meeting was called to order at 7:15 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Hanlon

Miss Cowell

Mr. Colonello  
Mr. Madden

Also present was Mr. Patterson, Mr. Jeznach and Mr. Naccarati.

At the invitation of Mr. Dinzeo all present arose and participated in the pledge to the Flag.

There was an executive session held prior to the meeting to discuss Labor Relations and Personnel matters.

The Staff was directed to review the Committee Items Agenda. This was completed with the following items noted:

A. Three computers delivered to the Police Department, Friday, February 28, 1992. The specs for the Administrative and Accounting Department computers are completed about half way. They should be ready for competitive bidding in about two weeks to one month. This item to be advertised legally.

B. The Auditor is working delingently on the 1991 Audit. Mr. Patterson and the Auditor are reviewing some good dialog on items they would like to pursue.

C. The Recycling container has been placed in the parking lot. We are having problems getting Chambers Development to identify it as a container for RECYCLABLES ONLY. Perhaps some publicity would help.

Mr. Patterson is working with AT&T to install an upgraded phone system which would not be an added expense to the Township.

PUBLIC SAFETY:

A. Chief Naccarati stated that it is too early for VASCAR and ESP Patrols. The lines will be painted shortly.

B. False Alarm Ordinance - Board to review.

C. Crime Watch is moving along nicely.

D. (8564) MOVED COLONELLO-HANLON to appoint Jerry Nealon as Deputy Fire Marshal. Motion adopted by unanimous roll call vote.

E. The specs for the police cruisers will be advertised. The local dealers will be contacted to inquire if they are interested in bidding.

PUBLIC WORKS:

A. 1500 feet of guardrail has been installed on various streets.

B. Commercial License Test - Mr. Butts, Mr. Miller and Mrs. Yates to take test shortly.

C. 1992 Street Maintenance Program - Some streets need to be capped. Engineer to review.

D. Roller Bids - New specs to be prepared.

The Department of Public Works has been cold patching. Russell will open the end of the month, and the hot mix will be available.

The interior painting has been completed. The Board of Commissioners would like to commend the DPW workers on the fine job.

PROPERTY-RECREATION:

A. Eastmont Park Pavilion - Nothing new from the Engineer.

There will be a meeting at noon on Friday, March 6th, to review the plans for the Rest Room in Lions Park. We must have a Registered Plumber. The items that were not bid will be purchased separately.

Minutes of the Additional Stated Meeting, March 4, 1992 - Page Two

B. Park User Fees - Miss Cowell is going to review the Park Users Fee and the Recreation Board Applicants at the Recreation Board Meeting on Wednesday, March 4, 1992.

(8565) MOVED HANLON-COWELL to authorize the assessment settlement (\$2,640.60) for the water line. The motion was adopted by unanimous roll call vote.

(8566) MOVED COLONELLO-MADDEN to adjourn, the meeting was adjourned at 7:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Ass't. Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MARCH 9, 1992

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Mr. Hanlon	Miss Cowell	Mr. Madden

Also present was Mr. Means, Mr. Patterson and Mr. McKeever.

At the invitation of President Dinzeo all present arose and participated in the pledge of allegiance to the flag.

Chief Naccarati presented Officer Edward Krancic with a "Medal for Saving a Life" with a letter of commendation for Mr. Krancics outstanding action on February 16, 1992.

(8567) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of February 10, 1992, the Additional Stated Meetings of February 24th and March 2, 1992. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

Wetzler Personnel File 1. Letter from Mr. & Mrs. Schubert commending Officer Wetzler for his kindness and helpfulness.

REPORTS: 1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 15 alarms occurred during the month. Also, combined, 3 drills, 5 work details and 94½ man hours.

2. POLICE: The following is the police report for the month of February;

A. Calls and complaints	225
B. Miles of Patrol	9,356
C. Accidents	13
D. Arrests	10
E. Aided cases	21
F. Thefts	10
G. Alarm Calls	17

3. MAGISTRATE: Mr. Comunale reported collections to the Township of \$1,143.91.

4. MANAGER: Mr. Patterson reported the following:

BUILDING PERMITS ISSUED:

Repairs and Improvements - 2

DELINQUENT SANITARY SEWAGE:

One Hundred Thirty Nine (139) Initial billing (new Cycle X-04) prepared and mailed 2/28 and 3/2/92.

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$3,743.60
Delinquent Tax	1,308.66

6. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

CHARGES:

Original Duplicate		909,751.59
Additions/Penalties - This report	346.19	
- Previous report	1,275.21	
- Other	342.00	
Total Charges		911,714.99

CREDITS - COLLECTIONS:

This report	3,907.94	
Previous report	863,892.31	
Discounts - previous report	15,931.49	
Total Credits		883,731.74
Balance to account for		27,983.25
Collection Percentage		96.9%
Percentage for same period - previous year		97.2%

7. <u>EARNED INCOME TAX:</u> Mr. Pugliano reported collections as follows:					
Month of February 1992	\$ 52,446.21	Previous Year	\$ 55,395.62	1992 Budget	
Total for 1992	89,461.32	"	"	97,897.37	\$460,000.00
<u>OCCUPATION PRIVILEGE TAX:</u>					
Month of February 1992	310.00	"	"	1,810.00	1992 Budget
Total for 1992	310.00	"	"	2,470.00	\$53,000.00
<u>MERCANTILE TAX:</u>					
Month of February 1992	-0-	"	"	4,693.43	1992 Budget
Total for 1992	2,498.47	"	"	5,100.97	\$186,000.00
<u>BUSINESS PRIVILEGE TAX:</u>					
Month of February 1992	-0-	"	"	4,304.84	1992 Budget
Total for 1992	4,613.04	"	"	9,403.08	\$158,000.00

8. FINANCIAL STATEMENT - FEBRUARY 1992:GENERAL FUND:

Beginning Balance 2/1/92 174,374.73

RECEIPTS:

Real Estate Tax - Prior Year	2,413.36
Earned Income Tax	52,446.21
Occupation Privilege Tax	310.00
Office Receipts	12,651.53
Interest	364.14
<u>Total Receipts</u>	<u>68,185.24</u>

Total Receipts and Balance	242,559.97
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DISBURSEMENTS:

Accounts Payable	117,992.19
Payroll	80,471.83
<u>Total Disbursements</u>	<u>198,464.02</u>

BALANCE FEBRUARY 29, 1992 \$44,095.95

Balance PLGIT	42,163.64
Checking	1,932.31
	<u>\$44,095.95</u>

REVENUE SHARING FUND:

Beginning Balance 2/1/92 304.61

RECEIPTS: Interest 1.03Total Receipts and Balance 2/29/92 \$305.64LIQUID FUELS FUND:

Beginning Balance 2/1/92 11.48

RECEIPTS: .04Total Receipts and Balance 2/29/92 \$11.52I.D.A. BENEFIT FUND:

Beginning Balance 2/1/92 32,397.20

RECEIPTS: Interest 109.53

Disbursements: MEEG Associates (35.00)

Balance 2/29/92 \$32,471.73RETIRED MEMBER DEATH BENEFIT FUND:

Beginning Balance 2/1/92 8,105.39

RECEIPTS: Interest 27.40Total Receipts and Balance 2/29/92 \$8,132.791986 G.O. BOND ISSUE SINKING FUND:

Beginning Balance 2/1/92 252,521.07

RECEIPTS: Interest 853.72Total Receipts and Balance 2/29/92 \$253,374.79EMERGENCY CONTINGENCY FUND:

Beginning Balance 2/1/92 42,436.24

RECEIPTS: Interest 143.37Total Receipts and Balance 2/29/92 \$42,579.71EMERGENCY MANAGEMENT FUND:

Beginning Balance 2/1/92 1,210.50

RECEIPTS: Interest 4.09Total Receipts and Balance 2/29/92 \$1,214.59

Minutes of the Regular Meeting, Monday, March 9, 1992 - Page Three

## Financial Statement (continued)

POLICE PENSION FUND (PLGIT)

Beginning Balance 2/1/92	574,413.34
RECEIPTS: Interest	1,944.16
Employe Contributions	1,687.59
Total Receipts and Balance 2/29/92	<u>\$578,045.09</u>

CAPITAL RESERVE FUND:

Beginning Balance 2/1/92	16,435.13
RECEIPTS: Interest	67.04
Sewer Taps	726.00
Delinquent Sanitary Sewage	2,813.25
Reimbursements from V.F.C. #3	4,879.00
Total Receipts and Balance	24,920.42
Disbursements: DEBT Service V.F.C.	1,882.03
BALANCE FEBRUARY 29, 1992	<u>\$23,038.39</u>

A list of current bills was presented for approval.

(8556) MOVED COLONELLO-COWELL to authorize payment of bills totalling \$90,863.19 (G.F. \$77,185.48, Cap Res \$2,996.97, Pol Pension \$3,230.75, IDA Benefit Fd \$7,450.00), as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS - None

NEW BUSINESS:DINBAR TOWNHOUSE DEVELOPMENT:

There was a general discussion on the following subjects:

Asphalt instead of concrete for the curbs - Storm Water Plan - Additional hydrants - 18' Driveway width - Building permit to relate to the BOCA Code - Parking restricted to driveway, additional parking in rear.

(8557) MOVED COLONELLO-HANLON to accept the land development as approved.

Mr. Means stated that the land development is approved subject to posting of the \$8,700.00 for the water retention system. That asphalt curbs be used in place of concrete as suggested. Mr. Barcellino, Mr. Hill (Fire Marshal) and WPJWA to discuss the flow requirements of the fire hydrants to coincide with the current Fire Code Standards.

Mr. Means to prepare a written decision which must be delivered to the developer in fifteen days, the President and Secretary to sign and present it to him.

The above motion, including Mr. Means comments, was adopted by unanimous roll call vote.

ORDINANCES:ORDINANCE NO. 823

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
REPEALING ORD. NO. 773 OF THE BOCA '90 11TH  
EDITION CODE

(8558) MOVED COLONELLO-HANLON to read Ord. No. 823 for the 1st reading.

(8559) MOVED HANLON-COWELL to accept Ord. No. 823 for the 1st reading.

(8560) MOVED HANLON-COLONELLO to read Ord. No. 823 for the 1st reading.

(8561) MOVED HANLON-MADDEN to adopt Ord. No. 823.

Ordinance No. 823 was adopted by unanimous roll call vote.

ORDINANCE NO. 824

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
REPEALING ORD. NO. 742 OF THE FIRE BOCA '90  
8TH EDITION CODE.

(8562) MOVED COLONELLO-COWELL to read Ord. No. 824 for the 1st reading.

(8563) MOVED HANLON-MADDEN to accpet Ord. No. 824 for the 1st reading.

(8564) MOVED COLONELLO-COWELL to read Ord. No. 824 for the 1st reading.

(8565) MOVED MADDEN-COLONELLO to adopt Ord. No. 824.

Ordinance No. 824 was adopted by unanimous roll call vote.

Motions 8558-8565 inclusive were adopted by unanimous roll call vote.

RESOLUTIONS:RESOLUTION NO. 8-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AMENDING RESOLUTION NO. 16-86 - FEES FOR  
VARIOUS TOWNSHIP PERMITS AND SERVICES.

(8566) MOVED COWELL-MADDEN to adopt Resolution No. 8-92.

MOTIONS:

(8567) MOVED COWELL-HANLON to appoint the following persons to the  
Recreation Board:

Mr. David Gailey  
Mr. Paul Costa  
Ms. Mary Ann Watson

The motion was adopted by unanimous roll call vote.

(8568) MOVED HANLON-COLONELLO to open the Emergency Generator Bids.

<u>BIDDER</u>	<u>ALTERNATE BID #1</u>	<u>ALTERNATE BID #2</u>
Sunrise Commercial Contracting	\$33,836.00	\$33,217.00
Vince's Electrical Service	33,267.00	32,667.00
R. L. Glendenning	30,564.00	29,453.00
Abeck Electrical	26,300.00	25,200.00

(8569) MOVED HANLON-COLONELLO to refer the bids to the proper committee  
for review.

The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

The following is a list of citizens who participated verbally at the meeting:

George Hawkins	William Suvak
Regis Marra	Crystal Harrison
Kathleen Yakin	Edgar Hill
Mary Yakin	

The subjects that were approached by the participants were as follows:

S S Users Fee - Discussion of persons not in favor of this fee.

Further discussion of budget items and assessments.

Hawthorne Drive Access

Violation of Ordinance #703 - debris creating harborage for termites  
and rodents.

Construction and repair of the sewer system.

(8570) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at  
9:10 P.M. The motion was adopted by unanimous roll call vote.

ATTEST:

  
-----  
Gerald S. Patterson, Jr.  
Assistant Secretary

APPROVED:

As presented April 13, 1992

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, MARCH 30, 1992

The Additional Stated Meeting of March 30, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Hanlon

Miss Cowell

Mr. Colonello  
Mr. Madden

Also present was Mr. Patterson, Manager and Mr. Gazdik, Senate Engineering.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed (see attached) with the following items noted and New Business conducted:

1. Stormwater Management Ordinance - Solicitor to draft ordinance.
2. Soffer (Sears) Tax Appeal - Nothing to report
3. CD Block Grant - Denied our request for demolition of structures.
4. Audit Reports - Acknowledged receipt of two reports. 1. Auditor General. 2. Mr. Fol eys report for fiscal year 1991.

5. RESOLUTION NO. 9-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE ISSUANCE OF TAX AND  
REVENUE ANTICIPATION NOTES.

(8571) MOVED HANLON-COLONELLO to adopt resolution no. 9-92. The motion was adopted by unanimous roll call vote.

6. Public Hearing - Department of Commerce Grant - Leax Lane Sewer Project. Mr. Gazdik explained the project and opened it for public input. There was none.
7. (8576) MOVED COWELL-HANLON to request the withdrawal of the Abeck Electric Company bid. The Solicitor and Engineer recommended their withdrawal be approved.

(8572) MOVED MADDEN-COLONELLO to award the generator bid to R. L. Glendenning in the amount of \$30,564.00. Motions 8576 & 8572 were adopted by unanimous roll call vote.

8. Police cruiser bids - There was one bid from Babe Charapp Ford in the amount of \$12,678. This bid was tabled.
9. Miscellaneous Engineers Report - Bridge Inspections, Rehab - Nothing to report.

Unsewered areas - Mr. Gazdik reported on the unsewered areas in the Township, Engineers reviews, cost estimate and drawings. Agreed to work on most severe problems and areas to qualify in the low-moderate group.

Miss Cowell reported on scheduling of the ball fields at the special meeting of the Recreation Board, Thursday, March 26, 1992.

RESOLUTION NO. 10-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AMENDING THE AGREEMENT BETWEEN THE  
TOWNSHIP OF WILKINS AND SHOWS, INC.

(8573) MOVED COWELL-COLONELLO to adopt Resolution No. 10-92.

RESOLUTION NO. 11-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING TRANSFER OF THE FRANCHISE  
AND THE CABLE TELEVISION SYSTEM THROUGH ONE  
OR MORE SUBSIDIARIES OF TIME WARNER.

(8574) MOVED COLONELLO-HANLON to adopt Resolution No. 11-92.

Motions 8573 and 8574 were adopted by unanimous roll call vote.

Mr. Colonello reported on the COG-Joint Dispatch Study by the Pennsylvania Economy League.

(8575) MOVED HANLON-MADDEN to adjourn, the meeting was adjourned at 7:45 P.M. Motion passed by unanimous roll call vote.

Respectfully submitted

  
Gerald S. Patterson, Sr.  
Assistant Secretary

msf

Executive session on personnel matters followed.

**TOWNSHIP OF WILKINS  
BOARD OF COMMISSIONERS**

**IN RE:**

**APPLICATION OF KATHLEEN V. SHAFER  
FOR APPROVAL OF FINAL PLAN FOR  
SUBDIVISION**

**June 8, 1992**

**DECISION OF THE BOARD OF COMMISSIONERS  
GRANTING FINAL APPROVAL**

Kathleen V. Shafer has submitted an application for approval of subdivision of a tract of land having erected thereon three (3) dwellings situate on the westerly side of Miller Avenue, all owned by Kathleen V. Shafer.

The three dwellings were erected many years ago and are legal non-conforming uses as to lot area and front, side and rear yards. No separate conveyance of the individual dwellings is possible without subdivision approval.

The Zoning Hearing Board has approved a variance for one of the lots.

The Wilkins Township Planning Commission recommend approval of the modifications of all of the lot area and yard requirements by the Township Commissioners at its meeting held May 20, 1992.

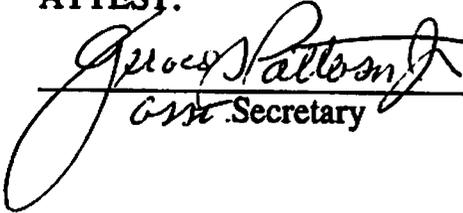
As of this date, the application consists of the following plans and drawings:  
Shafer Plan of Lots prepared by Territs Survey Services  
Inc., dated February 26, 1992

This approval and approval of the Final Plan is subject to the following conditions:

1. Cessation of actual use of any dwelling as a residence for a period of one (1) year or more shall revoke the modification of zoning ordinance requirements applicable to the lot on which the dwelling is located.

This Decision approved and adopted at a duly assembled meeting of the Board of Commissioners of the Township of Wilkins held the 8th day of June, 1992.

ATTEST:

  
\_\_\_\_\_  
James Stalton  
Secretary

TOWNSHIP OF WILKINS

By   
\_\_\_\_\_  
President of the Board of  
Commissioners

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, APRIL 6, 1992

The Additional Stated Meeting of April 6, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Hanlon

Mr. Colonello  
Miss Cowell

Mr. Madden was absent.

Also present was Mr. Patterson, Chief Naccarati and Mr. Jeznach.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS: Fully complimented and lines painted - with the weather permitting - details to start.
- B. CRIME WATCH: Working on "SAFETY DAY" at the Municipal Building.
- C. POLICE NEGOTIATIONS: Police Committee request forwarded to Mr. Durrant.
- D. POLICE CRUISER BID: Opened and tabled - awaiting notification of County's Bid Award - could possibly save \$500.00.

PUBLIC WORKS:

- A. GUARDRAIL SURVEY - Mr. Jeznach reported approximately 350' of guardrail installed in various streets.
- B. COMMERCIAL LICENSE TEST: - Harry Miller to take test upon receipt of paper work from Harrisburg.
- C. 1992 STREET MAINTENANCE PROGRAM - Approximately \$10,000.00 over budget received - to be used at DPW's discretion.
- D. ROLLER BIDS: - Bid specifications being drawn up - will be out in approximately three to four weeks.

Mr. Colonello pointed out many street surface problems on Wallace Avenue - Mr. Jeznach to inspect same.

Miss Cowell commended the DPW on their snow removal details.

ADMINISTRATION:

- A. FINANCIAL RECORDS COMPUTERIZATION - Bids due on April 13th - Hope to award on April 27, 1992.
- B. 1991 AUDIT: - Steps taken to comply with Auditor's comments.
- C. RECYCLING: - Advertisements in last three weeks editions of THE PROGRESS as to the location of the container in parking lot.
- D. T.A.N. - Funds received and deposited April 1, 1992.
- E. SHOWS, INC. - Agreements received signed and returned to American Cablevision.
- F. POLICY ON DISBURSEMENT OF PUBLIC DOCUMENTS -  
(8577) MOVED COLONELLO-HANLON to have requests for documents in writing - give the Township three (3) days to prepare - charge a nominal fee of 25¢ per sheet of copy.

The motion was adopted by unanimous roll call vote of all present.

PROPERTY - RECREATION:

- A. EASTMONT PARK PAVILION - Grant contract signed and returned to State - Pavilion and tables on order.
- B. LINHART PARK PAVILION - Awaiting contract from COG.
- C. GENERATOR BID - Senate to notify low bidder and to proceed.
- D. YOUTH BASEBALL CLINIC - Clinic scheduled for Linhart Park, Tuesday, June 23, 1992. Two Pirate Coaches and one player to be present.

Mr. Dodge to investigate an illegal garage/repair shop business being conducted on Elwood Drive.

(8578) MOVED HANLON-COWELL to adjourn, the meeting was adjourned at 7:20 P.M. Motion passed by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, APRIL 13, 1992

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Mr. Hanlon	Miss Cowell	Mr. Madden

Also present was Mr. Patterson, Mr. Means and Mr. McKeever.

At the invitation of Mr. Dinzeo all present arose and participated in the pledge of allegiance to the Flag.

(8579) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of March 9th, the Additional Stated Meetings of March 30th and April 6, 1992. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- |                           |   |
|---------------------------|---|
| R-16-A<br>Recycling       | 1. Chambers Development Re: Placing materials in proper containers for curbside pick-up. cc: Commissioners, Franc   |
| Gypsy Moth<br>Mgrs Ref Fl | 2. ACHD Re: Countys Health Dept. 1992 Budget was not funded fully, as a result they have discontinued the Gypsy Moth and and the Community Environmental Programs. cc: Comm., Bruener   |
| Cowell file               | 3. Local Government Academy - Commending Cheryl Cowell in successfully completing the "Newly Elected Officials Course".   |
| AF-S-2                    | 4. Woodland Hills S/D, Eastmont School Building Facility: Re: Using the empty front part of the building as a temporary warehouse facility by the Allegheny Intermediate Unit for storage of custodial supply needs.  |
| AF-T-10                   | 5. TCVCOG - Notification by the Allegheny County Department of Development that the Linhart Park Shelter/Picnic Tables Project has been approved. Any costs over \$10,937.50 will be the responsibility of the local municipality. They suggest that we begin by having the Engineer begin plans and specs. |
| RN File                   | 6. Allegheny County Sheriffs Office Re: Thanking Chief Naccarati for his assistance on a funeral escort.  |

REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of twenty five alarms occurred during the month.
- POLICE: The following is the report of the Police Department for the month of March 1992:

A. Calls and complaints	236
B. Gasoline consumed	1,143
C. Arrests	13
D. Aided Cases	16
E. Criminal Mischief	24
F. Thefts	14
G. Alarm Calls	13
- MANAGER: Mr. Patterson reported activities as follows:

<u>FINANCIAL: Collections</u>	
Earned Income Tax - previous month	28,316.94
O P Tax " "	4,113.80
Mercantile Tax " "	1,694.95
Business Privilege Tax " "	19,850.93
Secretary - General Fund	20,102.56
Total	<u>\$74,079.18</u>

BUILDING PERMITS ISSUED:

New Construction	1
Repairs & Improvements	7
Signs	1
Demolition	1

DELINQUENT SANITARY SEWAGE:

Thirty Six (36) Delinquent Sanitary Sewerage final notices posted on residences, Friday, April 10, 1992

4. SOLICITOR: Mr. means reported the collection of the following:

Deed Transfer Tax	918.75	
Delinquent Tax	5,212.30	(Jordan Tax)
Total	<u>\$6,131.05</u>	

7. TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

The status of the 1991 Tax Duplicate was reported for the month of March 1992 as follows:

CHARGES:

Original Duplicate		909,751.59
Additions/Penalties - This report	706.19	
- Previous report	1,621.40	
- Others	<u>342.00</u>	
		<u>2,669.59</u>
		912,421.18

CREDITS-COLLECTIONS:

This report	7,768.04	
Previous report	867,800.25	
Discounts - Previous report	<u>15,931.49</u>	
Total Credits		891,499.78
Balance to account for		20,921.40
Collection Percentage		97.7%
Percentage for same period - previous report		97.6%

8. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of March 1992	\$ 23,158.12	Previous Year	\$ 26,381.71	1991 Budget
Total for 1992	123,593.05	"	"	124,076.05 \$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of March 1992	2,810.00	"	"	5,172.80	1991 Budget
Total for 1992	5,673.80	"	"	7,612.80	\$53,000.00

MERCANTILE TAX:

Month of March 1992	12,693.30	"	"	68.46	1991 Budget
Total for 1992	15,191.77	"	"	5,169.43	\$186,000.00

BUSINESS PRIVILEGE TAX:

Month of March 1992	19,219.09	"	"	9,409.73	1991 Budget
Total for 1992	25,165.81	"	"	18,812.81	159,000.00

9. FINANCIAL STATEMENT - MARCH 1992:GENERAL FUND:

Beginning Balance 3/1/92		PLGIT	42,163.64
		CHECKING	<u>1,932.31</u>
			\$44,095.95

RECEIPTS:

Earned Income Tax	28,316.94
Business Privilege Tax	19,850.93
Mercantile Tax	1,694.95
Occupation Privilege Tax	4,113.80
Real Estate Tax (prior year)	4,805.37
Interest	73.43
Office Receipts	20,102.56
Interfund Transfers	<u>15,703.53</u>
Total Receipts	<u>94,661.51</u>
Total Receipts and Beginning Balance	138,757.46

DISBURSEMENTS:

Payroll	121,178.48
Accounts Payable (partial)	31,416.70
Voided checks	<u>(669.90)</u>
	<u>151,925.28</u>
BALANCE 3/31/92	<u>(13,167.82)</u>

PLGIT	(13,247.82)
Checking	<u>80.00</u>
	(13,167.82)

REVENUE SHARING FUND:

Beginning Balance 3/1/92	305.64
Receipts: Interest	<u>1.07</u>
Total Receipts and Balance 3/31/92	<u>\$306.71</u>

<u>LIQUID FUELS FUND:</u>	
Beginning Balance 3/1/92	11.52
Receipts: Interest	.04
Total Receipts & Balance 3/31/92	<u>\$11.56</u>
<u>I.D.A. BENEFIT FUND:</u>	
Beginning Balance 3/1/92	32,471.73
Receipts: Interest	125.26
Contribution	15,000.00
Total Receipts and Balance	47,596.99
Disbursement: Police Computer	(7,450.00)
Balance 3/31/92	<u>\$40,146.99</u>
<u>RETIRED MEMBER DEATH BENEFIT FUND:</u>	
Beginning Balance 3/1/92	8,132.79
Receipts: Interest PLGIT	64.28
Interest C.D.	332.54
C. D. Matured	11,789.94
Total Receipts and Balance 3/31/92	<u>\$20,319.55</u>
<u>1986 G.O. BOND ISSUE SINKING FUND:</u>	
Beginning Balance 3/1/92	253,374.79
Receipts: Interest	890.36
Total Receipts and Balance 3/31/92	<u>\$254,265.15</u>
<u>EMERGENCY CONTINGENCY FUND:</u>	
Beginning Balance 3/1/92	42,579.71
Receipts: Interest	149.63
Total Receipts and Balance 3/31/92	<u>\$42,729.34</u>
<u>EMERGENCY MANAGEMENT FUND:</u>	
Beginning Balance 3/1/92	1,214.59
Receipts: Interest	4.27
Total Receipts and Balance 3/31/92	<u>\$1,218.86</u>
<u>POLICE PENSION FUND:</u>	
Beginning Balance 3/1/92	578,045.09
Receipts: Interest PLGIT	2,373.56
Interest C.D.	16,976.54
C. D. Matured	100,126.24
Employe contributions	1,676.72
Total Receipts and Balance	699,198.15
Disbursements: Actuarial Fees	(3,230.75)
Balance 3/31/92	<u>\$695,967.40</u>
<u>CAPITAL RESERVE FUND:</u>	
Beginning Balance 3/1/92	23,038.39
Receipts: Interest	56.90
Reimbursement from V.F.C. #3	1,875.63
Total Receipts and Balance	24,970.92
Disbursements:	
Debt Service V.F.C.	(1,875.63)
Interfund Transfer (Payroll Account)	(15,703.53)
Total Disbursements	(17,579.16)
Balance 3/31/92	<u>\$7,391.76</u>

A list of current bills was presented for approval:

(8580) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$85,217.72, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: None

NEW BUSINESS:

1. ORDINANCES - None

2. RESOLUTIONS:                   RESOLUTION NO. 12-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
SETTING FORTH A POLICY CONCERNING  
CONDUCT AT PUBLIC MEETINGS

(8581) MOVED HANLON-COLONELLO to read Resolution No. 12-92.

(8582) MOVED HANLON-COWELL to adopt Resolution No. 12-92. Motion passed by unanimous roll call vote.

3. MOTIONS:

- A. COMPUTER BIDS: Four persons picked up bids, however, only one bidder returned the specs with bid. The bidder is Software Systems, Inc.  
508 Pittsburgh Street, Suite 206, P. O. Box 820, Mars PA.
- (8581) MOVED HANLON-COLONELLO to open the bid, the bid was read and it was recommended that it go to the proper committee for review. The motion was passed by unanimous roll call vote.
- B. WILKINS G.P.: Pat McNelis, representative of Wilkins GP, advised the Commissioners that the group had written permission from all the neighbors to clear debris, fallen trees and underbrush from their wooded rear properties. They will plant crown vetch in the neighbors' woods, creating a more attractive setting behind the development. They also plan to regrade the right of way on Hawthorne Drive from Route 22 to the corner property on Thorncrest, making it level with the curb.
- (8582) MOVED COLONELLO-COWELL to authorize the removal of trees and replanting and regrading along Hawthorne Drive subject to the Engineer approving the plan. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

- (8583) MOVED COWELL-MADDEN to have Mr. Means draw up an ordinance to prohibit roller blades on certain tennis courts and to post signs and issue fines to persons violating the ordinance. The motion was passed by unanimous roll call vote.

CITIZEN'S HEARINGS:

The following is a list of citizens who participated verbally at the meeting:

George Hawkins  
Regis Marra  
Mary Yakin  
Edgar Hill  
Ralph Marting  
Don Smith  
Geno Romagna

The subjects that were approached by the participants were as follows:

Sanitary Sewer Users Fee  
Eastmont sewers  
Resolution on meeting conduct  
Cleaning of George Street

- (8584) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:35 P.M.  
The motion was adopted by unanimous roll call vote.

ATTEST:

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Assistant Secretary

APPROVED:

As presented May 11, 1992

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, APRIL 27, 1992

The Additional stated Meeting of April 27, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Miss Cowell

Mr. Hanlon  
Mr. Madden

Mr. Colonello was absent.

Also present was Mr. Patterson, Mr. Eisner and Mr. Gazdik.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted and New Business conducted:

1. STORMWATER MANAGEMENT ORDINANCE - Solicitor preparing ordinance.
  2. SOFFER (SEARS) TAX APPEAL: Appealed to Common Pleas Court - Manager to report.
  3. CD BLOCK GRANT: Latest project - Pavilion - We have notified the COG that we have the specs based on Lions Park & the Eastmont Park facilities - were ready to go as soon as we get the OK from COG.
  4. GENERATOR BIDS: Sent to Contractor for execution - Art Gazdik received contracts - transmitted to Solicitor and Township for review.
  5. POLICE CRUISER BID: Recommended bid be rejected and authority to go with County with same vehicle and vendor.
- (8585) MOVED HANLON-COWELL to go with the recommendation of the Manager. The motion was adopted by roll call vote of all present.
6. COMPUTER BID: Recommended SSI for computer bid be accepted - begin installation of computer.

(8586) MOVED MADDEN-HANLON to accept the computer bid. The motion was adopted by unanimous roll call vote of all present.

7 & 8 combined - SEWER USERS FEE & UNSEWERED AREAS: - Meetings with ALCOSAN implementing billing and collection system, with the installation of our computer we will be able to be on line with them, hopefully in July - we will not realize any monies until the last quarter of of the year. In conjunction with that, the ACHD has been pressuring us to develop a plan for the areas currently experiencing malfunctions and the areas unsewered.

The following are remarks from the COG Meeting attended by Miss Cowell on April 23, 1992:

Airport Tour - May 19, 1992 3 PM at the Marriott.  
Availability of the camera truck  
Joint usage of Code Enforcement Officers  
EIT cross reference with State and Federal Reports

Mr. Patterson noted that the new phone system has been installed and is functioning well.

There will be a Zoning Hearing Board Meeting on May 13, 1992 Re: Miss Schafer, 4062 Miller Street and Mr. George Mitchell, 509 Washing Street.

Mr. Means to review the possible adjustment of the Real Estate Tax period.

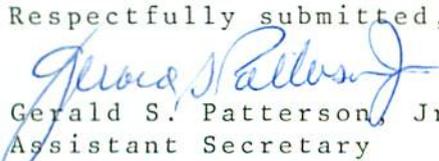
RESOLUTION NO. 13-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUESTING A COMMUNITY FACILITIES GRANT TO BE USED FOR THE INSTALLATION OF SANITARY SEWER COLLECTION LINES TO SERVICE HOMES ON LEAX LANE.

(8587) MOVED HANLON-MADDEN to adopt Resolution No. 13-92. The motion was adopted by unanimous roll call vote of all present.

(8588) MOVED MADDEN-HANLON to adjourn, the meeting was adjourned at 7:22 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, MAY 4, 1992

The Additional Stated Meeting of May 4, 1992, was called to order at 7:00 P.M. by president Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Hanlon  
Mr. Madden

Miss Cowell and Mr. Colonello were absent.

Also present was Mr. Patterson and Chief Naccarati.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS: Details to start when weather improves.
- B. CRIME WATCH: "On Hold"
- C. POLICE NEGOTIATIONS: Meeting scheduled May 11, 1992
- D. POLICE CRUISER BID: Police car ordered, awaiting delivery

PUBLIC WORKS:

- A. GUARDRAIL SURVEY: "On Hold"
- B. 1992 STREET MAINTENANCE PROGRAM: Copies to Commissioners
- C. ROLLER BIDS: "On hold awaiting Mr. Jeznachs return"
- D. SUMMER TEMPORARY WORKERS: Advertised Wednesday, May 6, 1992.  
Both DPW and Recreation.

ADMINISTRATION:

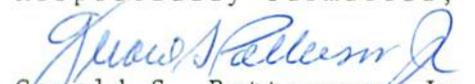
- A. FINANCIAL RECORDS COMPUTERIZATION: Computers installed and working well
- B. MRM - WORKERS COMPENSATION SELF-INSURED: Pool - self insured,  
Mr. Means Solicitor for MRM

PROPERTY - RECREATION:

- A. EASTMONT PARK PAVILION - Pavilion delivered - being prepared for installation
- B. LINHART PARK PAVILION - Specs prepared - site to be chosen
- C. GENERATOR BID - NOTING CHANGED.
- D. YOUTH BASEBALL CLINIC: Linhart Park, Tuesday, June 23, 1992

(8589) MOVED HANLON-MADDEN to adjourn, the meeting was adjourned at 7:22 P.M. The motion was passed by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MAY 11, 1992

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Commissioner Dinzeo. A quorum was present as follows:

Mr. Dinzeo	Mr. Madden
Mr. Colonello	Mr. Hanlon

Commissioner Cowell was absent due to health reasons.

Also present was Mr. Patterson, Township Manager; Mr. Means, Township Solicitor and Mr. McKeever, Township Engineer.

At the invitation of Mr. Dinzeo all present arose and participated in the pledge of allegiance to the Flag.

(8590) MOVED COLONELLO-MADDEN to approve the minutes of the Regular Meeting of April 13, 1992, the Additional Stated Meetings of April 27th and May 4, 1992. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- |         |  |
|---------|--|
| C-S     | 1. Mary Alice Stemerick - resignation from the Environmental Council   |
| C-M     | 2. Todd Moore complaining about the excess speed on Roland Road.   |
| Ord 801 | 3. Mr. Means discussed the use of tennis courts other than the ordinary uses, see Ordinance No. 801, Section 10. |

REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 1 & 4. A total 8 alarms occurred during the month.
- POLICE: The following is the report of the Police Department for the month of April 1992:

Calls and complaints	230
Gasoline consumed	1,070
Miles of Patrol	12,066
Accidents	3
Arrests	11
Aided cases	16
Criminal mischief	13
Thefts	21
Alarm calls	22

- MANAGER: Mr. Patterson reported activities as follows:

FINANCIAL (Collections):

Earned Income Tax - previous month	59,675.12
Occupation Privilege Tax - previous month	14,250.00
Mercantile Tax - previous month	129,729.89
Business Privilege Tax - previous month	100,201.38
Secretary - General Fund	24,694.68
Total	<u>\$328,550.97</u>

BUILDING PERMITS ISSUED:

One (1) Garage  
Nine (9) Repairs and Improvements

DELINQUENT SANITARY SEWAGE:

Thirteen (13) water shuts offs.  
One hundred forty seven (147) Initial (Cycle Y-04) invoices prepared and mailed.

- SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	727.65
Delinquent Tax - Jordan Tax Service	<u>3,095.56</u>
Total	<u>\$ 3,823.21</u>

- TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

CHARGES:

Original Duplicate		909,751.59
Additions/Penalties - this report	312.75	
- previous report	2,327.59	
- other	<u>342.00</u>	

TOTAL CHARGES

\$912,733.93

Treasurers and Tax Collector Report (Continued):CREDITS - COLLECTIONS:

This report	3,440.25	
Previous report	875,568.29	
Discounts - previous report	<u>15,931.49</u>	
TOTAL CREDITS		894,940.03
Balance to account for (1991 uncollected delinquent RE Tax receipts - Mr. Porado requested exoneration)		17,793.90
Collection percentage		98.1%
Percentage for same period - previous year		97.9%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of April 1992	\$ 60,714.14	Previous report	\$ 73,221.04	1992 Budget
Total for 1992	184,307.19	" "	197,297.09	\$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of April 1992	\$ 17,587.50	" "	17,930.00	1992 Budget
Total for 1992	23,261.30	" "	25,562.80	\$ 53,000.00

MERCANTILE TAX:

Month of April 1992	\$ 122,534.11	" "	176,604.23	1992 Budget
Total for 1992	137,725.88	" "	181,773.66	\$186,000.00

BUSINESS PRIVILEGE TAX:

Month of April 1992	\$ 106,282.32	" "	113,740.75	1992 Budget
Total for 1992	131,448.13	" "	132,553.56	\$158,000.00

7. FINANCIAL REPORT: APRIL 1992GENERAL FUND:

Beginning Balance April 1, 1992	PLGIT (13,247.82)
	CHECKING <u>80.00</u>
	(\$13,167.82)

RECEIPTS:

Earned Income Tax	59,675.12
Business Privilege Tax	100,201.38
Mercantile Tax	129,729.89
Occupation Privilege Tax	14,250.00
Real Estate Tax (Prior Year)	5,700.92
Interest	484.98
Office Receipts	24,694.68
Interfund Transfers	9,715.47
T.A.N.	<u>199,500.00</u>
Total Receipts	543,952.44
Total Receipts and Balances	530,784.62

DISBURSEMENTS:

Payroll	66,917.60
Accounts Payable	133,901.54
Voiced Accounts Payable Checks	(1,139.70)
Check Fees	12.54
Interfund Transfers	<u>25,419.00</u>
Total Disbursements	225,110.98

BALANCE\$305,673.64

PLGIT	304,031.64
CHECKING	<u>1,642.00</u>
	\$305,673.64

REVENUE SHARING FUND:

Beginning Balance April 1, 1992	306.71
RECEIPTS: Interest	<u>1.07</u>
TOTAL RECEIPTS AND BALANCE	<u>\$307.69</u>

LIQUID FUELS FUND:

Beginning Balance April 1, 1992	11.56
RECEIPTS: State Grant	90,614.68
Interest	208.09
Total Receipts and Balance	<u>90,834.33</u>
Disbursements: Payroll	<u>12,000.00</u>
BALANCE APRIL 30, 1992	<u>\$78,834.33</u>

IDA BENEFIT FUND:

Beginning Balance April 1, 1992	\$40,146.99
<u>RECEIPTS:</u> Interest	123.97
Disbursements: Engineering Fees - Generator	(4,861.50)
BALANCE APRIL 30, 1992	<u>\$35,409.46</u>

RETIRED MEMBER DEATH BENEFIT FUND:

Beginning Balance April 1, 1992	20,319.55
<u>RECEIPTS:</u> Interest	65.05
TOTAL RECEIPTS AND BALANCE APRIL 30, 1992	<u>\$20,384.60</u>

1986 G.O. BOND ISSUE SINKING FUND:

Beginning Balance April 1, 1992	\$254,265.15
<u>RECEIPTS:</u> Interest	765.18
Disbursement - PNB - Interest	(30,983.79)
BALANCE APRIL 30, 1992	<u>\$224,046.54</u>

EMERGENCY CONTINGENCY FUND:

Beginning Balance April 1, 1992	\$42,729.34
<u>RECEIPTS:</u> Interest	131.35
TOTAL RECEIPTS AND BALANCE APRIL 30, 1992	<u>\$42,860.69</u>

EMERGENCY MANAGEMENT FUND:

Beginning Balance April 1, 1992	\$1,218.86
<u>RECEIPTS:</u> Interest	3.90
Total Receipts and Balance April 30, 1992	<u>\$1,222.76</u>

POLICE PENSION FUND:

Beginning Balance April 1, 1992	\$695,967.40
<u>RECEIPTS:</u> Employe Contributions	1,663.98
Interest	2,230.82
TOTAL RECEIPTS AND BALANCE APRIL 30, 1992	<u>\$699,862.20</u>

CAPITAL RESERVE FUND:

Beginning Balance April 1, 1992	\$7,391.76
<u>RECEIPTS:</u> Interfund Transfer	15,703.53
Reimbursement from V.F.C. #3	2,010.93
Interest	58.28
Disbursements: Debt Service	(2,010.93)
Larimer Avenue Signal - Traffic Control	(5,996.00)
BALANCE APRIL 30, 1992	<u>\$17,157.57</u>

A list of current bills was presented for approval.

(8591) MOVED COLONELLO-MADDEN to authorize payment of bills, totalling \$95,077.79, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: NONE

NEW BUSINESS :

1. ORDINANCES: NONE

2. RESOLUTIONS: RESOLUTION NO. 14-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8592) MOVED HANLON-COLONELLO to adopt Resolution No. 14-92. The motion was adopted by unanimous roll call vote of all present.

3. MOTIONS:

Status report on Wilkins G.P. presented by Pat McNelis: All final pond drawings, driveway location drawings, as built site elevations and sanitary sewer design and layouts given to the Engineer for his review.

The traffic signals being reviewed by PENDOT, copy of same sent to the Engineer and the Township.

Everything is moving on schedule and the Agenda has been presented to the Planning Commission in hopes they can resolve any questions that have come up by the Engineer and the Township.

Minutes of the Regular Meeting, Monday, May 11, 1992 - Page Four

COMMISSIONERS COMMENTS: NONE

CITIZEN'S HEARINGS:

Mr. Regis Marra presented a petition to the Board of Commissioners to rescind the Sanitary Sewer User Fee.

The Commissioners who were present expressed their commitment to keep the fee.

Mr. Ferris, 140 George Street expressed his concern about dirt on George Street caused by new construction. The police to check every night and issue citations if not cleaned-up. He also expressed his concern about the location of a mail box at 142 George Street which is obstructing access to a private residence.

(8593) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:50 P.M..  
The motion was adopted by unanimous roll call vote of all present.

Attest:

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Assistant Secretary

APPROVED:

As presented June 8, , 1992

Submitted  
By Regs Marra  
5/11/92

May 11, 1992

To: The Board of Commissioners  
of Wilkins Twp. Allegheny Co.  
Pennsylvania;

The second petition concerning the Sanitary Sewer User's Fee has become necessary because the Board of Commissioners have not shown the slightest inclination to control let alone reducing costs so far in this year 1992. The board has continued to increase costs for the first four months of 1992 and give every indication that it will continue to do so.

