

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND REGULAR MEETING

MONDAY, SEPTEMBER 27, 1999

The Second Regular Meeting of Monday, September 27, 1999 was called to order at 7:00 P.M. by President Irene J. Pohl. A quorum was present as follows:

Miss Pohl		Mr. Hanlon
Mrs. Brannigan	Mr. Yates	Mr. Greco

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

(99-193) MOVED HANLON-BRANNIGAN to approve the minutes of the Regular Meeting of Monday, September 13, 1999. The motion was adopted by unanimous roll call vote.

The Honorable Frank Comunale officiated at the swearing in ceremony of the newly appointed police officer David Brokaw.

CITIZEN'S COMMENTS:

Mrs. McGrath, 269 Penhurst Drive, spoke on the Tomasic Audit, the Manager's position and the former Solicitor Mark Griffith's suit.

Mrs. Mary Yakin, 35 Crestview Drive wants "peace" in the next century. She commented on the Planning and Zoning Commissions.

Mr. Francis P. Colonello, 207 Wallace Avenue, would like to thank the Board for naming the "TRAIL" in Lions Park after him. He has been a resident of the Township for forty three years and with this action being taken he feels like he really belongs.

(99-194) MOVED GRECO-YATES to accept the Land Development Agreement for SUPERVALU holdings as presented. The motion was adopted by unanimous roll call vote.

(99-195) MOVED HANLON-YATES to approve the two changes for curbs on the SUPERVALU site plan as recommended by the Planning Commission. The motion was adopted by unanimous roll call vote.

(99-196) MOVED YATES-BRANNIGAN to approve the proposed rezoning on Brown Avenue as recommended by the Planning Commission, and to direct the Solicitor and Engineer to prepare the proper documents. The motion was adopted by unanimous roll call vote.

The Laurel Drive Storm Sewer bids were opened and read as follows with the following results:

J & K Construction	\$ 38,780.00
Soli Construction	28,610.00
Investment & Enterprise, Inc.	44,633.00

(99-197) MOVED HANLON-GRECO to table the above bids for review. The motion was adopted by unanimous roll call vote.

(99-198) MOVED GRECO-BRANNIGAN to schedule the Halloween "Trick or Treat" celebration for Sunday, October 31, 1999 between the hours of 6:00 and 8:00 P.M. The motion was adopted by unanimous roll call vote.

(99-199) MOVED GRECO-YATES to award the Workmans Compensation insurance to H.A.R.I.E. in the amount of \$27,850.00. The motion was adopted by unanimous roll call vote.

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At this point the Board convened to the Executive Session. They returned at 8:45 P.M. President Pohl stated that the following was discussed: #1 Political signs & #2 Public use of the Municipal Building. The rules and regulations to be checked.

(99-200) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 8:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, OCTOBER 11, 1999

The Regular Meeting of Monday, October 11, 1999 was called to order at 7:00 P.M. by President Irene J. Pohl. A quorum was present as follows:

Miss Pohl		Mr. Hanlon
Mrs. Brannigan	Mr. Yates	Mr. Greco

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

(99-201) MOVED HANLON-GRECO to approve the minutes of the Second Regular Meeting of Monday, September 13, 1999. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Letter from Mr. Kostandino, 553 Negley Avenue would like to have a street light installed and also have help in replacing a leaning pole which was broken below ground on June 6, 1999.

Former Patrolman Ray Hunsberger would like to express his thanks and appreciation to the Board for their best wishes and the Resolution which was extended to him on his recent retirement.

A Resolution was presented to James F. Doyle III:

RESOLUTION NO. 13-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS EXPRESSING APPRECIATION TO JAMES F. DOYLE III FOR HIS SERVICES TO THE TOWNSHIP.

(99-202) MOVED HANLON-BRANNIGAN to adopt Resolution No. 13-99. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Jay Shaffer, 239 Cline Street, whose property borders Lions Park complained about the trash and litter which was left behind after last years "Haunted Trail". He was answered by Mrs. Brannigan.

Ed Krancic, 345 Sunset Drive, representing the Wilkins Township Wage Policy Committee, inquired about police replacements. Mr. Hanlon stated that he will address him later.

Marvin Caninzun, 1 Thorncrest Drive, representing M & H Supply Company would like an application to bid for janitorial supplies for the Township.

Harriet Caninzun had an inquiry on the Wilkins G P Blast. She was answered by Solicitor Means.

Cathy Straight, 460 Wilbur Avenue, President, Century Club, spoke about the scheduling conflict, aerobics and the Century Club. She was answered by Mrs. Brannigan.

Mrs. McGrath, 269 Penhurst Drive, spoke about the Budget, the Advisory Committee and the Recreation Board. She was answered by Mrs. Brannigan.

Mr. Robert McGrath, 269 Penhurst Drive, would like to see a WEB SITE installed in Wilkins Township.

REPORTS:

Chief Wilson presented his report for September 1999:

Total police calls logged	293
Total criminal offenses reported	33

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Mr. McKeever of Senate Engineering presented the Engineer's Monthly Report for September, 1999. It is available for review in the Manager's Office.

(99-203) MOVED YATES-GRECO to accept all of the above reports, as presented. The motion was adopted by unanimous roll call vote.

(99-204) MOVED GRECO-HANLON to accept the bills for September 1999 as presented in the amount of \$93,647.22. The motion was adopted by unanimous roll call vote.

(99-205) MOVED YATES-BRANNIGAN to award the bid for the Laurel Drive Storm Sewer Project in the amount of \$28,610.00 to SOLI Construction. The motion was adopted by unanimous roll call vote.

(99-206) MOVED HANLON-BRANNIGAN to request authorization to advertise for quotes for the year 2000 Tax Anticipation Loan. The amount of the loan will be \$375,000.00. The motion was adopted by unanimous roll call vote.

(99-207) MOVED HANLON-BRANNIGAN requesting authorization from the Board to advertise for proposals to perform the 1999 Township Audit. The quotations to be reviewed by the Solicitor. The motion was adopted by unanimous roll call vote.

(99-208) MOVED HANLON-YATES to distribute per State law, the pension funds as provided in Act 205, \$64,283.15 was deposited in the General Fund account on October 5, 1999. Distribution of these funds was made on October 6, 1999. The motion was adopted by unanimous roll call vote.

(99-209) MOVED YATES-GRECO to permit the members of the Planning Commission to attend a seminar on the duties of the Planning Commission. The cost for the seminar is \$45.00 per person. The motion was adopted by unanimous roll call vote.

(99-210) MOVED YATES-BRANNIGAN to grant N. Leonard Hill permission to attend a four (4) day seminar at the State Fire Training Academy at Lewistown PA, November 1 to 4, 1999 at the cost of \$400.00. The motion was adopted by unanimous roll call vote.

(99-211) MOVED HANLON-BRANNIGAN to permit the Public Safety Committee to interview the candidates that have been approved by the Civil Service Commission for the purpose of hiring a patrolman. The motion was adopted by unanimous roll call vote.

(99-212) MOVED HANLON-BRANNIGAN to adjourn. The meeting was adjourned at 8:55 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, OCTOBER 25, 1999

The Second Regular Meeting of Monday, October 25, 1999 was called to order at 7:00 P.M. by President Irene J. Pohl. A quorum was present as follows:

Miss Pohl		Mr. Hanlon
Mrs. Brannigan	Mr. Yates	Mr. Greco

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

(99-213) MOVED HANLON-BRANNIGAN to recommend hiring Robert Lehew as a conditional patrolman. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

On October 14, 1999 the Fasiskas of 260 George Lane appeared before the Zoning Hearing Board to request approval on the height of a garage being built on their property. They are not too happy with the decision that was rendered, therefore, they are requesting a reconsideration on the height restriction of the garage. Solicitor Means to answer.

Mrs. Davis of Two Thomas Lane stated that she has no objections to the Fasiskas addition and garage. Ms. Pat Walters of George Lane is also in agreement with Mrs. Davis. They feel that the value of the neighborhood will be increased by the Fasiskas structure.

Lee Sabloski of 527 Lucia Road complained about the 3 way stop sign at Elizabeth & Stevendale, he feels that it is dangerous. A traffic study will be done to see what is needed. Money to be put into the budget for the study.

(99-214) MOVED GRECO-BRANNIGAN to accept the resignation of Planning Commission member, Christopher Patterson effective October 11, 1999. The motion was adopted by unanimous roll call vote.

(99-215) MOVED BRANNIGAN-YATES to distribute the "Excess Interest Award" from the PA Municipal Retirement Service for our Non-Uniformed Pension Plan as has been the past practice. The motion was adopted by unanimous roll call vote.

(99-216) MOVED YATES-GRECO to award the renewal of the insurance coverage to Peter Payne in the amount of \$24,844.79. The motion was adopted by unanimous roll call vote.

There was one (1) bid received for the Wilkins Township Cold Storage Building, it was from the Mann Construction Company in the amount of \$38,900.00.

(99-217) MOVED GRECO-BRANNIGAN to table the bid for further review. The motion was adopted by unanimous roll call vote

(99-218) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 7:40 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc
Secretary

WILKINS TROWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, NOVEMBER 8, 1999

The Regular Meeting of Monday, November 8, 1999 was called to order at 7:00 P.M. by President Irene J. Pohl. A quorum was present as follows:

Miss Pohl		Mr. Hanlon
Mrs. Brannigan	Mr. Yates	Mr. Greco

At the invitation of President Pohl all arose and participated in the Pledge to the Flag.

The first order of business on the agenda is a Public Hearing on the Brown Avenue Rezoning:

Mr. Catarinella owns property on Brown Avenue which is in the Commercial district, he requested that the property be rezoned to R-2 or R-4. He was advised that when you change one small piece of property, that is known as spot rezoning. He returned with citizens that supported him and wanted their properties rezoned also - then their request be sent to the Planning Commission for review and then to the Board of Commissioners. It was decided that the "C" belts along Brown Avenue and Route 22 are three hundred (300' feet from the center line of the highway, it was finalized to rezone the "C" area following property lines. This would satisfy Mr. Catarinella's request. Recommended for approval, Ordinance has been prepared. There were comments taken from Mr. Patchel and Mr. Hanlon, they were answered by Solicitor John Means.

(99-219) MOVED YATES-BRANNIGAN that the approval of the Public Hearing on the rezoning of the Catarinella property has been given. The motion was adopted by unanimous roll call vote.

(99-220) MOVED HANLON-GRECO to accept the minutes of the Regular Meeting of 10/11/99 and the Second Regular Meeting of 10/25/99 as presented. The motion was adopted by unanimous roll call vote.

(99-221) MOVED GRECO-YATES to appoint Margaret Krasik of 193 Penhurst Drive, Wilkins Township to the unexpired term of William Fullerton on the Wilkins Township Planning Commission. Term to expire on December 31, 2004.3 The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

William Wilson offered his congratulations to the newly elected Commissioners, also thanks to Miss Pohl for her help in procuring cable service to the newly built Highland Manor Apartments.

Robert McGrath, 269 Penhurst Drive spoke about the Budget.

REPORTS:

Chief William Wilson presented the following report for October 1999:

Total police calls logged	287
Total criminal offenses reported	41
Criminal arrests/persons charged	13
Criminal offenses cleared	17
Traffic citations issued	34
Parking tags issued	15
Monies collected during October	\$1,807.54

Edward Bruner presented the DPW Report for October, it has been placed in the Manager's Office files for review.

Wilkins Township VFD #3 has reported 15 calls and VFD #4 has reported 14 calls for October.

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(99-223) MOVED YATES-BRANNIGAN to reject the previous bid for the Cold Storage Building and also readvertise for bids on the Building. The motion was adopted by unanimous roll call vote.

(99-224) MOVED HANLON-YATES to read Ordinance No. 924 for the first time:

ORDINANCE NO. 924

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE NO. 542 (CODE CHAPTER 173) BY RE-ZONING CERTAIN PROPERTY FROM ZONING DISTRICT RESIDENTIAL 2 TO ZONING DISTRICT COMMERCIAL.

(99-225) MOVED GRECO-BRANNIGAN to accept Ordinance No. 924 for the first reading.

(99-226) MOVED HANLON-YATES to read Ord No. 924 by title only.

(99-227) MOVED HANLON-YATES to adopt Ordinance No. 924.

Motions 99-224 to 99-227 inclusive were adopted by unanimous roll call vote.

(99-228) MOVED GRECO-BRANNIGAN to read Ordinance No. 925 for the first time:

ORDINANCE NO. 925

AN ORDINANCE OF THE TOWNSHIP OF WILKINS CREATING THE POSITION OF AT-WILL EMPLOYEE, DEFINING THE POSITION, COMPENSATION AND BENEFITS OF AT-WILL EMPLOYEES AND THE ADMINISTRATION OF THE AT-WILL EMPLOYEE PROGRAM.

(99-229) MOVED BRANNIGAN-HANLON to accept Ordinance No. 925 for the first reading.

(99-230) MOVED BRANNIGAN-GRECO to read Ordinance No. 925 for the second time by title only.

(99-231) MOVED HANLON-BRANNIGAN to accept Ordinance No. 925.

Motions 99-228 to 99-231 inclusive were adopted by unanimous roll call vote.

(99-232) MOVED YATES-BRANNIGAN to accept, with regrets, the resignation from Jeffery A. Ballock as a laborer with the Township of Wilkins effective November 19, 1999. The motion was adopted by unanimous roll call vote.

(99-233) MOVED YATES-BRANNIGAN to authorize Paul Vargo to advertise for the vacant positions in the DPW department. The motion was adopted by unanimous roll call vote.

(99-234) MOVED GRECO-YATES to authorize the newly elected officials to attend the Local Government Seminar at the cost of \$375.00 per person. The motion was adopted by unanimous roll call vote.

(99-235) MOVED HANLON-BRANNIGAN that Wanda Yates be terminated from Wilkins Township employment and remain on Workmans Compensation. Motion passed 4-1 - Mr. Yates abstaining.

At this point the Board broke for an executive session. A legal matter was discussed.

(99-236) MOVED HANLON-BRANNIGAN to adjourn. The meeting was adjourned at 8:59 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc

Mae S. Franc, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, NOVEMBER 22, 1999

The Second Regular Meeting of Monday, November 22, 1999 was called to order at 7:00 P.M. by President Irene J. Pohl. A quorum was present as follows:

Miss Pohl		Mr. Hanlon
Mrs. Brannigan	Mr. Yates	Mr. Greco

At the invitation of President Pohl, all arose and participated in the Pledge to the Flag.

Chief William Wilson introduced The Honorable Walter W. Luniewski from Monroeville who swore in Robert Lehew as Wilkins Township Police Officer.

(99-237) MOVED YATES-GRECO to grant approval to the Department of Public Works for a Christmas Luncheon at noon on Friday, December 17, 1999. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Kathy Strait of 460 Wilbur Avenue spoke as President of the Century Club and inquired as to the status of scheduling for the auditorium. The Century Club has donated ten (10) tables for the auditorium.

Nancy Jordan of 687 Larimer Avenue complained about the home next to hers which is 691 Larimer Avenue owned by Richard Granger, he hasn't lived there since the fire on December 31, 1998 and the dwelling is in deplorable condition. Mr. Vargo to check.

Gena DiAnna of 440 Wilbur Avenue would like the property next to her home checked. It is owned by Brian Shields and he is guilty of many violations. Mr. Leonard Hill to check.

(99-238) MOVED HANLON-BRANNIGAN to approve the minutes of Monday, November 8, 1999 as presented. The motion was adopted by the following vote:

Hanlon	-	Yes
Brannigan	-	Yes
Greco	-	Yes
Pohl	-	Yes
Yates	-	Abstention

(99-239) MOVED HANLON-BRANNIGAN to approve the police insignia which was designed by Officer Lamb. The motion was adopted by unanimous roll call vote.

(99-240) MOVED HANLON-GRECO to award the 2000 Tax Anticipation Note in the amount of \$375,000.00 to Mellon Bank at the rate of 4.36%. The motion was adopted by unanimous roll call vote.

Chief William Wilson discussed the status report on COPS and Troops to COPS Grants.

Paul A. Vargo, Acting Manager, presented the year 2000 Budget. Commissioners Greco and Hanlon commended Mr. Vargo on the professionalism in which it was prepared and presented.

(99-241) MOVED HANLON-GRECO to authorize Mr. Vargo to prepare and advertise a meeting to review the 2000 Budget. The motion was adopted by unanimous roll call vote.

(99-242) MOVED HANLON-BRANNIGAN to apply for membership to the State Association of Township Commissioners for the year 2000. The motion was adopted by unanimous roll call vote.

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At this time (7:59 PM) the Board retired to the Executive Session to discuss legal matters.

The Board returned at 8:50 P.M.

(99-243) MOVED BRANNIGAN-HANLON that after further discussion, the President be authorized to issue a release as approved by Solicitor John Means against Wilkins GP. The motion was adopted by unanimous roll call vote.

(99-244) MOVED HANLON-YATES to adjourn, the meeting was adjourned at 8:55 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, DECEMBER 13, 1999

The Regular Meeting of Monday, December 13, 1999 was called to order at 7:00 P.M. by President Irene J. Pohl. A quorum was present as follows:

Miss Pohl		Mr. Hanlon
Mrs. Brannigan	Mr. Yates	Mr. Greco

At the invitation of President Pohl, all arose and participated in the Pledge to the Flag.

(99-245) MOVED BRANNIGAN-GRECO to adopt the Minutes of the Meeting of November 22, 1999. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mr. Robert McGrath spoke about the Budget.

Mrs. Mary Yakin spoke about the gas company, the audit and law-suits.

REPORTS:

Chief William Wilson reported the following for November 1999:

Total Police Calls Logged	274
Total Criminal Offenses Reported	55
Criminal Arrests/Persons Charged	28
Criminal Offenses Cleared	13
Traffic Citations Issued	53
Parking Tags Issued	11
Monies collected during November 1999	\$1,694.05

Mr. Vargo presented Acting Foreman Ed Bruener's report for November 1999. It can be reviewed in Mr. Vargo's office.

Reports were received from VFD #3 which had 14 calls and VFD #4 with 25 calls.

Building Permits issued: November 1999

GRADING - WGP from 10/98 to 10/22/99	\$ 8,855.00
ADDITIONS & ALTERATIONS	15
GALVALUME ROOF - ANKER	1
REMODEL OFFICES - PENN CENTER	3
REMODEL - RAMADA INN	1
DRIVEWAY - W/GP SUP'RVALU	1
SIGNS	1
Total monies collected November 1999	\$ 10,850.25

The Recorder of Deeds reported collecting the sum of \$3,473.61 with Realty Transfer Tax Statements.

Mr. George M. Porado reported Real Estate Tax Collection for November 1999:

<u>CHARGES</u> - Original Duplicate	\$ 1,160,055.30
Additions: Penalties - this report	40.39
- previous report	<u>3,905.42</u>
TOTAL CHARGES	\$ 1,164,001.11

<u>CREDITS:</u> - Current Report	444.25
- Previous Reports	1,129,581.85
<u>DISCOUNTS:</u> - Previous Reports	<u>18,418.71</u>

TOTAL CREDITS	\$ 1,148,444.81
BALANCE TO ACCOUNT FOR	15,556.30

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REPORT OF PA MUNICIPAL SERVICES:

EARNED INCOME TAX:

Month of Nov '99	\$ 53,660.37	PREV YEAR	\$ 70,500.96	'99 Budget
Total for 1999	441,314.85	" "	486,749.59	\$500,000.

OCCUPATION PRIVILEGE TAX:

Month of Nov '99	-0-	" "	1,892.00	'99 Budget
Total for 1999	50,972.90	" "	47,878.40	\$ 46,000.

MERCANTILE TAX:

Month of Nov '99	611.93	" "	-0-	'99 Budget
Total for 1999	415,935.67	" "	355,823.54	\$380,000.

BUSINESS PRIVILEGE TAX:

Month of Nov '99	2,022.70	" "	-0-	'99 Budget
Total for 1999	125,538.31	" "	125,333.60	\$130,000.

Solicitor John Means discussed D'Andrea, Ramada and Union Railroad Tax Appeals, Property Maintenance Code and Sub-Divisions.

Commissioner Brannigan discussed the Childrens Christmas Party which was held on Saturday December 11, 1999.

Mr. Vargo presented the Engineer's Report for November 1999.

(99-246) MOVED YATES-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(99-247) MOVED GRECO-HANLON to approve the bills in the amount of \$692,134.78. The motion was adopted by unanimous roll call vote.

At this point, there was public comment given by Mrs. McGrath and Mrs. Yakin on the 2000 Budget.

RESOLUTION NO. 14-99

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING BORROWING IN ANTICIPATION OF CURRENT TAXES AND CURRENT REVENUES AND THE ISSUANCE OF TAX AND REVENUE ANTICIPATION NOTES PROVIDING FOR THE FORM OF NOTES; AWARDING THE NOTE AT A NEGOTIATED SALE TO MELLON BANK, N.A. PROVIDING SECURITY FOR THE NOTE; AUTHORIZING THE EXECUTION AND DELIVERY OF A CERTIFICATE OF AUTHORIZED OFFICERS AND THE NOTE, AND THE FILING REQUIRED BY LAW AND OTHER NECESSARY ACTIONS; PROVIDING FOR REPRESENTATIONS AND COVENANTS REGARDING FEDERAL INCOME TAX MATTERS; DESIGNATING THE NOTE AS QUALIFIED TAX EXEMPT OBLIGATION; AND REPEALING INCONSISTENT RESOLUTIONS.

(99-248) MOVED YATES-BRANNIGAN to adopt Resolution No. 14-99. The motion was adopted by unanimous roll call vote.

There were two applications received to fill the vacancy on the Planning Commission: Edward J. Fasiska, 260 George Lane and Stephen F. Farris, therefore,

(99-249) MOVED HANLON-BRANNIGAN to appoint Mr. Stephen F. Farris to the Planning Commission. The motion was adopted by unanimous roll call vote.

(99-250) MOVED HANLON-BRANNIGAN to authorize Mr. Vargo to advertise the Reorganization Meeting for Tuesday, January 4, 2000 at 7:00 P.M. Immediately following the reorganization the regular January business meeting will be held. The motion was adopted by unanimous roll call vote.

(99-251) MOVED YATES-BRANNIGAN to adjourn, the meeting was adjourned at 8:05 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Mae S. Franc
Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, DECEMBER 27, 1999

The Second Regular Meeting of Monday, December 27, 1999 was called to order at 7:00 P.M. by President, Irene J. Pohl. A quorum was present as follows:

Miss Pohl		Mrs. Brannigan
Mr. Yates	Mr. Greco	Mr. Hanlon

At the invitation of President Pohl, all arose and participated in the Pledge to the Flag.

(99-252) MOVED BRANNIGAN-HANLON to approve the minutes of the Regular Meeting of December 13, 1999. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mr. Muhar, 689 Negley Avenue, commented on water seeping out of Negley, Thompson and Semmens Streets. In this cold weather the water freezes causing a safety hazard. Mr. Bruener to check.

Dr. English of Leax Lane requests that the Township due a survey on Leax Lane to determine interest in installing, and paying for, a water line for the residents on Leax Lane.

(99-253) MOVED HANLON-YATES to authorize Mr. Vargo to advise Mr. English on the policy of the water line and also to conduct a survey. The motion was adopted by unanimous roll call vote.

(99-254) MOVED HANLON-YATES to accept Jon Sherman as a permanent police officer as of January 15, 2000. The motion was adopted by unanimous roll call vote.

(99-255) MOVED HANLON-BRANNIGAN to adopt the 2000 year Budget as amended and originally presented, and also to leave open in order to give the Manager the ability to adjust the beginning balances. The motion was adopted by unanimous roll call vote.

The President, along with the Board, would like to publically thank Mr. Vargo for his outstanding performance on the 2000 Budget.

(99-256) MOVED GRECO-BRANNIGAN to read Ordinance No. 926 for the first reading:

ORDINANCE NO. 926

AN ORDINANCE OF THE TOWNSHIP OF WILKINS APPROPRIATING OUT OF REVENUES AVAILABLE FOR THE FISCAL YEAR 2000 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2000.

(99-257) MOVED HANLON-BRANNIGAN to read Ordinance No. 926 for the second reading by title only.

(99-258) MOVED GRECO-BRANNIGAN to accept and adopt Ordinance No. 926.

Motions 99-256 to 99-258 inclusive were adopted by unanimous roll call vote.

(99-259) MOVED HANLON-BRANNIGAN to read Ordinance No. 99-259 for the first reading.

ORDINANCE NO. 927

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ARTICLE II SECTION 173-7 DEFINITIONS (ORDINANCE 542) OF THE CODE OF THE TOWNSHIP OF WILKINS AND ARTICLE III SECTION 173-11 CONDITIONAL USES.

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(99-260) MOVED BRANNIGAN-GRECO to read Ordinance No. 927 for the second reading by title only.

After a lengthy discussion by Solicitor Means it was:

(99-261) MOVED GRECO-BRANNIGAN to accept and adopt Ordinance No. 927.

Motions 99-259 to 99-261 were adopted by unanimous roll call vote.

(99-262) MOVED HANLON-GRECO to have Mr. Vargo advertise the year 2000 meeting schedule. The motion was adopted by unanimous roll call vote.

There were two (2) Audit Proposals received: One from Robert Tomasic and one from Maher Duessel.

(99-263) MOVED HANLON-BRANNIGAN to table the Audit Proposals for review and delay action until the January 4, 2000 meeting. The motion was adopted by unanimous roll call vote.

(99-264) MOVED HANLON-GRECO to accept Commissioner Brannigan's Recreation Report. The motion was adopted by unanimous roll call vote.

The President and the Board thanked Mr. Yates for his services during his tenure.

Mr. Yates wished the Board all the best for the future.

(99-265) MOVED HANLON-BRANNIGAN to adjourn. The meeting was adjourned at 7:55 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REORGANIZATION MEETING OF TUESDAY, 1/4/2000

The Reorganization Meeting of Tuesday, January 4, 2000 was called to order at 7:00 P.M. by President Irene J. Pohl.

At the invitation of President Pohl all present arose and participated in the Pledge to the Flag.

Swearing-in ceremonies were administered as follows:

Judge Lester Nauhaus administered the Oath of Office to Commissioner Elect John J. Hanlon.

Judge Kathleen Durkin administered the Oath of Office to Commissioner Elect Melanie M. Brannigan.

Judge Frank Comunale administered the Oath of Office to Commissioners Elect Frank Greco and Paul Padula.

(OO-1) MOVED HANLON-BRANNIGAN to appoint Irene J. Pohl as President of the Board of Commissioners.

(OO-2) MOVED HANLON-POHL to appoint Melanie M. Brannigan as Vice-President of the Board of Commissioners.

President Irene J. Pohl made the following appointments:

FINANCE - Frank Greco, Chair; John Hanlon and Paul Padula

PUBLIC SAFETY - John Hanlon, Chair, Melanie Brannigan & Frank Greco

PUBLIC WORKS - Paul Padula, Chair, Melanie Brannigan & John Hanlon

RECREATION - Melanie Brannigan, Chair, Frank Greco and Paul Padula

(OO-3) MOVED HANLON-BRANNIGAN to appoint John M. Means as Solicitor to the Township of Wilkins.

(OO-4) MOVED HANLON-BRANNIGAN to appoint Mr. William McKeever of Senate Engineering as Engineer of the Township of Wilkins.

(OO-5) MOVED BRANNIGAN-HANLON to appoint Acting Manager Paul A. Vargo as Secretary to the Township of Wilkins.

(OO-6) MOVED HANLON-BRANNIGAN to appoint Pittsburgh National Bank and PLGIT (PA Local Government Investment Trust) as depositories of Township Funds.

(OO-7) MOVED BRANNIGAN-HANLON to designate the Gateway Progress and the Pittsburgh Post Gazette as the official newspapers for legal advertisements.

(OO-8) MOVED BRANNIGAN-PADULA to appoint Miss Pohl and Mrs. Brannigan as representatives of the Township to the Turtle Creek Valley Council of Governments.

(OO-9) MOVED BRANNIGAN-PADULA to appoint N. Leonard Hill as Fire Marshal.

(OO-10) MOVED BRANNIGAN-PADULA to appoint Paul Romanelli, David Johnson and William McElheny as Deputy Fire Marshals.

(OO-11) MOVED HANLON-BRANNIGAN to reappoint David Rainero to the Zoning Hearing Board.

Minutes of the Reorganization Meeting, Tuesday, 1/4/2000 Page Two

(Oo-12) MOVED BRANNIGAN-PADULA to reappoint Angie Gialoretto to the Vacancy Board for a one (1) year term expiring 12/31/2000.

(OO-13) MOVED BRANNIGAN-HANLON to accept the Schedule of Meeting Dates for the Year 2000.

(OO-14) MOVED BRANNIGAN-GRECO to appoint Miss Pohl to the Eastern Regional Communications Board.

Motions OO-1 to OO-14 inclusive were adopted by unanimous roll call vote.

The above represents all the items for the Reorganization Meeting, therefore, the Board presents the:

MINUTES OF THE REGULAR MEETING, TUESDAY, JANUARY 4, 2000:

The Regular Meeting of Tuesday, January 4, 2000 was called to order immediately following the Reorganization meeting by President Irene J. Pohl. A quorum was present as follows:

Miss Pohl		Mrs. Brannigan
Mr. Padula	Mr. Greco	Mr. Hanlon

(OO-15) MOVED BRANNIGAN-GRECO to adopt the minutes of the Second Regular Meeting of Wednesday, December 27, 1999. The motion was adopted by unanimous roll call vote.

The Police, the Managers, the Engineers and the Department of Public Works Reports will be on file in the Manager's Office for review.

(OO-16) MOVED GRECO-BRANNIGAN to approve the bills for December 1999 in the amount of \$45,551.42. The motion was adopted by unanimous roll call vote.

(OO-17) MOVED HANLON-GRECO to table the 1999 Audit Proposals from Maher-Duesel and Robert Tomasic to the meeting of January 12, 2000. The motion was adopted by unanimous roll call vote.

(OO-18) MOVED HANLON-GRECO to hold a continuance meeting.

(OO-19) MOVED HANLON-BRANNIGAN to call the continuance meeting for Wednesday, January 12, 2000 at 7:00 P.M.

Motions OO-18 and 19 were adopted by unanimous roll call vote.

Respectfully submitted,

Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSJANUARY 12, 2000 CONTINUATION MEETING OF THE REORGANIZATION MEETING OF TUESDAY, JANUARY 4, 2000

This continuation meeting was requested for this day as an Executive Session to discuss personnel matters and the 1999 Audit.

The meeting was called to order by President Irene Pohl, a quorum was present as follows:

Miss Pohl		Mrs. Brannigan
Mr. Hanlon	Mr. Padula	Mr. Greco

At 9:20 P.M. the Board reconvened for January's Regular Meeting.

(OO-20) MOVED GRECO-PADULA to have Robert Tomasic conduct the 1999 Audit not to exceed the cost of \$4,500.00 and also to conduct an Audit of the Real Estate Tax Collector with the cost not to exceed \$900.00. The motion was adopted by the following vote:

Greco	-	Yes
Padula	-	Yes
Brannigan	-	Yes
Pohl	-	Yes
Hanlon	-	No

(OO-21) MOVED GRECO-HANLON to grant the Century Club permission to hold a Spaghetti Dinner in the Auditorium of the Municipal Building on Sunday, April 9, 2000. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 1-00

A RESOLUTION OF THE TOWNSHIP OF WILKINS
TO ADOPT AN AMENDMENT TO THE MANUAL OF RULES
AND REGULATIONS GOVERNING THE OPERATION OF THE
TOWNSHIP POLICE DEPARTMENT AND DEFINING THE DUTIES
OF THE POLICE DEPARTMENT EMPLOYEES

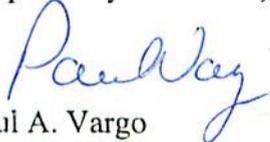
(OO-22) MOVED HANLON-BRANNIGAN to adopt Resolution No. 1-00. The motion was adopted by unanimous roll call vote.

(OO-23) MOVED BRANNIGAN-HANLON to approve the quarterly edition of the Wilkins Township Newsletter. The motion was adopted by unanimous roll call vote.

(OO-24) MOVED HANLON-BRANNIGAN to authorize the Commissioners, the Manager and Solicitor to attend all conferences as budgeted. The motion was adopted by unanimous roll call vote.

(OO-25) MOVED HANLON-BRANNIGAN to adjourn. The meeting was adjourned at 9:70 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, WEDNESDAY JANUARY 26, 2000

The Second Regular Meeting of Wednesday, January 26, 2000 was called to order at 7:00 P.M. by Vice-President Melanie Brannigan. A quorum was present as follows:

Mrs. Brannigan
Mr. Greco

Mr. Hanlon
Mr. Padula

Miss Pohl was absent.

At the invitation of Vice-President Brannigan all present arose and participated in the Pledge to the Flag.

(00-26) MOVED PADULA-GRECO to approve the minutes of the Reorganization Meeting of January 4, 2000 and also the Continuation Meeting minutes of January 12, 2000. The motion was adopted by unanimous roll call vote of all present.

There were no comments made for the Public Hearing of Ordinance No. 928 - the BOCA Property Maintenance Code.

CITIZEN'S COMMENTS:

Mrs. McGrath, 269 Penhurst Drive, discussed the five political signs which were placed at the building and on the corner of Gardenia & Churchill Road on January 4, 2000, Mrs. McGrath feels that these signs were placed in violation of the political sign ordinance No. 921. She was answered by Acting Manager Paul Vargo.

Ron Brannigan, 103 Gilmore Drive, stated that it was he who placed the signs and apologized for his actions in doing same.

Rawley Krasik also discussed the signs.

Mr. Robert McGrath, 269 Penhurst Drive, discussed the two audit proposals, also asked for clarification on the bids.

(00-27) MOVED HANLON-GRECO to table the Highland Manor Sub-Division for the Solicitor's review. The motion was adopted by unanimous roll call vote of all present.

(00-28) MOVED GRECO-PADULA to read Ordinance No. 928 by title only:

ORDINANCE NO. 926

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ADOPTING THE 1998 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE ESTABLISHING MINIMUM REGULATIONS GOVERNING THE CONDITIONS AND MAINTENANCE OF ALL PROPERTY BUILDINGS AND STRUCTURES; PROVIDING STANDARDS FOR SUPPLIED UTILITIES AND FACILITIES AND OTHER PHYSICAL CONDITIONS ESSENTIAL TO INSURE THAT STRUCTURES ARE SAFE, SANITARY AND FIT FOR OCCUPANCY AND USE; REQUIRING THE CONDEMNATION OF BUILDINGS AND STRUCTURES UNFIT FOR HUMAN OCCUPANCY AND USE AND PROVIDING FOR THE DEMOLITION OF SUCH STRUCTURES; PROVIDING FOR ADMINISTRATION AND ENFORCEMENT; AND, PRESCRIBING PENALTIES FOR VIOLATION.

(00-29) MOVED HANLON-GRECO to accept Ordinance No. 928.

(99-30) MOVED HANLON-GRECO to read Ordinance No. 928 for the second time by title only.

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Minutes of the Second Regular Meeting, Wednesday 1/26/00 Page Two

(00-31) MOVED HANLON-GRECO to adopt Ordinance No. 928.

Motions 00-28 to 00-31 inclusive were adopted by unanimous roll call vote of all present.

There was a discussion on the water survey which was conducted by Mr. Vargo on Leax Lane, it was:

(00-32) MOVED HANLON-GRECO to seek a grant for water service on Leax Lane. The motion was adopted by unanimous roll call vote of all present.

(00-33) MOVED GRECO-PADULA to reappoint N. Leonard Hill as the Emergency Management Coordinator. The motion was adopted by unanimous roll call vote of all present.

(00-34) MOVED PADULA-BRANNIGAN that the following three persons be hired for the Department of Public Works on condition that they pass the background check , the physical and the drug tests.

David Geric
Roy Bost
Karl Probola

The motion was adopted by unanimous roll call vote of all present.

(00-35) MOVED PADULA-GRECO investigate to hiring interns for the GIS Program, the web site and also the ALCOSAN billing. The motion was adopted by unanimous roll call vote of all present.

At this point the Board retired to the Executive Session. They returned at 9:04 P.M. There were personal matters discussed, therefore,

(00-36) MOVED HANLON-GRECO to adjust the salaries of the non-collective bargainees as follows:

The School Guards will get a 3%/hourly raise retro- active to January 1, 2000

The Secretary's retro-active to January 1,2000:

Karen Luffe - 10.17/hr
Mary Wetmore - 10.83/hr
Lisa Taglieri - 12.46/hr
Mae Franc - 13.73/hr

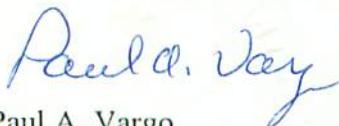
N. Leonard Hill - 10.30/hr retro to 1/1/2000

Mr. Paul Vargo will receive \$500.00/month retro-active to May 1, 1999 to make up his additional duties which were performed from the above date.

The motion was adopted by unanimous roll call vote of all present.

(00-37) MOVED HANLON-PADULA to adjourn, the meeting was adjourned at 9:07 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, WEDNESDAY, FEBRUARY 9, 2000

The Regular Meeting of Wednesday, February 9, 2000 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl
Mr. Greco

Mrs. Brannigan
Mr. Padula

Mr. Hanlon was absent.

At the invitation of President Pohl all present arose and participated in the Pledge to the Flag.

(00-38) MOVED GRECO-BRANNIGAN to approve the minutes of the Second Meeting of January 26, 2000, as corrected. The motion was adopted by unanimous roll call vote of all present.

CITIZEN'S HEARINGS:

Chief Wilson has been contacted by Mr. Piberato, a gentleman who loaned the Township a map which was used during the Boundary Dispute. The Township was unaware that this map has not been returned to Mr. Piberato, as of this writing every effort is being made to locate the map and return it to its rightful owner.

Jane Behan of Queenston Drive would like to thank the Township for the excellent job of snow removal. She also spoke about the Cat and Kitten Rescue organization (Carol Mazur of Monroeville) which is credited with keeping the wild cat population down to the minimum in the Township. She would like to suggest that the Commissioners consider giving these volunteers a small donation to show their appreciation for a job well done!.

Mrs. Yakin spoke incoherently about many subjects. After her five minute time limit she was declared out of order.

REPORTS:

Chief William Wilson reported the following for January, 2000:

Total police calls logged	316
Total criminal offenses reported	50
Criminal Arrests charged	24
Criminal Offenses cleared	22
Traffic Citations issued	71
Parking Tags issued	28
Total monies collected during January	\$2,209.26

Chief Wilson also discussed a policy for the School Guards, and a definition of the Chief's Bill was taken under advisement.

Mr. Ed Bruener presented the DPW report for the month of January 2000. It will be placed in the files of the Manager's Office for review.

Solicitor John Means reported receiving the Recorder of Deeds check in the amount of \$3,786.23 along with the report and the Transfer Tax Statements.

PA MUNICIPAL SERVICES - JANUARY REPORT:EARNED INCOME TAX:

Month of Jan 2000	\$ 20,907.78	PREV YEAR	\$ 13,000.00	'2000 Budget
Total for 2000	20,907.78	"	"	13,000.00 \$ 500,000.00

Minutes of the Regular Meeting, Wednesday, February 9, 2000 - Page TwoOCCUPATION PRIVILEGE TAX:

Month of Jan 2000	\$ 575.10	“	”	-0-	‘2000 Budget
Total for 2000	575.10	“	”	-0-	\$ 50,000.00

MERCANTILE TAX:

Month of Jan 2000	-0-	“	”	-0-	‘2000 Budget
Total for 2000	-0-	“	”	-0-	\$ 380,000.00

BUSINESS PRIVILEGE TAX:

Month of Jan 2000	736.00	“	”	\$ 4,123.88	‘2000 Budget
Total for 2000	736.00	“	”	\$ 4,123.88	\$ 130,000.00

Solicitor John Means spoke on the following subjects: The Property Management Code, The Soffer Tax Appeal and The DeAndrea Matter.

(00-39) MOVED BRANNIGAN-PADULA to authorize an Easter Egg Hunt with the use of the Hay Wagon on Saturday, April 15, 2000. The motion was adopted by unanimous roll call vote of all present.

Mr. McKeever of Senate Engineering gave his January 2000 Report, it is being filed in the Manager's Office for review.

(00-40) MOVED BRANNIGAN-GRECO to accept all of the the above reports. The motion was adopted by unanimous roll call vote of all present.

(00-41) MOVED GRECO-BRANNIGAN to accept the bills in the amount of \$383,984.23 as presented. The motion was adopted by unanimous roll call vote of all present.

(00-42) MOVED GRECO-BRANNIGAN to accept, as presented, the 1996-97 and 98 State Audits of the Police and Non-uniformed Pension Plans. The motion was adopted by unanimous roll call vote.

Commissioner Paul Padula commended the Fire and the Police Department for their assistance at the fire on January 29th. He would also like to commend the Department of Public Works with the fine job they do with snow removal.

At this time (8:09 PM) the Board broke for an Executive Session.

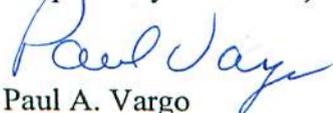
At 9:15 P.M. they returned from the Executive Session where they discussed personnel and legal matters:

(00-43) MOVED BRANNIGAN-GRECO to employ Daniel Smith and Ira Weiss, Attorney as expert witnesses in the Plowman-Griffith matter. Terms as per their letters of January 24th and February 3, 2000 respectfully. The motion was adopted by unanimous roll call vote of all present.

(00-44) MOVED GRECO-PADULA to authorize the sale of Township property located in the vicinity of Highland Manor II and authorize the Solicitor to proceed. The motion was adopted by unanimous roll call vote of all present..

(00-45) MOVED BRANNIGAN-GRECO to adjourn, the meeting was adjourned at 9:17 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, FEBRUARY 28, 2000

The Second Regular Meeting of Monday, February 28, 2000 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl		Mrs. Brannigan
Mr. Hanlon	Mr. Greco	Mr. Padula

At the invitation of President Pohl all present arose and participated in the Pledge to the Flag.

(00-46) MOVED PADULA-BRANNIGAN to approve the minutes of the Regular Meeting of Wednesday, February 9, 2000. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Letter dated 2/16/2000 from Steven M. Rose informing the Township that he is resigning from his position on the Planning Commission Board.

(00-47) MOVED GRECO-PADULA to accept Mr. Roses' resignation with regrets. The motion was adopted by unanimous roll call vote.

Letter dated 2/28/00 from Angie Gialloreto, Chairperson of the Wilkins Township Democrats requesting the use of the Auditorium and Kitchen of the Municipal Building for a spaghetti dinner.

(00-48) MOVED HANLON-GRECO to grant Angie Gialloreto permission to use the facilities of the Municipal Building for a Spaghetti Dinner to be held on Sunday March 26, 2000. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mr. McGrath, 269 Penhurst Drive, spoke on the Records/Documents requests.

Mrs. Robert McGrath, 269 Penhurst Drive, spoke on the Township and the Pennsylvania State Codes which she had reviewed on Monday, February 28, 2000. She was answered by Solicitor John Means.

Mrs. Mary Yakin, 35 Crestview Drive, was declared out of order after she spoke in her five minute time limit.

There was a presentation given by Michael Dandrea representative of Allegheny Power who gave an explanation of the Pennsylvania Electric Choice Program. He said that residents could save through a group pricing plan if they switch from Duquesne Light to his company. In the communities that have participated in the Electric Choice Program Mr. Dandrea said the response has been exceptional. If accepted, the Township will be asked to provide a mailing list and a letter explaining Wilkins residents' power supplier choices.

(00-49) MOVED HANLON-BRANNIGAN to authorize the Engineer to develop specifications and advertise for bids for 2000 paving program and amend the motion by adding Wallace Avenue from Powell to Ridge as an alternate. The motion was adopted by unanimous roll call vote.

At this point the Board broke for an Executive Session.

After the Executive Session in which personnel matters were discussed, no further evidence of the discussion will be given at this time.

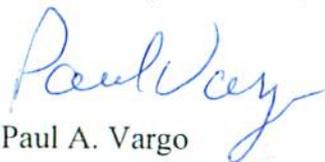
Minutes of the Second Regular Meeting, Monday 2/28/00 - Page Two

(00-50) MOVED HANLON-PADULA to install "WATCH CHILDREN" signs on Miller Street. The motion was adopted by unanimous roll call vote.

(00-51) MOVED PADULA-HANLON to participate in the Allegheny Energy Community Planning Program. The motion was adopted by unanimous roll call vote.

(00-52) MOVED BRANNIGAN-PADULA to adjourn, the meeting was adjourned at 9:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

A handwritten signature in blue ink that reads "Paul Vargo". The signature is written in a cursive style with a long, sweeping tail on the letter "y".

Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY MARCH 13, 2000

The Regular Meeting of Monday, March 13, 2000 was called to order at 7:00 P.M. by President Irene Pohl. A quorum was present as follows:

Miss Pohl
Mr. Hanlon

Mrs. Brannigan
Mr. Padula

Mr. Frank Greco was absent.

At the invitation of President Pohl all present arose and participated in the Pledge to the Flag.

(00-53) MOVED HANLON-BRANNIGAN to approve the minutes of the Second Regular Meeting of Monday, February 28, 2000. The motion was adopted by unanimous roll call vote of all present..

Every year the Churchill Area Environmental Council presents a graduation award to a Woodland Hills High School senior who has made a significant contribution to environmental conservation/improvement in the local area, therefore:

(00-54) MOVED HANLON-BRANNIGAN to approve payment of \$45.00 to cover Wilkins Township share of the award which is being given to Emily DeMarco of 611 Woodside Road in Forest Hills. The motion was adopted by unanimous roll call vote of all present.

CITIZEN'S COMMENTS:

William Wilson again questioned the whereabouts of a map which was loaned to the Township during the Boundary Dispute. It is believed that the map has been entered into evidence and has not been released.

Beverly Keenan, 209 Kingston Drive stated that the criticism of the Commissioners is under deserved.

Mr. Lauletta of 106 Dorothy Street stated that the property at 102 is in such a deplorable state that it is impossible for him to get insurance on his own property. He was answered by Mr. Hill who stated that several attempts have been made to contact the owners of 102 Dorothy, therefore it was:

(00-55) MOVED HANLON-BRANNIGAN to authorize the Solicitor to start proceedings to find the owner of the property at 102 Dorothy Street. The motion was adopted by unanimous roll call vote of all present.

Mr. Robert McGrath spoke about his three (3) visits to review documents and records

Officer Edward Krancic spoke about the Leukemia Benefit Fund Raiser for eleven year old Amanda Quast being sponsored by various Wilkins groups. It will be held on May 19, 2000 at the Elks Fountain Room on Brown Avenue.

REPORTS:

Chief William Wilson gave the following report for February 2000:

Total Police Calls Logged	351
Total Criminal Offenses Reported	44
Criminal Arrests/Persons Charged	19
Criminal Offenses Cleared	19
Traffic Citations Issued	42
Parking Tags Issued	31

Minutes of the Regular Meeting, Monday, March 13, 2000 - Page Two

Total monies collected during February 2000 \$3,361.03

(00-56) MOVED HANLON-BRANNIGAN that Officer Schlanger be appointed to permanent status as of April 9, 2000. The motion was adopted by unanimous roll call vote of all present.

(00-57) MOVED HANLON-PADULA to approve the purchase of Police Patches as presented. The motion was adopted by unanimous roll call vote of all present.

Chief Wilson would like to thank the members of the DPW for the fine job that was done in cleaning and painting the Squad Room.

Mr. Edward Bruener presented the DPW report for February 2000. It can be reviewed in the Manager's Office.

WTVFD #3 reported 13 calls answered during February 2000.

Building Permits for February 2000:

Patio enclosures - 2
Roof - 2
Demolition - Fire Damage - 130 Quarry St - 1
Hot Tub - 1

PA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of Feb '00 \$ 45,376.78 Prev Year \$ 40,454.53 2000 Budget
Total for 2000 66,284.56 " " 53,454.53 \$5000,000.

OCCUPATION PRIVILEGE TAX:

Month of Feb '00 3,163.28 " " -0- 2000 Budget
Total for 2000 3,738.38 " " -0- \$ 50,000.

MERCANTILE TAX:

Month of Feb '00 -0- " " 80,225.42 2000 Budget
Total for 2000 -0- " " 80,225.42 \$380,000.

BUSINESS PRIVILEGE TAX:

Month of Feb '00 -0- " " 3,997.23 2000 Budget
Total for 2000 -0- " " 3,997.23 \$130,000.

The Solicitor, Mr. Means is working very closely with Mr. Leonard Hill they discussed the Brown Avenue Sewers, Hot Tubs, the Conditional Occupation Permit for Shop and Save and Supervalu.

Mrs. Brannigan reported little action on the Recreation Board, they are working with the Easter Egg Hunt and the upcoming Community Days.

Mr. McKeever of Senate Engineering presented his report for February 2000. The report may be reviewed in the Managers Office.

(00-58) MOVED BRANNIGAN-PADULA to approve the above reports. The motion was adopted by unanimous roll call vote of all present.

(00-59) MOVED HANLON-BRANNIGAN to approve the bills in the amount of \$116,389.94 for the month of February 2000. The motion was adopted by unanimous roll call vote of all present.

(00-60) MOVED PADULA-BRANNIGAN to appoint Gavin Mellor to the Planning Commission to fill the unexpired term of Steven Rose which expires December 31, 2000.

Minutes of the Regular Meeting, Monday, March 13, 2000 - Page Three

Motion 00-60 was adopted by unanimous roll call vote of all present.

Commissioner Melanie Brannigan would like to congratulate Township Resident Travis Watson on winning the State Championship title for swimming the 100 meter meet. A letter of congratulations to be sent to Mr. Watson.

The time is 8:15 P.M. and the Board is going into Executive Session.

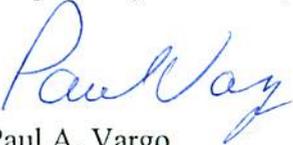
The Board returned from Executive Session at 10:50 P.M. Personnel matters were discussed in length.

(00-61) MOVED BRANNIGAN-PADULA to authorize the Solicitor to advertise an ordinance creating the position of Assistant Manager. The motion was adopted by unanimous roll call vote of all present.

(00-62) MOVED HANLON-BRANNIGAN to permit Officers Lamb, Schlanger and Sherman to attend a conference at Seven Springs, April 25th to 27, 2000. The subject of the seminar is Safety Enforcement. The motion was adopted by unanimous roll call vote of all present.

(00-63) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 10:55 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, MARCH 27, 2000

The Second Regular Meeting of Monday, March 27, 2000 was called to order at 7:00 P.M. by Vice-President Melanie Brannigan. A quorum was present as follows:

Mrs. Brannigan	Mr. Hanlon
Mr. Greco	Mr. Padula

At the invitation of Vice-President Brannigan all present arose and participated in the Pledge to the Flag.

Vice-President Brannigan called for a moment of silent prayer for deceased colleague Irene J. Pohl who passed away, unexpectedly, on Wednesday, March 22, 2000. Miss Pohl's fellow Commissioners commented on her many accomplishments and volunteer work which included the following: she retired as Administrator for the District Justice Court System of Allegheny County, prior to that, she was an Executive Secretary for 25 years in the Allegheny County Public Defenders Office, presently she was President of the Board of Commissioners but has served several terms as Commissioner. She also served as Tax Collector. She was representative on the Turtle Creek Valley COG. For over 35 years, she has been a member of the Democratic Committee in Wilkins Township. She was a member and Past President of the ACFW and the Century Club, also a member of the Circuit East Women's Club and the County Board of Women Clubs. She was a very kind and elegant lady, served the Wilkins Township residents very well and certainly will be missed by all who were privileged to know her.

(00-64) MOVED HANLON-GRECO to adopt the following Resolution:

RESOLUTION NO. 2-00

A RESOLUTION OF THE TOWNSHIP OF WILKINS HONORING IRENE J. POHL AND NAMING THE TOWNSHIP MUNICIPAL BUILDING IN HER HONOR.

The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mr. James Lee, 1100 Penn Center Boulevard, is annoyed by all the trash and litter along Penn Center Boulevard, Route 22 and Lower Rodi Road. He would like to see some action being taken to correct this situation.

Robert McGrath, 269 Penhurst Drive, would like to extend his condolences to Irene Pohl's family, he also spoke on the following subjects: the vacancy on the Board, the Strassburger Case against Mark Griffith, the Agreement, the contingency basis and the two witnesses. He was answered by Mrs. Brannigan, Mr. Hanlon and Solicitor Means.