The adopted 1992 budget shows a 15.6% increase over and above the 1991 actual expenditures. It is unbelievable that this much of an increase is needed in one year.

The most recent cost estimate by the Twp. Engineering Firm to complete the sanitary sewers for the township is \$1,348,110 or an average of \$112,342 per year. C.O.G. grants and individual assessments of the residents receiving these sewers is approximately 25% or \$28,086 per year. A reduction of 3.6% of the 1992 budget expenditures will produce \$84,596. This amount added to the above figure of \$28,086 is sufficient to cover the average annual cost of \$112,342 to complete the sanitary sewer project. After the reduction of 3.6%, there still remains a 12% increase in expenditures for 1992.

Additional revenues will become available to the township as follow:

- (1) Increases in revenues from the wage tax.
- (2) Additional property and business taxes from shopping center being constructed on Rt. #22.
- (3) Additional taxes from construction of condo complex on Greensburg Pike.
- (4) Additional taxes from home construction in the Twp.
- (5) Additional revenues due to increases of property assessments by county.
- (6) Increase in revenues from business taxes.
- (7) Grants from C.O.G.
- (8) Possible grants from the state.

Therefore, the user's fee can and should be rescinded because as shown above, there are sufficient funds available without new sources of income.

The figures used in this dissertation were taken from the 1992 approved budget, the 1992 comparison report and the most recent Twp. Engineering cost estimate for completing the sanitary sewer project.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, JUNE 1, 1992

The Additional Stated Meeting of June 1, 1992, was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Miss Cowell

Mr. Madden

Mr. Hanlon  
Mr. Colonello

Also present was Mr. Patterson and Sergeant Sejko.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted.

PUBLIC SAFETY:

Sergeant Sejko was informed to re-establish Guidelines for Patrol and Traffic Enforcement by the Police Department.

A. VASCAR, ESP PATROLS - To be set up shortly.

B. CRIME WATCH: On hold

C. POLICE NEGOTIATIONS:

(8594) MOVED HANLON-MADDEN to ratify the decision made by Mr. Patterson for the appointment of Mr. Robert Durrant as Township Arbitrator.  
The motion was adopted by unanimous roll call vote.

D. POLICE CRUISER - delivered.

(8595) MOVED HANLON-COLONELLO to authorize the replacement of transmission and the installation of the light bar on old Car #12. (This car to be renumbered Car #15). The motion was adopted by unanimous roll call vote.

E. TRAFFIC SIGNAL: Rt 22/Kingston Drive - OK to get PENDOT to study costs.

PUBLIC WORKS:

A. GUARDRAIL SURVEY: Guardrail corner Wallace and Ridge?

B. 1992 STREET MAINTENANCE PROGRAM: To Senate for cost estimate - Add Sylvia Lane and Upper Wallace Avenue.

C. ROLLER BIDS: Bid specs drawn up - Mr. Jeznach and Mr. Romanelli to review.

D. SUMMER TEMPORARY WORKERS: Mr. Pat Miller hired for the DPW June 1, 1992. Miss Amy Francy and Miss Christine Martin hired for the Parks Department. They are to start Monday, June 8, 1992.

ADMINISTRATION:

A. FINANCIAL RECORDS COMPUTERIZATION: Established chart of accounts, entered in vendors information, put in prior balances. - (Ahead of schedule)

B. ALCOSAN - BILLING & COLLECTION: Modem phone line, new bill greatly improved over the old card.

C. SHAFER SUB-DIVISION: Three lot sub-division - variances not granted, suggest they apply for modification - Zoning Hearing Board granted modification.

D. MEETING W/POSTMASTER George Street Complaint - No validity to complaint - legal in its present position.

PROPERTY-RECREATION:

A. EASTMONT PARK PAVILION: Pavilion erected - waiting for roofing and anchors to affix tables.

B. LINHART PARK PAVILION: Still waiting for agreement from County.

C. GENERATOR BID: Meeting with Gas Company

Minutes of the Additional Stated Meeting, Monday, June 1, 1992 - Page Two

PROPERTY-RECREATION: (Continued)

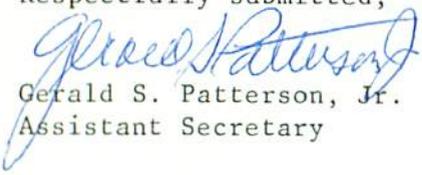
D. YOUTH BASEBALL CLINIC - Linhart Park, June 23, 1992

E. LIONS PARK RESTROOM: Use County Vendors - contact George Braun

EASTMONT SWIM CLUB: There was a discussion as to the solvency and the rumors of the Township taking over the Swim Club.

(8596) MOVED HANLON-COWELL to adjourn, the meeting was adjourned at 8:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

Meeting with the Public Safety Committee to review the circumstances surrounding a police cruiser incident.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JUNE 8, 1992

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Mr. Hanlon	Miss Cowell	Mr. Madden

Also present was Mr. Patterson, Mr. Means and Mr. McKeever.

At the Invitation of Mr. Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

(8597) MOVED COLONELLO-MADDEN to approve the minutes of the Regular Meeting of May 11, 1992 and the Additional Stated Meeting of June 1, 1992. (The May 29, 1992 Meeting was cancelled) The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

- C/P Pendot 1. C of PA, Pendot Re: Illegal signs existing throughout PENDOT'S controlled highway engineering district. Also declaring June as "SIGN AMNESTY MONTH". cc: Commissioners
- R-16 2. C of PA, DER Re: Leaf collection requirements in conjunction with recycling program. cc: Commissioners, Mr. Means
3. Intergovernmental Cooperation Program - Application for Intergovernmental Cooperation Award - Annual dinner and awards presentation, September 11, 1992.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 3 and 4. A total of 9 alarms occurred during the month.

2. POLICE: The following is the report of the Police Department for the month of May, 1992:

Calls and complaints	196
Gasoline consumed	1,113.
Miles of patrol	9,435
Traffic accidents	11
Arrests	12
Cases assisted	19
Criminal mischief complaints	18
Thefts	14
Alarm calls	34

3. MANAGER: Mr. Patterson reported activities as follows:

1: FINANCIAL:

Earned Income Tax - previous month	63,941.07
Occupation Privilege Tax - previous month	21,027.50
Mercantile Tax - " "	56,224.70
Business Privilege Tax - " "	8,343.44
Secretary - General Fund	22,438.79
Total	<u>\$171,975.50</u>

2. BUILDING PERMITS ISSUED:

Repairs and Improvements	9
Signs	2
Demolition	1

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	5,641.86
Delinquent Tax	<u>3,095.56</u> (Jordan Tax Service)
	\$8,737.42

5. TREASURER & TAX COLLECTOR: The final status of the 1991 Tax Duplicate was reported for the month of May as follows:

CHARGES:

Original Duplicate	909,751.59
Additions/Penalties	<u>2,982.34</u>
Total Charges	912,733.93

CREDITS-COLLECTIONS:

Total	879,008.54
Discounts Allowed	<u>15,931.49</u>
Total Credits	\$894,940.03

Tax Collectors Report: (Continued)

Balance to account for				\$17,793.90
Collection Percentage				98.1%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of May 1992	\$ 58,254.79	Previous Report	\$ 47,389.49	1992 Budget
Total for 1992	242,617.44	" "	244,524.70	\$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of May 1992	19,090.00	" "	19,377.80	1992 Budget
Total for 1992	42,351.30	" "	44,920.60	\$53,000.00

MERCANTILE TAX:

Month of May 1992	53,584.81	" "	4,071.33	1992 Budget
Total for 1992	191,310.69	" "	185,844.95	\$186,000.00

BUSINESS PRIVILEGE TAX:

Month of May 1992	3,653.63	" "	13,414.40	1992 Budget
Total for 1992	135,101.76	" "	141,896.63	\$158,000.00

7. FINANCIAL REPORT - MAY 1992:GENERAL FUND:

Beginning Balance May 1, 1991 - PLGIT	\$304,031.64
- CHECKING	1,642.00
	<u>\$305,673.64</u>

RECEIPTS:

Earned Income Tax	63,941.07
Business Privilege Tax	8,343.44
Mercantile Tax	56,224.70
Occupation Privilege Tax	21,027.50
Real Estate Tax (prior year)	3,440.25
Interest	1,084.74
Office Receipts	22,438.79
Total Receipts	<u>176,500.49</u>
Total Receipts & Beginning Balance	482,174.13

DISBURSEMENTS:

Payroll	67,317.34
Accounts Payable	77,900.99
Refund of Bank Charges	(12.54)
Total Disbursements	<u>145,205.79</u>
BALANCE MAY 31, 1992	<u>\$336,968.34</u>
- PLGIT	317,776.00
- CHECKING	19,192.34

REVENUE SHARING FUND:

Beginning Balance 5/1/92	307.69
RECEIPTS: Interest	.97
BALANCE MAY 31, 1992	<u>\$308.66</u>

LIQUID FUELS FUND:

Beginning Balance 5/1/92	78,834.33
RECEIPTS: Interest	233.54
DISBURSEMENTS: Payroll	(12,000.00)
BALANCE MAY 31, 1992	<u>\$67,067.87</u>

I.D.A. BENEFIT FUND:

Beginning Balance 5/1/92	35,409.46
RECEIPTS: Interest	111.43
DISBURSEMENTS: Police Computer Services	(37.50)
BALANCE MAY 31, 1992	<u>\$35,483.39</u>

RETIRED MEMBER DEATH BENEFIT FUND:

Beginning Balance 5/1/92	20,384.60
RECEIPTS: Interest	64.18
BALANCE MAY 31, 1992	<u>\$20,448.78</u>

1986 G.O. BOND SINKING FUND:

Beginning Balance 5/1/92	224,046.54
RECEIPTS: Interest	705.37
BALANCE MAY 30, 1992	<u>\$224,751.92</u>

EMERGENCY CONTINGENCY FUND:

Beginning Balance 5/1/92	42,860.69
RECEIPTS: Interest	134.94
BALANCE MAY 31, 1992	<u>\$42,995.63</u>

Financial Report May 1992 (Continued)EMERGENCY MANAGEMENT FUND:

Beginning Balance 5/1/92	1,222.76
RECEIPTS: Interest	3.85
BALANCE MAY 31, 1992	<u>\$1,226.61</u>

POLICE PENSION FUND:

Beginning Balance 5/1/92	699,862.20
RECEIPTS: Employe Contributions	2,639.05
Interest	2,205.59
BALANCE MAY 31, 1992	<u>\$704,706.84</u>

CAPITAL RESERVE FUND:

Beginning Balance 5/1/92	17,157.57
RECEIPTS: Interest	50.34
DISBURSEMENTS: Debt Service	(2,783.62)
BALANCE MAY 31, 1992	<u>\$14,424.29</u>

A list of current bills was presented for approval:

- (8598) MOVED COLONELLO-MADDEN to authorize payment of bills, totalling \$92,208.48, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 15-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
TO ADOPT A PLAN REVISION FOR NEW LAND DEVELOPMENT

- (8599) MOVED COLONELLO-HANLON to adopt Resolution No. 15-92. The motion was adopted per the following:

Yes	-	Colonello, Hanlon, Dinzeo, Madden
Abstention	-	Cowell

RESOLUTION NO. 16-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AMENDING RESOLUTIONS NO. 16-86 AND 15-91.

- (8600) MOVED COWELL-COLONELLO to adopt Resolution No. 16-92. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 17-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

- (8601) MOVED HANLON-COLONELLO to adopt Resolution No. 16-92. The motion was adopted by unanimous roll call vote.

MOTIONS:

- (8602) MOVED HANLON-MADDEN to adopt the following approval of final plan for sub-division:

DECISION OF THE BOARD OF COMMISSIONERS GRANTING FINAL APPROVAL

Kathleen V. Shafer has submitted an application for approval of sub-division of a tract of land having erected thereon three (3) dwellings situate on the westerly side of Miller Avenue, all owned by Kathleen V. Shafer.

The three dwellings were erected many years ago and are legal non-conforming uses as to lot area and front, side and rear yards. No separate conveyance of the individual dwellings is possible without subdivision approval.

The Zoning Hearing Board has approved a variance for one of the lots.

The Wilkins Township Planning Commission recommend approval of the modifications of all of the lot area and yard requirements by the Township Commissioners at its meeting held May 20, 1992.

As of this date, the application consists of the following plans and drawings:  
Shafer Plan of Lots prepared by Territs Survey Services, Inc. dated February 26, 1992.

This approval and approval of the Final Plan is subject to the following conditions:

1. Cessation of actual use of any dwelling as a residence for a period of one (1) year or more shall revoke the modification of zoning ordinance requirements applicable to the lot on which the dwelling is located.

This motion was adopted by unanimous roll call vote.

Mr. Territ to obtain signatures on the MYLAR within ninety (90) days.

(8603) MOVED HANLON-COLONELLO to exonerate George M. Porado from collecting the 1991 uncollected real estate taxes.

COMMISSIONERS COMMENTS:

Miss Cowell commented on the following:

Dogs running loose in the Parks.

Only authorized vehicles in the parking area.

Parks open from 7AM to 9PM - no persons or vehicles allowed in the parks from 9PM to 7AM. All persons or vehicles in the parks after hours will be cited.

Animal control to pick up dogs.

Arts Festival to be held September 18-20, 1992.

CITIZEN'S HEARINGS:

Mr. Hill commented on the home at 227 Kingston Drive.

Mr. Jedrack, 149 Wallace Avenue wants the guardrail on his property removed. Mr. Madden and Mr. Dinzeo to look into the situation.

Mr. Schmitt, George Street - wants the street to be cleaned. Gas Company to repair the pot holes created by the street openings.

George Hawkins discussed citations issued by the Township.

(8604) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:27 P.M. The motion was adopted by unanimous roll call vote.

ATTEST:

  
 \_\_\_\_\_  
 Gerald S. Patterson, Jr.  
 Assistant Secretary

APPROVED:

As presented July 13, 1992

Executive session on legal matters followed.

RESOLUTION NO. 19-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8620) MOVED COLONELLO-COWELL to adopt Resolution No. 19-92.

RESOLUTION NO. 20-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
APPROVING A SEWAGE PLANNING MODULE FOR LEAX LANE.

(8621) MOVED COWELL-COLONELLO to adopt Resolution No. 20-92.

RESOLUTION NO. 21-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ADOPTING THE SANITARY SEWER FACILITY  
EXTENSION ACTION PLAN/SCHEDULE

(8622) MOVED COLONELLO-COWELL to adopt Resolution No. 21-92.

Motions 8620 to 8622 inclusive were adopted by unanimous roll call vote of all present.

MOTIONS:

(8623) MOVED MADDEN-COLONELLO to open the bids for the Jefferson Heights Road Paving:

Casper	\$35,516.00
Scaretti Paving	29,920.00
Russell Standard	29,720.00
Consolidated Paving	33,807.50
Standard Paving	35,630.00
A. Bernardi & Sons	33,365.00
LeGrande	35,435.00

The bids are being directed to the proper Committee for review.

Action Plan/Schedule - unsewered areas. Board also authorized the Engineer to begin plan implementation.

Mr. Schombert and Mr. Scardina, Allegheny County Health Department, spoke about dealing with complaints with neighbors etcetera. They will work with the Township and the Engineer. They discussed malfunctions, back up problems, financing, health hazards.

Mr. Schombert to inspect the residence of Ted Yost, 819 Railroad Street who was plagued during the heavy rains with water back-up in his basement.

Also going to inspect conditions at Anker Company, Larimer Avenue.

(8624) MOVED COLONELLO-COWELL to accept the plan, by Resolution, as prepared by the Engineer. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Mr. Colonello has had several requests to place a STOP sign at Thorncrest and Hawthorne Drives. After discussion it was:

(8625) MOVED COLONELLO-COWELL to place a STOP sign at Thorncrest and Hawthorne Drives (right hand side going up Hawthorne). The motion was adopted by unanimous roll call vote of all present.

Miss Cowell reported on the Recreation Board Meeting:

Arts Festival - Stands need painted and put together (Chester)  
Banners to put up week before the festival.  
Newsletter - Needs items by the August 21st.  
Pavilion Dedication.

Mrs. Honda has been commended for the 2nd year of the "Back to School Bash" - it was very successful - 250 attendees.

CITIZEN'S HEARINGS:

Discussion by various citizens on STOP signs on Hawthorne.

Dr. Kalmanson and Mrs. Izenon Re: Wilkins G.P.

Sergeant Sejko to talk to Mr. March at the School District.

Citizen's Hearings (continued)

Mr. Warren Marvin, President, Ridgewood Civic Association, thanked the Commissioners for moving on the Exotic Dancer Ordinance.

Mr. Means reviewed the prepared Ordinance. The hearing is scheduled for 6:30 P.M., August 18, 1992.

Mrs. Tepke, 115 Ivy Street, complained about the gutters on a neighbors home, cuttings from trees, one tree on the right of way, etcetera.

Larry Welsh, Highland Avenue, Re: broken line by water meter on Clugston Avenue.

Mrs. Izenon was advised that her questions will be answered at the August 31, 1992 meeting. She and Mr. Means discussed the Performance Bond (Wilkins G.P.)

Mr. Scardina, Allegheny County Health Department, Thanks to the Board, the Manager and the Engineer for their help and cooperation for trying to solve this long standing, very difficult, expensive and unpleasant situation. He applauded the Board in their leadership in this matter.

(8626) MOVED COLONELLO-COWELL to adjourn the meeting was adjourned at 8:30 P.M.. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Assistant Secretary

APPROVED as presented Sept 14, 1992

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, JUNE 29, 1992

The Additional Stated Meeting of June 29, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Mr. Hanlon
Miss Cowell	Mr. Madden	Mr. Colonello

Also present was Mr. Means, Mr. Gazdik and Mrs. Taglieri.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. STORMWATER MANAGEMENT ORDINANCE - Nothing new to report.
2. SOFFER (SEARS) TAX APPEAL - Noting new to report.
3. MUNICIPAL BUILDING WINDOWS - County Contract W/TRACO - Manager to report.
4. GRASS PROBLEM - 227 KINGSTON DRIVE - Problem corrected
5. ADMINISTRATIVE COMPUTER - Manager to report
6. SEWER USER FEES - ALCOSAN billing process - Manager to report
7. LIONS PARK RESTROOM (CDBG) - Mr. Gazdik, Senate Engineering: Coordinating the proposal received in January with County Contracts to acquire the majority of the items needed for restroom. Request that the proposals received in January revised to current prices.
8. GENERATOR BID - The gas service for generator to come off the existing gas line in the furnace room. This is adequate according to BOCA NEC. The contractor has now ordered the equipment and expects delivery in 6-8 weeks.
9. STREET RESURFACING - Cost estimate provided for seven streets. The Township needs to revise the scope of work to reflect the budget available.
10. UNSEWERED AREAS - Preparing report to be presented to ACHD July 20, 1992. Report to contain a schedule and estimated project costs for sewerage unsewered areas.

(8605) MOVED COLONELLO-HANLON to cancel the July 27, 1992 meeting and combine it with the meeting of August 3, 1992.

The motion was adopted with the following vote:

Yes -	Dinzeo, Madden, Colonello, Hanlon
No -	Cowell

(8606) MOVED COLONELLO-COWELL to adjourn, the meeting was adjourned at 7:37 by unanimous roll call vote.

Respectfully submitted,

*Lisa D. Taglieri*

Lisa D. Taglieri  
Secretary

msf

Executive session on Public Safety followed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, JULY 6, 1992

The Additional Stated Meeting of July 6, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Mr. Hanlon
Miss Cowell	Mr. Madden	Mr. Colonello

Also present was Mr. Patterson, Sergeant Sejko & Chester Jeznach.

At the invitation of President Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS: Vascar 34 violations - 21 in Eastmont, 4 in Gilmore Acres, balance in the Township.
- B. CRIME WATCH - Nothing to report
- C. POLICE NEGOTIATIONS: Mr. Durrant selected as neutral arbitrator providing collective bargaining does not produce a settlement before September 11, 1992.
- D. TRAFFIC SIGNALS: Rte 22 and Penn Center - State pushing for entire Kingston revamped to standards - Correspondence to Board from Traffic Control quotes for repairs, Signals old cannot get parts etcetera.

PUBLIC WORKS:

- A. GUARDRAIL SURVEY: Mostly completed, Lions Park to be installed outside fence.
- B. 1992 STREET MAINTENANCE PROGRAM: Estimated engineering 3/4" scratch, 1" top over budget - Jefferson Heights Road, Upper portion Wallace, Curry, Harrison. Sylvia Lane to be patched.
- C. ROLLER BIDS: Three (3) received Walsh \$35,200., Shaul \$30,700. Doyle No roller bid - \$3,647 trailer only.  
(8607) MOVED HANLON-COWELL to refer the bids to the proper committee for review. The motion was adopted by unanimous roll call vote.

ADMINISTRATION:

- A. FINANCIAL RECORDS COMPUTERIZATION: Working smoothly
- B. ALCOSAN - BILLING AND COLLECTION: Nothing new.

PROPERTY - RECREATION:

- A. LINHART PARK PAVILION - Still awaiting contract from COG
- B. GENERATOR BID - Contractor notified to proceed - materials ordered
- C. LIONS PARK RESTROOM - Engineer co-ordinating materials with COG and County.
- D. MUNICIPAL BUILDING WINDOWS - AIR CONDITIONING: - County Contract with Traco.

Cheryl Cowell - Arts Festival - coming along. Question on naming of Pavilion. Kids flea market for used toys. Gates on Park, wants key changed, also suggested charging \$25.00 deposit for key.

(8608) MOVED MADDEN-HANLON to present Mrs. David Hurley a plaque in memory of and appreciation for her husbands service as coach of a team in the Eastmont Baseball Association.

The motion was adopted by unanimous roll call vote.

(8609) MOVED COLONELLO-MADDEN to adjourn, the meeting was adjourned at 8:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf



MERCANTILE TAX:

Month of June 1992	\$ 3,745.72	Previous Year	\$ 2,001.28	1992 Budget	\$186,000.
Total for 1992	195,056.41	"	"		187,846.27

BUSINESS PRIVILEGE TAX:

Month of June 1992	6,446.64	"	"	1992 Budget	\$158,000.
Total for 1992	141,490.72	"	"		151,841.70

6. GENERAL FUND - FINANCIAL RECAP - JUNE 1992:

Beginning Balance 6/1/92		\$336,968.34
Receipts		41,682.07
<u>Disbursements:</u>		
Payroll	68,560.07	
Payroll Adj. from 5/13/92	(2,715.48)	
Total payroll	65,844.59	
Accounts payable	110,180.65	
Accounts payable (May 1992)	250.00	
Total accounts payable	110,430.65	
Total disbursements		<u>176,275.24</u>
BALANCE JUNE 30, 1992		<u><u>\$202,375.17</u></u>
PLGIT	\$195,392.32	
Checking	6,982.85	
	<u>\$202,375.17</u>	

A list of current bills was presented for approval.

(8611) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$85,035.99, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: None

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 18-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORING THE REFUND OF CERTAIN TAXES

(8612) MOVED HANLON-COLONELLO to adopt Resolution No. 18-92. The motion was adopted by unanimous roll call vote.

MOTIONS:

Pat McNelis - Revised Wilkins GP Plan - submitted revised drawing - adjustment on sanitary sewer - E&S for DER.

Memo from Mr. Forman, Planning Commission, preliminary approval terms subject to certain conditions.

Dr Kalmanson - what he felt was the responsibility of the Developer, Engineer, Solicitor and Commissioners - Recommends approval - final approval subject to review.

Comments from Mr. McKeever, Senate Engineering - Dust going on longer than July 6th. First letter pertaining to dust June 10th - Allegheny County Health Department advised - insisted on water truck being used - June 29th two (2) hour shut down. Revision to grades - latter part of April - it became obvious to change the grades on the site - one opinion to suspend the work - wait 2, 3 or 4 months and go through the formal approval process with Township and the various agencies i.e., April through July the site would sit inactive. As a compromise they continued to work with the clear understanding that it would be approved by Township and the appropriate State agencies - meet the technical and the spirit of the ordinances that exist in the Township - if it did not work - the current escrow and the security that is available to the Township could be utilized to bring it to the original design - early May preliminary plans to be reviewed to insure it could be done to be consistent with the Township ordinances - letter later April they were advised that they continue at their own risk if not approved by the Township or the appropriate agencies it would have to eventually conform to the original plans - they accepted that risk - that where it is today! First set of plans approximately 85 to 90 feet above Hawthorne and 22 - revised plan - lower the front and increase the back - back raised additional 30'.

Frazier-Charnwood - Original V shaped cut to go into that area - no longer - decreased cut into that residential area - does it meet the technical requirements of the ordinance - we have stated it does - the developer knows that he is working at risk - thats how things have progressed through April.

John Means - Revised plans did meet regulations of Township and approval by Engineer. - Request that drawings be reviewed again.

(8613) MOVED COWELL-COLONELLO for preliminary approval of the revised grading plan which had been approved with the conditions previously stated by the Planning Commission. The motion was adopted by unanimous roll call vote.

Miss Cowell - Discussion on permission forms, dead trees to be replaced shortly - she requested that it should read "within 30 days" - Mr. Means gave his OK to amend the report.

(8614) MOVED COLONELLO-COWELL to approve the purchase of a roller per approval of the Engineer and Manager. The motion was adopted by unanimous roll call vote.

Warren Marvin, President, Ridgewood Civic Association commented on the Exotic Bar and the news about same on the news media. Matter was directed to the Solicitor for appropriate action.

#### COMMISSIONERS COMMENTS:

Miss Cowell thanked the road crew for their work on the Eastmont Pavilion, also their upkeep on the ball fields. She also thanked Sergeant Sejko and the Police Officers for patrolling the parks.

#### CITIZEN'S HEARINGS:

Dr. Kalmanson requested the use of the auditorium for a Town Meeting, with Wilkins G.P. Permission granted, meeting set for Monday.

Karen Jedinak, 149 Wallace Avenue, again discussed her problems with the guard rail on her property. Mr. Dinzeo stated if she can prove that she owns the property they will remove the guard rail. Mr. Madden is going to reinspect the site within a few days.

Mr. James Ciao, Penn Center Management, gave testimony on problems caused by having exotic bars in the community.

Mr. Hanlon commented on an incident which happened at the Sunoco Station on Rte. 22, where a citizen helped our police department apprehend a criminal.

(8615) MOVED HANLON-COLONELLO to send the gentleman a letter of appreciation for his help. The motion was adopted by unanimous roll call vote.

Mr. Patterson presented a check to the Board and stated that Mr. Ron Cowell will attend the Eastmont Pavilion Dedication.

Senator Dawida will present a check in the amount of \$10,000.00 for a computer on July 23, 1992 at 9:00 A.M.

(8616) MOVED HANLON-COWELL to adjourn, the meeting was adjourned at 9:10 P.M. The motion was adopted by unanimous roll call vote.

ATTEST:

  
 \_\_\_\_\_  
 Gerald S. Patterson, Jr.  
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, AUGUST 3, 1992

The Additional Stated Meeting of August 3, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Miss Cowell

Mr. Madden

Mr. Hanlon  
Mr. Colonello

Also present was Mr. Patterson and Sergeant Sejko.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

Mr. Dinzeo called for comments from the floor.

Dr. Kalmanson and Mrs. Izenon both thanked the Commissioners for the opportunity to speak.

They discussed the conditions they think the Commissioners should address, namely; Wilkins GP - noise, vibration, air pollution and glare, preliminary and final plans.

They were advised to submit the questions in writing and they will be answered by the Solicitor. They agreed to do same.

Warren Marvin, President of the Ridgewood Civic Association, thanked the Board for the opportunity to speak and express his views on exotic bars. He is very grateful!

Sid Rosensweig asked question about the Eastmont Swim Club - no information available on this subject.

John Petrussi, 207 Leneake Street discussed a water run-on problem supposedly caused by Grayhurst - he was advised that it does not come from Grayhurst but from Penn Hills.

Mr. William G. Wilson, 300 Kingston Drive, voiced his complete disbelief with people not being able to cope and live with today's changes and modernization. He suggested those with the loudest protests should put their names on the ballot for Commissioner and have a chance to shoulder all the complaints and controversy. But, the greatest complaint seems to be against Wilkins G.P. namely Ted McWilliams who has been outstanding in community sponsored projects and has given freely of his time, energy and resources, not to mention the great sums of money contributed to the Township through both real estate and mercantile and business taxes. This present undertaking would greatly increase this additional revenue to the Township of Wilkins.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

- A. Vascar, ESP Patrols - 66 citations issued - Rte 22, Greensburg Pike, Larimer Avenue and Eastmont.
- B. Crime Watch - on hold - last meeting April 1992.
- C. POLICE Negotiations - Arbitration date 9/11/92
- D. Traffic Signals - Rte 22/Kingston Drive
- E. Speeding - Kingston Drive and George Street.

PUBLIC WORKS:

- A. Guardrail survey - Mr. Jeznach to report
- B. 1992 Street Maintenance Program - Sylvia Lane, Jefferson Heights Road - plans done - advertised. Bids open August 10th.
- C. Proposed Action Plan/Schedule - unsewered areas - Ratify Senate's plan with ACHD - 2 concerns are through Seante to process with implementation. - July report OK.
- D. Sewage back-up problems - Roland Road, Railroad Street, Stevendale Drive.

ADMINISTRATION:

- A. Financial Records Computerization - Grant Funds received from Senator Dawida  
Bills report last month  
Financial budget comparison for all funds this month
- B. ALCOSAN - Billing and collection - Modem installed and ready for trial run with ALCOSAN
- C. CDBG Projects - Year 19 Pre-applications  
Mr. Gazdik to prepare work for demolition
- D. Refrigeration systems disposal - Law passed July 1, 1992 to remove freon gas from refrigerators and air conditioners

PROPERTY - RECREATION:

- A. Linhart Park Pavilion - Awaiting contract from COG
- B. Generator bid - Contractor notified to proceed - Materials ordered - awaiting delivery
- C. Lions Park Restroom - Mrs. Gazdik's letter to COG to get OK to proceed - all materials except those non-bid or on County Contract
- D. Municipal Building Windows - Air conditioning
- E. Garage Door Replacements - \$2,700./ea \$4,500. Budget - need more quotes
- F. Dr. Mendelson's concerns - Eastmont Tennis Courts - wants work done on the courts

(8617) MOVED MADDEN-COWELL to adjourn, the meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, AUGUST 10, 1992

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Mr. Colonello

Mr. Madden  
Miss Cowell

Mr. Hanlon was absent.

Also present was Mr. Patterson, Solicitor John M. Means and Engineer, Mr. McKeever.

At the invitation of Mr. Dinzeo, all present arose and participated in the pledge of allegiance to the Flag.

All present participated in a silent prayer to the memory of Harry Feazell, former Commissioner and President of the Board who passed away on August 8, 1992

(8618) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of July 13, 1992. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- AF-S-2            1. Mr. Nowicki, Woodland Hills School District - Re: Building Code Appeals Boar Hearing of August 12th cancelled. Mr. Nowicki requesting a 30day extension that they may find an alternative to going through the Building Appeals Board. Mr. Hill proposes a fire wall. Mr. Nowicki doing a cost analysis on same.
- AF-T-15           2. Dr. Charles Blocksidge, Allegheny County Board of Property Assessments Re: public hearing 9 AM, August 14th, 1st Floor, Conference Room, this is not an assessment appeal hearing just testimony on any aspect of the real estate system.
- Honda P/F        3. Mrs. Honda recap on the "Back to School Bash" program analysis.
- C-M              4. Mary Mazon, Block Party 210 Briaridge Drive August 23, 1992 4 - ?.
- C-G.             5. David Giaovanni - Re: Eagle Scout project - request to build jungle gym in Linhart Park. He was advised that since he is a resident of Churchill Borough the project should be erected in Churchill.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 3 & 4. A total of 25 alarms occurred during the month.
2. POLICE: The following is the police report for the month of July:
 

A. Calls & complaints	358
B. Gasoline consumed	1,042.
- A9, A10	324.2
- Medic II	13.5
C. Miles of Patrol	11,379
D. Mileage on cars:	
Unit 11	80633
Unit 12	9301
Unit 12-A	86463
Unit 13	21485
Unit 14 reads 78721 (Actually 85195 in April 1990 speedometer on this vehicle was replaced and failed to record 6,474 miles.	
E. Aided cases	22
F. Alarm calls	40
G. Animal complaints	9
H. Arrests	11
I. Assaults	6
J. Criminal mischief	16
K. Domestic Disturbances	8

## Police report (continued):

L. Fire Calls	6
M. Missing Persons	1
N. Mutual Aid	9
O. Other offenses	5
P. Registration plates - lost/stolen	1
Q. Thefts	19
R. Towed vehicles	2
S. Traffic accidents	9
T. Vehicle Thefts	5

3. Magistrate: Mr. Comunale - month of July \$789.93.

4. Manager: Mr. Patterson reported activities as follows:

FINANCIAL: (Collections)

Earned Income Tax -	40,548.86
Occupation Privilege Tax	2,050.60
Mercantile Tax	4,763.21
Business Privilege Tax	6,460.79
Secretary - General Fund	<u>26,833.28</u>
Total	<u>\$80,656.74</u>

BUILDING PERMITS ISSUED:

Repairs & Improvements	8
Signs	1

DELINQUENT SANITARY SEWAGE:

One Hundred Forty Nine Cycle Z-04 (new cycle) accounts to be billed and mailed week August 10, 1992.

5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	3,560.10
Delinquent Tax	<u>2,613.62</u> (Jordan)
Total	\$6,173.72

6. TREASURER & TAX COLLECTOR: Mr. Porado reported receipts as follows:

The status of the 1992 Tax Duplicate was reported for the month of July as follows:

<u>CHARGES</u> - Original Duplicate	917,291.34	917,291.34
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CREDITS-COLLECTIONS:

This report	69,345.85	
Discounts - this report	<u>1,415.21</u>	
Total Credits		<u>70,761.06</u>
Balance to account for		846,530.28
Collection percentage		7.7%
Percentage for same period - previous year		8.8%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of July 1992	\$ 54,622.32	Previous Year \$	50,183.57	1992 Budget
Total for 1992	312,643.29	" "	310,020.85	\$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of July 1992	1,340.60	" "	1,450.00	1992 Budget
Total for 1992	44,371.90	" "	46,811.20	\$53,000.00

MERCANTILE TAX:

Month of July 1992	1,017.49	" "	1,200.00	1992 Budget
Total for 1992	196,073.90	" "	187,858.27	\$186,000.00

BUSINESS PRIVILEGE TAX:

Month of July 1992	1,415.00	" "	5,794.76	1992 Budget
Total for 1992	141,504.87	" "	157,636.46	\$158,000.00

8. CURRENT FINANCIAL REPORT: Distributed per end July 31, 1992

A list of current bills was presented for approval.

(8619) MOVED COLONELLO-MADDEN to authorize payment of bills, totalling \$52,300.32 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE PUBLIC HEARING, TUESDAY, AUGUST 18, 1992

The Public Hearing by the Board of Commissioners of the Township of Wilkins was called to order at 6:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Miss Cowell
Mr. Hanlon	Mr. Madden	Mr. Colonello

Also present was Mr. Means, Solicitor and Mr. Patterson, Manager.

President Dinzeo led the audience in the Pledge to the Flag.

Item to be considered is proposed zoning amendment to Zoning Ordinance No. 542 - Ordinance No. 825.

President Dinzeo asked Mr. Patterson to read proposed Ordinance No. 825. Mr. Patterson read the proposed ordinance, after which Mr. Dinzeo asked for comments from those in attendance.

First gentlemen to comment was Mr. Warren Marvin, 3513 Ridgewood Drive, Ridgewood Manor.

Mr. Marvin indicated that he has located two or three controlled studies involving the effect of adult businesses on the business community on property values, tax values etcetera.

First is a study from the City of Austin, Texas. The first claim is that within the study area sex related crimes were found to be two to almost five times the city wide average. Also sex related crimes were found to be 66% higher in the study areas where there were two adult businesses compared to those districts that only had one. The existance of adult businesses leads to mortgage underwriters and appraisers to believe that the neighborhood is in decline thus making 95% financing difficult.

From Amarillo, Texas - study the negative aspects of the surrounding land uses the study established a relationship between high crime rates and a proximity of adult businesses. Furthermore, the study found that the later operating hours of most adult businesses created special problems to surrounding neighborhoods in the form of noise, glare and traffic.

Beaumont Texas - The study concluded that the concentration of adult businesses drove away commercial stores and contributed to an increase in crime such as prostitution, drug use and muggings. The study in Indianapolis, Indiana, a controled study was done and a comparison of the study areas revealed that sex related crimes were 77% higher in areas containing adult businesses. These are just exerpts from the study. I do not intend to read the entire study to you. Basically there are two things to consider. First is a problem of crime and we have a probelm of crime and we have a problem of property value. The results of the studies indicate that there can be significant detrimental impacts on neighborhoods located near adult businesses and an analysis of sex related crime rates in areas where adult businesses rates approximately two to five times higher than city wide averages. Controlled areas that have no similar related businesses have similar locations and uses as the study areas that were found to have sex related crime rates approximately the same as city wide crime rates. Again, a shock-ing increase in sex related crimes in terms of property values. The results of the assessments of the impact of adult businesses on property suggest that there may be a severe decline in residential property value located within one block of an adult business. There is an indication based on subjective opinions of real estate appraisers and lenders that the introduction of an adult business into an area adjacent to family oriented owner occupied residential neighborhoods precipitate a transition to a more transient renter occupied neighborhood. From the results of impact on real estate concern the report adopted the following conclusions regarding depreciation of residential property.

First - residential properties within the study area depreciated only one half the rate of controlled areas and one third the rate of the rest of the township.

Second - while residential areas listing activity declined by 52% in the controlled areas and 80% in the township in general in the study area listings increased 4% which you would suppose people want out of there. The report found that twice the expected number of houses were placed on the market at substantially lower prices than would be expected. The large majority of appraisers felt that there is a negative impact on residential and commercial property value within one block of an adult book store.

Mr. James Ciao, Penn Center Management East -

We are adjacent to the subject property. We are dealing with a very complex issue one of rights some of which have already been defined and guaranteed by the U. S. Constitution. The concept of zoning has always been to provide zones in which you could find havens of safety from not only things that we may not agree with but to define and divide residential areas, school zones, churches where bars could be allowed, entertainment etcetera. Some where in that concept we hope to find a way to keep this kind of activity out of what is a very fine, quiet, quality community. We're not trying to deny anybody any right that may be guaranteed, but what we want to do is guarantee our right to quiet enjoyment of what we have taken a lot of years to build, and I'm not only talking of selfish interest, if you will, of us and our commercial development, I'm talking about the people who moved into this community, who created the community, who built their homes, a very fine school system, developed the community, created the opportunity for these people to come in and try to take advantage of what we all created. If we have to allow a place for it, lets do it through legal and intelligent zoning and restrictive use but lets make sure its in an area where it will serve a purpose of those kind of people who want to use this kind of facility. I can almost assure you that most of these people do not reside in Wilkins Township.

William G. Wilson, Jr., 300 Kingston Drive

I'm here in case anybody opposes the amendment of the ordinance. The address of WOK 22 is 3500 William Penn Highway - right next door and connected to the WOK 22 is a family restaurant. Their prices are pretty reasonable - this family restaurant is connected to WOK 22 and I don't believe we should have a place like that next to a family restaurant.

John Petruch, 107 Leneake Street

He indicated he is in favor of this proposal. I'd like to make sure that something else is considered - don't stop by just passing this ordinance - I'd suggest you find other ways of keeping them out of manufacturing areas. I live very close to one of the manufacturing areas. I'm just concerned that if you keep it out of one place they may find an opening to come somewhere else and like everyone here is in agreement that we don't want that type of entertainment in this community and I would hope that if this ordinance would pass, we would consider something for the future whether it would be legal or what ever it is that you could keep them out of the manufacturing district altogether.

Bob Thompson, 3603 Ridgewood Drive

I would like to add some comment to Mr. Marvin's comments - It is very important to both the Township and the residents to pass this ordinance. The ordinance is appropriately based on adult activities which produce a profound secondary effect and can be regulated in time, place and manner. This action has been upheld by the Supreme Court. I'd like to cite that the local example as an alternative to doing this is the Liberty Avenue section in our own City of Pittsburgh. The Sarah Heinz Foundation has spent lots and lots of money and time to try and correct this matter. Wilkins doesn't have this kind of money or time. One other thing I'd like to bring to your attention in last weeks New York Times in the real estate column they cite a Baltimore problem where a developer has put up a thirty story office building and has trouble renting it because the tenants point to a two block area that is in an adult area and the prospective tenants don't want to rent them. This is the typical results what happen in an adult area. The same article states that in that same area the police make about 450 arrests a year compared to about a hundred a year in the Bay area.

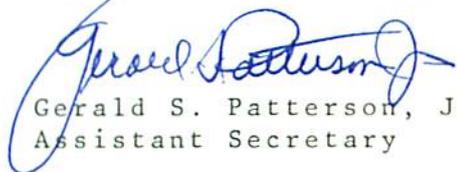
Hank Walker, 11 Curry Court

There are fifteen (15) homes on Curry Court, the length of the road is 1,000 feet. The 500 foot distance from a residence is the equivalent to a site in the middle of Courry Court. Therefore, 500 feet doesn't seem to be much distance, I would like to see the amendment modified to at least a thousand feet. If you would make it a thousand feet it would give more parking spaces.

Mr. Means indicated that the minutes of the meeting should show that this is a hearing on the proposed ordinance and the Board of Commissioners all have had for several weeks the Austin City report referred to by Mr. Marvin and that all the Commissioners have read that. The Commissioners acknowledged that they have read the Austin City Report.

The Public Hearing concluded at 7:00 P.M.

Respectfully submitted,



Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE SPECIAL PUBLIC MEETING, TUESDAY, AUGUST 18, 1992

A Special Public Meeting was held at 7:00 P.M., August 18, 1992 by the Board of Commissioners of the Township of Wilkins. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Miss Cowell	Mr. Madden	Mr. Hanlon

Also present was Mr. Means, Solicitor and Mr. Patterson, Manager.

The purpose of the meeting was for a decision to be made on Ordinance No. 825, Zoning Ordinance Amendment.

The meeting was called to order by President Dinzeo.

ORDINANCE NO. 825

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA AMENDING ORDINANCE NO. 542 (WILKINS TOWNSHIP ZONING ORDINANCE) AND ALL PREVIOUS AMENDMENTS THERETO, TO ESTABLISH ADULT BOOK STORES, ADULT MINI MOTION AND MOTION PICTURE THEATERS, ADULT ENTERTAINMENT AND ADULT MOTELS AS SPECIAL EXCEPTIONS IN AREAS ZONED "M" - MANUFACTURING DISTRICT, AND TO ESTABLISH CONDITIONS FOR THE SPECIAL EXCEPTIONS.

(8627) MOVED COLONELLO-HANLON to read Ordinance No. 825 for the first time by title only.

Commissioner Cowell questioned the Solicitor if it would be possible to amend the proposed ordinance to increase the 500' distance.

Mr. Means advised that the ordinance should be acted upon as it is written and has been legally advertised.

(8628) MOVED COLONELLO-COWELL To read Ordinance No. 825 for the second reading by title only.

(8629) MOVED HANLON-MADDEN to accept Ordinance No. 825.

(8630) MOVED MADDEN-COWELL to adopt Ordinance No. 825.

Motions 8627 to 8630 inclusive were adopted by unanimous roll call vote.

(8631) MOVED HANLON-MADDEN adopting a Proclamation honoring Turtle Creek Borough on its Centennial Celebration.

The motion was adopted by unanimous roll call vote.

(8632) MOVED HANLON-COLONELLO to adjourn. The meeting was adjourned at 7:05 P.M. The motion was adopted by unanimous roll call vote.

ATTEST:

  
 Gerald S. Patterson, Jr.  
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, AUGUST 31, 1992

The Additional Stated Meeting of August 31, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Mr. Hanlon
Mr. Colonello	Miss Cowell	Mr. Madden

Mr. Hanlon arrived at 7:50 P.M.

Also present was Mr. Gazdik, Senate Engineering and Mr. Means, Solicitor.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. Stormwater Management Ordinance - Solicitor in the process of preparing Ordinance.
2. Soffer (Sears) Tax Appeal - Appealed to Common Pleas Court - Scheduled for 9/3/92 - 1:30 P.M.
3. Fulton Tax Appeal, 157 Penhurst Drive - Board reviewed copy of the tax appeal.
4. Roller - Delivered August 26, 1992 - Operational - ready
5. Municipal Building Windows - Air Conditioner - Later discussion Have price for air conditioner
6. Sewer User Fees - ALCOSAN billing update - Billing period June, July and August. User fee effective July 1, 1992, however, June will not be assessed. In effect the rate will be \$0.50 for the entire quarter.
7. Lions Park Restroom - Art Gazdik to update status
8. Linhart Park Shelter - To be bid - Advertise - Open at COG Meeting September 24, 1992
9. Generator Project - Art Gazdik to update status
10. Leax Lane Sanitary Sewer - October COG meeting - To do plan
11. Street Resurfacing - Bid Award - Correspondence from Art Gazdik indicates that the Russell Standard Bid for \$29,720. be recommended to the Board.  
(8633) MOVED MADDEN-COWELL to accept the Russell Standard Bid in the amount of \$29,720.00. The motion was adopted by unanimous roll call vote.
12. Workers Compensation - Self Insured Program - Ordinance prepared by Solicitor allows us to participate. Application and Trust Agreement has been reviewed. To be discussed for final vote.
13. Refrigeration Unit Disposal Policy - Freon Policy approved.  
(8634) MOVED COLONELLO-COWELL to adopt the Policy . The motion was adopted by unanimous roll call vote.
14. Wilkins G.P. - Response to residents questions.  
Mr. Means reviewed responses to Wilkins G.P. Questions from Dr. Kalmanson and Mrs. Izenon. Dr. Kalmanson requested these responses be included as part of the minutes.  
(8635) MOVED MADDEN-HANLON to include these responses in the minutes of the meeting of August 31, 1992. The motion was adopted by unanimous roll call vote.  
Mrs. Izenon requested "NO DUMPING" signs along Hawthorne Drive.

Miss Cowell - Recreation Board Recommendation Re: Park Dedication for Eastmont Pavilion.

Mr. Hanlon commented on the above.

Also suggested was a guide rail at Linhart Park.

Mr. Patterson has received information from Allegheny County informing him that a Special Pick-Up for refrigerators, metal scrap, latex based paint, aluminum windows and doors, etcetera will be held at the Three Rivers Stadium, Parking Lot #4, on Saturday, September 12, 1992 between the hours of 9AM and 3PM.

(8636) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:00 P.M. by unanimous roll call vote.

ATTEST:

  
Gerald S. Patterson, Jr.  
Assistant Secretary

An Executive Session on Personnel Matters followed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, SEPTEMBER 14, 1992

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Miss Cowell

Mr. Madden  
Mr. Colonello

Mr. Hanlon was absent due to illness.

Also present was Mr. Patterson, Manager, Mr. Means, Solicitor and Mr. Taylor.

At the invitation of Mr. Dinzeo, all present arose and participated in the Pledge of Allegiance to the Flag.

(8637) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of August 10th, the Additional Stated Meetings of August 18th and August 31, 1992 with Miss Cowell present.

The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

- C-L 1. Joseph Levine, 116 Queenston Drive requested two "Speed Limit" signs on Kingston Drive, also complained about heavy truck travel on Kingston and Delaney Drives.
- AF-D-6 2. Duquesne Light Company Re: Proposed ownership of its street lighting system. To be considered at a later date.
- R-16 R/Cy 3. Chambers Development Re: New Wilkins Township Recycling guidelines.
4. Memo from Chief Naccarati Re: Erection of two signs 1 at Harrison & Farnsworth and 1 at Churchill & Negley "NO PARKING HERE TO CORNER".

REPORTS:

- FIRE: Reports were received, read and filed from Fire Companies No. 3 & 4. A total of 16 alarms occurred during the month.
- POLICE: The following is the report of the Police Department for the month of August 1992:

Calls & Complaints	295
Miles travelled	10,001
Cases assisted	12
Alarms	27
Animal complaints	14
Arrests	31
Criminal mischief	11
Traffic Accidents	9
Vehicle Thefts	9

- MANAGER: Mr. Patterson reported activities as follows:

FINANCIAL: Collections

Earned Income Tax	50,451.78
O P Tax	2,402.50
Mercantile Tax	666.99
Business Privilege Tax	374.51
Secretary - Gen'l. Fund - Office Deposit	49,808.38
Total	<u>\$103,704.16</u>

BUILDING PERMITS ISSUED:

Repairs & Improvements 14

DELINQUENT SANITARY SEWAGE:

Thirty nine (39) Water shut-offs posted on residences.

- SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,219.26
Delinquent Tax	2,060.12 (Jordan)

- TREASURER & TAX COLLECTOR: Mr. George M. Porado reported the following:

The status of the 1992 Tax Duplicate was reported for the month of August 1992 as follows:

Minutes of the Regular Meeting, Monday, September 14, 1992 - Page Two

Status of the 1992 Tax Duplicate (Continued):

CHARGES:

Original Duplicate 917,291.34

CREDITS COLLECTIONS:

This report	719,624.28
Previous Report	69,345.85
Discounts - this report	14,686.53
" - previous report	<u>1,415.21</u>

TOTAL CREDITS	805,071.87
Balance to account for	112,219.47
Collection Percentage	87.8%
Percentage for same period - previous year	87.5%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of August 1992 \$	36,413.76	Previous year \$	37,642.88	1992 Budget
Total for 1992	349,057.45	" "	347,663.73	\$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of August 1992	2,723.10	" "	3,051.00	1992 Budget
Total for 1992	47,095.00	" "	49,862.20	\$ 53,000.00

MERCANTILE TAX:

Month of August 1992	1,087.86	" "	2,095.93	1992 Budget
Total for 1992	197,161.76	" "	189,954.20	\$186,000.00

BUSINESS PRIVILEGE TAX:

Month of August 1992	2,869.16	" "	4,180.22	1992 Budget
Total for 1992	144,374.03	" "	161,767.25	\$158,000.00

7. CURRENT FINANCIAL REPORT: Distributed to Board per end August 31, 1992.8. CURRENT BILLS:

A list of current bills was presented for approval.

(8638) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$217,068.53, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: NoneNEW BUSINESS: 1. ORDINANCES:ORDINANCE NO. 826

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING PARTICIPATION IN THE MUNICIPAL RISK MANAGEMENT WORKMENS COMPENSATION POOLED TRUST

- (8639) MOVED COLONELLO-COWELL to read Ord. #826 for the 1st reading.  
 (8640) MOVED COWELL-COLONELLO to accept Ord. # 826 for the 1st reading.  
 (8641) MOVED COWELL-COLONELLO to read Ord #826 for the second reading by title only.  
 (8642) MOVED COLONELLO-COWELL to adopt Ord #826.

Ordinance No. 826 was adopted by unanimous roll call vote of all present.

2. RESOLUTIONS: RESOLUTION NO. 22-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUESTING OERMIUSSION TO PARTICIPATE IN THE COMMONWEALTH OF PPENNSYLVANIA COOPERATIVE PURCHASING PROGRAM

- (8643) MOVED MADDEN-COWELL to adopt Resolution No. 22-92.

RESOLUTION NO. 23-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS DECLARING BLIGHTED STRUCTURES

- (8644) MOVED COLONELLO-COWELL to adopt Resolution No. 23-93.

RESOLUTION NO. 24-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION  
FOR FUNDS WITH THE ALLEGHENY COUNTY  
DEPARTMENT OF DEVELOPMENT.

(8645) MOVED MADDEN-COWELL to adopt Resolution No. 24-92.

RESOLUTION NO. 25-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8646) MOVED COWELL-COLONELLO to adopt Resolution No. 25-92.

RESOLUTION NO. 26-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION  
FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT  
OF DEVELOPMENT

(8647) MOVED COLONELLO-MADDEN to adopt Resolution No. 26-92.

RESOLUTION NO. 27-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE ADDITION OF  
"NO PARKING HERE TO CORNER" LOCATION

(8648) MOVED COLONELLO-MADDEN to adopt Resolution No. 27-92.

Motions 8643 to 8648 inclusive were adopted by unanimous roll call vote of all present.

MOTIONS:

It has been requested by the Allegheny County Emergency Management Agency to pass a promulgation of the Township's Emergency Disaster Plan adopted by Resolution 19-90 which was passed and signed by the Board, prepared by the Wilkins Township Emergency Management Agency in cooperation with the Allegheny County Emergency Management Agency.

(8649) MOVED COLONELLO-COWELL to pass the Promulgation. The motion was adopted by unanimous roll call vote of all present.

William G. Wilson - Several weeks ago there was a Missy Madden Foundation formed by various citizens of the community. On behalf of the Madden Family and the Officers and Directors of the Missy Madden Foundation we would like to present a check in the amount of \$500.00 to be used for the childrens portion of the Arts Festival.

Commissioner Cheryl Cowell - On behalf of the Recreation Board and the Arts Festival Committee thanks to Bill Wilson, Mike and Verna Madden and all those who contributed to forming this foundation.

Missy was a real special girl - and I think this foundation will help somebody to accomplish some of the goals that they are looking for.

Looking back at Missy - I learned along the line that she was a very caring, giving and helpful person. I learned this mostly through mine and her Dad's campaign when she helped us, and although she's not here for me to look at and tell her - she's looking down on all of us and I want her to know that she's still helping, still caring, she's still giving and she will always be a special person.

COMMISSIONERS COMMENTS:

Commissioner Colonello requested two WATCH CHILDREN signs at designated locations. NO DUMPING signs at 319, 324 and 310 Cline Street, also one at 115 Wallace Avenue. A SLOW sign coming up the hill on Elizabeth Street because of the dangerous intersection of Elizabeth and Stevendale.

Commissioner Cowell - Reminder of the Arts Festival 9/19-20/92. Celebration of the Senior Citizens 15th Anniversary. Welcome back to the Chief who has returned from his recent surgery. Thanks to Sgt. Sejko and the Road Crew for their work over the summer. Footer has been poured for the Lions Park Restroom.

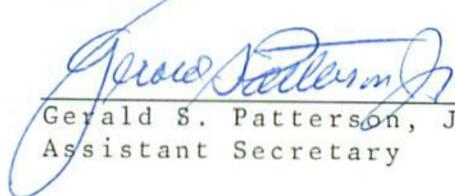
CITIZEN'S HEARINGS:

Mrs. Yakin, 35 Crestview Drive, commented on the proposed sanitary sewer project.

Mr. Steven P. Fulton, 152 Penhurst Drive, Re: concerns relating to the Township's appeal of his real estate assessment.

(8650) MOVED COLONELLO-MADDEN to adjourn, the meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Assistant Secretary

Approved as presented Oct 12, 1992

MEMORANDUM

RE: QUESTIONS REGARDING WILKINS G.P. LAND DEVELOPMENT PROJECT

Kalmanson

1. Re: Control of Noise, Vibrations, Air Pollution

- a. Section 405.3 does not relate to a development project. This section refers to a grant of a conditional use and the performance standards concerning noise, vibrations and air pollution resulting from a permanent facility.

Ordinance No.561 does regulate noise and could be applicable to the uses subsequently placed on the site.

There is no way to eliminate all the noise emanating from a construction project during construction. Subsequent construction activities can be reduced by limiting working hours.

- b. Air pollution during construction can be controlled. Problems occurred in early summer due to the particularly dry weather, insufficient water equipment and inadequate procedures utilized to control dust by the developer's contractor. Complaints with respect to dust were forwarded to the Township engineer, who informed the developer in writing, that if adequate dust control was not maintained, the problem would be referred to the Allegheny County Health Department for enforcement. Additional complaints were received, at which point the Township engineer did stop work on the site until the contractor had made changes in procedure and equipment to better control the dust. Mr. Goodman of the Allegheny

County Health Department, Air Pollution Control, was contacted. He inspected the site and during his visit found no violation of County, State or Federal air pollution regulations. There was a period when breakdown occurred in enforcement by Township agents. In the future, the Township will more diligently monitor the contractor's efforts with respect to dust control, so the poor conditions experienced by residents earlier this year will not reoccur.

The ordinance enforcement officer and police department will be assigned to monitor these activities.

2. Exterior illumination is now controlled by Ordinance 823 adopted in March 1992 in anticipation of these concerns.

This ordinance is recommended by the Illuminating Engineering Secretary. The Ordinance limits illumination on neighboring property by vertical and horizontal footcandles.

The Ordinance requires that users of a project, as may be expected on the subject tract, to file a lighting plan for approval by the Township.

3. Final plan approval must be done at a public meeting.
4. Wilkins G.P. has executed an agreement concerning an evergreen hedge abutting residential property lines as shown on the approved plan.

In addition, the approval of the revised plan has as a condition a requirement that the developer install, on the easterly side of Hawthorne Drive, an evergreen hedge and maintain and replace it as necessary for a period of twenty-four months after the date of final approval. Sufficient

surety for this purpose will be required.

There is no provision for perpetual maintenance of the Hawthorne Drive trees after the original twenty-four months.

The trees at the bottom of Hawthorne will be replaced under the condition above noted.

Ordinance No. 542, Section 206.6 will be enforced.

### IZENSON

1. The revised plan changed elevations by generally lowering the elevation of the commercially zoned area and raising the elevation in the residentially zoned area.

More particularly, the top of slope at the corner of Hawthorne Drive and William Penn Highway (zoned commercial) will be lowered by 20 feet from the originally approved plan, from elevation 990' to elevation 970'. The residential area located in the rear of the site along Hawthorne Drive has been raised, by 15' at the south end, and by 25' at the north end, or rear of the site. In addition, the extent of grading adjacent to portions of Charnwood and Frazier drive has been reduced by  $\pm 0.7$  acres.

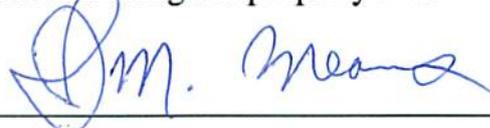
The changes complied with all land development regulations and would have been approved if these elevations had been originally proposed.

2. All plans may be reviewed at the Secretary's office in the Municipal Building.
3. The restrictions to residential use and use of Hawthorne Drive are imposed by ordinance. No approval contrary to the ordinance could be given without amending the ordinances. The Board of Commissioners has not been requested

to amend the ordinances nor has there ever been any independent consideration of any such idea by the Commissioners.

4. The grading is 95% completed. The site is to be planted within thirty days of completion of grading.

Eight foot trees remain to be planted in some areas. A fence will be erected at the site of the stormwater detention area and along the property line.



Township Solicitor

c.c.  
BOARD of COMMISSIONERS  
SENATE ENGR  
8/27/92

## WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, SEPTEMBER 28, 1992

The Additional Stated Meeting of September 28, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Colonello

Mr. Hanlon  
Miss Cowell

Mr. Madden was absent.

Also present was Mr. Patterson, Manager and Mr. Gazdik, Senate Engineering.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

At the suggestion of Mr. Dinzeo Item 1 will be by-passed until Mr. Means arrives. Mr. Patterson also suggested Item 2 be by-passed stating that the hearing has been held and he did not get the results of same.

3. MUNICIPAL BUILDING WINDOWS - AIR CONDITIONER We have a firm price contract through TRACO which is good for another ten (10) months. Mr. Patterson is attempting to get quotes for the Building Air Conditioner.
4. SEWER USER FEES - ALCOSAN BILLING UPDATE Training with ALCOSAN Wednesday, September 30th. Complete new bill to be designed. All the money received by ALCOSAN will be deposited into a PNB bank account that will be established by resolution.
5. LIONS PARK RESTROOM Footer is in and three courses of the block are up.
6. LINHART PARK SHELTER Only one bid received by the COG. Proposals to be sent to other contractors and rebid. Bids due October 22, 1992.
7. GENERATOR PROJECT Delivery scheduled for first week in November.
8. LEAX LANE SANITARY SEWER Bids to be opened October 22nd at COG.  
(8651) MOVED HANLON-COLONELLO to prepare ordinance for Leax Lane Sanitary Sewer Project. The motion was adopted by unanimous roll call vote of all present.
9. STREET RESURFACING Expect documents from contractor fully executed within the next week. Letter to be sent to all the residents of Sylvia Lane advising the road will be completed in the Spring of 1993.
10. WORKERS COMPENSATION - SELF INSURED Everything has been completed for this new program - effective date October 1, 1992.
11. MINIMUM MUNICIPAL OBLIGATION Refers to Pension Plans. A discussion was held on the hand-out presented by Mr. Patterson:
  - A. 1993 Minimum Municipal Obligation & State Aid Projection
  - B. Comparison of MMO 1992-93
  - C. Financial requirement and minimum municipal obligation for 1993 Municipal Budget
  - D. 1993 Minimum obligation worksheet.
12. RESOLUTION FOR SEWER FUND - BANK ACCOUNT PNB  
(8652) MOVED HANLON-COLONELLO authorizing PNB to be the depository for the sewer fund. The motion was approved by unanimous roll call vote of all present.

J. P. Stevens challenged the validity of the zoning ordinance coupled with a Curative Amendment and requested a hearing which must be held within sixty (60) days. Discussion followed with comments by Mr. Means. The above item refers to bill-boards.

At this point Mr. Patterson referred Mr. Means back to #1 on the Agenda.

1. STORMWATER MANAGEMENT ORDINANCE This is on the agenda for October 12, 1992. Mr. Patterson will be receiving the Ordinance.

2. SOFFER (SEARS) TAX APPEAL Mr. Means suggested a compromise on this case.

(8653) MOVED HANLON-COLONELLO to approve action on participation of the School District, per the Solicitor's recommendations on Soffer (Sears). The motion was approved by unanimous roll call vote of all present.

Mr. Dinzeo appointed the following members to the Police Pension Board:

Mr. Patterson  
Mr. Hanlon  
Mr. Colonello  
Mr. J. R. Hunsberger  
Sergeant Sejko

There was a discussion on illumination and also on fees, permits and services (Resolution No. 21-91)

(8654) MOVED HANLON-COLONELLO to have Mr. Patterson review the charges on Res. #21-92 and report his findings to the Board. The motion was approved by unanimous roll call vote of all present.

(8655) MOVED HANLON-COLONELLO to name the Eastmont Park Shelter "The D. J. Aiello Pavilion" in honor of Dominic J. Aiello, former Commissioner and Past President of the Board.

The motion was approved:

Dinzeo	Yes
Hanlon	Yes
Madden	Yes
Cowell	Abstension

Mr. Dinzeo appointed a Committee for the Eastmont Park Shelter Dedication Ceremony:

Mr. Hanlon, Chairman  
Mr. Madden  
Miss Cowell  
Mr. M. Jos. Martinelli

There was a discussion on the VFD #3 MELP loan which has been cancelled. Mr. Colonello asked for Mr. Means advice on this matter. He stated that nothing can be done without notification from the bank. Mr. Colonello to contact the bank and have the notices sent to Mr. Patterson.

(8656) MOVED COLONELLO-MADDEN to adjourn, the meeting was adjourned at 8:00 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, OCTOBER 5, 1992

The Additional Stated Meeting of October 5, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Colonello

Mr. Hanlon  
Mr. Madden

Miss Cowell was absent.

Also present was Mr. Patterson, Manager, Mr. Jeznach, Road Forman and Mr. Naccarati, Chief of Police.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

- A. VASCAR, ESP PATROLS - None per se, they are working STOP signs.
- B. CRIME WATCH - on hold - last meeting April 1992 - they are joining with Sears on October 17, 1992 for "Sears Safety Days"
- C. POLICE NEGOTIATIONS - Tentative Agreement reached - awaiting ratification from Police
- D. SPEEDING - Discussions on Harrison/Rodi, Elizabeth/Stevendale.

PUBLIC WORKS:

- A. 1992 STREET MAINTENANCE PROGRAM - Jefferson Heights, Contract Documents signed - notice to proceed to be issued 10/5/92
- B. LINE PAINTING - All lines for children painted - Penn Center Project is scheduled for a Saturday morning.
- C. GUIDERAIL INSTALLATION - Linhart Park - still on agenda
- D. SLURRY SEAL - Wallace Avenue - checking prices - Trumbull to give quote.

ADMINISTRATION

- A. 1993 BUDGET
- B. ALCOSAN - BILLING & COLLECTION - SYSTEM READY TO GO
- C. PURCHASE ORDER POLICY

PROPERTY - RECREATION:

- A. LINHART PARK PAVILION - COG is rebidding
- B. GENERATOR BID - Contractor notified to proceed - materials ordered - awaiting delivery
- C. LIONS PARK RESTROOM - work progressing well
- D. MUNICIPAL BUILDING WINDOWS - AIR CONDITIONING
- E. GARAGE DOOR REPLACEMENTS - Need more quotes - no return on inquiries

Also in attendance at this meeting was Mr. Marting, Mr. Hill and other representatives from the Fire Companies.

(8657) MOVED COLONELLO-MADDEN to adjourn, the meeting was adjourned at 7:45 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

TOWNSHIP OF WILKINS

1993 MINIMUM MUNICIPAL OBLIGATION  
AND STATE AID PROJECTION

	<u>POLICE</u>	<u>NON-UNIFORM</u>
1992 Projected Payroll	\$452,116.	\$346,546.
Normal Cost %	15.473	7.48
Normal Cost \$	69,956.	25,922.
Administrative Cost	7,000.	240.
Amortization -		
Unfunded Liability	<u>71,284.</u>	<u>14,890.</u>
TOTAL CHARGES	\$148,240.	\$41,052.
 <u>CREDITS:</u>		
Employe Contributions	(\$22,606.)	(\$15,595.)
Minimum Municipal Obligation	<u>\$125,634.</u>	<u>\$25,457.</u>

STATE AID PROJECTION

Uniformed Officers	= 11 x 2 units per officer	= 22 Units
Non-Uniformed Members	= 11 x 1 Unit per member	= <u>11</u> Units
		<u>33</u> Total Units
1992 Unit Value Approximately	\$ 2,331.	
	x <u>33</u> Units	
	\$ 76,923.	Projected 1993 State Aid

RECAP

Total MMO	\$151,091.
Projected State Aid	<u>76,923.</u>
Municipal Contribution	<u>\$74,168.</u>

September 24, 1992

COMPARISON OF MMO  
1992/1993

POLICE

	<u>1992</u>	<u>1993</u>
Payroll	\$417,745.	\$452,116.
Normal Cost %	11.568	15.473
Normal Cost \$	48,325.	69,956.
Administrative Expense	3,133.	7,000.
Amortization	<u>35,957.</u>	<u>71,284.</u>
Total Requirements	87,415.	148,240.
Less Employee Contribution	<u>(20,887.)</u>	<u>(22,606.)</u>
Municipal Obligation	<u>\$66,528.</u>	<u>\$125,634.</u>

NON-UNIFORMED

	<u>1992</u>	<u>1993</u>
Payroll	\$305,829.	\$346,546.
Normal Cost %	5.45	7.48
Normal Cost \$	16,668.	25,922.
Administrative Expense	240.	240.
Amortization	<u>-0-</u>	<u>14,890.</u>
Total Requirement	\$16,908.	\$41,052.
Less Employee Contribution	(13,762.)	(15,595.)
Actuarial Surplus	<u>(5,022.)</u>	<u>-0-</u>
Municipal Obligation	<u>(\$1,876.)</u>	<u>\$25,457.</u>

September 24, 1992

**TOWNSHIP OF WILKINS POLICE PENSION PLAN**  
**FINANCIAL REQUIREMENT AND MINIMUM MUNICIPAL OBLIGATION**  
**FOR 1993 MUNICIPAL BUDGET**

---

**A. Normal Cost**

1. Normal Cost as a Percent of Payroll	15.473%
2. 1992 Payroll to be Reported on Form W-2 (Estimate)	<u>\$452,116</u>
3. Normal Cost	<u>\$ 69,956</u>

**B. Financial Requirement**

1. Normal Cost (A3)	\$ 69,956
2. Anticipated Insurance Premiums	0
3. Anticipated Administrative Expense	7,000
4. Amortization Payment, if any	<u>71,284</u>
5. Financial Requirement (B1 + B2 + B3 + B4)	<u>\$148,240</u>

**C. Minimum Municipal Obligation**

1. Financial Requirement (B5)	\$148,240
2. Anticipated Employee Contributions (5.0% of Estimated Payroll)	22,606
3. Funding Adjustment, if any	<u>0</u>
4. Minimum Municipal Obligation (C1 - C2 - C3)	<u>\$125,634</u>

**NOTES:**

1. Deposit must be made by December 31, 1993 to avoid an interest penalty.
2. 1993 General Municipal Pension State Aid may be used to fund part or all of the municipal obligation.
3. Any delinquent Minimum Municipal Obligations from prior years must be included in the 1993 budget along with an interest penalty.

---

I hereby certify that the above calculations, to the best of my knowledge, are true, accurate and conform with the provisions of Chapter 3 of Act 205 of 1984.

Certified By:

\_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Date

#493

1993 MINIMUM OBLIGATION WORKSHEET

MUNICIPAL PLAN NAME Wilkins Township

PMRS Code: 0042202

PROJECTED 1992 W-2  
Employees Payroll

(A) \$ 346,546 (Payroll)

PMRS Determined Normal Cost

Expressed as a Decimal: (B) 0.0748 (Normal Cost)

Result: (A) X (B) =

(C) \$ 25,922

Administrative Charge (PMRS Determined)  
† of Members times \$20

(D) \$240

Amortization of Unfunded Liability  
(PMRS Determined)

(E) \$14890

Total Charges: (C) + (D) + (E) =

(F) \$ 41,052

CREDITS:

Repeat Projected 1991 W-2  
Payroll

(A) \$ 346,546

Employee Contribution Rate as a  
Decimal (Example 3% = .03)

(B) 4 1/2

Result: (A) X (B) =

(H) \$ 15,595

Amortization of the Actuarial  
Plus (PMRS Determined)

(I) \$0

Total Credits: (H) + (I) =

(J) \$ 15,595

Minimum Municipal Obligation  
Equals Total Charge Minus Total  
Credits (F) - (J) = MMO\*

(MMO) \$ 25,457

Calculated by: G.S. PATTERSON, JR

(Name)

TOWNSHIP MANAGER

(Title)

(412) 824-6650

(Telephone in case of questions)

Due to Act 189 of 1990 anticipated state aid is no longer a credit to the MMO.  
Budget General Fund obligation subtract anticipated state aid from the MMO.

Special Notes:

Please complete the above data with your best estimates and return one copy to  
the Pennsylvania Municipal Retirement System by October 9, 1992. Please  
retain one copy for use in sharing with the governing body of the municipality  
by the last business day of September.

Pennsylvania Municipal Retirement System  
P.O. Box 1165  
Harrisburg, PA 17108-1165

If any questions call:  
1-800-622-7968

CERTIFIED COPY OF CORPORATE RESOLUTIONS

for

PITTSBURGH NATIONAL BANK

PITTSBURGH, PENNSYLVANIA

The undersigned hereby certifies that he is Secretary of

TOWNSHIP OF WILKINS

(Name of Corporation)

and that the following is a true and correct copy of certain resolutions of the Board of Directors of the Corporation duly adopted at a meeting of the Board held on September 28, 19 92, which are still in effect, and that the same are in conformity with the Charter and By-Laws of the Corporation.

AUTHORIZATION OF DEPOSITORY

RESOLVED, That Pittsburgh National Bank ("Bank") is hereby designated as a depository for the funds of this Corporation and is hereby authorized to accept for deposit to the credit of this Corporation in such account or accounts, as the Treasurer of this Corporation shall designate from time to time, monies, checks, drafts, notes, acceptances or other evidences of indebtedness.

AUTHORIZATION TO WITHDRAW AND TRANSFER FUNDS

FURTHER RESOLVED, that the Bank is authorized to make payments from the funds of this Corporation on deposit with it, upon and according to the check, draft, bill of exchange, acceptance or other written

Instrument or direction of this Corporation, signed by any Three (3) of its following officers or designated agents: (Number)

(Indicate below only the TITLE OF OFFICERS and the NAMES OF DESIGNATED AGENTS other than Officers, if any, authorized to sign or countersign)

President or Vice-President, Manager & Treasurer

whether the same be payable to the order of or in favor of any officer or signer or otherwise, and whether the same be deposited to the individual credit of or tendered in payment of the obligation of any officer or signer or otherwise; that the foregoing authorized persons may otherwise transfer, or enter into agreements with the Bank concerning the transfer of, the funds of this Corporation, whether by telephone, telegraph or any other manner whatsoever, likewise without liability to the Bank concerning the disposition or the purpose of such transfers; and that any one of the foregoing authorized persons may countermand payment of any such written instrument or such authorization to transfer funds by either oral or written direction to the Bank.

AUTHORIZATION TO BORROW, PLEDGE COLLATERAL AND GUARANTEE (Delete if not applicable)

FURTHER RESOLVED, That any of the following officers or designated agents of this Corporation: (Number)

(Indicate below only the TITLES OF OFFICERS and the NAMES OF DESIGNATED AGENTS other than Officers, if any, authorized to sign or countersign)

are hereby authorized on behalf of this Corporation to borrow money and obtain credit from the Bank, or to discount with or guarantee to the Bank the obligations of others, and for any such purpose to execute, or endorse, and deliver the note or other obligation of this Corporation, or of others, therefor, and in connection therewith the Bank shall have no duty to inquire as to the circumstances of the issue or the disposition of the proceeds of any such instrument, whether the same be payable to the order of or in favor of any officer or signer or otherwise, and whether the same be deposited to the individual credit of or tendered in payment of the obligation of any officer or signer or otherwise; and to mortgage, pledge or grant security interests in any of the equipment, inventory, bank accounts, bonds, stocks, receivables, contracts or other assets of this Corporation, including real estate, for the purpose of securing the repayment of monies so borrowed or obligations discounted or guaranteed, and for such purpose to execute and deliver any bond, mortgage, assignment, security agreement, power, guaranty or other instrument required by the Bank.

AUTHORIZATION FOR USE OF NIGHT DEPOSITORY AND/OR SUPPLEMENTAL DEPOSIT AGREEMENT (Delete if not applicable)

FURTHER RESOLVED, that any of the following officers or designated agents of this Corporation: (Number)

(Indicate below only the TITLES OF OFFICERS and the NAMES OF DESIGNATED AGENTS other than Officers, if any, authorized to sign or countersign)

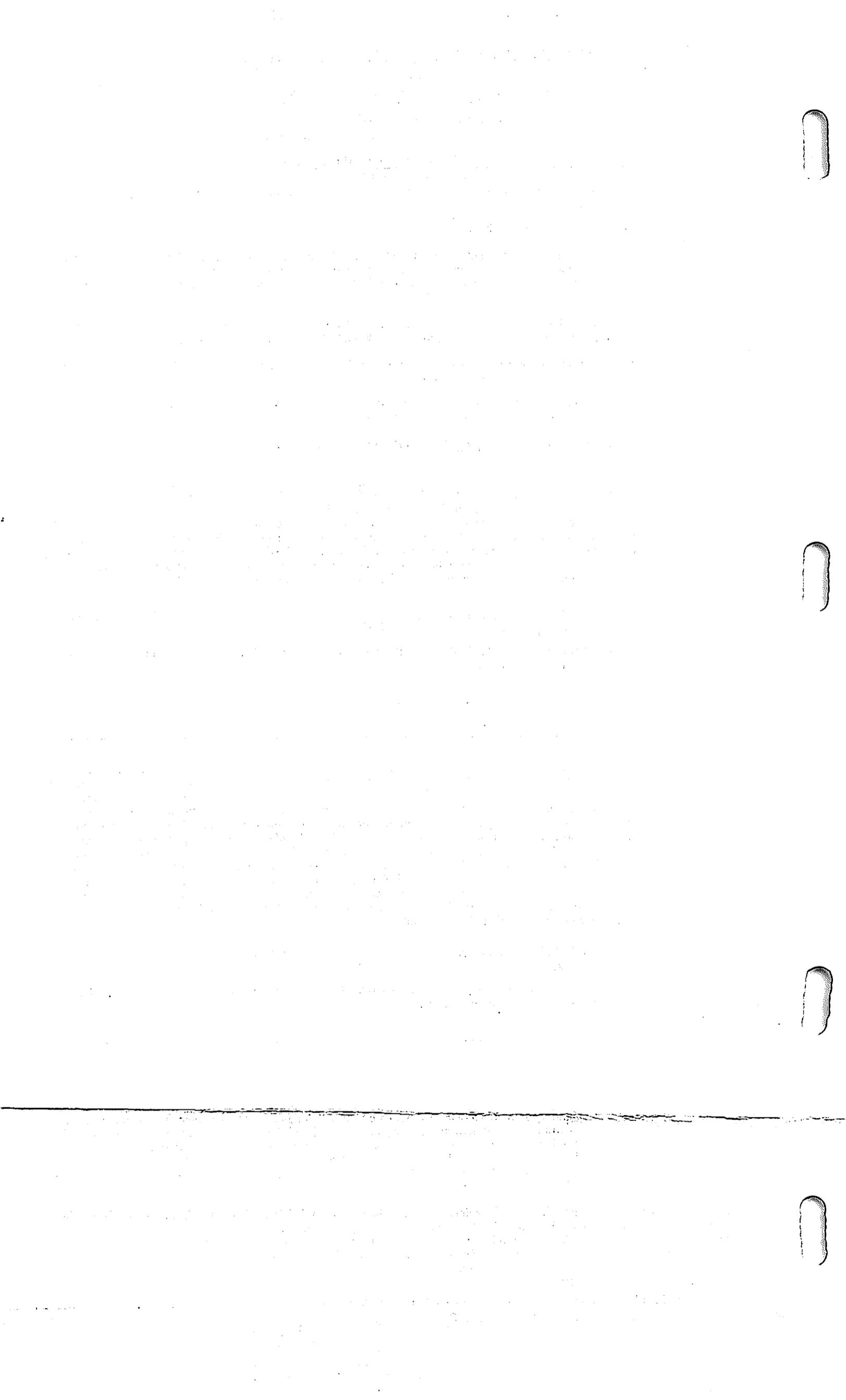
are hereby authorized on behalf of this Corporation to execute night depository agreement(s) with the Bank and to appoint in writing, from time to time, an agent or agents, and their successors, for the purpose of placing pouches in the Bank's night depository, to receipt therefor and do and perform all acts and things required in behalf of this Corporation in accordance with the terms and provisions of such night depository agreement(s); and the above designated persons may enter into supplemental deposit agreements with the Bank relating to other types of depository functions.

FURTHER RESOLVED, that the above authorizations shall continue and remain in full force and effect until notice of their revocation by Resolution of this Board has been given in writing to the Bank, and that this Corporation hereby guarantees to the Bank as depository, the payment of all checks, drafts, notes, acceptances or other evidences of indebtedness which may at any time be deposited without the endorsement of the Corporation appearing thereon, and, further, that the certification of these resolutions by an officer of this Corporation shall bind it upon this guaranty, and, further, that the Secretary is hereby authorized and directed to certify to the Bank, from time to time, the names of the officers or agents authorized to sign on behalf of this Corporation.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Corporation this 5th day of October, 19 92.

AFFIX SEAL

Assistant Secretary



WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, OCTOBER 12, 1992

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Mr. Colonello. A quorum was present as follows:

Mr. Hanlon  
Mr. Madden

Miss Cowell  
Mr. Colonello

Mr. Dinzeo was absent.

Also present was Mr. Means, Solicitor, Mr. McKeever, Engineer and Mr. Patterson, Manager.

At the invitation of Mr. Colonello all present arose and participated in the pledge of allegiance to the flag.

(8658) MOVED COLONELLO-MADDEN to approve the minutes of the Regular Meeting of September 14, 1992, the Additional Stated Meetings of September 28th and October 5, 1992. The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

1. Commonwealth of Pennsylvania, DER, Re: Collection of leaf-waste composting programs from SW Regional Office of Pittsburgh.
2. Mr. Means, Conley RE Tax Appeal 1992 10/6/92 requests reduction which will affect 1993 Taxes. Woodland Hills S/D & Wilkins may need to acquire an assessor.
3. Soffer Organization Re: Deteriorated guide rails along the driveway near Sears. - Problem corrected.
4. County of Allegheny, John Kaus, EMA has accepted the Municipal Disaster Plan in compliance. Mr. Kaus recommends that the plan be reviewed periodically for changes. Congratulations to the Township on the Plan and commendations to the Public Officials.
5. N. Leonard Hill, Fire Marshal, Re: NFPA regulations on fire apparatus. 5 year cycle between companies for a 15 year span for first line apparatus and a 30 year span for reserve apparatus may be within acceptable limits.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 3 and 4. A total of eight alarms occurred during the month. Two drills, 274 manhours - basic fire rescue classes.
2. POLICE: The following is the report of the Police Department for the month of September 1992:

A. Calls and complaints	252
B. Gasoline consumed	1,024.6
C. Miles of Patrol	11,069.
D. Aided cases	17
E. Alarm calls	42
F. Arrests	20
G. Traffic Accidents	12

3. MANAGER: Mr. Patterson reported activities as follows:

1. FINANCIAL: (Collections)
 

Earned Income Tax - previous month	9,530.85
Occupation Priv. Tax - previous month	360.60
Mercantile Tax - previous month	420.87
Business Privilege Tax - previous month	2,494.65
<b>TOTAL</b>	<b>\$12,806.97</b>

2. BUILDING PERMITS ISSUED:  
Repairs and Improvements - 7

3. DELINQUENT SANITARY SEWAGE:  
Forty nine (49) Second Notices (Cycle Z-04) mailed 9/30/92.

4. SOLICITOR: Mr. Means reported the collection of the following:
 

Deed Transfer Tax	\$1,839.95
Delinquent Tax	1,758.83

5. TREASURER AND TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Current Realty Tax 5,164.20

The status of the 1992 Tax Duplicate was reported for the month of September 1992 as follows:

CHARGES: Original Duplicate 917,291.34

CREDITS - COLLECTIONS:

This report 5,164.20

Previous report 788,970.13

Discounts - previous report 16,101.74

Total Credits 810,236.07

Balance to account for 107,055.27

Collection Percentage 88.3%

Percentage for same period - previous year 88.4%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of September 1992	\$ 9,330.42	Previous Year \$	9,224.50	1992 Budget
Total for 1992	358,011.91	" "	356,890.23	\$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of September 1992	120.00	" "	820.00	1992 Budget
Total for 1992	47,215.00	" "	50,682.20	\$53,000.00

MERCANTILE TAX:

Month of September 1992	1,967.87	" "	66.04	1992 Budget
Total for 1992	199,129.63	" "	190,020.24	\$186,000.00

BUSINESS PRIVILEGE TAX:

Month of September 1992	6,858.40	" "	1,299.25	1992 Budget
Total for 1992	151,232.43	" "	163,066.50	\$158,000.00

7. CURRENT FINANCIAL REPORT: Distributed to Board per end September 1992.

8. CURRENT BILLS: A list of current bills was presented for approval:

(8659) MOVED COLONELLO-MADDEN to authorize payment of bills, totalling \$95,057.55, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

NEW BUSINESS:

1. ORDINANCES: ORDINANCE NO. 827

AN ORDINANCE OF THE TOWNSHIP OF WILKINS CONTROLLING SOIL EROSION, SEDIMENTATION AND GRADING CONTROL, IMPLEMENTING TITLE 25, RULES AND REGULATIONS, PT I, COMMONWEALTH OF PENNSYLVANIA, DEPARTMENT OF ENVIRONMENTAL RESOURCES, SUB-PART C, PROTECTION OF OF NATURAL RESOURCES, ARTICLE II, WATER RESOURCES, CHAPTER 102 - EROSION CONTROL.

- (8660) MOVED HANLON-COWELL to read Ordinance No. 827 by title only for the first reading.
- (8661) MOVED HANLON-MADDEN to accept Ordinance No. 827 for the 1st reading.
- (8662) MOVED HANLON-COWELL to read Ordinance No. 827 for the second reading by title only.
- (8663) MOVED HANLON-COWELL to adopt Ordinance No. 827.

Ordinance No. 827 was adopted by unanimous roll call vote of all present.

2. RESOLUTIONS: RESOLUTION NO. 28-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE DISPOSITION OF TIME CARDS

- (8664) MOVED COWELL-HANLON to adopt Resolution No. 28-92

RESOLUTION NO. 29-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE REFUND OF CERTAIN TAXES

- (8665) MOVED MADDEN COWELL to adopt Resolution No. 29-92.

RESOLUTION NO. 30-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
DIRECTING THE DISTRIBUTION OF PENSION FUND  
MONIES UNDER PROVISION OF ACT 205

(8666) MOVED HANLON-MADDEN to adopt Resolution No. 30-92.

Motions 8664 to 8666 inclusive adopted by unanimous roll call vote of all present.

3. MOTIONS:

Mr. Means - The Commissioners will have to decide whether to keep or change the present restrictions concerning larger billboards in Wilkins. The present ordinance prohibits off-site advertising and Mr. Means stated that the township must now permit it because of a court decision. The Township also restricts billboard height, size, lighting and distance from private properties and right of ways. At present, signs of 150 square feet must be within 150 feet of the right of way, 250 square foot signs within 250 feet of the right of way and those 350 square feet and over must be within 350 feet of the right of way. Mr. Stevens of the J. P. Stevens Company, an outdoor advertising firm, proposed a 1200 square foot sign that can be located any distance from the right of way. Areas proposed for the billboards include a stretch of Business Route 22 near the Union Railroad land and the Parkway East in the vicinity of the Harley Hotel. While the current height requirement is 35 feet, a sign proposed by Mr. Stevens for the Union Railroad area would be 90 feet high. (sign to be placed below bridge and extend up over the bridge). The Township also regulates lighting on commercial buildings and signs.

It was suggested that we retain the services of Roberta Saraff, a Professional Planning Consultant to review the Township's restrictions and Mr. Steven's request.