Mrs. McGrath, 269 Penhurst Drive, spoke on the following subjects: the records, the minutes, the sunshine laws, official actions after an executive session, the ordinance for assistant manager and limiting time for an executive session.

Mrs. Mary Yakin, 37 Crestview Drive, spoke on the number of lots to be sold, liens and the money the Township would save if they listened to her.

(00-65) MOVED HANLON-PADULA to approve the minutes of the Regular Meeting of Monday, March 13, 2000. The motion was adopted by the following vote:

Hanlon - Yes, Padula - Yes, Brannigan - Yes. Mr. Greco abstained as he was absent from the March 13th Meeting.

Minutes of the Second Regular Meeting, Monday, March 27, 2000 - Page Two

Regarding the vacancy created by the death of Miss Pohl, Commissioner Brannigan stated that anyone who is interested in filling this vacancy should submit their letter of intent by April 7, 2000.

(00-66) MOVED HANLON-GRECO to table the motion that would appoint a representative to the Turtle Creek Valley COG. The motion was adopted by unanimous roll call vote.

(00-67) MOVED GRECO-HANLON to appoint Paul Padula as representative to the Eastern Regional Communication Center (911). The motion was adopted by unanimous roll call vote.

A few comments were offered by Commissioner Padula on behalf of Miss Pohl: Unfortunately, he has only spent three months with her on the Board but in that time he has observed the amount of pressure that is placed on the members by constantly being badgered by someone over the years. He would welcome any of these persons to submit their letter of intent to fill the vacancy.

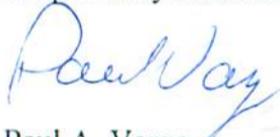
At 8:00 P.M., the Board recessed for the Executive Session.

At 9:27 P.M. the Board returned from the Executive Session and stated that the following matters were discussed:

Police Personnel Matters
Legal Matters concerning:
The Audit
and Police Pension

(00-68) MOVED HANLON-PADULA to adjourn, the meeting was adjourned at 9:28 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, APRIL 10, 2000

The Regular Meeting of Monday, April 10, 2000 was called to order at 7:00 P.M. by Vice-President Brannigan. A quorum was present as follows:

Mrs. Brannigan
Mr. Padula

Mr. Greco
Mr. Hanlon

At the invitation of Vice-President Brannigan all present arose and participated in the Pledge of Allegiance to the Flag.

The first order of business is the vacancy on the Board of Commissioners caused by the death of Irene J. Pohl.

Nine letters of interest were received as follows:

Bill Brehm
Sylvia Martinelli
Philip R. Dodge
Maria I. Pecora
Bill McConnell
Michael J. Madden
Randall S. Herr
Paul L. Osman, Jr.
Regis Marra

Mr. Hanlon stated that he has read all the applications and letters of the above distinguished list. At this time "I, John J. Hanlon resolve to appoint Michael J. Madden of 411 Kingston Drive as Commissioner at Large for the unexpired term of Irene J. Pohl."

RESOLUTION NO. 2-00

THE BOARD OF COMMISSIONERS OF THE TOWNSHIP OF WILKINS HEREBY RESOLVES AS FOLLOWS:

SECTION I: The death of Commissioner Irene J. Pohl on March 22, 2000 is noted.

SECTION II: Michael J. Madden is appointed to fill the vacancy in the office of Township Commissioner, to hold such office for the term prescribed by Section 530 of the First Class Township Code.

(00-69) MOVED HANLON-GRECO to appoint Michael J. Madden to fill the vacancy left by the death of Irene J. Pohl. The motion was adopted by unanimous roll call vote.

Janice McMahon, Secretary from Paul Costa's Office administered the Oath of Office to Michael J. Madden.

At this point, Mr. Madden assumed his place on the Board.

(00-70) MOVED BRANNIGAN-PADULA to appoint John J. Hanlon as President of the Board of Commissioners.

(00-71) MOVED BRANNIGAN-MADDEN to appoint Frank J. Greco as Vice-President of the Board of Commissioners.

Motions 00-70 and 00-71 were adopted by unanimous roll call vote.

Minutes of the Regular Meeting of April 10, 2000 - Page Two

At this point the meeting was turned over to President John J. Hanlon who thanked the Board for this position.

(00-72) MOVED BRANNIGAN-GRECO to approve the minutes of the Second Regular Meeting of March 27, 2000. The motion was adopted by the following vote:

Brannigan - Yes
 Greco - Yes
 Padula - Yes
 Hanlon - Yes
 Madden - Abstention

Chief William G. Wilson presented his letter with his intent to retire on Friday, June 16, 2000.

(00-73) MOVED BRANNIGAN-PADULA to accept Chief Wilson's retirement letter. The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

Robert McGrath, 269 Penhurst Drive spoke about Ordinance No. 829, the Assistant Manager's Ordinance.

Mary Yakin, 37 Grandview Avenue, spoke about Highland Avenue.

Mr. Muldowney, 153 Gilmore Drive complained about residents parking on their front yards.

(00-74) MOVED BRANNIGAN-GRECO to advise the Solicitor to investigate amending the Zoning Ordinance to prohibit parking on front yards. The motion was adopted by unanimous roll call vote.

Mrs. McGrath, 269 Penhurst Drive also spoke about Ordinance No. 829, the Assistant Manager's Ordinance.

REPORTS:

Chief William Wilson presented the March Report as follows:

Total police calls logged	358
Total criminal offenses reported	33
Criminal Arrests/persons charged	10
Criminal offenses cleared	11
Traffic citations issued	99
Parking tags issued	18
Total monies collected for March	\$3,415.36

Chief Wilson read two letters, one from a mother from White Oak commending Officer Randy Lamb for the kind and professional manner in which her son was handled during a recent arrest. The other from Mrs. Kirimli of Sunset Drive commending the entire police department for their professional actions in retarded and mental cases which they have handled.

Edward Bruener presented his DPW report which is filed in the Manager's Office.

WTVFD #3 reported 13 calls for March, they also presented their expenses for 1999.
 WTVFD #4 reported 13 calls for March.

BUILDING PERMITS ISSUED DURING MARCH: Residential - Additions and Alterations - 10. Hot Tub and Pools - 2.
 Commercial - Office remodeling - P/Ctr - 2, Hood System (S'nS) - 1. Retaining Wall WGP - 1

Minutes of the Regular Meeting of April 10, 2000 - Page Three

Fencing P/Ctr - 1, Demolish Former Michael's space - 1, Floors 5, 6 & ½ of 1 (These floors are all in Building #1 Penn Center.

Total monies collected \$3,254.50.

Solicitor Means reported collecting \$2,247.63 for February 2000 - Deed Transfer Tax.

Treasurer George M. Porado reported the Real Estate Tax Collection Report for March:

CHARGES:

ORIGINAL DUPLICATE - TOTAL \$1,215,677.55

CREDITS:

CURRENT REPORT: \$ 219,496.34

DISCOUNTS:

CURRENT REPORT \$ 4,479.70

TOTAL CREDITS	223,976.04
BALANCE TO ACCOUNT FOR	991,701.51
COLLECTION PERCENTAGE: CURRENT	18.4%
PREVIOUS YEAR	11.2%

PA MUNICIPAL SERVICES - MARCH:EARNED INCOME TAX:

Month of March 2000	\$ 38,151.55	PREV YEAR	\$ 67,317.47	2000 Budget
Total for 2000	104,406.15	" "	120,772.00	\$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of March 2000	690.00	" "	4,110.50	2000 Budget
Total for 2000	4,429.39	" "	4,110.50	\$ 50,000.00

MERCANTILE TAX:

Month of March 2000	99,293.96	" "	3,762.05	2000 Budget
Total for 2000	99,293.96	" "	83,987.47	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of March 2000	14,913.32	" "	3,408.27	2000 Budget
Total for 2000	14,913.32	" "	7,405.50	\$130,000.00

Solicitor John Means spoke about the Ramada Inn 1999 RE Tax Appeal, also spoke about the Soles and Granger properties.

Commissioner Melanie Brannigan spoke about the upcoming Easter Egg Hunt which is scheduled for Saturday, April 15, 2000. She also spoke about the Francis Colonello trail in Lions Park and the dedication of the Bocci and Horseshoe Courts at Linhart Park to Victor A. Dinzeo.

(00-75) MOVED BRANNIGAN-GRECO to schedule a dedication ceremony at Linhart Park on Sunday, May 21, 2000 at noon to dedicate the Victor A. Dinzeo Bocci & Horseshoe Courts. The motion was adopted by unanimous roll call vote.

Mr. McKeever of Senate Engineering Company presented the Engineers Report for March. It will be filed in the Manager's Office.

(00-76) MOVED BRANNIGAN-PADULA to accept all of the above reports. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting of April 10, 2000 - Page Four

(00-77) MOVED GRECO-BRANNIGAN to approve the payment of bills in the amount of \$149,027.88. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 929

AN ORDINANCE OF THE TOWNSHIP OF WILKINS CREATING THE OFFICE OF ASSISTANT TOWNSHIP MANAGER.

(00-78) MOVED BRANNIGAN-PADULA to read Ordinance No. 929 for the first reading.

(00-79) MOVED BRANNIGAN-GRECO to accept Ordinance No. 929 for the first reading.

(00-80) MOVED BRANNIGAN-PADULA to read Ordinance No. 929 for the second time by title only.

(00-81) MOVED BRANNIGAN-GRECO to adopt Ordinance No. 929.

Motions 00-78 to 00-81 inclusive were adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

President John Hanlon appointed Michael Madden to Chair the Public Safety Committee and to replace him on other Committees.

Mr. Hanlon called for an update on the Audit, he was answered by Mr. Vargo who stated the Liquid Fuels has been filed with the State and he has been given a preliminary review of the Audit and it will be reviewed at the next meeting.

Commissioner Padula has commended Linda Baer and a band of children who cleared the vacant lot at the corner of Stevendale Drive and the Greensburg Pike. Also thanks to the waste management people who picked up all the trash. Thanks!!!

(00-82) MOVED BRANNIGAN-GRECO to adjourn, the meeting was adjourned at 8:35 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, APRIL 24, 2000

The Second Regular Meeting of Monday, April 24, 2000 was called to order at 7:00 P.M. by President Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Madden

At the invitation of President Hanlon all present arose and participated in the Pledge of Allegiance to the Flag.

(00-83) MOVED PADULA-BRANNIGAN to approve the minutes of the Regular Meeting of Monday, April 10, 2000. The motion was adopted by the following vote:

Padula	- Yes
Brannigan	- Yes
Greco	- Yes
Hanlon	- Yes
Madden	- Abstention

CITIZEN'S HEARINGS:

Mrs. McGrath, 269 Penhurst Drive, spoke about the Manager vacancy and the Assistant Managers Ordinance No. 929.

Mr. Leonard Hill of 405 Kingston Drive commented on residents parking cars on their front lawns.

Mr. McGrath, 269 Penhurst Drive, commended Mrs. Brannigan and the Recreation Board on their excellent presentation of the "Easter Egg Hunt" and also the excellent condition of Linhart Park.

Mrs. Mary Yakin, 37 Crestview Drive, spoke about the Budget and Highland Manor.

As you know, the Township hires students each year to work in the Public Works Department for the summer. They are used primarily to cut grass, clean parks and maintain rights of ways, therefore:

(00-84) MOVED BRANNIGAN-PADULA to hire Darien Hill and Gary Ramsey who worked for the Township last year and also recommend to the Board two new workers: David Bonda, 108 Hart Drive and Justin Martinelli, 210 George Lane. The motion was adopted by unanimous roll call vote.

(00-85) MOVED BRANNIGAN-MADDEN to designate Mr. Hanlon as Official and Mr. Greco as Alternate Delegate to the AC&WPATC Spring Convention on May 11, 2000. The motion was adopted by unanimous roll call vote.

(00-86) MOVED BRANNIGAN-GRECO to approve the dates, location and expenditures for Community Days to be held from Tuesday, August 29th through Saturday, September 2, 2000. The motion was adopted by unanimous roll call vote.

(00-87) MOVED BRANNIGAN-PADULA to deny the request for the "Fire Works Display" that was tentatively scheduled for the Shop 'N Save Grand Opening on Saturday, April 29, 2000. The motion was adopted by unanimous roll call vote.

Minutes of the Second Regular Meeting of April 24, 2000 - Page TwoCOMMISSIONERS COMMENTS:

Commissioner Brannigan would like to thank the Recreation Board for all their help on the Easter Egg Hunt, the weather cooperated and the Hunt was a huge success. She would also like to remind the Board of the May 21st Dedication of the Bocce and Horseshoe Courts in Linhart Park.

President Hanlon would like to know what is going on with the Audit, it is eight weeks late. He was answered by Mr. Vargo who explained that one reason being that the PAMS Audit was not received until last week and also the finances were in such a disarray for the first five months of 1999 it was difficult to get things straightened out. Commissioner Greco is going to meet with Mr. Tomasic this week and they are sure that it will be ready for presentation on May 8, 2000.

(00-88) MOVED BRANNIGAN-MADDEN to adjourn, the meeting was adjourned at 7:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MAY 8, 2000

The Regular Meeting of Monday, May 8, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-89) MOVED BRANNIGAN-PADULA to accept the minutes of the Second Regular Meeting of April 24, 2000. The motion was adopted by unanimous roll call vote.

Mr. Robert Tomasic, CPA. presented the 1999 Audit to the Board of Commissioners. Commissioners Brannigan and Greco say Thank You to him and stated that he really had a big job ahead of him. President Hanlon offered his thanks and stated that the Commissioners will review the Audit and get back to him.

CITIZEN'S HEARINGS:

Mr. Michael Muhar, 689 Negley Avenue would like to thank the Recreation Department for the wonderful Easter Egg Hunt.

Mr. William McClelland, 101 Semmens Street, is attempting to perform some work on his property. Before a permit can be issued to him he must perform some steps to be taken on the Povanda and Grasha properties which adjoin his lot.

Mary Alice Stemerick, 415 Elwood Drive, is representing the Century Club, she is taking over the two projects which Miss Pohl was working on at the time of her death. #1. The Pep Boys flowers which are to be delivered to the building on May 19th for planting at the Pep Boys Site on May 20, 2000 and #2 The Mates Cemetery restoration. She has suggested that the Engineer may be able to give some advice as to what can be done with the erosion on the embankment at the cemetery.

REPORTS:

Chief William Wilson presented the Police Report for April 2000:

Total Police Calls Logged	378
Total Criminal Offenses Reported	53
Criminal Arrests/Persons Charged	19
Criminal Offenses Cleared	15
Traffic Citations Issued	75
Parking Tags Issued	27
Monies collected in April 2000	\$3,259.39

Mr. Edward Bruener, Acting Foreman, DPW presented his report for April 2000 which has been placed in the Manager's Office for review.

WTVFD #3 reported 12 calls during April. WTVFD #4 reported 27 calls during April.

BUILDING PERMITS - APRIL 2000

Additions and alterations - 10
 Signs - 1
 Office interiors - Soffer - 2
 Demolition to foundation - Railroad Street - 1

Minutes of the Regular Meeting, Monday, May 8, 2000 - Page Two

Solicitor John Means reported a collection of \$2,893.08 in Realty Transfer Tax.

Treasurer George M. Porado reported April 2000 collections as follows:

<u>CHARGES:</u> Original Duplicate	\$ 1,215,677.55
ADDITIONS - Penalties - Other - Additional assessment Per AE 20000219131 Attached	<u>254.20</u>
TOTAL CHARGES	\$ 1,215,931.75

<u>CREDITS:</u> CURRENT REPORT	858,334.92
PREVIOUS REPORT	219,496.34

<u>DISCOUNTS:</u> CURRENT REPORT	17,517.55
PREVIOUS REPORT	<u>4,479.70</u>

<u>TOTAL CREDITS</u>	\$ 1,099,828.51
BALANCE TO ACCOUNT FOR	116,103.24

COLLECTION PERCENTAGE: CURRENT	90.5%
PREVIOUS YEAR	89.0%

PENNSYLVANIA MUNICIPAL SERVICESEARNED INCOME TAX:

Month of April 2000	\$ 28,952.00	PREV YEAR	\$ 25,282.00	2000 Budget
Total for 2000	133,388.15	" "	146,054.00	\$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of April 2000	1,856.00	" "	-0-	2000 Budget
Total for 2000	6,284.38	" "	4,110.50	\$ 50,000.00

MERCANTILE TAX:

Month of April 2000	387.30	" "	-0-	2000 Budget
Total for 2000	99,681.26	" "	83,987.47	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of April 2000	4,606.30	" "	-0-	2000 Budget
Total for 2000	20,255.622	" "	7,405.50	\$130,000.00

(00-90) MOVED BRANNIGAN-GRECO to authorize spending \$300.00 for refreshments at the Dedication Ceremony at Linhart Park for Victor Dinzeo. The motion was adopted by unanimous roll call vote.

Mr. William McKeever of Senate Engineering presented his report for April which will be found in the Manager's Office for review.

(00-91) MOVED BRANNIGAN-GRECO to accept all of the above reports as presented. The motion was adopted by unanimous roll call vote.

(00-92) MOVED GRECO-BRANNIGAN to pay all the bills in the amount of \$103,438.13. The motion was adopted by unanimous roll call vote.

(00-93) MOVED MADDEN-GRECO to read Ordinance No. 930 for the first reading. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, May 8, 2000 - Page Three

ORDINANCE NO. 930
AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING PARAGRAPH XV11 OF ORDINANCE 922

(00-94) MOVED PADULA-BRANNIGAN to table Ordinance No. 930 until the Board reviews Ordinance No. 922. The motion was adopted by unanimous roll call vote.

(00-95) MOVED GRECO-MADDEN to accept to agree to trade with Chalfant Borough their Year 26 CD Funds in exchange for our Year 27 Funds. The motion was adopted by unanimous roll call vote.

(00-96) MOVED BRANNIGAN-PADULA to award TRESKO the Contract C base bid for \$205,898.90 with the supplemental bid of \$26,680.00 to pave the VFD #3 parking lot which will be the total amount of \$232,578.90. The motion was adopted by unanimous roll call vote.

(00-97) MOVED GRECO-PADULA to approve Leonard Hill to attend a seminar for the PA Association of Arson in the amount of \$485.00 and also a one day seminar for PA Officials in the amount of \$109.00. The motion was adopted by unanimous roll call vote.

Mr. Vargo discussed the ALCOSAN billing and the three companies who responded to his inquiry. No action will be taken at this time.

Commissioner Padula expressed his desire to make a motion that would alter Ordinance 929, the Assistant Manager's Ordinance, after Solicitor Means' explained the matter Commissioner Padula rescinded his motion.

President Hanlon stated that, at the COG Meeting it was mentioned that they have engaged an Intern who will visit all the municipalities in the COG who will get us on line with the web site.

(00-98) MOVED GRECO-MADDEN to authorize the Engineer to inspect the Mates Cemetery hillside. The motion was adopted by unanimous roll call vote.

(00-99) MOVED GRECO-MADDEN to approve the planting of a tree at the building to honor Irene J. Pohl and also to rededicate the building on June 11, 2000. The motion was adopted by unanimous roll call vote.

At this time 8:50 P.M. the Board went into Executive Session.

At 10:17 P.M. the Board reconvened and stated that they had discussed personnel matters. No action was taken on any matter.

(00-100) MOVED BRANNIGAN-MADDEN to adjourn, the meeting was adjourned at 10:18 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Acting Manager

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
ADDITIONAL STATED MEETING, TUESDAY, MAY 30, 2000

The Additional Stated Meeting of Tuesday, May 30, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-101) MOVED PADULA-BRANNIGAN to accept the minutes of the Regular Meeting of Monday, May 8, 2000. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Susie Grant, 100 Larchwood Drive, had many questions and concerns relative to a group home proposed for the Briaridge area. She was answered by Solicitor John Means.

Messrs. Robert Powderly & Stanley Golden of Briaridge also have concerns concerning the above.

Representative Paul Costa thanked the Township for the handsome wooden "WELCOME TO WILKINS" sign that he intends to place in his Harrisburg Office. He also congratulated Mr. Hanlon on his Presidency. He also would like to encourage all the home owners to get their applications for the State Refund check in the amount of \$100.00 into the mail before the cut-off date of July 7, 2000. Mr. Costa presented a check for a Wilkins Township Grant in the amount of \$13,000.00 for the up-keep of the parks. Lastly, he would like to commend Paul Vargo and Ed Bruener for coming up with a solution, within twenty-four hours, for what Olympia Hall thought was a Wilkins Township problem but turned out to be a natural phenomenon.

ORDINANCE NO. 930

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
 MENDING PARAGRAPH XVII OF ORDINANCE NO 922

(00-102) MOVED GRECO-BRANNIGAN to read Ordinance No. 930 for the first reading.

(00-103) MOVED BRANNIGAN-PADULA to accept Ordinance No. 930 for the first reading.

(00-104) MOVED BRANNIGAN-MADDEN to read Ordinance No. 930 for the second time in title only.

(00-105) MOVED MADDEN-GRECO to adopt Ordinance No. 930

Motions 00-102 to 00-105 inclusive were adopted by unanimous roll call vote.

(00-106) MOVED PADULA-BRANNIGAN to accept Karl Probola's resignation from the Department of Public Works. The motion was adopted by unanimous roll call vote.

(00-107) MOVED PADULA-BRANNIGAN to hire a part-time summer employee in Mr. Probola's place. The motion was then rescinded by Mr. Padula.

(00-108) MOVED PADULA-MADDEN to hire Dominic DeOrio of 226 Wallace Avenue to replace Mr. Probola. The motion was adopted by unanimous roll call vote.

(00-109) MOVED GRECO-BRANNIGAN to cancel the second meetings of June 28th, July 31st and August 28, 2000. The Board will continue to hold the regular meetings on the second Monday of each month.

Minutes of the Additional Stated Meeting, May 30, 2000 - Page Two

Mr. Padula stated that he attended the ERC meeting of May 16, 2000. The audit was presented and adopted. He made a motion at the ERC meeting to purchase a radio feeder system to enhance our police hi-band radio. The cost is approximately \$3,600.00 and it will be installed at the Municipal Building, but will be owned by ERC. On the surplus of funds, the excess will be probably be distributed in 2001. Thanks for W/T police help at the March 23rd incident.

President Hanlon noted that a letter had been received from Wayne DeLuca, Attorney, the Penn Hill's appeal of petition to the Supreme Court has been denied.

At this point, the Board adjourned for the Executive Meeting. They returned at 9:05 P.M. stating that Personnel Matters and the law suit concerning Wilkins Township/Plowman Spiegel had been discussed.

(00-110) MOVED BRANNIGAN-GRECO to appoint Keith Guthrie as Officer in Charge to work with the present Chief. Appointment effective June 17, 2000. The motion was adopted by unanimous roll call vote.

(00-111) MOVED PADULA-MADDEN to appoint Jaymie Brannigan as Park Monitor and Bryan Greco as DPW worker at the rate of \$6.00 per hour. The motion was adopted by the following vote: Padula, Madden, Hanlon - Yes
Brannigan and Greco abstained.

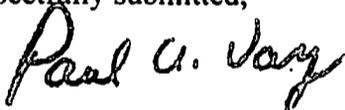
President Hanlon suggested that legal council approve negotiating a settlement in the dispute with Plowman Spiegel.

(00-112) MOVED BRANNIGAN-MADDEN to authorize Attorney Strassburger to make a settlement offer. The motion was adopted by unanimous roll call vote.

(00-113) MOVED BRANNIGAN-GRECO to authorize expenses not to exceed \$200.00 for the building rededication on June 11, 2000. The motion was adopted by unanimous roll call vote.

(00-114) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 9:07 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JUNE 12, 2000

The Regular Meeting of Monday, June 12, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

Amendment to the Minutes of May 30, 2000. On Motion 00-108 in the minutes Commissioner Padula stated that the words "to replace Mr. Probola" should be eliminated, and replaced with "as part time DPW summer help employee at the rate of \$6.00 per hour".

(00-115) MOVED PADULA-GRECO to accept the minutes of May 30, 2000 as amended. The motion was adopted by unanimous roll call vote.

Mr. Fran Colonello, member of the Wilkins Industrial Development Authority, presented a check in the amount of \$15,000.00 from the IDA to be used as follows: \$8,000.00 for the improvement of the Parks, \$3,000.00 to rehabilitate the Mates Cemetery and \$4,000.00 given to the Township Recreation Board to purchase certain kitchen facilities.

Dr. Randy Lott, President of the Woodland Hills School Board and Mr. Leonard Nowicki spoke about the cost of the Building Permit that was issued for the renovation of the Wilkins Primary School, they have requested consideration be given in reducing the amount of the fee. The Board will take their request under advisement.

Mr. James Kirk, Executive Officer for Mainstay Life Services, spoke in support of Mainstay's application for an occupancy permit. He gave information and answered questions from the concerned citizens in the meeting.

Mr. Robert McGrath made a statement that the bill total did not add up for the month. The amount was corrected.

REPORTS:

POLICE - First of all Chief William Wilson would like to offer a moment of silence to honor the memory of retired Police Officer James F. Doyle III and John Rice, long time Commissioner of the Township of Wilkins.

President Hanlon commended the police department on their services at the funeral of Mr. Doyle.

Chief Wilson reported the following for the month of May 2000:

Total police calls logged	482
Total criminal offenses reported	44
Criminal offenses reported	15
Criminal offenses cleared	11
Traffic citations issued	106
Parking Tags issued	20
Monies collected for May 2000	\$3,321.27

The montly report for the Department of Public Works was presented and filed in the office of the Acting Manager.

There were nine (9) fire calls reported for WT/VFD #3.

Minutes of the Regular Meeting, Monday, June 12, 2000 - Page Two

Building Permits issued during May 2000:

Additions and Alterations	21
Signs	4
Office Renovations	4
Driveways	1
New Street	1
Fire damage	1
Entry Way - Ramada	1
Sprinkler changes	1

Total monies collected during May 2000 \$2,562.50

Solicitor John Means reported collection of \$9,251.53 for Deed Transfer Tax.

George M. Porado reported the following RE Tax Collection for May 2000.

<u>CHARGES: ORIGINAL DUPLICATE</u>		\$ 1,215,677.55
ADDITIONS: PENALTIES - OTHERS ADDITIONAL ASSESSMENT - SEE REPORT #2		<u>254.20</u>
TOTAL CHARGES		\$ 1,215,931.75
<u>CREDITS: CURRENT REPORT</u>	\$ 19,426.95	
PREVIOUS REPORTS	1,077,831.26	
<u>DISCOUNTS - PREVIOUS REPORTS</u>	<u>21,997.25</u>	
<u>TOTAL CREDITS</u>		\$ 1,119,255.46
BALANCE TO ACCOUNT FOR		\$ 96,676.29
COLLECTION PERCENTAGE: CURRENT		92.1%
PREVIOUS YEAR		90.1%

PENNSYLVANIA MUNICIPAL SERVICES:

EARNED INCOME TAX:

Month of May 2000	\$ 60,969.64	PREV YEAR	98,894.17	2000 BUDGET
Total for 2000	194,357.79	" "	244,948.17	\$ 500,000.00

OCCUPATION PRIVILEGE TAX:

Month of May 2000	\$ 8,530.00	" "	29,878.00	2000 BUDGET
Total for 2000	14,814.38	" "	33,988.50	\$ 50,000.00

MERCANTILE TAX:

Month of May 2000	170,446.30	" "	225,366.50	2000 BUDGET
Total for 2000	270,127.56	" "	309,353.97	\$ 380,000.00

BUSINESS PRIVILEGE TAX:

Month of May 2000	100,824.22	" "	86,709.89	2000 BUDGET
Total for 2000	121,079.84	" "	94,115.39	\$130,000.00

Solicitor John Means spoke about Group Homes and the Woodland Hills Building Permit which was issued for renovation of the Wilkins Primary School Building.

Commissioner Brannigan spoke about the Arts & Crafts and the County's Free Lunch Program and the Story Hour which are held in all three parks from 9AM until 1 PM daily from June 12th until August 18, 2000.

Minutes of the Regular Meeting, Monday, June 12, 2000 - Page Three

Mr. McKeever gave the report of Senate Engineering for the month of May 2000. It will be filed in the Manager's office and will available for review.

(00-116) MOVED GRECO-BRANNIGAN to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(00-117) MOVED GRECO-MADDEN to pay the bills for May 2000 totalling \$334,820.65. The motion was adopted by unanimous roll call vote.

COMMISSIONER'S COMMENTS:

President Hanlon stated that ALCOSAN are now eliminating the "Garbage Disposal Fees". He also stated that Auditor Robert Tomasic "findings" through December 1998 were available for public review.

Commissioner Paul Padula stated that there is one water hydrant on the Shop & Save site that is not in use and should have a cover on it as a precautionary measure.

At this time, 9:00 P.M., the Board went into Executive Session to discuss personnel matters.

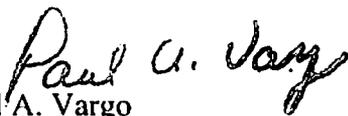
The Board returned at 9:52 P.M.

(00-118) MOVED BRANNIGAN-MADDEN to advertise the holding of a public hearing on June 28, 2000 at 7:00 P.M. to discuss the request of Mainstay Life Services, Re: Group Homes. The motion was adopted by unanimous roll call vote.

(00-119) MOVED BRANNIGAN-MADDEN to direct the Manager to contact Mrs. Lois Doyle and pay the ERIP benefit to the wife or estate of James Francis Doyle III consistant with the law and wishes of his family. The motion was adopted by unanimous roll call vote.

(00-120) MOVED BRANNIGAN-PADULA to adjourn, the meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY JULY 10, 2000

The Regular Meeting of Monday, July 10, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-121) MOVED GRECO-BRANNIGAN to accept the minutes of the Regular Meeting of June 12, 2000. The motion was adopted by unanimous roll call vote.

Ron Yates, President, Bill McConnell, Vice President and John Morvay, Secretary of the Wilkins Baseball Association would like to thank the Board of Commissioners for all their support during the 2000 Baseball Season, especially for the sign on the batting cage. Also thanks to Representative Costa and the Department of Public Works who went above and beyond the limits in their help. A year end picnic will be held at Lions Park on Saturday, August 12, 2000. Again, they would like to thank everyone for their support, they appreciate it.

Commissioner Brannigan would like to offer thanks to the Staff and Congratulations from the Board!

A letter from Robert Pasculle of Bob's Lounge was received on June 23, 2000 regarding the removal of a sign and banner from his place of business. He explained how important this type of advertising is to his type of business. He would like to see this ordinance amended.

(00-122) MOVED PADULA-BRANNIGAN to direct the Solicitor to review Ordinance No. 173-28 and possibly find a way to amend it where it would be advantageous to businesses of this type. The motion was adopted by unanimous roll call vote.

CITIZENS COMMENTS:

William Wilson of 400 Dorothy Street would like to locate the the maps belonging to Mr. Pivirota.

Mrs. Yakin spoke on the water situation on Leax Lane, Demolition, Highland Manor and the five minute time limit.

Officer in Charge Keith Guthrie gave the following report for June 2000:

Total police calls logged	435
Total criminal offenses reported	47
Criminal arrests/persons charged	13
Criminal offenses cleared	16
Traffic citations issued	62
Parking tags issued	25
Monies collected during June 2000	\$3,339.21

The monthly report for the Department of Public Works was presented by Edward Bruener and filed in the office of the Acting Manager.

Leonard Hill, the Building Inspector, reported the following building permits issued in June of 2000:

Additions & Alterations - 10
Pools - 6

Minutes of the Regular Meeting, Monday, July 10, 2000 - Page Two

Signs - 1 (Ramada Inn)
 Demolitions - 1 Garage (M. Marada)
 - 1 Interior (Former Sprint)
 Remodel - 1 Exterior (Foodland)
 Renovation - 1 Penn Center
 - 1 Wilkins Primary School - Cost \$8,872,000.00
 - Paid \$44,360.00

Mr. Vargo reported receiving \$5,384.41 in Deed Transfer Tax.

George M. Porado presented the Treasurer's Report for June 2000:

<u>CHARGES</u> - ORIGINAL DUPLICATE	\$ 1,215,677.55
ADDITIONS - OTHERS - ADDITIONAL ASSESSMENT	
SEE REPORTS #2 & #4	<u>676.30</u>
TOTAL CHARGES	1,216,353.85
<u>CREDITS: EXONERATIONS</u> - LINES #3056,3057	
& 3143 ATTACHED	874.33
CURRENT REPORT	38,316.31
PREVIOUS REPORTS	1,097,258.21
<u>DISCOUNTS: CURRENT REPORTS</u>	8.44
PREVIOUS REPORTS	<u>21,997.25</u>
TOTAL CREDITS	1,158,454.53
BALANCE TO ACCOUNT FOR	57,899.32
COLLECTION PERCENTAGE; CURRENT	95.2%
PREVIOUS YEAR	93.6%

PAMS REPORT OF JUNE 2000:

EARNED INCOME TAX:

Month of June 2000	\$ 88,947.30	PREVIOUS YEAR	\$ 21,688.60	2000 BUDGET
Total for 2000	283,305.09	"	"	266,636.77 \$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of June 2000	27,765.00	"	"	8,160.00	2000 BUDGET
Total for 2000	42,579.38	"	"	42,148.50	\$ 50,000.00

MERCANTILE TAX:

Month of June 2000	55,743.56	"	"	102,548.89	2000 BUDGET
Total for 2000	325,871.12	"	"	411,902.86	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of June 2000	11,531.45	"	"	22,733.06	2000 BUDGET
Total for 2000	132,611.29	"	"	116,848.45	\$130,000.00

Solicitor John M. Means discussed the Boundary Issue.

Commissioner Brannigan spoke on the Free Lunches at the three parks and also noted that the Community Days will be on August 31st, September 1st and 2nd 2000.

Mr. Richard Knappek of Senate Engineering presented the Engineers Report for June 2000. It will be filed in the Manager's Office.

(00-123) MOVED GRECO-PADULA to accept all of the above reports. The motion was adopted by unanimous roll call vote.

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(00-124) MOVED GRECO-PADULA to accept the June 2000 for payment in the following amount: \$75,9975.76. The motion was adopted by unanimous roll call vote.

OLD BUSINESS - Update on Mainstay Life Services - No recommendations from the Solicitor - action to be taken later.

NEW BUSINESS: RESOLUTIONS:

(00-125) MOVED BRANNIGAN-PADULA to read Resolution No. 4-00:

RESOLUTION NO. 4-00

A RESOLUTION OF THE TOWNSHIP OF WILKINS
STATING THAT THERE ARE SEVERAL VACANT AND DILAPIDATED
STRUCTURES LOCATED AT 102 DOROTHY STREET,
113 LINHART STREET AND 600 WASHINGTON STREET

(00-126) MOVED GRECO-BRANNIGAN to read Resolution No. 5-00:

RESOLUTION NO. 5-00

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY
COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

(00-127) MOVED GRECO-BRANNIGAN to read Resolution No. 6-00:

RESOLUTION NO. 6-00

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING
THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY
COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

Motions 125, 126 and 127 were adopted by unanimous roll call vote.

(00-128) MOVED GRECO-MADDEN to have the contract for work being done on the Railroad Street Retaining Wall by the Allegheny County be reviewed by the Solicitor. The motion was adopted by unanimous roll call vote.

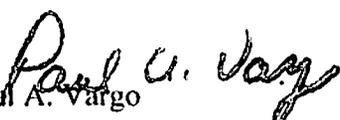
(00-129) MOVED BRANNIGAN-PADULA to table the Soffer Sub-Division until the August 14, 2000 meeting. The motion was adopted by unanimous roll call vote.

At this point, the Board recessed for an Executive Session.

At 9:50 P.M. the Board was back in session. The Boundary and Personnel Matters were discussed. At this time no other action to be taken.

(00-130) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 9:51 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSPECIAL BOARD MEETING, MONDAY, JULY 31, 2000

The Special Board Meeting of Monday, July 31, 2000 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

This meeting was called to render a decision on the request for an occupancy permit for the Mainstay Life Services. A hearing was held earlier this month, but the ruling was delayed for a proposed decision from the Solicitor.

CITIZEN'S COMMENTS: - None

(00-131) MOVED MADDEN-PADULA to read the proposed adjudication opinion. The motion was adopted by unanimous roll call vote.

(00-132) MOVED BRANNIGAN-PADULA to adopt the Adjudication Opinion. The motion was adopted by unanimous roll call vote.

(The signed adjudication opinion is attached to this document)

President Hanlon announced that we now have a web site on the Internet. The Turtle Creek Valley Council of Governments, using grants from the Local Government Academy and Carnegie Library has set up a web site for the COG and all of its member communities.

We have supplied them with the information that is on the site now, but we can add anything else that we may choose. Items can also be added by the Recreation Board, Fire Companies, Senior Citizens and any others the Board may authorize.

The website address is:

trfn.clpgh.org/tevcog
Go to "Our Towns" - click on Wilkins

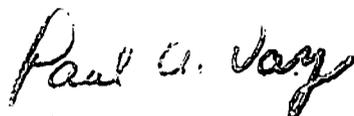
He also stated that there is a bill in the State House that may permit legal advertising rather than through this media.

At this point, 7:22 P.M. the Board recessed for an Executive Session.

The Board reconvened from the Executive Session and noted that there was an update on the litigation with Plowman Spiegel.

(00-133) MOVED BRANNIGAN-GRECO to adjourn, the meeting was adjourned at 7:47 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY AUGUST 14, 2000

The Regular Meeting of Monday, August 14, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-134) MOVED PADULA-BRANNIGAN to accept the Minutes of the regular meeting of Monday July 10th and the Special Board Meeting of Monday July 31,2000. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Carol O'Toole of 214 Hart Drive would like to have some relief from the parking situation on her street. Meeting to meet with the residents of Hart Drive to determine needs.

A request has been received from the Woodland Hills Football Booster Association to place an ad in the 2000 Program Book. It was noted that the Township is restricted from donating.

A letter from Marc C. Wagner, 4201 Greensburg Pike complaining about the parking on the Greensburg Pike and also a signed petition from residents on the Pike agreeing with him. After a lengthy discussion it was decided to change the regulations by Resolution.

Messrs. Sperduto and Houston appeared to complain about a vacant lot between their homes where the grass has grown to a two (2) foot length and is also being used as a animal bath room. Several of the Commissioners plus Mr. Hill assured the gentlemen that this situation will be corrected and action taken to cite the property owner.

Mr. McGrath, 269 Penhurst Drive, visited our web site and found that it contains a lot of good information and is very helpful. Congratulations on a job well done!

Mr. Marc Wagner commented that he cuts the grass on the Houston property and he thoroughly agrees on the deplorable condition of the vacant lot. Animal Control to be alerted to cite the owner of the dogs who are responsible for this condition.

Mr. N. Leonard Hill, 405 Kingston Drive, discussed an invitation that he had received.

REPORTS:

Officer in Charge Keith Guthrie gave the following Police Report for the month of July:

Total police calls logged	295
Total Criminal Offenses Reported	51
Criminal Arrests/Persons Charged	35
Criminal Offenses Cleared	28
Traffic citations issued	66
Parking Tags issued	89
Gasoline used by police vehicles	1,191 gallons
Total police mileage for this month	9,526 miles
Total monies collected for July	\$3,578.29

As a result of a discussion between the Commissioners and Keith Guthrie on the subject of the Cops Grant, it was:

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(00-135) MOVED BRANNIGAN-PADULA to direct Officer in Charge Guthrie to request the Justice Department to audit the Cops Grant. The motion was adopted by unanimous roll call vote.

Edward Bruener the Acting Foreman of the Department of Public Works presented his report for the month of July, 2000. The report will be filed in the Manager's Office.

WTVFD #3 reported 14 fire calls & WTVFD #4 reported 14 fire calls, 2 drills and one work detail for the month of July, 2000.

Mr. Hill reported the following building permits issued during July:

Additions & Alterations - 14
 Pools - 1
 Hot Tubs - 1
 Enclosed Porch - 1
 Cellar & Porch - 1
 Sprinkler systems - 2
 Hood System - Buffalo Wild Wings - 1
 Build outs - Penn Center Restoration - 4
 RAMADA - rebuild front deck & curb - 1
 Demolition & Installation of walls - Statlanders - 1

There was a discussion between the Commissioners and Mr. Hill on hot tubs and abandoned swimming pools, as a result it was:

(00-136) MOVED MADDEN-BRANNIGAN to direct the Solicitor to address a correction of the Ordinance enforcing hot tubs and abandoned swimming pools. The motion was adopted by unanimous roll call vote.

Mr. Vargo reported receiving \$12,588.22 in Deed Transfer Tax.

George M. Porado presented the Treasurer's Report for July 2000:

<u>CHARGES:</u> - ORIGINAL DUPLICATE	\$1,215,677.55
ADDITIONS; PENALTIES - this report	526.55
- others - Additional Asst's	
See Reports 2 & 4	<u>676.30</u>
TOTAL CHARGES	1,216,880.40
<u>CREDITS:</u> Exonerations - see report #4	\$ 874.33
COLLECTIONS - Current Report	5,790.97
- Previous reports	1,135,574.52
DISCOUNTS - Previous reports	<u>22,005.69</u>
<u>TOTAL CREDITS</u>	1,164,245.51
BALANCE TO ACCOUNT FOR	52,634.89
COLLECTION PERCENTAGE: CURRENT	95.7%
PREVIOUS YEAR	95.5%

PAMS REPORT FOR THE MONTH OF JULY 2000:

EARNED INCOME TAX:

Month of July 2000	\$ 24,243.63	Previous year	\$ 31,165.29	2000 Budget
Total for 2000	307,548.72	" "	297,802.06	\$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of July 2000	180.00	" "	2,429.50	2000 Budget
Total for 2000	42,759.38	" "	4,578.00	\$ 50,000.00

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MERCANTILE TAX:

Month of July 2000	\$ 20,042.42	previous year	\$ -0-	2000 Budget
Total for 2000	345,913.54	" "	411,902.86	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of July 2000	\$ 25,703.97	" "	2,839.77	2000 Budget
Total for 2000	158,315.26	" "	119,688.22	\$130,000.00

Solicitor John M. Means reported that he is working on several projects including getting members of the Recreation Advisory Council insurance coverage in case of a work related injury.

The Engineers Report for July 2000 is filed in the Manager's Office.

(00-137) MOVED MADDEN-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(00-138) MOVED GRECO-MADDEN to accept the July bills for payment in the amount of \$268,704.29. The motion was adopted by unanimous roll call vote.

There was a discussion on the WPJWA/ALCOSAN billing, therefore, it was:

(00-139) MOVED MADDEN-BRANNIGAN to authorize the Wilksburg Penn Joint Water Authority Contract to be the billing agent for our ALCOSAN bills with the exception that the Township absorb the billing fees. The motion was adopted by unanimous roll call vote.

(00-140) MOVED GRECO-PADULA to adopt Resolution No. 7-00 - A Resolution of the Township of Wilks amending the parking ordinance to restrict parking on the Greensburg Pike from 7 - 9 AM and 3 - 6 PM Monday through Friday with No Parking at any time below Cline Street. The motion was adopted by unanimous roll call vote.

Ms. Mary Ann Iaconis presented a proposal from METRICOM, INC. (RICOCHET Wireless Network) which is a state-of-the-art information/communication technology, it was:

(00-141) MOVED GRECO-BRANNIGAN to approve the Metricom proposal subject to Solicitor John Means revisions. The motion was adopted by unanimous roll call vote.

(00-142) MOVED PADULA-MADDEN to direct the Solicitor to amend the sign ordinance allowing the use of banners as temporary signs. The motion was adopted by unanimous roll call vote.

(00-143) MOVED GRECO-MADDEN to accept the 1999 Liquid Fuel Fund Audit. The motion was adopted by unanimous roll call vote.

(00-144) MOVED BRANNIGAN-PADULA to approve the 2001 MMO for the Police Pension Fund in the amount of \$34,173.00. The motion was adopted by unanimous roll call vote.

(00-145) MOVED BRANNIGAN-MADDEN to order the Chief of Police vacancy to members of the Police Department. The motion was adopted by unanimous roll call vote.

(00-146) MOVED BRANNIGAN-MADDEN to hire Rhett Butler as temporary summer help in the Department of Public Works. The motion was adopted by unanimous roll call vote.

At this point, the Board recessed for Executive Session where personnel and legal issues will be discussed.

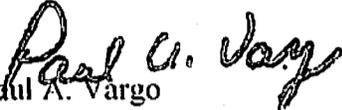
Minutes of the Regular Meeting of Monday, August 14, 2000 - Page Four

The Board reconvened from the Executive Session at 9:30 P.M.

(00-147) MOVED MADDEN-BRANNIGAN to authorize the Lease/Purchase of a new police car from Day Ford under the SHACOG bid. The motion was adopted by unanimous roll call vote.

(00-148) MOVED BRANNIGAN-MADDEN to adjourn, the meeting was adjourned at 9:35 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, SEPTEMBER 11, 2000

The Regular Meeting of Monday, September 11, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-149) MOVED MADDEN-PADULA to accept the Minutes of the Regular Meeting of Monday, September 11, 2000. The motion was adopted by unanimous roll call vote.

There was a public hearing on the proposed Zoning Ordinance Amendment, Code Chapter 173, Article V Section 173-28, which defines Attention Getting Devices. Walter Staub of Brown Avenue has been in a Used Car Business since 1957 and has been using ribbon type banners in all the years he has been on Brown Avenue and doesn't understand why he can't continue to do same. He was answered by Solicitor John Means. Mr. William Wilson also spoke on several businesses that continue to use banners etcetera.

CITIZEN'S COMMENTS:

Mrs. McGrath, 269 Penhurst Drive, spoke at length on the Township Manager's position.

William Wilson, 400 Dorothy Street spoke on the COPS GRANT.

Mrs. Yakin, 35 Crestview Drive, spoke on prescription drugs and Rep. Paul Costa.

REPORTS:

Officer in Charge, Keith Guthrie, presented the Police Report for August 2000:

Total police calls logged	269
Total criminal offenses reported	46
Criminal arrests/persons charged	24
Criminal offenses cleared	27
Traffic citations issued	121
Parking tags issued	51
Gasoline used by police vehicles	1,108
Total police mileage for this month	8,914
Monies collected during August	\$4,227.80

Mr. Ed Bruener presented the DPW Report which may be found on file in the Acting Manager's office.

WTVFD #3 reported three calls and WTVFD #4 reported four calls during August.

N. Leonard Hill, Building Inspector, reported the following for August:

Residential - additions and alterations - 17
 Retail - additions and alterations - 6
 Signs - 4
 Pool - 1
 Fill-in Pool - 1

Total monies collected for building permits during August \$3,533.50.

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(00-150) MOVED PADULA-BRANNIGAN for N. Leonard Hill to attend a BOCA Seminar to be held October 18, 19 & 20, 2000 in Harrisburg. Total cost \$370.00 plus gas and turnpike fees. The motion was adopted by unanimous roll call vote.

Solicitor John Means reported receipts of \$5,977.19 in Deed Transfer Tax.

Treasurer George M. Porado presented the Real Estate Tax Collection Report:

CHARGES:

Original Duplicate	\$ 1,215,677.55
Additions: Penalties - this report	252.69
- previous report	526.55
- other additional assessments	
See reports 2 & 4	<u>676.30</u>
TOTAL CHARGES	1,217,133.09

CREDITS: Exonerations - see report #4 874.33

COLLECTIONS:

Current Report	2,779.33
Previous reports	1,141,365.49

DISCOUNTS:

Previous reports	<u>22,005.69</u>
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TOTAL CREDITS: 1,167,024.84

BALANCE TO ACCOUNT FOR 50,108.25

Collection percentage: Current	95.9%
Previous Year	96.0%

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of August 2000	\$ 56,782.36	PREV YEAR \$	46,025.97	2000 Budget
Total for 2000	364,331.08	" "	343,828.03	\$500,000/00

OCCUPATION PRIVILEGE TAX:

Month of August 2000	3,270.00	" "	4,164.40	2000 Budget
Total for 2000	46,029.38	" "	48,742.40	\$ 50,000.00

MERCANTILE TAX:

Month of August 2000	3,772.18	" "	2,808.95	2000 Budget
Total for 2000	349,685.72	" "	414,711.81	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of August 2000	500.00	" "	475.68	2000 Budget
Total for 2000	158,815.26	" "	120,163.90	\$130,000.00

Solicitor John Means presented the following report:

Mr. Means discussed the Penn Hills Boundary Line

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Mr. Means discussed the Metricom Contract, therefore, it was:

(00-151) MOVED PADULA-BRANNIGAN to direct the Solicitor to address the Metricom Contract issues as presented. The motion was adopted by unanimous roll call vote.

There was then a discussion on the Swim Pool and Hot Tub Ordinance, it was:

(00-152) MOVED PADULA-GRECO to table the revision to the Swim Pool/Hot Tub Ordinance for review. The motion was adopted by unanimous roll call vote.

Commissioner Brannigan would like to thank the Commisioners, Paul Costa, the Recreation Board, the Department of Public Works, the fire departments, Officer Guthrie , the Soffer Organization and all the businesses in Penn Center for all their support and fine work during the Community Days.

(00-153) MOVED BRANNIGAN-MADDEN to adopt the following resolution:

RESOLUTION NO. 8-00

A RESOLUTION OF THE TOWNSHIP OF WILKINS
TO INCREASE THE NUMBER OF MEMBERS OF THE
RECREATION ADVISORY BOARD TO FIFTEEN (15).

The motion was adopted by unanimous roll call vote.

(00-154) MOVED BRANNIGAN-MADDEN to appoint Jennifer Lehew of 208 Hart Drive and James Populo of 401 Kingston Drive to the Recreation Advisory Board. The motion was adopted by unanimous roll call vote.

Mr. McKeever, Senate Engineering, presented his report for August 2000, it can be viewed in the office of the Acting Manager.

(00-155) MOVED GRECO-BRANNIGAN to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(00-156) MOVED GRECO-BRANNIGAN to accept the August bills for Payment in the amount of \$81,242.93. The motion was adopted by unanimous roll call vote.

There was a discussion on the latest ALCOSAN bill and also the Highland Manor land sale.

ORDINANCE NO. 931

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ARTICLE V SECTION 173-28 DEFINITIONS OF THE CODE OF THE TOWNSHIP OF WILKINS.

(00-157) MOVED PADULA-GRECO to read Ordinance No. 931 for the first time.

(00-158) MOVED PADULA-BRANNIGAN to accept Ordinance No. 931 for the first reading.

(00-159) MOVED BRANNIGAN-GRECO to read Ordinance No. 931 for the second and final reading by title only.

(00-160) MOVED PADULA-BRANNIGAN to adopt Ordinance No. 931.

Motions 00-157 to 00-160 inclusive were adopted by unanimous roll call vote.

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(00-161) MOVED GRECO-BRANNIGAN to accept the 2001 MMO for the Non-uniformed Pension Plan in the amount of \$23,506.87. The motion was adopted by unanimous roll call vote.

COMMISSIONER'S COMMENTS:

President Hanlon , Commissioners Padula and Greco commended the Recreation Board on the Community Days stating that the money was well spent and the crowds of people was phenominal, was a good public relations act and everything was great!

The Arts Festival will be held next Saturday and Sunday September 16 & 17, 2000

At this point, 9:15 P.M. the Board recessed for the Executive Session where Personnel and Legal issues will be discussed.

The Board returned at 10:45 P.M.

(00-162) MOVED BRANNIGAN-GRECO to authorize Solicitor Means to advertise a sale of land, at auction, the minimum bid to be the highest of two appraisals. The motion was adopted by unanimous roll call vote.

(00-163) MOVED BRANNIGAN-PADULA to have Mr. Strassburger settle the case with Plowman-Spiegel on the terms and conditions presented by the Solicitor. The motion was adopted by unanimous roll call vote.

(00-164) MOVED BRANNIGAN-GRECO to adjourn. The meeting was adjourned at 10:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND REGULAR MEETING, MONDAY, SEPTEMBER 25, 2000

The Second Regular Meeting of Monday, September 25, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon
Mr. Greco

Mr. Madden
Mr. Padula

Mrs. Brannigan was absent due to illness.

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-165) MOVED PADULA-MADDEN to accept the minutes of the Regular Meeting of September 11, 2000. The motion was adopted by unanimous roll call vote.

CORRESPONDENCE: A note of thanks from Mr. & Mrs. Joseph Doemling, 437 Dunbar Drive for the past summers youth program at Eastmont Park. As grandparents they can attest to the worthiness of this program. The participating children are busy with wholesome games and fun crafts while being under responsible supervision plus the County Lunch Program.

UPDATE - PLOWMAN/GRIFFITH SEWER ASSESSMENT CASE - "President Hanlon stated that Solicitor John Means brought up the fact that we have had an offer, through Mr. Strassburger our Attorney in the Plowman Spiegel Case, for \$35,000.00 which we had recommendation from the legal council that we accept, and we did. That is settled and we have gotten \$35,000.00 from the insurance carrier, from the attorney."

CHIEF OF POLICE POSITION: Commissioner Madden, as Chairman of the Public Safety Commission, would like to nominate Sergeant Keith Guthrie to the position of Chief of Police in Wilkins Township, therefore:

(00-166) MOVED MADDEN - GRECO to recommend Sergeant Guthrie to the Civil Service Commission for a non-competative examination for the position of Chief of Police. The motion was adopted by unanimous roll call vote.

Proposals were received from Seubert Associates, Peter Payne Agency, Guard Insurance and Selective Insurance for our worker's comp insurance which expires on October 1, 2000, therefore:

(00-167) MOVED GRECO-MADDEN that the award for the Worker's Comp Insurance be given to Seubert Associates (American Safety Insurance Group) in the amount of \$37,495.00. The motion was adopted by unanimous roll call vote.

TROOPS TO COPS GRANT: They have given us two options on what to do with the \$4,193.13 (Option #1) that is in question and a decision needs to be made as to which one to follow. Both options also require an accounting of the remaining funds (\$9,853.87). The prudent thing to do would be return the \$4,193.13, provide the documentation for \$9,853.87 and resubmit any other expenses we have and let the Justice Department make the determination, therefore:

(00-168) MOVED MADDEN-PADULA to accept Option #1. The motion was adopted by unanimous roll call vote.

(00-169) MOVED MADDEN-GRECO to observe the Halloween "Trick or Treat" celebration on Tuesday, October 31, 2000 between the hours of six (6) and eight (8) P.M. The motion was adopted by Unanimous roll call vote.

Minutes of the Second Regular Meeting, Monday, 9/25/2000 - Page Two

Acting Manager Paul A. Vargo read the following Resolution:

RESOLUTION NO. 9-00

A RESOLUTION OF THE TOWNSHIP OF WILKINS THAT THE BOARD PRESIDENT OF SAID TOWNSHIP BE AUTHORIZED AND DIRECTED TO SIGN THE ATTACHED AGREEMENT ON ITS BEHALF AND THAT THE TOWNSHIP BE AUTHORIZED AND DIRECTED TO ATTEST THE SAME.

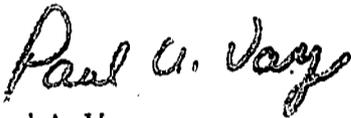
(00-170) MOVED PADULA-GRECO to adopt Resolution No. 9-00. The motion was adopted by unanimous roll call vote.

(00-171) MOVED MADDEN-PADULA "That the Board authorize the Planning Commission to review all ordinances pertaining to the planning function in order to determine if changes and/or updates are needed. Also that they be permitted to consult with the Township Solicitor and Engineer on matters related to this review." The motion was adopted by unanimous roll call vote.

Commissioner Padula stated that he attended the 911 meeting held September 18, 2000. The following subjects were discussed: the repeater system and the Budget. The next meeting will be held on November 21, 2000.

(00-172) MOVED PADULA-GRECO to adjourn, the meeting was adjourned at 7:20 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted:



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

REGULAR MEETING, MONDAY, OCTOBER 9, 2000

The Regular Meeting of Monday, October 9, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon
Mr. Greco

Mr. Padula

Mrs. Brannigan
Mr. Madden

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-173) MOVED PADULA-MADDEN to accept the minutes of the Second Regular Meeting of September 25, 2000. The motion was adopted by the following vote:

Padula, Madden, Greco and Hanlon - YES
Brannigan - ABSTENTION

Don Cwynar, President of the Recreation Advisory Board advised that the Haunted Trail will be held at Lions Park on the 24, 25, 26 and 28 of October 2000.

(00-174) MOVED BRANNIGAN-GRECO to approve the Hayride and Trail. The motion was adopted by unanimous roll call vote.

(00-175) MOVED MADDEN-BRANNIGAN to waive the reports for the month of September but accepted as presented and will be on file in the Office of the Acting Manager. The motion was adopted by unanimous roll call vote.

(00-176) MOVED GRECO-MADDEN to approve payment of the bills for September in the amount of \$189,994.24. The motion was adopted by unanimous roll call vote.

The Civil Service Commission conducted a non-competitive test to Officer Keith Guthrie and, therefore, recommended hiring him as Police Chief.

(00-177) MOVED MADDEN-PADULA to appoint Keith Guthrie as Police Chief of Wilkins Township. The motion was adopted by unanimous roll call vote.

It was with great honors that Commissioner Brannigan administered the Oath of Office to Keith Guthrie. Chief Guthrie thanked everyone for their support and for coming out this evening.

(00-178) MOVED MADDEN-GRECO to recommend Officer Brokaw be assigned to full time status per letter from Chief Guthrie. The motion was adopted by unanimous roll call vote.

(00-179) MOVED BRANNIGAN-PADULA to fill the vacancy, however, the Civil Service Commission to give new test after the Solicitor reviews and amends the rules and regulations. The motion was adopted by unanimous roll call vote.

(00-180) MOVED MADDEN-GRECO to direct the Civil Service Commission to test for the Sergeant's position in our police department. The motion was adopted by unanimous roll call vote.

(00-181) MOVED PADULA-BRANNIGAN to approve the cost estimate of \$198,316.68 for the 2000 paving program. The motion was adopted by unanimous roll call vote.

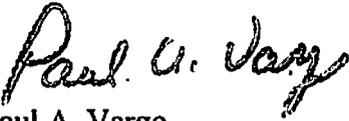
COMMISSIONERS COMMENTS

President Hanlon stated that this meeting of October 9, 2000 drew the largest crowd and was the fastest moving meeting in his history.

Commissioner Madden gave the history of Rev. Smith Issue. He was answered by Solicitor Means.

(00-182) MOVED BRANNIGAN-MADDEN to adjourn. The meeting was adjourned at 7:17 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, OCTOBER 30, 2000

The Second Regular Meeting of Monday, October 30, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon
Mr. Greco

Mr. Padula

Mrs. Brannigan
Mr. Madden

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-183) MOVED PADULA-BRANNIGAN to accept the minutes of the Regular Meeting of October 9, 2000. The motion was adopted by unanimous roll call vote.

David Anderson, Architect and Project Manager for Super-Valu presented their request to delete the sidewalk at the Wilkins GP Site.

(00-184) MOVED BRANNIGAN-GRECO to modify the sidewalk at the Supr-Valu site and change the walk from concrete to a bark mulch path three (3) feet wide. The motion was adopted by unanimous roll call vote.

ALCOSAN will be increasing their rate effective January 1, 2001. The charge for sewage will go from \$1.82 to \$2.23 per thousand gallons, an increase of .41 cents per thousand. They are also raising their service charge from \$2.70 to \$4.69 per bill, an increase of \$1.99 per bill. This will result in an overall increase of twenty-six percent (26%). There will be no increase in the Township's sewer users fee or collections.

The Township has been approved for a \$15,000.00 Legislative Initiative Grant. This grant was sponsored by State Representative Paul Costa and will be used to construct a refreshment stand at Eastmont Park.

A notice has been received from Nora Regrut that she is resigning from the Recreation Advisory Board immediately.

Mrs. McGrath, 269 Penhurst Drive, discussed the Police Chief and the Manager's position.

(00-185) MOVED PADULA-BRANNIGAN to read and adopt Resolution No. 10-00 which authorizes the sale of Real Estate owned by the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(00-186) MOVED MADDEN-GRECO to read and adopt Resolution No. 11-00 which approves the amendments to Rules and Regulations of The Civil Service Commission of the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(00-187) MOVED MADDEN-GRECO to accept the Circuit City Tax Appeal Settlement. The motion was adopted by unanimous roll call vote.

(00-188) MOVED GRECO-MADDEN to recommend that the Board award the 2000/01 insurance package to Seubert & Associates in the amount of \$25,745.00. The motion was adopted by unanimous roll call vote.

(00-189) MOVED PADULA-BRANNIGAN to approve payment of the 2000 Paving Program invoice to the Turtle Creek Valley COG in the amount of \$198,316.68. The motion was adopted by unanimous roll call vote.

(00-190) MOVED MADDEN-GRECO to settle and accept the Plowman/Spiegel Agreement. The motion was adopted by unanimous roll call vote.

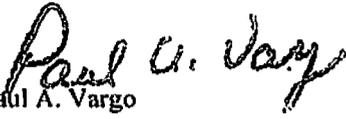
(00-191) MOVED MADDEN-BRANNIGAN to set Chief Keith Guthrie's salary at \$57,300.00 with the benefits the same as the current police contract. The motion was adopted by unanimous roll call vote.

President Hanlon mentioned the move of the Ward I District 2 voting from Wilkins Primary School to the Irene J. Pohl Municipal Building. He would also like to thank the Recreation Department, the students and the VFD's for the Haunted Trail, it was excellent. Mr. Padula would like to thank Nora Regrut for her services to the Township during her tenure. He also discussed Metracom. Mr. Madden also would like to thank Nora Regrut.

Minutes of the Second Regular Meeting, Monday, October 30, 2000 - Page Two

(00-192) MOVED BRANNIGAN-MADDEN to adjourn, the meeting was adjourned at 8:05 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, NOVEMBER 13, 2000

The Regular Meeting of Monday, November 13, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Madden

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-193) MOVED PADULA-BRANNIGAN to accept the minutes of the Second Regular Meeting of October 30, 2000. The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

Mr. Robert McGrath, 269 Penhurst Drive, spoke about the Budget.

REPORTS:

Chief Keith Guthrie presented the monthly report for October 2000:

Total Police Calls Logged	225
Total Criminal Offenses Reported	44
Criminal Arrests/Persons Charged	17
Criminal Offenses Cleared	25
Traffic Citations Issued	109
Gasoline used by Police Vehicles	1,109
Total Police Mileage for October	10,027
Monies collected for October	\$3,347.39

Commissioner Padula would like to thank Chief Guthrie for the Halloween "Trick of Treat" coverage. There was a discussion to explore a change in the police contract to allow hiring of a second full-time sergeant, therefore, it was:

(00-194) MOVED MADDEN-BRANNIGAN to authorize Mr. Robert Durrant to represent the Township in amending the Police Bargaining Agreement specifically as it pertains to the sergeants language as per Chief Guthrie's recommendation. The motion was adopted by unanimous roll call vote.

Mr. Bruener submitted his October 2000 report. It is being filed in the Manager's Office.

VFD #3 has reported 14 details and calls. VFD #4 has reported 19 fire calls and 2 drills.

Mr. Leonard Hill has reported the following building permits for October 2000:

Additions and alterations - 10
 Office renovations - Penn Center - 2
 NCAV Unit - Panera Bread - Penn Center - 1
 Demolitions: Soles, 102 Dorothy Street - Front Porch & Columns
 Dennis English, demolish Ross Residence - Leax Lane

The Township Board has reviewed a request from the Soffer Organization to invite certain Township employees to a meeting to be held once a month at their office, therefore, it was:

(00-195) MOVED MADDEN-GRECO to send a letter to Soffer declining this invitation with the exception of one person, being permitted to attend namely Deputy Fire Marshal, William McElheny. The motion was adopted by the following vote: YES-Hanlon, Greco, Brannigan, Madden Abstain-Padula.

Solicitor John Means reported receiving a check in the amount of \$3,551.52 from the Recorder of Deeds for Deed Transfer Tax.

Treasurer George M. Porado reported collections as follows for the month of October, 2000:

<u>CHARGES:</u> - ORIGINAL DUPLICATE	\$ 1,215,677.55
ADDITIONS: PENALTIES - THIS REPORT	237.62
- PREVIOUS REPORT	940.29
- ADDITIONAL ASSESSMENTS	
SEE REPORTS 2 & 4	
	<u>676.30</u>
TOTAL CHARGES	\$ 1,217,531.76

Minutes of the Regular Meeting, Monday, November 13, 2000 - Page Two

CREDITS: EXONERATIONS SEE REPORT #4	874.33
CURRENT REPORT	2,613.60
PREVIOUS REPORTS	1,145,916.15

DISCOUNTS: PREVIOUS REPORTS	<u>22,005.69</u>
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TOTAL CREDITS	\$ 1,171,409.77
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BALANCE TO ACCOUNT FOR	46,121.99
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COLLECTION PERCENTAGE - CURRENT	96.2%
- PREVIOUS YEAR	96.8%

PA MUNICIPAL SERVICES REPORT FOR OCTOBER 2000:

EARNED INCOME TAX:

Month of October 2000	\$ 14,036.58	PREV YEAR	\$ 14,996.48	2000 BUDGET
Total for 2000	403,375.46	"	"	387,654.48 \$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of October 2000	700.00	"	"	800.00	2000 BUDGET
Total for 2000	46,839.38	"	"	50,972.90	\$ 50,000.00

MERCANTILE TAX:

Month of October 2000	112.53	"	"	611.93	2000 BIDGET
Total for 2000	349,798.25	"	"	415,323.74	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of October 2000	8,615.29	"	"	2,022.70	2000 BUDGET
Total for 2000	168,228.55	"	"	123,515.61	\$ 130,000.00

Solicitor Means is working on the Soffer Sub-Division and he and Paul Vargo are working on Senate Bill #706.

William McKeever of Senate Engineering presented the Report for October 2000 which is to be filed in the Manager's Office.

(00-196) MOVED MADDEN-GRECO to accept the above reports as presented. The motion was adopted by unanimous roll call vote.

(00-197) MOVED GRECO-PADULA to approve the payment of bills in the amount of \$332,480.02. The motion was adopted by unanimous roll call vote.

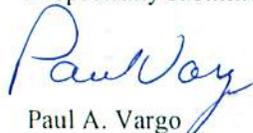
Mr. Vargo presented a 2001 Budget update: He anticipates presenting the budget at the Board meeting on December 13, 2000 with an expected adoption date of January 29, 2001.

President John Hanlon wishes everyone a Blessed and Happy Thanksgiving!

Next meeting is to be held on Wednesday, November 29, 2000 at 7:00 P.M.

(00-198) MOVED BRANNIGAN-PADULA to adjourn. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, WEDNESDAY, NOVEMBER 29, 2000

The Second Regular Meeting of Wednesday, November 29, 2000 was called to order at 7:00 P.M.

by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Madden

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-199) MOVED PADULA-BRANNIGAN to approve the minutes of the Regular Meeting of November 13, 2000 after a correction was made to Motion 00-195 stating that Commissioner Padula abstained from the vote. The motion was adopted by unanimous roll call vote.

Mr. Robert McGrath, 269 Penhurst Drive spoke on next years Real Estate Tax and the Budget. Mr. Vargo addressed Mr. McGrath's remarks.

Mary Yakin of 35 Crestview Drive would like to wish everyone a "Merry Christmas"

(00-200) MOVED GRECO-PADULA to approve the Department of Public Works "Christmas Luncheon" for Friday, December 15, 2000. the motion was adopted by unanimous roll call vote.

(00-201) MOVED MADDEN-BRANNIGAN to remove Officer Robert Lehew from the probationary status to a permanent position on the Police Department. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 12-00

A RESOLUTION OF THE BOARD OF COMMISSIONERS APPROVING AMENDMENTS TO RULES & REGULATIONS OF THE CIVIL SERVICE COMMISSION AS STATED IN RESOLUTION NO 11-00 OF THE TOWNSHIP OF WILKINS.

(00-202) MOVED MADDEN-BRANNIGAN to adopt Resolution No. 12-00. the motion was adopted by unanimous roll call vote.

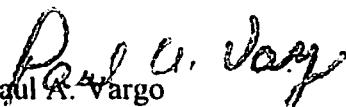
Lawrence J. Maiello, Esquire presented a request for modifications on the Penn Center Sub-Division. After a lengthy discussion between Mr. Maiello, Mr. Means and the Board of Commissioners at was:

(00-203) MOVED BRANNIGAN-GRECO to continue this hearing until the Regular Meeting on Wednesday, December 13, 2000 at 7:00 P.M. The motion was adopted by unanimous roll call vote.

At this time, 8:00 P.M., the Board went into Executive Session. At 10:10 P.M. the Board reconvened from the Executive Session where Personnel Matters were discussed.

(00-204) MOVED BRANNIGAN-MADDEN to adjourn. The meeting was adjourned at 10:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, WEDNESDAY, DECEMBER 13, 2000

The Regular Meeting of Wednesday, December 13, 2000 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Madden

At the invitation of Mr. Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(00-205) MOVED PADULA-BRANNIGAN to approve the minutes of the Second Regular Meeting of Wednesday, November 29, 2000. The motion was adopted by unanimous roll call vote.

Letter from Sylvia Martinelli of the Civil Service Commission thanking the Board for allowing them to attend the Local Government Academy CSC Workshops. These were extremely beneficial to them and will aid them in the workings of the commission.

The following is a result of the continuation of the Soffer Sub-Division Hearing:

(00-206) MOVED BRANNIGAN-MADDEN that approval be made for the modifications of the Penn Center Sub-Division. the motion was adopted by unanimous roll call vote.

(00-207) MOVED MADDEN-GRECO to accept approval and execution of the plan for recording practices.

Solicitor John Means has a request for Mr. Maiello: Under the Municipal Planning Code he is obligated to send to the developer a written decision approving this plan within fifteen (15) days. Mr. Means requests an additional ten (10) days to accomplish this procedure.

REPORTS:

Chief Guthrie presented the following report for November 2000:

Total police calls logged	251
Total criminal offenses reported	45
Criminal arrests/persons charged	13
Criminal offenses cleared	22
Traffic citations issued	38
Parking tags issued	49
Gasoline used by police vehicles	940 gallons
Total police mileage for November 2000	8,231
Total monies collected for November 2000	\$2,497.00

Mr. Bruener presented his DPW report for November 2000 which will be filed in the Manager's Office. There was a discussion of the STOP signs on Kingston Drive. It was :

(00-208) MOVED GRECO-BRANNIGAN to reinstall the STOP signs at Kingston & Gilmore and Kingston & Delaney. The motion was adopted by unanimous roll call vote.

The following is the report of the VFD's:

WTVFD #1 - nine (9) calls, VFD #3 - ten (10) calls, VFD #4 - seventeen (17) calls.

Mr. Hill reported the following building permits issued for November 2000:

Additions & Alterations - seven (7)
 Retail alterations - three (3)
 Demolition - Non-structural walls on the total floor of Building #8.
 Signs - one (1)
 Total monies collected for November \$1,000.00

Solicitor Means reported collecting \$5,939.05 in Deed Transfer Tax.

George M. Porado reported the following collections for November 2000:

<u>CHARGES:</u> Original Duplicate	\$1,215,677.55
Additions: Penalties - this report	1,236.11
- previous report	1,177.91
- others - Additional Assessments	
see reports 2 & 4	<u>676.30</u>
TOTAL CHARGES	\$1,218,767.87

Minutes of the Regular Meeting, Wednesday, 12-13-00 - Page Two**CREDITS: COLLECTIONS: EXONERATIONS**

	See Report #4	874.33	
CURRENT REPORT		13,596.65	
PREVIOUS REPORTS		1,148,529.75	
DISCOUNTS - Previous reports		<u>22,005.69</u>	
TOTAL CREDITS			1,185,006.42
BALANCE TO ACCOUNT FOR			33,761.45
COLLECTION PERCENTAGE: CURRENT			97.2%
PREVIOUS YEAR			96.9%

PENNSYLVANIA MUNICIPAL SERVICES:EARNED INCOME TAX:

Month of NOV '00	\$ 74,758.67	PREVIOUS YEAR	\$ 53,660.37	2000 Budget
Total for 2000	478,134.13	" "	441,314.85	\$500,000.00

OCCUPATION PRIVILEGE TAX:

Month of NOV '00	310.00	" "	-0-	2000 Budget
Total for 2000	47,149.38	" "	50,972.90	\$ 50,000.00

MERCANTILE TAX:

Month of NOV '00	-0-	" "	611.93	2000 Budget
Total for 2000	349,798.25	" "	415,935.67	\$380,000.00

BUSINESS PRIVILEGE TAX:

Month of NOV '00	2,072.90	" "	2,022.70	2000 Budget
Total for 2000	170,301.45	" "	125,538.31	\$130,000.00

Solicitor John Means spoke on the Boundry Line Litigation and a letter he had written to Penn Hillss.

Commissioner Brannigan had information on the Children's Christmas Party which will be held on Saturday, December 16, 2000 at the Olympia Hall in East Pittsburgh.

Richard Knapek of Senate Engineering presented the Engineering Report which will be filed in the Manager's Office.

(00-209) MOVED GRECO-MADDEN to accept all of the above reports. as presented. The motion was adopted by unanimous roll call vote.

(00-210) MOVED GRECO-BRANNIGAN to approve the payment of bills in the amount of \$636,937.51. The motion was adopted by unanimous roll call vote.

The Township has received an "Excess Interest Award" from the Pennsylvania Municipal Retirement Service in the amount of \$104,135.91. The distribution of this money within the pension plan is up to the discretion of the Board, therefore:

(00-211) MOVED BRANNIGAN-PADULA to credit the excess interest to the account where it was earned. The motion was adopted by unanimous roll call vote.

(00-212) MOVED PADULA-MADDEN to authorize paying Ed Bruener a salary of \$47,482.00 pro rated back to the date (May 22, 1999) he became acting foreman and offset by the compensation he has already received. The motion was adopted by unanimous roll call vote.

(00-213) MOVED GRECO-BRANNIGAN to accept the 2001 Meeting Schedule. The motion was adopted by unanimous roll call vote.

(00-214) MOVED GRECO-BRANNIGAN to hire Mr. Robert Tomasic as Township Auditor with modifications to confirm with the Wilkins Township Code and the maximum cost not to exceed \$5,000.00. The motion was adopted by unanimous roll call vote.

(00-215) MOVED HANLON-BRANNIGAN to amend motion 00-124 by adding: "A penalty of \$25.00 a day will be imposed if the audit is not completed by March 31, 2001." The motion was adopted by unanimous roll call vote.

The 2001 Budget was presented by Paul Vargo. It will be on display until January 30, 2001. There will be a work session held on Wednesday, January 24, 2001 at 7:00 P.M. Action on the budget will be taken at the meeting on Tuesday January 30, 2001 at 7:00 P.M.

Messrs. Hanlon and Padula commended Mr. Vargo on his presentation of the Budget.

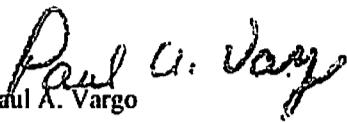
(00-216) MOVED BRANNIGAN-GRECO to cancel the Second Meeting of December 26, 2000. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Wednesday, 12/13/00 - Page Three

President Hanlon wished everyone a Healthful, Happy and Prosperous New Year.

(00-217) MOVED MADDEN-BRANNIGAN to adjourn. The meeting was adjourned at 8:25 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
Tuesday, January 9, 2001

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: December 13, 2000 Meeting

COMMUNICATIONS:

CITIZEN'S COMMENTS:

- REPORTS:
1. Police
 2. Public Works
 3. Fire Companies
 4. Building Inspector
 5. Manager (Deed Transfer Tax)
 6. Treasurer
 7. Act 511 Taxes
 8. Solicitor
 9. Recreation
 10. Engineer

PAYMENT OF BILLS:

General Fund - - - -	\$116,058.35
Sewer Revenue Fund -	\$ 66,043.27
Sewer Const. Fund - -	<u>\$ 3,000.00</u>
TOTAL -	\$185,101.62

OLD BUSINESS: 2001 Budget - Public Comment

NEW BUSINESS: Resolution #1-01 Exoneration of 2000 Real Estate Taxes

2000 BOCA Code

Reappointment - Planning, Zoning, Civil Service, Environmental Council,
Vacancy Board, Wilkins Area I.D.A.

Funding Request - Volunteer Fire Company #3

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, TUESDAY, JANUARY 9, 2001

The Regular Meeting of Tuesday, January 9, 2001 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Madden

At the invitation of Mr. Hanlon, all present arose and participated in the Pledge of Allegiance to the flag.

(01-1) MOVED BRANNIGAN-GRECO to approve the minutes of the Regular Meeting of Wednesday, December 13, 2001. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

William Wilson of 400 Dorothy Street spoke about the missing maps belonging to Mr. Priviotto, also future police officers having a college degree.

Robert McGrath spoke about the Budget, the manner in which the assessments are calculated and a deduction in millage.

Mrs. McGrath spoke about not having a Manager and a Department of Public Works Supervisor, she would like to see the two positions filled immediately, she was addressed by Mr. Hanlon.

Nancy Chapman, President of the Century Club, spoke about the rescheduling of the regular meeting and the Spaghetti Dinner, therefore, it was:

(01-2) MOVED GRECO-MADDEN to grant permission to use the Municipal Building for the Century Club's Spaghetti Dinner on Sunday, April 8, 2001. The motion was adopted by unanimous roll call vote.

((01-3) MOVED GRECO-BRANNIGAN to reschedule the February Board Meeting from the 13th to the 12th of February 2001. The motion was adopted by unanimous roll call vote.

REPORTS:

Chief Guthrie gave the following report for December 2000:

Total police calls logged	250
Total criminal offenses reported	41
Criminal arrests/persons charged	12
Criminal offenses cleared	24
Traffic citations issued	33
Parking tags issued	27
Monies collected for December 2000	\$2,218.68

Acting Foreman, Ed Bruener gave the report for December 2000, it can be found filed in the Acting Manager's Office.

WTVFD #1 reported 17 calls and WTVFD #3 reported 14 calls during December 2000.

The Building Inspector reported seven (7) additions and alterations, four (4) signs, one (1) sprinkler system, one (1) office building build out and one (1) curb cut of a parking pad.

Deed Transfer Tax in the amount of \$2,665.11 was collected for the month of December 2000.

George M. Porado reported the following report for December 2000:

CHARGES: ORIGINAL DUPLICATE	\$ 1,215,677.55
ADDITIONS: PENALTIES - THIS REPORT	838.17
- PREVIOUS REPORT	2,414.02
- OTHERS - ADDITIONAL	
ASS'TS. SEE RPTS 2 & 4	<u>676.30</u>
TOTAL CHARGES	1,219,606.04

CREDITS:

COLLECTIONS: EXONERATIONS	
SEE RPTS 4 & 10	1,040.38
CURRENT REPORT	9,219.64
PREVIOUS REPORTS	1,162,126.40
DISCOUNTS: PREVIOUS REPORTS	<u>22,005.69</u>

MINUTES OF THE REGULAR MEETING, TUESDAY, 1/9/01 - PAGE TWO

TOTAL CREDITS	1,194,392.11
BALANCE TO ACCOUNT FOR	25,213.93
COLLECTION PERCENTAGE - CURRENT YEAR	97.9%
- PREVIOUS YEAR	97.9%

PA MUNICIPAL SERVICES REPORT FOR DECEMBER 2000:

EARNED INCOME TAX:

Month of Dec 2000	\$ 20,225.31	Previous year	\$ 26,297.33	2000 Budget
Total for 2000	498,359.44	"	" 467,612.18	\$ 500,000.00

OCCUPATION PRIVILEGE TAX:

Month of Dec 2000	2,922.80	"	" 430.00	2000 Budget
Total for 2000	50,072.18	"	" 51,402.90	\$ 50,000.00

MERCANTILE TAX:

Month of Dec 2000	1,199.72	"	" 761.26	2000 Budget
Total for 2000	350,997.97	"	" 416,696.93	\$ 380,000.00

BUSINESS PRIVILEGE TAX:

Month of Dec 2000	250.00	"	" 417.66	2000 Budget
Total for 2000	170,551.45	"	" 125,955.96	\$130,000.00

Mr. McKeever, Senate Engineering, presented the Engineer's Report for December 2000. Under Section 4, Article B, he stated that a grant offer has been made for the Leax Lane waterline., therefor, it was:

(01-4) MOVED BRANNIGAN-PADULA to direct the Solicitor to develop and advertise the necessary ordinance for the Leax Lane Water Project. The motion was adopted by unanimous roll call vote.

(01-5) MOVED BRANNIGAN-GRECO to accept all of the above reports as presented. The motion was adopted by unanimous roll call vote.

(01-6) MOVED GRECO-BRANNIGAN to approve the payment of bills in the amount of \$185,101.62. The motion was adopted by unanimous roll call vote.

COMMENTS ON THE 2001 BUDGET:

Mr. William Wilson discussed the Police Pension Fund and improvement to the sound system.

Mr. Robert McGrath discussed the Manager's Salary, the Fire Relief Association, the total debt service and several legal issues.

Mrs. McGrath discussed the Emergency Fund Transfer, the recreation budget and the General Balance.

RESOLUTION NO. 1-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS EXONERATING
TREASURER GEORGE M. PORADO FROM THE COLLECTION OF
THE 2000 REAL ESTATE TAXES

(01-7) MOVED BRANNIGAN-PADULA to adopt Resolution No. 1-01. The motion was adopted by unanimous roll call vote.

(01-8) MOVED PADULA-GRECO to direct the Solicitor to develop and advertise the ordinance necessary to adopt the 2000 International Building, Fire and Property Maintenance Codes. The motion was adopted by unanimous roll call vote.

(01-9) MOVED MADDEN-GRECO to appoint various persons, whose terms have expired, to the Boards and Commissions. The motion was adopted by unanimous roll call vote.

(01-10) MOVED MADDEN-BRANNIGAN to approve the VFD #3 fire vehicle purchase request meeting conditions set forth in the Solicitor's memo of January 9, 2001 and Resolution No. 00-95 where possible. The motion was adopted by unanimous roll call vote.

(01-11) MOVED BRANNIGAN-PADULA to approve the purchase of directional signs for the Eastmont and Gilmore Acres area. The motion was adopted by unanimous roll call vote.

(01-12) MOVED PADULA-GRECO to direct the Manager to solicit quotes for maintaing the floors in the Municipal Building. The motion was adopted by the followig vote: Yes - Hanlon, Greco, Brannigan and Padula. No - Madden.

MINUTES OF THE REGULAR MEETING, TUESDAY, 1/9/01 - PAGE THREE

Mr. Means mentioned that about three weeks ago, the Governor signed a bill which would affect all governments to have a building inspection on all homes that are being sold. This inspection to be done by the municipalities, it will also note any violations of codes. As this bill must be enforced, the Manager was directed to obtain a copy of same.

At this point (10:10 PM) the Board recessed for an Executive Session.

The Board convened after discussing the following matters:

(01-13) MOVED BRANNIGAN-GRECO to direct the Manager to develop qualifications and advertise for the position of Road Foreman. The motion was adopted by unanimous roll call vote.

(01-14) MOVED BRANNIGAN-MADDEN to authorize the Solicitor to amend and prepare the ordinance for Police Staffing as it pertains to sergeants. The motion was adopted by unanimous roll call vote.

(01-15) MOVED BRANNIGAN-MADDEN to authorize the Solicitor to settle the Elton/Stevenson Case in the amounts stated: The Elton's would be \$8,118.71 and the Stevenson's would be 4,237.50. The motion was adopted by unanimous roll call vote.

(01-16) MOVED BRANNIGAN-MADDEN to adjourn. The meeting was adjourned at 10:25 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSBUDGET MEETING, WEDNESDAY, JANUARY 24, 2001

The Budget Meeting was called to order at 7:00 P. M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mr. Greco
Mrs. Brannigan	Mr. Madden	Mr. Padula

Also in attendance were Acting Manager Paul A. Vargo and Chief of Police Keith Guthrie.

At the invitation of President Hanlon all present arose and participated in the Pledge of Allegiance to the Flag.

PUBLIC COMMENT:

Mr. Robert McGrath addressed the Budget and the 105% cap.

Mrs. Robert McGrath would like to see support of other sports in Township besides baseball.

Mr. Vargo reviewed items in the Budget:

Commissioner Padula questioned contributions to the VFD - would like to see their increases, OK each. Also questioned the purchase of a new pickup truck for the DPW as opposed to a used one.

Commissioner Brannigan discussed increases in the Chief's and the Treasurer's salary.

(01-17) MOVED BRANNIGAN-MADDEN to raise the Chief's 2001 salary to \$61,360.00 with \$1,705.00 in longevity. The motion was adopted by unanimous roll call vote.

(01-18) MOVED BRANNIGAN-GRECO to increase the VFD contribution to \$3,000.00 each. The motion was adopted by unanimous roll call vote.

(01-19) MOVED MADDEN-GRECO to appoint Anthony DeMarco to Sergeant effective February 3, 2001. It was noted that Officer DeMarco had the highest score on the Sergeants exam. The motion was adopted by unanimous roll call vote.

(01-20) MOVED PADULA-BRANNIGAN to direct the Solicitor to investigate and determine if charging fees for false police and fire alarms calls is feasible and who would receive those fees/fines. The motion was adopted by unanimous roll call vote.

The Board recessed for Executive Session 8:25 to 10:50 P.M. Personnel matters were discussed.

(01-21) MOVED MADDEN-BRANNIGAN to rescind the college degree requirement for police officer and to request the Civil Service Commission to modify the rules and regulations. It was felt that this requirement reduces the field of candidates and hinders military veterans who choose to serve rather than attend college. The motion passed 4-1 with Mr. Hanlon opposing.

(01-22) MOVED PADULA-MADDEN to increase the Treasurer's salary from, \$8,200 to \$9,000.00, effective January 1, 2002. Motion passed 4-0-1- with Mrs Brannigan abstaining.

Minutes of the Budget Meeting Thursday, 1/25/01 - Page 2

(01-23) MOVED GRECO-HANLON to increase the Commissioner's salaries from \$2,000. to \$2,500. effective January 1, 2002. Motion failed 2-3 with Madden, Brannigan and Padula against.

(01-24) MOVED PADULA-BRANNIGAN to adjourn. The meeting was adjourned at 10:59 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
January 30, 2001

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes - January 9, 2001 Meeting
4. Citizen's Comments
5. D'Andrea Building / Development
6. Forest Hills Rescue Eight / Wilkins Rescue One
7. Churchill Environmental Council
8. Ordinance #932 - Adopting the 2001 Budget and Millage Rate (3.513 mills)
9. Commissioner's Comments
10. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, TUESDAY, JANUARY 30, 2001

The Second Regular Meeting of Tuesday, January 30, 2001 was called to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Madden

At the invitation of Mr. Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(01-25) MOVED BRANNIGAN-MADDEN to approve the minutes of the Regular Meeting of Tuesday, January 9, 2001. The motion was adopted by unanimous roll call vote.

A memo was received from the Civil Service Commission dated 1/30/01 regarding the requirements for police officer. It is the unanimous decision of the Civil Service Commission that the requirement for a college degree for new police officers remains intact. It was necessary to postpone their testing date for the qualified applicants, therefore, it has been requested to authorize the CSC to reschedule the test and continue the hiring process. The CSC believes this is in the best interest of the citizens of Wilkins Township.

There was a discussion on the D'Andrea Building Development with the following persons being present: Attorney Richard Tucker, Richard Territ, Chuck Wooster, Ralph Murovich and Joseph D'Andrea. After the discussion, it was:

(01-26) MOVED GRECO-BRANNIGAN to recommend final approval conditioned upon the structure height being in conformance with the decision of the Zoning Hearing Board, that the developer conform to all comments included in Senate Engineering's letter of December 18, 2000, that they conform with all comments of the Allegheny County Planning Department and that the developer be responsible for the installation and maintenance of a traffic signal at Maple Lane and Rodi Road should a signal be deemed necessary by Penn Dot or any other governmental agency. The motion was adopted by unanimous roll call vote.

(01-27) MOVED MADDEN-GRECO to present Andrea Sisk of 115 Wallace Avenue, Wilkins Township with an award for her contribution to environmental conservation and improvement in the local area sponsored by the Churchill Area Environmental Council. The motion was adopted by unanimous roll call vote.

(01-28) MOVED GRECO-MADDEN to read Ordinance No. 932 for the first reading.

ORDINANCE NO. 932

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR THE FISCAL YEAR 2001 SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2001.

(01-29) MOVED GRECO-PADULA to accept Ordinance No. 932.

(01-30) MOVED BRANNIGAN-GRECO to read Ordinance No. 932 by title only.

(01-31) MOVED BRANNIGAN-PADULA to adopt Ordinance No. 932.

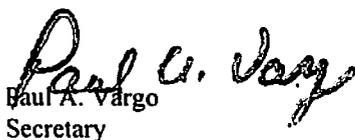
Motions 01-28 to 01-31 inclusive were adopted by unanimous roll call vote.

(01-32) MOVED BRANNIGAN-MADDEN to allow the use of the Wilkins Township Auditorium to residents contingent on Board approval of the rules, regulations and fees. The motion was adopted by unanimous roll call vote.

(01-33) MOVED BRANNIGAN-MADDEN to seek COG money for the renovation of the municipal building. The motion was adopted by unanimous roll call vote.

(01-34) MOVED PADULA-GRECO to adjourn. The meeting was adjourned at 8:05 P.M. the motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, February 12, 2001**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: January 24, 2001 and January 30, 2001 Meetings

COMMUNICATIONS:

PRESENTATION: Wilkins Township Citizen(s) of the Year - Woodland Hills Progress Star

CITIZEN'S COMMENTS:

- REPORTS:**
1. Police
 2. Public Works
 3. Fire Companies
 4. Building Inspector
 5. Manager (Deed Transfer Tax)
 6. Treasurer
 7. Act 511 Taxes
 8. Solicitor
 9. Recreation
 10. Engineer

PAYMENT OF BILLS:

General Fund	- - - -	\$100,142.44
Sewer Revenue Fund	-	\$ 84,634.65
Sewer Const. Fund	- -	\$ 16,605.26
Capital Reserve Fund	-	<u>\$ 1,329.67</u>
TOTAL	-	\$202,712.02

OLD BUSINESS: None

NEW BUSINESS: Ordinance #933 - Creating a Second Sergeant Position within the Police Force

Other:

Appointment of Representative to the Turtle/Thompson Basin Group

Eastern Regional Communications Center Refund

COMMISSIONER'S COMMENTS:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, FEBRUARY 12, 2001

The Regular Meeting of Monday, February 12, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Madden

At the invitation of President Hanlon all present arose and participated in the Pledge of Allegiance to the Flag.

(01-35) MOVED BRANNIGAN-GRECO to approve the Budget Meeting Minutes of Wednesday, January 24, 2001 and the Second Regular Meeting Minutes of Tuesday, January 30, 2001. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

The Woodland Star presented their Citizen of the Year Award to the Wilkins Township Recreation Advisory Board. The award was accepted by Mr. Don Cwyner, Commissioner Brannigan would like to commend the Recreation Board on the time and devotion they have donated to the residents on the many events they have presented. President Hanlon noted that he attends many of these events and they are all very well done.

(01-36) MOVED PADULA-BRANNIGAN to authorize a \$300.00 donation to the Wilkins Township VFW, Post #6681. The motion was adopted by unanimous roll call vote.

Wayne Davis of Meadow Street would appreciate a water line being installed in his neighborhood. The Manager will check into this matter.

Robert Alexander of 883 Larimer Avenue requests that two (2) mirrors be installed on Larimer Avenue to enable the residents to exit their driveways. The Chief of Police to check.

REPORTS:

Chief Guthrie presented the Police Report for January 2001:

Total police calls logged	227
Total criminal offenses reported	44
Criminal Arrests/Persons Charged	13
Criminal Offenses Cleared	30
Gasoline used by police vehicles	953
Total police mileage for January 2001	9,599
Total monies collected during January	\$2,771.84

(01-37) MOVED BRANNIGAN-GRECO to give Sergeant DeMarco \$130.00 for police training. To authorize the police to purchase a police car with funds available from the Capital Reserve Fund in the amount of \$24,220.00. The motion was adopted by unanimous roll call vote.

Ed Bruener presented the DPW Report for the month of January 2001. It will be filed in the Manager's Office.

The following fire calls were reported for January 2001: WTVFD #1 - 17, WTVFD #3 -13 and WTVFD #4 - 19

Minutes of the Regular Meeting, Monday, 2/12/01 - Page Two

N. Leonard Hill reported the following permits being issued in January 2001:

- Four (4) business signs
- One (1) residential - pad + hot tub
- One (1) Office Rebuild

Mr. Hill also presented a Complaint Log and a Fire Prevention Activity Report for January 2001.

Solicitor Means presented a Deed Transfer Tax check in the amount of \$1,252.19.

Report of the Pennsylvania Municipal Services for January 2001:

EARNED INCOME TAXES:

\$ 19,143.69	Current Month	\$ 20,907.78	Previous Year	2001 Budget
19,143.69	Current Yr Total	20,907.78	Prev. Yr. Total	\$480,000.00

OCCUPATION PRIVILEGE TAX:

\$ 1,877.50	Current Month	\$ 575.10	Previous Year	2001 Budget
1,877.50	Current Yr Total	575.10	Prev Yr Total	\$ 47,000.00

MERCANTILE TAX:

\$ 2,272.79	Current Month	-0-	Previous Year	2001 Budget
2,272.79	Current Yr Total	-0-	Prev Yr Total	\$ 350,000.00

BUSINESS PRIVILEGE TAX:

\$ 11,397.62	Current Month	736.00	Previous Year	2001 Budget
11,397.62	Current Yr Total	736.00	Prev Yr Total	\$165,000.00

Previously, Solicitor Means was directed to develop and advertise for an ordinance that would be necessary to adopt the 2000 International Building, Fire and Property Maintenance Codes. He went on to explain how the Township could enter into this Code.

Mr. William McKeever presented the Engineer's Report for January 2001. It can be found in the Manager's Office files.

(01-38) MOVED PADULA-BRANNIGAN to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(01-39) MOVED GRECO-MADDEN to pay the January 2001 bills in the amount of \$202,712.02. The motion was adopted by unanimous roll call vote.

(01-40) MOVED MADDEN-BRANNIGAN to read Ordinance No. 933 for the first reading.

ORDINANCE NO. 933

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING
ORDINANCE 606 (WILKINS CODE SECTION 37.1)
BY CREATING THE POSITION OF A SECOND SERGEANT

(01-41) MOVED BRANNIGAN-GRECO to accept Ordinance No. 933 for the first reading.

(01-42) MOVED MADDEN-BRANNIGAN to read Ordinance No. 933 for the second and final time by title only.

(01-43) MOVED MADDEN-GRECO to adopt Ordinance No. 933 .

Minutes of the Regular Meeting, Monday, 2/12/01 - Page Three

Motions 01-40 to 01-43 inclusive were adopted by unanimous roll call vote.

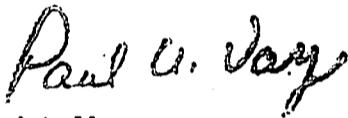
(01-44) MOVED MADDON-BRANNIGAN to appoint John Hanlon as Representative and Frank Greco as Alternate to the Turtle/Thompson Basin Group. The motion was adopted by unanimous roll call vote.

(01-45) MOVED PADULA-BRANNIGAN to table the Eastern Regional Communications Center Refund.

Permission was granted to the Recreation Advisory Board to use the vacated room downstairs for Recreation meetings and storage.

(01-46) MOVED BRANNIGAN-GRECO to adjourn. The meeting was adjourned at 8:04 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary



Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
Monday, February 26, 2001

1. Call to Order / Roll Call
 2. Pledge of Allegiance
 3. Approval of Minutes - February 12, 2001 Meeting
 4. Citizen's Comments
 5. Allegheny County Tour / TCVCOG
 6. Appointment of Deputy Fire Marshall - VFD #3
 7. Sergeant's Position - Police Department
 8. Eastern Regional Communications Center Refund
 9. Commissioner's Comments
 10. Adjournment
- 
- 

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, FEBRUARY 26, 2001

The Second Regular Meeting of Monday, February 26, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Madden

At the invitation of President Hanlon all present arose and participated in the Pledge of Allegiance to the Flag.

(01-47) MOVED MADDEN-PADULA to approve the Regular Meeting Minutes of Monday, February 12, 2001. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mrs. McGrath spoke about the Acting Manager.

Mr. McGrath stated that there is not an Ordinance pertaining to an Acting Manager.

On Tuesday, March 13, 2001 County Executive, Jim Roddey will be making a tour of economic development projects in the T CVCOG Communities.

Due to David Johnson's job and continuing education for his Masters Degree, he is resigning his position as Deputy Fire Marshal, therefore:

(01-48) MOVED GRECO-MADDEN to appoint Nicholas Sobodniak of 102 Wallace Avenue as Deputy Fire Marshal. The motion was adopted by unanimous roll call vote.

(01-49) MOVED MADDEN-BRANNIGAN to recommend Officer Randy Lamb as Second Sergeant in the Police Department effective March 3, 2001 with a one year probation period. The motion was adopted by unanimous roll call vote.

(01-50) MOVED BRANNIGAN-PADULA to send Randy Lamb to "Critical Incident Training" classes in Monroeville, March 19 & 20, 2001. The cost of the school is \$225.00. He will attend on duty, no overtime involved. The motion was adopted by unanimous roll call vote.

(01-51) MOVED GRECO-MADDEN to approve setting the ERC Refund in the Emergency Management Fund for police and fire services. The motion was adopted by unanimous roll call vote.

(01-52) MOVED BRANNIGAN-MADDEN to appoint JoAnn Henk of 200 Frazier Drive and Susan Morvay of 115 Gardenia Drive to the Recreation Advisory Board for a two year term expiring 12/31/02. The motion was approved by unanimous roll call vote.

(01-53) MOVED BRANNIGAN-PADULA to approve the hourly rate of \$25.00 per hour for the building rental. The motion was adopted by unanimous roll call vote.

(01-54) MOVED BRANNIGAN-PADULA to authorize the sale of surplus weapons and cameras in the Police Department and to authorize Paul Russell to promote the sale of the cameras for a 25% commission.

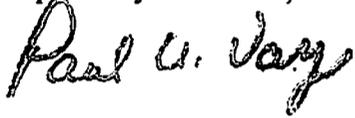
(01-55) MOVED BRANNIGAN-GRECO to retain Mr. Robert Durant, in the firm of Campbell-Durant, to represent the Township in the upcoming Police and Department of Public Works contract negotiations. The motion was adopted by unanimous roll call vote.

Minutes of the Second Regular Meeting of Monday, 2/26/01 - Page Two

(01-56) MOVED BRANNIGAN-MADDEN to authorize the Messrs. Hanlon, Greco and Means to meet with Penn Hills Officials to discuss the Boundary Issue. The motion was adopted by unanimous roll call vote.

(01-57) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 8:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, March 12, 2001

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: February 26, 2001 Meeting

COMMUNICATIONS: Mon-Fayette Expressway

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	- - - -	\$98,662.97
Sewer Revenue Fund	-	\$54,435.41
Sewer Const. Fund	- -	\$ 300.00
WHSD Bldg. Per. Fund	- \$	825.00
Capital Reserve Fund	-	\$47,263.11
TOTAL	-	\$201,486.49

OLD BUSINESS: Soffer Sub-Division

NEW BUSINESS: Wage Increases - Non Union Employees

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MARCH 12, 2001

The Regular Meeting of Monday, March 12, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Madden

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(01-58) MOVED PADULA-BRANNIGAN to approve the minutes of the Second Regular Meeting, Monday, February 26, 2001. The motion was adopted by unanimous roll call vote.

An invitation was extended from the Mon/Fayette Expressway Association to attend a meeting on Wednesday, March 28, 2001 at 5:30 P.M. at the West Mifflin Borough Building to review the status of the Expressway Project.

(01-59) MOVED BRANNIGAN-MADDEN for approval to cover expenses and the event of Community Days to be held on June 26th through June 29, 2001. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mrs. McGrath of 269 Penhurst Drive commended Commissioner Brannigan on her complete report on the Community Days. She also commented on the Manager's position.

John Mock of 1267 Lower Rodi Road spoke about the lack of illumination on his lot during the night. The Secretary was advised to review the lighting ordinance for a possible remedy to Mr. Mock's unfortunate situation.

REPORTS:

Chief Guthrie presented the Police Report for February 2001:

Total police calls logged	230
Total criminal offenses reported	45
Criminal arrests/persons charged	13
Criminal offenses cleared	25
Traffic citations issued	49
Parking tags issued	69
Gasoline used by police vehicles	745
Monies collected during February	\$3,751.08

Mr. Ed Bruener of the Department of Public Works presented his report for February 2001, it can be found filed in the Manager's Office.

WTVFD #1 had 18 calls, #3 had 13 calls and #4 had 14 calls

The Building Inspector reported five (5) residential additions & alterations and one (10) business addition and alteration.

Solicitor Means reported \$2,219.70 in Deed Transfer Tax.

ACT 511 PA MUNICIPAL SERVICES, FEBRUARY 2001

Minutes of the Regular Meeting, Monday, 3/12/01 - Page TwoEARNED INCOME TAX:

CURRENT MONTH	\$ 43,281.66	PREVIOUS YEAR	45,376.78	2001 BUDGET
CURRENT YR TOTAL	62,425.35	PREVIOUS YR TOT	66,284.56	\$480,000.00

OCCUPATION PRIVILEGE TAX:

CURRENT MONTH	870.00	PREVIOUS YEAR	3,163.28	2001 BUDGET
CURRENT YR TOTAL	2,747.50	PREVIOUS YR TOT	3,738.38	\$ 47,000.00

MERCANTILE TAX:

CURRENT MONTH	685.00	PREVIOUS YEAR	-0-	2001 BUDGET
CURRENT YR TOTAL	2,957.79	PREVIOUS YR TOT	-0-	\$350,000.00

BUSINESS PRIVILEGE TAX:

CURRENT MONTH	250.00	PREVIOUS YEAR	-0-	2001 BUDGET
CURRENT YR TOTAL	11,647.62	PREVIOUS YR TOT	736.00	\$165,000.00

Mr. McKeever of Senate Engineering presented his February 2001 report. It can be found filed in the Manager's Office

(01-60) MOVED BRANNIGAN-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(01-61) MOVED GRECO-MADDEN to accept the bills in the amount of \$201,486.49 for payment. The motion was adopted by unanimous roll call vote.

A request was received from Lawrence J. Maiello, Esquire for an extension of time for filing the Penn Center East Subdivision, therefore it was:

(01-62) MOVED GRECO-PADULA to adopt the following Resolution:

RESOLUTION NO. 2-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS GRANTING AN
EXTENSION OF TIME TO RECORD THE PENN CENTER EAST SUBDIVISION
PLAN

The motion was adopted by unanimous roll call vote.

The Board recessed the meeting for an Executive Session at 7:50 P.M. The Session convened at 9:35 P.M. at which time it was:

(01-63) MOVED BRANNIGAN-PADULA to direct the Manager to set up a meeting with Trans Associates, PennDot, the Township and Mr. D'Andrea to settle a traffic issue. The meeting will be Thursday, March 22, 2001 at 2:00 P.M. The motion was adopted by unanimous roll call vote.

(01-64) MOVED BRANNIGAN-MADDEN to authorize the Engineer to develop options and costs for the replacement of the Ivy Street Bridge. The motion was adopted by unanimous roll call vote.

(01-65) MOVED MADDON-GRECO that because of Grant Funds being used that the assessment rate for the Leax Lane Water Project will be 80% Township and 20% residents. The motion was adopted by unanimous roll call vote.

(01-66) MOVED BRANNIGAN-PADULA to approve the language clarification in the Public Works Contract, Article V, Section 6. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, 3/12/01 - Page Three

(01-67) MOVED MADDEN-BRANNIGAN to approve the base wages for non-union employees. The motion was adopted by unanimous roll call vote.

(01-68) MOVED MADDEN-BRANNIGAN to authorize the Solicitor to oppose the tax exempt status of Mainstay Life Service. The motion was adopted by unanimous roll call vote.