(8667) MOVED HANLON-COWELL to retain the services of Ms. Roberta Saraff. The motion was adopted by unanimous roll call vote of all present.

(8668) MOVED HANLON-COWELL to proclaim the month of October 1992 as "LOCAL CHAMBER OF COMMERCE MONTH" in Pennsylvania.

(8669) MOVED COWELL-MADDEN to proclaim the week of October 24th to November 1, 1992 as "RED RIBBON WEEK" for the citizens of Wilkins Township to demonstrate their commitment to a drug-free lifestyle.

Motions 8668 and 8669 adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Cheryl Cowell appealed to the Board to put a "NO SMOKING" ban at the Commissioners Meetings in the Auditorium.

Miss Cowell also stated that October 1992 is "NATIONAL CRIME PREVENTION MONTH"

Mr. Patterson read a letter from Edgar J. Hill regarding a home at 227 Kingston Drive. The home has been vacant for a length of time and the local residents are very concerned about vandalism and maintenance. Mr. Means commented on same. Mr. Patterson to answer Mr. Hill's letter.

Mr. Patterson to get quotes on codification.

Mr. Kalmanson to be sent a copy of the proposed ordinance regulating air pollution and work hours.

CITIZEN'S HEARINGS:

Mr. Fulton appeared on behalf of himself and wife regarding his Real Estate Assessment.

Mr. Hawkins complained about an untidy vacant lot in his neighborhood.

Mary Yakin again discussed the MELP Loan. She was answered by Mr. Colonello.

Mary Yakin questioned why we always apply for grants. Mr. Colonello answered that why shouldn't we when there is money available. She feels that we shouldn't be applying for grants.

Minutes of the Regular Meeting, Monday, October 12, 1992 - Page Four

She also questioned as to why we must appeal Mr. Fulton's tax assessment when there is a building in Wilkins Township that has six bedrooms and five bathrooms with a low assessment. The Commissioners stated that they did not know who she was talking about. She stated that there is this man who is bragging about his large home, his hot-tub in the back yard, his \$27,000.00 car and his salary which has never exceeded \$10,000.00 per year. She finally stated it was the Taglieri home on Hibiscus Drive. She desires to see the Building Permit which had been issued for the addition and also the original tax assessment. The Commissioners then stated that they did not know what that had to do with us. She feels that we (the Township) are acting like paupers and accepting grants when there are cases like this one that should be investigated thereby bringing more revenue into the Township.

Mrs. Yakin also stated that we should have an Auditor who would be able to also audit the Wage-Tax Office books.

(8670) MOVED HANLON-MADDEN to adjourn, the meeting was adjourned at 8:40 P.M. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
-----  
Gerald S. Patterson, Jr.  
Assistant Secretary

Approved as presented Nov 9, 1992

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, OCTOBER 26, 1992

The Additional Stated Meeting of October 26, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Colonello

Mr. Hanlon  
Miss Cowell

Mr. Madden was absent.

Also present was Mr. Patterson, Manager; Mr. Gazdik, Senate Engineering and Mr. Ken Eisner, John Means Office.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. Distribution of excess earnings - Non-uniformed Retirement Plan. In the PA Municipal Retirement System the employees earnings are guaranteed at 6½%. In 1991 the earnings were 13%, therefore, the difference between 6½% and 13% amounts to \$38,847. The governing body has three options for the money to be allocated. 1. Municipal Account, 2. Employees Account and 3. Retirees Account. The Township's current unfunded liability is how much we owe above and beyond the plan is \$160,000.00 and that would be reflected over the next 10-15 years we pay a certain percentage of that every year. If you apply that \$38,847 excess interest that can be used to bring that \$160,000. down and reduce that liability. The employees portion will continue to gain interest at 6½% a year which is reasonable interest and once the plan would become actuarially sound then any excess interest would be applied accordingly, therefore:

(8671) MOVED COLONELLO-HANLON to place the entire amount of \$38,847. into the Municipal Account to reduce the Township's liability into the Pension Plan.

The motion was accepted by unanimous roll call vote of all present.

2. Soffer (Sear) Tax Appeal - Mr. Eisner stated that there was no further information available.

3. Windows, Air Conditioning - County (TRACO) Windows \$22,908. entire building. Three (3) proposals sent on air conditioner #1 Lions Heating and Cooling \$9,500.00 General Office and Police Department (exclude the Wage Tax Offices) one 2 Ton and one 3 Ton units to be placed on the roof. Nine (9) registers to be installed (Trane). The above to be furnished this year, EIT offices next year. #2 Puretic \$10,600.00. 3. Siegel \$11,000. There was not any proposal received from Ray Miller. Miss Cowell stated that she was not in favor of air conditioning the police offices because they are not there most of the time. Mr. Colonello stated that the new windows which will be installed would not accept the window air conditioners and also he couldn't see how we could save much money in not conditioning the police offices.

(8672) MOVED HANLON-COLONELLO to award the Air Conditioning bid to Lions Heating and Plumbing in the amount of \$9,500.00

Hanlon	-	Yes
Colonello	-	Yes
Cowell	-	Voted in favor of the contractor, but not the manner in which it was done.
Dinzeo	-	Yes

4. Sewer Users Fee - Bills to be processed October 27th or 28th and mailed out by October 28, 1992

5. Lions Park Restroom - Mr. Madden-construction going very smoothly.

6. Linhart Park Shelter - Two bids: Taylor Associates \$ 9,775.00, and Ken Bair \$10,420.00 - Low bid-Taylor same company that put in the other shelters - good company. Assume the bid will be awarded at the next meeting. Miss Cowell and the Commissioners to pick a site for the shelter.

7. Generator Project - Delivery expected week of November 2, 1992.

8. Leax Lane Sanitary Sewer - Bid Results - Mr. Colonello stated that there were seven bidders, the bids ranged from 92,675. to 133,000. Mr. Colonello voted to accept the lowest bidder which was David G. Martin in the amount of \$92,675., which is much lower than he anticipated.

Ordinance adoption - Leax Lane Sanitary Sewer Project

ORDINANCE NO. 828

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE CONSTRUCTION OF A SANITARY  
SEWER AND APPURTENANT MANHOLES AND LATERALS IN LEAX LANE.

- (8673) MOVED HANLON-COWELL to read Ord. #828 for the first reading.  
(8674) MOVED COLONELLO-HANLON to accept Ord. #828 for the 1st reading.  
(8675) MOVED COWELL-COLONELLO to read Ord. #828 for the second reading by title only.  
(8676) MOVED HANLON-COWELL to adopt Ordinance #828.

Ordinance No. 828 was adopted by unanimous roll call vote of all present.

9. Street Resurfacing - Mr. Gazdik stated that he expects the work to begin either next Friday or Monday. He expects it to be a one day operation.

10. Insurance bid award -

- (8677) MOVED HANLON-COLONELLO to award the insurance bid to Ivory, Wagner Associates.  
(8678) MOVED HANLON-COLONELLO to award the Police Professional (Scottsdale) insurance bid to HDH, Group Inc.

Motions 8677 and 8678 were adopted by unanimous roll call vote of all present.

11. Building, fixed and movable equipment valuation - Mr. Patterson has a quote on a formal appraisal from Valuation Engineers in the amount of \$875.00 it includes the cost value of the buildings and parks. It will be updated every year for five years at a cost of \$100.00/year. Hopefully it will be done by the end of 1992.

12. Special Waste Collection/Recycling Day - Mr. Patterson has been working with a group called the Center for Hazardous Materials Research. He is attempting to set up a date next spring where the residents could bring used oil, large pieces of steel, tires, used anti-freeze - anything that is difficult to get rid of - the research company will test the material to make sure it does not contain any contaminants - it will be for residents only - not any garages. Hopefully, it will be set up in the parking lot.

13. Leaf Recycling - There was a discussion on whether to rent the Forest Hills Sweeper at \$80.00 an hour or perhaps to seek a site where we can have our own composting area. The old Leneake Street stone quarry was suggested, also Mr. Patterson to check out the site that has been selected by Forest Hills and Churchill.

14. Ordinance Codification - Mr. Patterson has contacted two major codification concerns: 1. General Code Publishers, and 2. Penns Valley Publishers. After much consideration he tends to favor the General Code Publishers for the reason of method of payment and he also likes their format much better than Penns Valley. For these reasons, Mr. Patterson recommends General Code Publishers.

(8679) MOVED HANLON-COLONELLO to accept the services of General Code Publishers in the amount of \$14,400.00.

Yes - Hanlon

Yes - Colonello

Yes - Cowell - Miss Cowell questioned the availability of monies for this project. She also stated that the codification should be done, it should have been done in past and now everything is catching up with us.

Yes - Dinzeo

The motion was adopted by unanimous roll call vote of all present.

Minutes of the Additional Stated Meeting, Monday, October 26, 1992 - Page 3

There has been a request by the Italian American Citizens Club to authorize them to hold small games of chance. The matter has been referred to the Solicitor for his review, and prepare a Resolution.

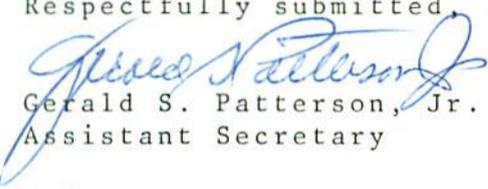
(8680) MOVED COLONELLO-HANLON to reappoint Alvin Kacin and Richard Rubinoff to another term for the Wilkins Industrial Development Authority.

The motion was adopted by unanimous roll call vote of all present.

There was a discussion on Joint Dispatch (911). Meeting scheduled for November 11, 1992 at 11:30 A.M.

(8681) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 7:57 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

An Executive Session on Labor Relations and Personnel Matters followed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, NOVEMBER 2, 1992

The Additional Stated Meeting of November 2, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Miss Cowell
Mr. Colonello	Mr. Madden	Mr. Hanlon

Also present was Mr. Patterson, Manager, Chief Naccarati and Mr. Jeznach.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC WORKS:

- A. 1992 Street Maintenance Program - Correspondence from Russell Standard indicates that they think it best to wait until next season to do the work, they are worried that it is a bit too late to start now. The cost next spring will be as bid.
- B. Guiderail installation - Linhart Park - Still on agenda.
- C. Slurry Seal - Wallace Avenue - Same situation as item A.
- D. David Gailey - Probationary Status:  
(8682) MOVED MADDEN-COLONELLO to appoint David Gailey as a permanent, full time employe of the Township of Wilkins in the Department of Public Works.  
  
The motion was adopted by unanimous roll call vote.
- E. Leaf collection - Using the same format as last year, i.e.; One (1) bag garbage for One (1) bag of leaves. DPW to pick up excess. It has been suggested that we apply for a grant for a leaf vacuum.
- F. Signs - Cline/Wallace - Metal sign installed

RECREATION:

- C. Lions Park Restroom - One more door to be cut - they are waiting for a decent day to pave the floor.
- E. Garage door replacement - One bid received, since we need three bids we are awaiting receipt of the other ones that were sent.

PUBLIC SAFETY:

- A. Crime Watch - Crime Watch Meetings to resume very shortly. Sears Safety Day was a huge success - 275 children in attendance.
  - C. Speeding, Stop sign enforcement - 95 citations written in October the majority written by #4 Wm. Wetzler and #6 Tony DeMarco.
  - D. Elizabeth/Stevendale - 3 Way STOP Signs have been installed. It has been suggested that we also install a "DANGEROUS INTERSECTION" sign.
  - E & F. PA DOT Grant & Roll Call Training - PA DOT has made a grant available to the Township, Monroeville and Churchill whereas a timing device would be funded. In the eighteen months they would have extra patrols on Rte 22 - they would be named "BLITZES" the men would be paid overtime for participating. In the first three month - 2 blitzes per month, in the next nine months 1 blitz per month, in the last six months - 1 blitz every other month.. PA DOT is also making available \$5,000.00 in equipment. Mr. Naccarati has order five films plus a training program and roll call training.
  - G. Beaver County 9-1-1 Tour scheduled for November 11, 1992 1:00 P.M.
- Miss Cowell asked Mr. Bruener to check out a house on Cline Street which was to be rodent infested.
- She also questioned as to how and when all the park calls are logged.

ADMINISTRATION:

- A. 1993 BUDGET - Mr. Patterson working on it - would like to have a meeting with the Finance Committee. General Fund almost completed, other funds not difficult to get together after General Fund completed.
- B. ALCOSAN - Billing and collection - Bills to go out Wednesday 11/4/92.
- C. Resolution - IACC - Sample given to Mr. Eisner to pass on to Mr. Means for his review - probably will be passed Monday evening 11/9/92.

PROPERTY:

- A. Linhart Park Pavilion - Mr. Taylor has low bid - getting materials together.
- B. Generator - demolition of cells under way. Generator not here - being shipped.
- F. Arts Festival Grant - We will not be getting the grant due to the application not arriving in time. Connie McKeever contacted the State - the application was postmarked September 28th and did not arrive here until after deadline - October 1, 1992.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

An Executive Session on Labor Relations followed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REGULAR MEETING, MONDAY, NOVEMBER 9, 1992

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Vice-President Francis Colonello. A quorum was present as follows:

Mr. Colonello  
Mr. Hanlon

Mr. Madden  
Miss Cowell

Mr. Dinzeo was absent due to illness.

At the invitation of Mr. Colonello all present arose and participated in the pledge of allegiance to the flag.

(8683) MOVED HANLON-COWELL to approve the minutes of the regular meeting of October 12, 1992, the Additional Stated Meetings of October 26th and November 2, 1992.

The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

1. C of PA, Department of Commerce - letter indicating that they are unable to act favorably on our request for assistance under the Community Facilities Program fiscal year 1992-93.
2. Woodland Hills School District to Chief Naccarati - Thanks for the Police Departments help in their recent project.
3. Sears, Penn Center to Chief Naccarati - Thanks to Chief Naccarati and also to the Staff for their participation in the 4th Annual Safety Day Program.
4. Woodland Hills School District, Business Manager. Proposed meeting November 17, 1992 - potential agreement on tax collection services with John S. Pugliano - they also request representation from the Township. Mr. Patterson asked the Commissioners if any would attend. Miss Cowell stated that she would be in attendance.
5. Notification from the Board of Building Appeals, County of Allegheny - The Real Estate Appeal fro Conley's Motel has been withdrawn.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 3 & 4. A total of 13 alarms occurred during the month. Drills 5, Work details 4, Fire School 3.
2. POLICE: The following is the report of the Police Department for the month of October 1992:

REPORT OF ACTIVITY:

Calls and Complaints	292
Gasoline consumed	1,029.
Miles of Patrol	10,356
Aided cases	14
Alarm calls	25
Arrests	11
Criminal Mischief	14
Traffic Accidents	12

3. MANAGER: Mr. Patterson reported activities as follows:

Earned Income Tax - previous month	37,591.05
Occupation Privilege Tax "	120.00
Mercantile Tax "	1,967.87
Business Privilege Tax "	6,858.40
Secretary - General Fund	149,124.15
Total	<u>\$195,661.47</u>

BUILDING PERMITS ISSUED:

Repairs and Improvements	7
Signs	1

DELINQUENT SANITARY SEWAGE:

Thirty (30) final notices placed on residences October 30, 1992.

4. SOLICITOR: Mr. Means reported the collection of the following
 

Deed Transfer Tax	1,839.95
Delinquent Tax	811.44 (Jordan)

5. TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

The status of the 1992 Tax Duplicate was reported for the month of October as follows:

CHARGES:

Original Duplicate	917,291.34
--------------------	------------

CREDITS-COLLECTIONS:

This report	75,778.20
Previous report	794,134.33
Discounts - Previous report	<u>16,101.74</u>
TOTAL CREDITS	<u>886,014.27</u>
Balance to account for	31,277.07
Collection percentage	96.6%
Percentage for same period - previous year	95.1%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of October 1992	\$ 59,090.46	Previous year	\$ 48,719.68	1992 Budget	\$460,000.00
Total for 1992	417,102.37	" "	405,598.45		

OCCUPATION PRIVILEGE TAX:

Month of October 1992	800.00	" "	1,190.00	1992 Budget	\$ 53,000.00
Total for 1992	48,015.00	" "	51,862.20		

MERCANTILE TAX:

Month of October 1992	948.89	" "	348.82	1992 Budget	\$186,000.00
Total for 1992	199,129.63	" "	190,369.06		

BUSINESS PRIVILEGE TAX:

Month of October 1992	1,510.47	" "	7,124.00	1992 Budget	\$158,000.00
Total for 1992	152,742.90	" "	170,190.50		

7. CURRENT FINANCIAL REPORT: Distributed to Board per end October 1992.8. CURRENT BILLS: A list of current bills was presented for approval:

(8684) MOVED HANLON-MADDEN to authorize payment of bills, totalling \$129,224.59, as approved by the various committees and Manager. The motion was approved by unanimous roll call vote of all present

OLD BUSINESS: NoneNEW BUSINESS:

The hearing of the J. B. Stevens Curative Amendment began at 7:40 P.M. Activities of the hearing will be reflected by a decision of the Board of Commissioners to be issued at a later time. The hearing ended at 9:40 P.M.

There was a discussion between Mrs. McKeever, Chairperson of the Recreation Board and the Arts Festival, and the Board of Commissioners concerning the Arts Festival, it was decided that the Arts Festival will continue.

ORDINANCES: ORDINANCE NO. 829

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE NO. 823 BY ADDING THERETO SECTIONS REGULATING AIR POLLUTION AND WORK HOURS AT CONSTRUCTION SITES WITHIN THE TOWNSHIP OF WILKINS

- (8684) MOVED HANLON-MADDEN to read Ordinance No. 829 by title only for the first reading.
- (8685) MOVED HANLON-COWELL to accept Ordinance No. 829, with modification, for the first reading.
- (8686) MOVED COWELL-HANLON to read Ordinance No. 829 for the second reading by title only.
- (8687) MOVED COWELL-MADDEN to adopt Ordinance No. 829.

Ordinance No. 829 was adopted by unanimous roll call vote of all present.

RESOLUTIONS: None

Gary LaPietra, Pastor of Faith Bible Baptist Church, requested a waiver of fees for a land development. James Sable also requested a waiver of fees for a sub-division. Mr. Means advised that the Board of Commissioners does not have the power to waive these fees.

COMMISSIONERS COMMENTS:

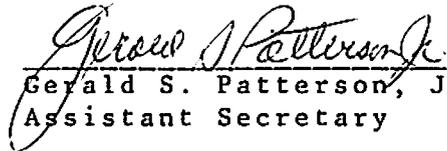
Commissioner Cowell commented on the Halloween controversy and suggested that the Commissioners make a decision on time and place several months before October 31, 1993.

Commissioner Cowell also commended Officer William Wilson for a job well done on the DeAndrea Case.

Mrs. Shellhammer of Harrison Road, Mr. Marra of 106 George Street and Mary Yakin of 35 Crestview Drive demanded an explanation of the recent combined Alcosan and Users Fee Bill. Their questions were answered by Mr. Patterson, Manager and several Commissioners.

(8688) MOVED HANLON-MADDEN to adjourn, the meeting was adjourned at 10:50 P.M. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Assistant Secretary

Approved as presented December 14, 1992

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE SPECIAL PUBLIC MEETING, NOVEMBER 16, 1992

A Special Public Meeting of the Township of Wilkins Board of Commissioners Finance Committee was held at 7:00 P.M., November 16, 1992 in the Township Municipal Building, 110 Peffer Road, Turtle Creek PA 15145.

Present were Commissioners Francis P. Colonello, Cheryl Cowell, John Hanlon and Victor Dinzeo. Also present was Township Manager Gerald S. Patterson, Jr.

Mr. Patterson distributed copies of the proposed budget draft to the Commissioners. Included in the budget packet was a description of the various funds that are a part of the budget.

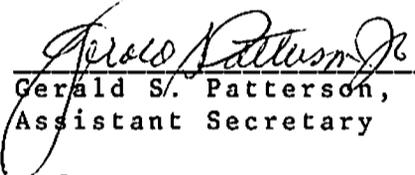
The various expenditures and revenues of the non-general fund were reviewed.

The General Fund Budget was discussed in more detail with emphasis placed in finding ways to reduce the projected shortage.

Due to the large amount of information presented and the need for the Board to review the proposed budget draft in more detail it was agreed that another public budget workshop would be held on November 23, 1992 at 7:00 P.M.

(8689) MOVED HANLON-COLONELLO to adjourn at 8:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
-----  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE SPECIAL PUBLIC MEETING, NOVEMBER 23, 1992

A Special Public Meeting of the Township of Wilkins Board of Commissioners Finance Committee was held at 7:00 P.M., November 23, 1992 in the Township Municipal Building, 110 Peffer Road, Turtle Creek PA 15145.

Present were Commissioners Francis P. Colonello, Cheryl Cowell, John Hanlon, Victor Dinzeo and Michael Madden. Also present was Township Manager Gerald S. Patterson, Jr.

Mr. Patterson distributed copies of a revised proposed budget draft to the Commissioners. Included in the budget packet was a description of the various funds that are a part of the budget.

The general fund budget was discussed with Commissioners Colonello suggesting emphasis be placed on the large line items that account for a majority of the budget shortage.

The Board agreed to have the Manager make the necessary adjustments to replace certain line items and have the budget ready for the first reading on November 30, 1992 with final adoption scheduled for December 28, 1992.

An Executive Session on labor relations/personnel matters followed the meeting.

(8690) MOVED HANLON/MADDEN to adjourn at 7:40 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
-----  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, NOVEMBER 30, 1992

The Additional Stated Meeting of November 30, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Miss Cowell

Mr. Hanlon  
Mr. Madden

Mr. Colonello was absent.

Also present was Mr. Patterson, Manager; Mr. Gazdik, Senate Engineering and Mr. John Means, Solicitor.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

President Dinzeo gave Mrs. Yakin five minutes to address the Board. Mrs. Yakin then discussed various subjects.

The Board reviewed the Committee Items Agenda. This was completed with the following items Noted:

1. Soffer Tax Appeal - Before the Board of Viewers.
2. Lions Park Restroom - Floor paved - Miss Cowell suggested placing a tarp on top of the block for protection.
3. Garage Door Replacement - After agreement is signed it will take the Garage Door Doctor a couple days to complete the project.
4. Generator Project - Moving along rapidly - testing next week
5. Leax Lane Sanitary Sewer Project - Awarded - Contracts for execution at COG - Will start late January.
6. Sanitary Sewer Mapping - Aerial phot and Mapping to be done for Sanitary Sewer Project.
7. Leaf Recycling - Grant Application filed - Forest Hills/Churchill suggests waiting until site becomes operable, in the meantime we will try to find an alternate site.
8. Ordinance Recodification - Contract to be reviewed by Mr. Means - will execute and return

9. RESOLUTION NO. 31-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP AND THE WAGE POLICY COMMITTEE OF THE WILKINS TOWNSHIP POLICE DEPARTMENT.

(8691) MOVED HANLON-MADDEN to adopt Resolution No. 31-92.

10. RESOLUTION NO. 32-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS RECOGNIZING ITALO-AMERICAN CITIZENS CLUB OF WILKINS TOWNSHIP AS A CIVIC AND/OR SERVICE ASSOCIATION UNDER THE LOCAL OPTIONS SMALL GAMES OF CHANCE ACT, AS AMENDED.

(8692) MOVED HANLON-COWELL to adopt Resolution No. 32-92.

Motions 8691 and 8692 adopted by unanimous roll call vote of all present.

11. 1992 AUDIT - Mr. Foley to present a proposal.

12. 1993 PROPOSED BUDGET - Per Township Code - first reading in November. Read November 30, 1992. Final adoption December 28, 1992. Budget Hearing scheduled for December 14, 1992 at the Regular Public Meeting. To be advertised in newspaper December 9, 1992.

(8693) MOVED HANLON-COWELL to put the Budget on public view as presented. Adopted by unanimous roll call vote of all present.

Mr. Robert Coll, Director of the Allegheny County Police Academy wishes to express his sincere appreciation for the use of the Township facilities for the mandatory training of all police officers in Allegheny County.

(8694) MOVED HANLON-COWELL to adjourn, the meeting was adjourned at 7:28 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

An Executive Session on Personnel Matters followed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, DECEMBER 7, 1992

The Additional Stated Meeting of December 7, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Miss Cowell
Mr. Hanlon	Mr. Madden	Mr. Colonello

Also present was Mr. Gerald Patterson, Manager.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

- A. Crime Watch - Nothing to report
- B. Vehicle Code Enforcement - Report has been placed in the Commissioners boxes by Chief Naccarati
- C. State Grant - Approved - we will be receiving 3 Portable Radios, 1 Car Radio, 1 Light Bar and 1 Traffic Control Device.
- D. Criminal Mischief Arrests - Eastmont - Three arrests have been made. Restitution will be made by the actors.

PUBLIC WORKS:

- A. Signs - Parks - On order
  - Cline/Wallace - Signs have been erected, but there is still dumping going on Wallace Avenue.
  - Elizabeth/Stevendale - Trees trimmed at the corner and therefore conditions have improved.
- B. Guiderail Installation - Linhart Park - Still awaiting same
- C. DPW Collective Bargaining Status - Meeting with representatives, Tentative Agreement drawn up - Given to Mr. Means for review.

ADMINISTRATION:

- A. 1993 Budget - On Public Display - Public Meeting scheduled for 12/14/92 - Adoption 12/28/92.
  - B. ALCOSAN - Billing and collection - Funds coming in - payment due Alcosan early January 1993.
  - C. Property Appraisal - The review of the building and contents is scheduled for 12/10/92.
  - D. Ordinance Codification - Contract signed - 1st Phase to start shortly.
  - E. Manager's Contract Extension - Employment Agreement prepared by Mr. Means -
- (8695) MOVED COLONELLO-COWELL to read the Agreement.  
 (8696) MOVED HANLON-MADDEN to ratify the Agreement.  
 Motions 8695 and 8696 adopted by unanimous roll call vote.

RECREATION:

- A. Linhart Park Pavilion - bid awarded - waiting for COG's OK. Work will begin in early Spring.
- B. Generator Installation - In process
- C. Lions Park Restroom - No change
- D. Municipal Building Air Conditioning - In process

E. Garage Door Replacement - To be installed shortly.

(8697) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 7:16 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf



4. DELINQUENT SANITARY SEWAGE:

One Hundred Fifty Four (154) invoices mailed Wednesday, December 10, 1992, New Cycle I-04, 133rd billing.

4. SOLICITOR: Mr. Means reported the collections of the following:

Deed Transfer Tax	2,902.76
Delinquent Tax	<u>811.44</u> (Jordan)
Total	\$3,714.20

5. TREASURER & TAX COLLECTOR: Mr. Porado reported receipts as follows:

Current Realty Tax	2,221.56
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The status of the 1992 Tax Duplicate was reported for the month of November, 1992 as follows:

CHARGES:

Original Duplicate		917,291.34
Additions/Penalties - This report	<u>201.96</u>	
Total Charges		<u>\$917,493.30</u>

CREDITS - COLLECTIONS:

This report	2,221.56
Previous report	869,912.53
Discounts - Previous report	<u>16,101.74</u>

Total Credits	888,235.83
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Balance to account for	29,257.47
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Collection percentage	96.8%
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Percentage for same period - previous year	96.3%
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6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of November 1992	\$ 29,955.39	Previous year	\$ 39,926.55	1992 Budget
Total for 1992	446,958.04	" "	444,925.00	\$ 460,000.00

OCCUPATION PRIVILEGE TAX:

Month of November 1992	2,950.00	" "	2,520.00	1992 Budget
Total for 1992	50,945.00	" "	54,382.30	\$ 53,000.00

MERCANTILE TAX:

Month of November 1992	141.80	" "	189.30	1992 Budget
Total for 1992	200,220.32	" "	190,558.36	\$ 186,000.00

BUSINESS PRIVILEGE TAX:

Month of November 1992	891.76	" "	1,763.81	1992 Budget
Total for 1992	153,634.66	" "	171,954.31	\$ 158,000.00

7. CURRENT FINANCIAL REPORT: Distributed to Board per end November 1992.8. CURRENT BILLS: A list of current bills was presented for approval:

General Fund	\$ 382,961.11
Capital Reserve	4,118.22
Emergency Contingency	4,750.00
IDA Benefit	30,564.00
Sewer Fund	52,641.92

(8699) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$475,035.25, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: None

NEW BUSINESS:

ORDINANCES: None

RESOLUTIONS: RESOLUTION NO. 33-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8700) MOVED HANLON-COLONELLO to adopt Resolution No. 33-92.

The motion was approved:

Hanlon	-	Yes
Colonello	-	Yes
Madden	-	Yes
Dinzeo	-	Yes
Cowell	-	Abstension

RESOLUTION NO. 34-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 APPOINTING AN INDEPENDENT AUDITOR AND  
 AN AUDITOR OF BUSINESS PRIVILEGE/MERCANTILE TAXES

(8701) MOVED COLONELLO-COWELL to adopt Resolution No. 34-92.

RESOLUTION NO. 35-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 ENTERING INTO AN AGREEMENT FOR THE  
 JOINT COLLECTION OF WAGE TAX

(8702) MOVED MADDEN-COLONELLO to adopt Resolution No. 35-92.

Motions 8701 and 8702 were adopted by unanimous roll call vote.

MOTIONS:

(8703) MOVED HANLON-MADDEN to extend the Churchill Road Winter Maintenance Agreement. The motion was adopted by unanimous roll call vote.

(8704) MOVED COWELL-COLONELLO to adopt the decision on the J. B. Stevens Curative Amendment. The motion was adopted:

Cowell	-	Yes
Colonello	-	Yes
Hanlon	-	Yes
Madden	-	Yes
Dinzeo	-	Abstension (Mr. Dinzeo was unable to participate as he was not at the hearing)

(8705) MOVED HANLON-COLONELLO to participate in a program with O & R Energies to supply Wilkins Township with Natural Gas. The motion was adopted by unanimous roll call vote.

(8706) MOVED COWELL-MADDEN to accept the Department of Public Works Agreement. The Commissioners thanked the representatives of the DPW for their cooperation. The motion was adopted by unanimous roll call vote.

(8707) MOVED COLONELLO-COWELL to accept the proposal from Pittsburgh National Bank for the Tax Anticipation Note. The motion was adopted by unanimous roll call vote.

PUBLIC HEARING 1993 BUDGET:

There was a general discussion on various items in the 1993 Budget. Participants were:

Rawley Krasik  
 M. Jos. Martinelli  
 George Hawkins  
 Regis Marra  
 William Wilson  
 Donald Schmidt

COMMISSIONERS COMMENTS:

Mr. Madden again thanked the Department of Public Works for their fine work during the year 1992.

Miss Cowell wished everyone present a "Happy Holiday Season"!

(8708) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 8:50 P.M. The motion was adopted by unanimous roll call vote.

ATTEST:

  
 \_\_\_\_\_  
 Gerald S. Patterson, Jr.  
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, DECEMBER 28, 1992

The Additional Stated Meeting of December 28, 1992 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Miss Cowell
Mr. Hanlon	Mr. Colonello	Mr. Madden

Also present was Mr. Means, Solicitor; Mr. Patterson, Manager and Mr. Gazdik, Senate Engineering Company.

At the invitation of Mr. Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. Soffer (Sears) Tax Appeal - Nothing new to report.
2. Lions Park Restroom - No change except materials must be purchased by December 31, 1992.
3. Garage Door Replacement - Completed
4. Generator Project - Up and running - few incidentals to be completed - Test run every Tuesday morning.
5. Leax Lane Sanitary Sewer - Contracts returned - insurance items need to be added - notice to proceed - when completed, 90 days to complete contract.
6. Sanitary Sewer Mapping - Contracted to have aerial photos done, when weather and lighting cooperates project will be on-going.
7. Leaf Recycling - Grant Application filed, DER has given verbal OK. Funds available to place road into site.

8. RESOLUTION NO. 36-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
SETTING THE COMPENSATION OF CERTAIN EMPLOYES

(8709) MOVED COLONELLO-COWELL to adopt Resolution No. 36-92.

RESOLUTION NO. 37-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND DIRECTING  
THE REBALANCING OF THE 1992 GENERAL FUND BUDGET BY APPROPRIATING  
SURPLUS FUNDS RECEIVED AND REAPPROPRIATING UNUSED FUNDS TO  
DEPLETED APPROPRIATIONS

(8710) MOVED HANLON-MADDEN to adopt Resolution No. 37-92.

RESOLUTION NO. 38-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS APPOINTING CERTAIN  
RESIDENTS TO VARIOUS BOARDS AND COMMISSIONS

(8711) MOVED MADDEN-COWELL to adopt Resolution No. 38-92.

RESOLUTION NO. 39-92

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE ISSUANCE OF TAX ANTICIPATION NOTE - 1993

(8712) MOVED HANLON-COWELL to adopt Resolution No. 39-92.

Motions 8709 to 8712 were adopted by unanimous roll call vote.

ORDINANCE NO. 830

AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
ESTABLISHING THE COMPENSATION OF THE TOWNSHIP MANAGER

(8713) MOVED HANLON-COWELL to read Ordinance No. 830 for the 1st reading.

(8714) MOVED COLONELLO-MADDEN to accept Ordinance No. 830 for the 1st reading.

(8715) MOVED HANLON-COLONELLO to read Ordinance No. 830 for the second reading by title only.

(8716) MOVED HANLON-COWELL to adopt Ordinance No. 830.

Motions 8713-16 were adopted by unanimous roll call vote.

ORDINANCE NO. 831AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
FIXING THE REAL ESTATE TAX RATE FOR THE YEAR 1993

- (8717) MOVED COLONELLO-COWELL to read Ordinance No. 831 for the 1st reading.  
(8718) MOVED HANLON-MADDEN to accept Ordinance No. 831 for the 1st reading.  
(8719) MOVED COLONELLO-COWELL to read Ordinance No. 831 for the second reading by title only.  
(8720) MOVED COLONELLO-COWELL to adopt Ordinance No. 831.

Motions 8717 to 8720 were adopted by unanimous roll call vote.

ORDINANCE NO. 832AN ORDINANCE OF THE TOWNSHIP OF WILKINS  
APPROPRIATING SPECIFIC SUMS FOR SPECIFIC PURPOSES FOR 1993

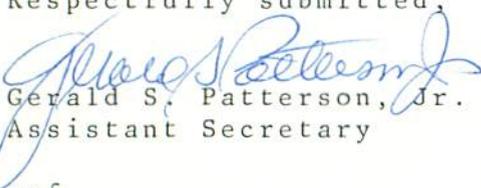
- (8721) MOVED MADDEN-COLONELLO to read Ordinance No. 832 for the 1st reading.  
(8722) MOVED HANLON-MADDEN to accept Ordinance No. 832 for the 1st reading.  
(8723) MOVED COLONELLO-COWELL to read Ordinance No. 832 for the second reading by title only.  
(8724) MOVED HANLON-COWELL to adopt Ordinance No. 832.

Motions 8721 to 8724 were adopted by unanimous roll call vote.

Commissioner Cowell requested that an attempt be made on controlling overtime in all departments.

- (8725) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 7:37 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, JANUARY 4, 1993

The Additional Stated Meeting of January 4, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum as follows:

Mr. Dinzeo  
Mr. Hanlon

Mr. Colonello

Miss Cowell  
Mr. Madden

Also present was Mr. Patterson, Manager, Chief Naccarati and Mr. Jeznach.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

- A. Crime Watch - Nothing new to report
- B. Vehicle Code Enforcement - Copy of citations to Board
- C. Criminal Mischief Arrests - Copies to Commissioners
- D. "NO PARKING" - End of Semmens Street - Signs to be installed -  
(8726) MOVED MADDEN-COWELL to establish, by Resolution, a "NO PARKING" Zone on Semmens Street. The motion was adopted by unanimous roll call vote.

PUBLIC WORKS:

- A. Guiderail Installation - Linhart Park - Completion scheduled for Tuesday, January 5, 1993
- B. DPW Collective Bargaining Status - contract in effect - Memorandum of Understanding signed by both sides

ADMINISTRATION:

- A. Three (3) year history - Sick Days/Workers Comp Days - Being reviewed by Board.
- B. Property Appraisal -Report to be expected within a month
- C. Ordinance Codification - Agent for General Code obtained copies of approximately 800 ordinances - they are to be given to the legal department for processing.
- D. MELP Loan - No change - no response to Mr. Means' letter.
- E. Purchasing Procedure - Self explanatory - Placed in operation 1/4/93

PROPERTY AND RECREATION:

- A. Linhart Park Pavilion - Pavilion is now in production.
- B. Generator Installation - Complete - Maintenance contract to be obtained.
- C. Lions Park Restroom - nothing to report
- D. Municipal Building Air Conditioning - Work in progress
- E. Garage Doors - In operation

Commissioner Cowell would appreciate being notified of any damage or vandalism in the parks. \* See "MINUTES" meeting 1/11/93

(8727) MOVED HANLON-COWELL to adjourn. The meeting was adjourned at 7:50 P.M. The motion was adopted by unanimous roll call vote.

\* CORRECTION: COMM. COWELL REQUESTED THAT SHE BE NOTIFIED WITHIN 24 HOURS OF ANY DAMAGE OR VANDALISM TO THE PARKS OR MUNICIPAL PROPERTIES. SHE ALSO REQUESTED THAT SHE RECEIVE A COPY OF ANY WRITTEN REPORT INVOLVING THE ABOVE WITHIN 48 HOURS - BOTH MR. JEZNACH AND CHIEF NACCARATI MET IN AGREEMENT WITH THIS.

Respectfully submitted,

*Gerald S. Patterson, Jr.*  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JANUARY 11, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Vice-Pres. Colonello. A quorum was present as follows:

Mr. Colonello  
Mr. Hanlon

Miss Cowell  
Mr. Madden

Mr. Dinzeo was absent due to illness.

At the invitation of Mr. Colonello all present arose and participated in the pledge of allegiance to the flag.

- (8728) MOVED COWELL-MADDEN to approve the minutes of the Regular Meeting of December 14, 1992 and the Additional Stated Meeting of December 28, 1992. On the Additional Stated Meeting of January 4, 1993 under the heading PROPERTY AND RECREATION the comment of Commissioner Cowell has been corrected. After the correction the minutes have been approved by unanimous roll call vote of all present.

COMMUNICATIONS:

1. Letter from Wilkinsburg Penn Joint Water Authority dated December 18, 1992 advising of a rate increase of 17.68% effective 1/1/93.
2. Letter from American Cablevision dated 12/10/92 advising of a price adjustment - 13 channels reduced to \$9.95. Standard tier up to \$12.20.
3. Letter from American Cablevision dated 12/14/92 to a Hart Drive resident responding to a complaint regarding CBS and local sports coverage.
4. Letter from American Cablevision dated 12/18/92 price adjustments effective 3/1/93 - most services going up 5%.
5. Letter from American Cablevision dated 12/18/92 has applied to the National Cable Television Association for renewal of their second consecutive Seal of Good Customer Service for 1992.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of 42 alarms occurred during the month. Five (5) drills and practices.
2. POLICE: The following is the report of the Police Department for the month of December 1992:

Calls and complaints	258
Miles of Patrol	9,855
Aided cases	22
Alarm calls	33
Criminal mischief	10
Thefts	16
Traffic accidents	13

3. MANAGER: Mr. Patterson reported activities as follows:

FINANCIAL: Collections:

Earned Income Tax - previous month	12,803.28
Occupation Privilege Tax - "	3,000.00
Mercantile Tax - "	177.33
Business Privilege Tax - "	1,790.47
Secretary - General Fund	14,150.51
Total	<u>\$31,921.59</u>

BUILDING PERMITS ISSUED:

Repairs and Improvements	3
Signs	2

DELINQUENT SANITARY SEWAGE:

Eighty Five (85) Second Notices to be sent out week of January 11, 1993. Cycle I-04.

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,547.27
Delinquent Tax	3,075.49 (Jordan)

5. TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Current Realty Tax	2,037.92
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The status of the 1992 Tax Duplicate was reported for the month of December 1992 as follows:

CHARGES:

Original Duplicate		917,291.34
Additions/Penalties - This report	185.27	
- Previous report	<u>201.96</u>	
Total Charges		917,678.57

CREDITS - COLLECTIONS:

This report	2,037.92	
Previous report	872,134.09	
Discounts - Previous report	<u>16,101.74</u>	
Total Credits		890,273.75
Balance to account for		27,404.82
Collection Percentage		97%
Percentage for same period - previous year		96.4%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of December 1992	\$ 11,065.86	Previous Year	\$ 12,573.36	1992 Budget
Total for 1992	457,535.99	" "	457,498.36	\$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of December 1992	50.00	" "	210.00	1992 Budget
Total for 1992	50,995.00	" "	54,592.20	\$ 53,000.00

MERCANTILE TAX:

Month of December 1992	35.53	" "	981.00	1992 Budget
Total for 1992	200,255.85	" "	191,539.36	\$186,000.00

BUSINESS PRIVILEGE TAX:

Month of December 1992	898.71	" "	28.42	1992 Budget
Total for 1992	154,533.37	" "	171,982.73	\$158,000.00

7. CURRENT FINANCIAL REPORT: Report not ready for 12/31/92 - In Process8. CURRENT BILLS: A list of current bills was presented for approval.

(8729) MOVED HANLON-COWELL to authorize payment of bills, totalling \$59,642.11 as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: NoneNEW BUSINESS:1. ORDINANCES: None2. RESOLUTIONS: RESOLUTION NO. 2-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8730) MOVED HANLON-COWELL to adopt Resolution No. 2-93. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 3-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
TO AUTHORIZE AND DIRECT THE SIGNING OF A GRANT  
FOR ENFORCEMENT ON HIGHWAY SAFETY CORRIDOR ROUTE 22

(8731) MOVED COWELL-MADDEN to adopt Resolution No. 3-93. The motion was adopted by unanimous roll call vote of all present.

MOTIONS:

(8732) MOVED HANLON-COWELL to purchase a police cruiser. A 1993 Crown Victoria will be purchased through the County (Babe Charapp). The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS: Commissioner Cowell has been invited to the Presidential Inauguration Celebration and has accepted.

CITIZENS HEARINGS: The following citizens have appeared at the meeting and discussed the following:

Mrs. Yakin  
Mr. Hawkins  
Mr. Schmitt  
Mr. Marra

Complaints regarding the audio system.  
Price of copies  
Water run-off on George Street  
Grants for Senior Citizens

((8733) MOVED HANLON-COWELL to adjourn, the meeting was adjourned at 8:20 P.M. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
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Gerald S. Patterson, Jr.  
Assistant Secretary

An Executive Session on Personal matters followed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, JANUARY 25, 1993

The Additional Stated Meeting of January 25, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo                      Mr. Hanlon                      Miss Cowell

Mr. Colonello and Mr. Madden were not present.

Also present was Mr. Means, Mr. Gazdik and Mr. Patterson.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. Recycling Calendar Distribution. - Completed week of January 18, 1993 by the Department of Public Works.
2. Lions Park Restroom - No change - waiting for weather to break to continue construction of the restroom.
3. Leax Lane Sanitary Sewer Project - waiting for weather to improve - Mr. Gazdik would like to have a pre-construction meeting with the Police Chief, the Fire Marshal and Mr. Jeznach. On the water line- the Township attempted to get a grant but was turned down.
4. Washington Avenue Area Sanitary Sewer Project - applied to COG for a grant - very optimistic about getting the grant
5. Sanitary Sewer Mapping - Mr. Gazdik stated that is on-going - progress has been made - aerial photos have been authorized - design to be completed - make submission to Pennvest in the fall.
6. Linhart Park Shelter - Shelter delivered - construction to begin as soon as weather improves.
7. Wilkins G P Project - Mr. Means noted that an agreement between the Township and Wilkins GP has now been signed and is in proper form.  
(8734) MOVED HANLON-COWELL to accept this deed authorizing the proper officers to execute it on behalf of the Township.  
The motion was passed by unanimous roll call vote of all present.  
The developer is working with Senior Citizens Group for housing on the south end of WGP area for a 78 unit complex - looking for funds.  
Future project traffic signal at Hawthorne and 22  
(8735) MOVED HANLON-COWELL for John Means to prepare an agreement on the traffic signal. The motion was passed by unanimous roll call vote of all present.
8. Conley's Real Estate Tax Appeal - Received disposition from the County Board of Assessors for a revision on the Conley site assessed value \$745,000. prior - revised value \$500,000. prior. Mr. Means contacted the School, therefore,  
(8736) MOVED COWELL-HANLON for the School and the Township to get proposals from several appraisers as to the cost of doing an "honest" appraisal. The motion was adopted by unanimous roll call vote of all present.
9. ALCOSAN billing - They are still working on the new bills so as a result they are going to send out the same type of card, hopefully it will be more explicit and detailed.
10. Tax Assessment Appeals Policy - Commissioners wish to continue the policy with the same format.

11. ORDINANCE NO. 833

AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING  
FOR COMPENSATION AND EMOLUMENTS OF OFFICE OF TOWNSHIP  
COMMISSIONERS ASSUMING OFFICE ON OR AFTER JANUARY 1994.

- (8737) MOVED HANLON-COWELL to read Ordinance No. 833 for the first reading.
- (8738) MOVED HANLON-COWELL to accept Ordinance No. 833 for the first reading.
- (8739) MOVED HANLON-COWELL to read Ordinance No. 833 for the second reading by title only.
- (8740) MOVED HANLON-COWELL to adopt Ordinance No. 833.

Motions 8737 to 8740 inclusive were adopted by unanimous roll call vote of all present.

RESOLUTION NO. 4-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
DEFINING ACTIVITIES UNDER SECTION 644  
OF THE TOWNSHIP CODE.

- (8741) MOVED HANLON -COWELL to adopt Resolution No. 4-93. The motion was adopted by unanimous roll call vote of all present.

Mr. William Wilson asked a question pertaining to the above resolution, Mr. Means advised him (and all other members of the police or fire force) to put their questions in writing and the Commissioners would reply also in writing. By so doing there could not be any misinterpretation.

Mr. Hanlon had an inquiry from Mr. Worrell of Free Lane as to how the residents of the Lane could have the Township take it over. Mr. Means advised that if the residents would submit a survey, width and lots on the street, title searches, engineering studies etcetera the Township would then take it over.

- (8742) MOVED HANLON-COWELL to adjourn, the meeting was adjourned at 7:55 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

An Executive Session on Personnel Matters followed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, FEBRUARY 8, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Hanlon
Mr. Colonello	Miss Cowell	Mr. Madden

At the invitation of Mr. Dinzeo all present arose and participated in the pledge to the Flag.

(8743) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of January 11th and the Additional Stated Meeting of January 25, 1993.

The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

1. Letter from Steven Morus of the Local Government Academy expressing his thanks to the Township and Staff for use of Township facilities for the BOCA Existing Structures Code Program on January 22, 1993.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No 1, 3 & 4. A total of twenty (20) alarms occurred during the month also six (6) drills and two (2) work details.
2. POLICE: The following is the police report for the month of Jan 1993:

Calls and complaints	238
Gasoline consumed	1,011
Mileage on cars	10,732
Aided cases	15
Alarm calls	22
Arrests	10
Criminal mischief	13
Thefts	10
Traffic accidents	17
3. AMBULANCE ASSOCIATION: Dr. Rosenthal presented the following report:

Ambulance calls during 1992	989
Calls in Wilkins Township	399
Calls in Churchill Borough	183
4. MANAGER: Mr. Patterson reported activities as follows:

<u>FINANCIAL: Collections</u>	
Earned Income Tax - previous month	28,787.50
Occupation Privilege Tax - previous month	340.00
Mercantile Tax - previous month	398.58
Business Privilege Tax - previous month	6,915.41
Secretary - General Fund - Office	28,293.59
Total	<u>\$64,735.08</u>

<u>BUILDING PERMITS ISSUED:</u>	
Repairs and Improvements	5
Signs	1

DELINQUENT SANITARY SEWAGE: Fifty five (55) "WATER SHUT-OFF" notices placed on residences - Cycle 1-04, 133rd billing.
5. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	3,157.81
Delinquent Tax	6,629.99
6. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

Current Reality Tax	629.64
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The status of the 1992 Tax Duplicate was reported for the month of January 1993 as follows:

CHARGES:

Original Duplicate	917,291.34
Additions/Penalties - this report	57.24
- previous rpt	<u>387.23</u>

TOTAL CHARGES

917,735.81

CREDITS - COLLECTIONS:

This report	629.64	
Previous report	874,172.01	
Discounts - previous report	<u>16,101.74</u>	
<b>TOTAL CREDITS</b>		<b>\$890,903.39</b>
Balance to account for		26,832.42
Collection percentage		97.1%
Percentage for same period - previous year		96.5%

7. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:  
 Month of January 1993 \$28,787.50 Previous year \$40,585.72 1992 Budget \$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of January 1993 340.00 " " 310.00 1992 Budget \$ 52,205.00

MERCANTILE TAX:

Month of January 1993 398.58 " " 2,498.47 1992 Budget \$198,000.00

BUSINESS PRIVILEGE TAX:

Month of January 1993 6,915.41 " " 4,613.04 1992 Budget \$157,000.00

8. CURRENT FINANCIAL REPORT: The Financial Statement has been prepared and distributed to all the Board Members for the year ending 12/31/92 and the month ending January 31, 1993.

9. CURRENT BILLS:

(8744) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$104,299.82, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: None

NEW BUSINESS:1. LITMAN APARTMENT COMPLEX:

A new twenty four (24) unit apartment complex has been proposed by Highland Manor Associates (Eugene Litman) in the Brown Plan.

A preliminary study by the Township Engineer and Solicitor would determine the feasibility of constructing this unit.

(8745) MOVED HANLON-MADDEN to approve an agreement between the Township and the Developer to have an engineering review of the site - the project would involve a potential property swap between the Township and the land owner who would have to assume the costs for the engineer and solicitor to prepare the feasibility information.

The motion was adopted by unanimous roll call vote.

2. REQUEST FOR FINAL APPROVAL OF WILKINS G.P. PLAN:

(8746) MOVED COLONELLO-HANLON to approve the Amended Preliminary Plan of Wilkins G.P. The motion was approved by unanimous roll call vote.

3. REQUEST FOR INCREASE - TREASURERS COMPENSATION:

(8747) MOVED CONONELLO-COWELL to have further discussion on this matter after a review from the Solicitor. The motion was approved by unanimous roll call vote.

ORDINANCES: None

RESOLUTIONS: RESOLUTION NO. 5-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING THE REFUND OF OCCUPATION  
 PRIVILEGE TAX.

(8748) MOVED COLONELLO-MADDEN to adopt Resolution No. 5-94. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Cowell has had several complaints about garbage, plastic containers, cans, recycling and garbage containers being strewn along the streets by careless employes of the garbage and recycling companies.

Commissioner Cowell advised the Board that the Recreation Committee is discussing the following new activities:

Kids Flea Market  
 Babysitting Clinic  
 10th Annual Arts Festival  
 Baseball/Softball Reservations  
 Pirate Clinic  
 Summer Lunch - Lions and Eastmont Parks  
 Two (2) Playground Directors

Commissioner Cowell also advised the Board that she will be out of the Country from March 8th through March 19, 1993. Therefore, she will not be attending the meeting of March 8th.

CITIZEN'S HEARINGS:

Dr. Kalmanson discussed plans for Rt 22 - Wilkins G.P. He also discussed the use of two separate water meters - one for normal water consumption and the other for pools, sprinkler systems etcetera.

Mr. Suvak and Mr. Schmitt discussed the users fee portion of the ALCOSAN bill and also the price of a copy. Mr. Hawkins suggested the price of a copy being .10¢.

(8749) MOVED COWELL-MADDEN to charge .10¢ for a copy.

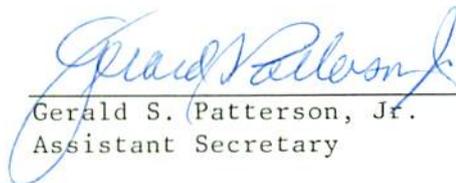
Cowell	Yes
Madden	Yes
Colonello	No
Hanlon	No
Dinzeo	No

Therefore, the price for a copy is set at .25¢.

Commissioner Cowell wishes to extend Congratulations and thanks to Alice Honda, School Guard, who was honored as Wilkins Citizen of the Year for her devoted work in the Township during this year and many years.

(8750) MOVED HANLON-COWELL to adjourn, the meeting was adjourned at 8:13 P.M.. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
 Gerald S. Patterson, Jr.  
 Assistant Secretary

Approved as presented 3/8/93

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, FEBRUARY 22, 1993

The Additional Stated Meeting of February 22, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Mr. Madden
Mr. Colonello	Miss Cowell	Mr. Hanlon

Also present were Mr. Means, Mr. Gazdik and Mr. Patterson.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee items Agenda. This was completed with the following items noted:

1. Chief of Police Retirement - Letter of Intent to retire received by the Board from Chief Raymond Naccarati on February 18, 1993.
2. Lions Park Restroom - Ongoing - when weather permits.
3. Leax Lane Sanitary Sewer Project - Contractor awaiting good weather.
4. Washington Avenue Sanitary Sewer Project - Facilities Grant request to be sent in
5. SANITARY Sewer Mapping - Status quo - awaiting good weather
6. Linhart Park Shelter - Area dug out - awaiting better weather.
7. Garbage/Recycling Bids - Contract expires December 31, 1993 -
8. Delinquent Tax Notices - George M. Porado -  
(8751) MOVED COLONELLO-COWELL to send Delinquent Tax Notices. The motion was adopted by unanimous roll call vote.
9. Report of Tax Collector - 12/31/92. - On file
10. Disposition of used cruiser - Car #11 - Per Township Code the car must be bid unless one of the VFD's want to purchase same.
11. Appraisal Report - Received - On file
12. Audit Report - EIT - Received 6/30/92
13. Meeting with VFD #4 to review equipment apparatus (3/1/93)

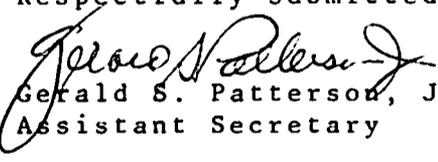
Commissioner Cowell, on behalf of the Board, would like to wish Mr. Naccarati well and extend best wishes in all his endeavors and pursuits.

Commissioner Cowell reported that Mr. Patterson had written letters to both Tri-Valley and Chambers about their collections and would like to report that they have responded very positively.

Commissioner Colonello has noted that the VFW would like to have their allotment check for the year.

(8752) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 7:12 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, MARCH 1, 1993

The Additional Stated Meeting of March 1, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Mr. Madden
Miss Cowell	Mr. Colonello	Mr. Hanlon

Also present was Mr. Patterson, Manager; Sgt. Sejko, OIC; Mr. Jeznach, Forman DPW and Ralph Marting, Chief VFD #4.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

1. VFD #4 - Equipment Purchase - Mr. Marting stated that VFD #4 badly needs a Rescue Truck - He was instructed by the Board to draw up the specs and get a "ball-park" figure and bring it back to them for their review.
2. Crime Watch - No movement - last meeting April 1992.
3. Vehicle Code Enforcement - Sgt. Sejko reported 60 traffic tickets issued, non-traffic citations - 8. 3 abandoned vehicles removed.
4. Completion of Probationary Period - Officer Stanonik.  
(8753) MOVED HANLON-COLONELLO to hire Officer Stanonik on a permanent basis as of March 1, 1993.
5. Emergency Management Coordinator -  
(8754) MOVED HANLON-MADDEN to recommend David Johnson as Emergency Management Coordinator.
6. Lisa Taglieri is returning from her Maternity Leave as of Monday, March 15, 1993.

PUBLIC WORKS:

1. Guiderail Installation - Linhart Park - Completed 150' of rail - will put more in if needed.
2. DPW Collective Bargaining Status - OK from Mr. Means to execute a new labor agreement.
3. Water usage - Sanitary Sewer Bill - Letter from WPJWA stating that they are responsible to send the entire bill to ALCOSAN.
4. Installation of NO PARKING signs - End of Semmens Street.
5. Plowing for park area.
6. (8755) MOVED MADDEN-COLONELLO to commend the Department of Public Works for their excellent job in removing snow during inclement weather.

ADMINISTRATION:

1. Budget Items - 1993.
2. Recycling - Newsprint - Tri Valley to provide a 30 cubic yard container newsprint and telephone books to be recycled. Will received \$5.00/Ton for recycled material - Letter to VFD's asking for their help.
3. Payroll items - Cancer insurance - It is going to be the responsibility of the employes with this type of insurance to pay it on their own.
4. Newsletter - The Commissioners, the Recreation Board and Mr. Patterson to compose and edit the newsletter.

PROPERTY AND RECREATION:

1. Linhart Park Pavilion - Waiting for weather to break in order to complete.

2. Lions Park Restroom - Same as above

(8756) MOVED COLONELLO-HANLON to adjourn. The meeting was adjourned at 8:15 P.M.

All motions were passed by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

GSP:msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MARCH 8, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Mr. Hanlon

Mr. Colonello  
Mr. Madden

Miss Cowell was absent due to vacation.

At the invitation of Mr. Dinzeo, all present arose and participated in the pledge to the Flag.

(8757) MOVED COLONELLO-MADDEN to approve the minutes of the Regular Meeting of February 8th, the Additional Stated Meetings of February 22nd and March 1, 1993. The motion was approved by the unanimous roll call vote of all present.

COMMUNICATIONS:

1. Churchill Garden Club dated 2/17/93 to Mr. Braver, Manager of the Beulah Road Foodland Re: Dirty and littered condition of the shopping center parking lot and surrounding roadsides. As of this date no response from Mr. Braver.
2. Director, ACHD dated 2/2/93 Re: Health Department Emergency Notification. Installation of telecommunications network to improve public access to services available from the health department. CC:PRD,W/C I, Police
3. Bob Connors Family, 1440 Jefferson Heights Road, thanking Officer DeMarco for his considerate and professional ways in which he helped in their need for help.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 & 4. A total of 10 alarms occurred during the month, also nine drills.
2. POLICE: The following is the police report for the month of Feb 1993:
 

Calls and complaints	195
Gasoline consumed	1,735
Mileage on cars	9,149
Aided cases	11
Alarm calls	22
Arrests	15
Missing persons	9
Traffic accidents	8
Traffic citations	60
Non-traffic citations	8
3. MANAGER: Mr. Patterson reported activities as follows:
 

<u>FINANCIAL</u> - Collections:	
Earned Income Tax - previous month	\$ 71,445.76
Secretary - General Fund	<u>14,284.71</u>
Total	\$ 85,730.47

<u>BUILDING PERMITS ISSUED:</u>	
Repairs and Improvements	5
Signs	2

<u>DELINQUENT SANITARY SEWAGE:</u>	
Fourteen (14) water shut offs on Delinquent Cycle I-04, 133rd round.	
4. SOLICITOR: Mr. Means reported the collection of the following:
 

Deed Transfer Tax	940.80
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5. TREASURER & TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

The status of the 1992 Tax Duplicate was reported for the month of February 1993 as follows:

CHARGES:

Original Duplicate		\$ 917,291.34
Additions/Penalties - This report	83.79	
- Previous report	<u>444.47</u>	
<b>TOTAL CHARGES</b>		<b>917,819.60</b>

CREDITS-COLLECTIONS:

This report	921.69	
Previous report	874,801.65	
Discounts - Previous report	<u>16,101.74</u>	
<b>TOTAL CREDITS</b>		<b>891,825.08</b>
Balance to account for		25,994.52
Collection Percentage		97.2%
Percentage for same period - previous year		96.9%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of February 1993	\$ 84,408.31	Previous Year	\$ 52,446.21	1992 Budget
Total for 1993	86,974.00	" "	89,461.32	\$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of February 1993	1,842.20	" "	310.00	1992 Budget
Total for 1993	2,142.20	" "	310.00	\$ 52,205.00

MERCANTILE TAX:

Month of February 1993	876.98	" "	-0-	1992 Budget
Total for 1993	1,275.56	" "	2,498.47	\$198,000.00

BUSINESS PRIVILEGE TAX:

Month of February 1993	-0-	" "	-0-	1992 Budget
Total for 1993	6,915.41	" "	4,613.04	\$157,000.00

7. CURRENT FINANCIAL REPORT: The Financial Statement has been prepared and distributed to all the Board Members for the month ending Feb. 28, 1993.8. CURRENT BILLS: A list of current bills was presented for approval.

(8758) MOVED COLONELLO-MADDEN to authorize payment of bills, totalling \$77,582.21, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

NEW BUSINESS:

Scheduled public hearing on Ordinance No. 834 - Advertisement was published on February 10th and 17, 1993 in the Progress indicating that the hearing will be this evening - we have had some input from the Allegheny County Planning Commission - note that the part of the hearing record is in the letter and material sent by the Allegheny County Planning Commission.

ORDINANCE NO. 834

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING THE ZONING ORDINANCE; PROVIDING FOR THE REGULATION OF SIGNS THROUGH DEVELOPMENT STANDARDS; MAINTENANCE STANDARDS; PROHIBITION OF CERTAIN TYPES OF SIGNS; DEVELOPMENT STANDARDS FOR BILLBOARDS, CANOPY AND AWNING SIGNS, FREESTANDING SIGNS, ILLUMINATED SIGNS, SUSPENDED SIGNS, WALL SIGNS FOR MULTI-OCCUPANT LAND USES AND PROVIDING FOR NON-CONFORMING SIGNS.

(8758) MOVED HANLON-MADDEN to read Ordinance No. 834 by title only.

(8759) MOVED COLONELLO-HANLON to accept Ordinance No. 834 for the first reading.

(8760) MOVED COLONELLO-MADDEN to read Ordinance No. 834 for the second reading by title only.

(8761) MOVED MADDEN-COLONELLO to adopt Ordinance No. 834.

Motions 8758 to 8761 inclusive were adopted by unanimous roll call vote of all present.

Other items under new business:

PASCUZZI LAND DEVELOPMENT - HAIR DEN, BROWN AVENUE (next to Valley Buick)  
Review at January Planning Commission recommended approval contingent upon the items Gazdik had noted in a review letter being completed and today Gazdik has forwarded a letter indicating that as requested he review the

the revised submittal for the above referenced land development project - with respect to the Township Zoning and Land Development ordinance the following comments are noted:

1. The PENDOT Highway Occupancy Permit is required to tie into the storm sewer and the Pendot R-O-W. It is our understanding that the developer has applied but as yet, not received permit.
  2. The developer has provided evidence that they have applied for but not yet received a sewage planning module for the project.
  3. Labor and Industry approvals have yet to be received. Other than the above referenced permits all of the other comments have been satisfied.
- The decision on the Pascuzzi Land Development to be on the agenda for Monday, March 29, 1993.

**FAITH BIBLE BAPTIST CHURCH LAND DEVELOPMENT -**

- (8762) MOVED HANLON-COLONELLO to read and approve the final plans for a multi-purpose building on its property on Curry Avenue. The motion was approved by unanimous roll call vote of all present.

RESOLUTION NO. 6-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

- (8763) MOVED MADDEN-COLONELLO to adopt Resolution No. 6-93.

RESOLUTION NO. 7-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AND DIRECTING THE PROPER TOWNSHIP OFFICERS  
TO EXECUTE AND DELIVER A TRUST AGREEMENT TO PNC BANK.

Mr. Means explained the Trust Agreement in detail.

- (8764) MOVED HANLON-COLONELLO to adopt Resolution No. 7-93.

- (8765) MOVED HANLON-COLONELLO designating Mr. Patterson, the Township Manager to be the party authorized to forward directions by the Commission to the Trustee.

Motions 8763 to 8765 inclusive were adopted by unanimous roll call vote of all present.

RESOLUTION NO. 8-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AMENDING RESOLUTION NO. 8-92

- (8766) MOVED MADDEN-COLONELLO to adopt Resolution No. 8-93.

COMMISSIONERS COMMENTS:

Mr. Hanlon has spoken with Virginia Maggiore re: Agreement with American cablevision to supply the Senior Citizens with a lower rate on Cable TV.

- (8767) MOVED HANLON-COLONELLO to have Mr. Patterson meet with American Cablevision to discuss same. The motion was adopted by unanimous roll call vote of all present.

Mr. Hanlon would like to publically thank the gentleman who was responsible, through his cooperation, of apprehending the actor who caused Officer DeMarco's accident at Sears parking lot. A letter of thanks has been sent to him.

Mr. Madden has suggested Mr. Jeznach's review of the 1993 Street Resurfacing Program.

The Recreation Board will be preparing a Spring Newsletter; any items to be presented to Carol Pena by April 1, 1993

CITIZEN'S HEARINGS:

Mr. William J. Wilson discussed matters in the Police Pension Fund.

Mrs. Mary Yakin discussed the exchange of land with Mr. Litman and the Township. She also discussed the Health Insurance for Township Commissioners.

(8766) MOVED COLONELLO-MADDEN to adjourn, the meeting was adjourned at 9:15. P.M. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Assistant Secretary

An Executive Session on land acquisition and personnel matters followed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, MARCH 29, 1993

The Additional Stated Meeting of March 29, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Mr. Madden
Mr. Colonello	Miss Cowell	Mr. Hanlon

Also present were Mr. Means and Mr. Patterson.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

- Decision - Pascuzzi Land Development  
(8767) MOVED HANLON-COWELL to approve the decision. The motion was adopted by unanimous roll call vote.
- Lions Park Restroom - work to commence when weather permits
- Leax Lane Sanitary Sewer Project - Per Mr. Gazdik scheduled to start second week in April.
- Washington Avenue Area Sanitary Sewer Project - Letter read from the Department of Development to COG the request of the CD Fund has been allocated - may require matching funds - Engineer in process of requesting \$50,000. from Department of Commerce.
- Sanitary Sewer Mapping - Nothing to report
- Linhart Park Shelter - work to commence when weather permits.
- Sale of Used Cruiser - One sealed bid received  
(8768) MOVED COLONELLO-MADDEN to award the bid of \$502.00 to the VFD #3 Fire Department. The motion was adopted by unanimous roll call vote.
- Investment Advisors Report - Police Pension Plan - Receipt of same was acknowledged.
- Acknowledgement - Rogal Appeal of ZHB Decision
- Amendment to PNC Trust Agreement

RESOLUTION NO. 9-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING AND DIRECTING THE PROPER TOWNSHIP OFFICERS  
TO EXECUTE AND DELIVER TO PNC, NATIONAL ASSOCIATION,  
AN AGREEMENT AMENDING THE TRUST AGREEMENT DATED  
MARCH 8, 1993 IN THE FORM ANNEXED HERETO.

(8769) MOVED HANLON-COWELL to adopt Resolution No. 9-93. The motion was adopted by unanimous roll call vote.

- Churchill Area Environmental Council Representation. Per Dr. Gottlieb we have only one representative, since we are entitled to three she suggests other names to be submitted before May 24, 1993.
- Steven Complaint - Re: Sign Ordinance.

COMMISSIONERS COMMENTS:

Commissioner Cowell had questions on Mr. Means' memo on Police Chief replacement.

Commissioner Madden commented on:

PEMA reimbursement on blizzard costs.  
Lions Park work - next week  
Pot holes on Soffer property near Sears entrance.

Commissioner Hanlon requested an Executive Session after the meeting on Police Personnel.

Commissioner Colonello requested that Mr. Gailey and Mr. Hunsberger attend the meeting on Monday, April 5, 1993 Re: Accident 3/14/93  
He also discussed the AIM payment schedule.

Commissioners Cowell and Madden had a discussion on patching the holes in the "Street Hockey Court".

Respectfully submitted,



-----  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, APRIL 5, 1993

The Additional Stated Meeting of April 5, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Mr. Colonello
Miss Cowell	Mr. Hanlon	Mr. Madden

Also present was the Manager, Mr. Patterson, Sergeant Sejko and Mr. Jeznach.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

1. PENDOT GRANT - All papers are filed properly per Ms. Charles. She also commented on our use of the radar demo for P.R. Also the traffic signs manual to be replaced.
2. POLICE TRAINING: - Eight officers completed - one officer (Hunsberger) has one day to complete - one officer (Doyle) both days to complete. CPR complete except for Doyle. Fire Arms qualification May 6 & 7, 1993.
3. TRAFFIC LAW ENFORCEMENT: - 69 citations issued - 23 of which were traffic citations issued for non-payment of parking tags. Three abandoned vehicles removed.
4. POLICE VEHICLE UPDATE: - New car complete - 12A completed, decals/beacon removed - old car 11 completed, decals removed. Maintenance program set up. Car 13 to Mocks for chain damage repair and right rear door.

PUBLIC WORKS:

1. CDL LICENSES - Four (4) employes do not CDL's, three (3) will make application the fourth is retiring in August.
2. SNOW REMOVAL ASSISTANCE: - Application for Agreement to PA EMA to reimburse some of the cost incurred during Blizzard '93:

RESOLUTION NO. 10-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND DIRECTING THE PROPER TOWNSHIP OFFICERS TO EXECUTE AND DELIVER A SNOW REMOVAL ASSISTANCE APPLICATION AND AGREEMENT.

(8768) MOVED MADDEN-COWELL to adopt Resolution No. 10-93. The motion was adopted by unanimous roll call vote.

ADMINISTRATION:

1. MELP LOAN: Mr. Colonello has worked out a repayment schedule to pay the loan through twenty four months.
2. ASSESSMENT CHANGES: We have received numerous copies of assessment changes. Most changes are increases due to the sale price of the property being \$20,000.00 over fair market value.

PROPERTY AND RECREATION:

1. A discussion was held on temporary summer Help.
2. The VFC #3 want to give twelve bingo stands away. Mr. Colonello has suggested that we pick them up and make tables to be used in the parks.

(8769) MOVED MADDEN-COLONELLO to change Mr. Edward Bruener's classification from Skilled Laborer to Equipment Operator. The motion was approved by unanimous roll call vote.

An Executive Session on Personnel matters to follow.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gerald S. Patterson, Jr.", written in a cursive style.

Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, APRIL 12, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Miss Cowell
Mr. Colonello	Mr. Madden	Mr. Hanlon

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

(8770) MOVED COLONELLO-MADDEN to approve the minutes of the Regular Meeting of March 8, 1993, the Additional Stated Meetings of March 29th and April 5, 1993. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

1. Letter from Allegheny County Division of Waste Management dated March 8, 1993 Re: Telephone Directory Recycling April 19 - May 31, 1993.
2. News release from American Cablevision - they have been awarded "Seal of Good Customer Service" for the second consecutive year.
3. Letter from ACHD dated April 2, 1993 Re: Sewage problem 708,710,712,714 and 716 McMasters Avenue.
4. Letter dated March 23, 1993 from Attorney John Bender Re: Failure of Commissioners to speak into microphone at meetings. Mr. Means answered this letter March 26, 1993.
5. Letter from Colonial Life & Accident Insurance Company representative dated March 29, 1993 Re: Discontinuance of payroll deductions for personal insurance for Township employes.
6. Letter dated April 7, 1993 from Allegheny County Department of Development Re: participation in County CDBG & Home Programs for fiscal years 1994-95 and 96.
7. Letter dated April 7, 1993 from TCVCOG Re: Funding (\$10,927.) for demolition projects and (\$139,950.) for Washington Avenue sewer extension.
8. Letter undated received today from Wilkins Township Police Association Re: rumors of a civilian Public Safety Director.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 19 alarms occurred during the month. Six drills and practices and three schools attended by VFD's.
2. POLICE: The following is the police report for the month of March 1993:

Calls and complaints	294
Gasoline consumed	1,017
Miles of patrol	876
Aided cases	12
Alarm calls	24
Arrests	10
Criminal mischief	9
Thefts	17
Traffic Accidents	10

Minutes of the Regular Meeting, Monday, April 12, 1993 - Page Two

3. MANAGER: Mr. Patterson reported activities as follows:

FINANCIAL - Collections:

Earned Income Tax - previous month	\$35,870.21
Occupation Privilege Tax "	3,572.20
Mercantile Tax "	11,047.46
Business Privilege Tax "	20,567.08
Secretary - General Fund	<u>10,993.72</u>
Total	\$82,050.67

BUILDING PERMITS ISSUED:

Repairs and Improvements	3
Signs	1

DELINQUENT SANITARY SEWAGE:

Eight (8) water shut-off OLD CYCLE 1-04 (before lump sum billing)

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	298.42
Delinquent Tax (from Jordan)	1,632.56

5. TREASURER & TAX COLLECTOR: The status of the 1992 Tax Duplicate was reported for the month of March 1992:

CHARGES:

Original Duplicate		917,291.34
Additions/Penalties - this report	276.67	
prev. rpt.	528.26	
Total Charges		918,092.27

CREDITS-COLLECTIONS:

This report	2,999.22
Previous report	875,723.34
Discounts - prev. report	16,101.74

Total Credits	894,824.30
Balance to account for	23,267.97
Collection Percentage	97.5%
Percentage for same period - prev. yr.	97.7%

6. EARNED INCOME TAX: Mr. Pugliano reported collections as

Month of Mar '93	\$28,667.14	prev yr	\$23,158.12	93 budget
Total for '93	141,550.14	" "	123,593.05	\$460,000.

OCCUPATION PRIVILEGE TAX:

Month of Mar '93	1,720.00	" "	2,810.00	93 budget
Total for '93	3,862.20	" "	5,673.80	\$52,205.

MERCANTILE TAX:

Month of Mar '93	10,170.48	" "	12,693.30	93 budget
Total for 1993	11,446.04	" "	15,191.77	\$198,000.

BUSINESS PRIVILEGE TAX:

Month of Mar '93	20,567.08	" "	19,219.09	93 Budget
Total for 1993	27,482.49	" "	25,165.81	\$157,000.

Minutes of the Regular Meeting, Monday, April 12, 1993 - Page Three

7. CURRENT FINANCIAL REPORT: Copies have been distributed to all Board Members per end March 31, 1993.

A list of current bills was presented for approval.

(8771) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$90,,035.69, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: None

NEW BUSINESS:

1992 AUDIT REPORT per Mr. Colonello:

"The Audit Report for the year 1992 has been received from Mr. Eugene Foley, CPA. All of the members of the Board of Commissioners have received a copy of the report and at this time we are pleased to make the report a part of the public record. Prior years report has contained certain irregularities of which there has been a discussion by the Board of Commissioners as well as publicity by various members of the media. The audit performed by Mr. Foley for the year 1992 contains no such irregularities. Mr. Foley has commented that he found all the items listed in last years letter have been addressed by the new Township Manager, Mr. Patterson. All funds are now on the books and all bank accounts are now being reconciled monthly. While the beginning balance was a problem carried over from the previous year the ending balance for all funds and bank accounts are reconciled and in balance. Mr. Foley issued a disclaimer as to the problem with the beginning balance, however, he stated that future years should not be a problem since the funds are now balanced. Mr. Foley reported that during the 1991 Audit both the General Fund Account and the Payroll Account did not have adequate accounting controls in the area of disbursements. During the 1992 Audit year the problem has been corrected. As Finance Chairman, I would like to thank Mr. Foley for performing the 1992 Audit and for bringing matters to our attention that will help in providing accurate financial information and control. The Township Manager, Mr. Patterson, has made a priority of implementing a computer General Ledger, Budgeting and Accounts Payable reports system. He and his staff should be commended for their accomplishments. I would also like to state that last year three members of this Board decided that we needed to hire a new manager that had administrative experience. We have done that, Mr. Patterson has put our office on a complete computer system and is now operating the way it should be. We're very thankful for Mr. Patterson and at the same time I'm very thankful that we made the right decision. Thank you Mr. Patterson!"

1. ORDINANCES: None

2. RESOLUTIONS: RESOLUTION NO. 11-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8772) MOVED MADDEN-COWELL to adopt Resolution No. 11-93.

RESOLUTION NO. 12-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING CONSTRUCTION OF THE MON-FAYETTE EXPRESSWAY

(8773) MOVED COLONELLO-HANLON to adopt Resolution No. 12-93.

RESOLUTION NO. 13-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ESTABLISHING FEES FOR BILLBOARDS OR OUTDOOR  
ADVERTISING STRUCTURES

(8774) MOVED HANLON-MADDEN to adopt Resolution No. 13-93.

Motions 8772 to 8774 inclusive were adopted by unanimous roll call vote.

(8775) MOVED HANLON-COWELL to advertise for the sale of two (2) lots in the Brown Plan. (374-S-291 & 374-S-314). Authorization for preparation and presentation of a petition to the Court of Common Pleas to approve the sale. The motion was passed by unanimous roll call vote.

(8776) MOVED HANLON-COLONELLO that we be party to the AKZO Law at a cost not to exceed \$100.00. Power of Attorney to be signed. The motion was passed by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Mr. Colonello would like to commend the VFD #3 for their service during the Blizzard in March. They were on constant duty from Saturday morning until Monday morning. He would also like to commend David Johnson for his services. Letter to be sent to the Fire Department.

Commissioner Cowell stated that the Arts Festival planning is well underway. She also discussed the Stands from VFD #3, the Lunch Program, the Kid's Flea Market and the Baby Sitting Clinic. Commissioner Cowell, Mr. Patterson and members of the Department of Public Works conducted a general inspection of all the Parks. Mr. Means and Mr. Dinzeo discussed a possible procedure policy whereby the Chairman of a certain department must be in attendance when a vote is taken regarding their own particular department. Mr. Patterson to draft same policy.

CITIZEN'S HEARINGS:

Crystal Harrison discussed the general condition of Eastmont Park, leaves, debries and potholes on the streets of Eastmont.

Complaint of George Hawkins that he cannot hear the proceedings of the meetings.

Kim Scott a Director of the Eastmont Swim Club expressed her dissatisfaction with Township aid.

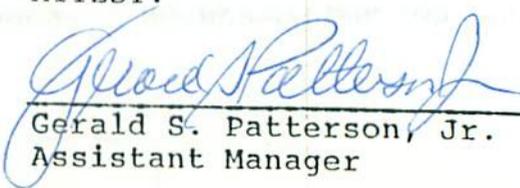
Ed Krancic, Wilkins Township Police Department, presented a letter pertaining to the creation of a Public Safety Director. The letter expressed dissatisfaction of the position. He was advised that a firm decision had not been reached.

Mr. Marra and Mrs. Yakin spoke on various subjects pertaining to the finances of the Township.

Mr. Yates questioned the entrance position of the restrooms at Lions Park.

(8776) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote.

ATTEST:

  
Gerald S. Patterson, Jr.  
Assistant Manager

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, APRIL 26, 1993

The Additional Stated Meeting of April 26, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Madden

Miss Cowell  
Mr. Hanlon

Mr. Colonello was absent.

Also in attendance were: Mr. Eisner, Mr. Gazdik and Mr. Patterson.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. RESOLUTIONS:

RESOLUTION NO. 14-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS REQUESTING A COMMUNITY FACILITIES GRANT TO BE USED FOR THE INSTALLATION OF SANITARY SEWER COLLECTION LINES TO SERVICE HOMES IN THE WASHINGTON AVE SEWER PROJECT AREA

(8777) MOVED HANLON-COWELL to adopt Resolution No. 14-93.

RESOLUTION NO. 15-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO ADOPT A PLAN REVISION FOR NEW LAND DEVELOPMENT

(8778) MOVED COWELL-MADDEN to adopt Resolution No. 15-93.

Motions 8777 and 8778 were adopted by unanimous roll call vote.

2. Lions Park Restroom: Moving along very nicely.
3. Leax Lane Sanitary Sewer Project: Due to bad weather and circumstances beyond our control, work will not be started by mid-May.
4. Washington Avenue Area Sanitary Sewer Project: Survey should be completed and designed by September 15, 1993.
5. Township Newsletter; All vendors and Township businesses being contacted - progressing very well.
6. Linhart Park Shelter - Schedule to pour pad 1st week in May.
7. Drug Free Workplace Statement - The Township has made application to the State for assistance as a result of the recent snow emergency. As a condition of the Grant, all employees must comply with the Drug-Free Workplace Act of 1988.
8. ALCOSAN BILL - Revised bill is scheduled to go out the week of May 3, 1993.
9. Newsprint Recycling - Large container placed in front parking lot. Advertisement in Progress and on Cablevision.
10. Finance Information - Mr. Marra request - statement prepared - after Board reviews - Mr. Marra will receive a copy.
11. Mrs. Yakin spoke at length on the Litman Plan.

Minutes of the Additional Stated Meeting, Monday, April 26, 1993

(8779) MOVED HANLON-MADDEN to adjourn. the meeting was adjourned at 7:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, MAY 3, 1993

The Additional Stated Meeting of April 5, 1993 was called to order at 7:00 P.M. by president Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Hanlon

Miss Cowell  
Mr. Madden

Mr. Colonello was absent.

Also present was Mr. Means, Mr. Patterson, Mr. Jeznach and Sgt. Sejko.

At the invitation of President Dinzeo all present arose and participated in the Pledge of the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

1. Pendot Grant - Manager received approval papers end of April for grant. Purchase Order issued for some necessary equipment covered by the grant.
2. Police Training - North Park Range qualifications held on May 6, 7 and 8, 1993.
3. Vehicle & Criminal Enforcement - Traffic citations 68  
Speeding citations 45

Miss Cowell stated that the police should be more attentive to the tennis courts in the Parks.

Mr. Means to rewrite Ordinance prohibiting dogs from the Parks. Until this is completed Sgt. Sejko to strictly enforce the "Dog on Leach Ordinance"

PUBLIC WORKS:

1. Summer help - Three gentlemen coming back - one on May 10th, one on May 17th and the third one as soon as school is out in June. Park Monitors to named the week of May 10th.
2. CDL Licenses - Wanda Yates to be taking her test very shortly. The other gentlemen to be given a deadline.
3. McMasters Avenue Sewer Problem - We have been in contact with the residents of McMasters Avenue. They are to get together and get the matter resolved.
4. Annual Road Maintenance -  
(8780) MOVED HANLON-COWELL to have the engineer prepare bid specifications for the four roads to be Slurry Sealed, the two on Farnsworth for scratch and pave, and to hold off on Stevendale. The motion was approved by unanimous roll call vote.
5. Underground Tank Testing - DER requires that we certify an annual test. Both tanks are in good shape. The one has a small problem which will be resolved by minimal repair.

ADMINISTRATION:

1. Real Estate Bid Opening - Land in Brown Plan offered for sale - One bid received. Bid received from Mr. Michael Litman, offering \$18,501. A check in the amount of \$1,000. received as hand money.

RESOLUTION NO. 16-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND DIRECTING THE PROPER OFFICERS TO EXECUTE AND DELIVER TO MICHAEL LITMAN (OR HIS AUTHORIZED ASSIGNESS) A DEED FOR CERTAIN TOWNSHIP REAL ESTATE BEING MORE PARTICULARLY DESCRIBED AS:  
BLOCK & LOT 374-S314 AND BLOCK 374-S-325.

(8781) MOVED HANLON-MADDEN to adopt Resolution No. 16-93. The motion was adopted by unanimous roll call vote.

The Board of Commissioners will hold a public meeting at 7:00 P.M., May 24, 1993. The meetings scheduled for June 1st and June 14, 1993 have been cancelled. The Regular Monthly meeting for June 1993 will be held on June 7, 1993 at 7:00 P.M.

(8782) MOVED HANLON-COWELL to adjourn, the meeting was adjourned at 7:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

msf

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, MAY 10, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo	Miss Cowell
Mr. Colonello	Mr. Hanlon

Mr. Madden was absent.

Also present was Mr. Patterson, Mr. Means and Mr. McKeever.

At the invitation of Mr. Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

(8783) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of April 10, 1993, the Additional Stated Meetings of April 26th and May 3, 1993.

The motion was approved by unanimous roll call vote of all present.

COMMUNICATIONS:

1. PA Emergency Management Agency Re: Appointment of David E. A. Johnson as Coordinator of Emergency Management for Wilkins Township. The appointment will remain in effect until such time as a vacancy in the position may occur. Mr. Joseph Probo to be recommended as a replacement Deputy Coordinator. Mr. Philip Dodge also to be retained as a Deputy Coordinator.
2. Andrew Rossi letter to Mr. Means dated April 20, 1993 Re: Safety, Traffic and Speeding Problems on George Street. cc: Commissioners, Sgt Sejko

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies #1, 3 and 4. A total of 25 alarms occurred during the month. 10 Practices were also held.

POLICE:

The following is the report of the Police Department for April 1993:

Calls and complaints	224
Gasoline consumed	919 gallons
Miles of Patrol	10,864
Alarm calls	20
Arrests	11
Criminal Mischief	12

MANAGER: Mr. Patterson reported activities as follows:

1. FINANCIAL: Collections:
 

Earned Income Tax - previous month	73,352.81
Occupation Privilege Tax - "	13,940.00
Mercantile Tax - "	153,360.97
Business Privilege Tax - "	89,891.72
Secretary - General Fund	<u>37,531.34</u>
<b>TOTAL</b>	<b>\$ <u>365,076.84</u></b>



Minutes of the Regular Meeting, Monday, May 10, 1993 - Page ThreeRESOLUTION NO. 18-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
REQUESTING PERMISSION TO PARTICIPATE IN THE  
COMMONWEALTH OF PENNSYLVANIA COOPERATIVE  
PURCHASING PROGRAM

(8785) MOVED COWELL-COLONELLO to adopt Resolution No. 18-93.

RESOLUTION NO. 19-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING  
THE ADDITION OF "NO PARKING AT ANYTIME" AREA

(8786) MOVED HANLON-COLONELLO to adopt Resolution No. 19-93.

(8787) MOVED COLONELLO-HANLON to exonerate Treasurer, George M. Porado of uncollected 1992 Real Estate Taxes.

Motions 8785 to 8787 inclusive were adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Cheryl Cowell noted the following:

Parking in front of the gate in Eastmont Park  
The need for "NO PARKING" signs  
July meeting will be a tour of the Park System  
Baby Sitting Clinic went well  
Two Summer Monitors to be hired  
Review the memo on "Dog Leash Law"  
Recreation Board Newsletter  
David Gailey gave full report on the Parks check  
Resurfacing of the tennis courts at Eastmont Park  
(8788) MOVED COWELL-HANLON for authorization to get specifications and bids for the parks.  
The motion was adopted by unanimous roll call vote of all present.  
She expressed sympathy for the family and the VFD #4 on the recent death of Fireman Albert Bair.  
Best Wishes to Eleanor Rollinger on her upcoming retirement.  
Congratulations and best wishes to David Johnson on his recent appointment as Emergency Management Coordinator.