(01-69) MOVED BRANNIGAN-MADDEN to adjourn. The meeting was adjourned at 10:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary



Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
March 26, 2001

1. Call to Order / Roll Call
 2. Pledge of Allegiance
 3. Approval of Minutes - March 12, 2001 Meeting
 4. Citizen's Comments
 5. Police Department Vacancy
 6. Authorization for Police Car Purchase
 7. 2001 Paving Program
 8. Vacant House Report
 9. Commissioner's Comments
 10. Adjournment
- 
- 

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND REGULAR MEETING, MONDAY, MARCH 26, 2001

The Second Regular Meeting of Monday, March 26, 2001 was called to order at 7:00 P.M. by Vice-President Frank Greco. A quorum was present as follows:

Mr. Greco	Mrs. Brannigan
Mr. Padula	Mr. Madden

President John J. Hanlon was absent.

At the invitation of Vice-President Greco all present arose and participated in the Pledge of Allegiance to the Flag.

(01-70) MOVED PADULA-BRANNIGAN to adopt the minutes of 3/12/01 after the following correction was made: In motion #01-65 the figures for the assessment rates were erroneously listed as 75% Township and 25% Residents, it should have read 80% Township and 20% Residents. The motion was adopted by unanimous roll call vote of all present.

(01-71) MOVED BRANNIGAN-PADULA to hire David Kemp as Police Officer contingent upon the successful completion of the required psychological and physical testing. The motion was adopted by unanimous roll call vote of all present.

(01-72) MOVED MADDEN-BRANNIGAN to purchase a 2001 Ford Crown Victoria with a police package. It is being purchased under the SHACOG bid from Day Ford at a cost of \$23,864.00. The motion was adopted by unanimous roll call vote of all present.

Ed Bruener, Acting Foreman, read the Road and Bridge Condition Report for 2001, it was:

((01-73) MOVED BRANNIGAN-PADULA to authorize the Township Engineer to develop specifications and advertise for bids for the 2001 Paving Program as presented and to include Penn Center Boulevard as an option. The motion was adopted by unanimous roll call vote of all present.

(01-74) MOVED BRANNIGAN-MADDEN to authorize the Solicitor to pursue an agreement with Soffer to pave Penn Center Boulevard. The motion was adopted by unanimous roll call vote of all present.

(01-75) MOVED BRANNIGAN-MADDEN to authorize the Solicitor to pursue the demolition of 113 Linhart Street, 600 Washington Street and 102 Dorothy Street. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Commissioner Padula stated that ERC has hired Henry Hoffmann as their new director. He also stated that, Bob Ramsey, Fireman from #3 Fire Department's wife, is very seriously ill and will be in need of an operation that will require many units of blood, therefore, WTVFD #3 is sponsoring a Nancy Ramsey Replenishment Blood Drive on Sunday, April 1, 2001 at the #3 Fire Hall from 10:00 A.M. to 3:00 P.M. Bob is asking everyone for their support.

Commissioner Brannigan would like to thank Representative Costa for all his help in developing the Eastmont Park Recreation Stand.

Vice-President Frank Greco would like to start a Senior Citizen Shuttle. It would be run by a non-profit group and would be within Wilkins Township, therefore,

Minutes of the Second Regular Meeting, Monday, 3-26-01 - Page Two

(01-76) MOVED BRANNIGAN-PADULA to show support for the start of a Senior Citizen Shuttle within Wilkins Township. The motion was adopted by unanimous roll call vote of all present.

(01-77) MOVED BRANNIGAN-MADDEN to adjourn. The meeting was adjourned at 7:20 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,

A handwritten signature in blue ink that reads "Paul Vargo". The signature is written in a cursive style with a large initial "P" and a long, sweeping underline.

Paul A. Vargo
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, April 9, 2001

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: March 26, 2001 Meeting

COMMUNICATIONS:

CITIZEN'S COMMENTS:

- REPORTS:
1. Police
 2. Public Works
 3. Fire Companies
 4. Building Inspector
 5. Manager (Deed Transfer Tax)
 6. Treasurer
 7. Act 511 Taxes
 8. Solicitor
 9. Recreation
 10. Engineer

PAYMENT OF BILLS:

General Fund	- - - -	\$ 127,047.21
Sewer Revenue Fund	-	\$ 47,400.05
Police Pension Fund	-	\$ 750.00
Capital Reserve Fund	-	\$ <u>301.03</u>
TOTAL	-	\$175,498.29

OLD BUSINESS: 2000 Budget

NEW BUSINESS: Ordinances - #934 Leax Lane Water Project

Resolutions - None

Other - National City Bank Tax Appeal Settlement

False Alarms - Proposed Ordinance

Mon Valley Expressway Update

Fire Marshall Vehicle

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, APRIL 9, 2001

The Regular Meeting of Monday, April 9, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(01-78) MOVED MADDEN-BRANNIGAN to approve the minutes of the meeting of March 26, 2001. The motion was adopted by the following vote:

Madden	-	Yes
Brannigan	-	Yes
Madden	-	Yes
Padula	-	Yes
Hanlon	-	Abstained

CITIZEN'S COMMENTS:

Wayne Davis, 130 Meadow Street, has requested that a traffic mirror be placed on the pole at Farnsworth Avenue and Churchill Road.

Michael Muhar, 689 Negley Avenue, commended the Recreation Department for the fine job on the Easter Egg Hunt. He would also like to have the debris cleaned up on the Negley Avenue Hillside.

Kevin Feltes, 863 Railroad Street, spoke about the deplorable condition of property left after the Iksic fire on Railroad Street.

Maria Cratsley, 323 Leax Lane, had questions on the Tap-in and Connection Fees on the construction of the Leax Lane Water Line.

REPORTS:

Chief Keith Guthrie reported the following report for March 2001:

Total police calls logged	234
Criminal arrests/persons charged	21
Criminal offenses cleared	39
Traffic Citations issued	59
Parking Tags issued	98
Gasoline used by police vehicles	1,056
Total police mileage for this month	10,039
Monies collected for March 2001	\$3,570.98

Chief Guthrie requested permission to attend the Pennsylvania Chiefs Training Conference, therefore:

(01-79) MOVED BRANNIGAN-MADDEN to authorize the Chief to attend the Chiefs Training Conference for the total cost of \$714.68. The motion was adopted by unanimous roll call vote.

Mr. Bruener presented the DPW report for March 2001. It can be found filed in the Manager's Office.

Minutes of the Regular Meeting, Monday, 4/9/01 - Page Two

WTVFD #1 reported 8 calls, WTVFD #3 reported 8 calls, WTVFD #4 reported 8 calls during the month of August 2001.

Mr. Hill reported the following building permits for March 2001:

Additions & Alterations - Residential - Eleven (11)
 Alterations - Buildouts Etcetera - Retail - Five (5)
 Signs - Three (3)
 Hot Tub - Spa - One (1)
 Pool - One (1)
 Total monies collected during March \$1,805.00

Solicitor Means reported Deed Transfer Tax in the amount of \$2,707.25.

Treasurer George M. Porado reported the following Real Estate Tax collection for March 2001:

<u>CHARGES:</u> ORIGINAL DUPLICATE	\$1,274,234.69
<u>CREDITS:</u> CURRENT REPORT	\$170,585.13
<u>DISCOUNTS:</u> CURRENT REPORT	<u>3,485.64</u>
TOTAL CREDITS	174,070.77
BALANCE TO ACCOUNT FOR	\$1,100,163.92
COLLECTION PERCENTAGE: CURRENT	13.7%
PREVIOUS YEAR	18.4%

PA MUNICIPAL SERVICES REPORT - MARCH 2001:

EARNED INCOME TAX: \$31,303.34 Current Month \$38,151.59 Previous year
 93,728.69 Current Yr Tot 104,436.15 Prev Yr Total
 2001 Budget - \$480,000.00

OCC PRIVILEGE TAX: \$ 1,087.80 Current Month 690.00 Previous year
 3,835.30 Current Yr Tot 4,428.33 Prev Yr Total
 2001 Budget - \$47,000.00

MERCANTILE TAX \$ -0- Current Month 99,293.96 Previous year
 2,957.79 Current Yr Tot 99,293.96 Prev Yr Total
 2001 Budget - \$350,000.00

BUS PRIVILEGE TAX: \$ -0- Current Month 14,913.32 Previous year
 11,647.62 Current Yr Tot 15,649.32 Prev Yr Total
 2001 Budget - \$165,000.00

Solicitor John Means discussed the Boundary Meeting to be held May 7, 2001.

Commissioner Brannigan would like to thank everyone for their help on the Easter Egg Hunt.

Mr. McKeever of Senate Engineering presented his report for March 2001. It can be found filed in the Manager's Office.

(01-80) MOVED PADULA-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, 4-9-01 - Page Three

(01-81) MOVED GRECO-MADDEN to accept the payment of bills for March 2001 in the amount of \$175,498.29. The motion was adopted by unanimous roll call vote.

ORDINANCE NO 934

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE CONSTRUCTION OF A WATER LINE AND APPURTENANT FACILITIES IN A PUBLIC STREET KNOWN AS LEAX LANE, DESIGNATING THE PROJECT AS THE LEAX LANE WATER DISTRICT, PROVIDING FOR THE WORK OF CONSTRUCTION TO BE DONE UNDER CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER AND PROVIDING FOR THE IMPOSITION OF A CONNECTION CHARGE, AND TAPPING FEE AS DETERMINED BY THE BOARD OF COMMISSIONERS UPON COMPLETION.

(01-82) MOVED BRANNIGAN-MADDEN to read Ordinance No. 934 for the first reading.

(01-83) MOVED PADULA-BRANNIGAN to accept the first reading of Ordinance No. 934.

(01-84) MOVED BRANNIGAN-GRECO to read Ordinance No. 934 for the second time by title only.

(01-85) MOVED BRANNIGAN-PADULA to adopt Ordinance No. 934)

Motions 01-82 to 01-85 inclusive were adopted by unanimous roll call vote.

(01-86) MOVED BRANNIGAN-GRECO to approve the Soffer/National City Tax Appeal Settlement. The motion was adopted by unanimous roll call vote.

(01-87) MOVED PADULA-BRANNIGAN to authorize the Solicitor to develop and advertise an Ordinance setting penalties for false alarms. The motion was adopted by unanimous roll call vote.

Mr. Vargo then reviewed the report letter on the Mon-Valley Expressway.

(01-88) MOVED BRANNIGAN-MADDEN to approve the use of Car 13 by the Fire Marshal with costs being paid from the Budget Line 411.135, and also donating Car 11 to VFD's for training.

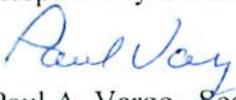
The Commissioners broke for the Exec Session at 7:55 PM, a discussion was held on the Agreement between D'Andrea and the Township. Reconvened at 8:45 PM.

(01-89) MOVED MADDEN-GRECO to approve the Traffic Signal Agreement with Joseph D'Andrea and make that agreement part of the Minutes. The motion was adopted by u.nanimous roll call vote.

(01-90) MOVED BRANNIGAN-MADDEN to approve new park signs and directional signs for all Township Parks. The motion was adopted by unanimous roll call vote.

(01-91) MOVED BRANNIGAN-MADDEN to adjourn. The meeting was adjourned at 8:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo, Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, APRIL 30, 2001

The Second Regular Meeting of Monday, April 30, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(01-92) MOVED MADDEN-GRECO to approve the minutes of the meeting of April 9, 2001. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

William Wilson of 400 Dorothy Street spoke about missing political signs.

Mr. & Mrs. Robert McGrath spoke about the Manager's position.

(01-93) MOVED MADDEN-GRECO to donate \$50.00 to the Turtle Creek Valley Memorial Day Association to help defray the expenses of the day. The motion was adopted by unanimous roll call vote.

A letter has been received from the Allegheny Energy Supply Company explaining pricing information for an offer extended to existing Duquesne Light customers.

(01-94) MOVED PADULA-GRECO to approve the Wilkinsburg Penn Joint Water Authority Agreement for the Leax Lane Water Project. The motion was adopted by unanimous roll call vote.

(01-95) MOVED GRECO-BRANNIGAN to accept the 2000 Audit Report and direct that it be filed with the appropriate agencies. The motion was adopted by unanimous roll call vote.

(01-96) MOVED MADDEN-PADULA to reschedule the Regular Meeting of Monday, May 14, 2001 to Monday, May 21, 2001 at 7:00 P.M.

COMMISSIONER'S COMMENTS:

Commissioner Madden wished Mr. Wilson good luck in finding his signs.

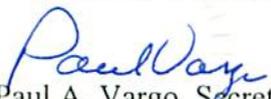
Commissioner Brannigan commented that the Park signs have been installed and are very nice. She would also like to commend the Woodland Hills High School on their excellent presentation of the Senior Class Play "On the Twentieth, Century".

Commissioner Greco stated that the Woodland Hills High School has received an undeserved "bad rap".

Commissioner Padula stated that Mr. Tomasic, Mr. Vargo and Staff has done a good job on the 2000 Audit.

(01-97) MOVED BRANNIGAN-GRECO to adjourn, the meeting was adjourned at 7:42 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo, Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, MAY 21, 2001

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: April 30, 2001 Meeting

COMMUNICATIONS: Presentation of \$15,000 IDA Donation by Mr. Fran Colonello

CITIZEN'S COMMENTS:

- REPORTS:
1. Police
 2. Public Works
 3. Fire Companies
 4. Building Inspector
 5. Manager (Deed Transfer Tax)
 6. Treasurer
 7. Act 511 Taxes
 8. Solicitor
 9. Recreation
 10. Engineer

PAYMENT OF BILLS:

General Fund	- - - -	\$129,254.25
Sewer Revenue Fund	-	\$ 65,550.39
Sewer Const. Fund	- -	\$ 500.00
I. D. A. Fund	- - -	\$ 7,500.00
WHSD Bldg Per. Fund	\$	2,212.50
Capital Reserve Fund	-	<u>\$ 7,311.50</u>
TOTAL	-	\$212,328.64

OLD BUSINESS:

NEW BUSINESS: Resolutions - #3-01 Rules and Regulations for Municipal Building Use

Other - Bid Award / Leax Lane Water Project

Bid Opening / 2001 Paving Program

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MAY 21, 2001

The Regular Meeting of Monday, May 21, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(0-98) MOVED BRANNIGAN-PADULA to approve the minutes of the meeting of Monday, April 30, 2001. The motion was adopted by unanimous roll call vote.

Mr. Francis Colonello presented a \$15,000.00 check from the Wilkins Area Industrial Development Authority as a contribution to be used by the Township for the following purposes:

1. \$2,500.00 to WTVFD #1
2. \$2,500.00 to WTVFD #4
3. \$2,500.00 to WTVFD #3
4. \$6,500.00 to the Township of Wilkins for kitchen repairs and a new piano; and
5. \$1,000.00 to the Recreation Board (\$500.00 Easter Egg Hunt and \$500.00 Christmas Party) _

Mr. & Mrs. McGrath spoke about the Manager's Position.

Don Cwynar, President of the Recreation Advisory Council suggested putting in a pumpkin patch to go along with the Halloween celebration, therefore it was:

(01-99) MOVED BRANNIGAN-GRECO to approve the Recreation Board's request to put the pumpkin patch in the Dombrosky Park. The motion was adopted by unanimous roll call vote.

Chief Guthrie reported the following for April 2001:

Total Police Calls Logged	228
Total Criminal Offenses Reported	47
Criminal Arrests/Persons Charged	15
Criminal Offenses Cleared	24
Traffic Citations Issued	81
Parking Tags Issued	75
Gasoline Used by Police Vehicles	1,072
Total Police Mileage for this month	9,896
Total monies collected for April	\$3,101.57

The State has given permission to install a mirror at the Alexander residence at 883 Larimer Avenue provided the Township abide by the provisions issued by Commonwealth of PA, Department of Transportation.

Mr. Bruener presented the DPW Report for April 2001. It can be found, filed, in the Manager's Office.

WTVFD #1 reported 5 calls, 4 practices and 85 man-hours.

WTVFD #3 reported 9 calls and 28.78 man-hours.

WTVFD #4 reported 12 calls, 1 fire school, 2 drills and 179.25 man-hours.

Minutes of the Regular Meeting, May 21, 2001 - Page Two

Mr. Hill reported the issuance of the following permits: Residential Additions and Alterations - 9, Office Rebuilding - Penn Center - 6, One (1) Sign and One (1) Pool

Solicitor Means reported the following Deed Transfer Tax: March \$2,319.17 and April \$7,176.05.

George M. Porado reported the following report for April 2001:

<u>CHARGES</u> - ORIGINAL DUPLICATE		\$1,274,234.69
<u>CREDITS:</u> - COLLECTIONS		
CURRENT REPORT	\$ 664,833.53	
PREVIOUS REPORT	170,585.13	
<u>DISCOUNTS</u> - CURRENT REPORT	13,568.28	
PREVIOUS REPORT	<u>3,485.64</u>	
<u>TOTAL CREDITS</u>		852,472.58
BALANCE TO ACCOUNT FOR		421,762.11
COLLECTION PERCENTAGE: CURRENT (REFLECTS NON-PAYMENT OF PENN CENTER @ DISCOUNT)		66.9%
PREVIOUS YEAR		90.5%

PA MUNICIPAL SERVICES - ACT 511 REPORT FOR APRIL 2001:

EARNED INCOME TAXES: \$41,335.57 Current Month \$28,952.00 Prev. Year \$135,064.26 Current Yr Total \$133,388.51 Prev. Yr. Total - Budget \$480,000.00

OCCUPATION PRIV TAX: \$ 7,540.00 Current Month \$ 1,856.00 Prev. Year \$ 11,375.30 Current Yr Total \$ 6,284.38 Prev Yr Total - Budget \$ 47,000.00

MERCANTILE TAX: \$127,947.97 Current Month \$ 387.30 Prev Year \$ 130,905.76 Current Yr Total \$ 99,681.26 Prev Yr Total - Budget \$350,000.00

BUSINESS PRIVILEGE TAX: \$ 6,838.23 Current Month \$ 4,606.30 Prev. Year \$ 18,485.85 Current Yr Total \$ 20,255.62 Prev Yr Total - Budget \$165,000.00

Commissioner Brannigan announced a story hour for the Parks during June, July and August. Also the Summer Lunch Program will begin on June 11, 2001.

Mr. McKeever of Senate Engineering presented his report for April 2001. It can be found, filed in the Manager's Office.

(01-100) MOVED MADDEN-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(01-101) MOVED GRECO-MADDEN to approve payment of the April Bills in the amount of \$212,328.64. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 3-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING RULES AND PROCEDURES FOR THE RENTAL AND USE OF THE MUNICIPAL BUILDING, AND SETTING FEES AND DEPOSITS FOR ITS USE.

(01-102) MOVED PADULA-BRANNIGAN to read and adopt Resolution No. 3-01. The motion was adopted by unanimous roll call vote.

(01-103) MOVED MADDEN-BRANNIGAN to award the Leax Lane Water Project to Paul Construction in the amount of \$94,269.00. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, May 21, 2001 - Page Three

(01-104) MOVED BRANNIGAN-PADULA to table the Paving Bids for review and tabulation by the Township Engineer. The motion was adopted by unanimous roll call vote.

At this point, the Board broke for the Executive Session where the Manager's position, the boundary dispute and the up-coming police negotiations will be discussed.

The Board reconvened at 9:25 P.M.

Mr. Paul Vargo desires to go back to the DPW Supervisors position. He will retain the Acting Manager's position.

(01-105) MOVED BRANNIGAN-PADULA to authorize advertisement of the Township Manager's position. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 4-01

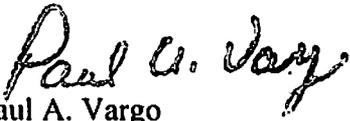
A RESOLUTION OF THE TOWNSHIP OF WILKINS APPROVING AN EMPLOYMENT CONTRACT WITH PAUL A. VARGO AS THE TOWNSHIP'S PUBLIC WORKS SUPERINTENDENT AND ASSISTANT MANAGER.

(01-106) MOVED PADULA-BRANNIGAN to read Resolution No. 4-01 and approve Paul Vargo's employment contract as DPW Supervisor/Assistant Manager. The motion was adopted by unanimous roll call vote.

(01-107) MOVED BRANNIGAN-MADDEN to cancel the Second Regular Meeting of May 29, 2001. The motion was adopted by unanimous roll call vote.

(01-108) MOVED BRANNIGAN-PADULA to adjourn. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Acting Manager

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, June 11, 2001

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: May 21, 2001 Minutes

COMMUNICATIONS: Penhurst Block Party

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	- - - -	\$249,776.26
I.D.A. Fund	- - - -	\$ 250.00
Sewer Revenue Fund	-	\$ 654.98
Capital Reserve Fund	-	\$ <u>135.53</u>
TOTAL	-	\$250,816.77

OLD BUSINESS: 2001 Paving Program Award

NEW BUSINESS: Ordinances: Proposed False Alarm Ordinance Review (unnumbered)
#935 - 2001 General Obligation Note (Penn Center Blvd. Paving Project)

Other: 2001/03 Winter Maintenance Agreement / Allegheny County
Cancellation of June 25th Board Meeting

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JUNE 11, 2001

The Regular Meeting of Monday, June 11, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(01-109) MOVED MADDEN-BRANNIGAN to approve the minutes of the Regular Meeting of Monday, May 21, 2001. The motion was adopted by unanimous roll call vote.

(01-110) MOVED GRECO-MADDEN to approve a Block Party for the residents of a portion of Penhurst Drive on Saturday, June 23, 2001 between 2 PM and 10 PM. The motion was adopted by unanimous roll call vote.

Mr. William Wilson of Dorothy Street spoke about the proposed Eastmont Directory . It was never completed, therefore, all the fees that were collected for the directory will be refunded.

REPORTS:

Chief Guthrie presented the Police Report for the month of May, 2001:

Total Police Calls logged	252
Total Criminal Offenses Reported	69
Criminal Arrests/Persons Charged	23
Criminal Offenses Cleared	44
Traffic Citations Issued	85
Parking Tags Issued	55
Gasoline used by Police Vehicles	1,109
Total police mileage for this month	11,665
Monies collected for the month of May 2001	\$3,903.36

(01-111) MOVED PADULA-BRANNIGAN to authorize Sgt. DeMarco to attend Red Cross Update Classes at the cost of \$35.00. The motion was adopted by unanimous roll call vote.

Mr. Ed Bruener presented his DPW report for the month of May, 2001. Filed in the Manager's Office.

WTVFD #1 reported 7 fire calls, 5 practices and 179 Man-hours. WTVFD #3 reported 4 fire calls and 138.18 Man Hours. WTVFD #4 3Fire calls, 2 practices and 238.5 M Hrs

Leonard Hill reported building permits for the following: Retail - 2 office rebuilds, Residential - 20, One Demolition, Two fences, roof over the Churchill Cemetery garage, Wall movement at the Shop 'n Save, Outside dining pation - Dilmprios and 1 pool.

George M. Porado reported the following for May 2001:

<u>CHARGES:</u> ORIGINAL DUPLICATE		\$ 1,274,234.69
<u>CREDITS:</u> CURRENT REPORT	\$ 40,965.80	
PREVIOUS REPORTS	835,418.66	
<u>DISCOUNTS:</u> PREVIOUS REPORTS	<u>17,053.92</u>	
TOTAL CREDITS		893,438.38
BALANCE TO ACCOUNT FOR		380,796.31

Minutes of the Regular Meeting, Monday, June 11, 2001 - Page Two

COLLECTION PERCENTAGE: CURRENT	70.1%
PREVIOUS YEAR	92.1%

PENNSYLVANIA MUNICIPAL SERVICES MAY 2001

EARNED INCOME TAXES: \$ 61,499.81 Current Month \$ 60,969.64 Prev Year
2001 Budget \$480,000.00 96,564.07 Current Yr Tot 194,357.79 Prev Yr Tot

OCCUPATION PRIV TAX: 6,097.08 Current Month 8,530.00 Prev Yr
2001 Budget \$ 47,000.00 17,472.38 Current Yr Tot 14,814.38 Prev Yr Tot

MERCANTILE TAX 127,884.59 Current Month 170,446.30 Prev Yr
2001 Budget \$350,000.00 258,790.35 Current Yr Tot 269,740.26 Prev Yr Tot

BUSINESS PRIVILEGE TAX: 71,696.12 Current Month 100,824.22 Prev Yr
2001 Budget \$165,000.00 90,181.97 Current Yr Tot 121,079.84 Prev Yr Tot

Solicitor John Means discussed the Mon-Valley Expressway, after the discussion it was:

(01-112) MOVED BRANNIGAN-PADULA to direct Mr. Vargo to send a letter to Penn-Dot and the Allegheny County Department of Environmental Development expressing our concerns and opposition to the Mon-Valley proposed ramp on Route 22. The motion was adopted by unanimous roll call vote.

Mr. Means wants the Commissioners to also review the proposed false alarm ordinance which he submitted. He also needs some specifics; ie: locations and construction, on the model ordinance he is holding on Communication Towers. He is also doing title search work for demolition properties.

Commissioner Brannigan then discussed the Community Days and the distribution of the Recreation News-letter.

Mr. McKeever of Senate Engineering presented the Engineers Report For May 2001. It can be found, filed, in the Manager's Office.

(01-113) MOVED MADDEN-GRECO to accept all of the above Reports. The motion was adopted by unanimous roll call vote.

(01-114) MOVED GRECO-MADDEN to approve payment of the May bills in the amount of \$250,816.77. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 935

AN ORDINANCE OF THE TOWNSHIP OF WILKINS TO ISSUE A GENERAL OBLIGATION NOTE IN THE AMOUNT OF \$190,000.00.

(01-115) MOVED BRANNIGAN-MADDEN to read Ordinance No. 935 in title only.

(01-116) MOVED BRANNIGAN-PADULA to accept Ordinance No. 935 for the first reading.

(01-117) MOVED BRANNIGAN-MADDEN to read Ordinance No. 935 for the second time by title only.

(01-118) MOVED BRANNIGAN-GRECO to adopt Ordinance No. 935.

Motions 01-115 through 01-118 inclusively were adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, June 11, 2001 - Page Three

At 7:50 P.M. the Board broke for an Executive Session to discuss contract negotiations for the DPW and Police, vacancy in the Manager's Office and any questions that may come before the Board.

The Board reconvened at 9:20 P.M.

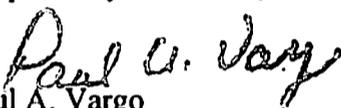
(01-119) MOVED PADULA-BRANNIGAN to renew the three year Winter Maintenance Agreement for Churchill Road from Larimer Avenue to Harrison Road. The motion was adopted by unanimous roll call vote.

(01-120) MOVED BRANNIGAN-MADDEN to cancel the Second Meeting scheduled for June 25, 2001. The motion was adopted by unanimous roll call vote.

(01-121) MOVED PADULA-BRANNIGAN to request George M. Porado's attendance at the Commissioners Meetings to present the Treasurer's report. The motion was adopted by unanimous roll vote. _

(01-122) MOVED BRANNIGAN-MADDEN to adjourn, the meeting was adjourned at 9:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, July 9, 2001

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: June 11, 2001 Meeting

COMMUNICATIONS:

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	- - - -	\$82,336.21
Sewer Revenue Fund	- \$	260.00
I. D. A. Fund	- - - \$	75.00
Capital Reserve Fund	- \$	<u>318.75</u>
TOTAL	-	\$82,989.96

OLD BUSINESS: Award of 2001 Paving Program

NEW BUSINESS: Waste Management

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JULY 9, 2001

The Regular Meeting of Monday, July 9, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(01-123) MOVED MADDEN-PADULA to approve the minutes of the Regular Meeting of Monday, June 11, 2001. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

LINDA BAIR of 4042 Miller Street expressed her displeasure of a shed which was erected, illegally, on the Tsagnas property at 816 Elizabeth Street. Mr. Leonard Hill, who is familiar with the situation, responded to Mrs. Bair's complaint.

BETH RAGAN of 624 Free Lane questioned the ownership of the road leading to her home, she stated it is in a very delapidated condition and would like to know if the Township could fix the road and bridge or get a grant to replace same. She also stated that there is a very large storm sink hole below the pool.

THOMAS WORRAL of 620 Brown Avenue also spoke about the condition of the road and the bridge.

KEN BITKOWSKI spoke about acquiring property known as Sunset Lanes and would like some help from the Township.

REPORTS:

Sergeant DeMarco presented the Police Report for June 2001:

Total Police Calls Logged	318
Total Criminal Offenses Reported	59
Criminal Arrests/Persons Charged	20
Criminal Offenses Cleared	29
Traffic Citations Issued	74
Parking Tags Issued	62
Parking Citations Issued	3
Gasoline used by Police Vehicles	1,236
Total Police Mileage for this month	9,663
Monies collected for this month	\$3,369.10

Mr. Bruener presented his DPW Report for June 2001, it can be found filed in the Manager's Office.

WTVFW #1 reported 10 calls and 105 man-hours WTVFW #3 reported 7 calls and 22.84 man-hours, WTVFW #4 reported 8 calls and 287.5 man-hours.

Leonard Hill reported the following building permits:

31 residential additions and alterations
 1 (One) Garage
 2 (two) Signs
 1 (One) Alteration to Sears pick-up area.

Minutes of the Regular Meeting, Monday, July 9, 2001 - Page Two

Total monies collected for Building Permits in June 2001 - \$1,583.00

Total Complaints for June 2001 - 33 (Thirty three)

Total pieces of Correspondence for June 2001 - 37 (Thirty seven)

Solicitor Means reported \$5,133.00 received from the Recorder of Deeds.

Treasurer George M. Porado reported the following collections for June 2001:

<u>CHARGES:</u> ORIGINAL DUPLICATE	\$ 1,274,234.69
<u>CREDITS:</u>	
COLLECTIONS: CURRENT REPORT	\$301,330.00
PREVIOUS REPORTS	876,384.46
DISCOUNTS: PREVIOUS REPORTS	— 17,053.92
<u>TOTAL CREDITS</u>	1,194,768.38
BALANCE TO ACCOUNT FOR	74,466.31
COLLECTION PERCENTAGE: CURRENT	93.8%
PREVIOUS YEAR	95.2%

PENNSYLVANIA MUNICIPAL SERVICES - JUNE 2001

<u>EARNED INCOME TAXES</u>	\$ 74,934.74	Current Month	\$ 88,947.30	Prev Yr
2001 Budget \$480,000.00	271,498.81	Current Yr Tot	283,305.09	Prev Yr Tot

<u>OCCUPATION PRIV TAX:</u>	7,852.10	Current Month	27,765.00	Prev Yr
2001 Budget \$ 47,000.00	25,324.48	Current Yr Tot	42,579.38	Prev Yr Tot

<u>MERCANTILE TAX:</u>	37,523.53	Current Month	55,743.56	Prev Yr
2001 Budget \$350,000.00	296,313.88	Current Yr Tot	325,871.12	Prev Yr Tot

<u>BUSINESS PRIVILEGE TAX:</u>	37,008.81	Current Month	11,531.45	Prev Yr
2001 Budget \$165,000.00	127,190.78	Current Yr Tot	132,611.29	Prev Yr Tot

Solicitor John Means spoke on the following subjects: The Soffer Penn Center Paving, the Zoresco 2001 tax appeal and the School District Commercial Tax Bills.

Commissioner Brannigan stated that the Community Days Report will not be available until the next meeting, but she would like to thank everyone for their help: i.e.; the Police, the DPW, the Staff and especially the Soffer Organization for making this event possible.

Mr. McKeever gave the Engineers Report for June 2001. It can be found, filed, in the Manager's Office.

(01-124) MOVED BRANNIGAN-PADULA to accept all of the above Reports. The motion was adopted by unanimous roll call vote.

(01-125) MOVED GRECO-MADDEN to approve payment of the June 2001 bills in the amount of \$82,989.96. The motion was adopted by unanimous roll call vote.

(01-126) MOVED MADDEN-GRECO to award the 2001 Paving Bid for the Contract "B" to Victor Paving and Construction in the amount of \$344,432.28. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, July 9, 2001 - Page Three

NEW BUSINESS:

At the end of May and the beginning of June, Waste Management failed to make a number of scheduled trash pickups. The Township contract with them contains a penalty clause that takes effect when there are misses in excess of twenty four hours. The number and dates of the misses were documented and turned into Waste Management on June 12, 2001. As a result, Waste Management has issued the Township a credit of \$11,712.00. This credit will be taken against this month's bill.

Commissioner Greco would like to thank the Century Club for their help during Community Days.

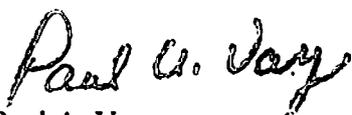
At 8:30 P.M. the Board went into Executive Session to review the resume's for the position of Township Manager.

The Board reconvened at 9:00 P.M.

(01-127) MOVED BRANNIGAN-MADDEN to cancel the last meeting of July 2001. The motion was adopted by unanimous roll call vote.

(01-128) MOVED BRANNIGAN-PADULA to adjourn, the meeting was adjourned at 9:05 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, August 13, 2001

PUBLIC HEARING: Proposed Ordinance Regulating Communication Towers and Antenna

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: July 9, 2001 Meeting

COMMUNICATIONS: Cartiff Letter ✓

CITIZEN'S COMMENTS:

- REPORTS:**
- ✓ 1. Police
 - ✓ 2. Public Works
 - ✓ 3. Fire Companies
 - ✓ 4. Building Inspector
 - ✓ 5. Manager (Deed Transfer Tax)
 - ✓ 6. Treasurer
 - ✓ 7. Act 511 Taxes
 - ✓ 8. Solicitor
 - ✓ 9. Recreation
 - ✓ 10. Engineer

PAYMENT OF BILLS: General Fund - - - - \$ 71,657.37
Sewer Revenue Fund - \$126,222.36
WH Bldg. Permit Fund - \$ 7,845.00
TOTAL - \$205,724.73

OLD BUSINESS: Boundary Issue

NEW BUSINESS: Ordinances - #936 Regulating Communication Towers and Antenna

Resolutions - #5-01 Authorize Application for Community Development Grant Funds for Demolition in the amount of \$50,000

#6-01 Authorize Application for Community Development Grant Funds for Reconstruction of the Ivy Street Bridge in the amount of \$114,362

#7-01 Slums and Blight - 102 Dorothy Street, 600 Washington Street and 113 Linhart Street

Other - Police Pension - 2001 Minimum Municipal Obligation (MMO)

COMMISSIONER'S COMMENTS: PP - RA Altman, Titmus for good work
Mn - " " " " " "

EXECUTIVE SESSION: ✓ FC - " " " " " "

ADJOURNMENT: 8:40 PM T - 9:40 PM

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, AUGUST 13, 2001

The Regular Meeting of Monday, August 13, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(01-129) MOVED PADULA-BRANNIGAN to approve the minutes of the Regular Meeting of Monday, July 9, 2001. The motion was adopted by unanimous roll call vote.

At this time there was a Public Hearing on Ordinance No. 936 which relates to communication towers and antennas. It was addressed by Solicitor John Means.

COMMUNICATIONS:

Letter from Sheila & Les Cartiff thanking the Township for a thoroughly enjoyable time at the Community Days. Also thanks to all the volunteers who gave their time for this event, also thanks for the Wilkins Arts Festival and all their volunteers.

A letter from Ron Brannigan advising the Township that, after eighteen years of volunteering, he has decided to retire. He's had a great time with many wonderful people, but since he and his family are older he has decided to enjoy his leisure time and let the younger people take over. He is proud to say that he was part of the organization that did so much to make Wilkins Township such a great place to reside in.

CITIZENS COMMENTS:

William Wilson, Dorothy Street, spoke about the Penn Hills/Wilkins Boundary and how can the Township recoup some of the costs/expenses incurred by the boundary dispute.

Mike Muhar, 689 Negley Avenue, thanks for the Community Days, everyone had a great time, also thanks to the road crew for keeping Negley Avenue neat and clean.

Mary Yakin insulted Solicitor Means by criticizing his record keeping.

Ken Bitkowski, Free Lane, spoke about the condition of the bridge and collapse of his road.

Danny Gardner, 109 Linhart Street, spoke about the condition of 113 Linhart Street.

Carol McMahan, 351 Frazier Drive, spoke about the very loud noise and music coming from a Gilmore Drive home.

REPORTS:

Chief Guthrie gave the following Police Report for July:

Total police calls logged	304
Total criminal offenses reported	78
Criminal arrests/persons charged	26
Criminal offenses cleared	43
Traffic Citations issued	66
Parking tags issued	57
Parking citations issued	9
ESP details	157
Monies collected during July	\$3,951.40

Minutes of the Regular Meeting, Monday, August 13, 2001 - Page Two

Mr. Bruener submitted the DPW report for July 2001, it can be found, filed, in the Manager's office.

WTVFD #1 reported 11 calls, 4 practices and 60.5 man hours.

WTVFD #3 reported 18 calls, 3 training calls and 94 man hours

WTVFD #4 reported 8 calls, 1 drill, 1 public service call and 62 man hours

Mr. Hill reported 28 building permits issued, he also logged 49 pieces of correspondence and 16 complaints.

Solicitor Means reported \$5,065.38 in Deed Transfer Tax for June and \$8,508.97 for July

Mr. George M. Porado's Real Estate Tax Collection for July 2001:

<u>CHARGES:</u> ORIGINAL DUPLICATE		\$1,274,234.69
ADDITIONS: PENALTIES-THIS REPORT		400.48
TOTAL CHARGES		\$1,274,635.17
<u>CREDITS:</u> CURRENT REPORTS	4,405.32	
PREVIOUS REPORTS	1,177,714.46	
<u>DISCOUNTS:</u> PREVIOUS REPORTS	17,053.92	
TOTAL CREDITS		\$1,199,173.70
BALANCE TO ACCOUNT FOR		75,461.47
COLLECTION PERCENTAGE: CURRENT		94.1%
PREVIOUS YEAR		95.7%

PA MUNICIPAL SERVICES - ACT 511 TAX REPORT

EARNED INCOME TAXES: Current Month \$ 28,754.88 Prev Yr \$ 24,243.63
2001 Budget \$480,000.00 Current Yr Tot 300,253.69 Prev Yr Tot 307,548.72

OCCUPATION PRIV TAX: Current Month 12,532.29 Prev Yr 180.00
2001 Budget \$47,000.00 Current Yr Tot 37,856.77 Prev Yr Tot 42,759.38

MERCANTILE TAX: Current Month 39,939.96 Prev Yr 20,042.42
2001 Budget \$350,000.00 Current Yr Tot 336,253.84 Prev Yr Tot 345,913.54

BUSINESS PRIV TAX: Current Month 4,222.35 Prev Yr 25,703.97
2001 Budget \$165,000.00 Current Yr Tot 131,413.13 Prev Yr Tot 158,315.26

Solicitor Means reported that the Communications Ordinance was prepared and sent on to the Allegheny County Department of Development who made minor changes and OK'd, he is working with Mr. Hill on the demolition reports and he also prepared the Death Benefit Resolution.

Mrs. Brannigan stated that the break-down report on the Community Days will not be available until next week.

Mr. McKeever of Senate Engineering presented his report for July, it can be found in the Manager's Office.

(01-130) MOVED MADDEN-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(01-131) MOVED GRECO-MADDEN to approve payment of the July bills in the amount of \$205,724.73. The motion was adopted by unanimous roll call vote.

Minutes of te Regular Meeting, Monday, August 13, 2001 - Page Three

Under Old Business: On Saturday, August 25, 2001 at 10:30 A..M. there will be a private informational meeting with the Penn Hills and Wilkins Township Officials concerning the Boundary Issue.

ORDINANCE NO. 936

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, PENNSYLVANIA, AMENDING CHAPTER 173 OF THE CODIFIED ORDINANCES OF THE TOWNSHIP OF WILKINS, ZONING, TO REGULATE THE PLACEMENT AND CONSTRUCTION OF COMMUNICATIONS TOWERS AND ANTENNA IN THE TOWNSHIP.

(01-132) MOVED BRANNIGAN-MADDEN to read Ordinance No. 936 for the first time by title only.

(01-133) MOVED GRECO-BRANNIGAN to accept Ordinance No. 936 as read.

(01-134) MOVED BRANNIGAN-MADDEN to read Ordinance No. 936 for the second and final reading.

(01-135) MOVED PADULA-MADDEN to accept and adopt Ordinance No. 936.

Motions 01-132 to 01-136 inclusively were adopted by unanimous roll vote.

RESOLUTION NO. 5-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS (FOR DEMOLITION) WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

(01-136) MOVED GRECO-PADULA to adopt Resolution No. 5-01. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 6-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS (FOR THE IVY STREET BRIDGE RECONSTRUCTION) WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.

(01-137) MOVED MADDEN-GRECO to adopt Resolution No. 6-01. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 7-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS RELATING TO SLUMS AND BLIGHT

(01-138) MOVED MADDEN-GRECO to adopt Resolution No. 7-01. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 8-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING AND WILL CONTINUE TO HAVE AN ACCOUNT DESIGNATED AS "RETIRED MEMBERS DEATH BENEFIT ACCOUNT".

(1-139) MOVED PADULA-BRANNIGAN to acopt Resolution No. 8-01. The motion was adopted by unanimous roll call vote.

(1-140) MOVED BRANNIGAN-GRECO to approve the 2001 Minimum Municipal Obligation (MMO). The motion was adopted by unanimous roll call vote.

Commissioners Greco, Madden and Padula thanked Ron Brannigan for all his years of service on the Recreation Board and all his volunteer work over the years. They wish him all of the best for his retirement.

At this point (8:10 PM) the Commissioners broke for an Executive Session, when they returned it was:

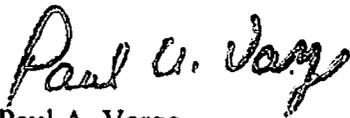
(1-141) MOVED PADULA-BRANNIGAN to authorize Solicitor Means to pursue the Mainstay Tax Agreement. The motion was adopted by unanimous roll call vote.

(1-142) MOVED BRANNIGAN -MADDEN to authorize Solicitor Means to review the property Soffer Tax Appeal. The motion was adopted by unanimous roll call vote.

(1-143) MOVED BRANNIGAN -PADULA to cancel the last meeting of August 2001. The motion was adopted by unanimous roll call vote.

(1-144) MOVED BRANNIGAN-MADDEN to adjourn. The meeting was adjourned at 9:40 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, September 10, 2001

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: August 13, 2001 Meeting

COMMUNICATIONS: None

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	- - - -	\$79,865.77
Sewer Revenue Fund	-	\$72,363.65
Police Pension Fund	-	\$ 2,718.00
Capital Reserve Fund	-	<u>\$ 397.82</u>
TOTAL		- \$155,345.24

OLD BUSINESS:

NEW BUSINESS: 2002 Non-Uniformed Pension Minimum Municipal Obligation
Halloween

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, SEPTEMBER 10, 2001

The Regular Meeting of Monday, September 10, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(1-145) MOVED MADDEN-GRECO to approve the minutes of the Regular Meeting of Monday, August 13, 2001 after an answer to a question and also the replacement of several motions were addressed. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

William Wilson of Dorothy Street discussed the reconsideration of the Commissioners to negotiate with Township employees.

Mary Yakin spoke about Solicitor Means and his records.

Robert McGrath of Penhurst Drive wanted an up-date on the hiring of a new Manager.

REPORTS:

Chief Keith Guthrie presented the Police Report for August 2001:

Total police calls logged	281
Total criminal offenses reported	65
Criminal arrests/persons charged	30
Criminal offenses cleared	39
Traffic citations issued	67
Parking tags issued	40
Parking citations issued	26
ESP details	103
Gasoline used by police vehicles	1,271
Total police mileage for this month	9,329
Total monies collected for August 2001	\$6,149.83

(1-146) MOVED BRANNIGAN-PADULA to approve the purchase of a new police car . Payment not to be made until the year 2002. The motion was adopted by unanimous roll call vote.

Mr. Ed Bruener presented the DPW Report for August 2001. It will be filed in the Manager's Office.

WTVFD #3 reported 19 fire calls and 250.61 man-hours. No report from #1 & #4 companies.

Building Inspector N. Leonard Hill issued twenty two building permits during August. His Correspondence Log and Fire Prevention Report are filed in the Manager's Office.

Below, is George M. Porado's RE Tax Collection Report:

<u>CHARGES:</u> ORIGINAL DUPLICATE	\$1,274,234.69
ADDITIONS: PENALTIES - THIS REPORT	557.96

Minutes of the Regular Meeting, Monday, September 10, 2001 - Page Two

ADDITIONS: PENALTIES - PREVIOUS REPORT	<u>400.48</u>
TOTAL CHARGES	1,275,193.13

CREDITS: COLLECTIONS:

CURRENT REPORT	6,137.65
PREVIOUS REPORT	1,182,119.78
<u>DISCOUNTS: PREVIOUS REPORTS</u>	<u>17,053.92</u>
TOTAL CREDITS	1,205,311.35
BALANCE TO ACCOUNT FOR	69,881.78
COLLECTION PERCENTAGE: CURRENT	94.5%
PREVIOUS YEAR	95.9%

PA MUNICIPAL SERVICES - ACT 511 TAX REPORT

<u>EARNED INCOME TAXES:</u>	Current Month	\$74,285.20	Prev Yr	56,782.36
2001 Budget \$480,000.00	Current Yr Tot	374,538.89	Prev Yr Tot	364,331.08

<u>OCCUPATION PRIV TAX:</u>	Current Month	4,100.00	Prev Yr	3,270.00
2001 Budget \$ 47,000.00	Current Yr Tot	41,956.77	Prev Yr Tot	46,029.38

<u>MERCANTILE TAX:</u>	Current Month	-0-	Prev Yr	3,772.18
2001 Budget \$ 350,000.00	Current Yr Tot	336,253.84	Prev Yr Tot	349,685.72

<u>BUSINESS PRIV TAX:</u>	Current Month	693.98	Prev Yr	500.00
2001 Budget \$ 165,000.00	Current Yr Tot	132,107.11	Prev Yr Tot	158,815.26

Mrs. Brannigan reported Expenditures of \$29,932.53 and Receipts of \$13,289.10 for the 2001 Community Days.

Gordon Taylor of Senate Engineering presented the August Engineering Report which is filed in the Manager's Office.

(1-147) MOVED PADULA-BRANNIGAN to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(1-148) MOVED BRANNIGAN-MADDEN to approve a partial payment in the amount of \$40,158.00 for the Leax Lane Water Line. The motion was adopted by unanimous roll call vote.

(1-149) MOVED GRECO-MADDEN to approve payment of the August bills in the amount of \$155,345.24. The motion was adopted by unanimous roll call vote.

(1-150) MOVED MADDEN-GRECO to approve the 2002 Non-Uniformed Pension Plan MMO in the amount of \$23,709.00. The motion was adopted by unanimous roll call vote.

(1-151) MOVED BRANNIGAN-PADULA to observe the Official "Trick or Treat" night on Wednesday, October 31, 2001 during the hours of 6:00 to 8:00 P.M. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Brannigan stated that the Wilkins Township Arts Festival will be held on Saturday and Sunday, September 15th and 16th, 2001.

Minutes of the Regular Meeting, Monday, September 10, 2001 - Page Three

(1-152) MOVED BRANNIGAN-GRECO to authorize the Zoning Hearing Board to obtain outside Council for the WTVFD #3 Appeal. The motion was adopted by the following vote:

Brannigan - Yes
Greco - Yes
Madden - Yes
Padula - Abstention
Hanlon - Yes

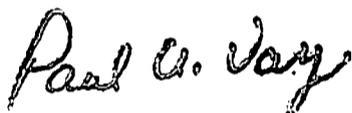
At this point (7:50 P.M.) the Board broke for an Executive Session to discuss the Manager's position.

At 8:55 P.M. the Board returned from the Executive Session at which the Manager's Position, the contract negotiations with the various unions and the border settlement with Penn Hill's were discussed.

(1-153) MOVED PADULA-BRANNIGAN to direct the Solicitor to work with the Board Committee (Mrs. Brannigan & Paul Padula) and Penn Hills to resolve the Boundary Dispute. The motion was adopted by unanimous roll call vote.

(1-154) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 8:58 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, October 8, 2001**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: September 10, 2001 Meeting

COMMUNICATIONS: None

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - -	\$125,020.23
I.D.A. Fund - - - -	\$ 260.92
WHSD Bldg Permit Fd	\$ 2,640.00
Capital Reserve Fund -	\$ 769.16
TOTAL -	\$128,690.31

OLD BUSINESS:

NEW BUSINESS: Resolution #9-01 Police Rule and Regulations
Amore Properties

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, OCTOBER 8, 2001

The Regular Meeting of Monday, October 8, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

Commissioner Melanie Brannigan would like to commend the Recreation Advisory Board on the fine job that they are doing with all the successful activities that were held over the past years namely: the Easter Egg Hunt, The Community Days, The Haunted Trail, The Children's Christmas Party and the Tree Burning. These activities could not have been a success without the tireless efforts of all the volunteers who donate all their time and hard work.

(1-155) MOVED PADULA-BRANNIGAN to approve the minutes of the Regular Meeting of Monday, September 10, 2001. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Mr. William Wilson of Dorothy Street would like everyone to offer a moment of silence for all the Police, Firemen, Rescue Workers and civilians who perished in the bombing in New York on Tuesday, September 11, 2001.

A letter was received from Mr. Emanuel Andrews advising the Township that he is donating \$1,000.00 each to the Police, the Firemen and Rescue One thanking them for all their unselfish dedication to the citizens of the Township.

Mr. Wilson also questioned the use of the abandoned Eastmont School.

Mr. Arthur Hill of 407 Kingston Drive is complaining about the home at 409 Kingston Drive, he stated that the present tenants are using it as a motel what with four people living in the garage. Leonard Hill, the Building Inspector/Code Enforcement Officer is to investigate the situation and send notices to the owner.

REPORTS:

Chief Keith Guthrie presented the Police Report for September 2001:

Total Police Calls Logged	292
Total Criminal Offenses Reported	78
Criminal Arrests Persons Charged	23
Criminal Offenses Cleared	43
Traffic Citations Issued	73
Parking Tags Issued	34
Parking Citations Issued	2
Gasoline used by Police Vehicles	1,128 gal
Total monies collected September	\$4,024.90

There was \$30,499.00 received from the Federal COPS Grant

Mr. Ed Bruener presented the DPW Report for September 2001. It will be filed in the Manager's Office. Mr. Bruener is requesting authorization to purchase a new 2002 Chevy S-10 Pickup truck under the "Central Westmoreland Council of Governments Cooperative Purchasing Contract #02-MV-10": therefore

Minutes of the Regular Meeting, Monday, October 8, 2001 - Page Two

(1-156) MOVED PADULA-BRANNIGAN to authorize purchase of a 2002 Chevy S10 pickup truck in the amount of \$13,529.00. The motion was adopted by unanimous roll call vote.

WTVFD #3 reported 12 fire calls and 222.01 man-hours, 7 hours of meetings and work details with 215 man-hours.

Mr. Leonard Hill, Building Inspector reported 17 permits issued: 14 Additions and Alterations, 1 home demolition, 1 Mine Subsidence Repair and 1 Hot Tub. He also presented a correspondence and complaint log for September 2001.

Solicitor Means presented a Recorder of Deeds check in the amount of \$7,348.29.

Below, is George M. Porado's Treasurer's Report for September 2001.

<u>CHARGES:</u> ORIGINAL DUPLICATE	\$1,274,234.60
ADDITIONS: PENALTIES - THIS REPORT	189.70
- PREVIOUS REPORT	958.44
TOTAL CHARGES	\$1,275,382.83
<u>CREDITS:</u> COLLECTIONS:	
CURRENT REPORT	2,086.73
PREVIOUS REPORTS	1,188,257.43
<u>DISCOUNTS:</u> PREVIOUS REPORTS	<u>17,053.92</u>
<u>TOTAL CREDITS:</u>	1,207,398.08
BALANCE TO ACCOUNT FOR	67,984.75
COLLECTION PERCENTAGE: CURRENT	94.7%
PREVIOUS YEAR	96.0%

PA MUNICIPAL SERVICES - ACT 511 TAX REPORT

EARNED INCOME TAXES: Current Month \$14,155.67 Prev Yr 25,007.80
2001 Budget \$480,000.00 Current Yr Tot 388,694.56 Prev Yr Tot 389,338.88

OCCUPATION PRIV TAX: Current Month 600.00 Prev Yr 110.00
2001 Budget \$ 47,000.00 Current Yr Tot 42,556.77 Prev Yr Tot 46,139.38

MERCANTILE TAX: Current Month 1,049.59 Prev Yr -0-
2001 Budget \$350,000.00 Current Yr Tot 337,303.43 Prev Yr Tot 349,685.72

BUSINESS PRIV TAX: Current Month 2,236.67 Prev Yr 798.00
2001 Budget \$165,000.00 Current Yr Tot 134,343.78 Prev Yr Tot 159,613.26

Solicitor John M. Means discussed the Storm Drain System on Brown Avenue and the Penn Hills/Wilkins Township Boundary Dispute.

Commissioner Brannigan discussed the Haunted Trail and announced that the "Trick or Treat" celebration to be held on Wednesday, 10/31/01 from 6 to 8 P.M.

Mr. McKeever of Senate Engineering presented the September Engineering Report which is filed in the Manager's Office. Mr. McKeever approved payment to Victor Paving; therefore;

(1-157) MOVED GRECO-BRANNIGAN to approve payment to Victor Paving in the amount of \$346,226.14. The motion was adopted by unanimous roll call vote.

(1-158) MOVED MADDEN-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, October 8, 2001 - Page Three

(1-159) MOVED GRECO-MADDEN to approve payment of the September bills in the amount of \$128,690.31. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 9-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS HEREBY ADOPTING AN AMENDMENT TO THE MANUAL OF RULES AND PROCEDURES CONTAINING POLICIES, PROCEDURES AND REGULATIONS GOVERNING THE OPERATION OF THE TOWNSHIP POLICE DEPARTMENT AND DEFINING THE DUTIES OF THE POLICE DEPARTMENT EMPLOYEES.

(1-160) MOVED MADDEN-GRECO to accept Resolution No. 9-01. The motion was adopted by unanimous roll call vote.

(1-161) MOVED PADULA-BRANNIGAN to accept Mr. Vincent Amore's proposal to sell Lots #453-K-130 and #453-M-140 to the Township of Wilkins for the amount of \$1.00. The motion was adopted by unanimous roll call vote.

President John J. Hanlon then presented a program of the Allegheny County Residential Finance Authority outlining a Single Family Mortgage Revenue Bond Program. 2001 Series JJ & 2001 Series KK.

At this point (7:45 PM) the Commissioners broke for an Executive Session where personnel matters would be discussed, they reconvened at 8:58 PM.

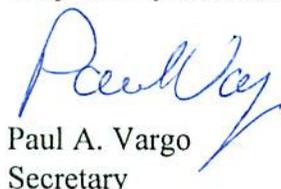
(1-162) MOVED MADDEN-GRECO to deny Walter Widenhofer his request for pass days. The motion was adopted by the following vote:

Yes - Madden
Greco
Hanlon
No - Brannigan
Padula

(1-163) MOVED PADULA-BRANNIGAN to cancel the Second Regular Meeting scheduled for Monday, October 29, 2001. The motion was adopted by unanimous roll call vote.

(1-164) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, NOVEMBER 12, 2001

The Regular Meeting of Monday, November 12, 2001 was called to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

(1-165) MOVED PADULA-BRANNIGAN to approve the minutes of the meeting of Monday, October 8, 2001. The motion was adopted by unanimous vote after a few simple corrections were made.

COMMUNICATIONS:

A letter was received on October 11, 2001 from Joel H. Merenstein, MD of 220 Hawthorne Road relating to acceptance of Hawthorne Road as a township road.

A letter was received on October 19, 2001 from Nancy Kirimli of 240 Sunset Drive commending the Maintenance Department for the courteous and cautious manner in which they performed repair work in front of her home.

CITIZEN'S COMMENTS:

Ila Cavanaugh of 102 Harrison Road discussed an abandoned well on property owned by Frank Rybar.

Messrs. Merenstein and Tangalos both of Hawthorne Drive Solicitor Means spoke about the procedure of the Township taking over their portion of Hawthorne Drive.

Ken Bitkowski and another neighbor from Brown Avenue talked about the condition of a portion of the road leading to their homes.

Tom Worrell of 620 Brown Avenue spoke about the road deteriorating since the sewers have been put in and no provisions being made for drainage. The Engineer and Mr. Vargo to inspect this road the week of November 19th.

Robert McGrath of 269 Penhurst Drive spoke about the hiring of a Manager.

Mary Yakin of 35 Crestview Drive spoke on various subjects.

REPORTS:

Chief Keith Guthrie presented the Police Report for October 2001:

Total police calls logged	286
Total criminal offenses reported	69
Criminal arrests/persons charged	21
Criminal offenses cleared	35
Traffic citations issued	45
Parking tags issued	56
Parking citations issued	9
Gasoline used by police vehicles	1,124
Total police mileage for October	11,295
Monies collected during October	\$5,529.80

Minutes of the Regular Meeting, Monday, November 12, 2001 - Page Two

Mr. Bruener, Acting Foreman DPW, presented his report for October 2001. It can be found, filed, in the Manager's Office.

WTVFD #1 had 3 fires, 4 practices and 80.5 man-hours for September; 9 fires, 4 practices and 100.5 man-hours for October.
WTVFD #3 had 14 fires, 13 training & work details with a total of 382.41 man-hours.

N. Leonard Hill reported the following building permits issued for October:

Additions and alterations - 18
Store build out - 1
Cooling tower/Fan - 1
Demising wall - 1HVAC RTU - 1
Sprinkler - 1
Garage - 1
Demolition - 1
Total monies collected during October \$2,306.70

Solicitor Means reported receiving \$4,256.14 for Deed Stamps for September.

The following is George M. Porado's report for October 2001:

<u>CHARGES:</u> ORIGINAL DUPLICATE	\$1,274,234.69
ADDITIONS: PENALTIES - THIS REPORT	872.03
- PREVIOUS REPORT	<u>1,148.14</u>
TOTAL CHARGES	1,276,254.86

<u>CREDITS:</u> COLLECTIONS; CURRENT REPORT	9,592.36
PREVIOUS REPORT	1,190,344.16

<u>DISCOUNTS:</u> PREVIOUS REPORTS	17,053.92
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<u>TOTAL CREDITS</u>	<u>\$1,216,990.44</u>
BALANCE TO ACCOUNT FOR	59,264.42
COLLECTION PERCENTAGE; CURRENT	95.4%
PREVIOUS YEAR	96.2%

PENNSYLVANIA MUNICIPAL SERVICES - OCTOBER 2001

EARNED INCOME TAX: Current Month \$14,957.15 Prev Yr \$14,036.58
2001 Budget \$480,000.00 Current Yr Tot 403,651.71 PrevYrTot 403,375.46

OCCUPATION PRIV TAX: Current Month 254.98 Prev Yr 700.00
2001 Budget \$ 47,000.00 Current Yr Tot 42,811.75 PrevYrTot 46,839.38

MERCANTILE TAX: Current Month 108,547.39 Prev Yr 112.53
2001 Budget \$350,000.00 Current Yr Tot 445,850.82 PrevYrTot 349,798.25

BUSINESS PRIV TAX: Current Month -0- Prev Yr 8,615.29
2001 Budget \$165,000.00 Current Yr Tot 134,343.78 PrevYrTot 168,228.55

Solicitor Means spoke about water sheds and streams flowing into Allegheny County with pollution.

Mr. William McKeever presented the Engineering Report for October 2001. It can be found, filed, in the Manager's Office.

(1-166) MOVED BRANNIGAN-MADDEN to accept all of the above reports. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, November 12, 2001 - Page Three

(1-167) MOVED GRECO-MADDEN to approve payment of the October bills in the amount of \$349,101.82. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 10-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE PARTICIPATION OF WILKINS TOWNSHIP IN THE PENN PRIME WORKERS COMPENSATION TRUST.

(1-168) MOVED PADULA-BRANNIGAN to adopt Resolution No. 10-01.

RESOLUTION NO. 11-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS THAT THE TOWNSHIP OFFICIALS ARE AUTHORIZED AND DIRECTED TO ACCEPT FROM AMORE CONSTRUCTION, INC. A GIFT OF A PARCEL OF REAL ESTATE.

(1-169) MOVED BRANNIGAN-GRECO to adopt Resolution No. 11-1.

RESOLUTION NO. 12-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING THE FEES PAYABLE UNDER SECTION XVI OF ORDINANCE NO. 922 (ANIMAL CONTROL ORDINANCE).

(1-170) MOVED BRANNIGAN-GRECO to adopt Resolution No. 12-01.

Motions 1-168 thru 1-170 were adopted by unanimous roll call vote.

Mr. Vargo presented the 2002 Budget. He stated that it will be on display, comments on the Budget will be accepted at the Board's regular meeting scheduled for Wednesday, November 28, 2001 and also, the Board will meet on Monday, December 3, 2001 at 6:00 PM in the Municipal Building, the purpose of this meeting is to review and accept comments on the 2002 Township Budget and to act on any other matters that may come before the Board.

COMMISSIONERS COMMENTS:

Vice-President Frank Greco discussed the Allegheny County Council's Redistricting Plan, therefore:

RESOLUTION NO. 13-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS OBJECTS TO THE CURRENT CONFIGURATION OF THE ALLEGHENY COUNTY COUNCIL'S PLAN AND MAP AND THE TOWNSHIP BELIEVES THAT IT MUST BE PLACED IN A DISTRICT WHICH SHARES A COMMUNITY OF INTEREST WITH OTHER COMMUNITIES AND THE TOWNSHIP HAS BEEN PLACED WITH OTHER AREAS WHERE THE TOWNSHIP INTEREST WILL BE PLACED SECONDARY TO THOSE OTHER COMMUNITIES.

(1-171) MOVED GRECO-PADULA to adopt Resolution No. 13-01. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, November 12, 2001 - Page Four

Commissioner Paul Padula congratulated Messrs. Greco and Wilson on their election office. Also commended the Police, the Department of Public Works and the Fire Departments on their fine work during the Haunted Trail festivities.

(1-172) MOVED PADULA-BRANNIGAN to authorize the Solicitor to change the Zoning Ordinance for the Fire Departments and the Ambulance Service in the Township of Wilkins to permit "0" set backs to be used only for housing emergency equipment. The motion was adopted by unanimous roll call vote.

President John Hanlon discussed the changes on the Turnpike Commissions Mon Valley Expressway.

At 8:25 P.M. the Board broke for an Executive Session to discuss several personnel matters. The Board returned at 10:10 P.M. with the following:

(1-173) MOVED PADULA-BRANNIGAN that Patrick Hearn be discharged from the service of the Township of Wilkins under the Code of the Township of Wilkins, Article II Sections 33.21 and 33.26B because:

(a) On the basis of medical opinion, Mr. Hearn suffers from a disability which has rendered Mr. Hearn unable to perform his duties for an uninterrupted period of eight calendar months from the first day of disability; and

(b) There is no position available which Mr. Hearn is able to perform under the conditions set forth in the Medical Report dated September 11, 2001 and received by the Township

This action to be effective only after Mr. Hearn has been given a Loudermill hearing, if requested within seven (7) days of notice to him. The motion was adopted at duly convened public meeting of the Board of Commissioners held on the 12th day of November, 2001..

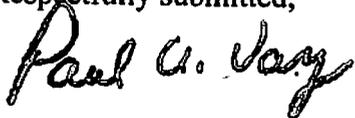
(1-174) MOVED BRANNIGAN-GRECO to hire Carolyn F. Ford as Township Manager. The motion was adopted by unanimous roll call vote.

(1-175) MOVED BRANNIGAN-PADULA to remove Denise and Roy Bost from the Recreation Advisory Council. The motion was adopted by unanimous roll call vote.

(1-176) MOVED PADULA-BRANNIGAN to approve the Maintenance Employees Association Contract. The motion was adopted by unanimous roll call vote.

(1-177) MOVED BRANNIGAN-GRECO to adjourn, the meeting was adjourned at 10:15 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
November 28, 2001

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes - November 12, 2001 Meeting
4. Communications - Demer Letter
5. Citizen's Comments
6. Public Comments re: 2002 Budget
7. Resolution #14-01 -- Chief of Police Benefits
8. Resolution #15-01 -- Public Works Superintendent Benefits
9. Review of Proposed Zoning Change (Fire and Ambulance Property)
10. Transportation Advisory Representation
11. Commissioners' Comments
12. Executive Session
13. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, WEDNESDAY NOVEMBER 28, 2001

The Second Regular Meeting of Wednesday November 28, 2001 was called to order by President John J. Hanlon. A quorum was present as follows.

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Madden	Mr. Padula

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

President Hanlon introduced our new Manager, Mrs.Carolyn Ford.

(1-178) MOVED BRANNIGAN-MADDEN to approve the minutes of the meeting of Monday, November 12, 2001. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

A letter was received from William Deemer of 311 Leax Lane thanking the Township for the water service which was recently installed on Leax Lane.

(1-179) MOVED BRANNIGAN-PADULA to authorize the Board to acquire the Eastmont Swim Club property by eminent domain for recreational purposes. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Russell Hall of 114 Quarry Street spoke about no parking signs and garbage being dumped on Quarry Street. Chief Guthrie to investigate the situation.

Ron Brannigan of 103 Gilmore Drive spoke at length on the history of the Eastmont Swim Club property and the disposition of the same.

William Wilson of Dorothy Street spoke about the reorganization of the Board and the rules and regulations issued by the State Code.

Ralph Keller of 152 Gilmore Drive spoke about the Eastmont Swim Club property.

Robert McGrath of 269 Penhurst Drive spoke about the hiring of the Manager and also about the Eastmont Swim Club property.

William McConnell and John Morvay presented two trophies to the Township which were won by the 9 and 10 year old group and the 11 and 12 year old group for their undefeated championships. Vice-President Greco congratulated the above groups and thanked them, on behalf of the Board for the handsome trophies.

Mrs. McGrath spoke about the high cost of insurance and what could be done about it.

Don Cwyner spoke about the Children's Christmas Party and also about the Christmas Tree Burning Ceremony, therefore:

(1-180) MOVED BRANNIGAN-GRECO to approve a Children's Christmas Party to be held on Saturday, December 15, 2001 at the WTVFD Fire Hall #3 and also a Christmas Tree Burning Ceremony to be held at the Municipal Building on Saturday, January 19, 2002. The motion was adopted by unanimous roll call vote.

As a public comment, Mr. Wilson discussed the Conferences and Fees for the Commissioners.

The following Resolutions were read:

RESOLUTION NO. 14-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING THE SALARY OF THE CHIEF OF POLICE AS SIXTY THREE THOUSAND SIXTY FIVE (\$63,065.) DOLLARS DURING THE YEAR 2001.

(1-181) MOVED PADULA-BRANNIGAN to adopt Resolution No. 14-01.

RESOLUTION NO. 15-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING THE SALARY OF THE SUPERINTENDENT OF THE PUBLIC WORKS DEPARTMENT AS FIFTY THOUSAND THREE HUNDRED SEVENTY FOUR (\$50,374.) DOLLARS DURING THE YEAR 2001.

(1-182) MOVED GRECO-BRANNIGAN to adopt Resolution No. 15-01.

Motions 1-181 and 1-182 were adopted by unanimous roll call vote.

(1-183) MOVED BRANNIGAN-GRECO to authorize the Solicitor to advertise the proposed Zoning change pertaining to Police, Fire and Emergency Service regulations. The motion was adopted by the following vote:

Brannigan	-	Yes
Greco	-	Yes
Madden	-	Yes
Hanlon	-	Yes
Padula	-	Abstention

(1-184) MOVED BRANNIGAN-GRECO to appoint Mrs. Carolyn Ford as Representative to the Transportation Advisory Board of the Turnpike Commission's Mon Valley Expressway. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Padula attended the ERC meeting where the following subjects were discussed: The Operating Manager, Health Care, Forest Hills, Director Henry Hoffman, Medcom and State Aid Reimbursement. Mr. Padula then commended Paul Vargo and Edward Bruener for their fine work.

At this point, 8:45 PM, the Board broke for an Executive Session to discuss a personnel matter.

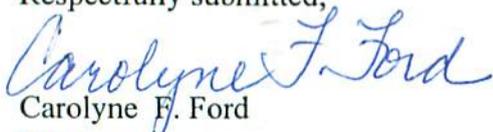
At 9:25 PM the Board reconvened.

(1-185) MOVED PADULA-BRANNIGAN to table the final decision re: Pat Hearn termination until the next business meeting on Wednesday, December 12, 2001. The motion was adopted by unanimous roll call vote.

(1-186) MOVED GRECO-PADULA to permit the Department of Public Works to hold a Christmas Luncheon at 12 Noon on Friday, December 21, 2001. The motion was adopted by unanimous roll call vote.

The meeting was adjourned at 9:30 PM.

Respectfully submitted,


Carolyn F. Ford
Manager

Agenda
Wilkins Township Board of Commissioners
Public Meeting
2002 Budget and Other Business
Monday, December 3, 2001
6:00 pm

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Review 2002 Budget and Requests
4. Citizens' Comments
5. Commissioners' Comments
6. Executive Session
7. Other Business
8. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERS WILKINS TOWNSHIP
BOARD OF COMMISSIONERS

BUDGET MEETING, MONDAY, DECEMBER 3, 2001 BUDGET MEETING,
MONDAY, DECEMBER 3, 2001

6:00 pm to 8:00 pm

The Budget Meeting was called to order at 6:00 pm by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon
 Mrs. Brannigan
 Mr. Greco

Also in attendance were Township Manager Carolyn F. Ford, DPW Superintendent Paul A. Vargo, and Police Chief Keith Guthrie.

At the invitation of President Hanlon, all present arose and participated in the Pledge of Allegiance to the Flag.

Those present discussed 2002 funding requests from C. C. Mellor Library, from the Woodland Hills Academic Foundation. It was noted by Mr. Vargo that the Baseball Committee request was already included in the budget.

PUBLIC COMMENT:

Mr. William Wilson requested money be put into line item 400.460 Meetings and Conferences. Mr. Wilson also requested that the Township make a contribution of \$300.00 to the VFW Home Association.

(1-187) MOVED GRECO-BRANNIGAN to make a \$300.00 contribution to the VFW Home Association in 2002.

Mr. Wilson also expressed concern regarding the low number of Public Works employees. Mr. Vargo addressed Mr. Wilson's concern, stating that he was comfortable with the number of employees budgeted.

Mr. Vargo then reviewed items in the Budget for 2002.

Under Real Estate Tax revenues, it was noted that preliminary numbers would be available from Allegheny County on December 12th. In light of the high number of outstanding appeals, Mr. Vargo suggested that the Board consider raising line item 491.000 Tax Refunds from \$50,000 to \$75,000.

(1-188) MOVED BRANNIGAN-GRECO to utilize \$20,624 of CDBG money (\$10,312 for 2002 and \$10,312 for 2003) for demolition of structures at 102 Dorothy Street, 113 Linhart Street, and 600 Washington Street.

(1-189) MOVED GRECO-BRANNIGAN to re-designate money from 300-04409 Municipal Building (Capital Reserve Fund) and 040-44420 Municipal Building (IDA Benefit Fund) and overage from 410.740 Capital Vehicles/Equipment (General Fund) for municipal building boiler repairs/replacement.

The Board recessed for Executive Session 7:15 to 7:35 pm. Disciplinary action concerning a Township employee was discussed.

(1-190) MOVED BRANNIGAN-GRECO to adjourn. The meeting was adjourned at 8:00 pm.

Carolyn F. Ford

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
WEDNESDAY, DECEMBER 12, 2001

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

November 28, 2001 and December 3, 2001

COMMUNICATIONS:

Robert McGrath*
Wilkesburg Penn Joint Water Authority (2)*

CITIZEN'S COMMENTS:

Cindy Goodfellow -- Waste Management

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	\$ 78,573.42
Sewer Revenue Fund	\$ 79,279.03
Sewer Const. Fund	\$ 2,998.25
WHHS Building Permit Fund	\$ 2,640.00
IDA Benefit Fund	\$ 469.47
Capital Reserve Fund	<u>\$ 22,209.47</u>
TOTAL	\$ 186,169.64

OLD BUSINESS:

Acceptance of the COPS Grant Award w/Terms and Conditions and Approval to Advertise for Equipment/Software/Service Bids

Adoption of the 2002 Budget and Approval to Advertise Ordinance Setting Millages

NEW BUSINESS:

Setting Schedule of Public Meetings for 2002

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, WEDNESDAY, DECEMBER 12, 2001

The Regular Meeting of Wednesday, December 12, 2001 was called to order by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon
Mr. Greco

Mr. Padula
Mr. Madden

Mrs. Brannigan was absent due to a previous committment.

At the invitation of President Hanlon, all present rose and participated in the Pledge of Allegiance to the Flag.

(1-191) MOVED PADULA-MADDEN to approve the minutes of the Regular Meeting of Wednesday, November 28th and the Budget Meeting of Monday, December 3, 2001. The motion was adopted by roll call vote of all present.

COMMUNICATIONS:

Two (2) letters received from Wilksburg Penn Joint Water Authority. The first one dealt with inspections of fire hydrants. The second one informed the Township that on November 27, 2001 the Board of Directors adopted Management's recommended balanced budget for 2002.

Robert G. McGrath of 269 Penhurst Drive stated that at the November 28th, meeting one of the Commissioners stated that the sunshine law prevented the Board from saying, in the open meeting, that the Board would take some official action after an executive session. Upon investigation Mr. McGrath finds that according to the sunshine law, there is no such restriction.

CITIZEN'S COMMENTS:

Cindy Goodfellow from Waste Management presented a proposal to change the route from a four (4) day schedule to a one (1) day pick up. After a discussion, it was decided to:

(1-192) MOVED PADULA-GRECO to not go with this proposal. The motion was adopted by roll call vote of all present.

Michael Muhar of 689 Negley Avenue reported that Negley Avenue is looking real good. However, there is one bag of garbage that is torn apart and that has been there for a very long time. DPW is to look into the matter.

William Wilson of Dorothy Street questioned the advertising for proposals for the Engineer and Solicitor.

Chief Guthrie presented the Police Report for November 2001:

Total police calls logged	256
Total criminal offenses reported	39
Criminal arrests/persons charged	12
Criminal offenses cleared	21
On November 26th there were twelve (12) glass block windows broken in the Linhart Park Restrooms.	
Gasoline used by police vehicles	931
Total police mileage for this month	9,369
Total monies collected during November	\$2,477.25

Minutes of the Regular Meeting, Wednesday, December 12, 2001 - Page Three

(1-195) MOVED PADULA-MADDEN to accept the COPS Grant and to advertise for equipment, software and service bids. The motion was adopted by unanimous roll call vote of all present.

(1-196) MOVED MADDEN-GRECO to approve the 2002 Budget as presented., and to approve advertisement of an ordinance to set the millage. The motion was adopted by unanimous roll call vote of all present.

(1-197) MOVED GRECO-MADDEN strongly recommend that, if any excess funds remain, they be approved for street repairs. The motion was adopted by unanimous roll call vote of all present.

(1-198) MOVED GRECO-PADULA to authorize approval to advertise the 2002 Schedule for meetings. The motion was adopted by unanimous roll call vote of all present.

(1-199) MOVED GRECO-MADDEN to write a letter to State Senator Jay Costa thanking him for being instrumental in obtaining a grant in the amount of \$52,769.00 for the Leax Lane Water Project. The motion was adopted by unanimous roll call vote of all present..

(1-200) MOVED PADULA-GRECO to proceed with the Patrick Hearn Case as originally prepared. The motion was adopted by the following vote:

Padula - Yes
 Greco - Yes
 Hanlon - Yes
 Madden - Abstention
 Brannigan - Absent from meeting

(1-201) MOVED GRECO-PADULA to cancel the Second Regular Meeting scheduled for Monday, December 31, 2001. The motion was adopted by unanimous roll call vote of all present.

At this point, 7:55 P.M. the Board broke for Executive Session.
 The Board reconvened at 9:00 P.M.

As Solicitor John Means was instructed to investigate the requisition of the Eastmont Swim Club Property, presently he contacted the buyer GLS. Therefore:

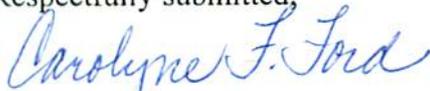
(1-202) MOVED PADULA-GRECO to authorize Solicitor Means to contact GLS and make a proposal to offer \$4,000.00 over two years for the Eastmont Swim Club Property. The motion was adopted by unanimous roll call vote of all present.

Mr. Padula announced that the Childrens Christmas Party will be held on Saturday, December 15, 2001 between the hours of 10AM to 1:00 PM at the WTVFD #3 on Powell Street.

President John Hanlon, on behalf of the Board, wished everyone a happy and joyful Christmas, and a healthy and prosperous New Year's.

(1-203) MOVED PADULA-GRECO to adjourn, the meeting was adjourned at 9:05 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Carolyn F. Ford, Manager

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS

Re-ORGANIZATION MEETING
MONDAY, January 7, 2002

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OATHS OF OFFICE

Frank Greco and William Wilson, Commissioners
George Porado, Treasurer/Tax Collector

Re-ORGANIZATION

Selection of Board President

Selection of Board Vice President

Appointment of Committees and Chairs

Finance

Police

Public Works

Recreation

Appointment of Solicitor

Appointment of Engineer

Appointment of Secretary

Appointment of Auditor

Appointment of Fire Marshall

Appointments of Deputy Fire Marshals

Designate Bank Depository

PNC Bank

Pennsylvania Local Government Investment Trust (PLGIT)

Designate Newspapers for Legal Notices

Progress Star

Pittsburgh Post-Gazette

Pittsburgh Tribune Review

Appointments of Representatives

Turtle Creek Valley COG

Eastern Regional Communications Center Board

3 Rivers Wet Weather Demonstration Program Eastern Basin Group

Appointments to Township Boards and Commissions
Zoning Hearing Board
Vacancy Board
Recreation Advisory Board

Designate Meeting Dates (as per advertised Notice)

APPROVAL OF MINUTES:

Wednesday, December 12, 2001

COMMUNICATIONS:

Turtle Creek Valley Council of Governments
Adelphia

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	\$
Sewer Revenue Fund	\$
Sewer Const. Fund	\$
WHHS Building Permit Fund	\$
IDA Benefit Fund	\$
Capital Reserve Fund	\$
TOTAL	\$

OLD BUSINESS:

Resolution 01-2002 Leax Lane

NEW BUSINESS:

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

MINUTES OF THE REORGANIZATION MEETING AND THE REGULAR MEETING OF MONDAY JANUARY 7, 2002

The Reorganization Meeting of Monday, January 7, 2002 was called to order at 7:00 P.M. by President John J. Hanlon.

At the invitation of President Hanlon all present rose and participated in the Pledge to the Flag.

Appointed Carolyne Ford as the Acting Secretary of the meeting.

Welcome everyone to the swearing in ceremonies.

At this time the presence of State Legislator Paul Costa is recognized.

Judge Jeffrey Manning administered the Oaths of Office to the present elected officials: William G. Wilson and Frank J. Greco, Commissioners and George M. Porado, Treasurer.

The following nominations were presented for the President of the Board:

The vote was taken in order of presentation.

(2-01) MOVED BRANNIGAN-PADULA to nominate John J. Hanlon.

(2-02) MOVED WILSON-GRECO to nominate Melanie Brannigan.

Mr. Hanlon was elected as President by the following vote: 4-1 Wilson voting No.

(2-03) MOVED PADULA-WILSON to appoint Frank Greco as Vice-President of the Board. The motion was adopted by unanimous roll call vote.

(2-04) MOVED BRANNIGAN-PADULA to appoint John M. Means as Solicitor of the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(2-05) MOVED BRANNIGAN-WILSON to appoint William McKeever as Engineer for the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(2-06) MOVED BRANNIGAN-WILSON to appoint Carolyne F. Ford as permanent Secretary of the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(2-07) MOVED BRANNIGAN-GRECO to appoint Pittsburgh National Bank and PLGIT (Pennsylvania Local Government Investment Trust) as depositories of Township Funds. The motion was adopted by the following vote:

Brannigan - Yes
 Greco - Yes
 Wilson - Yes
 Hanlon - Yes
 Padula - Abstention

The following vote was taken in order of presentation.

(2-08) MOVED BRANNIGAN -PADULA to appoint Joseph Dombrosky for the Vacancy Board.

(2-09) MOVED WILSON-GRECO to nominate Angie Gialloreto for the Vacancy Board.

Minutes of the Reorganization and Regular Meeting, Monday 1/7/02 - Page Two

Mr. Dombrosky was appointed to the Vacancy Board by the following vote: 4-1 Wilson No.

(2-10) MOVED GRECO-BRANNIGAN to reappoint Messrs. Keller and Krasik to the Zoning Hearing Board. The motion was adopted by the following vote; 4-1 Wilson voting No.

(2-11) MOVED BRANNIGAN-PADULA to reappoint the following persons to the Recreation and Municipal Properties Committee:

Don Cwynar
Frank Derzak
Jennifer Lehew
William McConnell
John Morvay
Susan Morvay

The motion was adopted by unanimous roll call vote.

(2-12) MOVED BRANNIGAN-GRECO to appoint Robert Tomasic as Auditor of the Township of Wilkins. The motion was adopted by unanimous roll call vote.

President Hanlon made the following appointments:

FINANCE - Frank Greco, Chair, William Wilson and Melanie Brannigan
PUBLIC SAFETY - Melanie Brannigan, Chair, Paul Padula and Frank Greco
PUBLIC WORKS - Paul Padula, Chair, William Wilson and Melanie Brannigan
RECREATION & MUNICIPAL PROPERTIES - William Wilson, Chair, Paul Padula and Frank Greco

(2-13) MOVED GRECO-BRANNIGAN to schedule the Regular Stated Public Meetings on the second and last Mondays of each month. The motion was adopted by unanimous roll call vote.

(2-14) MOVED BRANNIGAN-PADULA to approve the minutes of the meeting of Monday December 12, 2001 after the following correction was made: WTVFD reported eight fires, with man-hours 35.38, training classes with 72 man-hours and meetings and work details with 230 man-hours. Total man hours 337.38. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Turtle Creek COG advised that we have been awarded a grant in amount of \$20,624.00 for Safe Neighborhoods and Demolition to cover 102 Dorothy Street, 113 Linhart Street and 600 Washington Street. Senate to send out bids.

ADELPHIA is celebrating its 50th Anniversary. Additional programming will be offered, however, there will be a price adjustment effective February 2, 2002.

REPORTS:

Chief Guthrie's Police Report for December 2001:

Total Police calls logged	266
Total criminal offenses reported	38
Criminal arrests/persons charged	16
Criminal offenses cleared	26
Traffic citations issued	53

Minutes of the Reorganization and Regular Meeting, Monday 1/7/02 - Page Three

Parking tags issued	46
Parking citations issued	6
Monies collected during December 2001	\$ 7,197.39

The Department of Public Works Report can be found filed in the Manager's Office.

WTVFD #3 reported 14 fires, man-hours 112.98 and man-hours 311.00 for work details, meetings and special details. Total man-hours for December 415.98.

Leonard Hill, Building Inspector reported ten (10) building permits issued for December 2001. His correspondence log and complaint and contact list can be found filed in the Manager's Office.

Treasurer George M. Porado's report for December 2001:

CHARGES: ORIGINAL DUPLICATE		\$ 1,274,234.69
ADDITIONS: PENALTIES - THIS REPORT		578.91
- PREVIOUS REPORT		2,100.48
- ADDITIONAL ASSESSMENT COPY ATTACHED		34.43
TOTAL CHARGES		\$ 1,276,948.51
CREDITS - CURRENT REPORT	6,367.60	
- PREVIOUS REPORT	1,200,819.89	
DISCOUNTS - CURRENT REPORT		
BATCH #2 ADJUSTMENT	(4.35)	
PREVIOUS REPORTS	17,053.92	
TOTAL CREDITS		\$ 1,224,237.06
BALANCE TO ACCOUNT FOR		52,711.45
COLLECTION PERCENTAGE: CURRENT		95.9%
PREVIOUS YEAR		97.9%

PENNSYLVANIA MUNICIPAL SERVICES (ACT 511) FOR DECEMBER:

EARNED INCOME TAX: 2001 BUDGET \$480,000.00

Current Month \$17,534.29 Previous Year \$ 20,225.31 Current year to Date

Current Y T D 481,126.85 Previous YTD 498,359.44 100.23%

OCCUPATION PRIVILEGE TAX: 2001 BUDGET \$ 47,000.00

Current Month 937.00 Previous Year 2,922.80 Current year to Date

Current Y T D 46,989.65 Previous YTD 50,072.18 99.98%

MERCANTILE TAX: 2001 BUDGET \$350,000.00

Current Month 33,883.72 Previous Year 1,199.72 Current year to Date

Current YTD 479,858.21 Previous YTD 350,997.97 137.10%

BUSINESS PRIVILEGE TAX: 2001 BUDGET \$165,000.00

Current Month -0- Previous Year 250.00 Current year to Date

Current YTD 134,343.78 Previous YTD 170,551.45 81.42%

Mr. McKeever's Senate Engineering Report can be found filed in the Manager's Office.

(2-15) MOVED WILSON-BRANNIGAN to adopt all of the above reports as presented. The motion was adopted by unanimous roll call vote.

(2-16) MOVED GRECO-BRANNIGAN to approve payment of the December bills in the amount of \$93,617.55. The motion was adopted by unanimous roll call vote.

Under Old Business there is a Resolution (No. 1-02) - no action taken at this time.

Minutes of the Reorganization and Regular Meeting, Monday 1/7/02 - Page Four

Solicitor John Means explained the Tax Appeal Policy, advised the Board to file all the small liens with the Prothonotary's Office.

(2-17) MOVED BRANNIGAN-PADULA to follow Solicitor's Means recommendation. The motion was adopted by unanimous roll call vote.

(2-18) MOVED WILSON-BRANNIGAN to direct the Manager and the Solicitor not to revive the liens under \$100.00. The motion was adopted by unanimous roll call vote.

(2-19) MOVED PADULA-BRANNIGAN to sppoint N. Leonard Hill as Fire Marshal for a two (2) year term. The motion was adopted by unanimous roll call vote.

(2-20) MOVED GRECO-PADULA to appoint Mr. William McElheny, Paul Romanelli and Nicholas Slobodynak as Deputy Fire Marshals' for a two (2) year term. The motion was adopted by unanimous roll call vote.

(2-21) MOVED GRECO-WILSON to approve the Pittsburgh Post Gazette, the Gateway Press and the Tribune as the official Wilkins Township newspapers. The motion was adopted by unanimous roll call vote.

(2-22) MOVED PADULA-BRANNIGAN to appoint Mr. Hanlon and Mrs. Brannigan as representatives to the Turtle Creek Valley COG. To appoint Messrs. Greco and Padula to the Eastern Regional Council (911). And Messrs. Hanlon and Greco to the Three Rivers Wet Weather Project. The motion was adopted by unanimous roll call vote.

(2-23) MOVED BRANNIGAN GRECO to cancel the Regular Meeting scheduled for Monday January 14, 2001. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Brannigan noted that the Christmas Tree Burning will be held at the Municipal Building on Saturday, January 19, 2001.

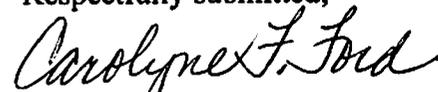
Commissioner Wilson thanked Judge Jeffrey Manning for swearing in all the elected officials and for recognizing all their friends and relatives. Mr. Wilson would also like to thank Angie Gialloreto for all her past services. Also Mr. Wilson feels that after all his experience he should have been given the Public Safety Commission but will do the best job with what he was handed.

Mr. Hanlon mentioned that the December Budget has been passed, but we cannot set the Tax Rate until we get the certified Assessment number.

The entire Board would like to thank Michael Madden for his service of one year and a quarter on the Township Board.

(2-24) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 7:45 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Carolyn F. Ford
Secretary

Agenda
Wilkins Township Board of Commissioners
Special Meeting
Thursday, January 17, 2002
6:30 pm

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Resolution VFD #3 Fire Truck
4. Citizen's Comments
5. Commissioner's Comments
6. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSPECIAL MEETING, THURSDAY, JANUARY 17, 2002

The Special Meeting of Thursday, January 17, 2002 was brought to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon	Mr. Padula
Mr. Brannigan	Mr. Wilson

Mr. Frank Greco was absent.

At the invitation of President Hanlon, all present rose and participated in the Pledge to the flag.

President Hanlon stated that this meeting is being held to discuss the Township's participation in financing fire apparatus. The meeting was duly advertised and proof of publication received. The purchase is for a "SUTPHEN Custom 70' Telescopic Aerial Platform for WTVFD #3 at the cost of \$607,000.00. WTVFD #3 has advanced as a deposit \$75,000.00. Other financing includes \$254,000.00, the fire company's own money, and a State Loan in the amount of \$150,000 .00. Wilkins Township Board of Commissioners, through the use of the formula from Resolution 06-95, is scheduled to give the the WTVFD #3 \$128,000.00 as a grant. If the Resolution is adopted, the Manager will be authorized to forward to Mr. Wagner, President WTVFD #3 a check in the amount of \$128,000.00 earmarked for the purchase of the truck.

Manager Carolyne Ford read Resolution No. 02-02:

RESOLUTION NO. 02-02

**A RESOLUTION OF THE TOWNSHIP OF WILKINS DESIGNATING
MONEY IN THE TOWNSHIP'S CAPITAL RESERVE TOWARD THE
PURCHASE OF VFD #3 FIRE TRUCK**

(2-25) MOVED WILSON-BRANNIGAN to adopt Resolution No. 02-02. The motion was adopted by the following vote:

Wilson	-	Yes
Brannigan		Yes
Hanlon	-	Yes
Padula	-	Abstention
Greco	-	Absent

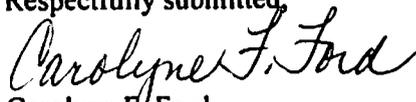
Solicitor Means suggested to the Board that Resolution No. 06-95 had expired with the financing for VFD #3. If the Board wants to do any additional financing in future years, they have to come up with a new mechanism. He suggested that the Board avail itself of raising taxes specifically for fire purposes, possibly a tax assessment of one half (1/2) a mil for fire and rescue.

Solicitor Means also discussed the current situation regarding tax assessments in Allegheny County.

Commissioner Wilson commented on the police working without a contract. He suggested that the Public Safety Committee and the Manager to continue negotiations. President Hanlon noted that the Board would continue with the original team.

(2-26) MOVED BRADDING-PADULA to adjourn. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Carolyne F. Ford
Secretary

Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
January 28, 2002

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes - January 7, 2002 Re-organization and Regular Meeting
January 17, 2002 Special Meeting
4. Communications
 - Alleghey County Department of Human Services
 - Zambelli Fireworks International
 - Woodland Hills School District
7. Citizen's Comments
6. Public Hearing: Zoning Ordinance Amendment
7. Township Business
 - a) Ordinance: Zoning Amendment - Front, Rear, and Side Yard Requirements
 - b) Exonerations 2001
 - c) Ordinance: Setting 2002 Millage - 3.513
 - d) Resolution 02-03: Treasurer's Bond
 - e) Agreement with Penn Hills re Police Communications
 - f) Ordinance: Police Pension
 - g) Resolution 02-04: Summary Plan Description WT Police Pension Plan "GUST Amendments"
 - h) Resolution 02-05: Mon Fayette Expressway
7. Commissioners' Comments
8. Executive Session

NEW BUSINESS:

Corporate Resolution re: PNC Bank Tax Account

Truck Replacement for Truck #61

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

Update on Police Contract Negotiations

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND REGULAR MEETING, MONDAY, JANUARY 28, 2002 (REVISED)

The Second Regular Meeting of Monday, January 28, 2002 was brought to order by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mr. Padula
Mr. Greco	Mr. Wilson	Mrs. Brannigan

At the invitation of President Hanlon, all present rose and participated in the Pledge to the Flag.

David Brodbeck of the Progress Star presented Paul Vargo, the Public Works Director, with the Citizen of the Year Award. He received a plaque and congratulations from the Commissioners. Mr. Vargo thanked the township employees and the Commissioners for enabling him to do a good job. Paul's wife, family and friends were all present to honor him.

Commissioner Brannigan congratulated Mr. Vargo and also commended him and expressed appreciation for his work. She stated that he is so deserving of that award and also for that period of time when he wore two hats and brought the Township back to where it belongs.

Commissioner Padula also congratulated Paul Vargo and the Road Department.

Vice-President Greco congratulated and thanked Paul Vargo for all his good work.

Commissioner Wilson congratulated Mr. Vargo and stated that more leaders need to be like Mr. Vargo.

President Hanlon congratulated and thanked Mr. Vargo and acknowledged Paul's family and friends and introduced Paul's wife Linda.

Solicitor John Means congratulated Mr. Vargo and stated that he enjoyed working with Mr. Vargo while he was the Township's Acting Manager.

(2-27) MOVED PADULA-BRANNIGAN to approve the minutes of the Reorganization and Regular Meeting of January 7, 2002 and the Special Meeting of January 17, 2002. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

A letter was received from the Allegheny County Department of Human Services describing the Summer Food Service Program. The Township will be participating in the Program for the year 2002.

Zambelli Fireworks are looking forward to entertaining at the community get together. The Township will get back to them.

A letter from Peggy Gillespie of the Woodland Hills School District advising that on January 30, 2002 at 7:00 P.M. they will be previewing a new real estate tax collection software package for all of their real estate tax collectors.

(2-28) MOVED WILSON-GRECO to permit the Century Club to hold their annual Spaghetti Dinner in the Auditorium on Sunday, April 14, 2002. The motion was adopted by unanimous roll call vote.

Mr. Means explained the Zoning Amendment as presented.

Minutes of the Second Meeting, Monday, 1/28/02 - Page TwoORDINANCE NO. 937

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ARTICLE III DISTRICT REGULATIONS SECTION 173-13 OF THE CODE OF THE TOWNSHIP OF WILKINS

(2-29) MOVED BRANNIGAN-WILSON to read Ordinance No. 937. The motion was adopted by unanimous roll call vote.

(2-30) MOVED GRECO-BRANNIGAN to accept Ordinance No. 937 for the first reading.

(2-31) MOVED WILSON-BRANNIGAN to read Ordinance No. 937 by title only.

(2-32) MOVED BRANNIGAN-WILSON to accept Ordinance No. 937.

Motions 2-30 to 2-32 inclusive were adopted by the following vote:

Brannigan - Yes
 Greco - Yes
 Wilson - Yes
 Hanlon - Yes
 Padula - Abstains as member of the Fire Department

(2-33) MOVED PADULA-BRANNIGAN to exonerate George M. Porado for the uncollected delinquent RE Tax for the year 2001 in the amount of \$52,711.45. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 938

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, APPROPRIATING OUT OF REVENUES AVAILABLE FOR THE FISCAL YEAR 2002. SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2002.

(2-34) MOVED GRECO-BRANNIGAN to read Ordinance No. 938 for the first reading.

(2-35) MOVED GRECO-BRANNIGAN to accept Ordinance No. 938 for the first reading.

(2-36) MOVED BRANNIGAN-PADULA to read Ordinance No. 938 by title only.

(2-37) MOVED GRECO-WILSON to accept Ordinance No. 938.

Motions 2-34 to 2-37 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 2-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS ESTABLISHING A FIDELITY BOND FOR GEORGE M. PORADO

(2-38) MOVED WILSON-BRANNIGAN to provide a fidelity bond for Treasurer George M. Porado. The motion was adopted by unanimous roll call vote.

(2-39) MOVED WILSON-BRANNIGAN to accept the Intergovernmental Agreement. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 939

AN ORDINANCE OF THE TOWNSHIP OF WILKINS RELATIVE TO THE ESTABLISHMENT AND MAINTENANCE OF TOWNSHIP EMPLOYEES PENSION, ANNUITY, INSURANCE AND BENEFIT FUND OR FUNDS, TO AMEND CERTAIN PROVISIONS OF THE PENSION PLAN OR PROGRAM APPLICABLE TO THE POLICE OF SAID TOWNSHIP AND TO RESTATE IN ITS ENTIRETY SUCH PENSION PLAN OR PROGRAM.

(2-40) MOVED BRANNIGAN-PADULA to read Ordinance No. 939 for the first reading by title only.

(2-41) MOVED PADULA-BRANNIGAN to accept Ordinance No. 939.

(2-42) MOVED WILSON-BRANNIGAN to read Ordinance No. 939 for the second time by title only.

(2-43) MOVED GRECO-BRANNIGAN to accept Ordinance No. 939.

Motions 2-40 through 2-43 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 2-04

A RESOLUTION OF THE TOWNSHIP OF WILKINS DESCRIBING THE TOWNSHIP OF WILKINS POLICE PENSION PLAN

(2-44) MOVED BRANNIGAN-WILSON to accept Resolution No. 2-04. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 2-05

A RESOLUTION OF THE TOWNSHIP OF WILKINS ENDORSING THE CONCEPT DESIGN FOR AN INTERCHANGE FOR THE MON-FAYETTE EXPRESSWAY IN MONROEVILLE.

(2-45) MOVED GRECO-BRANNIGAN to accept Resolution No. 2-05. The motion was adopted by unanimous roll call vote.

(2-46) MOVED WILSON-BRANNIGAN to approve the installation of a "HANDICAPPED" sign at the Beattie residence at 110 Ivy Street. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Wilson would like to thank the Recreation Board and also the Fire Departments for their help in holding a successful Tree Burning Ceremony.

Commissioner Padula would like to thank Solicitor John Means and Leonard Hill for their help in removing an illegal shed..

Solicitor Means thanked Paul Vargo for being so successful in changing the route of the turnpike exchange.

President Hanlon noted that an ordinance to close all "open" wells is being worked on by the Solicitor.

Minutes of the Regular Meeting, Monday, 1/28/02 - Page Four

At this point (8:00 PM) the Board recessed for the Executive Session. The Board reconvened at 9:25 P.M.

Upon reconvening President Hanlon stated that the Board had discussed the following topics: The Leax Lane Water Project, the McMasters Sewer Project, the Eastmont Swim Club Property and the Police Contract.

Mr. Hanlon asked if there were any citizen's comments on the above, there were none.

Commissioner Wilson moved that the park fees be increased. Motion died for lack of second.

(2-47) MOVED BRANNIGAN-PADULA to authorize the Solicitor to draft a Resolution concerning the assessments on the Leax Lane Water and McMasters Sewer Projects. The motion was adopted by unanimous roll call vote.

(2-48) MOVED BRANNIGAN-GRECO to authorize the Solicitor to draft a resolution to offer a \$4,000.00 lump sum counter offer for the Eastmont Swim Club Property. The motion was adopted by unanimous roll call vote.

(2-49) MOVED BRANNIGAN-PADULA to adjourn, the meeting was adjourned at 9:30 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Carolyn Ford
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, FEBRUARY 11, 2002**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

January 28, 2002

COMMUNICATIONS:

PA Department of Community and Economic Development: Annual Report on Land Use 2001

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
 - a) Road Condition Report
 - b) 5 Year Capital Plan for Paving
3. Fire Companies
4. Building Inspector
5. Manager
6. Treasurer
7. Act 511 Taxes
8. Solicitor
 - a) December Deed Transfer Tax
 - b) January Deed Transfer Tax
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	\$ 139,349.98
Sewer Revenue Fund	\$ 113,977.02
Sewer Const. Fund	\$ 4,125.25
WHHS Building Permit Fund	\$ 2,160.00
IDA Benefit Fund	\$ -0-
Capital Reserve Fund	\$ 135,257.85
TOTAL	\$ 398,995.19

OLD BUSINESS:

Resolution 02-01: Leax Lane Assessments

Adoption of Amended 2002 Budget: Ordinance #940

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, FEBRUARY 11, 2002

The Regular Meeting of Monday, February 11, 2002 was brought to order by President John Hanlon. A quorum was present as follows:

Mr. Hanlon
Mr. Wilson

Mrs. Brannigan
Mr. Padula

Mr. Greco was absent due to illness.

At the invitation of President Hanlon, all present rose and participated in the Pledge to the Flag.

(2-50) MOVED BRANNIGAN-WILSON to approve the minutes of the Second Meeting of Monday, January 28, 2002 as amended. The motion was adopted by unanimous roll call vote of all present.

A letter was received from James J. Lombardo, Executive Director of the Pennsylvania Department of Community and Economic Development advising the Township that he was presenting the 2001 ANNUAL REPORT ON LAND USE as prepared by the Governor's Center for Local Government Services. The report is being circulated.

Commissioner Wilson inquired as to whether it was too late to make reservations for the Spring Conference and the COG Dinner at his own expense. It is not too late.

(2-51) MOVED WILSON-BRANNIGAN to file the Police, the Road Department and the Fire Company's reports as presented. The motion was adopted by the following vote:

Wilson - Yes
Brannigan Yes
Hanlon - Yes
Padula - No
Greco - Absent

Mr. Vargo explained the Road Condition Report and the Five Year Capital Plan for paving. Both will be kept on file.

(2-52) MOVED PADULA-BRANNIGAN to authorize the Engineer to prepare bids for the roads. The motion was adopted by unanimous roll call vote of all present.

Commissioner Wilson commented that this was a very good report.

PENNSYLVANIA MUNICIPAL SERVICES

EARNED INCOME TAX:

Month of January 2002 \$21,052.88 Previous Year \$19,143.69 Difference \$1,909.19

OCCUPATION PRIVILEGE TAX:

Month of January 2002 \$ 201.80 Previous Year \$1,877.50 Difference (\$1,675.70)

MERCANTILE TAX:

Month of January 2002 \$3,845.54 Previous Year \$2,272.79 Difference \$1,572.75

BUSINESS PRIVILEGE TAX:

Month of January 2002 \$ -0- Previous Year \$11,397.62 Difference (\$11,397.62)

Solicitor Means reported \$2,895.53 collected in Deed Transfer Tax for December 2001.

Minutes of the Regular Meeting, February 11, 2002 - Page Two

Commissioner Wilson stated that the Easter Egg Hunt will be held on Saturday, March 23, 2002 at the Wilkins Township Municipal Building. He also stated that 103 checks in the amount \$7.00 were mailed out to cover the 1998 Directory which was not published.

Mr. McKeever presented the Senate Engineering Report for January. He then discussed Item #5 which was contained in his report. It read: "3RWWDP UPDATE: Senate attended the January 14 and 24, 2002 Basin Engineers Group discussion. The upcoming consent decree, which the E.P.A. refers to as the "voluntary enforceable agreement", still is not available. EPA's plan is to address the sanitary sewer problems in three phases. Phase I would be the assessment of the systems by mapping, cleaning, closed-circuit televising, etc. Phase II would be a calibration phase accomplished with heavy flow monitoring. Phase III would be rehabilitation of the systems. Signing the Consent Order and Agreement would commit communities to undertake Phases I and II, while the E.P.A. would in turn agree not to pursue any up front penalties for past violations. The E.P.A. has said that if the agreement was not signed that the communities would be dealt with in a more conventional manner."

Solicitor Means discussed engineering costs. Agreements should be coming around April, May or June 2002. Mr. Means estimated \$640,000.00 projected over three years at \$200,000.00. He also stated that he did not think there would be any money set aside for this through the Federal or State Government.

Mr. Wilson questioned whether the Township had past violations. Mr. Hanlon noted that the engineer concurred that the Township has been commended for past responses. The engineer will meet with the Staff and Solicitor.

There are two items in Solicitor Means' report: The first item Mr. Means presented was about the Eastmont Swim Club property and its history. He noted that GLS has accepted the Township's offer of a lump sum payment of \$4,000.00 providing that the Township pays the closing costs.

(2-53) MOVED BRANNIGAN-WILSON to authorize payment of \$4,000.00 on delivery of the deed and the Township is to pay the closing costs. .

The second item on the Solicitor's report explained the upcoming property maintenance ordinance amendment. The Commissioners will have it on the agenda for February 25th. He highlighted the following items in the amendment: Swimming pools, open wells, and abandoned vehicles.

Then Mr. Padula asked about the false alarm ordinance and noted that Mr. Means has a copy of Churchill's ordinance. Mr. Padula indicates that the fees need to be adjusted and that he would suggest fees to the Solicitor.

(2-54) MOVED BRANNIGAN-WILSON to approve payment of January bills in the amount of \$398,995.19.

(2-55) MOVED BRANNIGAN-PADULA to accept all of the above reports as presented. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 2-01

A RESOLUTION OF THE TOWNSHIP OF WILKINS HEREBY ESTABLISHING A TAPPING FEE, PURSUANT TO ACT 36 OF 1997, FOR COLLECTION OF COSTS AND EXPENSES OF THE LEAX LANE WATER PROJECT, EXCLUDING THEREFROM THE VALUE OF ANY GRANTS RECEIVED BY THE TOWNSHIP
(2-56) MOVED WILSON-PADULA to adopt Resolution No. 2-01. The motion was adopted by unanimous roll call vote of all present.