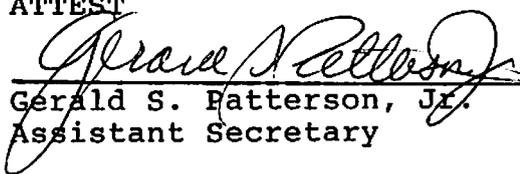
CITIZEN'S HEARINGS:

George Hawkins spoke about the Naccarati Lawsuit, the last day he worked and any vacation which may be remaining.  
Mr. Hawkins was advised that the cost of the lawsuit could not be ascertained at this time due to not knowing what amount the insurance company would be paying.

Mary Yakin questioned the Auditor on the end of the year shortage. Budget comments and Mr. Colonello's report.

(8789) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:10 p.m. The motion was adopted by unanimous roll call vote of all present.

ATTEST

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, MAY 24, 1993

The Additional Stated Meeting of May 24, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Miss Cowell
Mr. Colonello	Mr. Madden	Mr. Hanlon

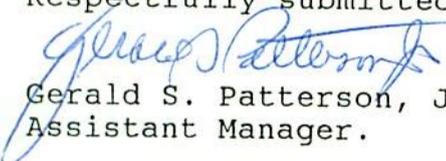
Also present were Mr. Means, Mr. Gazdik, Mr. Dodge and Mr. Patterson.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. Hearing - Appeal of Ordinance Officer's decision on property located at 596-98 McMasters Avenue.  
Mr. John M. Means appeared as advisor to the Board of Commissioners to hear a request for a hearing by Mr. & Mrs. Chang. Mr. Dodge, Ordinance Officer and Building Inspector, presented testimony including letters, notification forms and inspection reports regarding the history of non-maintenance of the property at 596-598 McMasters Avenue. This evidence was presented from August 17, 1987 to the present. Testimony was given to state that they were notified frequently to keep the grass cut for maintenance of the ground. Mr. Chang, himself, tried to maintain the property but never did he seek professional help. Mr. Victor A. Dinzeo stated that in 1985, when he was the Ordinance Officer, the property was in need of maintenance and repair. Miss Cowell and Mr. Madden asked Mr. Chang to secure the building until the Board of Commissioners reach their decision. Hearing completed - the Board, after reviewing their findings, will make the decision and a written copy will be sent to Mr. & Mrs. Chang.
  2. Lions Park Restroom - Mr. Madden reported that the masonry completed, DPW to start on roof.
  3. Leax Lane Sanitary Sewer Project - Project going very well, to be completed within the next few weeks.
  4. Washington Avenue Area Sanitary Sewer Project - Project to be bid early to mid August.
  5. Linhart Park Shelter - Shelter erected - To be finished this week.
  6. Park Monitors - One hired, one opening in Lions Park.
  7. Wilkins G.P. - Planning Commission given developers recommendations - Board to review - Ordinance to be prepared - Meeting on June 28, 1993 on changes - Two areas from R-3 to Commercial - modify requirements for parking.
  8. Township Newsletters - going to print
  9. George Street - Speed bumps and signs to be installed
- (8790) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:20 P.M. The motion was approved by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Manager.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JUNE 7, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by Mr. Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Mr. Hanlon

Mr. Madden  
Miss Cowell

At the invitation of Mr. Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

(8791) MOVED HANLON-Cowell to approve the minutes of the Regular meeting of May 10, 1993 and the Additional Stated Meeting of May 24, 1993. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

1. Letter dated May 15, 1993 from Robert & Virginia Blaszak, 340 Frazier Drive: Re: Users fee.
2. Letter dated May 26, 1993 from Mary Lauer and residents of Dorothy, John and Peter Streets. Re: Alternate route of traffic for Highland Manor Apartments.
3. Letter dated June 3, 1993 from Eloise Mowers, 561 Negley Avenue requesting "WATCH CHILDREN" sign near 565 Ayers Avenue.
4. Letter dated June 7, 1993 from Edgar J. Hill, 234 Kingston Drive: Re: Speeding.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 3. A total of 16 alarms occurred during the month. A total of 5 practice drills.

2. POLICE: Report for the month of May 1993:

Calls and complaints	253
Miles of Patrol	10,442
Aided cases	16
Alarm calls	22
Arrests	18
Assaults	10
Thefts	10
Towed Vehicles	1
Traffic accidents	12

3. MANAGER: Mr. Patterson reported activities as follows:

<u>FINANCIAL: Collections</u>	
Earned Income Tax - prev. month	\$64,234.97
Occupation Priv. Tax - prev. mo.	16,880.00
Mercantile Tax - Previous month	184,237.30
Business Priv. Tax - Prev. month	23,833.21
Secretary - Gen'l Fd Office Dpts	<u>17,562.51</u>
<b>TOTAL</b>	<b>\$306,747.99</b>

BUILDING PERMITS ISSUED:

Repairs and Improvements 12

DELINQUENT SANITARY SEWAGE:

179 Delinquent accounts mailed May 21, 1993.

Minutes of the Regular Meeting, Monday, June 7, 1993, Page Two

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$1,594.95
Delinquent Tax	552.68 (Jordan)

5. TREASURER AND TAX COLLECTOR: Mr. George M. Porado presented a 1992 Report complete as of April 30, 1993. All delinquencies were turned over to the collector and Mr. Porado has been exonerated.

6. EARNED INCOME TAX: Mr. Pugliano reported collections as follows:

Month of May 1993	\$ 54,890.49	Prev. Year	\$ 58,254.79	1993 Budget
Total for 1993	272,152.80	"	"	242,617.44 \$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of May 1993	13,000.00	"	"	19,090.00	1993 Budget
Total for 1993	36,082.20	"	"	42,351.30	\$ 52,205.00

MERCANTILE TAX:

Month of May 1993	675.99	"	"	53,584.81	1993 Budget
Total for 1993	184,468.00	"	"	191,310.69	\$198,000.00

BUSINESS PRIVILEGE TAX:

Month Of May 1993	7,244.27	"	"	3,653.63	1993 Budget
Total for 1993	142,422.78	"	"	135,101.76	\$157,000.00

CURRENT FINANCIAL REPORT: Copies have been distributed to all Board Members per end May 31, 1993.

A list of current bills was presented for approval.

(8792) MOVED HANLON-MADDEN to authorize payment of bills, totalling \$65,198.84, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

NEW BUSINESS:

1. ORDINANCES: None

2. RESOLUTIONS:

RESOLUTION NO. 20-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8793) MOVED MADDEN-COWELL to adopt Resolution No. 20-93. The motion was adopted by unanimous roll call vote of all present.

At this point Mr. Colonello entered the meeting.

RESOLUTION NO. 21-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO ADOPT  
A PLAN REVISION FOR NEW LAND DEVELOPMENT

(8794) MOVED COWELL-COLONELLO to adopt Resolution No. 21-93. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, June 7, 1993, Page ThreeMOTIONS:

CHANG DECISION: A decision on the Chang properties at 596-98 McMasters Avenue is the result of a hearing which was held before the Board on May 24, 1993. The Solicitor has prepared a proposed decision. Mr. Patterson then read the decision.

(8795) MOVED HANLON-COLONELLO to adopt the findings of the decision read. Hanlon, Colonello, Madden and Dinzeo - YES - Cowell - NO. Commissioner Cowell says thirty (30) days not enough time but due to the bidding process on demolition projects that will give them time to correct. Mr. Patterson stated that prospective owner has requested a "No-lien letter" and; hence, will probably be taken off the demolition list. Mr. Patterson stated that the new owner will agree to the decision. As a result of the discussion, Commissioner Cowell reconsidered and changed her no to a yes. The motion was adopted by unanimous roll call vote.

(8796) MOVED HANLON-MADDEN to open the road resurfacing bids.

	<u>RESURFACE</u>	<u>SLURRY SEAL</u>
Caruso	\$14,901.	\$28,353.
Trumbull	N/B	26,233.40
Tresco	20,018.84	N/B
Consolidated	15,366.85	N/B
Donagal	17,986.90	N/B
Russell Standard	21,537.	N/B

(8797) MOVED HANLON-MADDEN to refer the bids to the Committee and Engineer for review.

Motions 8796 and 8797 were adopted by unanimous roll call vote.

(8798) MOVED COLONELLO-MADDEN to read the Sexual Harassment Policy by title only. All YES except Miss Cowell reason being everyone in attendance should know what its contents were. Mr. Dinzeo stated that if anyone desires to read the policy it is available.

(8799) MOVED MADDEN-COLONELLO to adopt the policy. The motion was adopted by unanimous roll call vote.

GRANTS:

Received CDBG Yr 20 pre-application - Senate be authorized to prepre the grant application and request for Phase III Sewers - extension project - Quarry, Grandview and Crestview anticipated cost \$238,060. requested amount \$119,030. for next years CDBG.

(8800) MOVED MADDEN-COWELL to authorize Senate Engineering to prepare the grant application and request. The motion was adopted by unanimous roll call vote.

Meeting with Representative Cowell on June 4, 1993 - The legislation initiative program has also been pre-instituted under the new budget. I would recommend that we request consideration for funding for a restroom at Eastmont Park similar to the funding to provide materials and labor necessary for Eastmont Park.

(8801) MOTION COLONELLO-COWELL to request funds for a restroom at Eastmont Park. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Cowell - On Friday, June 4, 1993 I attended a retirement dinner in honor of John Dunlap's retirement from Woodland Hills School District. Congratulations and best wishes from the Board go to John.

Also, congratulations to all seniors from Wilkins Township graduating from Woodland Hills School District. Best wishes to them in their pursuits!

On May 26, 1993 Miss Cowell attended an Awards Luncheon by the Variety Club of Pittsburgh which honors those in law enforcement who, per se, go above and beyond the call of duty. Officer Edward Krancic of our Police Department was so honored for his work on duty in the recusitation of an individual. Congratulations to him!

Also to be commended for their excellent work on the car jacking which occurred at Conleys, Officer Bill Wilson and Officer In Charge Al Sejko, they did a good job and we wish to thank them.

Commissioner Cowell would like to have an open, public meeting at least once a month (possibly twice a month) from 7 PM to 9 PM where she, or another Commissioner would be able to sit and discuss problems or complaints which the citizens may have.

She would also like the other Commissioners to review the communications which Mr. Patterson receives so everyone may be apprised of all the concerns a Township resident may have.

During the Conference, June 11th to June 16, 1993 Miss Cowell will be available to all departments who may have any problems or complaints which may come up during this period.

Commissioner Cowell would like to be informed about matters which may have been discussed at the League of Municipalities Conference which may be of interest to the Township.

Miss Cowell informed the Board that the Recreation Department had a meeting on June 2, 1993: Eastmont Baseball Association did not show for the meeting, Mr. Patterson to set up another date. Robin Marx has been hired as monitor for Eastmont, there is another monitor position available. All the fields are being worked on. The Newsletters have been sent out. There will be a Flea Market in July. Hopefully, there will be a Pirate Clinic. The Arts Festival work is well underway. Free lunch program sponsored by Allegheny County will be served at both Eastmont and Lions Parks. The Linhart Park Shelter needs tables.

Mr. Dinzeo suggests we install an outside drinking fountain at Lions Park.

Mr. Madden stated that the roof is complete at Lions Restroom. doors are being hung and the partition walls will be installed.

On Lougeay Road it has been discovered that it was a County employe doing the dumping. County to clean it up and to level off the ground and terrace it.

CITIZEN'S HEARINGS:

Regis Marra inquired as to when the vacant position of Chief of Police would be filled. Mr. Hanlon advised him that we are holding off until later in the year - trying to save money. The Department is running smoothly under the present Office In Charge Al Sejko.

Eugene Foley presented a corrected page of the 1992 Annual Report. There was a typographic error questioned by Mrs. Yakin.

John Godula, 943 Roland Road - discussed speeders on Roland Road. All the 20 MPH signs and posts are gone on Roland. He would like to have a "STOP" sign installed on the Road.

Minutes of the Regular Meeting, Monday, June 7, 1993 - Page Five

Anthony DeMarco, as a resident, representing the Wilkins Township Health and Safety Day Committee requesting a donation from the Township to help defray some of the costs involved in sponsoring this worth while program. Solicitor Means explained that it is written into the Legislative statute that the Township cannot contribute to such organizations - if you would make an exception you would be compelled to give to all. This program is to be given on Sears Parking Lot on Saturday, August 28, 1993

Mary Yakin spoke on the following subjects: Planning Commission Meeting Minutes - Eastmont Swim Club - Brown Plan - Appointment of a Chief of Police.

(8802) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:10 P.M. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, JUNE 28, 1993

The Additional Stated Meeting of Monday June 28, 1993 was called to order at 7:00 P.M. by Vice-President Fran Colonello. A quorum was present as follows:

Mr. Colonello  
Miss Cowell

Mr. Hanlon  
Mr. Madden

At the invitation of Vice-President Colonello all present arose and participated in the Pledge of the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. Bid Award - 1993 Road Maintenance Program - Bids were tabulated by Senate Engineering Company, the low bid on Contract "B" was from Trumbull Corporation and is a "Slurry Seal" and the amount of the low bid is \$26,233.40.

(8803) MOVED MADDEN-HANLON to accept the contract calling for slurry seal Harrison Road from Lower Rodi to Churchill, Wallace Avenue to Ridge to Powell and Cline Street to Ridge Street, Curry Avenue from Negley to Farnsworth. The motion was adopted by the roll call vote of all present.

2. Open bids - Eastmont Park Tennis Court Resurfacing -

(8804) MOVED HANLON-COWELL to open the bids for the tennis court resurfacing.

Bid received from the "Sport Court" in the amount of \$17,950.00 including freight. The bid appeared to be in order, therefore:

(8805) MOVED HANLON-COWELL to refer the bid to the proper Committee for review.

Motions 8804-8805 were adopted by unanimous roll call vote of all present.

3. Leax Lane Sanitary Sewer - request for payment.

Request has been made from COG for payment of \$32,296.68 and verification from the Engineer that the payment is in order and appropriate, therefore,

(8806) MOVED MADDEN-HANLON to reimburse COG in the amount of \$32,296.68. The motion was adopted by unanimous roll call vote of all present.

4. Wilbur Street Status - The road caved in and we are in contact with Representative Cowell, Senator Dawida, the County, State and the Department of Development through the Turtle Creek Valley COG. Senator Dawida's representative is working in conjunction with Rep. Cowell's office trying to secure some type of grant funding. Senate Engineering is in the process of preparing specs to correct the problem. Mr. Madden stated that this will be a considerable amount of money and at best we will be receiving about 50%. We will wait until we received the bids and if the money is too overwhelming we will have to resort to the Department of Public Works to do the work.

President Dinzeo entered the meeting at this point.

PUBLIC HEARING - PROPOSED ZONING ORDINANCE AMENDMENT

Dave Petrosky, L. Robert Kimball, representing Wilkins G.P. Mr. Petrosky introduced the site and gave a briefing of same. It will accommodate a proposed 119,000 square foot retail warehouse on Route 22. It will have one access from Rt 22 and will provide 654

parking spaces. The representative would not reveal the identity of the warehouse.

David Nixon representing the proposed wholesale store - they are seeking amendments to the zoning ordinance in two respects. 1. They are asking that the Township rezone 1.37 acres and 1.24 acres in the area of the subject property from R-3 to Commercial. The two parcels abut residential lots on Charnwood and Frazier Drives in Eastmont and Thorncrest Drive in the Crestmont Plan. 2. Changes required on parking ratio - the zoning ordinance amendment also changes parking requirements from ten (10) spaces for every 100 square feet of public floor area in the building to five spaces for a single retail store located on not less than 15 acres.

Victor Katz, Dr. Richard Kalla, Steve Rose, Dr. Danzak, Mrs. Harrison, Ms. Valent, Dr. Cohen and Mrs. Izenon discussed and questioned the following subjects: Parking, Lighting, Traffic Flow, Noise Level, Trees not being maintained and Promises Not Kept.

Commissioner Cowell questioned Mr. McWilliams "On this property you own with the developer, are you planning on selling or leasing it?" Mr. McWilliams: "I am going to sell the entire area except that portion that goes up Hawthorne Drive, I have no plans at present, but I will probably put several town houses down there. It will probably be three to four years down the road."

(8807) MOVED HANLON-COLONELLO to read Ordinance No. 835 for the first time.

ORDINANCE NO. 835

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE NO. 542 BY REZONING CERTAIN PROPERTY FROM ZONING DISTRICT RESIDENTIAL 3 TO ZONING DISTRICT COMMERCIAL AND AMENDING SECTION 304.1 THEREOF TO PROVIDE FOR PARKING REGULATIONS IN CONNECTION WITH A SINGLE UNIT RETAIL FACILITY.

(8808) MOVED HANLON-COLONELLO to accept Ordinance No. 835 for the first reading.

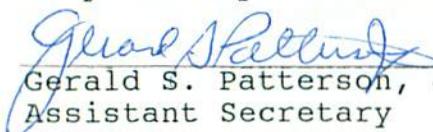
(8809) MOVED COWELL-HANLON to read Ordinance No. 835 for the second reading by title only.

(8810) MOVED HANLON-COLONELLO to adopt Ordinance No. 835.  
Yes - Hanlon, Colonello, Dinzeo  
No - Cowell, Madden

Motions 8807 to 8810 inclusive adopted by unanimous roll call vote unless otherwise noted.

(8811) MOVED MADDEN-HANLON to adjourn, the meeting was adjourned at 8:10 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, TUESDAY, JULY 6, 1993

The Additional Stated Meeting of July 6, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo  
Mr. Hanlon

Miss Cowell  
Mr. Colonello

Mr. Madden was absent.

Also present was Mr. Patterson, Mr. Jeznach, Sgt. Sejko and Mr. Means.

At the invitation of President Dinzeo all present arose and participated in the Pledge to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

1. Township Parks - foot patrols are being made in the parks. Additional "NO PARKING" signs have been installed in Lions and Eastmont Parks.
2. Speed timing device to be used as soon as officers are trained. Signs installed by DPW on Roland Road.
3. Showcase Security - Sgt. Sejko to meet with Robert Atkinson, Security Consultant for National Amusement sometime in July. Changes are to be made in lobby area and surveillance cameras installed at entrance and exists of Show.
4. PA DOT Rt 22 Project Grant - In compliance with the grant, two details have been resulting in 39 speed citations, One suspended license violation and five seat belt warnings. All equipment is ordered or has been received. Two additional details are scheduled for July 19, 1993, 7 PM to 11 PM and July 22, 1993, 11AM to 3 PM. Driver training course is scheduled for September 9, 1993. Two police officers and two DPW workers are to receive four hours of class room training and two hours of "hands-on" driver training. When certified they will be able to train all others.

PUBLIC WORKS:

1. Speed Bump and Sign Installation - Mr. Patterson noted several complaints from residents regarding placement of the bumps. After some discussion, it was decided to leave the bumps in place.  
  
"NO PARKING" signs have been installed in the parks. The Gilmore Acres sign is in place. "NO PARKING" and "BUMP" signs have also been installed.
2. Wilbur Avenue - The DPW is checking throughout the day and the Police at night. Mr. Patterson has been in contact with the offices of Cowell and Dawida seeking funding for the project. The Board suggested a letter be sent to the residents of Wilbur Avenue to inform them of the status of the project.
3. Snow Removal Assistance - The application has been received and should be processed by the end of this year.
4. CDL's - Wanda Yates to take the test before August 3, 1993. All other have been notified and deadline stated.

Mr. Patterson noted the accident Charles Hunsberger had with the Township truck. No damage to the truck, some damage to vehicles. Turtle Creek Police Department to forward accident report.

Minutes of the Additional Stated Meeting, July 6, 1993 - Page Two

Lions Park Restroom - Electric cable and boxes laid. Cable in ditch passed inspection, rest waiting for inspection. Cables and fixtures inside building. Ready to paint.

Linhart Park - Tables are installed and ready for bolts to be fitted to keep tables in place.

RECREATION AND PROPERTY:

1. Eastmont Park Tennis Court -

(8812) MOVED COWELL-COLONELLO to award bid for tennis court. The motion was approved by unanimous roll call vote of all present.

2. Sports Clinic - The Sports Clinic is scheduled for July 27, 1993 at Eastmont Park and July 28, 1993 at Lions Park from 10AM to 3 PM.

3. Municipal Building Windows -

(8813) MOVED COLONELLO-COWELL to replace windows on side of municipal building. The motion was approved by unanimous roll call vote of all present.

4. ADA Compliance Review - Three Rivers Center for Independent Living to review municipal building and give report as to what, if any, changes need to be made in regard to handicap facilities. This report can be submitted to COG.

ADMINISTRATION:

1. (8814) MOVED COLONELLO-COWELL to cancel the Commissioners Meeting, July 26, 1993. The motion was approved by unanimous roll call vote of all present.

2. Pension Audits - An audit is in progress for the year 1990, 1991 and 1992.

(8815) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:10 P.M. The motion was approved by unanimous roll call vote of all present.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, JULY 12, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Vice-President Colonello. A quorum was present as follows:

Mr. Colonello  
Miss Cowell

Mr. Madden  
Mr. Hanlon

Mr. Dinzeo was absent.

At the invitation of Mr. Colonello all present arose and participated in the Pledge to the Flag.

(8817) MOVED HANLON-COWELL to approve the minutes of the Regular Meeting of June 7, 1993, the Additional Stated Meetings of June 28th and July 7, 1993. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

1. Letter from Woodland Hills Hockey Club requesting suggestions or donations for the newly formed - non-school sanctioned sport of hockey.
2. Petition signed by residents of McMasters and Semmens Streets requesting speed bumps and caution - Children at Play signs. Concern about speed on McMasters.
3. Letter from resident of 897 Stevendale - requests another 20MPH Speed Limit Sign at top of hill and also a Watch Children at Play sign and also for the police to issue tickets.
3. Verbal request from Senior Citizens to use Police Department and Townships VCR and TV during their monthly meeting.
4. Verbal request to move speed bumps on George Street.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 3 and 4. A total of 11 alarms occurred during the month.  
Five drills and one school.

2. POLICE: The following is the report of the Police Department for the month of June 1993 as prepared by Sgt. Sejko:

Calls and complaints	279
Miles of Patrol	9,556
Aided Cases	17
Alarm Calls	31
Animal Complaints	11
Traffic Arrests	114
Criminal Mischief	18
Domestic Disturbances	9
Thefts	9
Traffic Accidents	7

3. MANAGER: Mr. Patterson reported activities as follows:

<u>FINANCIAL: Collections</u>	
Earned Income Tax - Prev. Mo.	\$17,059.24
O.P. Tax - Previous month	4,800.00
Mercantile Tax - Prev. Month	432.90
Business Priv. Tax - Prev. Mo.	2,673.15
Secretary - General Fund	<u>25,396.99</u>
Total	<u>\$50,361.28</u>

Minutes of the Regular Meeting, July 12, 1993 - Page TwoBUILDING PERMITS ISSUED:

Repairs & Improvements - 18  
 New Construction - 1 (Commercial)

DELINQUENT SANITARY SEWAGE:

Ninety Four (94) Second Notices mailed June 21, 1993

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax \$2,009.00  
 Delinquent Tax 984.73 (Jordan)

5. TREASURER & TAX COLLECTOR: Mr. George M. Porado did not have a report. The tax bills have been mailed out this week.

6. Mr. Pugliano reported collections as follows:

EARNED INCOME TAX:

Month of June '93 \$	17,059.24	Prev. Yr. \$	16,187.83	'93 Budget
Total for 1993	288,955.54	" "	258,805.27	\$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of June '93 \$	3,350.00	" "	710.00	'93 Budget
Total for 1993	39,422.20	" "	43,031.30	\$ 52,205.00

MERCANTILE TAX:

Month of June 1993 \$	202.20	" "	3,745.00	'93 Budget
Total for 1993	184,670.20	" "	195,056.41	\$198,000.00

BUSINESS PRIVILEGE TAX:

Month of June 1993 \$	1,457.79	" "	6,446.64	'93 Budget
Total for 1993	143,880.57	" "	141,490.72	\$157,000.00

CURRENT FINANCIAL REPORT: Copies have been distributed to all Board Members per end June 30, 1993.

CURRENT BILLS: A list of current bills was presented for approval.

(8818) MOVED HANLON-MADDEN to authorize payment of bills, totalling \$94,658.78, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

ORDINANCES:

(8819) MOVED COWELL-MADDEN to table, until August 9, 1993, the ordinance which levels assessments on the Leax Lane Sanitary Sewer District due to it not being completed. The motion was adopted by unanimous roll call vote of all present.

ORDINANCE NO. 836

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING  
 ORDINANCE NO. 801 BY PROHIBITING ANIMALS WITHIN  
 THE TOWNSHIP PARKS AND OTHER PROPERTY.

(8820) MOVED HANLON-COWELL to read Ordinance No. 836.

(8821) MOVED MADDEN-COWELL to accept Ordinance No. 836 for the first reading.

Minutes of the Regular Meeting, July 12, 1993 - Page Three

(8822) MOVED COWELL-HANLON to read Ordinance No. 836 for the second time by title only.

(8823) MOVED HANLON-COWELL to adopt Ordinance No. 836.

Motions 8820 to 8823 inclusive were adopted by unanimous roll call vote of all present.

RESOLUTIONS: RESOLUTION NO. 22-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO ADOPT  
A PLAN REVISION FOR NEW LAND DEVELOPMENT

(8824) MOVED COWELL-MADDEN to adopt Resolution No. 22-93.

RESOLUTION NO. 23-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS AMENDING  
RESOLUTION NO. 23-93 REGARDING THE SERVICE CHARGE  
FEES FOR TRAFFIC ACCIDENT, THEFT AND SIMILAR REPORTS

(8825) MOVED MADDEN-COWELL to adopt Resolution No. 23-93.

RESOLUTION NO. 24-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8826) MOVED HANLON-MADDEN to adopt Resolution No. 24-93.

Motions 8824 to 8826 inclusive were adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Statement of Francis Colonello, Finance Chairman:

"A source of continued concern to the Board of Commissioners has been the need of the Township of Wilkins to contribute to the Police Pension Fund. We are required to have our Pension Plan reviewed every two years by a certified actuary, the last review was done on January 1, 1991. At that time the plan had an unfunded liability of \$535,627.00. The majority of this amount was the result of benefits changed to the plan. In 1992 the Manager began looking for a trustee to manage a portion of this fund that had accumulated in a money market type of account. Early this year the Board of Commissioners approved PNC as a trustee and investment manager of \$890,000.00 of plan assets. As a result of this action and the history of the PNC's performance in Fund Management the actuary has agreed to increase the projected interest the plan will earn. The effect on the unfunded liability will be a reduction of approximately \$177,000.00. This should help to reduce the Townships contribution to the Plan in future years. As Finance Chairman I would like to thank the Manager and Solicitor for their efforts in this area."

(8827) MOVED HANLON-COWELL to recommend, for Chief of Police, Sgt. Sejko's name be submitted to the Civil Service Commission and, if certified, that the position of Sergeant be advertised.

The motion was adopted by unanimous roll call vote of all present.

The test for the Chief of Police is to be non-competative, oral exam.

The motion was adopted by unanimous roll call vote of all present.

The test for the Chief of Police is to be non-competative, oral exam.

Minutes of the Regular Meeting, July 12, 1993 - Page Four

Commissioner Cowell stated the work on the resurfacing of the tennis courts at Eastmont has begun. When finished, absolutely no roller blading or hockey will be allowed on this court. Signs will be posted.

Miss Cowell would like to commend the Department of Public Works for their excellent job in Linhart Park on the Pavilion and also on the landscaping.

Commissioner Madden gave a status report on the cave-in on Wilbur Avenue. Senator Dawida has contacted the Corps of Engineers to lend aid on this project.

Mr. Madden also stated that the restroom at Lions Park is coming along quite well.

He also stated the Mr. Jeznach, the Foreman of the Department of Public Works intends to retire in 1994, therefore:

(8828) MOVED MADDEN-HANLON to advertise for a DPW Supervisor. The motion was adopted by unanimous roll call vote of all present.

CITIZENS HEARINGS:

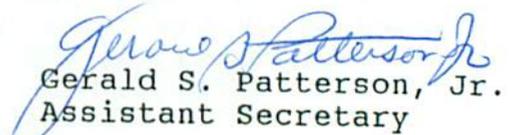
Mr. Rossi and Mrs. Yakin discussed the following subjects:

Speed bumps on George Street, Highland Manor III, Mr. Litmans property and the Chalfant Borough Sewers.

(8829) MOVED HANLON-MADDEN to adjourn, the meeting was adjourned at 8:30 P.M. The motion was adopted by the following vote:

Hanlon	-	Yes
Colonello	-	Yes
Madden	-	Yes
Cowell	-	Abstained

ATTEST:

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, AUGUST 2, 1993

The Additional Stated Meeting of August 2, 1993 was called to order at 7:00 P.M. by President Dinzeo with a quorum present as follows:

Mr. Dinzeo		Miss Cowell
Mr. Colonello	Mr. Madden	Mr. Hanlon

Also present was Mr. Patterson, Mr. Jeznach and Sgt. Sejko.

At the invitation of President Dinzeo, all present arose and participated in the Pledge to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

1. PA DOT RT. 22 Project - The two required "blitzes" took place July 9 and July 22 resulting in the issuance of 25 speeding citations. A Kingston Drive detail resulted in 30 speeding violations and the Roland Road detail resulted in 13 violations. An additional 77 citations were issued not including the blitzes.
2. Traffic & Crime Enforcement - Stake out, July 16, 1993, Lions Park resulted in 2 arrests and 9 warnings. Sgt. Sejko reported 5 felony arrests, 3 misdemeanor arrests and 4 criminal, non-traffic citations issued for the month of July.
3. Showcase Cinema Security - Sgt. Sejko, Mr. Patterson and Robert Atkinson met to discuss additional security. Plans are underway to improve lighting in the parking lot, to replace current off duty security officers with private, armed and unarmed security, and to provide additional security inside the theatre when necessary. The parking lot is to be patrolled by a county sheriff. Management and security are to be trained in gang recognition by Detective Leonard.

DPW:

1. Wilbur Avenue

RESOLUTION NO. 26-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE FILING OF AN APPLICATION FOR  
FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT  
OF DEVELOPMENT

- ( 8830 ) MOVED MADDEN/COLONELLO to adopt Resolution No. 26-93. The motion was adopted by unanimous roll call vote.
- ( 8831 ) MOVED MADDEN/COWELL Senate Engineering to advertise for bids. The motion was adopted by unanimous roll call vote.
2. Slurry Seal - The Contractor has been contacted and, weather permitting, will begin August 5, 1993.
3. Request from Turtle Creek for Equipment - The Board approved the use of one back hoe and one man to assist Turtle Creek with sewer line problem.
4. Speed Bumps - Materials ordered, bumps to be painted.

RECREATION AND PROPERTY:

1. Lions Park Restroom - Toilets, urinals, sinks installed. Water and electric inspected but not turned on as of this date.

Minutes of the Additional Stated Meeting, Monday, August 2, 1993  
Page Two

2. Eastmont Park Tennis Court - The grid material has been delivered and should be installed next week.

3. Municipal Building Windows - The Allegheny County contract for windows expired on July 31, 1993. In order for us to take advantage of this contract, I have authorized the vendor, TRACO, to furnish windows for the municipal building in two phases. Phase One is the Administrative and Police offices to be completed this year and at an approximate cost of \$16,000. Phase Two to be completed in 1994 for the conference room side at an approximate cost of \$6,908. Total cost \$22,908. There should be significant savings once the new windows are installed. The Board agrees on the phases of installation.

ADMINISTRATION:

1. Workers Compensation - Panel of Physicians - Upon recommendation of the Township's insurance carrier a motion was made as follows:

( 8832 ) MOVED HANLON/COLONELLO to accept St. Francis panel of physicians for workers compensation. The motion was adopted by unanimous roll call vote.

2. Funding - Sanitary Sewer Projects

( 8833 ) MOVED HANLON/COWELL authorizing Manager to proceed with obtaining information concerning the bond issue. The motion was adopted by unanimous roll call vote.

3. Housing Demolition Project - Bids received \$12,165.00. With the elimination of Wallace Avenue house, COG to go ahead and award bids for remaining three houses.

4. Sign Fee

RESOLUTION NO. 25-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 ESTABLISHING FEES FOR SIGN PERMITS

( 8834 ) MOVED COWELL/COLONELLO to adopt Resolution No. 25-93. The motion was adopted by unanimous roll call vote.

Mr. Colonello suggested the Board meet twice a month as opposed to three times a month. The issue is to be considered by all board members with discussion at a later date.

( 8835 ) MOVED HANLON/MADDEN to adjourn, the meeting was adjourned at 8:10 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
 \_\_\_\_\_

Gerald S. Patterson, Jr.  
 Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, AUGUST 9, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Mr. Colonello

Miss Cowell  
Mr. Madden

Also present were Solicitor John Means, Engineer William McKeever and Manager, Gerald S. Patterson, Jr. Mr. Hanlon was absent.

At the invitation of President Dinzeo all present arose and participated in the Pledge to the Flag.

( 8836 )      MOVED COLONELLO/COWELL to approve the minutes of the Regular Meeting of July 12, 1993 and the Additional Stated Meeting of August 2, 1993. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

1. Letter from PENNDOT dated July 23, 1993 requesting that the "No Turn on Red" restriction be evaluated to determine if the restriction can be eliminated or converted to part-time.
2. Letter from Department of Commerce dated July 21, 1993 advising that our grant request for \$50,000 under the Community Facilities Program was denied.
3. Letter from Wilkins-Churchill Rescue I dated July 10, 1993 responding to our invoice for workers compensation insurance for the Churchill Borough portion - \$891.00.
4. Letter from Local Government Academy dated July 26, 1993 thanking us for using our facilities on July 22 for a training program.
5. Memorandum from the County Division of Waste Management dated July 12, 1993 with the proposed revision to the County's Solid Waste Management Plan of 1990. The plan deals specifically with changes to the current list of landfills approved for disposal of solid waste. Written comments are due by October 12, 1993.

REPORTS:

1. FIRE: Reports were received from Fire Companies No. 1, 3 and 4. A total of 11 alarms occurred during the month plus 12 practices and drills.
2. POLICE: The following is the police report for the month of July 1993:

Calls and complaints	309
Gasoline consumed	1,040
Miles of patrol	10,512
Aided cases	25
Alarm calls	23
Criminal arrests	12
Traffic arrests	141
Thefts	13
Traffic accidents	13

3. WILKINS/CHURCHILL RESCUE ONE: A report for the second quarter of 1993 indicated a total of 225 calls responded to with 91 calls for Wilkins Township and 60 calls for Churchill. The report also indicated that they have moved most of their communications over to the old Penn Hills police repeater system.

4. AUDITOR REPORT: A report from Eugene Foley was received on the

occupation, business privilege and mercantile taxes for the year  
Minutes of the Regular Meeting, Monday, August 9, 1993 - Page Two

1992 with one recommendation. Copies have been forwarded to Mr. Pugliano and members of the Board of Commissioners.

5. MANAGER: Mr. Patterson reported activities as follows:

FINANCIAL - Collections:

Earned Income Tax	\$47,909.98
Occupation Privilege Tax	1,810.10
Mercantile Tax	203.90
Business Privilege Tax	5,411.06
Total	\$55,335.04

BUILDING PERMITS ISSUED:

Commercial Garage	1
Repairs & Improvements	14

6. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$ 2,285.36
Delinquent Tax (from Jordan)	1,977.75

7. TREASURER & TAX COLLECTOR:

Real Estate Taxes (Current) \$181,038.84  
 The status of the 1993 Tax Duplicate as of the end of July is as follows:

CHARGES:

Original Duplicate	\$1,103,475.62
Additions, Penalties	-0-

CREDITS-COLLECTIONS:

This Report	181,038.84
-------------	------------

Discounts - This report	3,694.92
-------------------------	----------

Total Credits	184,733.76
Balance to Account For	918,741.86
Collection Percentage - Current	17%
Collection Percentage - Previous Year	7.7%

8. EARNED INCOME TAX - Mr. Pugliano reported the following:

Month of July 1993	\$57,099.13	Prev yr	\$54,622.32	'93 Budget
Total for 1993	346,024.79	" "	312,643.29	\$460,000.

OCCUPATION PRIVILEGE TAX:

Month of July 1993	\$ 1,810.10	" "	1,340.60	'93 Budget
Total for 1993	41,222.30	" "	44,371.90	\$ 52,205.

MERCANTILE TAX;

Month of July 1993	\$ 203.90	" "	1,117.49	'93 Budget
Total for 1993	184,874.10	" "	196,073.90	\$198,000.

Month of July 1993	\$ 5,411.06	" "	1,415.00	'93 Budget
Total for 1993	149,291.63	" "	141,504.87	\$157,000.

9. CURRENT FINANCIAL REPORT: Copies have been distributed to all Board members as of July 31, 1993.

CURRENT BILLS: A list of current bills was presented for approval.

( 8837 ) MOVED COLONELLO/MADDEN to authorize payment of bills

totaling \$131,190.22, as approved by the various  
Minutes of the Regular Meeting, Monday, August 9, 1993 - Page Three

committees and the Manager. The motion was adopted  
 by unanimous roll call vote of all present.

OLD BUSINESS: None

NEW BUSINESS:

ORDINANCE NO. 837

AN ORDINANCE OF THE TOWNSHIP OF WILKINS LEVYING ASSESSMENTS AS  
 CERTIFIED BY THE TOWNSHIP ENGINEER AGAINST LOTS BENEFITTED,  
 IMPROVED OR ACCOMMODATED BY SANITARY SEWERS CONSTRUCTED IN THE LEAX  
 LANE SANITARY SEWER DISTRICT AND PROVIDING FOR NOTICE AND  
 COLLECTION OF SAID ASSESSMENTS.

( 8838 ) MOVED COLONELLO/COWELL to read Ordinance No. 837 by title  
 only. The motion was adopted by unanimous roll call vote  
 of all present.

( 8839 ) MOVED COLONELLO/COWELL to adopt Ordinance No. 837. The  
 motion was adopted by unanimous roll call vote of all  
 present.

RESOLUTIONS:

RESOLUTION NO. 27-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
 AUTHORIZING THE REFUND OF CERTAIN TAXES

( 8840 ) MOVED COWELL/MADDEN to adopt Resolution No. 27-93. The  
 motion was adopted by unanimous roll call vote of all  
 present.

PUBLIC HEARING - CONDITIONAL USE - PRE-SCHOOL

Naomi Margolis addressed the Board regarding her plans for a group  
 day care home located at 625 Brown Avenue. She plans on no more  
 than 12 children between the ages of one through four.

( 8841 ) MOVED COLONELLO/COWELL to approve the conditional use  
 request. The motion was adopted by unanimous roll call  
 vote of all present.

BOND REDUCTION REQUEST - GRAYHURST MANOR PLAN

( 8842 ) MOVED COLONELLO/COWELL to approve the Public Improvement  
 Bond reduction. The motion was adopted by unanimous roll  
 call vote of all present.

CHIEF OF POLICE APPOINTMENT

( 8843 ) MOVED MADDEN/COWELL to appoint Elias Sejko as Wilkins  
 Township Chief of Police at the annual salary of  
 \$44,000.00 effective August 2, 1993. The motion was  
 adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Cowell gave a report on the meeting of the Recreation  
 Board which took place August 4, 1993. The changing of the name  
 of the Eastmont Baseball Association to Wilkins Township Baseball  
 Association was discussed. The park improvement projects were  
 updated. Thursday, August 12, 1993 - Lions Park Community Day.  
 Summer programs - Flea market for kids, Sports Clinic from  
 Allegheny County. Ideas for the 1994 park improvements were  
 discussed. Funding for restroom in Eastmont Park is being looked  
 into. A newsletter is to be sent to residents in an attempt to

Minutes of the Regular Meeting, Monday, August 9, 1993 - Page Four

obtain input on types of programs the residents are interested in. The third weekend in September will be the Arts Festival. The judging will take place August 21, 1993. The September meeting of the Recreation Board will consist of a tour of all the parks. Dave Gailey and Officer Hunsberger have suggested a walking trail along Lions Park which is being considered. August 14 is the cut-off date for information to be placed in the Newsletter. Commissioner Cowell cited the number of park improvements in the past year and one half. A pavilion has been provided in Eastmont Park, a restroom constructed in Lions Park, a pavilion in Linhart Park, resurfacing Eastmont Park's tennis court, expansion of the pony league field in Eastmont Park, conversion of tennis court in Eastmont Park to a hockey court and the general up keep of the mini-parks and all parks. Commissioner Cowell thanked Mr. Patterson, the road crew, the Commissioners, the Recreation Board, the Police and the citizens for all their input, up keep, work and protection of the parks.

Commissioner Madden questioned the Engineer on the Wilbur Avenue situation.

CITIZEN'S HEARINGS:

William G. Wilson, 300 Kingston Drive, requested 661 Larimer Avenue be added to the demolition list.

Ed Ferris, 140 George Street, requested the Board consider removing the speed bump from George Street.

Don Schmidt, 135 George Street, further stated displeasure with speed bump on George Street. Commissioner Hanlon to be notified and the issue to be taken under advisement.

Mrs. Yakin requested date of public hearing on Highland Manor - August 30, 1993.

Mrs. Yakin questioned name of applicant for Rt. 22 property. Mr. Patterson and Commissioner Cowell informed her the applicant's name has not as yet been disclosed.

Mrs. Yakin expressed opposition to the borrowing of more money - bond issue. Commissioner Colonello corrected Mrs. Yakin on the issue of the users fee which he explained was to be used for the repair of the present sewers and to help start the new sewer project.

Commissioner Cowell announced PENNDOT will be making a tour of Township roads in September. Wilkins Township Health and Safety Day is scheduled for August 28, 1993 from 10 A.M. to 4 P.M. in Sears parking lot. Officer DeMarco is the co-ordinator.

Mr. Martinelli expressed displeasure with the consideration of a bond issue, and asked that the Board consider the issue before proceeding.

Mr. Hawkins suggested taxes be raised, put the sewers in, and then lower the taxes when project finished.

Minutes of the Regular Meeting, Monday, August 9, 1993 - Page Five

Mr. Wilson commented on the new Board is not to be blamed for mistakes of old board, but should be responsible for setting right what the old board did wrong.

( 8844 ) MOVED COLONELLO/MADDEN to adjourn, the meeting was adjourned at 8:35 P.M. The motion was adopted by unanimous roll call vote of all present.

ATTEST:

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Assistant Secretary

Approved as presented \_\_\_\_\_, 1993

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, AUGUST 30, 1993

The Additional Stated Meeting of Monday, August 30, 1993 was called to order at 7:00 P.M. by President Victor Dinaeo. A quorum was present as follows:

Mr. Dinzeo  
Mr. Colonello

Mr. Hanlon  
Mr. Madden

Miss Cowell was absent.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. PUBLIC HEARING: Proposed Planned Residential Development - Highland Manor - Mr. Art Gazdik, Senate Engineering read and discussed the entire engineering report on Highland Manor.