ORDINANCE NO. 940

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING ORDINANCE NO. 938 AND APPROPRIATING OUT OF REVENUES AVAILABLE FOR THE FISCAL YEAR 2002 SPECIFIC SUMS (as amended) REQUIRED AS SHOWN BY THE BUDGET.

(2-57) MOVED BRANNIGAN-PADULA to read Ordinance No. 940 for the first reading.

(2-58) MOVED BRANNIGAN-PADULA to accept the first reading of Ordinance No. 940.

(2-59) MOVED PADULA-BRANNIGAN to read Ordinance No. 940 for the second reading by title only.

(2-60) MOVED BRANNIGAN-PADULA to adopt Ordinance No. 940.

Motions 2-57 to 2-60 inclusive were adopted by unanimous roll call vote of all present.

(2-61) MOVED BRANNIGAN-WILSON to accept the Corporate Resolution for the Tax Account for PNC. The motion was adopted by the following vote:

Brannigan - Yes
 Wilson - Yes
 Hanlon - Yes
 Padula - Abstained as PNC employee

(2-62) MOVED PADULA-BRANNIGAN to purchase a 2002 Ford F-550 in the amount of \$48,008.00 from Woltz/Wind. The motion was adopted by unanimous roll call vote of all present.

(2-63) MOVED PADULA-BRANNIGAN to authorize bids for the old 1979 truck. Approved and noted that the old truck will be held until the new one is received. The motion was adopted by unanimous roll call vote of all present.

President Hanlon raised the question regarding the recently installed "ELKS" sign. A general discussion was had regarding applications and the need for permits when replacing signs.

(2-64) MOVED PADULA-BRANNIGAN to authorize the Solicitor to look at the sign ordinance and recommend an amendment as needed. The motion was adopted by unanimous roll call vote of all present.

Commissioner Padula thanked everyone for their assistance on the fire truck purchase and specifically thanked Solicitor Means, Mr. McKeever, Chief Guthrie, Mr. Paul Vargo, Carolyn Ford and the reporters. If anyone wants to come and see the new truck, a good time would be at the Fish Fry to be held on Ash Wednesday, and every Friday until the end of Lent.

Commissioner Wilson commented on his interest in raising the pavilion fees from \$25.00 to \$50.00 in that the average cost for two (2) two hours of call out at the overtime rate is about \$51.50 and that the Township should try to get the cost back. No action was taken but it was indicated that the subject may be brought before the Board again.

At this time, 8:10 P.M. the Board is going into Executive Session to discuss a labor contract.

Minutes of the Regular Meeting, February 11, 2002 - Page Four

The meeting was reconvened at 8:40 P.M.

President Hanlon stated that the discussion was with regards to a conditional contract proposed for the police department.

At this time President Hanlon asked if there were any citizen's comments, there were none.

(2-65) MOVED BRANNIGAN-PADULA to submit the proposed contract to our legal counsel for labor, Mr. Robert Durrant, for his approval, then on to the police department for their approval. The motion was adopted by unanimous roll call vote of all present.

(2-66) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 8:45 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Carolyn F. Ford
Secretary

Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
February 25, 2002

3. Call to Order / Roll Call

Wilson Greco Hanlon Brannigan Padula

2. Pledge of Allegiance

3. Approval of Minutes

Monday, February 11, 2002

4. Communications

Churchill Environmental Council
Woodland Hills School District

5. Citizen's Comments

6. Township Business

a) Ordinance # 941: Property Maintenance Code Ordinance Amendment
(Wells, Cisterns, Septic Tanks, Swimming Pools, and Abandoned Vehicles)

b) Resolution 02-06: Authorizing the ERC to Provide EMS Dispatch Services for 2002

7. Commissioners' Comments

8. Executive Session

9. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, FEBRUARY 25, 2002

The Second Regular Meeting of Monday, February 25, 2002 was brought to order by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon, all present rose and participated in the Pledge to the Flag.

President Hanlon noted that Chief Keith Guthrie has been in Federal Court for the last nine days. A legal suit was filed against Chief Guthrie and the Township. Testimony found him "not guilty" as well as the Township.

Solicitor John Means described the matter as a civil matter, not a criminal case and further described the case.

(2-67) MOVED PADULA-BRANNIGAN to accept the minutes of the meeting of February 11, 2002 with one revision. The motion was passed by the following: Padula, Brannigan, Wilson and Hanlon - voting Yes. Mr. Greco abstained as he was absent at that meeting.

COMMUNICATIONS:

Joan Gottlieb, Secretary of the Churchill Area Environmental Council is requesting a \$45.00 contribution toward a graduation award for a Woodland Hills High School senior who made a significant contribution to environmental conservation/improvement in the local area, therefore:

((2-68) MOVED BRANNIGAN-WILSON to authorize the \$45.00 donation. The motion was adopted by unanimous roll call vote.

A letter was received from the Woodland Hills School District noting that several offers to purchase the Eastmont School and property located at 3500 Jefferson Heights Road. Before any decision is made there are several important questions to be considered, therefore:

(2-69) MOVED WILSON-BRANNIGAN to have the Manager, Mrs. Ford respond to the School District per the Solicitor's suggestions. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 941

AN ORDINANCE OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY, PENNSYLVANIA, AMENDING CHAPTER 124 OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE OF THE TOWNSHIP OF WILKINS BY ADDING SUBSECTION Q REGULATING NON-USABLE WELLS, SEPTIC TANKS, CISTERNS AND SIMILAR STRUCTURES; ADDING SUBSECTION R REGULATING THE CONDITION OF USED AND UNUSED SWIMMING POOLS; AND AMENDING CODE SECTION 124-2 L TO DELETE SECTION 302.8 MOTOR VEHICLES AND RESTATE THIS SECTION.

(2-70) MOVED BRANNIGAN-PADULA to read Ordinance No. 941 for the first reading.

(2-71) MOVED BRANNIGAN-PADULA to accept Ordinance No. 941 for the first reading.

Minutes of the Second Regular Meeting, Monday, 2/25/02 - Page Two

(2-72) MOVED BRANNIGAN-GRECO to read Ordinance No. 941 for the second time by title only.

(2-73) MOVED PADULA-BRANNIGAN to adopt Ordinance No. 941.

Motions 2-70 to 2-73 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 02-06

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY,
PENNSYLVANIA, AUTHORIZING THE EASTERN REGIONAL
COMMUNICATIONS CENTER (ERC) TO PROVIDE EMS DISPATCH SERVICES
FOR 2002.

(2-74) MOVED PADULA-BRANNIGAN to read and adopt Resolution No. 02-06. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Wilson asked about any problems from Rescue One on Resolution No. 02-06.

Commissioner Padula acknowledged Rescue One knew this change was coming and had made preparations for it.

At this point (7:25 PM) the Board broke for Executive Session at which time a pending law suit was discussed.

President Hanlon reconvened the Executive Session at 8:05 PM, and noted that the law suit against the Township concerning some damage was discussed .

President Hanlon asked if there were any questions or comments from the audience. There being none, it was:

(2-75) MOVED BRANNIGAN-GRECO to adjourn. The meeting was adjourned at 8:06 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Carolyn F. Ford
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING

MONDAY, MARCH 11, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

February 25, 2002

COMMUNICATIONS:

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
 - a) VFC #4 January Report
 - b) VFC #4 February Report
 - c) VFC #3 February Report
4. Building Inspector
5. Manager
6. Treasurer (no collections)
7. Act 511 Taxes
8. Solicitor
 - a) January Deed Transfer Tax \$3891.14
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	\$ 101,982.02
Sewer Revenue Fund	\$ 79,365.02
Sewer Const. Fund	\$ 2,491.50
Capital Reserve Fund	<u>\$ 978.85</u>
TOTAL	\$ 184,817.39

TOWNSHIP BUSINESS:

- a) False Alarm Ordinance: Postponed for Revisions

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

ILKINS TOWNSHIP BOARD OF COMMISSIONERS
REGULAR MEETING
MONDAY - MARCH 11, 2002

The Regular Meeting of Monday, March 11, 2002 was brought to order by President John Hanlon. A quorum was present as follows:

Mr. Hanlon

Mrs. Brannigan

Mr. Greco

Mr. Wilson

Mr. Padula

President Hanlon called for a moment of silence in memory of September 11th.

At the invitation of President Hanlon, all present rose and participated in the Pledge to the Flag.

(2- 76) MOVED PADULA-BRANNIGAN to approve the minutes of the Second Regular Meeting of February 25, 2002. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS: None

William Wilson: Correction... what about the Trombetta letter. Could Mr. Means explain what that was about?

Solicitor Means: Not involved... went on to explain that the insurance company's attorney handled the matter.

William Wilson noted that a previous case was discussed that he was bringing this up because a previous case was mentioned, and all that was wanted as a description of the Trombetta case.

Then, referring to the letter, Mr. Wilson noted that the Trombetta matter had been settled out of court and also that there was a \$5000 deductible for insurance.

CITIZENS' COMMENTS:

Kathy Strait, 460 Wilbur spoke on behalf of the Century Club. She had been in contact with County Treasurer Weinstein's office regarding a small games of chance license. She had received information and a sample resolution from Weinstein's. The Solicitor was asked to review the resolution. William Wilson asked how soon the resolution would be needed?

Mrs. Strait answered by April 14th.

Paul Padula asked whether it was for strip tickets?

Mrs. Strait answered for bingo, for no more than seven days during the year.

President Hanlon noted that the Board would be meeting on March 25th and we could address the matter then.

Solicitor Means asked why 'sample' was stamped on the copy she handed to him?

Mrs. Strait answered that was the way it came to her. Weinstein also asked for a copy of the organization's bylaws.

John Means told Mrs. Strait that he would need the same information from her.

Mrs. Strait is to deliver the needed information to Mr. Means's office for review.

(2-77) MOVED PADULA-BRANNIGAN to authorize the Solicitor to work with the Century Club on the small games of chance resolution. The motion was adopted by unanimous roll call vote.

REPORTS:

Police:

**MONTHLY POLICE REPORT
FEBRUARY 2002**

I. Total Police Calls Logged - 205

Law Enforcement

1. Total Criminal Offenses Reported - 40
 - a. Criminal Arrests\Persons Charged - 16
 - b. Criminal Offenses Cleared - 24

III. Traffic and Parking Enforcement

1. Traffic Citations Issued - 77
2. Parking Tags Issued - 53
3. Parking Citations Issued - 9

IV. Offense/Incidents on Township Owned Properties

- I. 02/24/02 Graffiti, Lions Park, Three Juvenile Actors Cleared

V. Training

- I. Six (6) Officers received a total of 96 hours of training.

VI. Administrative

- I. Gasoline Used by Police Vehicles - 1,013
- II. Total Police Mileage for this Month - 9,779
 - A. Odometer Readings:
 - Car 1: 37,699
 - Car 2: 21,767
 - Car 3: 26,006
 - Car 4: 92,761
 - Car 5: 6,619
 - Car 12: 106,102

VII. Monies Collected

1. Fees for Police Report Copies	195.00
2. Parking Tags	1,005.00
3. DUI Fines	0.00
4. Traffic Citations	2,111.11
5. Non-Traffic Citations	1,192.96
6. Licenses/Vendor Fees	0.00
7. Penn Dot License Seizure	0.00
8. State police/Twp Share of Fines	0.00
9. <u>Other: Court Ordered Restitution</u>	<u>0.00</u>
	\$ 4,504.07 TOTAL
	\$ 7,333.82 YEAR TOTAL

Keith Guthrie presented the Police report for February adding that all the MDT's are installed and working in the vehicles, that computer training was scheduled for March 20th-21st.

Mrs. Brannigan: Congratulations to Officer R. Lamb for the work he did in obtaining the grants for the computers. Mr. Wilson: Congratulations to the officer who worked on the graffiti case at Lions' Park.

Paul Vargo presented the Public Works report for February 2002. Mr. Wilson thanked Paul Vargo for taking him on a tour of parks. Things are looking good and it appears that we are ready for baseball. The Public Works report is on file in the Manager's office.

Fire Reports: Mrs. Ford presented the Fire Reports for VFC #4 for January and February, as well as the VFC#3 for February:

VFD #4 Monthly Report for January 2002:

Fire Calls - 13 Man-hours 145
 Fire School - 4 Man-hours 68.5
 Drills - 2 Man-hours 24.5
 Work details - 1 Man-hours 32
 Public Service - 0 Man-hours 0
 Total man-hours - 270

VFD #4 Monthly Report for February 2002:

Fire Calls - 18 Man-hours 72.75
 Fire School - 5 Man-hours 76.5
 Drills - 2 Man-hours 22
 Work Details 2 Man-hours 14.5
 Public Service - 0 Man-hours 0
 Total man-hours - 185.75

VFD #3 Monthly Report for February 2002:

Fire Calls - 21 Man-hours 77.87
 Department Events - 41 Man-hours 693

Buildings: Leonard Hill presented the report of the Building Inspector. Mr. Hill also reported that he and Nick Slobodyak attended an 8.5 hour class on solid fuel burning. Mr. Padula noted that the class paid off in reference to a fire that occurred. President Hanlon asked about the status of the open well on Harrison? Mr. Hill replied that a letter had been prepared, ready for review by the manager and to be sent. Mr. Hanlon requested to be copied on the same.

Mr. Wilson asked if it were so that it cost \$250 for a sign application? Mr. Hill confirmed this statement.

Mr. Wilson moved to waive the \$250 fee for all non-profits for a sign application. Mr. Hanlon noted that VFC's and the ambulance service are part of the Township, whereas some of the others do make money.

Mr. Wilson stated that if an organization is listed as a nonprofit, then we should not discriminate.

Mr. Padula reiterated that the VFC's are part of the Township.

Solicitor Means interjected that the IRS Code distinguishes various nonprofits and that some qualify as a charitable institution whereas others can still be nonprofit, such as the country club, Elks, etc and earn money, and be for the membership and not for the public. He noted that if the desire is to help churches, emt's, the Township could distinguish charitable organizations as opposed to all nonprofits.

Mr. Wilson cited the example of the Boy Scouts as only serving the Boy Scouts.

President Hanlon stated that the Motion on the floor dies for a lack of a second.

Mr. Wilson asked why there was no public phone at the municipal building?

Mr. Hanlon recollected that the phone cost too much.

Mr. Wilson opined that we should have a public phone.

Mr. Wilson asked about the status of bids for demolition of buildings at Dorothy Street?

Mrs. Ford noted that the bids were to go through the COG coordinating the funds.

Manager:

Carolyn Ford presented the YTD balances for all Township funds. Mrs. Ford noted that the first meeting of the Township's Safety Committee had been held, described the membership to include the Commissioners' Public Safety Committee, the Police Chief, the Public Works Superintendent, and the Township Manager. Mrs. Ford further noted that the Safety Committee would have to be in effect for at least six months before the Township could apply to the state for certification, and thus realize a five percent reduction in workers' compensation premiums.

Treasurer: It was noted that there were no collections for the month of February.

Act 511: Mrs. Ford presented the following report for the month of February 2002.

EARNED INCOME TAX:

Month of Feb 02	\$48,866.41	Prev Year	\$ 43,281.66
Current YTD	69,919.29	Prev YTD	62,425.35 Difference \$ 7,493.94

OCCUPATIONAL PRIVILEGE TAX:

Month of Feb 02	\$ 400.00	Prev Year	870.00
Current YTD	601.80	Prev YTD	2,747.50 Difference (\$2,145.70)

MERRCANTILE TAX:

Month of Feb 02	-0-	Prev Year	685.00
Current YTD	3,845.54	Prev YTD	2,957.79 Difference \$887.75

BUSINESS PRIVILEGE TAX:

Month of Feb 02	800.00	Prev Year	250.00
Current YTD	800.00	Prev YTD	11,647.52 Difference (\$10,847.62)

President Hanlon requested an update concerning PAMS' collection procedure regarding business/mercantile taxes.

It is noted that the Agenda showed that the January Deed Transfer Revenue received was \$ 3,891.14.

Solicitor Means discussed the letter received by the Alcosan communities regarding the consent order and agreement. In talking with Mr. Gadzik, the consent decree received by Wilkins and those sent to the other AC municipalities are similar to the one that Gadzik dealt with. Mr. Means stressed that fact that the cost for the activities under the consent order will cost the 130 communities in AC about three billion dollars. He noted that for Wilkins the first phase cost was estimated by the Township Engineer at about \$640,000. Mr. Means discussed one 'what if', i.e., what if you don't sign? He informed those in attendance that it was stated that an example will be made of two or three, speculating that they will end up spending tens of thousands of dollars, and end up submitting to the document anyways. An approved plan will have to be submitted. Mr. Means also noted that there is no means of dispute resolution contained in the plan.

Mr. Means discussed that the dollars may come from sewer user fees, or a capacity fee for new users.

Mr. Wilson asked if that was an impact fee?

Mr. Means stated that it is not. Authority is granted for a capacity fee charge under Act 203 only for new users. Impact fees are permitted in Pennsylvania for transportation, such as new roads. Only about twelve communities have been able to enact impact fees. President Hanlon spoke with Congressman Doyle about this issue and stated that it was projected that the brunt of the cost would be borne by the communities.

Mr. Wilson asked about assessing taxes for the properties added to the Township as result of the boundary issue?

Mr. Means said that the survey work was done, but an agreement would need to be worked out regarding which properties, date of transfer, etc.

Solicitor Means presented a second item of concern, that is the BOCA and fire prevention codes. While there is an appeal process for hardship experiences through a BOCA and Fire Prevention Appeals Board, there has been difficulty in finding five people to serve. Under our own regulations, there is an allowance for three people to serve on each of these boards, that the positions are currently vacant, and that the same three people may serve on both boards.

Mr. Hanlon requested that the newspapers list that these vacancies exist, and that individuals interested in serving on the boards should contact the Township.

Recreation:

Mr. Wilson presented the Recreation report, highlighting the Easter Egg Hunt on March 23rd that the parks were ready for baseball, and again thanking the officer who was able to handle the graffiti at the park.

Engineer:

William McKeever, Senate Engineer, submitted his written report and commented that there is a need for a unified response concerning the consent order and agreement, that there will not be any acceptances of individual comments. At a recent engineers' meeting, the need to come up with reasonable guidelines became evident. Mr. McKeever cited the example of communities who have televised sewers during the last ten years, that their efforts may not be acceptable under whatever standard may be set.

Solicitor Means noted that it would take one crew, ten years to do the City of Pittsburgh's 1500 miles of sewer pipes.

Mr. Wilson asked if the COG had a camera truck for use?

Mr. McKeever stressed that the question of standards was very important and went on to question the digital format standard that was indicated in the agreement and that it would be difficult to ultimately put all the information into one report without the standard being set and followed.

Mr. McKeever suggested that with regards to the boundary issue, that the Engineer sit down with Staff, the Solicitor and others to determine the properties and how they should be taxed in accordance with Solicitor Means memo on that matter.

Mr. Padula stated his concern that this needed to be done, especially in light of public safety services.

Mr. Padula further asked whether the information had been updated to the GIS mapping?

Mr. McKeever answered that it had not as yet, but would be.

Mr. McKeever reported on the status of the paving specifications, indicating that these should be ready between April 4th through 8th.

Mr. McKeever reported that the Township's annual Chapter 94 report had been submitted.

Mr. McKeever's report is on file in the Manager's Office.

(2-78) MOVED BRANNIGAN-PADULA to accept all of the above reports. The motion was adopted by unanimous roll call vote.

Bills:

Vice President Frank Greco presented the bills for the month of March:

(2-79) MOVED GRECO-WILSON to pay the bills in the amount of \$184,817.39 as presented. The motion was adopted by unanimous roll call vote.

Business:

President Hanlon noted that action on the False Alarm Ordinance had been postponed due to revisions.

(2-80) MOVED BRANNIGAN-PADULA to authorize payment by the Township in the amount of \$35.00 per member for the Allegheny County and Western PA Association of Township Commissioners May 9th Dinner. The motion was adopted by unanimous roll call vote.

(2-81) MOVED PADULA-BRANNIGAN to authorize the DPW to advertise for the position of Public Works Laborer. The motion was adopted by unanimous roll call vote.

At 8:05 pm, the Board adjourned for Executive Session regarding personnel matters.

President Hanlon reconvened the meeting at 8:45 pm, noted the purpose of the Executive Session was for the discussion of personnel matters, and asked if there was any comment. No comments were made.

(2-82) MOVED WILSON-BRANNIGAN to adjourn the meeting. The meeting was adjourned at 8:46 pm. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Carolyn F. Ford
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING

MONDAY, MARCH 25, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

March 11, 2002

COMMUNICATIONS:

George E. Vrontos
Turtle Creek Valley Council of Governments
Western Pennsylvania Conservancy

CITIZEN'S COMMENTS:

TOWNSHIP BUSINESS:

- a) Implementing GASB 34 Training (March 26th, 8:30-12:30): Cost is \$45
- b) Tipping Fee Contract w/Waste Management: Cost is min. \$58/ton
- c) Showmobile Rental Fee (Community Days June 25, 26, 27, 29): Cost is \$1100
- d) PortaJohn Rentals: Cost is \$626
- e) Abandoned Mine Drainage DEP Agreement to Enter Property: Kolankowski
- f) Eastmont Swim Club Property Purchase: Cost is est. \$4671.50
- g) Resolution 02-07: Small Games of Chance
Resolution 02-08: AGRICULTURE

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, MARCH 25, 2002

The Second Regular Meeting of Monday, March 25, 2002 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon
Mr. Wilson

Mr. Greco
Mr. Padula

Mrs. Brannigan was absent due to a personal matter.

At the invitation of President Hanlon, all present rose and participated in the Pledge to the Flag.

(2-83) MOVED PADULA-WILSON to approve the minutes, as amended, of the Regular Meeting of Monday, March 11, 2002. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

A letter from George Vrontos expressing his interest in the position to the two Board vacancies.

A letter from the TCVCOG announcing a municipal tour to be held on Wednesday, April 17, 2002.

A letter from the Western Pennsylvania Conservancy concerning the flower garden at Rte. 22 at Pep Boys.

CITIZEN'S COMMENTS:

Robert McGrath, 269 Penhurst Drive, discussed the purchase of the Eastmont Swim Club property. He was advised that the property will be used for recreational purposes.

Mrs. McGrath questioned the use of the road from the VFD #4 down to the property. Will it be improved? Nothing has been planned as yet, it all depends on the use

Don Cwynar of Gardenia Drive discussed the Recreation Fund. He was advised that it is the policy of the Board that any donations above and beyond the amounts in the Budget for recreational purposes will go for recreation.

(2-84) MOVED GRECO-WILSON to approve a \$45.00 fee for a training session to be held on March 26, 2002 sponsored by the Government Accounting Standards Board. The motion was adopted by unanimous roll call vote of all present.

(2-85) MOVED GRECO-PADULA to approve a \$58.00/ton tipping fee contract with Waste Management. The motion was adopted by unanimous roll call vote of all present.

(2-86) MOVED WILSON-GRECO to approve a \$1,100.00 fee for the rental of the Showmobile for the Community Days June 25,-29, 2002. The motion was adopted by unanimous roll call vote of all present.

(2-87) MOVED GRECO-PADULA to approve the PortaJohn Rental Fee in the amount of \$626.00. The motion was adopted by unanimous roll call vote of all present.

(2-88) MOVED GRECO-WILSON to enter into an agreement with the Department of Environmental Protection for abandoned mine drainage for Rafal Kolankowski of Lucia Road. The motion was adopted by unanimous roll call vote of all present.

(2-89) MOVED PADULA-GRECO to purchase the Eastmont Swim Club property for a total price of \$4,671.50. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 02-07

A RESOLUTION OF THE TOWNSHIP OF WILKINS, ALLEGHENY COUNTY AND THE COMMONWEALTH OF PENNSYLVANIA RECOGNIZING AS A CIVIC AND/OR SERVICE ASSOCIATION UNDER THE LOCAL OPTIONS SMALL GAMES OF CHANCE ACT, AS AMENDED.

(2-90) MOVED WILSON-GRECO to accept Resolution No. 02-07 as read. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 02-08

A RESOLUTION OF THE TOWNSHIP OF WILKINS HONORING MRS. ANGIE GIALLORETO FOR HER MANY YEARS OF SERVICE TO THE TOWNSHIP OF WILKINS.

(2-91) MOVED GRECO-PADULA to accept Resolution No. 02-08 as read. The motion was adopted by unanimous roll call vote of all present.

(2-92) MOVED PADULA-GRECO to appoint George E. Vrontos of 115 Larchwood Drive to the Board of Building Appeals and also the Fire Code Hearing Board. The motion was adopted by unanimous roll call vote.

(2-93) MOVED WILSON-GRECO to have the Township take on the water account for the Western Pennsylvania Conservancy flower bed at the Pep Boys site, not to exceed \$300.00 per season. Any amount above \$300.00 will be paid by the WPC. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

Paul Padula reported on the Eastern Regional Communications Center Board Meeting: A discussion on the ERC going to the County, ERC has the largest group joining the County and this may be too much for the County to assume within the next few months. He noted that the Administrative Advisory Committee met and that Marshall Bond recommended getting together to visit the ERC. They also discussed disaster notification to the emergency managers and making sure that the call tree is current.

Mr. Padula noted that Rankin had the newest representative of the ERC and that the next meeting will be held on May 22, 2002.

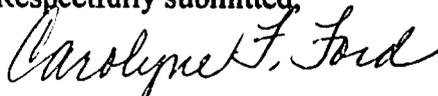
(2-94) MOVED PADULA-GRECO to authorize the Solicitor to amend the size of temporary banners in the commercial and manufacturing areas from sixteen (16) square feet to thirty two (32) square feet under Section 173-35 under the Zoning Ordinance. The motion was adopted by unanimous roll call vote of all present.

William Wilson questioned as to what is the level of responsibility when an individual votes NO on something? Solicitor Means stated that if you vote NO and then the other individual who votes in the affirmative may be sued but that a NO vote is no responsibility.

Mr. Padula would like to express his thanks for the fast preparation on the Resolution for the Century Club. He also noted the upcoming Spaghetti Dinner on April 14, 2002.

(2-95) MOVED PADULA-WILSON to adjourn. The meeting was adjourned at 8:03 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Carolyn F. Ford, Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING

MONDAY, APRIL 8, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

Led by Anthony Taglieri, Boy Scout Troop #47, St. Colman's Church

APPROVAL OF MINUTES:

March 25, 2002

COMMUNICATIONS:

Handicap Parking: Mary Bense
Norm Daugherbaugh
ERC Board of Director Meeting Minutes (November 20, 2001 and January 15, 2002)

CITIZEN'S COMMENTS:

BID OPENING:

Paving 2002

REPORTS:

1. Police
2. Public Works
3. Fire Companies
 - a) VFC #3 March 2002
4. Building Inspector
5. Treasurer
 - a) March 2002 \$ 84,633.14
6. Act 511 Taxes
7. Solicitor
 - a) February Deed Transfer Tax \$ 3,878.47
8. Recreation
9. Engineer

PAYMENT OF BILLS:

General Fund	\$ 82,444.35
IDA Fund	4,671.50
WHSD Bldg Fund	1,590.00
Sewer Fund	180.25
Sewer Construction Fund	2,971.75
Capital Reserve Fund	3,100.86
TOTAL	\$ 94,958.71

TOWNSHIP BUSINESS:

- 1) 77th Annual Convention/Yearbook
- 2) Option to be Included/Excluded from Allegheny County's CDBG & HOME Programs
- 3) Bullet Proof Vest Application (deadline April 13th)
- 4) Community Days Contracts

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, APRIL 8, 2002

The Regular Meeting of Monday, April 9, 2002 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mr. Greco
Mr. Wilson	Mrs. Brannigan	Mr. Padula

At the invitation of President Hanlon, all present rose and participated in the Pledge of Allegiance to the Flag.

Anthony Taglieri of 218 Churchill Road led the Pledge of Allegiance. Anthony is a member of Troop 47 of the Boy Scouts from St. Colman Church, he is working for his Citizenship Merit Badge. Anthony addressed the meeting. Manager Carolyn Ford asked Anthony if his troop has been involved in any community service project in Wilkins? Anthony replied that the troop has been picking up litter along the highways.

(2-96) MOVED PADULA-WILSON to approve the minutes, as presented, of the Second Regular Meeting of Monday, March 25, 2002. The motion was adopted by unanimous roll call vote.

(2-97) MOVED BRANNIGAN-PADULA to approve a handicapped parking space for Mrs. William Mence in front of her home at 838 Larimer Avenue. The motion was adopted by unanimous roll call vote.

(2-98) MOVED WILSON-GRECO to appoint Norman Daughenbaugh of 813 Negley Avenue and Patrick Harman of 117 Larchwood Drive to both the Board of Building Appeals and the Fire Code Hearing Board. The motion was adopted by unanimous roll call vote.

The minutes of the ERC Board of Directors Meetings (November 20, 2001 & January 15, 2002) were received and are on file in the Manager's Office.

President Hanlon welcomed the presence of M. Jos. Martinelli and recognized his many years of serving as the Township's Secretary, the Assistant Manager and also, presently, a member of the Zoning Hearing Board.

Mike Muhar of 689 Negley Avenue commended the Township's road department for keeping Negley Avenue neat and clean.

Guy Visco of 605 McMasters Avenue is concerned with stones crumbling along the old WPA wall on his street. He questioned as to who is responsible for that wall and steps. Mr. Vargo to investigate and also to place a yellow line which had been removed when the paving was done and never replaced.

The following is the bid tabulation for the 2002 Street Improvements:

ElGrande Industries	\$275,478.50
Tresco Paving	263,014.60
A. Folino Construction	282,352.25
Norwin Construction	368,729.45
Victor Paving	311,648.90
Peter J. Causo Paving	296,758.75
Nagy Construction	204,570.90
Pompei & Sons, Inc.	288,265.25
Donegal Construction	311,716.50
Derry Construction	271,716.00

Minutes of the Regular Meeting, Monday, April 8, 2002 - Page Two

There was a discussion between Solicitor Means, Mr. McKeever and Commissioner Wilson as to accepting the low bidder. Solicitor Means explained that the law calls for the responsible low bidder and that there is room to not award when experience has shown that a contractor does shoddy work or has a history of not getting work done on time.

(2-99) MOVED WILSON-GRECO to refer the bids to the engineer and staff for bid tabulation and review. The motion was adopted by unanimous roll call vote.

REPORTS:

POLICE: Sgt. DeMarco to present the police report but due to staffing he was excused. Commissioner Brannigan then presented the report:

Total police calls logged	227
Total criminal offenses reported	59
Criminal arrests/persons charges	29
Criminal offenses cleared	59
Traffic citations issued	76
Parking tags issued	50
Parking citations issued	6
Monies collected for March 2002	\$3,793.31

Mr. Vargo presented the Public Works report for March 2002. The report is on file in the Manager's office.

Commissioner Padula commended Mr. Vargo and his staff on the improvement of Eastmont Park - looks good!

Commissioner Wilson - Thanks for redesigning Eastmont Park!

WTVFD #3 reported the following for March 2002: Fire incidents 10 total staff hours 254.17. Departmental events, equipment maintenance testing, training classes, non incident activities 39 total staff hours 916.00

Leonard Hill reported the following for March 2002: Building permits: Additions & alterations - 4, 1 (one) each for a retaining wall, pool office build-out, sign and renovate interior.

Mr. Hills Complaint & Contact Log, Correspondence Log and the Ordinance Officer hours for March are on file in the Manager's office.

There was a question on the Elks sign permit. Following that question there was a lively discussion concerning the sign permit for the Elks. President Hanlon questioned changing occupancy and use. Mr. Hill explained that there is no definition of occupancy and use in our ordinances and that he relies on the BOCA and his years of experience. Mr. Hill further stated that the occupancy and use at the Elks has not changed from its previous occupancy and use.

TREASURER'S REAL ESTATE TAX COLLECTION REPORT FOR MARCH:

<u>CHARGES:</u> ORIGINAL DUPLICATE	\$1,349,726.16
<u>CREDITS:</u> CURRENT REPORT	84,633.14
<u>DISCOUNTS:</u> CURRENT REPORT	<u>1,727.31</u>
<u>TOTAL CREDITS</u>	86,360.45

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BALANCE TO ACCOUNT FOR	\$1,263,365.71
COLLECTION PERCENTAGE: CURRENT	6%
PREVIOUS YEAR	13.7%

Solicitor Means reported \$3,878.47 for February Deed Transfer Tax.

Act 511 TAX REPORT FOR MARCH 2002EARNED INCOME TAX

Month of March 02	\$47,793.56	Prev Year	\$31,303.34
Current YTD	68,846.44	Prev YTD	50,447.03
		Difference	\$18,399.41

OCCUPATION PRIVILEGE TAX:

Month of March 02	6,610.00	Prev Year	1,087.80
Current YTD	6,811.80	Prev Year	2,965.30
		Difference	3,846.50

MERCANTILE TAX:

Month of March 02	-0-	Prev Year	-0-
Current YTD	3,845.54	Prev YTD	2,272.79
		Difference	1,572.75

BUSINESS PRIVILEGE TAX:

Month of March 02	5,171.78	Prev Year	-0-
Current YTD	5,171.78	Prev YTD	11,397.62
		Difference	(6,225.84)

Solicitor Means reported that there will be a 3 Rivers Wet Weather Seminar to be held on April 18, 2002 at the Sheraton Inn at Station Square. There will be two more such seminars held, one for the engineer and one for the Solicitor. He advised the Board to read the reports.

There was a general discussion by the Solicitor on the Community Days Contracts. All the provisions governing agreements between the Township and who the Township contracts with.

Commissioner Wilson questioned why these contracts were at issue. They are the same contracts as last year.

In answer to Mr. Wilson's question, Solicitor Means noted that it is his responsibility to review all contracts and that he had not seen last years contracts. Mrs. Ford noted that the Zangrelli contract was in excess of \$4,000.00. Note was made of language in the First Class Township Code relating to purchases in excess of \$4,000.00. Mr. Means to review the rest of the contracts and get back to the Township Manager and the Managers of the various organizations. Mr. Wilson asked about the Victor paving hearing, the Magistrate to make a decision within thirty (30) days.

Commissioner Wilson reported that seventy (70) children participated in the Easter Egg Hunt.

Mr. McKeever presented the Senate Engineering Report for March 2002. It is on file in the Manager's Office.

(2-100) MOVED PADULA-BRANNIGAN to authorize the purchase and installation of seven (7) monuments in keeping with the Court Order regarding the boundary dispute. The motion was adopted by unanimous roll call vote.

(2-101) MOVED BRANNIGAN-WILSON to accept all of the above reports. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, April 8, 2002 - Page Four

(2-102) MOVED GRECO-BRANNIGAN to pay the March bills in the amount of \$94,958.71. The motion was adopted by unanimous roll call vote.

President Hanlon questioned the status of the Woodland Hills School District Fund. Mrs. Ford noted that we have February and March bills yet to be received.

(2-103) MOVED WILSON-BRANNIGAN to take a full page ad in the Pennsylvania State Association of Township Commissioners Yearbook (77th Anniversary Edition). The motion was adopted by unanimous roll call vote.

(2-104) MOVED PADULA-BRANNIGAN to opt into and continue the Township's participation in the CBDG Program sponsored by the Allegheny County. The motion was adopted by unanimous roll call vote.

(2-105) MOVED BRANNIGAN-PADULA to authorize the Manager to apply for a grant for the Bullet Proof Vests. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Wilson commented on the contracts for the Community Days. It was noted that the contracts are the same as last year but an insurance contract be added for Zambelli and B & J Amusements.

Commissioner Padula commended Mr. Evashavek on the fine job at Common Pleas Court concerning a zoning matter.

Mr. Padula also announced that a Spaghetti Dinner will be held on Sunday, April 20th in the Irene J. Pohl Auditorium.

Auditor Robert Tomasic questioned as to where he should make his presentation at the meeting or at the Executive Board Session?

Mr. Tomasic presented his concerns regarding the audit, stating that he needed a cost estimate for the activities involved in the pending consent order. Mr. McKeeveer suggested a \$640,000.00 cost for the initial phase.

Mr. Tomasic also noted that he had not received the pension information in a timely fashion from Standard Life and the Pennsylvania Municipal Retirement System. He further expressed concern regarding contract protocol, i.e., which contracts are being reviewed by the Solicitor and which are not.

Mr. Tomasic alluded some internal recommendations and personnel that he preferred to discuss with the Board during Executive Session.

Solicitor Means questioned Mr. Tomasic as to what he further needed from the Pension Plans. Mr. Tomasic noted that he had received nothing from Standard life and that PMRS had just recently sent the 2000 information. Mr. Tomasic explained he was looking for basic transactions, what was discussed, market value and that an exception had been made in the Audit Report. It was noted that the Township is almost finished with the Standard Life Program and he concurred with Mr. Means concerning liability or financial loss for services not rendered and warned that the Township may be subject to a sur-charge.

At this point (8:50 P.M.) the Board broke for an Executive Session.

The Board reconvened at 9:45 P.M. and noted the reasons for the Executive Session were to discuss the Auditor's personnel and procedural recommendations as well as possible litigation with Wilkins G.P.

Minutes of the Regular Meeting Monday, April 8, 2002 - Page Five

The Solicitor requested that the Board stay any action until he came back with a recommendation as to how best to proceed concerning Wilkins G.P.

Mr. Paul Vargo discussed the reconfiguration of Lions Park. The main problem not noted by Mr. Vargo was a crack in the tennis courts which runs directly under the nets. This crack in the asphalt does not disrupt tennis playing, but severely hampers basketball play.

Mr. Vargo suggested leaving the tennis court where it was, eliminate basket ball, and modify the parking to allow for pull in parking. In actuality there will be more parking spaces with that configuration.

Solicitor Means asked for the Wilkins G.P. "as built" plan file.

(2-106) MOVED PADULA-BRANNIGAN to adjourn, the meeting was adjourned at 9:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Carolyn Ford
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING

MONDAY, APRIL 29, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

April 8, 2002

COMMUNICATIONS:

- *Carmella Prailey
- *Adelphia: Changes in Franchise Fee
- *Waste Management: Possible Changes in Waste Fees
- *Turtle Creek Memorial Day Assn: Parade Participation

CITIZEN'S COMMENTS:

TOWNSHIP BUSINESS:

- 1) 2002 Tax Assessment and 2002 Township Budget
- 2) Paving Bid Award 2002: Recommend Tresco Paving \$263,014.60
- 3) Paving 2002: Authorization for Funding Changes
- 4) Shacog Asphalt Bid: Recommend Lindy Paving \$24/Binder and \$26.50/Top
- 5) Community Days Contracts: *
 - a. BJ Amusements
 - b. Zambelli Fireworks
 - c. William Dell and Wee Jams
 - d. Johnny Angel & the Halos
 - e. The Holidays
 - f. The Vogues
- 6) Kemp Probationary to Permanent Status
- 7) Investment of Township Funds: Authorization to Invest at Best Rate/Name Depository
- 8) Replacement Borrowing \$125,000: Authorization to Borrow at Best Rate/Best Term
- 9) Recreation Baseball Uniform Invoice: \$2835.95
- 10) Fire Loss: Authorization to Establish Escrow Account Albert Sloan Property \$14,460
- 11) Notification re: Police Pension
 - a. Non transfer of Funds from PLGIT to PNC
 - b. End Standard Life of Indiana Program
 - c. Establish PNC Trust Program Eff: May 1, 2002

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

- *Cost Study Non-Uniform Pension Plan
Soffer Property

ADJOURNMENT:

- * Item previously distributed.

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

SECOND REGULAR MEETING, MONDAY, APRIL 29, 2002

The Second Regular Meeting of Monday, April 29, 2002 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

- | | | |
|------------|----------------|------------|
| Mr. Hanlon | | Mr. Greco |
| Mr. Wilson | Mrs. Brannigan | Mr. Padula |

At the invitation of President Hanlon, all present rose and participated in the Pledge of Allegiance to the Flag.

(2-107) MOVED PADULA-WILSON to approve the minutes, as presented, of the Regular Meeting of Monday, April 8, 2002. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

Carmella Prailey wrote a letter to the Township expressing her displeasure of receiving a parking ticket at the Home Depot site. There were no signs stating "NO PARKING" and she did not realize that she was parked in a roadway. All she asks is that the Township installs proper signage.

ADELPHIA advises that there may be a change in revenues being generated from the franchise fee. Solicitor Means to look at the contract.

WASTE MANAGEMENT states that there may be possible increased costs in Tipping Fees.

(2-108) MOVED PADULA-BRANNIGAN to authorize the Manager to post a letter to Senator Jay Costa and Representative Paul Costa advising them to carefully weigh the cost of these tax-hike proposals. The motion was adopted by unanimous roll call vote.

A letter from Winifred Klingerman of the Turtle Creek Memorial Day Association describing the events of Memorial Day.

President Hanlon announced that there was an Executive Session held with the Public Works Committee to review the applications for the laborers position.

CITIZEN'S HEARINGS:

Kathy Strait of 460 Wilbur Avenue (an officer of the Allegheny County Federation of Women's Club) has requested the use of the Township's Auditorium and Kitchen for the ACFWC Board Meetings on September 11, 2002 and April 9, 2003. Permission granted.

Mr. Robert McGrath of 269 Penhurst Drive discussed the Township Code, the Ordinance establishing the Manager's Salary, the 2002 Tax Assessment and the 2002 Township Budget.

(2-109) MOVED WILSON-BRANNIGAN to extend the discount period on the 2002 Township Tax to May 31, 2002 to all taxpayers. The motion was adopted by unanimous roll call vote.

(2-110) MOVED GRECO-WILSON to award the 2002 Paving Bid to TRESKO PAVING in the amount of \$263,014.60. The motion was adopted by unanimous roll call vote.

(2-111) MOVED PADULA-BRANNIGAN to authorize for funding changes for the 2002 paving as presented by Paul Vargo. Memorandum on file in the Manager's Office.

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General Fund Line Item 438.210 Roads & Bridges increased by \$33,349.36

General Fund Line Item 430.144 Wages reduced by \$33,349.36

The motion was adopted by unanimous roll call vote.

(2-112) MOVED PADULA-BRANNIGAN to accept Paul Vargo's recommendation to award Lindy Paving \$24.00 per ton Binder and \$25.50 per ton Top. The motion was adopted by unanimous roll call vote.

(2-113) MOVED WILSON-BRANNIGAN to accept the Community Day Contracts. The motion was adopted by unanimous roll call vote.

(2-114) MOVED BRANNIGAN-WILSON to place Officer Kemp in the permanent position of the Police Department per Sergeant Lamb's and Chief Guthrie's recommendation. The motion was adopted by unanimous roll call vote.

(2-115) MOVED WILSON-BRANNIGAN to table the Investment of Township Funds. The motion was adopted by unanimous roll call vote.

(2-116) MOVED PADULA-BRANNIGAN to authorize the borrowing of \$125,000.00, at the best rate, over a five (5) year term, with the first annual payment due in 2003. The motion was adopted by unanimous roll call vote.

(2-117) MOVED WILSON-BRANNIGAN to purchase uniforms for the baseball team in the amount of \$2,835.95. The motion was adopted by unanimous roll call vote.

(2-118) MOVED PADULA-BRANNIGAN to establish an Escrow Account for Fire Damage in the amount of \$14,450.00 (Albert Sloan property). The motion was adopted by unanimous roll call vote.

(2-119) MOVED WILSON-BRANNIGAN to authorize a \$100.00 donation to the Turtle Creek Memorial Day Ceremony. The motion was adopted by unanimous roll call vote, noting that the parade should reach the foot of Churchill Road.

At 8:10 P.M. the Board broke for the Executive Session.

The Board reconvened at 9:12 P.M.

President Hanlon noted the contents of the Executive Session being the Cost Study, the Non-Uniform Pension Plan and also the appeal by Officer John Sherman.

(2-120) MOVED BRANNIGAN-WILSON to notify the PMRS of changes in the Non-Uniform Pension Plan. "The Township and the Association agree that the pension plan established with PMRS, effective January 1, 1991 in accordance with Ordinance #808 be amended, effective May 1, 2002, as follows:

The multiplier will be increased from 1.25% to 1.5% and the non-service benefit will be increased from thirty percent (30%) to fifty percent (50%) of the member's final average salary as defined in the plan."

The motion was adopted by unanimous roll call vote.

(2-121) MOVED BRANNIGAN-PADULA to negotiate with the Soffer Organization on the 2001 tax refund and report. The motion was adopted by unanimous roll call vote.

(2-122) MOVED BRANNIGAN-GRECO to retain Gerald Evashavik as the Attorney to represent the Township in the Sherman Appeal. The motion was adopted by unanimous roll call vote.

Minutes of the Second Regular Meeting, Monday, 4/29/02 - Page Three

Solicitor Means informed the Board that the deadline has been extended for the Consent Order and Agreement until June 2002.

(2-123) MOVED BRANNIGAN-GRECO to authorize the planting of flowers along Rodi and Beulah Roads and also at the entrance to Eastmont and Gilmore Acres. The motion was adopted by unanimous roll call vote.

(2-124) MOVED WILSON-PADULA to adjourn. The meeting was adjourned at 9:17 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Carolynne Ford
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING**

MONDAY, MAY 13, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

April 29, 2002

COMMUNICATIONS:

Jay Costa
Local Government Academy
Sustainable Government

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
 - a) VFC #3 April
4. Building Inspector
5. Treasurer
 - a) April 2002
6. Act 511 Taxes
7. Solicitor
 - a) March Deed Transfer Tax \$ 2,833.28
8. Recreation
9. Workplace Safety
10. Engineer

PAYMENT OF BILLS:

General Fund	\$ 100,926.08
Sewer Fund	130,198.53
Sewer Construction Fund	475.00
Capital Reserve Fund	2,673.51
Police Pension Fund	82,339.12
REAL ESTATE REFUNDS 2002	11,798.60
TOTAL	\$ 328,410.84

TOWNSHIP BUSINESS:

- 1) Safe Neighborhoods Demolition Program 2002
- 2) Hiring Department of Public Works Laborer
- 3) Authorization to Hire Summer Help Department of Public Works (two employees)

- 4) Authorization for Township Engineer to Develop Plans/Specs for Boiler Replacement/Accept Bids
- 5) Authorization to File Act 101 Grant Application
- 6) Authorization for Township Engineer to Develop Site Plan/Cost Estimate (compost site)
- 7) DEP Grant Agreement (extend water distribution line and install fire hydrant)
- 8) Revival of 1982 Liens
- 9) 2001 Audit
- 10) Authorization to Extend Salt Contract (Second Option Year) as per SHACOG
- 11) Authorization for Investment Assuring Amount, Rate and Term
- 12) Authorization for Township Checking Account at Citizens (Mellon)

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

2002 Tax Assessments – Wettick Order of April 2, 2002
Personnel Police

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MAY 13, 2002

The Regular Meeting of Monday, May 13, 2002 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mr. Greco
Mr. Wilson	Mrs. Brannigan	Mr. Padula

At the invitation of President Hanlon, all present rose and participated in the Pledge of Allegiance to the Flag.

(2-125) MOVED PADULA-BRANNIGAN to approve the minutes, as presented, of the Second Regular Meeting of Monday, April 29, 2002. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

A letter from Senator Jay Costa expressing his views on the Waste Management tipping fees.

A request from Mike Avolio of the Local Government Academy for the use of the Auditorium for a meeting on Wednesday May 29, 2002 from 6:30 to 9:30 P.M.

Joan Barlo of Sustainable Pittsburgh announcing a meeting to be held in the Monroeville Building on May 30, 2002 from 6:00 to 8:00 P.M.

REPORTS:

Chief Keith Guthrie presented the Police Report for April 2002:

Total Police calls logged	251
Total criminal offenses reported	59
Criminal arrests/persons charged	23
Criminal offenses cleared	35
Traffic citations issued	53
Parking tags issued	56
Parking citations issued	13
Monies collected during April 2002	\$4,208.73

Mr. Vargo's DPW Report is on file in the Manager's Office.

For April, 2002, WTVFD #3 reported 12 calls with a total of 59.06 man-hours and a total 339 man hours for departmental events, equipment maintenance, testing, training classes and non-incident activities.

Leonard Hill reported 14 building permits issued during April 2002 with a total of \$1,031.00 collected in permit fees. Mr. Hill's Correspondence Log, Complaint Log and pay record are on file in the Manager's Office.

(2-126) MOVED WILSON-PADULA to approve Mr. Hill's attendance at a Fire Training Seminar at State College Pa. Total amount for classes and lodging \$480.00. The motion was adopted by unanimous roll call vote.

Treasurer's Real Estate Tax Collection Report for April 2002:

CHARGES: ORIGINAL DUPLICATE \$ 1,349,726.16

CREDITS: COURT ORDERED EXONERATIONS 180.92

Minutes of the Regular Meeting, Monday, May 13, 2002 - Page Two

COLLECTIONS - CURRENT REPORT	802,533.68	
- PREVIOUS REPORTS	84,633.14	
DISCOUNTS: - CURRENT REPORT	16,378.49	
- PREVIOUS REPORTS	<u>1,727.31</u>	
TOTAL CREDITS:		\$ 905,453.54
BALANCE TO ACCOUNT FOR		444,272.62
COLLECTION PERCENTAGE: CURRENT (REFLECTS NON-PAYMENT OF PENN CENTER AT DISCOUNT)		67.0%
PREVIOUS YEAR		66.9%

PENNSYLVANIA MUNICIPAL SERVICES - ACT 511 TAX REPORTEARNED INCOME TAX:

Month of April 02 \$ 53,261.78 Prev Year \$ 41,335.57
 Current YTD 122,108.22 Prev YTD 91,782.60 Difference \$30,325.62

OCCUPATION PRIVILEGE TAX:

Month of April 02 1,800.00 Prev Year 7,540.00
 Current YTD 8,611.80 Prev YTD 10,505.30 Difference (\$1,893.50)

MERCANTILE TAX:

Month of April 02 119,026.78 Prev Year 127,947.97
 Current YTD 122,872.32 Prev YTD 130,220.76 Difference (\$7,348.44)

BUSINESS PRIVILEGE TAX:

Month of April 02 -0- Prev Year 6,838.23
 Current YTD 5,171.78 Prev YTD 18,235.85 Difference (\$13,064.07)

Solicitor Means reported collecting \$2,833.28 in Deed Transfer Tax for March 2002.

Solicitor Means to advertise the Banner Ordinance, the Manager's Compensation and the False Alarm Ordinance.

Solicitor Means discussed the history on using 2002 and 2001 numbers of the RE Tax. About April 26th there was an appeal of Judge Wittigs consideration. There is no firm decision on the matter as yet, the appeal was brought by City Council. Mr. Means discussed the options and basically told the Board to make the decision as to whether they should abide by Judge Wittig's decision or their decision to use the 2002 figure.

(2-127) MOVED WILSON-PADULA to remove the condition of appeal from the previous motion made by the Board and to reaffirm that the Township would use the 2001 numbers for those who had won appeals. The motion was adopted by unanimous roll call vote.

Commissioner William Wilson reported that the work for the Community Days is going along smoothly.

Commissioner Padula asked about the preparation for the pumpkin planting. Mr. Vargo noted that the patch is being cultivated.

The minutes of the April 2002 Safety Committee Meeting was presented.

Mr. McKeever of Senate Engineering presented the Engineer's Report for April 2002. It is on file in the Manager's Office.

Minutes of the Regular Meeting, Monday, May 13, 2002 - Page Three

(2-128) MOVED BRANNIGAN-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(2-129) MOVED GRECO-WILSON to pay the bills for April 2002 in the amount of \$328,410.84. The motion was adopted by unanimous roll call vote.

(2-130) MOVED PADULA-BRANNIGAN to hire Scott Mathews as Laborer in the Department of Public Works, conditioned upon his passing the physical, drug and psychological tests. The motion was adopted by unanimous roll call vote.

(2-131) MOVED PADULA-BRANNIGAN to hire James DiLorenzo and Mark Sablowsky as part time summer help for the Department of Public Works. The motion was adopted by unanimous roll call vote.

(2-132) MOVED WILSON-GRECO to authorize the Township Engineer to develop Plans/Specs for Boiler Replacement and accept bids. The motion was adopted by unanimous roll call vote.

(2-133) MOVED BRANNIGAN-GRECO to authorize the Township Engineer to file Act 101 Grant Application. The motion was adopted by unanimous roll call vote.

(2-134) MOVED BRANNIGAN-GRECO to authorize the Township Engineer to develop a site plan/cost estimate for a compost site. The motion was adopted by unanimous roll call vote.

(2-135) MOVED PADULA-BRANNIGAN to extend the DEP Grant Agreement to include Meadow Street. The motion was adopted by unanimous roll call vote.

(2-136) MOVED WILSON-GRECO to not revive any liens under \$100.00 under the 1982 Liens. The motion was adopted by unanimous roll call vote.

(2-137) MOVED WILSON-GRECO for authorization to extend the Salt Contract (Second Option Year) as per SHACOG. The motion was adopted by unanimous roll call vote.

(2-138) MOVED GRECO-BRANNIGAN to authorize a Township Checking Account (under Act 72) with Citizens (Mellon) Bank. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Brannigan noted that the Rescue One Building lease in up in June 2002 and since they may be vacating the building, be it:

(2-139) MOVED BRANNIGAN-PADULA to look into moving the police department into the Rescue One Building. The motion was adopted by unanimous roll call vote.

Commissioner Wilson welcomed the following young men from the Woodland Hills High School : Christopher Johnson, William Conroy, Steven Breaston and Bill Nord.

(2-140) MOVED WILSON-BRANNIGAN to cancel the Second Regular Meeting that is scheduled for Tuesday, May 28, 2002. The motion was adopted by unanimous roll call vote.

(2-141) MOVED BRANNIGAN-PADULA to have Solicitor Means readvertise the False Alarm Ordinance for the June 10, 2002 meeting. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, May 13, 2002 - Page Four

(2-142) MOVED PADULA-BRANNIGAN to renew the rotation per the previous ordinance. The motion was adopted by unanimous roll call vote.

At this point (8:20 P.M.) the Board broke for an Executive Session at which a Police Personnel Matter and a Legal Matter with Wilkins GP will be discussed.

The Board reconvened at 9:45 P.M.

(2-143) MOVED WILSON-BRANNIGAN to authorize the Solicitor to negotiate a settlement with Wilkins GP, Re: Fire hydrants and the punch list. The motion was adopted by unanimous roll call vote.

(2-144) MOVED BRANNIGAN-PADULA verifying adjustments of paying the 2002 figure. The motion was adopted by unanimous roll call vote.

(2-145) MOVED BRANNIGAN-PADULA to approve Carlyne Ford's vacation time as compensatory time. The motion was adopted by unanimous roll call vote.

(2-146) MOVED BRANNIGAN-GRECO to adjourn. The meeting was adjourned at 9:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Carolyne Ford
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JUNE 10, 2002**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

PUBLIC HEARING: Amendment to Township Code Chapter #173-35 (Signs)

APPROVAL OF MINUTES: May 13, 2002 Meeting

COMMUNICATIONS:

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
 - a) VFC #3 May
 - b) VFC #4 May
4. Building Inspector
5. Treasurer
 - a) May 2002
6. Act 511 Taxes
7. Solicitor
 - a) April Deed Transfer Tax \$ 2,078.46
8. Recreation
9. Workplace Safety
10. Engineer

PAYMENT OF BILLS:

General Fund	\$ 458,649.70
IDA Fund	15,185.17
Sewer Fund	450.00
Sewer Construction Fund	2,157.75
Emergency Contingency	70,000.00
Emergency Management	40,000.00
Retired Member Death Benefit	40,000.00
Capital Reserve Fund	80,510.32
TOTAL	\$ 706,952.94

REAL ESTATE REFUNDS 2002 \$ 2,482.68 (included above)

TOWNSHIP BUSINESS:

1. Ordinance #942 - Township Manager's Salary
2. Ordinance #943- Sign Ordinance Amendment
3. Award Recommendation for Demolition Bid (TCVCOG)

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION: DPW Personnel, Rescue One Lease

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JUNE 10, 2002

The Regular Meeting of Monday, June 10, 2002 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mr. Greco
Mr. Wilson	Mr. Padula	Mrs. Brannigan

There was a public hearing on the Amendment to the Township Code Chapter #173-35 (Signs). There were no comments from the audience.

(2-147) MOVED BRANNIGAN-PADULA to approve the minutes, as presented, of the Regular Meeting of Monday, May 13, 2002. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

A letter was received from Pasquale and Flora Dinnocenzo relating to the grass on their property on Rodi Road, Block & Lot #453-S-14. The matter was referred to the Solicitor.

CITIZEN'S COMMENTS:

Amy Brown of 326 Frazier Drive requested a revision of permits for the Pavilions at the Township Parks. A discussion followed suggesting changing the permit language, sign posting etcetera. Therefore it was:

(2-148) MOVED WILSON-BRANNIGAN to post a "PARK CLOSED" sign at the entrance to the park due to a pavilion rental. The motion was adopted by unanimous roll call vote.

Mr. & Mrs. Doug Nairn also complained about the use or lack of use for the parks. They suggested raising the rate for pavilion use.

REPORTS:

Chief Guthrie presented the Police Report for May 2002:

Total police calls logged	274
Criminal offenses reported	68
Criminal arrests/persons charged	15
Criminal offenses cleared	26
Traffic citations issued	122
Parking tags issued	46

Two incidents of vandalism reported at Linhart Park.

Total monies collected during May 2002	\$3,866.66
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(2-149) MOVED PADULA-BRANNIGAN to authorize Chief Guthrie's attendance at the Chief's Conference in July. The motion was adopted by unanimous roll call vote.

President Hanlon noted that Mr. Vargo, DPW Superintendent is absent this evening, therefore, his Report is being filed in the Manager's Office.

WTVFD #3 reported 21 fire incidents with a total of 162.38 man hours and 19 equipment maintenance testing, training classes and non-incident activities with a total of 309 hours.

Minutes of the Regular Meeting, Monday, June 10, 2002 - Page Two

WTVFD #4 reported 9 fire calls, 3 fire schools, 5 drills, 2 public services and 2 work details with a total of 155 man hours.

Mr. Hill, Building Inspector, reported 36 building permits issued during May 2002: Additions & Alterations - 24, 1 New Home, Rebuild Garage - 1, Rebuilds (Retail) - 4, 3 Pools, 1 fill in pool and 2 Fire suppression systems.

Treasurer's Real Estate Collection Report - May 2002:

<u>CHARGES:</u> ORIGINAL DUPLICATE	1,349,726.15
ADDITIONS - ADDITIONAL ASSESSMENTS	272.60

TOTAL CHARGES	1,349,998.76
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CREDITS: - COLLECTIONS:

CURRENT REPORT	27,815.60
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PREVIOUS REPORT	887,166.82
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<u>EXONERATIONS:</u> CURRENT REPORT	529.11
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PREVIOUS REPORTS	180.92
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OTHERS (COURT ASSESSMT'S 2001)	2,278.56
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<u>DISCOUNTS:</u> - CURRENT REPORT	567.68
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PREVIOUS REPORTS	<u>18,105.80</u>
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TOTAL CREDITS	936,644.49
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BALANCE TO ACCOUNT FOR	413,354.27
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COLLECTION PERCENTAGE: CURRENT	69.4%
PREVIOUS YEAR	70.1%

PENNSYLVANIA MUNICIPAL SERVICES - ACT 511 TAX REPORT

EARNED INCOME TAX:

Month of May 2002	\$ 67,246.70	PREV YEAR	61,499.81
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Current YTD	136,093.14	PREV YTD	111,946.84	Difference	\$24,146.30
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OCCUPATION PRIVILEGE TAX:

Month of May 2002	2,120.00	PREV YEAR	6,097.08
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Current YTD	8,931.80	PREV YTD	9,062.38	Difference	(130.58)
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MERCANTILE TAX:

Month of May 2002	54,846.88	PREV YEAR	127,884.59
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Current YTD	58,692.42	PREV YTD	130,157.38	Difference	(71,464.96)
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BUSINESS PRIVILEGE TAX:

Month of May 2002	27,998.06	PREV YEAR	71,696.12
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Current YTD	33,169.84	PREV YTD	83,093.74	Difference	(49,923.90)
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Solicitor Means reported collecting \$2,078.46 in Deed Transfer Tax for April 2002.

Commissioner Wilson questioned the status of the purchase of a lot on Curry Avenue for Mr. John Brewer. Solicitor Means to check on this matter.

Mr. Wilson advised that the Community Days are coming along fine what with booths being sold and all the other matters being finalized.

The C C Mellor Memorial Library is setting up a Story Hour Program in the three Wilkins Township Parks which will run from June 17th through August 12th.

Minutes of the Regular Meeting of Monday, June 10, 2002 -Page Three

In addition the library is offering a story hour program in conjunction with the Bookmobile Stop at Penn Center. The story hour will be offered every Wednesday at 4:45 P.M. from June 19th through August 14th.

Mr. McKeever presented the Engineer's Report for May 2002. It will be on file in the Manager's Office.

(2-150) MOVED BRANNIGAN-GRECO to accept all of the above reports. The motion was adopted by unanimous roll call vote.

2-151) MOVED GRECO-PADULA to pay the bills for May 2002 in the amount of \$706,952.94. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 942

AN ORDINANCE OF THE TOWNSHIP OF WILKINS FIXING THE COMPENSATION OF THE TOWNSHIP MANAGER FOR THE YEAR 2002 AND THEREAFTER.

(2-152) MOVED PADULA-BRANNIGAN to read Ordinance No. 942 for the first reading.

(2-153) MOVED BRANNIGAN-GRECO to read Ordinance No. 942 by title only.

(2-154) MOVED PADULA-BRANNIGAN to accept and adopt Ordinance No. 942.

Motions 2-152 to 2-154 inclusive were adopted by unanimous roll call vote.

ORDINANCE NO. 943

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING CODE CHAPTER 173-35 TABLE I.

(2-155) MOVED PADULA-BRANNIGAN to read Ordinance No. 943 for the first reading.

(2-156) MOVED PADULA-BRANNIGAN to read Ordinance No. 943 by title only.

(2-157) MOVED BRANNIGAN-PADULA to accept and adopt Ordinance No. 943.

Motions 2-155 to 2-157 inclusive were adopted by unanimous roll call vote.

(2-158) MOVED WILSON-GRECO to award recommendation for Demolition Bid (TCVCOG) to the C-J Contracting Company. The motion was adopted by unanimous roll call vote.

Commissioner Padula attended the regular monthly meeting of the ERC and presented the ERC Budget. Mr. Padula would like to have all the Commissioners attend an informational meeting to be held on June 27, 2002 at the County's 911 Center.

Solicitor Means discussed the disability pension. Mr. Hearn as a result of a decision by PMRS and in accordance with a collective bargaining agreement is entitled to hospitalization.

(2-159) MOVED WILSON-HANLON to enroll Patrick Hearn for benefits on the advice of the Solicitor. The motion was adopted by the following vote:

Minutes of the Regular Meeting, Monday, June 10, 2002 - Page Four

Wilson - Yes
 Hanlon - Yes
 Brannigan Yes
 Greco - Yes
 Padula - No

(2-160) MOVED PADULA-BRANNIGAN to cancel the regular Second Meeting scheduled for Monday, June 24, 2002. The motion was adopted by unanimous roll call vote.

At this time (8:00 P.M.) the Board retired to the Executive Session where the following topics were to be discussed: Rescue One Building, Helicopters, and Parking lots in various places.

At 9:16 P.M. the Board reconvened.

President Hanlon asked if anyone in the audience wished to comment on any of the above subjects. There were none.

(2-161) MOVED BRANNIGAN-GRECO to direct the Solicitor to prepare an ordinance concerning safe landing of aircraft in Wilkins Township. The motion was adopted by unanimous roll call vote.

(2-162) MOVED BRANNIGAN-GRECO that no action be taken to renew the lease for Wilkins-Churchill Rescue One. The motion was adopted by the following vote:

Brannigan - Yes
 Greco - Yes
 Wilson - Yes
 Hanlon - Yes
 Padula - Abstension

(2-163) MOVED WILSON-GRECO to pay an invoice that Ron Yates has received in the amount of \$1,304.52 for baseball uniforms. The motion was adopted by unanimous roll call vote.

(2-164) MOVED BRANNIGAN-PADULA to use a \$2,750.00 refund (dividend) from U-COMP to send the Commissioners to the Fall Conference and that any Commissioner who is signed up and does not attend the Conference will be expected to reimburse the Township. The motion was adopted by unanimous roll call vote.

(2-165) MOVED BRANNIGAN-GRECO to adjourn, the meeting was adjourned at 9:20 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Carolyn F. Ford
 Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JULY 8, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: June 10, 2002 Meeting

COMMUNICATIONS:

Donald Boyer: Assisting Frank Rybar
George Vrontos*: Unable to Serve on Board of Appeals
Howard McFarland: Thank You
Gerald Lewis*: Boy Scout's Donation Request for Battlefield Preservation
Mon-Fayette Expressway & Southern Beltway Alliance*: Hearings and Request for Support
Adelphia*: Business Status, Franchise Fees)
Notice to Residents*: 2002 Paving
Mockenhaupt Benefits Group*: Retired/Disabled Police/Fire Benefit Increases
SHACOG*: 2002 Fall Commodities, Auto External Defib, Rock Salt

CITIZEN'S COMMENTS:

Dan Horgos*: Industrial Appraisal

REPORTS:

1. 2002 Audit Report*
2. Public Works
3. Fire Companies (no reports)
4. Building Inspector
5. Treasurer
 - a) June 2002
6. Act 511 Taxes
7. Solicitor
 - a) May Deed Transfer Tax \$ 4230.17
 - b) Proposed ACHD Administrative Consent Order*
 - c) Annexation Activity*
 - d) PA Uniform Construction Act (UCC)*
 - e) Helicopters*
8. Recreation
 - a) Community Days
9. Engineer
10. Police
11. End 2nd Quarter 2002 Financial Status

AGENDA
TOWNSHIP OF WHITBY
BOARD OF COMMISSIONERS MEETING
MAY 11, 2003

1. PUBLIC HEARING

2. FINANCIAL REPORT

3. SPECIAL RESOLUTIONS

4. COMMUNICATIONS

- 1. Board Report: Annual Report
- 2. Board Report: Financial Report
- 3. Board Report: Planning Report
- 4. Board Report: Public Works Report
- 5. Board Report: Community Development Report
- 6. Board Report: Parks and Recreation Report
- 7. Board Report: Police Report
- 8. Board Report: Fire Report
- 9. Board Report: Social Services Report
- 10. Board Report: Health Services Report
- 11. Board Report: Senior Services Report
- 12. Board Report: Environmental Services Report
- 13. Board Report: Information Services Report
- 14. Board Report: Human Resources Report
- 15. Board Report: Internal Audit Report
- 16. Board Report: Risk Management Report
- 17. Board Report: Information Management Report
- 18. Board Report: Information Management Report
- 19. Board Report: Information Management Report
- 20. Board Report: Information Management Report

5. PUBLIC COMMENT

6. PUBLIC COMMENT

7. PUBLIC COMMENT

- 1. 2002 Audit Report
- 2. Public Works
- 3. Police Department Report
- 4. Fire Department Report
- 5. Parks and Recreation
- 6. Senior Services
- 7. Health Services
- 8. Social Services
- 9. Environmental Services
- 10. Information Services
- 11. Human Resources
- 12. Internal Audit
- 13. Risk Management
- 14. Information Management
- 15. Information Management
- 16. Information Management
- 17. Information Management
- 18. Information Management
- 19. Information Management
- 20. Information Management

PAYMENT OF BILLS:

General Fund	\$ 165,273.40
Sewer Fund	585.00
Sewer Construction Fund	500.00
Capital Reserve Fund	52,395.53
TOTAL	\$ 218,753.93
REAL ESTATE REFUNDS 2002	\$ 3,722.83
REAL ESTATE REFUNDS 2001	1,085.45

TOWNSHIP BUSINESS:

1. Authorization to Pay \$5,000 Deductible: Zurich for MB Bowler Claim*
2. Resolution #02-09: Fire Truck Financing from Township*
3. DEP Agreement* Acceptance Leax Lane to Meadow Street Water Project
4. Authorization to Accept Partial Payment of Taxes (Soffer ref: JMM memo)*
5. Municipal Consent for Right of Entry (Delaney Street Mine Drainage) by US Bureau of Interior
6. Receipt of Bids for Old Dump Truck #61

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION: Personnel, Possible Litigation

ADJOURNMENT:

*** Information distributed previously to the Board for review and consideration.**

STATEMENT OF DEBIT

General Fund	1,000,000.00
Special Fund	283,000.00
General Government Fund	2,000,000.00
Capital Projects Fund	2,000,000.00
TOTAL	5,283,000.00
REAL ESTATE RECEIPTS 2002	2,000,000.00
REAL ESTATE RECEIPTS 2001	1,000,000.00

STATEMENT OF CREDIT

1. Amount raised to pay \$2,000,000 in bonds for the Old Dump Project
2. Reimbursement from the State for the Old Dump Project
3. 2002 agreement, Acquisition fees paid to various contractors for the Old Dump Project
4. Other amounts to Acquire Partial Payment of Taxes (Total \$1,000,000)
5. Financial Control for the Old Dump Project (Total \$1,000,000)
6. Balance of Bonds for Old Dump Project

STATEMENT OF BALANCE

STATEMENT OF BALANCE

STATEMENT OF BALANCE

STATEMENT OF BALANCE

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY JULY 8, 2002

The Regular Meeting of Monday, July 8, 2002 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon
Mr. Wilson

Mr. Padula

Mr. Greco
Mrs. Brannigan

At the invitation of President Hanlon all rose and participated in the Pledge to the Flag.

(2-166) MOVED PADULA-BRANNIGAN to approve the minutes, as presented, of the Regular Meeting of June 10, 2002. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

A letter from Don Boyer offering his assistance in helping Frank Rybar complete the well matter on Mr. Rybar's property on Patterson Street.

A letter from George Vrontos of 115 Larchwood Drive expressing his regrets that he will be unable to serve on the Board of Building Appeals and the Fire Prevention Code Board.

A letter from Howard McFarland giving his sincere thanks to the members of the Wilkins Township Fire Department for their help on June 5, 2002.

A request by Gerald Lewis of Boy Scout Troop 47 for a donation for Battlefield Preservation honoring the Civil War veterans to be erected in Turtle Creek. The matter was addressed by Solicitor John Means as the Township is not able to make such a donation.

Mon-Fayette Expressway and Southern Beltway Alliance - hearings and request for support.

Three letters from ADELPHIA addressing the business status of the corporation and also the status of the franchise fee.

Notice to residents - 2002 Street Paving.

Mockenhaupt Benefits Group - Retired/Disabled Police/Fire Benefit Increases.

SHACOG: 2002 Commodities, Auto External Defib, Rock Salt.

CITIZEN'S COMMENTS:

Donald Boyer appeared at the meeting on behalf of Frank Rybar and reassured the Township that he is complying with all wishes concerning the safety and security of the water well located on Mr. Rybar's property and thanked the Board for all their concern and patience.

Jerry Opat from Eastmont would like an update on the border dispute.

Mike Muhar of Negley Avenue would like to commend the Department of Public Works for keeping the berm of the road free of weeds and debris.

David Johnson commented on the merge of Wilkins-Churchill Rescue One with the Woodland Hills Emergency Medical System. Further discussion on this matter will be addressed in the Executive Session of the Board.

Minutes of the Regular Meeting, Monday, July 8, 2002 - Page Two

Leonard Hill of Kingston Drive discussed the speeding on Kingston Drive and the lack of motorists stopping at signs posted in Eastmont. .

Mr. Dan Horgas presented a proposal from his company, Industrial Appraisal for the Township's industrial appraisal of properties in prep for GASB 34.

Mr. Robert Tomasic, Township Auditor gave the following comments: The Township is operating in the black. It is doing a good job on the financial condition. Thanks to the staff for all their help. On asset appraisal inventory, it would help the Township understand the value of its buildings and properties. Commissioner Wilson asked if that would satisfy the schedule or need required by the government? Mr. Tomasic commented on GASB 34 and suggested that the Township identify as much of its assets as it could, and have only the assets that we could not identify prepared by INDUSTRIAL APPRAISAL.

(2-167) MOVED BRANNIGAN-WILSON to waive reading of the following reports: The motion was adopted by unanimous roll call vote.

Chief Guthrie's Report for June 2002:

Total police calls logged	308
Total criminal offenses reported	71
Criminal Arrests/Persons Charged	19
Criminal offences cleared	24
Traffic Citations issued	117
Parking Tags issued	26
Parking Citations issued	15
Monies collected during June 2002	\$3,984.39

Mr. Vargo's DPW Report is filed in the Manager's Office.

No VFD Reports were received for June 2002.

Mr. Hill, Building Inspector, reported 22 building permits issued during June 2002: 15 Additions & Alterations, 3 Pools, 1 Sprinkler Revision, 1 Fire damage repair 1 Retail expansion (Foodland) and 1 Retail concrete pad.

Treasurer's Real Estate Collection Report - June 2002:

<u>CHARGES:</u> ORIGINAL DUPLICATE	\$1,349,726.16
ADDITIONS: ADDITIONAL ASSESSMENTS	272.60
TOTAL CHARGES	1,349,998.76

CREDITS: COLLECTIONS:

CURRENT REPORT	203,689.35	
PREVIOUS REPORT	914,982.42	
<u>EXONERATIONS:</u> PREVIOUS REPORT	710.03	
OTHERS-(COURT ORDERED ASSESS.)	2,278.56	
DISCOUNTS-PREVIOUS REPORTS	<u>18,673.48</u>	
TOTAL CREDITS		1,140,333.84
BALANCE TO ACCOUNT FOR		209,664.92
COLLECTION PRECENTAGE: CURRENT		84.5%
PREVIOUS YEAR		93.8%

PENNSYLVANIA MUNICIPAL SERVICES-ACT 511 TAX REPORT:

EARNED INCOME TAX:

Month of June '02	\$ 63,644.54	PREV YEAR	\$74,934.74
Current YTD	286,865.87	PREV YTD	271,498.81
		Difference	15,367.06

Minutes of the Regular Meeting, Monday, July 8, 2002 - Page ThreeOCCUPATION PRIVILEGE TAX:

Month of June '02 10,994.62 PREV YEAR 7,852.10
 Current YTD 22,126.42 PREV YTD 25,324.48 Difference (3,198.06)

MERCANTILE TAX:

Month of June '02 556,322.88 PREV YEAR 37,523.53
 Current YTD 734,042.08 PREV YTD 296,313.88 Difference 437,728.20

BUSINESS PRIVILEGE TAX:

Month of June '02 93,603.70 PREV YEAR 37,008.81
 Current YTD 127,573.54 PREV YTD 127,190.78 Difference 382.76

Solicitor Means reported collecting \$4,230.17 in Deed Transfer Tax for May 2002.

Senate Engineering Report is on file in the Manager's Office.

Solicitor Means commented on the news article on the Uniform Construction Code saying that the idea that there would be no Planning Commission is wrong.

The Township received a letter from Cliff Levine regarding the Consent Ordinance and Agreement. The letter noted a July 19th deadline to accept comments and changes and we would have to adopt the document within sixty (60) days.

Solicitor Means commented on the need for financial plan - discuss it with the Engineer, the Board and how to come up with a financial plan.

(2-168) MOVED BRANNIGAN-GRECO to have Solicitor Means contact Mr. Wilmer Baldwin to help come up with a plan. The motion was adopted by unanimous roll call vote.

(2-169) MOVED GRECO-WILSON to approve payment of the June bills in the amount of \$218,753.93. The motion was adopted by unanimous roll call vote.

(2-170) MOVED PADULA-BRANNIGAN to pay \$5,000.00 to Zurich (insurance) for the Bowler Claim. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 2-09

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING FORTH A POLICY RELATING TO REQUESTS BY VOLUNTEER FIRE COMPANIES FOR TOWNSHIP PARTICIPATION IN THE FINANCING OF PURCHASE OF FIRE AND RESCUE VEHICLES.

(2-171) MOVED PADULA-BRANNIGAN to adopt Resolution No. 2-09. The motion was adopted by unanimous roll call vote.

(2-172) MOVED BRANNIGAN-PADULA to authorize the Engineer to prepare plans for the Meadow Street Water Project. The motion was adopted by unanimous roll call vote.

(2-173) MOVED PADULA-GRECO not to accept partial payments on taxes. The motion was adopted by unanimous roll call vote.

(2-174) MOVED WILSON-GRECO for Municipal Consent for Right of Entry on the Delaney Street Mine Drainage by U. S. Bureau of the Interior. The Motion was adopted by unanimous roll call vote.

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Two (2) bids were received for the Township's surplus used 1979 GMC Sierra 5000 (VIN #T15DA9V580569) dump truck with snow plow and salt spreader:

#1 Marco Viglio \$2,200.00

#2 James Sokol 885.00

(2-175) MOVED PADULA-BRANNIGAN to award the bid to Marco Viglio in the amount of \$2,200.00. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Padula discussed an informational meeting regarding the Emeergency Response service. He asked for comments or questions which he may take back to ERC and the County.

Mr. Padula also had questions on the PMRS Ordinance which is to be adopted on July 29th. He also inquired as to the availability of an intern through the Local Government Academy.

Commissioner Wilson thanked the Police, the Department of Public Works, Commissioner Brannigan, the Manager and the Recreation Advisory Board for all their help and good work for the Community Days. He also thanked the Manager and the DPW for all their help in the Delaney Drive water problem.

(2-176) MOVED GRECO-BRANNIGAN to recommend investing an additional \$500,000.00 from the General Fund into a 28 day business investment account with Mellon Bank earning 2.47% and allowing for the reinvestment of Jumbo, CD (445079) into a BIA at Mellon for 28 days @ 2.47%. The motion was adopted by unanimous roll call vote.

At this point (9:15 PM) the Board broke for an Executive Session where the Hearn Case, Rescue One, the Police Pension and the Police contract will be discussed.

At 10:30 PM the Board reconvened.

President Hanlon asked if anyone in the audience wished to comment on any of the above subjects. There were none.

(2-177) MOVED BRANNIGAN-GRECO to have the Solicitor prepare a lease for the Woodland Hills Emergency Service (WHEMS). The motion was adopted by unanimous roll call vote.

(2-178) MOVED BRANNIGAN-WILSON to update the language of the Police Pension Ordinance to add the death benefits and to prepare amendments to the Ordinance. The motion was adopted by unanimous roll call vote.

President Hanlon announced that there will be a short meeting on Monday, July 29, 2002 for the Ordinance of the non-uniformed pension and to revise the Ordinance on the Appeals Board.

(2-179) MOVED WILSON-HANLON to adjourn, the meeting was adjourned at 10:40 PM. The motion was adopted by unanimous vote.

Respectfully submitted,



Carolyn Ford
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING

MONDAY, July 29, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

COMMUNICATIONS:

Rawley Krasik

CITIZEN'S COMMENTS:

TOWNSHIP BUSINESS:

- a) (Ordinance # 944): Amends Ordinance 808: PMRS NonUniformed Pension
- b) (Ordiancne # 945): Creating Board of Appeals: Building Construction, Fire Prevention, Property Maintenance, and All Other Enforcement Actions w/Exception
- c) Authorization to Prepare and Submit Recreation Grant (\$25,000 Paul Costa)
- d) Accept Agreement Between Township and DEP for Meadow Street Water Project

COMMISSIONER'S COMMENTS:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, JULY 29, 2002

The Second Regular Meeting of Monday, July 29, 2002 was brought to order by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mr. Greco
Mr. Wilson	Mr. Padula	Mrs. Brannigan

At the invitation of President Hanlon all rose and participated in the Pledge to the Flag.

A letter was received from Rawley Krasik relating to the Mon-Fayette Expressway.

CITIZEN'S COMMENTS:

Rawley Krasik of 193 Penhurst Drive emphasized points and comments made in his letter to the Board of Commissioners concerning the elimination of Thompson Run as part of the Mon-Fayette Expressway Project, and the adverse environmental impacts on the Township.

Wayne Davis of Meadow Street asked about an update on the status of the Meadow Street Water Project. The Manager read the letter to Mr. Don O'Shell, DEP, describing the project.

ORDINANCE NO. 944

AN ORDINANCE OF THE TOWNSHIP OF WILKINS REPEALING CHAPTER 45-18 THROUGH 25 OF THE CODE OF THE TOWNSHIP OF WILKINS (ADOPTED AS ORDINANCE 808) AND ELECTING TO CHANGE THE BENEFITS IT HAS IN THE PENNSYLVANIA MUNICIPAL RETIREMENT SYSTEM UNDER ARTICLE IV OF THE PENNSYLVANIA MUNICIPAL RETIREMENT LAW AGREEING TO BE BOUND BY ALL PROVISIONS OF THE PENNSYLVANIA LAW AS AMENDED AND AS APPLICABLE TO MEMBER MUNICIPALITIES CHANGING BENEFITS UNDER THE PROVISIONS OF THIS ARTICLE; STATING WHICH OF CERTAIN OPTIONS PERMITTED UNDER THE SAID LAW ARE ACCEPTED BY THE TOWNSHIP. IT IS HEREBY ORDAINED BY WILKINS TOWNSHIP, ALLEGHENY COUNTY.

(2-180) MOVED GRECO-WILSON to read Ordinance No. 944 in its entirety.

(2-181) MOVED BRANNIGAN-PADULA to accept Ordinance No. 944 for the first reading.

(2-182) MOVED BRANNIGAN-GRECO to read Ordinance No. 944 by title only.

(2-183) MOVED BRANNIGAN-PADULA to read Ordinance No. 944 by title only and accept and adopt Ordinance No. 944.

Motions 2-180 to 2-183 inclusively were adopted by unanimous roll call vote.

ORDINANCE NO. 945

AN ORDINANCE OF THE TOWNSHIP OF WILKINS CREATING A BOARD TO HEAR APPEALS FROM DECISIONS OF CODE ENFORCEMENT OFFICIAL ENFORCING THE BUILDING CONSTRUCTION CODE, THE FIRE PREVENTION CODE, THE INTERNATIONAL PROPERTY MAINTENANCE CODE AND ALL OTHER CODE ENFORCEMENT ACTIONS WHERE THE CODE OF THE TOWNSHIP OF WILKINS PROVIDES FOR APPEALS, SPECIFICALLY

Minutes of the Second Regular Meeting, Monday, July 29, 2002 - Page Two

EXCEPTING THE ZONING HEARING BOARD AND APPEALS TO THE BOARD OF COMMISSIONERS.

(2-184) MOVED BRANNIGAN-GRECO to read Ordinance No. 945 in its entirety.

(2-185) MOVED BRANNIGAN-PADULA to accept Ordinance No. 945 for the first reading.

(2-186) MOVED WILSON-BRANNIGAN to read Ordinance No. 945 for the first time by title only.

(2-187) MOVED BRANNIGAN-PADULA to read Ordinance No. 945 by title only and accept and adopt Ordinance No. 945.

Motions 2-184 to 2-187 inclusively were adopted by unanimous roll call vote.

(2-188) MOVED WILSON-BRANNIGAN to authorize preparation and submission of the recreation grant application for improvements at Lions, Linhart, Eastment Parks and the Municipal Building Playground. The motion was adopted by unanimous roll call vote.

(2-189) MOVED BRANNIGAN-WILSON to accept agreement with the DEP for the Meadow Sreet Water Project in the amount of \$52,769.00 with \$20,788.00 remaining to be funded. The motion was adopted by unanimous roll call vote.

(2-190) MOVED BRANNIGAN-WILSON to ratify actions of the Solicitor, i.e., attendance, at the Zoning Hearing Board

COMMISSIONERS COMMENTS:

Commissioner Wilson mentioned the water project will assist residents in a similar fashion as Leax Lane. To Commissioner Brannigan: Flowers at the Pep Boys are being watered.

Commissioner Brannigan thanked the unknown couple who are weeding and maintaining the area at Kingston Drive.

(2-191) MOVED BRANNIGAN-WILSON to permit the Treasurer to attend the Seven Springs Fall Conference if there is enough money available. The motion was adopted by unanimous roll call vote.

(2-192) MOVED WILSON-PADULA that Leonard Hill may use up to thirty five (35) hours per week for work time as long as he is under budget.

Wilson - Yes

Porado - Yes

Brannigan - Yes

Padula - Yes

Hanlon - No

President Hanlon commented that Mr. Hill can do the job in twenty (20) hours per week.

President Hanlon read a letter of resignation from Harry Miller.

(2-193) MOVED WILSON-GRECO to authorize the Solicitor to draft a resolution praising Harry Miller for his year of service and good employment.

At 7:40 PM the Board broke for an Executive Session to discuss a personnel matter.

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The meeting resumed at 8:25 PM. President Hanlon noted that the results of the Zoning Hearing Board meeting and interpretation of the sign ordinance were discussed.

President Hanlon asked if there were any comments from the audience. There were none.

(2-194) MOVED BRANNIGAN-PADULA to adjourn the meeting. The meeting was adjourned at 8:28 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Carolyn Ford
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, AUGUST 12, 2002**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: July 8, 2002 and July 29, 2002

COMMUNICATIONS:

Gregg Morris: Letter of Resignation from ZHB
Allegheny County Library Association: Bookmobile Service Agreement

CITIZEN'S COMMENTS:

REPORTS:

1. Public Works
2. Fire Companies
 - a) VFD#3: June and July
3. Building Inspector
4. Treasurer
 - a) July 2002
5. Act 511 Taxes
6. Solicitor
 - a) June Deed Transfer Tax \$ 6306.35
 - b) Home Depot
7. Recreation
8. Engineer
9. Police
10. July 2002 Fund Balances / Budget Review

PAYMENT OF BILLS:

General Fund	\$ 444,911.49
Sewer Fund	127,916.69
Sewer Construction Fund	2,343.75
Capital Reserve Fund	8,805.38
TOTAL	\$ 583,977.31
REAL ESTATE REFUNDS 2002*	\$ 4,965.41
REAL ESTATE REFUNDS 2001*	760.69

*included in TOTAL above

TOWNSHIP BUSINESS:

1. Resolution 03-02: Harry R. Miller Recognition Upon His Retirement
2. Authorization to Attend GASB 34 Training – Cost \$20
3. Resolution 04-02: CDBG Paving 2003 Proposal Submission
4. Authorize Agreement with Wilmer K. Baldwin, Consultant for Financial Plan, \$60/hour

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, AUGUST 12, 2002

The Regular Meeting of Monday, August 12, 2002 was brought to order by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon Mr. Greco
Mr. Wilson Mr. Padula Mrs. Brannigan

At the invitation of President Hanlon all rose and participated in the Pledge to the Flag.

(2-195) MOVED PADULA-BRANNIGAN to approve the minutes, as amended, of the Second Regular Meeting of July 29, 2002. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 10-02

A RESOLUTION OF THE TOWNSHIP OF WILKINS EXPRESSING APPRECIATION TO HARRY R. MILLER FOR HIS SERVICES TO THE TOWNSHIP

(2-196) MOVED WILSON-PADULA to adopt Resolution No. 10-02. The motion was adopted by unanimous roll call vote.

(2-197) MOVED BRANNIGAN-PADULA to accept the resignation of George Morris from the Zoning Hearing Board. The motion was adopted by unanimous roll call vote.

A motion was made by William Wilson to nominate Richard Antonelli for the Zoning Hearing Board. The motion was withdrawn.

(2-198) MOVED BRANNIGAN-PADULA to advertise for members to the Zoning Hearing Board and the Board of Appeals. The motion was adopted by unanimous roll call vote.

CORRESPONDENCE:

A letter from the Allegheny County Library Association advising that a decision be made concerning whether or not the bookmobile stop in Wilkins will continue in 2003.

A letter dated August 2, 2002 from Bruce W. Dixon, M.D., Allegheny County Health Department relating to the Anti-Rabies Raccoon Vaccination Program.

CITIZENS COMMENTS:

John Osheski, 516 Washington Street commented on driveway water, hole in line and a survey copy along Brown Avenue and a fear of collapse. President Hanlon suggested he contact Paul Costa of complaints on the State Highway.

Don Craig, 4050 Miller Street complained about two trees, across the street from his home, that he believes are on municipal property and are a hazard to the neighborhood because they are into the wires. The staff has been asked to check into the situation.

Dennis Scott, 204 George Lane questioned the status on the road improvements on George Lane. Commissioner Padula explained that the high catch basins were set to match the new surface of the road which has been scheduled to be paved.

REPORTS:

Mr. Vargo presented the Department of Public Works report for July 2002. Mr. Vargo stated that the paving program is complete except for a few minor corrections.

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President Hanlon inquired as to the sewer at Harrison and Grayhurst being undermined. Mr. Vargo to check this out.

Mr. Leonard Hill's Building Inspector report accepted as submitted.

TREASURER'S REPORT FOR JULY 2002:

CHARGES: ORIGINAL DUPLICATE		1,349,726.16
ADDITIONAL ASSESSMENTS		272.60
TOTAL CHARGES		1,349,998.76
CREDITS: COLLECTIONS		
CURRENT REPORTS	3,963.61	
PREVIOUS REPORTS	1,118,671.77	
EXONERATIONS - PREVIOUS REPORTS	710.03	
- OTHERS	2,278.56	
DISCOUNTS: PREVIOUS REPORTS	18,673.48	
TOTAL CREDITS		1,144,297.45
BALANCE TO ACCOUNT FOR		205,701.31
COLLECTION PERCENTAGE: CURRENT		84.8%
PREVIOUS YEAR		94.1%

PENNSYLVANIA MUNICIPAL SERVICES - ACT 511 TAX REPORT JULY 2002
EARNED INCOME TAXES:

Current Month	\$ 26,220.22	Previous Year	\$ 28,754.88	Difference	
Current YTD	313,086.09	Previous YTD	300,253.69	\$12,832.40	

OCCUPATION PRIVILEGE TAX:

Current Month	17,375.42	Previous Year	12,532.29	Difference	
Current YTD	39,501.84	Previous YTD	37,856.77	1,645.07	

MERCANTILE TAX

Current Month	-0-	Previous Year	39,939.96	Difference	
Current YTD	734,042.08	Previous YTD	336,253.84	397,788.24	

BUSINESS PRIVILEGE TAX:

Current Month	1,789.40	Previous Year	4,222.35	Difference	
Current YTD	129,362.94	Previous YTD	131,413.13	(2,050.19)	

Solicitor John Means Report:

Deed Transfer Tax for the month of June: \$6,306.35.

Mr. Means stated that the Home Depot attempted to install a fence without a permit. He cited Home Depots history. Mr. Hill filed a Zoning enforcement notice with a hearing on July 24, 2002. Home Depot received a building permit, claimed a special exception. the Zoning Hearing Board dismissed the appeal. The revised permit was reviewed by the Solicitor and the Manager.

Mr. Means also spoke about the Viglione parking matter. The parking ordinance should be amended to make clear that residential lots are not to be used for parking. Mr. Padula also noted that recreational vehicles, boats and trailers should be taken into consideration.

(2-199) MOVED WILSON-GRECO to revise the parking ordinance. The motion was adopted by unanimous roll call vote.

Mr. Means to write letter to Waste Management relative to the tipping fee. Mr. Padula spoke relative to 20# propane cylinders being added to the agreement. Mr. Wilson spoke about tipping, tonnages sewers and the police COLA.

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Mr. Means to prepare a resolution regarding the Thompson Run Road Closing for the Mon Fayette Expressway. Mr. Means suggested to the Board that he use the information already prepared and presented previously from Mr. Rawley Krasik.

Commissioner Padula inquired as to the status of the WHEMS lease agreement. The Board expressed that they were basically satisfied with the old agreement with the exception as to the length of the term. Mr. Means reported that he hoped to have it prepared and ready for the next meeting of the Board.

A letter was written to the Wilkins Township Recreation Advisory Board instead of being directed to the Wilkins Township Baseball Association. Mrs. Ford to re-write the letter to Mr. John Morvay of the Baseball Association.

Mr. Wilson reported that the Pumpkin Patch is coming along very nicely and should be ready for October.

Mr. Wilson also reported that the Board had just received the report regarding the Community Days income and expenses, and will review it.

Mr. McKeever gave the Engineer's report and the report is on file in the Manager's office.

Mr. Means inquired about the Taylor property at 600 Washington Street and the possible need to obtain two appraisals prior to demolition. Mr. Wilson asked how the demolition contract might be expedited, especially concerning the demolition of 102 Dorothy Street. Mr. Padula asked whether or not the VFC #3 could perform a drill at the house on Dorothy Street. Mr. McKeever was to contact the TCVCOG directly as well as speak with the contractor concerning both the Washington Street and Dorothy Street properties.

Mr. Means asked whether the Meadow Street Water Project was a go and that if it was that he would need to draft an ordinance authorizing the project.

Mr. Wilson noted that the Township had received information from the Engineer concerning orthophotography available for the GIS mapping. Mr. McKeever explained that Senate Engineering had had the opportunity to acquire these photos which are only 6-8 weeks old and that these would benefit the Township, especially in light of the Township's interest in comprehensive planning. Mr. McKeever also explained that he is seeking participation from amongst a group of municipalities in order to bring the cost down from \$5000 for the whole imagery to approximately \$1000 per participant.

(2-200) MOVED BRANNIGAN-WILSON to authorize Township participation in the purchase of the orthophotography if the cost can be brought to \$1000 or less.

Commissioner Padula inquired about the work at the Wilkins GP site, did the parts come in yet? He further expressed concern that the hydrant at the Shop 'n' Save appears ready to use when it is not hooked up to water. Mr. Means updated the Board stating that the needed punch list had been received three to four weeks ago and forwarded to the Wilkins GP engineer. Senate Engineering is to get together with the engineer from Wilkins GP. Mr. Padula strongly suggested that, in the meantime, the hydrant be covered. Mr. Vargo assured the Board the hydrant would be bagged to show that it is out of service.

Commissioner Brannigan presented the Police Report for the month of July. The report is on file at the Manager's office.

(2-201) MOVED BRANNIGAN-PADULA to accept all of the above reports. Motion was adopted by unanimous roll call vote.

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(2-202) MOVED GRECO-BRANNIGAN to pay bills in the amount of \$583,977.31. Motion was adopted by unanimous roll call vote.

(2-203) MOVED PADULA-GRECO to authorize the Manager's attendance at the GASB 34 Workshop at the Mountain View Inn on October 23, 2002 at a cost of \$20.00. Motion was adopted by unanimous roll call vote.

RESOLUTION NO. 11-02

A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS (FOR PAVING) WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT

(2-204) MOVED PADULA-BRANNIGAN to adopt Resolution Number 11-02 as read. Motion was adopted by unanimous roll call vote.

(2-205) MOVED PADULA-BRANNIGAN to enter into an agreement for consulting services with Mr. Wilmer K. Baldwin at cost of \$60 per hour, not to exceed \$1200. Motion was adopted by unanimous roll call vote.

COMMISSIONERS' COMMENTS

Commissioners Wilson and Greco congratulated the Road Department on the fine job done at Eastmont Park.

President Hanlon commented that the Yates' property on Larimer had the house torn down and left the garage standing. He requested a written report from Mr. Leonard Hill.

Recess for short Executive Session to discuss personnel and Zoning Hearing Board matters.

President Hanlon noted that the discussion at Executive Session concerned personnel matters, the hearing of the Zoning Hearing Board, and the sign ordinance. He asked if there were any comments from the audience. There were none.

Meeting re-convened.

(2-206) MOVED BRANNIGAN-GRECO to direct the Manager to send a letter to the Code Enforcement Officer concerning code enforcement. Motion was adopted by unanimous roll call vote.

(2-207) MOVED PADULA-BRANNIGAN to hire Darren Hill and David Bonda on a part-time basis in the DPW as per the union contract. Motion was adopted by unanimous roll call vote.

(2-208) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 9:30 pm. Motion was adopted by unanimous roll call vote.

Respectfully Submitted



Carolyn F. Ford
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, September 9, 2002**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: August 12, 2002

COMMUNICATIONS:

CITIZEN'S COMMENTS:

REPORTS:

1. Public Works
2. Fire Companies
 - a) VFD#3: August
 - b) VFC #4: August
3. Building Inspector
4. Treasurer
 - a) August 2002
5. Act 511 Taxes
6. Solicitor
 - a) July Deed Transfer Tax \$ 13,077.61
 - b) WHEMS Lease Agreement
7. Recreation
8. Engineer
9. Police
10. Workplace Safety Committee – Minutes August 20, 2002

PAYMENT OF BILLS:

General Fund	\$ 102,376.59
Sewer Revenue Fund	67,997.28
Sewer Construction Fund	150.00
Capital Reserve Fund	180.81
TOTAL	\$ 170,704.68
REAL ESTATE REFUNDS 2002*	\$ 1,302.34

*included in TOTAL above

TOWNSHIP BUSINESS:

1. Penn PRIME Safety Enhancement Grant * 7-15-02
2. Penn PRIME Proxy Assignment for Annual Meeting: John Garner *8-19-02
3. Conference 3RWW: September 16-17, 2002 Mars, \$55 per registrant *8-9-02
4. ZHB Appointment: Doemling, Vincunas, Antonelli, Murphy
5. Filing Liquid Fuels Funds Electronically: September 17, 2002 Bridgeville, \$15 per registrant
6. WPJWA Agreement: \$150 per year Software Maintenance for Billing
7. Township Police Officers Collective Bargaining Agreement
8. Act 600 Police Pension – Benefit Changes

*already distributed – note date

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ERC Decision
Peffer Road
Widenhofer Arbitration

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, SEPTEMBER 9, 2002

Roll Call – All Commissioners present. Police Chief Keith Guthrie, Code Enforcement N. Leonard Hill, Township Engineer Gordon Taylor, and Manager Carolyn F. Ford present. Absent was Superintendent of Public Works Paul Vargo.

(2-209) PADULA-BRANNIGAN to accept the Minutes of Monday, August 12, 2002. Motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

Frank Marucci, 304 Richland Drive, Pittsburgh

Stated that he is interested in purchasing the property at 817 Larimer Avenue and wanted to address the Board regarding the use of the property for the purpose of maintaining, repairing, and storing of kiddie trains.

JMM explained the history of the situation, noting issues of nonconforming use, abandonment, and that there may be relief for Mr. Marucci under the state's Municipalities Planning Code. He went on to explain that the Zoning Hearing Board may be able to grant a variance for "hardship", that the law does not specifically mention "economic hardship", and that in instances where there is no economic value under permitted uses in a district, this means is available to a property owner. JMM stated that an application should be made to the Zoning Hearing Board for a variance, that Mr. Marucci should bring a knowledgeable real estate broker with him to tell the Zoning Hearing Board that there appears to be no market for the property as a single family residence, and so on, and then the Zoning Hearing Board may grant a variance.

Mr. Marucci inquired as to whether he had to be the property's owner in order to apply. JMM explained that he had to have an interest in the real estate and that if he has a sales agreement, then this demonstrates his interest or standing concerning the property.

(2-210) MOVED BRANNIGAN-GRECO to prepare a letter from the Township in favor of the variance requested by Mr. Marucci as described. Motion was adopted by unanimous roll call vote.

Nick Petrina, 105 Wallace Avenue

Mr. Petrina noted that the whole of Wallace had been paved. As a result, it has been six weeks since he has been able to exit his driveway. After some discussion, the Board directed that the Superintendent of Public Works stay on the matter until it is resolved.

Don Craig, 4050 Miller Street

Mr. Craig commented that he had been at last month's meeting to raise the issue concerning the trees in front of his property, that the trees are higher than his house, that they are a hazard to the utilities, and have caused cracking in his driveway, reached his foundation, and have caused the sidewalk to heave. He requested that the Township remove the trees. There was discussion amongst the Board concerning the issue and Commissioner Padula noted that the Township had investigated the situation, that the Superintendent of Public Works had reported back to the Board and advised the Township that the trees were healthy, and that the Township cannot possibly cut all the trees that are growing in the right of way. Commissioner Padula asked that Duquesne Light be contacted on behalf of the resident.

Lorraine Buck and Christy Goss, Penhurst Civic Association

Both ladies addressed the Board concerning the nature of the Penhurst Civic Association, that they look to maintain the community, and that they represent about 140 households. The Penhurst Civic Association requested \$200 donation under the First Class Township Code, #39. Upon inquiry from John Means about the bylaws and charter of the organization, the ladies will be submitting the charter to the Township

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(2-211) MOVED BRANNIGAN-PADULA that the Township will give the Penhurst Civic Association \$200, subject to review of the charter/bylaws and meeting the First Class Township Code stipulations. Motion approved, John Hanlon abstained.

The ladies inquired about who is responsible for curbing. Mr. Means stated that the curbs and sidewalks are the responsibility of the property owners.

Sylvia Martinelli, 210 George Lane

Ms. Martinelli read a thank you letter to the Township and especially the Department of Public Works for the commendable job done when George Lane was paved.

(2-212) MOVED GRECO-BRANNIGAN to waive the presentation of the reports, and to attach the reports to the minutes of the meeting. Motion was adopted by unanimous roll call vote.

Commissioner Greco presented the bills for the month of September, totaling \$170,704.68, including \$1,302.34 in 2002 real estate tax refunds.

(2-213) MOVED GRECO-WILSON that the bills be paid as presented. Motion approved by unanimous roll call vote.

(2-214) MOVED WILSON-GRECO that the Township apply for the PennPRIME Safety Enhancement Grant. Motion approved by unanimous roll call vote.

(2-215) MOVED GRECO-BRANNIGAN to assign Mr. John Garner the Township's proxy vote for the PennPRIME Annual Board Meeting. Motion approved by unanimous roll call vote.

(2-216) MOVED PADULA-BRANNIGAN to authorize that the Manager and Assistant Manager attend the 3RWW Sewer Conference on September 16th and 17th at a cost of \$55 per registrant. Motion approved by unanimous roll call vote.

(2-217) MOVED WILSON-GRECO to appoint Mr. Richard E. Antonelli to the Zoning Hearing Board. Motion approved by unanimous roll call vote.

Mr. Means suggested that the people who were not appointed but expressed an interest in serving be asked whether or not they would be interested in serving on the Board of Appeals.

(2-218) MOVED WILSON-PADULA to authorize the Manager's attendance at the Filing Liquid Fuels Funds Electronically on September 17th at a cost of \$15 per registrant. Motion approved by unanimous roll call vote.

(2-219) MOVED PADULA-BRANNIGAN to enter into an agreement with the Wilkesburg Penn Joint Water Authority to pay the cost of \$150 for software maintenance in order to access Authority account information. Motion approved by unanimous roll call vote.

(2-220) MOVED BRANNIGAN-PADULA to accept the Manager's and Solicitor's recommendations to sign the collective bargaining agreement between the Township and the Township Police. Motion approved by unanimous roll call vote.

(2-221) MOVED BRANNIGAN-PADULA to retain the firm of Campbell, Durrant and Beatty to advise on the legal ramifications of Act 600. Motion approved by unanimous roll call vote.

Minutes of the Regular Meeting, September 9, 2002 - Page Three

COMMISSIONERS' COMMENTS:

Commissioner Brannigan read a thank you from Idella Martin and Nadia Gladman concerning the Township's contribution of the use of the popcorn machine, iceball maker, hot dog machine and nacho maker for the Spina Bifida summer picnic.

(2-222) MOVED PADULA-BRANNIGAN to provide all Township employees with the opportunity, if they choose, to stop work between the times of 8:30 am and 8:50 am on Wednesday, September 11th to reflect on the anniversary and to encourage each employee to participate in the National Moment of Silence at 8:46 am. Motion approved by unanimous roll call vote.

Commissioner Padula commended the Department of Public Works on the good job done when paving George Lane.

Commissioner Padula also asked to check with the WPJWA concerning the high water bill at Lions Park that was due to a break in the line.

Commissioner Padula inquired of the Police Chief about the school guards on the first day of school after a two hour delay. Chief Guthrie to check on the matter.

(2-223) MOVED BRANNIGAN-WILSON to discontinue having the police deliver mail to the Commissioners, Zoning Hearing Board, Planning Commission or Treasurer unless it is an emergency, a document needs signed or a Commissioner specifically requests delivery. Motion approved Commissioner Padula voted no.

Commissioner Wilson asked about the status of the Township WHEMS Lease. Solicitor Means reported that he had not yet received anything back and that he would contact the attorney representing WHEMS.

Commissioner Wilson also asked the Solicitor to update the Board on the Catarinella tax appeal. Solicitor Means reported that there was a change made concerning the number of buildings, 7 rather than 8, and that the matter dealt with the number of units, 140. Mr. Means suggested that an agreed upon valuation be done.