There was a discussion with Mrs. Yakin, Mrs. Lauer, Messrs. Burkhart and Russell concerning Leax Lane Assessments and Tap-Ins.

Mr. Colonello stated that the Township is mandated by the Allegheny County Health Department to put sewers in, they are not being done because of Mr. Litman or the building of Highland Manor.

(8845) MOVED HANLON-HANLON to approve Highland Manor III and IV PRD conditional upon the items in the Engineer's letter of July 30, 1993 plus the addition of the emergency access entrance to the plan and not including the sub-division plan and the sewer planning module.

2. WILKINS GP LAND DEVELOPMENT:

(8846) MOVED COLONELLO-HANLON to approve the Wilkins GP Land Development conditional upon the engineers reviewing and accepting the geotechnical plan and the Solicitor accepting the developers agreement.

3. WORKERS COMPENSATION INVOICE FOR RESCUE I:

(8847) MOVED HANLON-COLONELLO to waive the Wilkins Churchill Rescue I invoice for W/C insurance.

4. REIMBURSEMENT FOR "BLIZZARD OF 1993" EXPENSES - The Township has received \$10,298.00 to help defray some of the cost incurred by the blizzard.

5. PENDOT TOUR:

(8848) MOVED HANLON-MADDEN to host a County Commissioners tour of the Wilkins Township area and to sponsor a luncheon at the Fountain Room, Wednesday, October 6, 1993.

6. PROPOSED LEAX LANE ASSESSMENT ORDINANCE - Not advertised - will be available for the September 27, 1993 meeting.

7. LOSS CONTROL INSPECTION AUGUST 11, 1993 - Representative from Hartford toured the Parks, the Department of Public Works and the Municipal Building - everything in outstanding condition. The only comment was to place four (4) inches of "pea gravel" underneath the slides and swings in the parks.

8. ACTUARIAL VALUATION REPORT - Police Pension Plan - Pension Committee to get together with Actuary for discussion. Township 1994 Budget should be significantly reduced.

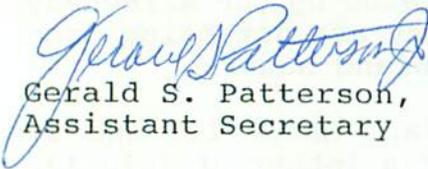
DDJ753

- (8849) MOVED COLONELLO-MADDEN to withdraw Sears Real Estate Tax Appeal.
- (8850) MOVED COLONELLO-MADDEN to observe the Halloween Celebration of Trick & Treating, Sunday, October 31, 1993 from 6:00 to 8:00 P.M.
- (8851) MOVED COLONELLO-HANLON to revise the monthly meetings for 1994. In place of three (3) meetings, there will be two (2) Meetings: Second Monday of each month at 7:00 P.M. the Regular Meeting will be held. (The Department Heads of the Police Department and Department of Public Works will be in attendance)  
The second meeting will be held on the last Monday of each month.

Motions 8845 to 8851 inclusive were adopted by unanimous roll call vote of all present.

(8852) MOVED HANLON-MADDEN to adjourn. The meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE ADDITIONAL STATED MEETING, TUESDAY, SEPT. 7, 1993

The Additional Stated Meeting of September 7, 1993 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Madden  
Mr. Dinzeo

Miss Cowell  
Mr. Colonello

Mr. Hanlon was absent.

At the invitation of President Dinzeo all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

**PUBLIC SAFETY:**

1. SCHOOL CROSSING GUARDS - The Township now has a full complement of school guards. A new post has been established; i.e., Corner of Powell and Wallace. Three new guards have been hired - Lee Wente, full time, Pat James and Libbie Rockman - part time.

2. Rte 22 Grant - We have received \$3,459.00 from Penndot Grant (\$2,730.00 for equipment, \$729.00 for wages). As a result of the "Blitzes" 36 violations were issued in August.

3. TRAFFIC AND LAW ENFORCEMENT - In the general discussion, it was noted that three (3) guns were used in separate incidents during August. Also discussed was the procedure in disposing of confiscated weapons. The test material for the Sergeants Exam has been ordered. The Wage Policy Committee of the Police Department have turned down the Townships proposal for Health Care.

**DPW**

1. WILBUR AVENUE - The estimated cost of the Wilbur Avenue Project is estimated to cost \$54,000.00. We have received a grant in the amount of \$25,000.00, therefore, the Township will required to pay the estimated amount of \$29,000.00.

2. GEORGE STREET BUMPS - To be removed the first week in October.

3. SANITARY SEWER PROJECT - McMasters and all unsewered properties:

(8853) MOVED COLONELLO-COWELL to authorize bids for the sanitary sewer construction projects.

**RECREATION AND PROPERTY:**

1. (8854) MOVED COLONELLO-COWELL to authorize permission for a block party on Gilchrest Drive, Saturday, September 11, 1993.

2. ARTS FESTIVAL NEWSLETTER - mailed.

3. LIONS PARK RESTROOM - Keys to be made and left in the police cars. Police to open and close the rest rooms also lock gates.

**ADMINISTRATION:**

1. Garbage and Recycling bid specs were finalized and mailed. The contracts expire December 31, 1993.

2. 1994 Budget Preparation - Work to begin October 1st.

(8855) MOVED COLONELLO-COWELL to adjourn, The meeting was adjourned at 8:00 P.M.

DDJ753

Motions 8853 to 8855 inclusive were adopted by unanimous roll call vote by all present.

Respectfully submitted,

*Gerald S. Patterson, Jr.*  
Gerald S. Patterson, Jr.  
Assistant Secretary

*[The following text is extremely faint and appears to be bleed-through from the reverse side of the page. It contains several paragraphs of text, including a list of items and a section titled "PROPERTY".]*

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, SEPTEMBER 13, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo	Mr. Colonello
Miss Cowell	Mr. Hanlon
	Mr. Madden

Also present were Mr. Means, Solicitor, Mr. McKeever, Engineer and Mr. Patterson, Manager.

At the invitation of Mr. Dinzeo all present arose and participated in the pledge to the flag.

(8856) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of August 9, 1993, the Additional Stated Meetings of August 30 and September 7, 1993. The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

1. Letter from John Butts announcing his plans for retirement effective August 27, 1993.
2. Letter from Richard Strait and Gina Diana of Wilbur Avenue with concerns in the delay, of the Wilbur Avenue Project.
3. Thank you letter from Pat Transit operator for Officer DeMarco.
4. Letter from Rep. Cowell Re: Agenda for the Penn Dot Tour, Friday, September 17, 1993 9:00 A.M. Meet at Lower Rodi Road.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1, 3 and 4. A total of twenty six alarms occurred during the month. Seven practices/drills.
2. POLICE: The following is the report of the Police Department for the month of August 1993:

Calls and complaints	264
Gasoline consumed	879
Miles of Patrol	9,595
Aided Cases	12
Alarm Calls	28
Animal Complaints	12
Criminal Arrests	21
Traffic Arrests	109
Criminal Mischief	13
Domestic Disturbances	11
Thefts	16
Traffic Accidents	8

3. MANAGER: Mr. Patterson reported activities as follows:

<u>FINANCIAL</u> - Collections:	
Earned Income Tax - Previous month	47,212.09
Occupation Priv. Tax - Prev. month	1,601.00
Business Privilege Tax - Prev. month	3,141.35
Secretary - General Fund	44,569.13
Total	\$97,523.57

<u>BUILDING PERMITS ISSUED:</u>	
Repairs and Improvements	18
Demolitions	3

DDJ753

4. SOLICITOR: Mr. Means reported the following:

Deed Transfer Tax	\$4,877.95
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5. TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

The status of the 1993 Tax Duplicate was reported for the month of August as follows:

CHARGES:

Original Duplicate	\$1,103,475.62	\$ 1,103,475.62
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CREDITS-COLLECTIONS:

This Report	611,360.60	
Previous Report	181,038.84	
Discounts - this report	12,477.37	
- prev. report	3,694.92	
Total Credits		808,571.73

Balance to account for	294,903.89
Collection Percentage	73.3%
Percentage for same period - prev. year	87.5%

Reason for decrease is Penn Center not paying at discount.

6. EARNED INCOME TAX: Mr. Pugliano reported the following:

Month of August 1993	\$38,022.94	prev yr	36,413.76	'93 budget
Total for 1993	383,787.21	"	"349,057.45	\$460,000.

OCCUPATION PRIVILEGE TAX:

Month of August 1993	1,601.00	"	"	2,723.10	'93 budget
Total for 1993	42,813.30	"	"	47,095.00	\$ 52,205.00

MERCANTILE TAX:

Month of August 1993	-0-	"	"	1,087.86	'93 budget
Total for 1993	184,874.10	"	"	197,161.76	\$198,000.00

BUSINESS PRIVILEGE TAX:

Month of August 1993	3,141.35	"	"	2,869.16	'93 budget
Total for 1993	152,432.98	"	"	144,374.03	\$157,000.00

CURRENT FINANCIAL REPORT - Financial Statements for period ending August 31, 1993 prepared and distributed to all Board Members and are available for public display.

A list of current bills was presented for approval.

(8857) MOVED COLONELLO-MADDEN to authorize payment of bills, totalling \$133,683.77, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS - None

NEW BUSINESS:

RESOLUTION NO. 28-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8858) MOVED COWELL-COLONELLO to adopt Resolution No. 28-93.

Minutes of the Regular Meeting, Monday 9/13/93 - Page ThreeRESOLUTION NO. 29-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING FORTH A POLICY CONCERNING COMMENTS AT PUBLIC MEETINGS

(8859) MOVED HANLON-COWELL to adopt Resolution No. 29-93

RESOLUTION NO. 30-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF DEVELOPMENT

(8860) MOVED HANLON-MADDEN to adopt Resolution No. 30-93

RESOLUTION NO. 31-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF DEVELOPMENT

(8861) MOVED COLONELLO-MADDEN to adopt Resolution No. 31-93.

Motions 8858 to 8861 inclusive were adopted by unanimous roll call vote.

(8862) MOVED COWELL-COLONELLO to present a Proclamation to Connie McKeever for her ten years of service to the Arts Festival and to declare Saturday, September 18, 1993 as "Connie McKeever Day" at the Arts Festival Celebration. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Mr. Colonello stated that there will be a meeting with the Fire Companies on Monday, September 27th Re: Budget for 1994. The other Fire Companies to be notified.

Mr. Madden would like to thank the residents of Wilbur Avenue for their patience while waiting for a grant.

Miss Cowell noted that the 10th Annual Wilkins Township Arts Festival will take place Saturday and Sunday, September 18th and 19th at the Wilkins Township Municipal Building and grounds. Also a Spaghetti Dinner will be held at the WTVFD on Saturday, September 18th between the hours of 4 and 7:00 P.M.

She also would like to extend best wishes on behalf of the Commissioners, Mr. Means and Mr. Patterson to John Butts on his retirement from the Department of Public Works. They wish him well for he has served the Township faithfully and diligently for many, many years.

CITIZENS HEARINGS:

Richard Strait, Gina Diana, Geno Mariani and Dorothy Hanna spoke at length about the situation on Wilbur Avenue. They are concerned over the safety of their children being injured by falling into the open pit on Wilbur Avenue. The Commissioners are going to investigate the situation and take proper active to correct same.

Mike Muhar spoke about walking dogs on Township property and residents carrying equipment to pick up extractions. Mr. Jim McGraw also spoke about the dog problem and also about speeding on McMasters Avenue. He too is concerned over the childrens safety. Chief Sejko to check into the problem.

Tom Casardo, Doug Metzler and Maria Kratsley spoke about the tax assessments and sewer tap-ins on Leax Lane.

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Kim Scott, 378 Princeton Drive, Penn Hills - President of the Eastmont Swim Club wants some tax relief for the Club so it can continue to serve Wilkins residents. She also asks the Townships help in fixing a storm sewer pipe that drains from Frazier Drive into the Clubs parking lot. Mr. Madden and Mr. Jeznach to investigate same.

Mrs. Yakin spoke on various subjects.

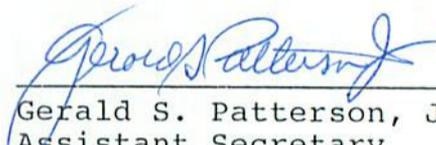
Mr. Jim McGraw spoke on the lack of a school guard at Rebecca & McMasters Avenue. Chief to check same.

Don Schmidt commented on water coming off vacant lots across George Street. He and Mr. Rossi spoke about the Speed Bump. It is to be removed first week of October 1993.

William Suvak spoke on the Users Fee which was imposed in January 1992.

(8863) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:48 P.M. The motion was adopted by unanimous roll call vote.

ATTEST:

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, SEPT. 27, 1993

The Additional Stated Meeting of Monday, September 27, 1993 was called to order at 7:00 P.M. by Vice-President Francis Colonello. A quorum was present as follows:

Mr. Colonello  
Mr. Hanlon

Mr. Hanlon  
Mr. Madden

Mr. Dinzeo was absent.

Also present was Mr. Patterson, Mr. Means, Mr. Gazdik, Mr. Simpson, Mr. McElheny and Mr. Linder.

At the invitation of Vice-President Colonello all present arose and participated in the Pledge of Allegiance to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. Jay Lindner represented the three volunteer fire companies with requests for the 1994 Budget. Items of consideration are:

- A. Continue fleet insurance
- B. Continue compensation at \$200.00 per company per year
- C. Continue the equipment at \$2,000.00 per company per year.
- D. Continue the radio maintenance program
- E. Increase the cash contribution
- F. Continue the training fund
- G. Continue the E & O coverage
- H. Continue the foam purchase
- I. Continue the budget for firefighter I certification
- J. Continue hydrant marker replacement
- K. Knox Boxes
- L. Road Department response

The Commissioners thanked the representatives for their timely input.

2. Leax Lane Assessment Ordinance Amendment - Mr. Colonello noted receipt of correspondence from residents of Leax Lane and advised that the Board will reconsider the assessment method at a future meeting.

ORDINANCE NO. 838

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING  
ORDINANCE NO. 837 PROVIDING FOR INSTALLMENT  
PAYMENTS ON ASSESSMENTS

(8864) MOVED COLONELLO-HANLON to read Ordinance No. 838.

(8865) MOVED HANLON-MADDEN to accept Ordinance No. 838 for the first reading.

(8866) MOVED COLONELLO-HANLON to read Ordinance No. 838 for the second time by title only.

(8867) MOVED HANLON-MADDEN to adopt Ordinance No. 838.

Motions 8864 to 8866 inclusive were adopted by the following vote:

Colonello - Yes  
Hanlon - Yes  
Madden - Yes  
Cowell - No

Motion 8867 was adopted by the following vote: Colonello, Hanlon and Madden - Yes. Commissioner Cowell did not vote.

Minutes of the Additional Stated Meeting, 9/27/93 - Page Two

David George present with an amended PRD Plan for Highland Manor. Plan has been reviewed and approved by Planning Commission. Only changes from prior approval are the emergency exit and all sanitary sewage is going to Chalfant with no public improvement.

Mrs. Yakin strenuously objected to the plan due to existing problem with stormwater discharge downstream and she believes it is not right to add more water to pipes that are already not working correctly.

(8868) MOVED HANLON-MADDEN to approve the amended PRD plan as submitted. The motion was approved by unanimous roll call vote of all present.

RESOLUTION NO. 32-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO ADOPT  
A PLAN REVISION FOR NEW LAND DEVELOPMENT

(8869) MOVED COWELL-MADDEN to adopt Resolution No. 32-93. The motion was approved by unanimous roll call vote of all present.

Mr. George presented the Highland Manor Subdivision Plan. The Plan was approved by the Planning Commission.

(8870) MOVED HANLON-MADDEN to approve the Highland Manor Subdivision Plan. The motion was adopted by unanimous roll call vote of all present.

Mr. Patterson presented the 1994 Pension Plan Minimum Municipal Obligation to the Board.

Mr. Means explained the cable rate certification procedure portion of the new cable law.

(8871) MOVED COLONELLO-COWELL to apply for certification to regulate cable rates in accordance with the new cable law. The motion was adopted by unanimous roll call vote of all present.

(8872) MOVED MADDEN-COWELL to authorize bids for a new dump truck. The motion was adopted by unanimous roll call vote of all present.

(8873) MOVED COLONELLO-MADDEN to authorize arbitration with the Police Department over the health care benefits proposed by the Township. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 33-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING  
PARTICIPATION IN THE PENNSYLVANIA MUNICIPAL  
INVESTMENT PROGRAM.

(8874) MOVED HANLON-MADDEN to adopt Resolution No. 33-93 authorizing participation in the Pennsylvania Municipal Investment Program. The motion was adopted by unanimous roll call vote of all present.

Mr. Means indicated a proposed traffic signal agreement has been received from the developer of The Wilkins G.P. site on Rte 22.

(8875) MOVED HANLON-MADDEN to authorize the Board President to appoint two Commissioners to look into this request and report back to the Board. The motion was adopted by unanimous roll call vote of all present.

Mr. Colonello appointed himself and Mr. Dinzeo.

Minutes of the Additional Stated Meeting, 9/27/93 - Page Three

(8876) MOVED HANLON-MADDEN, at 8:07 P.M., to adjourn to Executive Session. The purpose was to review and discuss a personnel employment agreement. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

  
\_\_\_\_\_  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, OCTOBER 4, 1993

The Additional Stated Meeting of Monday, October 4, 1993 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Miss Cowell  
Mr. Colonello

Mr. Hanlon and Mr. Madden were absent.

At the invitation of President Dinzeo all present arose and participated in the Pledge to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

PUBLIC SAFETY:

Chief Sejko gave the following report: Rte 22 Grant - One Blitz a month for the next nine months. Two checks have been received from the State; \$1,383. for wages, \$3,364. for equipment. The next Blitz will be occurring on October 22, 1993 between the hours of 11 P.M. and 3:00 A.M. approximately twenty communities will be participating. Nine felonies, 115 traffic citations issued, three non-traffic citations. ESP details other than the Blitz: One on Larimer on September 7th - full crew: thirty five violations, September 17th twenty five violations, September 22nd Kingston Drive twenty two speeding. Detail scheduled for Wednesday on Roland Road school dismissal time. No Parking Sign on Greensburg Pike - no problem where it is located - posted on Allegheny County R-O-W - proper height and properly posted. Township sign posted per PENDOT regulations. Check sign location at Bob's Lounge.

Commissioner Cowell - I have several issues - I wish Mr. Hanlon were here because he is in charge of the Police Department. In regards to the Secretary of the Police Department. I asked if there was a job description and was told there was none. This is for safety, why would you take the Secretary of the Police Department to Night Court or to any Court? I know this occurred during the week-end and my question is why would she be the person that would be called and taken - what is something happens to her? Is this risky? Does she have any police training? Why is she chosen to do that?

Chief Sejko - The reason this happened on Saturday night - there were three females arrested - its difficult to get a constable - constables won't come out because they won't be paid whenever they are called by a police department. The County won't pay them - we ran into this problem not only with female constables but also with male constables.

CC: That was my other question. There are female constables and deputy constables, what is the function of the female constable if she can't assist.

CS: She wasn't acting as a constable - all they needed was someone present while taking statements. There is no legal requirement but it would be awkward and it would present some accusations by having a female present.

CC: But what if something should happen to her? Who is liable for that?

V. Dinzeo: She's covered with Workman's Compensation.

CS: I had authorized the officers to call her.

CC: I think that is risky to take someone like that.

VAD: Before Cheryl, we never used the Secretary we used the school guards when we had female prisoners because we had to have a female.

CC: I can understand that, but I think that this should be looked into and maybe we should talk to the County as to why female constables do just what they are elected for and that is the situation.

CS: When the police make an arrest they won't pay for any constable, in other words to get a constable to come out he would have to volunteer his services. And, in this case, we not only needed a constable, we also needed secretarial help because we had three people to take statements from.

CC: What do other police department do?

CS: I don't really know - I imagine they either call matrons (they have to sit in). Forest Hills uses their dispatchers.

CC: I don't think we should put anybody on the line - especially in todays world.

VAD: We have to use somebody on account of the police, because they can holler RAPE!, and the police have no one to defend them. When they take a female prisoner they must turn in the mileage and when they hit the building they must call in the mileage and there should be a female here, whether it be a school guard or Lisa, there should be someone here.

CS: A school guard wouldn't have been practical because they needed someone to get into the computer and also to do some clerical work and accompany the offers down there, we've had to use her before. Maybe we should provide her with some training, it would help.

CC: This is for her benefit - for no other reason.

VAD: You have your classes here, is Lisa involved in that?

CS: The Criminal Law update classes? No, she's not.

VAD: Maybe you better involve her in that.

CC: Has she taken any courses in self-defense?

CS: No, but I think it would be a good idea to have her trained in CPR. CPR and self defense.

CC: I would rather see her taking courses in self defense than CPR, because if your taking a bunch of criminals I'd rather defend myself than resuscitate them!

CS: Does the County have self defense?

VAD: No, contact the Chief of Police, City of Pittsburgh, they have classes all the time on Washington Boulevard.

Mr. Patterson: We should have a job description. Chief and Mr. Patterson to create a Job Description for the Police Secretary.

Commissioner Cowell - Second Issue: Police Department - Is there a code of ethics for a police officer? When situations occur with our police department - when our police make an arrest - or capturing somebody? Some of the police have no thoughts about reiterating the entire story and naming victims at the Show Case, at the Donut Shop or to a group of people.

CS: A police officer should not be gossiping about his arrests, however, once a person has been arrested it becomes public knowledge to the news media etcetera.

CC: I don't think its proper for a police officer or anyone to reiterate a story about anybody at the Show Case.

CS: I'm not aware of what happens at the Show Case. It is not a good policy - a lot of policemen like to brag about bravado and what they do - where they are devulging any departmental information or any intelligence information regarding the arrest that they shouldn't, then we'll have to clamp down on them.

CC: Here's the scenario: You chose to take the Secretary down to night court, we were at John Butts retirement dinner, she returns to the retirement dinner and fills all of us remaining in on what happened, who was involved in it, who the people were, who they were related to and what their function is with the Township. This was just conversation and it isn't right - nothing should have been discussed at this party. If the police officers are discussing cases why not the Secretary? This goes for everyone - nothing should be discussed, concerning police matters or Township business. There is a code of ethics and there are personal things that occur with people that is not anybody's business. A memo should be issued to remind employes what they stand for - they are employes of the Township and they are there to make the Township better.

CC: For the past eighteen months I check the parks Sunday afternoon or evening. I check the park equipment and surroundings, my routine was known by all officers, especially those working that particular shift. After I did the checks, I returned to the Building and wrote a note to Jerry. He usually had a note every Monday morning. Due to a false acquisition made by one of the officers, I will no longer be doing this, besides that it made a lot of wear and tear on my car. Therefore, if at all possible, maybe the police could get out and check thoroughly like I have - walk around the parks a little bit, time allowing. If they find anything maybe they could leave a note for Gerry for Monday morning. This past week, I believe it was Tuesday, there was vandalism at Lions Park. I was never notified. I just happened to be told on Saturday evening at the retirement dinner.

CS: Didn't you get a copy of this?

CC: It was in my mail box on Sunday, but I stopped at the Police Station on Wednesday but was not told of the incident.

CS: The instructions were that you should be notified, I suppose that they felt just putting a note in your mail box would be sufficient. If you wish to be notified immediately that can be arranged to have the dispatcher contact you by phone.

CC: When police officers go to dinner, do they notify fellow officers of their location? I have never heard that on the scanner.

CS: There are rules pertaining to this, sometimes they may forget to call.

CC: Over the week end an individual came up to the building to borrow some Township tools. This individual is not an employe of the Township but is a Township resident. There is a question as to whether this individual has a key to the building. He was questioned and stated that he did not have a key but some people have a feeling that he does, however, the locks are to be changed and an accounting of the keys to be kept. I do not feel that residents should come to the building and borrow items of Township property, if such be the case the items could be rented out , thus raising revenue for the Township. If a Township employe should need something it could be discussed and negotiated. Mr. Patterson to send out memo to all employes specifying that nothing is to be removed unless permission is given by the Department Head and/or Mr. Patterson, both being aware.

CC: I've have numerous wide range calls - Vic. were you ever told or did you ever tell Chief Sejko that an agreement was made that I would be in charge of the Police Department after January and because of a confrontation with one of our police officers, which was minimal, minute and garbage, that it had changed.

CS: I was never told that you were or weren't, but that you wished to be.

VAD: When a new Board member comes on, the Board nominates a new President and Vice-President.

Comm. Colonello: And all in agreement.

CC: That isn't exactly the process that was used two years ago, it would be an advisabled process for this next year.

CC: Mr. Sejko, I am a respectable individual. I have lived my life very conscious, I have a very stressful job in my hospital job that I'm very good at. Many of my patients lives are in my hands. My medical world is not a negotiable world. Everyone is treated the same and everyone is given the same chance. My patients families trust and rely on me to get their loved ones off the respirator to keep them alive and to keep them functioning. Maybe you and some of your staff do not know what I do for a living, and how serious I have to take my job. I take this job very seriously and I work very hard at it. Your police officers knew exactly who to come to especially two of them when they needed something. I drive through a town every day and night that I work where there are many shootings and gangs. It's very scary for me. My time is very valuable. The garbage I went through concerning and involving your police department over a period of time is exactly that. I did my best to promote these so called men I cared about them very much. You have a couple who criticize and talk about everyone. Everything cannot be wrong and everone cannot be that bad. If everyone could put a little more of their time in something constructive we could have an extremely good Township. Over a period of time, over the last week or so, I've been told by a couple of people that Mr. Hanlon, Mr. Dinzeo, Mr. Madden and a past employe are attempting to get me so emotionally upset that I'll quit my Commissionership. Four other names have also been mentioned. And I also heard that the kicker is they are going to get me to quit and put the ex Chief of Police into my position on this board. The Township people did not vote for this person for what he ran for, let alone anything else. I'm soaking up everything that I hear and I'll let someone who is a little more educated review it all. And if this is occurring by anybody all I can say is if you are ugly on the inside it eventually surfaces to the outside.

VAD: To defend myself - I had several calls and I told the people to call the Chief of Police if they want to know anything about your call and the Police Department. It happened down at the Sand Trap I had several calls and as far as Naccarati, I would never vote for him as a Commissioner. I'm stating that out loud!

Mary Yakin: I'm getting calls every day, a man and a young girl, this girl said many things about Cheryl Cowell. I have a good idea of who it is. It comes down to two people and they are going to be caught.

CC: My concern right now is I have a very good family and I have a good family reputation. I have a Mother who doesn't deserve this.

MY: Mr. Hanlon called her a name at the Victory Party. I said that the business was being conducted at Seven Springs and the Poconos.

CC: Mary you are getting off the subject.

CC: This is crazy, I'm not giving up my Commissionership, I worked very hard for it - I had people like Mr. Wilson, I had Mary herself. Mr. Colonello put his best efforts into it. You know people still cannot accept the fact that when I won I won big. I didn't go into this to win anyway, you know to win big, small or whatever. In fact Vic if you remember when I went around I ended up with more votes than you, but thats not my fault. I promoted you just as well as I promoted Mr. Colonello.

VAD: That's strictly Democrat.

CC: Well, I promote the individual - all this stuff that occurred over a period of time is so stupid as to what life has to offer and the important things that go on, and the things that I generally deal with. Maybe I made a major mistake of trying to be friends with the Police Department. They complained, some of them, that our Commissioners never gave them opportunities whatever. I put every effort I had into trying to do good with them. Gerry knows that - and to be treated, by one in particular, just because he has a vendetta, because his life is so screwed up that, he's going to screw mine up or to try and screw someone else's up is silly. If he was a man, he would have sat down and talked about it. I can't help whats going on in his life. I tried to be his friend, I tried to help him. I tried to do everything I could to help a lot of them and this is my payback, something so stupid that its totally, totally ridiculous. It makes all the Township look stupid and ridiculous and its not a joke and it's not a game it's not a donut shop discussion. I feel very sorry for the individual whos doing this because they must be a very lonely, sad person and I'm not going to let them defeat me.

DEPARTMENT OF PUBLIC WORKS:

1. Painting lines and crosswalks - Almost all complete - stop bars to be completed.
2. CDL Update - Three in process - all have permits - extending the deadline.
3. Truck Bids - Due November 1, 1993 - Specs complete - notice ready for advertising - Due 11/1/93
4. Speed Bump Removed - Removed week of September 27th.
5. Wilbur Avenue - DER is willing to investigate the cost of doing the rest of the bank that is not falling in the section before and after the cave in. They will conduct a feasibility investigation to examine the aspects of the erosion problems developing project plan, ascertain if the plan is economically feasible, environmentally acceptable, prepare a report for possible implementation and all this would be done at no cost. They want a letter of intent from the Township. Sample letter sent to the Township.

(8864) MOVED COLONELLO-COWELL to send the letter of intent. The motion was adopted by unanimous roll call vote of all present.

Mr. Colonello suggests that the DPW check the curb on Wallace Avenue.

Chester Jeznach to get prices on spreader.

We have one hundred twenty five Ton of salt. Will check bids for 1994.

RECREATION AND PROPERTY:

1. Window replacement. - Work to begin week of October 11, 1993.

ADMINISTRATION:

1. Garbage & Recycling Bids due to open and tabulate October 11, 1993.
2. Panel of Physicians - Two local physicians (Rodi Road) added to the list.
3. Harrisburg/Gettysburg Tour - Rep. Cowell is sponsoring a tour on October 26, 1993.
4. County Commissioners Tour - Reminder tour October 6, 1993.
5. Newsletter - Almost complete - maps and photos to be sent.

Word has been received that the application for a Leaf Grant has been awarded. The amount of the grant would be \$34,920.00

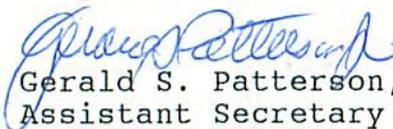
(8865) MOVED COLONELLO-COWELL to accept the grant. The motion was adopted by the unanimous roll call vote of all present.

Mr. Marra, Mr. Suvak, Mrs. Yakin and Mr. Hawkins spoke on the following subjects:

Bond issue  
Borrowing money  
Users fee  
Increase in taxes

(8866) MOVED COLONELLO- COWELL to adjourn, the meeting was adjourned at 8:16 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted:

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, OCTOBER 11, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Miss Cowell

Mr. Colonello  
Mr. Hanlon

Mr. Madden was absent.

Also present were Mr. Patterson, Manager, Mr. McKeever, Engineer and Mr. Eisner, Mr. Means Office.

At the invitation of Mr. Dinzeo all present arose and participated in the pledge to the flag.

(8867) MOVED COLONELLO-HANLON to approve the minutes of the Regular Meeting of September 13, 1993, the Additional Stated Meetings of September 27th and October 4, 1993.

Dinzeo - Yes  
Colonello - Yes  
Hanlon - Yes  
Cowell - "I haven't had time to read the minutes of October 4th as yet, but assuming they are in order - Yes"

The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

1. Letter from Dottie Hoch, 1100 Penn Center Boulevard #918; Complimenting the Township for having a solid yellow line painted on the lower part of Harrison Road. Would the Township consider installing a STOP sign on Larimer Avenue where it intersects with Harrison Road? Mr. Dinzeo states that the Township would have to get the OK from the State.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 16 alarms occurred during the month. 7 drills, practice, 4 training and work details.

2. POLICE: The following is the report of the Police Department for the month of September 1993:

Calls and complaints	210
Gasoline consumed	899 gal.
Miles of Patrol	9,987
Aided cases	15
Alarm calls	23
Traffic Arrests	109
Assaults	13
Criminal mischief	22
Traffic accidents	13

3. MANAGER: Mr. Patterson reported activities as follows:

<u>FINANCIAL: Collections:</u>	
Earned Income Tax - previous month	7,688.76
Secretary - General Fund	10,124.59
<b>TOTAL</b>	<b>\$17,813.35</b>

BUILDING PERMITS ISSUED:

Repairs and Improvements	20
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## New Construction

1

Minutes of the Regular Meeting, Monday, 10/11/93 - Page Two4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	2,144.49
Delinquent Tax	1,416.70

5. TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

The status of the 1993 Tax Duplicate was reported for the month of September as follows:

CHARGES:	
Original Duplicate	1,103,475.62

CREDITS-COLLECTIONS:	
This Report	8,151.44
Previous report	792,399.44
Discounts-Prev. Rpt.	16,172.29

TOTAL CREDITS:		816,723.17
Balance to account for		286,752.45
Collection Percentage		74%
Percentage for same period-prev.yr.		88.3%

6. EARNED INCOME TAX: Mr. Pugliano reported the following:

Month of Sept 1993	\$ 11,824.53	Prev. Year	\$ 9,330.42	'93 Budget	
Total for 1993	395,611.74	"	"	358,011.91	\$460,000.00

OCCUPATION PRIVILEGE TAX:

Month of Sept 1993	245.00	"	"	120.00	'93 Budget
Total for 1993	43,058.30	"	"	47,215.00	\$ 52,205.00

MERCANTILE TAX:

Month of Sept 1993	8.48	"	"	1,967.87	'93 Budget
Total for 1993	184,882.57	"	"	199,129.63	\$198,000.00

BUSINESS PRIVILEGE TAX:

Month of Sept 1993	2,003.13	"	"	6,858.40	'93 Budget
Total for 1993	154,436.11	"	"	151,232.43	\$157,000.00

CURRENT FINANCIAL REPORT: Financial statements for period ending September 1993 prepared and distributed to the Board Members for review.

(8868) MOVED COLONELLO-HANLON to authorize payment of bills, totalling \$73,827.95, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

NEW BUSINESS:

ORDINANCES: We have a total of five ordinances starting with Ordinance #839 going through #843. They are all similar in nature; they are all establishing authorizing Sanitary Sewer Projects for various districts in upcoming sewer projects.

(8869) MOVED COLONELLO-COWELL to read Ordinance #839 complete and the rest of the Ordinances to be read in title only. The motion was adopted by unanimous roll call vote of all present.

Minutes of the Regular Meeting, Monday, 10/11-93 - Page ThreeORDINANCE NO. 839

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE CONSTRUCTION OF SANITARY SEWERS AND APPURTENANT MANHOLES AND LATERALS IN TOWNSHIP STREETS AND PRIVATE PROPERTY, DESIGNATING THE PROJECT AS THE CHURCHILL ROAD SANITARY SEWER DISTRICT.

- (8870) MOVED HANLON-COWELL to accept Ordinance No. 839 for the first reading.
- (8871) MOVED COWELL-COLONELLO to read Ordinance No. 839 in title only.
- (8872) MOVED COWELL-COLONELLO to accept Ordinance No. 839 as so read.

Based on the earlier motion we will read 840 by title only.

ORDINANCE NO. 840

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE CONSTRUCTION OF SANITARY SEWERS AND APPURTENANT MANHOLES AND LATERALS IN TOWNSHIP STREETS AND PRIVATE PROPERTY, DESIGNATING THE PROJECT AS THE UPPER GARDENIA SANITARY SEWER DISTRICT.

- (8873) MOVED COLONELLO-COWELL to adopt Ordinance No. 840.

ORDINANCE NO. 841

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE CONSTRUCTION OF SANITARY SEWERS AND APPURTENANT MANHOLES AND LATERALS IN TOWNSHIP STREETS AND PRIVATE PROPERTY, DESIGNATING THE PROJECT AS THE BROWN AVENUE SANITARY SEWER DISTRICT.

- (8874) MOVED COLONELLO-COWELL to adopt Ordinance No. 841.

ORDINANCE NO. 842

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE CONSTRUCTION OF SANITARY SEWERS AND APPURTENANT MANHOLES AND LATERALS IN TOWNSHIP STREETS AND PRIVATE PROPERTY, DESIGNATING THE PROJECT AS THE WASHINGTON STREET SANITARY SEWER DISTRICT.

- (8875) MOVED COWELL-COLONELLO to adopt Ordinance No. 842.

ORDINANCE NO. 843

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE CONSTRUCTION OF SANITARY SEWERS AND APPURTENANT MANHOLES AND LATERALS IN TOWNSHIP STREETS AND PRIVATE PROPERTY, DESIGNATING THE PROJECT AS THE GRANDVIEW AVENUE SANITARY SEWER DISTRICT.

- (8876) MOVED HANLON-COWELL to adopt Ordinance No. 843.

Motions 8870 to 8876 were adopted by unanimous roll call vote of all present.

RESOLUTIONS:RESOLUTION NO. 34-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS DIRECTING THE DISTRIBUTION OF PENSION FUND MONIES UNDER PROVISION OF ACT 205

Minutes of the Regular Meeting, Monday, 10/11/93 - Page Four

(8877) MOVED COLONELLO-COWELL to adopt Resolution No. 34-93. The motion was adopted by unanimous roll call vote of all present.

(8878) MOVED HANLON-COWELL to open the Garbage and Recycling Bids. The motion was adopted by the unanimous roll call vote of all present.

A total of nine (9) bids have been received: GARBAGE & REFUSE BIDS:

TRI-VALLEY - 1994-\$5.43, '95-\$5.53, '96-\$5.64, '97-5.87, '98-\$6.10

CHAMBERS - 1994-\$5.58, '95-\$5.81, '96-\$6.04, '97-\$6.42, '98-\$6.81

KELLY RUN - No break down on per unit basis - Total monthly basis - 1994-\$14,221.35, '95-\$14,424.15, '96-\$14,677.65, '97-\$14,931.15, '98-\$15,463.50

WASTE MANAGEMENT - 1994-\$6.24, '95-\$6.46, '96-\$6.67, '97-\$6.90, 1998-\$7.14

BFI - 1994-\$6.84, '95-\$6.95, '96-\$7.21, '97-\$7.48, '98-\$7.76

RECYCLING: Once & twice a month pick-up -

ADV-E-C - once/mo 1994-\$0.65, '95-.68, '96-.71, '97-.75, '98-.78  
twice/mo 1994-\$0.95, '95-.99, '96-1.03, '97-1.06, '98-1.10

CHAMBERS - once/mo 1994-\$0.70, '95-.73, '96-.77, '97-.81, '98-.84  
twice/mo 1994-\$1.32, '95-1.39, '96-1.46, '97-1.53, '98-1.59

WSTE MGMT - once/mo 1994-\$0.70, '95-.73, '96-.76, '97-.79, '98-.82  
twice/mo - 1994-\$1.30, '95-1.35, '96-1.40, '97-1.46, '98-1.52

BFI - once/mo 1994-\$1.09, '95-1.12, '96-1.15, '97-1.19 - '98-1.24  
twice/mo - 1994-\$1.25, '95-1.30, '96-1.35, '97-1.42, '98-1.48

(8879) MOVED HANLON-COLONELLO to refer the bids to the proper committee for review. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

(8880) MOVED HANLON-COWELL to amend Ordinance #838 thus giving the residents of Leax Lane a time period of thirty six (36) months instead of twelve (12) months in which to pay their sewer assessment. The motion was adopted by unanimous roll call vote of all present.

Commissioner Cowell stated that she appreciated Mr. Hanlons motion as it shows a little more consideration to our Township residents. Miss Cowell reported that the Recreation Board toured the parks on October 6, 1993 they observed all the accomplishments and what holds for the future. The Board members, in general, were very positive and had a lot of positive remarks from the public. They will be sending out a questionnaire in late fall or during the winter letting the residents feed back to the Township what their concerns are for the parks or what they would like to see in the parks etcetera. She also stated that the Board of Commissioners toured the Township with the Allegheny County Board of Commissioners on Wednesday, October 6, 1993, and it was nice to see all five together and to be able to let the County know what kind of accomplishments we've had in this Township.

Miss Cowell would also like Chief Sejko to know that she appreciates his immediate concerns that were spoken of at the last Commissioners meeting.

Minutes of the Regular Meeting, Monday, 10/11/93 - Page FiveCITIZEN'S HEARINGS:

William Wilson, 300 Kingston Drive, inquiring about the condition of a home at 661 Larimer Avenue. It has been vacant for three years and he wanted to know if any progress or legal action has been taken.

George Hawkins read a letter concerning the salary of the Manager, the bond issue and the users fee.

Doug Metzler, Leax Lane, thanks for the amendment to the ordinance which changes the sewer assessment payments to be paid back in thirty six months instead of twelve. He is still very upset about the 75/25 split, however, President Dinzeo states that it will stay.

Raymond Naccarati, 245 Penhurst Drive, Re: Commissioner Cowells comments from the October 4, 1993 meeting.

Elsie Janthey, George Lane, questioned the cost of the proposed sewer project on George Lane. Mr. Dinzeo stated that this project is quite a while away and that they will be well apprised of the costs when the construction begins.

Mrs. Yakin spoke on the following subjects:

- The bond issue
- Mr. Kuszajewski's termination
- The sewer projects
- Report on the users fee
- Why were ordinances advertised prior to passage?
- Old Business
- Road Superintendent

Kathy Strait, 460 Wilbur Avenue, would like to know if Allegheny County has given any results of their tour. Also would like to thank them for erecting barriers for the children. She was informed that she may attend the bid opening meeting on October 28, 1993 at the TCCOG office. The Corps of Engineers would like to do a study to determine the condition of the walls on Wilbur Avenue. She was told that the Brown Avenue Project sewer lines will not tie in with Brown Avenue.

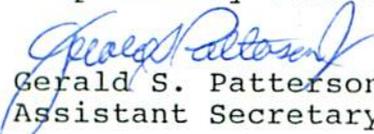
Doug Metzler, Leax Lane, questioned the estimated sewer assessments and urged the Board to reconsider the 75/25 split, as it puts an unfair burden on the property owners. He feels the Board should reconsider because the number of houses on Leax Lane does not conform to the other sewer projects.

Maria Cratsley, Leax Lane, also asked the Board to reconsider the split, asked for at least a 50/50 split. She also stated that the Leax Lane residents should have received at least an estimate of the cost so that they would have had a chance to plan the payments.

Commissioner Cowell questioned the format of the minutes. If the Board so wishes, Mr. Patterson will honor the request.

(8881) MOVED HANLON-COLONELLO to adjourn. The meeting was adjourned at 9:15 P.M. unanimously adopted by the roll call vote of all present.

Respectfully submitted

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, 10/25/93

The Additional Stated Meeting of Monday, October 25, 1993 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Miss Cowell	Mr. Madden	Mr. Hanlon

At the invitation of President Dinzeo all present arose and participated in the pledge to the Flag.

1. GARBAGE & RECYCLING BID AWARDS - The bids were opened and tabulated as of the October 11, 1993 meeting. A memo was prepared with comments to the Board dated October 15th. The low bidder for garbage under a 5 year contract is Tri-Valley, the current collector. Per unit-per month bids 1994 - \$5.43, 1995 - \$5.53, 1996 - \$5.64, 1997 - \$5.87, and 1998 - \$6.10. The current rate which we are paying is \$8.09. There is a substantial savings in the garbage and disposal costs. Under recycling, at the Boards request, we bid it for once a month and twice a month pick-up, and under each category the low bidder is Advanced Environmental Consultants. They use a sub-contractor for collection. The once a month collection for 1994 is \$0.65, 1995-.68, 1996-.71, 1997-.75 and 1998-.78. We are currently paying .78 for once a month pick-up. Under the twice a month pick-up 1994-.95, 1995-.99, 1996-1.03, 1997-1.06 and 1998-1.10. We have done some calculations and the annual savings for 1994 is \$75,745.00, not an actual savings because of the billing and a/c payable is paid for example: the month of December - billed and paid in January - so everything will be back a month - in effect thats what the savings will be - the savings will be based on twice a month pick-up. Method of calculating savings over 5 years - we took the current rates and assumed they would remain constant over 5 years and that cost would be \$1,349,125. & if you take the bid amounts - assuming the twice a month recycling over the 5 year period it comes out to \$1,025,154. The difference in the two would be the reduction or savings, if you wish, of \$323,971. What we accomplished is the recycling will be increased to twice a month. The recycling bin that is located out in the parking lot (we currently pay for this) will be provided at no cost, we are currently paying \$5,850.00. AEC will provide a commercial type bin at no cost to the three fire companies if they so desire. Also 2700 calendars will be provided annually to the residents.

(8882) MOVED HANLON-COLONELLO that the proposals from Tri-Valley and Advanced Environmental Council be awarded to the two low bidders. The motion was adopted by unanimous roll call vote.

2. Insurance Proposals - Received from Ivory, Wagner and the HDH Group.

(8883) MOVED COLONELLO-MADDEN to go with the HDH Group with the understanding that the Boiler, Machinery and the Firemans E & O stay with Ivory Wagner and the Police Professional go with the HDH Group unless we get a lower bid. The motion was adopted by unanimous roll call vote.

3. Non Uniform Pension Plan - distribution of excess interest.

(8884) MOVED HANLON-COWELL to keep the excess interest with the municipal plan to reduce that unfunded liability which is eventually going to reduce our cost. The motion was adopted by unanimous roll call vote.

4. Sale of ten (10) used air conditioners and one (1) gun cabinet.

(8885) MOVED MADDEN-COWELL to advertise for sale the above items. The motion was adopted by unanimous roll call vote.

Minutes of the Additional Stated Meeting, 10/25/93 - Page Two

5. Meeting with the School District, 10/27/93 Re: Proposed Agreement with John S. Pugliano, Tax Collector. Mr. Colonello and Mr. Patterson to attend.

6. Meeting with the Engineer to Review Sanitary Sewer Projects, Friday, October 29, 1993. Mr. McKeever and Mr. Gazdik to prepare preliminary site plans on the balance of the Sanitary Sewer Projects.

7. VFD No. 4, 40th Anniversary Dinner, DiImperios November 6, 1993, 6 P.M. All Commissioners to attend.

8. Auditor 1993 - Mr. Foley has proposed a figure of \$2,500.00 for the year and, assuming the Township would want an audit for the Mercantile and Business Privilege and Occupation Privilege Taxes the additional fee would be \$550.00. The total charge would be \$3,050.00.

(8886) MOVED COLONELLO-MADDEN to hire Mr. Foley to do the audit for 1993. The motion was adopted by unanimous roll call vote.

9. Employment Agreement - DPW Superintendent - Mr. Patterson stated that six applications were received, three were interviewed and one was considered for employment. Before the vote was taken, Miss Cowell called for an executive session in order to answer her a question. The question being answered:

(8887) MOVED COLONELLO-HANLON that Mr. Paul Vargo be accepted for employment. The motion was adopted by the following vote:

Mr. Colonello - Yes

Mr. Hanlon - Yes

Mr. Madden - Yes

Miss Cowell - "Due to the concerns of our present Department of Public Works, and I honor them as employes, at this particular time; although I think this man is a good candidate, I'm going to have to say NO"

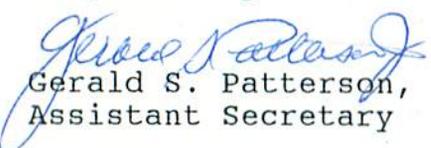
Mr. Dinzeo - Yes

Commissioner Cowell has many issues and concerns regarding Leax Lane. She would like the Board consider a 60/40 split in place of the original 75/25 split. She does not expect a decision tonight and Mr. Hanlon stated that if a Commissioner presents an issue the Commissioners must review it. Mr. Colonello and Mr. Dinzeo intend to keep their decision of the 75/25 split.

There was a discussion about radios. All the Commissioners agree that each man shall be responsible for their own radio and they are permitted to take them home after their shift.

(8888) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 7:35 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, 11/1/93

The Additional Stated Meeting of Monday, November 1, 1993 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Miss Cowell	Mr. Madden	Mr. Hanlon

Also present were Mr. Patterson, Chief Sejko and Mr. Jeznach.

At the invitation of President Dinzeo all present arose and participated in the pledge to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

**PUBLIC SAFETY:**

1. **TRAFFIC SIGNALS AND SIGNS:** Chief Sejko gave the following report:

Letter from Dorothy Hoch regarding placement of STOP sign on Larimer Avenue/Harrison Road at the request of the Manager the letter was referred to PENNDOT District Engineer, Tom Fox.

2. **TRAFFIC & LAW ENFORCEMENT:** Rte 22 BLITZ Friday/Saturday, 10-22/23-93: 10 Citations for speeding, 1 Citation for Disorderly Conduct, Average speed 63 MPH. ESP details, 10/6 Roland Road 14 citations, 20/35 MPH Average; 10/12 Greensburg Pk 7 citations, 35/52 MPH average; 10/27 Kingston Drive 21 citations, 20/36 MPH average. Total all other traffic citations - 13. Arrests - 9.

3. **DEPARTMENT RULES & REGULATIONS MANUAL** - To be sent to Solicitor Means for review - then approval by the Board of Commissioners and issuance to the Department.

4. **ARBITRATION - HEALTH CARRIERS** - A panel of arbitrators has been received - one to be selected.

**PUBLIC WORKS:**

1. (8889) **MOVED COWELL-COLONELLO** to open the bids for the dump truck. The motion was adopted by unanimous roll call vote.

BIDDER	WITHOUT TRADE	WITH TRADE
1. Babe Charapp Ford	\$23,667.00	\$22,566.00
2. Bob Smith Ford	24,547.00	23,047.00
3. Allegheny Ford	25,305.00	23,505.00
4. Day Ford	23,667.04	21,917.04

(8890) **MOVED MADDEN-HANLON** to refer the bids to the proper Committee for review. The motion was adopted by unanimous roll call vote.

2. **BID RESULTS - WASHINGTON AVENUE & WILBUR AVENUE** - The bids were opened at the COG. The low bidder on the Washington Avenue Project was HET Construction in the amount of \$282,223.25, there were eleven bids received on this project. The low bidder on the Wilbur Avenue Project was Miando Construction in the amount of \$39,740.00, thirteen bids received.

(8891) **MOVED HANLON-MADDEN** to approve the Wilbur Avenue Project contingent upon the Solicitors and Engineers review. The motion was adopted by unanimous roll call vote.

(8892) **MOVED HANLON-COWELL** to approve the Washington Avenue Project. The motion was adopted by unanimous roll call vote.

Minutes of the Additional Stated Meeting, 11/1/93 - Page Two

3. SNOW & ICE CONTROL AGREEMENT - CHURCHILL ROAD

(8893) MOVED COLONELLO-COWELL to approve the winter maintenance agreement for Churchill Road. The motion was adopted by unanimous roll call vote.

4. Mr. Paul Vargo to begin his employment as Department of Public Works Superintendent on Monday, November 15, 1993.

FINANCE AND ADMINISTRATION:

1. E.I.T. COLLECTION AGREEMENT: Mr. Patterson and Mr. Colonello met with the School District and representatives of Churchill Borough concerning the annual contract with Mr. Pugliano on the Earned Income Tax Collection and it was agreed to recommend to the various government bodies that the compensation be increased by 3% for the 1994 Tax Year. The increase to the Township will be \$275.75 for 1994, however, they also agreed to increase the cost of the office rental by 3%, therefore, we will be receiving an additional 3%.

2. 1994 BUDGET STATUS - Mr. Patterson working on the Budget, a meeting has been scheduled with the Commissioners for Monday, November 22, 1993 at 7:00 P.M. The Budget will be officially introduced on Monday, November 29, 1993.

3. INSURANCE BIDS - MR. WAGNER CONCERNS - Mr. Patterson stated that the bid has been awarded and HDH has been notified that they are the low bidder, therefore, the bid award will be honored.

RECREATION/PROPERTY:

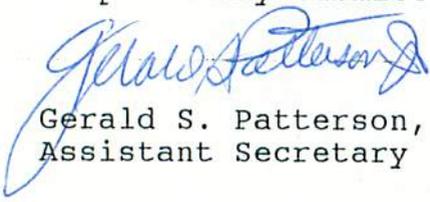
1. ADA ACCESSIBILITY EVALUATION:

We have received an American Disability Act Accessibility Evaluation from the Three Rivers Center for Independent Living. It is an extensive document for changes to be made. We have submitted a Grant request for \$11,000.00 funding to do some of these changes.

Commissioner Cowell questioned the status of the Newsletter. She also suggested that the Commissioners support the Parks Referendum that will appear on the November 2nd ballot. Congratulations to VFD #4 on their 40th Anniversary.

(8894) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned 8:25P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

Corrected as read November 8, 1993 (Mr. Jeznach was not present at this meeting, as above stated) *mef*

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, NOVEMBER 8, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Madden
Mr. Colonello	Miss Cowell	Mr. Hanlon

Also present were Mr. Patterson, Manager, Mr. Means, Solicitor and Mr. McKeever, Engineer.

At the invitation of President Dinzeo all present arose and participated in the pledge to the Flag.

A silent prayer was offered in the memory of George Porado who was a faithful and diligent Member of the Board of Commissioners for thirty six years.

President Dinzeo introduced Senator Michael Dawida who, first of all, expressed regret to the Township of Wilkins on the passing of George Porado.

Senator Dawida, Chairman of the Finance Committee, has been working on a tax reform package that he believes will be beneficial to Wilkins Township. He expects some legislation before the end of the year that will be considered in committee. The main issue is to reduce the property tax. He was here to present a check in the amount of \$500.00 to the Township for the Arts Festival, on behalf of Ron Cowell and himself. The check was presented to President Dinzeo and Commissioner Cowell.

(8895) MOVED COLONELLO-MADDEN to approve the minutes of the Regular Meeting of October 11, 1993, the Additional Stated Meetings of October 25th and November 1, 1993.

Mr. Hanlon stated that Mr. Jeznach was not present at the meeting of November 1, 1993, therefore the correction will be made.

The motion was approved by unanimous roll call vote.

COMMUNICATIONS:

1. Letter from Doug Metzler to the Board of Commissioners, he asks that this letter be acknowledged and entered into the records as received.

2. Letter from Art Gazdik asking Ted McWilliams to remove and replace the dead evergreen trees along Hawthorne Drive. Mr. McWilliams was contacted on this matter.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of 7 alarms occurred during the month of October, 7 practices and drills, 3 work details and 4 schools.

2. POLICE: The following is the report of the Police Department for the month of October 1993:

Calls and complaints	261
Gasoline consumed	946
Miles of Patrol	10,405
Aided cases	18
Alarm calls	22
Traffic arrests	63
Assaults	12
Criminal mischief	18

Minutes of the Regular Meeting, November 8, 1993 - Page Two

## Police reports (continued)

Thefts	13
Traffic Accidents	12

3. MANAGER: Mr. Patterson reported activities as follows:FINANCIAL: Collections:

Earned Income Tax - Previous month	36,028.50
Occupation Privilege Tax - " "	1,075.60
Business Privilege Tax - " "	6,505.40
Secretary - General Fund	131,739.33

TOTAL	175,348.83
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BUILDING PERMITS ISSUED:

Repairs and Improvements	6
Signs	1

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	4,061.29
Delinquent Tax	1,210.41

5. TAX COLLECTOR: Mr. George M. Porado reported receipts as follows:

TOTAL CHARGES	1,103,475.62
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CREDITS-COLLECTIONS:

This report	64,197.58
Previous report	800,550.88
Discounts - Previous Rpt.	16,172.29

TOTAL CREDITS	880,920.75
Balance to account for	222,554.87
Collection Percentage	79.8%
Percentage for same period - prev. yr.	96.6%

Mr. Patterson reported that the reason for the large discrepancy in comparing last years collections to this years percentage, a total of seventeen parcels owned by the Soffer group have not been paid and it is my understanding that they will not be paid until January 1994. The face amount of these 17 parcels is nearly \$199,000. By not receiving this tax payment it is probable that we will not be able to pay back our T.A.N. in 1993 in its entirety. We project that of the \$375,000. due, only \$175,000. will be paid in 1993 and the balance in 1994. We have contacted the lending agency and they have indicated their willingness to work with us on this matter.

## 6. Mr. Pugliano reported collections as follows:

EARNED INCOME TAX:

Month of Oct '93 \$	41,451.29	Previous year \$	59,090.46	1992 Budget
Total for 1993	437,063.03	" "	417,102.37	\$460,000.

OCCUPATION PRIVILEGE TAX:

Month of Oct '93 \$	830.60	" "	\$ 800.00	1992 Budget
Total for 1993	43,888.90	" "	48,015.00	\$ 52,205.

MERCANTILE TAX:

Month of Oct '93 \$	506.92	" "	\$ 948.89	1992 Budget
Total for 1993	185,389.49	" "	199,129.63	\$198,000.

BUSINESS PRIVILEGE TAX:

Month of Oct '93 \$	4,502.27	" "	1,510.47	1992 Budget
Total for 1993	158,938.38	" "	152,742.90	\$157,000.

CURRENT FINANCIAL REPORT - The financial and budget control sheets, totalling 34 pages have been prepared and distributed to the Board Members. As an update the Sewer Users Fee has generated \$122,371.26 to date. We have \$12,718.00 in delinquencies in the sewer fund.

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We have received, from the Auditor Generals Office, a copy of the Audit from January 1991 to December 1992 to the Wilkins Township Volunteer Firemans Relief Association, there are no comments and findings. There is a prior audit recommendation that the Relief Association has complied with the prior audit recommendations by revising the Relief Association By-laws to meet the minimum requirements of Act 84.

We have received proof of the Township Newsletter, we are to respond by the end of the week, therefore, all comments are welcome.

(8896) MOVED COLONELLO-COWELL to authorize payment of bills, totalling \$114,243., as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote.

OLD BUSINESS: None

NEW BUSINESS:

ORDINANCES: None

RESOLUTIONS: RESOLUTION NO. 35-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8897) MOVED COWELL-MADDEN to adopt Resolution No. 35-93.

RESOLUTION NO. 36-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
HONORING THE MEMORY OF MR. GEORGE PORADO

(8898) MOVED MADDEN-COWELL to adopt Resolution No. 36-93.

RESOLUTION NO. 37-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ENTERING INTO AN AGREEMENT FOR THE JOINT  
COLLECTION OF WAGE TAX

(8900) MOVED HANLON-COLONELLO to adopt Resolution No. 37-93.

Motions 8897 to 8900 inclusive were adopted by unanimous roll call vote.

MOTIONS:

Mr. Patterson recommends to the Board the right to reject the dump truck bids and authorization to re-advertise with changing the specifications on the hydraulics.

(8901) MOVED COWELL-COLONELLO to reject all bids and re-advertise for bids for the Township dump truck. The motion was adopted by unanimous roll call vote.

Letter from Joseph Wagner tendering his resignation from the Planning Commission. Mr. Wagner has served the Township faithfully for the last forty years. The Board requested a letter be sent to Mr. Wagner thanking him for his service to the community.

(8902) MOTION COLONELLO-MADDEN to appoint Mr. Raymond Burkhart to the unexpired term of Mr. Wagner on the Planning Commission. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Mr. Hanlon received a letter from Chief Sejko in which he mentioned that one of the Commissioners went and gave some orders to the

Minutes of the Regular Meeting, 11/8/93 , Page Four

Police. As long as he is the Chairman of the Public Safety Committee he would greatly appreciate that any orders for the Police to come through him and go directly to Chief Sejko and keep that chain of command going.

Commissioner Cowell requested a copy of that letter.

Mr. Helfer will resign from his position on the Recreation Board on December 31, 1993, would it be possible to advertise that we will have an opening for this position? That way we will be able to fill the position as quickly as possible.

On behalf of the Recreation Board, the Arts Festival and the Township could we send a letter of thanks to Senator Dawida and Representative Cowell for the check that had been received.

"Just a note on the passing of George Porado: Mr. Porado had served this Township from 1956 to 1991. The last few years of his active life he was ill and he may not have responded to people as appropriately as he once did, or as they would have liked him to. When I was running for Commissioner he was also contemplating on once again running. The Democratic Party endorsed me. I felt very badly about that, but Mr. Porado and I had a talk and his family felt it was in his best interest not to run. The entire Porado family gave me their support and I deeply appreciated it."

"The last two meetings we have had, some of the members of the Road Crew were in attendance. We would like them to stand and be recognized. It is nice that you show an interest and we appreciate the job that they do."

CITIZENS COMMENTS:

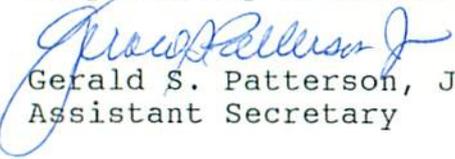
Doug Metzler, Maria Cratsley, Mrs. Ramono, Ray Burkhart and Mary Yakin talked about sanitary sewer assessment charges used in the past. No precedents have been set for the 75/25 split.

Sylvia Martinelli of George Lane asked for area residents to have input on preliminary plans to apprise them of charges that would have to be met. Mr. Patterson assured that her request would be met.

Commissioner Cowell made a motion for a 60/40 assessment split but it died due to the fact that it wasn't seconded.

(8897) MOVED COLONELLO-HANLON to adjourn, the meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted:

  
Gerald S. Patterson, Jr.  
Assistant Secretary

TOWNSHIP OF WILKINSSPECIAL PUBLIC MEETING, MONDAY, NOVEMBER 22, 1993

A Special Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Miss Cowell	Mr. Madden	Mr. Hanlon

Also present were Gerald S. Patterson, Jr., Manager and Commissioner Elect Peter Nychis.

At the invitation of President Dinzeo all present arose and participated in the pledge to the Flag.

Manager Patterson presented a draft copy of the 1994 Preliminary Budget which had previously been submitted to the Board Members.

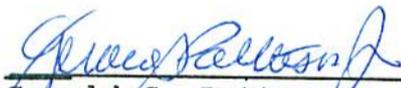
The Board and the Manager discussed various budget line items and reviewed major projects, capital expenditures, staffing and wage costs.

The vote on the proposed Budget will be on Monday, November 29, 1993.

Following public notice and the public inspection period, the final budget can be adopted December 27, 1993.

(8898) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
 \_\_\_\_\_  
 Gerald S. Patterson, Jr.  
 Assistant Secretary

msf



Minutes of the Additional Stated Meeting, 11/29/93 - Page Two

(8901) MOVED HANLON-MADDEN to refer the bids to the proper Committee for review and the Engineer for his recommendation. The motion was adopted by unanimous roll call vote.

3. Mr. Means noted that the arbitration date on the Police Health Insurance issue has been set for December 13, 1993 at 10 A. M.

4. Wilbur Avenue Status Report - Mr. Gazdik advised that the work is to start on Tuesday, November 30, 1993.

5. George Lane Area & Washington Street Area Projects - Neighborhood Meetings. First meeting with George Lane residents was held on November 16th at 3:30 P.M. Mr. McKeever, Mr. Gazdik, Mr. Patterson and Commissioner Cheryl Cowell in attendance along with residents of the area. The residents had some concerns and suggestions, the Engineer is reviewing same.

The Washington Street Meeting will be held on Wednesday, December 8th at 7:00 P.M. to review the project with the property owners.

6. (8902) MOVED HANLON-MADDEN to have Mr. Means review the matter regarding the Part Time Police and report back to the Board. The motion was adopted by unanimous roll call vote.

7. 1994 Proposed Budget - First reading - Mr. Patterson presented the proposed 1994 Budget and reviewed significant items in detail.

(8903) MOVED MADDEN-COWELL to approve the first reading of the 1994 Budget. The motion was adopted by unanimous roll call vote.

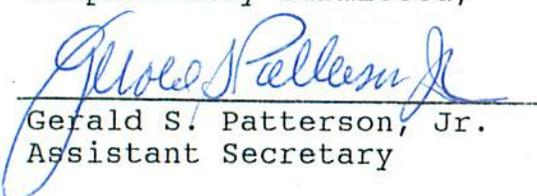
Mr. Colonello complimented Mr. Patterson on the fine preparation of the 1994 Budget.

Mr. Hanlon received a letter from John Luffe, Chairman of the Civil Service Commission, stating that there are two gentlemen on the eligibility list for the promotion to Sergeant.

(8904) MOVED HANLON-COLONELLO to interview the two candidates at the Executive Session which will be held after the Staff Meeting on Monday, December 6, 1993. The motion was adopted by unanimous roll call vote.

(8905) MOVED HANLON-COLONELLO to adjourn, the meeting was adjourned at 7:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

  
Gerald S. Patterson, Jr.  
Assistant Secretary

An Executive Session on legal matters to follow.

WILKINS TOWNSHIP BOARD OF COMMISSIONERMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, DECEMBER 6, 1993

The Additional Stated Meeting of Monday, December 6, 1993 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo		Mr. Colonello
Miss Cowell	Mr. Madden	Mr. Hanlon

Also present were Chief Sejko, Messrs. Patterson, Jeznach & Vargo.

At the invitation of President Dinzeo all present arose and participated in the pledge to the Flag.

The Board reviewed the Committee Items Agenda. This was completed with the following items noted:

1. PUBLIC SAFETY:

A. Traffic & Law Enforcement:

Total citations for the November 1993 - 39.

Felony Arrests - 4.

Misdemeanor - 10.

Non-traffic Summary Citations - 2. (Public Intoxication)

2. Bus Stop - Jefferson Heights/Dunbar Drive. As per request of Commissioner Hanlon, the school buses are now picking up all children on the Eastmont School property.

3. Received \$1,002.00 reimbursed from PennDot for Blitz Detail, labor up to October 1st of this year.

B. Police Department Personnel Matters:

New Manual governing Police Department Rules and Procedures is at the Solicitor's Office awaiting approval. Thanks to Commissioner Dinzeo for supplying some of the valuable information needed.

Secretary/Records Clerk Job Description defining the duties of the position is on file with the Manager. In regards to official training for the above position as a Matron/Chaperon, Solicitor Means has approved the waiver sent by the City of Pittsburgh. A training course will be conducted in conformance with that training issued to regular City Jail Matrons.

Basic handling and Defensive Techniques.  
Proper Search Techniques.

Thanks to Officers Greco, Krancic and Stanonik for their efforts in clearing the Lucia Drive Burglary.

Officer Wilson investigated and successfully cleared the theft of a vehicle from Seville Square Apartment Complex with the arrest of three youths that subsequently implicated them in the theft of over five other cars from Penn Hills/West Mifflin and the City.

Officer Hunsberger received a letter from Dr. & Mrs. Suida of Lucia Drive for his efforts at apprehending a woman in the act of stealing mail. The residents have been victimized for over a year by this woman.

2. DEPARTMENT OF PUBLIC WORKS:

A. Wilbur Avenue Update: Progressing well, footer poured and two rows of block in place. Commissioner Madden has a few concerns which have been referred to the Engineer and Chester for review.

Minutes of the Additional Stated Meeting, 12/6/93 - Page Two

B. 1994 Paving Program - Cost estimate - Preliminary estimates received from the Engineer. Option A - 7 roads milled/concrete repair/overlaid/leveled/repaved. 2 roads leveled/repaved. Total estimate Nine (9) roads \$610,744.00. Option B - Mill Gilcrest & Ridgewood only, remaining 7 streets leveled/repaved, Total estimate \$358,251.20.

C. Dump Truck Bids - to be opened Monday Evening 12/13/93. The specs have been readvertised and sent out to original bidders plus a few more bidders.

D. Washington Avenue Area Meeting 12/8/93 7:00 P.M. with the residents, the Engineer and Solicitor's Office present.

Churchill/George Lane Project - household income stats completed. It does not appear that this area will qualify for the CDBG grant money.

3. RECREATION & PROPERTY:

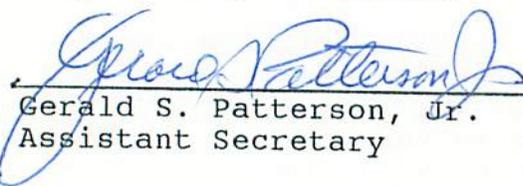
A. Award bids - Sale of Used Equipment -

(8906) MOVED HANLON-COWELL to accept the high bids on all items. The motion was adopted by unanimous roll call vote.

4. ADMINISTRATION:

A. Public Meetings - 1994. In 1994 there will be two meetings per month; the second and last Monday of the month with two exceptions: In May the last Monday is Memorial Day which is a Township Holiday, therefore, the meeting will be held on Monday May 23, 1994. The other meeting is scheduled for Monday, December 26, 1994, since Christmas will be celebrated on that day, the meeting will be held on Tuesday, December 27, 1994.

Respectfully submitted,

  
 \_\_\_\_\_  
 Gerald S. Patterson, Jr.  
 Assistant Secretary

An Executive Session on Police Personnel Matters to follow.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE REGULAR MEETING, MONDAY, DECEMBER 13, 1993

The Regular Meeting of the Board of Commissioners of the Township of Wilkins was called to order at 7:30 P.M. by Vice-President Colonello. A quorum was present as follows:

Mr. Colonello  
Mr. Hanlon

Miss Cowell  
Mr. Madden

Mr. Dinzeo was absent.

Also present were Mr. Patterson, Manager, Mr. Means, Solicitor, Mr. McKeever, Engineer and Mr. Pellegrini, Architect for Dennis Pascuzzi.

At the invitation of Mr. Colonello all present arose and participated in the Pledge to the Flag.

(8907) MOVED COLONELLO-COWELL to approve the minutes of the Regular Meeting of November 8, 1993, and the Additional Stated Meetings of November 22, November 29 and December 6, 1993. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

1. Letter 11/9/93 from Tom Fox, PADOT Traffic Engineer responding to the Boards request by Chief Sejko to do a study for a STOP sign at Larimer Avenue & Harrison Road. Before they do a study they need a letter from the Township stating the Townships desire to have a sign installed.

(8908) MOVED HANLON-MADDEN to send the letter to PADOT. The motion was adopted by unanimous roll call vote of all present.

2. Letter 11/10/93 from Les Dixon, Chief, Planning Division, Army Corps of Engineers. Acknowledge our letter of intent for Wilbur Avenue stream bank improvements, investigation will be entirely federally funded and will take about one year.

3. Letter from District Justice Frank Comunale dated November 19, 1993 to Mr. Dinzeo thanking the Police Department for their quick response to the house fire at his residence on November 10, 1993.

4. Letter dated 11/22/93 from ALCOSAN advising of rate increase effective with bills issued on or after January 24, 1994 of .13 cents per 1000 gallons of water used.

5. Letter dated 12/1/93 from the City of Pittsburgh, Department of Public Safety - read letter from Bell of PA.

6. Letter 12/9/93 from George Braun, Allegheny County, Department of Development allocating \$26,811. additionally to Washington Avenue Area Project - responding to Mr. Gazdik & Mr. Pattersons request.

7. Letter undated from Howard Stewart & Louise Cheanese, Penn Tower residents requesting additional handicapped signs at Penn Towers and that the fine be raised from \$15.00 tp \$200.00.

REPORTS:

1. FIRE: Reports were received, read and filed from Fire Companies No. 1 and 4. A total of nine alarms occurred during the month of November. Five practice drills and three schools.

2. POLICE: The following is the report of the Police Department for the month of November 1993:

Minutes of the Regular Meeting, Monday 12/13/93 - Page TwoPolice Report - Continued:

Calls & Complaints	286
Gasoline consumed	879
Miles of Patrol	9,601
Aided Cases	15
Alarm Calls	24
Criminal Arrests	19
Traffic Arrests	37
Criminal Mischief	19
Thefts	18
Traffic Accidents	14

3. MANAGER:FINANCIAL: Collections:

Earned Income Tax - previous month	\$57,338.89
Occupation Privilege Tax " "	2,520.00
Mercantile Tax " "	10.00
Business Priv. Tax " "	70.77
Secretary - General Fund	<u>12,505.63</u>
TOTAL	\$72,445.29

BUILDING PERMITS ISSUED:

Repairs & Improvements	9
Demolition	1

4. SOLICITOR: Mr. Means reported the collection of the following:

Deed Transfer Tax	\$1,590.05
Delinquent Tax	610.78 Jordan

5. TREASURER & TAX: Mr. Pugliano reported receipts as follows:

The status of the 1993 Tax Duplicate was reported for the month of November as follows:

CHARGES:

Original Duplicate	\$1,103,465.62
Additions/Penalties-This report	188.69
TOTAL CHARGES	<u>\$1,103,664.31</u>

CREDITS-COLLECTIONS:

This Report	2,075.33
Previous Report	864,748.46
Discounts-Previous report	<u>16,172.29</u>
TOTAL CREDITS	882,996.08
Balance to account for	220,668.23
Collection Percentage	80%
Percentage for same period - previous year	96.8%

## 6. Mr. Pugliano reported collections as follows:

EARNED INCOME TAX:

Month of Nov. '93	\$47,780.33	Prev. yr.	\$29,955.39	1993 Bdgt.
Total for 1993	484,706.98	"	"	446,958.04 \$460,000.

OCCUPATION PRIVILEGE TAX:

Month of Nov. '93	2,520.00	"	"	2,950.00	1993 Bdgt.
Total for 1993	46,408.80	"	"	50,945.00	\$52,205.00

Minutes of the Regular Meeting, Monday 12/13/93 - Page ThreeMERCANTILE TAX:

Month of Nov. '93	10.00	"	"	141.80	1993 Bdgt.
Total for 1993	185,399.49	"	"	200,220.32	\$198,000.

BUSINESS PRIVILEGE TAX:

Month of Nov. '93	70.77	"	"	891.76	1993 Bdgt.
Total for 1993	159,009.15	"	"	153,634.66	\$157,000.

CURRENT FINANCIAL REPORT: The financial and budget control sheets have been prepared and distributed to the Board Members and are available for public inspection.

(8909) MOVED HANLON-COWELL to authorize payment of bills, totalling \$135,389.01, as approved by the various committees and the Manager. The motion was adopted by unanimous roll call vote of all present.

OLD BUSINESS: None

NEW BUSINESS:

ORDINANCES: None

RESOLUTIONS: RESOLUTION NO. 38-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS TO ADOPT A  
PLAN REVISION FOR PUBLIC SEWER EXTENSION

(8910) MOVED HANLON-MADDEN to adopt Resolution No. 38-93.

RESOLUTION NO. 39-83

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
AUTHORIZING THE REFUND OF CERTAIN TAXES

(8911) MOVED COWELL-MADDEN to adopt Resolution No. 39-93.

Motions 8910 and 8911 were adopted by unanimous roll call vote of all present.

(8912) MOVED MADDEN-HANLON to approve the adoption of the Pascuzzi Land Development on Brown Avenue. The motion was adopted by unanimous roll call vote of all present.

(8913) MOVED HANLON-COWELL to open the truck bids. The motion was adopted by unanimous roll call vote of all present.  
There were five (5) bids for the one (1) ton dump truck with plow:

	<u>WITH TRADE</u>	<u>WITHOUT TRADE</u>
1. Babe Charapp	\$22,378.00	\$26,428.00
2. Bob Smith	25,897.00	37,397.00
3. Day Ford	24,748.88	26,498.88
4. Bendik Ford	27,194.88	28,894.88
5. Allegheny Ford	26,278.00	28,078.00

(8914) MOVED MADDEN-HANLON to accept the low bid, with trade, contingent upon the Committee. The motion was adopted by unanimous roll call vote of all present.

Commissioner Cowell would like to thank Ed Bruener of our Department of Public Works for bringing to her attention the lack of a hydraulic system on the previous truck bid, if it wasn't for his intelligent observation it could have cost the Township thousands of dollars.

Minutes of the Regular Meeting, Monday 12/13/93 - Page FourTAX ANTICIPATION NOTE:

There were three (3) solicited proposals submitted for a note in the amount of \$375,000.00 budgeted in the 1994 Budget:

PNC - 2.9%

Community Savings Bank - 2.9%

Integra - Proposed the floating rate of 53% of their prime - their prime is currently 6% - thus the floating rate would be 3.18%.

Mr. Patterson recommended that PNC be awarded the bid.

(8915) MOVED HANLON-COWELL to accept the PNC bid at 2.9%. The motion was adopted by unanimous roll call vote of all present.

(8916) MOVED MADDEN-HANLON to accept the Wilkins G.P. Traffic Signal Agreement. The motion was adopted by unanimous roll call vote of all present.

Mr. Patterson acknowledged the receipt of the decision that Mr. Means sent from Judge McLean on the Stevens Sign Case. The company had requested bill boards and later took an appeal to the Board's decision to limit the size of the billboards. The appeal then went to Common Pleas Court and the decision came down in favor of the Township. Mr. Means stated that the Township can expect it will be appealed by the sign company.

COMMISSIONERS COMMENTS:

Commissioner Cowell questioned some rumors she has heard on the proposed land development on Rte. 22. Mr. Means stated that there cannot be any changes made without bringing a new plan or amended plan before the Planning Commission and finally to the Board.

Commissioner Cowell has suggested that a letter of appreciation be sent to Jack Helfer who will retire from the Recreation Board on December 31, 1993.

Miss Cowell on behalf of herself, the Board, Mr. Patterson, and Mr. Means join in wishing the citizens of the Township a Blessed, Healthy and Happy Holiday Season!

Mr. Madden expressed his concerns on Wilbur Avenue.

Commissioner Hanlon stated that this is his last public meeting, it was a real pleasure serving the Township for almost twenty two years. He is very happy that Mr. Peter Nychis is going to succeed him. He would like to thank everyone and "God Bless You All!"

CITIZEN'S HEARINGS:

William Wilson would like to thank Mr. Hanlon for his twenty years of service. Also Mr. Wilson would like to have 661 Larimer Avenue be put on the demolition list for 1994.

Mrs. Martinelli of George Lane would like to thank ~~the Board~~, Mr. Patterson and Senate Engineering Company for their excellent handling of the first meeting pertaining to the George Lane Sewers. Mrs. Martinelli would like to thank Commissioner Cowell for her attendance at that 1st meeting concerning the George Street Sewers because it shows that she cares.

Users Fee  
Chalfant Sewers  
Manner in which the minutes are written  
Manager's Salary  
Sewer Fund.

Minutes of the Regular Meeting, Monday 12/13/93 - Page Five

(8915) MOVED HANLON-MADDEN to adjourn, the meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



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Gerald S. Patterson, Jr.  
Assistant Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSMINUTES OF THE ADDITIONAL STATED MEETING, MONDAY, 12/27/93

The Additional Stated Meeting of Monday , December 27, 1993 was called to order at 7:00 P.M. by President Dinzeo. A quorum was present as follows:

Mr. Dinzeo  
Miss Cowell

Mr. Madden  
Mr. Hanlon

Mr. Colonello was absent.

Also present were Mr. Patterson, Manager, Mr. Means, Solicitor and Mr. Gazdik representing Senate Engineering Company.

1. Sale of used Air Conditioners - One bid received from J. Schroeder, 2684 Leechburg Road, Plum Borough. Mr. Schroeder bid all on one lot, he bid \$5.00 each on air conditioners with a total of \$40.00.

MOVED MADDEN-HANLON to donate the air conditioners to a worthy charity. The motion was adopted by unanimous roll call vote of all present.

2. Financing - Sanitary Sewer/Road Maintenance. Mr. Gazdik, Mr. McKeever and Mr. Patterson have been working on a tentative recommended schedule. Mr. Gazdik recommended that the Washington Avenue project start on January 3, 1994, The Gardenia Area in 1994, The Churchill Road project in 1994 and the McMasters, Grandview and Brown Avenue projects in 1995. The Board directed Mr. Patterson to solicit quotations for a bond underwriter and bond counsel for a bond to fund sanitary sewer installation and road improvements. Mr. Gazdik advised that there will be about six pockets of unsewered areas remaining after the above projects have been completed.

(8917) MOVED HANLON-MADDEN to authorize Mr. Patterson to solicit quotations for the Bond Counsel & Underwriters. The motion was adopted by unanimous roll call vote of all present.

3. Newsletters - Thanks to all for a job well done!

## RESOLUTIONS:

RESOLUTION NO. 40-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS  
ACCEPTING THE TAX ANTICIPATION NOTE FOR 1994

(8918) MOVED HANLON-MADDEN to adopt Resolution No. 40-93.

RESOLUTION NO. 41-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING AND  
DIRECTING THE REBALANCING OF THE 1993 GENERAL FUND BUDGET  
BY APPROPRIATING SURPLUS FUNDS RECEIVED AND REAPPROPRIATING  
UNUSED FUNDS TO DEPLETED APPROPRIATIONS.

(8919) MOVED MADDEN-HANLON to adopt Resolution No. 41-93

RESOLUTION NO. 42-93

A RESOLUTION OF THE TOWNSHIP OF WILKINS APPOINTING  
CERTAIN RESIDENTS TO VARIOUS BOARDS,  
COMMISSIONS AND POSITIONS

(8920) MOVED COWELL-MADDEN to adopt Resolution No. 42-93

Minutes of the Additional Stated Meeting, Monday, 12/27/93RESOLUTION NO. 43-93A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING  
THE COMPENSATION OF CERTAIN EMPLOYEES

(8921) MOVED HANLON-MADDEN to adopt Resolution No. 43-93

Resolutions 8918 to 8921 inclusive were adopted by unanimous roll call vote of all present.

ORDINANCES: ORDINANCE NO. 844AN ORDINANCE OF THE TOWNSHIP OF WILKINS ESTABLISHING  
THE COMPENSATION OF THE TOWNSHIP MANAGER

(8922) MOVED HANLON-COWELL to read Ordinance No. 844 for the first reading.

(8923) MOVED MADDEN-HANLON to accept Ordinance No. 844 for the first reading.

(8924) MOVED MADDEN-HANLON to read Ordinance No. 844 by title only.

(8925) MOVED HANLON-MADDEN to adopt Ordinance No. 844.

Motions 8922 to 8925 were adopted by unanimous roll call vote of all present.

Commissioner Cowell commented that her "yes" vote on ordinance No. 844 was well deserved. She stated that if it wasn't for Mr. Patterson the progress that has been done in this township over the last two years would never have existed if it wasn't for his excellent work.

ORDINANCE NO. 845AN ORDINANCE OF THE TOWNSHIP OF WILKINS PROVIDING FOR  
THE ACQUISITION BY EMINENT DOMAIN FOR TOWNSHIP SANITARY  
SEWER PURPOSES IN THE WASHINGTON AVENUE AREA.

(8926) MOVED HANLON-COWELL to read Ordinance No. 845 for the first reading.

(8927) MOVED COWELL-HANLON to accept Ordinance No. 845 for the first reading.

(8928) MOVED COWELL-MADDEN to read Ordinance No. 845 by title only.

(8929) MOVED COWELL-MADDEN to adopt Ordinance No. 845.

Motions 8926 to 8929 inclusive were adopted by the unanimous roll call vote of all present.

ORDINANCE NO. 846AN ORDINANCE OF THE TOWNSHIP OF WILKINS FIXING  
THE REAL ESTATE TAX RATE FOR THE YEAR 1994.

(8930) MOVED HANLON-COWELL to read Ordinance No. 846 for the first reading.

(8931) MOVED MADDEN-COWELL to accept Ordinance No. 846 for the first reading.

(8932) MOVED MADDEN-HANLON to read Ordinance No. 846 by title only.

Minutes of the Additional Stated Meeting, Monday, 12/27/93

(8933) MOVED HANLON-COWELL to adopt Ordinance No. 846.

Motions 8930 to 8933 inclusive were adopted by the unanimous roll call vote of all present.

ORDINANCE NO. 847

AN ORDINANCE OF THE TOWNSHIP OF WILKINS APPROPRIATING SPECIFIC SUMS ESTIMATED TO BE REQUIRED, FOR THE SPECIFIC PURPOSES OF THE MUNICIPAL GOVERNMENT HEREINAFTER SET FORTH DURING THE YEAR 1994.

(8934) MOVED HANLON-COWELL to read Ordinance No. 847 for the first reading.

(8935) MOVED COWELL-HANLON to accept Ordinance No. 847 for the first reading.

(8936) MOVED COWELL-HANLON to read Ordinance No. 847 by title only.

(8937) MOVED HANLON-COWELL to adopt Ordinance No. 847.

Motions 8934 to 8937 inclusive were adopted by the unanimous roll call vote of all present.

(8938) MOVED HANLON-MADDEN to approve the invoice for the Wilbur Avenue Retaining Wall Contract in the amount of \$36,824.00. Balance to be paid in the spring of 1994 upon completion of the above. The motion was adopted by unanimous roll call vote of all present.

(8939) MOVED HANLON-MADDEN to appoint Officer Keith Guthrie to Sergeant of the Police Department effective January 1, 1994. The motion was adopted by the following:

HANLON - Yes  
MADDEN - Yes  
DINZEO - Yes  
COWELL - Abstention

Commissioner Cowell stated the following in regards to the Sergeants position:

"I want to clearly express within my mind and myself. I have no doubts that Officer Guthrie is exceptionally capable of fulfilling the position of Sergeant within the Wilkins Township Police Department. Professionally with his background, experience and knowledge he is qualified for this position. I will work with him and I will wish him nothing but success and the best. I expect nothing but honesty from Officer Guthrie. I know on a professional basis you have spoken of your honesty. I ask that you let no man interfere with your integrity, however, I have not been the best judge of character when it comes to a police member or two. I had hoped for the best - I trusted, I hurt and I learned but I'd like to think I have not characterized all-but <sup>by MSF</sup> one or two, therefore, due to some feelings of uncertainties that I have, regarding the possibility of inconsistency in the operation within the police department - at times, that I don't understand that under such excellent management when or where any possible flaws may ever been created and due to comments that I have received already and heard concerning this process of choosing a Sergeant, which has been appropriate to my knowledge, I choose not to be a participant in this police position and I abstain from voting."

Commissioner Hanlon - "Again, I want to thank the citizens of Wilkins Township for putting up with me for twenty two years and I know my replacement is very capable and he'll be an outstanding commissioner and will do a fine job."

Minutes of the Additional Stated Meeting, Monday, 12/27/93

(8940) MOVED HANLON-MADDEN to adjourn, the meeting was adjourned at 7:45 P.M. The motion was adopted by unanimous roll call vote of all present.

Additional comments were made by the following:

Commissioner Cowell "I wish to congratulate Officer Guthrie, but both of these officers who were vying for this position - there is no winner or no loser - and I think both of them are achievers in their own right - and I congratulate both of them."

Mr. George Hawkins of Patterson Street was questioning the loss of a salt box at the corner of Patterson and Farnsworth Avenue. Mr. Madden stated that new salt boxes are under construction and he will be receiving one shortly.

Respectfully submitted,

  
Gerald S. Patterson Jr.  
Assistant Secretary