Mr. Means reported to the Board that Act 43 of 2002 dealt with amendments to the Pennsylvania Municipalities Planning Code, that the Township's specific interest was in the matter of "no impact home based" use in all residential areas which becomes effective on December 1, 2002.

(2-225) MOVED WILSON-GRECO - to authorize the Solicitor to prepare amendments to the Township's Zoning Ordinance in light of Act 43 of 2002. Motion approved by unanimous roll call vote.

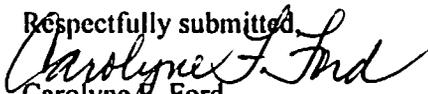
Roland Catarinella thanked the Township for the paving of Roland and Briaridge as well as for the planting of flowers on the traffic island at Roland.

Executive Session - 8:05 pm to discuss the ERC and Peffer Road.

Reconvened at 8:35 pm. President Hanlon stated that the ERC and a recommendation concerning Peffer Road had been discussed during Executive Session. He asked if there were any comments from the audience. None were made.

(2-226) MOVED BRANNIGAN-WILSON to adjourn, the meeting was adjourned at 8:37 pm. Motion approved by unanimous roll call vote.

Respectfully submitted,


Carolyn E. Ford
Secretary

AGENDA

**TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING**

MONDAY, September 30, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: September 9, 2002

COMMUNICATIONS:

CITIZEN'S COMMENTS:

TOWNSHIP BUSINESS:

1. Frank Vincunas: Appointment to the Board of Appeals
2. Setting Date for Halloween
3. Authorize Manager Attendance at GFOA Fall Seminar, 10-10-02:
 Insuring Public Entities: The New Realities, Cost \$40
4. Minimum Municipal Obligations for 2003 Police and NonUniform
5. Authorize Engineer to Proceed w/Asbestos Removal for Boiler

COMMISSIONER'S COMMENTS:

Commissioner Padula – ERC Decision
Commissioner Wilson – Haunted Trail October 24th, 25th, 26th, Rainday 27th

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, SEPTEMBER 30, 2002

Roll Call - All Commissioners present, Police Chief Keith Guthrie, and Mr. William McKeever of Senate Engineering. President Hanlon noted that Solicitor John Means was absent due to a conflict in his schedule.

The Meeting was called to order at 7:00 pm, by President Hanlon.

(2-227) MOVED PADULA-BRANNIGAN to approve the minutes of the meeting of Monday, September 9, 2002. The motion was approved by unanimous roll call vote.

Citizens' Comments - None

BUSINESS:

(2-228) MOVED WILSON-BRANNIGAN to appoint Frank Vincunas to the Board of Appeals. The motion was approved by unanimous roll call vote.

(2-229) MOVED BRANNIGAN-GRECO to set the date and time for Halloween for Thursday, October 31st between the hours of 6:00 pm and 8:00 pm. The motion was approved by unanimous roll call vote.

(2-230) MOVED GRECO-BRANNIGAN to authorize the Manager to attend the insurance workshop on October 10th at a cost of \$40. The motion was approved by unanimous roll call vote.

The Manager, Carolyne Ford, reported the 2003 Minimum Municipal Obligations for the Uniform/NonUniform Pension Plans to the Board of Commissioners.

MMO Police Pension Plan	\$106,756.00
MMO NonUniform Pension Plan	\$ 25,717.86

(2-231) MOVED BRANNIGAN-PADULA to accept the Manager's report concerning the 2003 MMO's. The motion was approved by unanimous roll call vote.

Senate Engineering, Mr. William McKeever reported the GSP Sampling Incorporated had done testing and requests for bids for the removal of asbestos (boiler project). Three prices were received from contractors. Mr. McKeever recommended that the qualified bidder, CFI, Incorporated be awarded the bid at the price of \$2,200. Mr. McKeever noted that no bonds were required, but that the contractor is to provide full insurance coverage.

(2-232) MOVED BRANNIGAN-WILSON to award the asbestos removal contract as per the Engineer's recommendation. The motion was approved by unanimous roll call vote.

Commissioners' Comments

Commissioner Padula reported that he had attended the ERC Meeting on September 17th. He also reviewed the thinking that went in to the recommendation which is to remain with the ERC at a cost not to exceed the amount paid in 2002 and that this included ambulance dispatching. Commissioner Padula noted two major concerns regarding a move from the ERC to County 911: delays in switching 911 calls from ERC to County and no frequency available for police channels. President Hanlon noted that no motion was needed to remain with the ERC, but stated that the Board would entertain a motion to move to the County 911. None was made.

Commissioner Padula commended Officers Lehew and Sherman on a good job done for a woman who had had her purse taken. The purse had been recovered, and the people were

Minutes of the Second Regular Meeting, September 30, 2002 - Page Two

thankful. Officers responded quickly and professionally. Commissioner Padula was given four medals, blessed on a recent trip to Bosnia, to give to the Officers.

Commissioner Wilson commended Sgt Lamb on his volunteer service in doing taps during 911 services.

Commissioner Wilson reported that the Haunted Trail would be October 17th-19th with a Raindate of October 20, 2001.

(2-233) MOVED WILSON-BRANNIGAN that Sylvia Lucas be appointed to the Recreation Advisory Board. The motion was approved by unanimous roll call vote.

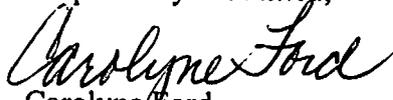
Commissioner Brannigan also thanked Sgt Lamb and Officer Kemp for an outstanding job done recently on two occasions. The extra effort was appreciated.

Commissioner Wilson commended the fine job done on the demolition project thus far, especially Dorothy Street.

Hats Off to VFC #3! as reported by Commissioner Padula. #3 was awarded First Place in the state at the annual fireman's parade held recently in Canonsburg. He noted that the equipment was judged on how the truck was equipped, general appearance of the equipment and personnel.

(2-234) MOVED BRANNIGAN-PADULA to adjourn the meeting at 7:20 pm. The motion was approved by unanimous roll call vote.

Respectfully submitted,


Carolyn Ford
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, October 14, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: September 30, 2002

COMMUNICATIONS:

Joseph Henry – Request for Information on Township Service

CITIZEN'S COMMENTS:

Don Craig, 4050 Miller Street

REPORTS:

1. Public Works
2. Fire Companies
 - a) VFD#3: September
 - b) VFC #4: September
3. Building Inspector
4. Treasurer
 - a) September 2002
5. Act 511 Taxes
 - a) Revised (previous year's Business Privilege amount) Act 511 for August
 - b) September 2002
6. Solicitor
 - a) August Deed Transfer Tax 3,867.08
 - b) WHEMS Lease Agreement
 - c) Wilkins GP
7. Recreation
8. Engineer
9. Police
10. Workplace Safety Committee – Report from September 30th and Minutes October 7th

PAYMENT OF BILLS:

General Fund	117,436.45
Sewer Revenue Fund	75,807.08
Sewer Construction Fund	110.00
Capital Reserve Fund	18.59
Police Pension Fund	300.00

TOTAL 193,672.12

REAL ESTATE REFUNDS 2002* 632.29

*included in TOTAL above

TOWNSHIP BUSINESS:

1. Ordinance 946: Meadow Street Water Project *
2. Award: Boiler Replacement Bid

- 
3. CC Mellor Library Request for Donation
 4. QuickBooks Training 11/1/02 for 2 @ \$75 each @ IUP (Intermediate Level Users)
 5. Township Fire Service Agreement
 6. Keystone Re: Tax Liens

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

Tax Exoneration/Exemption: Faith Baptist Church
Tax Appeal/Refund: R Catarinella
Parking in residential sections

ADJOURNMENT:



WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, OCTOBER 14, 2002

The Regular Meeting of Monday, October 14, 2002 was brought to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon, all present rose and participated in the Pledge of Allegiance to the Flag.

(2-235) MOVED BRANNIGAN-PADULA to approve the minutes of the Second Regular Meeting of September 30, 2002. It was noted by Commissioner Wilson that the Board had been given the incorrect dates for the Haunted Hay Ride. The motion was adopted by unanimous roll call vote.

A request for information on Township Services was received from Joseph Henry of 1439 Jefferson Heights Road.

REPORTS:

Mr. Paul Vargo presented the Public Works Report for September 2002. The report is on file in the Manager's office.

WTVFD #3 reported the following for September 2002: 12 fire calls man hours 64.55, one training session, man hours 36 and 18 special details, fire school and meetings with a total of 372 man hours.

Mr. Hill, the Building Inspector reported 23 building permits issued, monies collected \$646.25. Solicitor Means discussed Penn Center signs and parking, Mr. Hill sent a letter to Penn Center and was told that it would be corrected. Mr. Means also explained the Penn Center Sub-Division.

The following is the Treasurer's Report for September 2002:

<u>CHARGES:</u> - ORIGINAL DUPLICATE		\$ 1,349,726.16
ADDDITIONS: PENALTIES-THIS REPORT		270.52
PREVIOUS REPORT		860.81
ADDITIONAL ASSESSMENTS-THIS REPORT		271.55
PREVIOUS REPORTS		<u>12,267.74</u>
TOTAL CHARGES		1,363,396.78
<u>CREDITS</u> - CURRENT REPORT	3,041.97	
PREVIOUS REPORTS	1,128,266.83	
<u>EXONERATIONS:</u> PREVIOUS REPORTS	710.03	
OTHERS (PREVIOUS) COURT ORDERED		
ASSESSMENTS	2,278.56	
<u>DISCOUNTS-</u> CURRENT REPORT	1.35	
PREVIOUS REPORTS	18,676.06	
TOTAL CREDITS		1,152,974.80
BALANCE TO ACCOUNT FOR		210,421.98
COLLECTION PERCENTAGE: CURRENT		84.6%
PREVIOUS YEAR		94.7%

Minutes of the Regular Meeting, Monday, October 14, 2002 - Page TwoPennsylvania Municipal Services - Act 511 Tax Report

Revised (previous year's Business Privilege Amount) Act 511 for August

Current Month	\$146.65	Previous Year	\$693.98
Current YTD	129,509.59	Previous YTD	132,107.11
		Difference	(\$2,597.52)

SEPTEMBER 2002EARNED INCOME TAX:

Current Month	26,027.96	Previous Year	14,155.67
Current YTD	390,650.54	Previous YTD	388,694.56
		Difference	\$1,845.98

OCCUPATION PRIVILEGE TAX:

Current Month	3,149.80	Previous Year	4,100.00
Current YTD	42,651.64	Previous YTD	41,956.77
		Difference	\$ 694.87

MERCANTILE TAX:

Current Month	-0-	Previous Year	-0-
Current YTD	734,042.08	Previous YTD	336,253.84
		Difference	\$397,788.24

BUSINESS PRIVILEGE TAX:

Current Month	146.65	Previous Year	693.98
Current YTD	129,509.59	Previous YTD	132,107.11
		Difference	(\$2,597.52)

Solicitor John Means noted the following:

August Deed Transfer Tax in the amount of \$3,867.08.

(2-236) MOVED WILSON-BRANNIGAN to request that the WHEMS AGREEMENT can be renewed from year to year instead of ninety (90) days. The motion was adopted by unanimous roll call vote.

The False Alarm ordinance remains "on hold".

The Solicitor and Engineer discussed the punch list items for Wilkins G P.

RECREATION:

(2-237) MOVED WILSON-PADULA to cancel the "HAUNTED TRAIL" event for safety reasons. Vote 4-1 Commissioner Brannigan voting NO.

(2-238) MOVED WILSON-BRANNIGAN to include all three parks on the application for park use. The motion was adopted by unanimous roll call vote.

Mr. McKeever of Senate Engineering presented the Engineer's Report for September. The report is on file in the Manager's Office.

The following is Chief Keith Guthrie's Police Report:

Total police calls logged	217
Total criminal offenses reported	48
Criminal arrests/persons charged	46

Minutes of the Regular Meeting, Monday, October 14, 2002 - Page Three

Traffic Citations Issued	170
Parking Tags Issued	41
Parking Citations Issued	7

Total monies collected during September \$6,220.14

The Workplace Safety Committee minutes were presented. They are on file in the Manager's Office.

(2-239) MOVED GRECO-WILSON to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(2-240) MOVED GRECO-PADULA to pay the September bills in the amount of \$193,672.12. The motion was adopted by unanimous roll call vote.

At this point in the meeting, Vice-President Frank Greco was excused from the meeting.

ORDINANCE NO. 946

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE CONSTRUCTION OF A WATER LINE AND APPURTENANT FACILITIES IN A PUBLIC STREET KNOWN AS MEADOW STREET, DESIGNATING THE PROJECT AS THE MEADOW STREET WATER DISTRICT PROVIDING FOR THE WORK OF CONSTRUCTION TO BE DONE UNDER CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER AND PROVIDING FOR THE IMPOSITION OF A CONNECTION CHARGE, AND TAPPING FEE AS DETERMINED BY THE BOARD OF COMMISSIONERS UPON COMPLETION.

(2-241) MOVED WILSON-BRANNIGAN to read Ordinance No. 946.

(2-242) MOVED BRANNIGAN-PADULA to accept Ordinance No. 946.

(2-243) MOVED WILSON-BRANNIGAN to read Ordinance No. 946 by title only.

(2-244) MOVED WILSON-BRANNIGAN to adopt Ordinance No. 946.

Motions 2-241 to 2-244 inclusive were adopted by a 4-0 vote.

(2-245) MOVED PADULA-BRANNIGAN to open and read the bids for the boiler replacement. After reading, the bids were tabled. The motion was adopted by a 4-0 vote.

(2-246) MOVED BRANNIGAN-PADULA to deny the request of the Board of Directors of the C.C. Mellor Library for funding from the Township of Wilkins for the year 2003. The motion was adopted by a 4-0 vote.

(2-247) MOVED WILSON-PADULA to authorize two attendees attendance at the Quick Books Intermediate Training Program on Friday, November 1, 2002 at Indiana University of Pennsylvania. Total cost of the program is \$150.00. The motion was adopted by a 4-0 vote.

(2-248) MOVED WILSON-BRANNIGAN to table the request of Keystone Municipal Collections to file the 1999 tax liens. The motion was adopted by a 4-0 vote.

COMMISSIONERS COMMENTS:

Commissioner Wilson noted that no action was taken for four officers in the Police Department to offer benefits from AFLAC.

Minutes of the Regular Meeting, Monday, October 14, 2002 - Page Four

At this time, 8:45 PM, the Board broke for the Executive Session where the Tax Exoneration/Exemption for Faith Bible Baptist Church and the Tax Appeal/Refund for Roland Catarinella will be discussed.

The Board reconvened at 9:54 PM.

President Hanlon asked if there were any comments from the audience on the matters discussed at the Executive Session. There were none.

(2-249) MOVED WILSON-PADULA to subtract the dues for the Bargaining Unit of the Department of Public Works. The motion was adopted by a 4-0 vote.

(2-250) MOVED WILSON PADULA to authorize the Chief of Police to place an order for a new police vehicle. The funds are in the Budget. The vehicle not to be delivered until 2003. The motion was adopted by a 4-0 vote.

(2-251) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 10:00 P.M. The motion was adopted by a 4-0 vote.

Respectfully submitted,



Paul A. Vargo
Assistant Secretary

AGENDA

**TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING**

MONDAY, October 28, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: October 14, 2002

COMMUNICATIONS:

Received Notice: PennPRIME Safety Enhancement Grant Application (declined)
Received Notice: DEP GIS Software Grant (approved)
Letter of Resignation from Recreation Advisory Board: Jennifer Lehew

CITIZEN'S COMMENTS:

TOWNSHIP BUSINESS:

1. Award Project: Industrial Appraisal, Asset Valuation/Inventory (as proposed)
2. Award Insurance: Proposals Being Received
3. Resolution: Updating Resolution #15-91 to Include ALL Township Parks
4. Park Rental Policy and Fees for Parks

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, OCTOBER 28, 2002

The Second Regular Meeting of Monday, October 28, 2002 was brought to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon	Mrs. Brannigan
Mr. Greco	Mr. Wilson
	Mr. Padula

At the invitation of President Hanlon all present rose and participated in the Pledge of Allegiance to the Flag.

State Representative Paul Costa was introduced by Board President, John Hanlon.

Mr. Costa announced to the Township that the recreation grant for \$50,000 was approved. He presented a mock check to the Board of Commissioners. He described the grant fund activities to include improvements at the Municipal Building Playground and Lions Park.

President Hanlon questioned the Representative on House Bill 1321, regarding the dissolution of municipalities within the Commonwealth.

Mr. Costa noted that there had been no attention paid to that bill for the last year, and further commented that if there would be a push for such a bill, that that would be during the sign or die session, just after the election.

President Hanlon stated that the Township would appreciate Mr. Costa's opposition to the bill.

Commissioner Wilson thanked Mr. Costa on behalf of the citizens, children, recreation advisory board, and commissioners of the Township.

(2-252) MOVED PADULA-BRANNIGAN to approve the Minutes of October 14, 2002 with one correction: VFC #3 reported instead of VFC #4. The motion was approved by unanimous roll call vote.

CORRESPONDENCE:

Notice from PennPRIME regarding the declination of the Safety Enhancement Grant.

Notice from DEP regarding the approval of the GIS Software Grant.

Resignation from the Recreation Advisory Board by Jennifer Lehw.

CITIZENS HEARINGS:

Mrs. McGrath, Penhurst

Thanked Mr. Costa for the grant, but questioned if there were any obligations put on the grant by the state to keep

public parks public? She further discussed the situation from a few months back when some residents were turned away from a park that had been reserved. Mrs. McGrath asked the Board to consider changing its park policy, and further to change its fee structure. Mr. Hanlon noted that those items were to be addressed by the Board as items 3 and 4 on the evening's agenda.

Tom Jordan, 687 Larimer Avenue

Stated that the people living in 685 were allowing their sewerage to leak into his basement. He noted that he had called the neighbor, but to no avail. He also noted that he had called the ACHD twice, with ACHD ordering the neighbor to fix the problem within 5 days. The time is to expire on Tuesday, October 29, 2002. Mr. Jordan requested the help of the Township in resolving this matter. Mr. Hanlon deferred this request to the Solicitor who explained that the Health Department needs to have the time allotted expire before any further action can be taken by them. Mr. Means explained that Mr. Jordan needed to keep on top of this and keep after the ACHD.

Minutes of the Second Regular Meeting, October 28, 2002 -
Page Two

Don Craig, 4050 Miller Street

Requested again that the Township remove the trees in front of property, that the trees roots are damaging to his foundation, have broken his driveway, are leaning over the street, are in the wires, and are generally a hazard. Mr. Craig insisted that since the trees are in the Township right of way that the Township should take them down. Commissioner Padula reviewed the Township's actions thus far and commented that the trees did not appear to be a problem. Mr. Wilson commented that the trees planted there and along Churchill Road were not planted by the Township.

TOWNSHIP BUSINESS:

Industrial Appraisal

(2-253) MOVED WILSON-PADULA to award the industrial appraisal and valuation to Industrial Appraisal Company as proposed. Cost of \$4545 for basic service, \$225 for annual updates. The motion was adopted by unanimous roll call vote.

Township Insurances for 2003

Presentation was made by Commissioner Frank Greco regarding the three insurance proposals received by the Township, costs, considerations, etc.

Proposals and Premium Quotes from:

	Premium Summary
Seubert Associates	94905.00
HA Thomson	65683.67
Brillhart Ins (Keystone)	76927.00

There was brief discussion by the Board and Mr. Means requesting a review of the proposal documents and any agreements, sample ordinances, etc.

(2-254) MOVED GRECO-WILSON to have the Manager evaluate the insurance proposals and award in the best interests of the Township before the November 1st renewal. Motion was adopted by unanimous roll call vote.

Resolution 15-91 was discussed by the Board. Mr. Hanlon explained that in 1991 there was only one park pavilion, that being at Lions Park.

Mr. Wilson suggested to the Board that the rental fee be only charged for pavilion rental, that there be a \$100 amount charged broken down into a \$50 permit cost, and \$50 clean up deposit which would be returned when the park had satisfactorily been cleaned after the rental use.

(2-255) MOVED WILSON-PADULA to authorize the Solicitor to update ordinance and resolution dealing with park policies and fees. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

COMMISSIONER BRANNIGAN wanted to clarify that no Township policy or employee had asked the people to leave the park, referencing the situation described by Mrs. McGrath. She went on to say that it was an unfortunate situation that someone had rented the park and had behaved so poorly.

Mr. Padula questioned Mr. Means regarding the Faith Bible Baptist tax exemption request. Mr. Means stated that the church's attorney agreed to file a brief in which he would allege that the church and school are separate entities, that as a certified school, it is tax exempt. Mr. Means further stated that a ruling would be expected in about 30 days.

Mr. Hanlon suggested that the Township contact Adelphia concerning the possibility of providing the Township with free internet access via cable as they do this for regular cable already.

Mr. Wilson suggested that the voters get out and support the volunteer firemen in the upcoming referendum vote.

(2-256) MOVED BRANNIGAN-PADULA to adjourn the meeting at 7:55 pm.

The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Carolyn Ford
Secretary

Minutes of the Regular Meeting, November 11, 2002-Page 3

Mr. Roland Catarinella for one half of the refund due on the Township real estate taxes.

(2-259) MOVED WILSON-GRECO to authorize the agreement between Roland Catarinella and the Township concerning the assessment, valuation, taxes paid and refund for the Briaridge apartments. The motion was adopted by unanimous roll call vote.

Mr. Means also described an agreement which had been received this date concerning the Wilkins GP subdivision and completion of the subdivision requirements.

(2-260) MOVED WILSON-GRECO to accept the recommendations of the Solicitor concerning the agreement between the Township and Wilkins GP for the timetable and completion of subdivision requirements. The motion was adopted by unanimous roll call vote.

Chief Guthrie presented the Police Report for October:

Total police calls logged	208
Total criminal offenses reported	55
Criminal arrests/persons charged	22
Criminal offenses cleared	29
Traffic citations issued	92
Parking tags issued	57
Gasoline used by police vehicles	970 gallons
Total police mileage for October	9,016
Total monies collected-October	\$4,193.59

PA MUNICIPAL SERVICES ACT 511 TAX REPORT:EARNED INCOME TAX:

Current Month	14,098.12	Prev. Year	14,957.15		
Current YTD	404,638.66	Prev. YTD	403,651.71	Diff	986.95

OCCUPATION PRIVILEGE TAX:

Current Month	326.70	Prev. Year	254.98		
Current YTD	46,859.14	Prev. YTD	42,811.75	Diff	4047.39

MERCANTILE TAX:

Current Month	3,124.19	Prev Year	108,547.39		
Current YTD	737,252.32	Prev Year	445,850.82	Dfs	291401.50

BUSINESS PRIVILEGE TAX:

Current Month	4,567.52	Prev Year	-0-		
Current YTD	141,385.27	Prev YTD	134,343.78	DFS	7041.49

The Recreation Report was presented by Commissioner Wilson. Three names were submitted for appointment to the Township Recreation Advisory Board: Kathleen Strait, John Wood, and Beth Humberston.

(2-261) MOVED WILSON-BRANNIGAN to appoint Kathleen Strait, John Wood, and Beth Humberston to the Township Recreation Advisory Board. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, November 11, 2002 Page 4

Commissioner Brannigan asked that the press please note in their reports the need for additional volunteers to help with Township recreation.

The Engineer's Report was submitted and presented by Mr. William McKeever. He drew attention to specific items within the written report: Item 5, no final documents have been received concerning the 3RWWD; Item 8, the demolition project had two buildings down and the third is still on schedule despite some discussion by the property owner with the Township Solicitor to hold off; Item 10, bids were to be opened for the waterline at Meadow/Farnsworth; Item 11, the application for the NPDES permit has not been placed on the DEP website as yet; and Item 12, there has been additional discussion with the low bidder for the boiler replacement project, and that some action should be planned for the next regular meeting of the Board.

(2-262) MOVED BRANNIGAN-PADULA to read the bids received for the Meadow Street water project. The motion was adopted by unanimous roll call vote.

Mr. McKeever opened the bids, as follows:

Mele & Mele & Sons	\$124,282.32
Costa Contracting Inc.	80,301.00
Wheels Mechanical Contracting	81,000.00
David G. Martin & Co	85,361.00
J.D.Martin Construction	82,091.00
Paul Contracting	99,635.00
Stallion Construction Company	119,007.00
Glenn Johnston, Inc.	84,749.00
Ligioner Construction Company	116,445.00
C. J. King Sons Construction	70,947.50

(2-263) MOVED BRANNIGAN-GRECO to refer the bids to the appropriate committee for review and recommendation. The motion was adopted by unanimous roll call vote.

Mrs. Ford noted that the Workplace Safety Committee had submitted its application for certification to the state. With the certification, the Township could expect a 5% discount on the workers' compensation insurance premium.

(2-264) MOVED BRANNIGAN-WILSON to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(2-265) MOVED GRECO-BRANNIGAN presented the bills to be paid for the month of October in the amount of \$283,601.34. The motion was adopted by unanimous roll call vote.

Mrs. Ford read the request from Mr. George Porado concerning the computerization of the real estate taxes for the Township.

Minutes of the Regular Meeting, November 11, 2002 Page 5

(2-266) MOVED BRANNIGAN-WILSON to authorize the computerization of the Township real estate tax office. The motion was adopted by unanimous roll call vote.

Mrs. Ford apprised the Board about the award of the Township's insurance package to PennPRIME, through NOVA Insurance Services at a cost of \$83,127. President Hanlon noted that while this insurance package was not the lowest amount, it combined local service availability with the PennPRIME trust, the current Township carrier for workers' compensation. Mr. Hanlon further noted that the lowest cost was from PIRMA, who the Solicitor advised to steer clear from due to some policy clauses unique to them.

COMMISSIONERS' COMMENTS:

Commissioner Wilson thanked the Veterans for allowing us to be able to meet. Mr. Wilson also asked about the status of the parks ordinance. Mr. Means assured the Board that the ordinance and resolution would be readied for either the next meeting or the one following.

(2-267) MOVED BRANIGAN-PADULA to adjourn, the meeting was adjourned at 8:16 p.m. The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Carolyn Ford
Carolyn Ford
Secretary

AGENDA (DRAFT)

**TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING**

MONDAY, November 25, 2002

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: November 11, 2002

COMMUNICATIONS:

**Allegheny County Library Association: Discontinuation of Bookmobile *
R. E. Wise: Volunteer Request for Township Recreation Advisory Board**

CITIZEN'S COMMENTS:

SOLICITOR

Reference: Solicitor's Ltr dtd 10/18/02, Out of State Property Owners and Property Maintenance *

TOWNSHIP BUSINESS:

- 1. Presentation of the Township's 2003 Budget Proposal (Set Date for Public Hearing, Adoption)
Packet includes: 13 Funds Balanced for 2003, plus backup documentation.**
- 2. Authorization to Attend: Yr End Federal Employment Tax Update, \$35 @ Green Tree**
- 3. Authorization to Attend: 2002 Civil Svc Series, Session 1: Civil Service Law, \$45 @ Green Tree***
- 4. Township of Wilkins Police Pension Plan, Mockenhaupt Ltr dtd 11/18/02, "EGTRRA" Ordinance ***
- 5. Harvey Taylor Agreements: Taylor/Township, Contractor/Township**
- 6. Resolution # 12--2 Park Fees and Policies**
- 7. Appoint Auditor**

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

Minutes of the Second Regular Meeting, 11/25/02 - Page 2

high; the revenues generated under the Sewer Revenue Fund being too low; the need for dollars to be deposited to the Emergency Management Fund for fire, police, dpw radios.

The Township scheduled Monday, December 16, 2002 at 7:00 p.m. for the Public Hearing concerning the 2003 Budgets, and Monday, December 30, 2002 at 7:00 p.m. for the adoption of the budgets.

No action was taken concerning the authorization to attend the Year End Federal Employment Tax Update workshop.

(2-270) MOVED BRANNIGAN-PADULA to authorize the attendance by Elias Sejko at Session I of the 2002 Civil Service Series. The motion was adopted by unanimous roll call vote.

After explanation by the Solicitor, the Board asked the Solicitor to prepare the ordinance for EGTRRA, which deals with the Police Pension Plan and benefits. Action to be taken by December 31, 2002.

(2-271) MOVED WILSON-PADULA to reject the proposed offer of Mr. Harvey Taylor because the offer has created a crisis in that the contractor is ready to proceed and the grant for demolition is to be withdrawn as of December 10, 2002. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 12-02

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ESTABLISHING FEES FOR VARIOUS TOWNSHIP PERMITS
AND SERVICES.

(2-272) MOVED WILSON-BRANNIGAN to accept Resolution No. 12-02 concerning park policies and fees. The motion was adopted by unanimous roll call vote.

President Hanlon commented that all money should be deposited upon receipt, that an information card be issued to the renter to advise of the policies and fees. Commissioner Wilson concurred and stated that the Recreation Advisory Board would be meeting to discuss the application form and information card.

(2-273) MOVED GRECO-WILSON to retain Mr. Bob Tomasic as the auditor for the 2002 Audit of Township funds. The motion was adopted by unanimous roll call vote.

Mr. Hanlon commented that he would like the auditor to be more timely in the preparation of the audit. The auditor should be able to begin January 1st.

COMMISSIONERS' COMMENTS:

Commissioner Greco reported that Mr. Novak, Woodland Hills football, thanked the Township fire companies for the show

Minutes of the Second Regular Meeting, 1125-02 - Page 3

of support for the team and that the team was very impressed by the display and escort. Commissioner Padula noted that both police and fire participated in the show of support despite the late hour.

Mr. Padula questioned the Solicitor concerning status of the Wilkins GP agreement - the Solicitor noted that the Board had taken action to approve the agreement at their November 11th meeting.

Mr. Padula also asked about the status of the WHEMS lease agreement - the Solicitor noted that the Township is awaiting a response back from WHEMS.

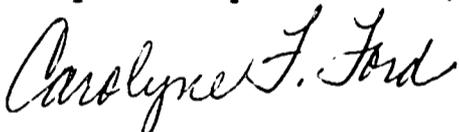
Mr. Padula wished all in attendance a Happy Thanksgiving.

Mr. Hanlon inquired about the status of the Hearn matter - the Solicitor related the recent history with the worker's compensation review as well as the conversation and correspondence with the attorney for PMRS, still awaiting reply.

Mr. Hanlon noted that the meeting for December 16th was a Public Hearing for the 2003 Budgets and any other business which may come before the Board of Commissioners.

(2-274) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 8:03 p.m. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Carolyne F. Ford
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, DECEMBER 9, 2002**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

November 25, 2002

COMMUNICATIONS:

CITIZEN'S COMMENTS:

REPORTS:

1. Police
November 2002
2. Public Works – Request Authorization for Holiday Party on December 20th, noon til 5 pm
November 2002
3. Fire Companies
VFC #3 / VFC #4
4. Building Inspector
November 2002
5. Treasurer
November 2002
6. Act 511 Taxes
November 2002
7. Solicitor
Deed Transfer October 2002 \$5048.72
8. Recreation
Upcoming Events
9. Engineer
10. Workplace Safety

PAYMENT OF BILLS:

General Fund	\$ 161,022.12
Sewer Revenue Fund	\$ 440.00
Sewer Const. Fund	\$ 6,380.75
WT Investment Checking	\$ 4,001.22
Capital Reserve Fund	\$ <u>2,246.80</u>

TOTAL \$ 174,090.89

BUSINESS:

1. *Ordinance: False Alarms 948
2. *Resolution: False Alarm Fees
3. *Ordinance: Amend Penalties up to \$600 949
4. *Ordinance: EGTRRA Police Pension: Roll Overs 950
5. Resolution: Public Records Policy Res 13-02
6. *Ordinance: Alcoholic Beverages at the Parks 951
7. Township – Water Authority Water Project Bid Award → 16th

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, DECEMBER 9, 2002

The Regular Meeting of Monday, December 9, 2002 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all present, rose and participated in the Pledge of Allegiance to the Flag.

Commissioner John Hanlon, President of the Board, read a letter of resignation submitted by Township Manager Carolyne F. Ford. End of work with the end of business on December 31, 2002.

(2-275) MOVED BRANNIGAN-PADULA to accept, with regret, the resignation of Township Manager Carolyne F. Ford. The motion was adopted by unanimous roll call vote.

(2-276) MOVED WILSON-BRANNIGAN to approve the minutes of the November 25, 2002 meeting. The motion was adopted by unanimous roll call vote.

CITIZEN'S COMMENTS:

James Lauletta, 106 Dorothy Street

Mr. Lauletta explained that he has had a problem with his neighbor since she built a porch/deck in 1993 for which she got a building permit. He noted that the structure was built onto his property. He is building a wall and obtaining a permit for same and has run into more problems with the neighbor, taking down tape, pulling stakes, etc. He further made claims that a Township police officer had told his neighbor to pull stakes, etc. Accusations against the Township police were later denied by Police Chief Keith Guthrie. Solicitor John Means explained that if the building permit that had been issued for the neighbor's porch/deck wasn't followed, then the matter may be rectified by the Township. If there is trespass on the property, then this may be deemed defiant trespass. Then a trespass is taken to the magistrate or the court to decide.

Mr. Hanlon asked that the building permit from 1993 be checked, reviewed and that the building official report back to the Board.

Mr. Means went on to say that the Township police do not have the authority to give permission one way or the other. There was then general discussion about Mr. Lauletta's further action before the magistrate.

Mr. Lauletta further questioned why the Police Chief could not talk to him and expressed his apprehension about calling upon police under this kind of situation with his neighbor. The Police Chief responded to Mr. Lauletta by addressing the Board in his description of the activities and encounters with Mr. Lauletta and his neighbor over the last couple of years.

Lisa Taglieri, 218 Churchhill Road

Mrs. Taglieri spoke about the need to keep the bookmobile service. It has been in the Township for over 35 years, the county is not funding it any longer, people are losing their jobs, and the cost to maintain it is about \$8,000 per year. JH stated that the Board would be reviewing the budget for 2003 this coming Monday and would take a long, hard look. Mr. Means noted that funding may not be able to be given to such an activity as it is not one of the items listed in the First Class Township code as permissible.

REPORTS:

Minutes of the Regular Meeting, Monday, December 9, 2002 - Page Two

Chief Guthrie presented the police report for November 2002:

Total police calls logged	181
Total criminal offenses reported	49
Criminal arrests/persons charged	18
Criminal offenses cleared	26
Traffic citations issued	86
Parking tags issued	46
Monies collected during November 2002	\$7,609.32

Paul Vargo was absent due to illness. The DPW report for November was read by the Manager and filed in the Manager's office.

The Manager also presented the report from VFC #3 reporting 14 fire calls, staff hours of 136.7, a training class of 1 with staff hours of 30 and 17 non-incident activities with staff hours of 344.5. WTVFC #4 reported 14 fire calls, man hours of 92 hours total man hours of 294.5.

The following is the Treasurers report for November 2002:

<u>CHARGES</u> - ORIGINAL DUPLICATE		\$1,349,726.16
ADDITIONS: PENALTIES - THIS REPORT		721.08
- PREVIOUS REPORTS		1,342.68
ADD'L ASSESSMENTS - THIS REPORT		937.26
- PREV REPORTS		13,038.13
 TOTAL CHARGES		 1,365,765.31
 <u>CREDITS: COLLECTIONS:</u>		
CURRENT REPORT	8,420.73	
PREVIOUS REPORTS	1,133,744.42	
<u>EXONERATIONS</u> - CURRENT REPORT	127.87	
- PREVIOUS REPORTS	12,692.52	
- OTHERS (PREVIOUS)		
(COURT ORDERED ASST'S)	2,278.56	
<u>DISCOUNTS:</u> - CURRENT REPORT	9.98	
- PREVIOUS REPORTS	<u>18,679.67</u>	
TOTAL CREDITS		\$1,175,953.75
BALANCE TO ACCOUNT FOR		189,811.56
COLLECTION PERCENTAGE: CURRENT		86.1%
PREVIOUS YEAR		95.4%

PA MUNICIPAL SERVICES ACT 511 TAX REPORTEARNED INCOME TAX:

Current Month	73,328.20	Prev. Year	59,940.85	
Current YTD	477,966.86	Prev YTD	463,592.56	Difference \$14,374.30

OCCUPATION PRIVILEGE TAX:

Current Month	1,808.40	Prev Year	3,240.90	
Current YTD	48,667.54	Prev YTD	46,052.65	Difference 2,614.89

MERCANTILE TAX:

Current Month	610.86	Prev Year	123.67	
Current YTD	737,862.98	Prev YTD	445,974.49	Difference 291,888.49

Minutes of the Regular Meeting, Monday, December 9, 2002 - Page Three

BUSINESS PRIVILEGE TAX:

Current Month -0- Prev Year -0-
 Current YTD 141,385.27 Prev YTD 134,343.78 Difference \$ 7,041.49

Mr. Leonard Hill was absent due to attendance at workshop. The Building Inspector's report is as follows:

Twelve permits were issued with a total of \$2,971.00 collected during November 2002.

Solicitor Means reported collecting \$5,048.72 for Deed Transfer Tax for October 2002.

Mr. Means discussed the Right to Know Act and ramifications and impact on the Township. Commissioner Wilson inquired how far can someone go for information say on an arrest or police incident? Mr. Means responded stating that the police blotter is available to the public, but not the field reports from officers.

Mr. Means also spoke about the letters received by property owners affected by the boundary line issue. He noted that he had just received the letters from Dominic Gambino office late on Monday afternoon. There are three categories of property dealt with in the each of the letters: a) where the entire property was in Penn Hills and now is transferred over to Wilkins Township, b) where the property is split by the boundary line, and c) where the house is split by the boundary. Letters were sent by Allegheny County the week of December 3rd and indicate the changes will take effect for the 2003 tax year. Property owners in the third category, where the house is split, are being asked to choose in which municipality they will be taxed and send their decision back to the county. Mr. Means will provide copies of the letters received from the county concerning this matter to the Township.

Some speculation arose about if a property owner failed to indicate his choice—what happens? Mr. Means stated that the county would then decide.

Commissioner Paduola asked about the coordination of services, that is police, fire, public works, etc. During discussion, it was agreed that the respective personnel from each municipality would meet with their counterpart to determine services.

Mr. Wilson reported that the holiday party with Santa would take place on Saturday, December 14th between 10 a.m. and noon at the VFC #3, 110 Powell Street.

Mr. McKeever presented the Engineer's report noting the following items:

5) Meadow Street Water Project – the bid award for the project would be made at the public meeting of December 16th, that a letter of recommendation is prepared, and that the Township and WPJWA would be meeting on Tuesday, December 10, 2002 to discuss the bids, award, commitment by WPJWA to do the joint project, private property issues relevant to the service connections, reimbursements for legal, engineering, inspection and advertising, as well as tap fees.

(2-277) MOVED BRANNIGAN-PADULA moved to accept all the above reports as presented. The motion was adopted by unanimous roll call vote.

Vice-President Greco presented the bills for payment.

General Fund	\$ 161,022.12
Sewer Revenue Fund	\$ 440.00
Sewer Const. Fund	\$ 6,380.75
WT Investment Checking	\$ 4,001.22
Capital Reserve Fund	\$ <u>2,246.80</u>
TOTAL	\$ 174,090.89

Minutes of the Regular Meeting, Monday, December 9, 2002 - Page Four

(2-278) MOVED GRECO-WILSON moved that the bills be paid. The motion was adopted by unanimous roll call vote.

Township Business:ORDINANCE NO. 948

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
REGULATING ALARM SYSTEMS

(2-279) MOVED WILSON-BRANNIGAN to read the False Alarm Ordinance by title only.

(2-280) MOVED PADULA-BRANNIGAN to accept the False Alarm Ordinance on first reading.

(2-281) MOVED BRANNIGAN-PADULA to read the False Alarm Ordinance for the second time.

(2-282) MOVED GRECO-PADULA adopt the False Alarm Ordinance.

Motions 2-279 to 2-282 were adopted by unanimous roll call vote.

(2-283) MOVED WILSON-BRANNIGAN to table the Resolution setting fees covered under the False Alarm Ordinance. Tabled until the December 16th meeting. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 949

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
DELETING SECTION 65-8 AND AMENDING 65-25
OF CHAPTER 65 OF THE CODE

(2-284) MOVED GRECO-BRANNIGAN to read the ordinance amending penalties to the Township dog law.

(2-285) MOVED PADULA-BRANNIGAN to accept the ordinance amending penalties on first reading.

(2-286) MOVED PADULA-WILSON to read the ordinance amending penalties by title only.

(2-287) MOVED PADULA-BRANNIGAN to adopt the ordinance amending penalties to the Township dog law.

MOTIONS 2-284 TO 2-287 were adopted by unanimous roll call vote.

ORDINANCE NO. 950

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
AMENDING THE POLICE PENSION PLAN

(2-288) MOVED BRANNIGAN-GRECO to read the ordinance amending the police pension plan.

(2-289) MOVED BRANNIGAN-PADULA to accept the ordinance amending the police pension plan on first reading.

Minutes of the Regular Meeting, Monday, December 9, 2002 - Page Five

(2-290) MOVED BRANNIGAN-PADULA to read the ordinance amending the police pension plan by title only.

(2-291) MOVED BRANNIGAN-GRECO TO adopt the ordinance amending the police pension plan.

Motions 2-288 to 2-291 were adopted by unanimous roll call vote.

RESOLUTION NO. 13-02

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ADOPTING A PUBLIC RECORDS POLICY

(2-292) MOVED WILSON-BRANNIGAN to accept the Public Records Policy Resolution on first reading. The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 951

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
ALLOWING ALCOHOLIC BEVERAGES IN THE PARKS

(2-293) MOVED BRANNIGAN-WILSON to accept the ordinance allowing alcoholic beverages in the Township Parks.

(2-294) MOVED WILSON-GRECO to read the ordinance allowing alcoholic beverages in the parks by title only.

(2-295) MOVED BRANNIGAN-PADULA to adopt the ordinance allowing alcoholic beverages in the parks. Mr. Padula questioned whether the fees for the alcohol permit should be included here or in a resolution. The Manager is to review the previous resolution regarding park fees.

Motions 2-293 to 2-295 were adopted by unanimous roll call vote.

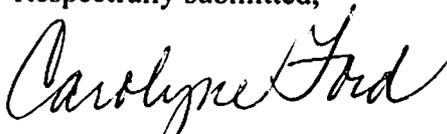
(2-296) MOVED PADULA-BRANNIGAN to authorize Public Works to have the holiday party on December 20th, between noon and 5 p.m. The motion was adopted by unanimous roll call vote.

COMMISSIONERS' COMMENTS:

Mr. Wilson thanked the Manager for her work and wished her well in her new endeavors. Mr. Greco echoed those sentiments.

(2-297) MOVED BRANNIGAN-GRECO to adjourn the meeting. The meeting was adjourned at 8:37 P.M.

Respectfully submitted,



Carolyn Ford
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, DECEMBER 16, 2002**

Roll Call

Pledge to the Flag

Public Hearing 2003 Budget

2003 Calendar

Township – WPJWA Project Bid Award

Other Business

Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERSPUBLIC HEARING, MONDAY, DECEMBER 16, 2002

The Public Hearing Meeting of Monday, December 16, 2002 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon

Mr. Wilson

Mrs. Brannigan

Mr. Padula

Mr. Greco was absent. Also in attendance was Paul Vargo and Chief Guthrie.

At the invitation of President Hanlon all present rose and participated in the Pledge of Allegiance to the Flag.

CITIZENS' COMMENTS:

Mr. McGrath, 269 Penhurst

He stated that he compared the 2002 and 2003 budgets. He noted that the General Fund budget appears to have increased by almost 8%, due to interfund transfers and additional money to be collected for real estate. Mr. McGrath asked for an explanation on the 5% limit increase on real estate tax collection. It was explained that there is a 5% increase limit, but that this does not include new construction and applies to the overall amount that can be collected, not what was in actuality collected or projected to be collected. An example was used to describe the issue. The Manager also noted that there were significant increases in health insurance, running between 18-35% depending on the group covered, and that the general insurances had increased from \$61,000 to \$83,000, almost 30% increase.

Mrs. McGrath

She inquired how the Costa grant for \$50,000 was shown in the budget as she could not see it specifically spelled out in the budgets. It was explained that labor costs for the project were included in the Roads section for DPW labor and that some other items, such as equipment and vehicle were also listed under public works line items, but not specifically named to the recreation grant. The Manager further stated that the recreation project does have its own budget which spells out where the grant money will go.

Don Cwynar

He questioned how the recreation budget had been reduced, that the Advisory Board had been told that recreation was overspent. It was explained that the Advisory Board line item is shown under Events in the Recreation section, that Materials/Supplies and General Supplies were for the use of the summer recreation program and generally for park facilities, and that during 2002, some of each of those line items had been used for Advisory Board activities. Finally, it was pointed out that the Events line item for 2003 did include an increase of \$10,000.

Those in attendance then proceeded to review each of the Township's fund budgets for 2003 beginning with the General Fund.

It was noted that the real estate tax revenue for 2003, shown on the presented budget, was an estimate based on the tax collector's report til October, and that the Township had received two different figures from the County. After some discussion and recalculation, the real estate figure for taxables used was \$373,828,210, as received from Dominick Gambino, Allegheny County Office of Property Assessment. In calculating the real estate tax revenue expected for 2003, the millage was multiplied by 3.513 mils, discounted by 2%, and estimated at a 97% collection rate. This resulted in a decrease of revenue of approximately \$78,000.

Mr. Hanlon noted that the Township could expect a refund from the UC Board in the amount of \$2300.

Public Hearing Meeting, Monday, December 16, 2002 - Page Two

In light of the recent actions by the Board of Commissioners to raise park pavilion rental permit fees, the Rental Fees line item could be doubled. Mr. Hanlon noted that there were still discrepancies in the park permits issued for 2002 and was not satisfied that all permits had been properly paid for. Mr. Wilson noted that a report itemizing the park permits had been provided for the Board and showed who rented the park, dates, etc.

New items were added to the General Fund budget under the Manager's Office. These included Postage, Bond, and Training.

Auditing Services had not been determined at the time the budget had been presented and could be lowered to the cost for the 2002 audit, that is \$5000.

In reviewing Tax Collection, Mr. Hanlon commented that PAMS has not been performing audits. The Manager stated that Mr. Lear had spoken to her about the audit of Zoresco's and would provide a written report, but that nothing had come of it yet. Mr. Hanlon expressed his dissatisfaction with PAMS.

It was noted that Legal Services included the amounts paid to the Solicitor (though not on retainer) and deductibles for the insurance companies legal services twice in 2002, that is \$5000 each.

It was noted that project specific engineering was included in the line items for projects, such as the Meadow Street Water Project or the Boiler Replacement.

The Manager explained that the Township was installing one DSL line for the police as part of the computer grant obligation, and that internet access for the administrative offices would be through dial up modem access at about \$12 per month. Other phone service was being looked into, but preliminary information showed that about \$100 per month could be saved on the long distance bills by eliminating WorldCom and MCI services and using an access code.

For clarification, the Manager noted that both the Police Chief's and DPW's salaries were calculated using the base pay multiplied by 1.03 (3% increase) and longevity of 3% added to them. These figures were checked again and were correct as shown.

Chief Guthrie presented his department's budget figures and requested to add money for an additional vehicle, that is \$10000.

The Manager inquired about the Fire Marshal's Vehicle Maintenance line item, as to whether it was tied into \$1200 per year wages for the Fire Marshal's position. Mr. Vargo explained that the Fire Marshal's position is not a paid one, that the vehicle is not owned by the Township, but that the Township would provide for maintenance and allow vehicle use by the Code Officer. The Minutes are corrected here to show that the vehicle is owned by the Township. (See Minutes, Monday, December 30, 2002.)

Mr. Wilson asked about the hours of the Code Enforcement Officer as the presented budget reflected no increase in hours. It was noted that the Officer cannot accomplish all the work coming through that office in the twenty hours per week allotted. Mr. Hanlon commented that the Township needs to determine what it will do concerning building permits and how that will impact on hours.

The Manager commented that the Refuse Collection line item included the 2003 monthly payment amounts as well as the additional tipping fee. It was further stated that bills were being paid under protest when submitted and that the Solicitor had previously advised that if the matter of additional tipping fees was not settled by the end of the contract (in 2003) that money should be withheld.

Public Hearing Meeting, Monday, December 16, 2002 - Page Three

Mr. Vargo presented his department's budget figures. He explained the Capital Vehicles/Equipment line item to include a woods mower, recreation trailer (covered by the recreation grant) and a pick up truck.

A Newsletter line item was added to the budget under Recreation for four printings and postage. Contributions included those for Penhurst Civic Association, the VFW and Baseball.

Under Debt Service, the Manager explained that the General Fund need not transfer money to the 1994 GO Bond fund because that fund would have a beginning balance in 2003. The final bill for the Mellon Roof Loan (1998 GO) had been received on December 16, 2002 in the amount of \$20144.03, to be drawn on January 1st. The Soffer 2001 GO Note was the second installment.

Under the TCVCOG Dues, a bill had been received for 25% of the difference in RAD tax from 2001 to 2002, that is approximately \$2400 and that this should be paid out of 2003's budget.

The Manager noted that Insurances were newly created in the budget as they previously appeared in several places in the budget.

Mr. Padula expressed his concern over the need to have money set aside for emergency services radio equipment. Mr. Vargo noted that the transfer planned for the Emergency Contingency Fund for radios should be to the Emergency Management Fund instead.

Also noted in the General Fund review were the following items:

Revenues

An expectation of \$2300 under Insurance Refunds; a doubling of Rental Fees in light of the recent action taken by the Board to increase park pavilion rental fees; an increase of \$1500 under Event Income, expecting this revenue from the Haunted Trail; and an increase of \$83600 for Real Estate Taxes Prior Levy as a result of the Soffer taxes due to the Township.

Expenses

\$10000 was added to the Capital Vehicles/Equipment under the Police Department; the transfer from the General Fund for the Mellon Roof Loan was upped to cover the final bill as received December 16th of \$ 20144.03 to be drawn on January 1st; \$2400 was added to the TCVCOG Dues item to cover the share of the RAD tax increase for 2002; and the Transfer to Emergency Contingency Fund was changed to Transfer to Emergency Management Fund in a reduced amount of \$17000 for radios for fire (\$10000), police (\$5000), and public works (\$2000).

With the above noted changes the General Fund budget for 2003 was at \$3,807,866.00.

(2-298) MOVED WILSON-BRANNIGAN to make the above noted changes in the 2003 General Fund Budget. The motion was adopted by unanimous roll call vote.

The 2003 Emergency Management Fund Budget was reviewed with the following changes:

Revenues

\$17000 was added under the General Fund Transfer.

ExpensesThe distribution of the \$17000 was made as follows: Fire Radios increased \$10000 to \$40000; Police Radios increased \$5000 to \$15000; and Public Works Radios increased by \$2000 to \$11236.10.

Public Hearing Meeting, Monday, December 16, 2002 - Page Four

(2-299) MOVED PADULA-BRANNIGAN to make the above noted changes in the 2003 Emergency Management Fund Budget. The motion was adopted by unanimous roll call vote.

The 2003 Emergency Contingency Fund Budget was reviewed with the following changes:

Revenues

The General Fund Transfer was reduced to zero as this money was directed to the Emergency Management Fund as revenue.

Expenses

Contingencies was decreased by \$20000 to \$80882.

(2-300) MOVED PADULA-BRANNIGAN to make the above noted changes to the Emergency Contingency Fund Budget for 2003. The motion was adopted by unanimous roll call vote.

A revised 2003 Sewer Revenue Fund Budget was reviewed noting the changes as a result of \$46338 budget transfer in 2002, reducing the beginning balance; and, an increase in Sewer Revenues as a result of recalculation using 2002 gallonages (220,000 1000 gallon units) in addition to the figure to be billed by ALCOSAN; and subsequently, a downward adjustment on Refunds to again bring the fund budget into balance.

The 2003 GO Mellon 1998 Budget was reviewed in light of receipt of the final bill for the Roof Loan of approximately \$20144 to be drawn on 1/1/03.

The remaining fund budgets reviewed for 2003 included the GO Sinking Fund 1994, Sewer Construction, IDA Benefit, Retired Member Death Benefit, Albert Sloan Fire, Capital Reserve, Police Pension, and Liquid Fuels.

In other business,

(2-301) MOVED WILSON-BRANNIGAN to award the joint water project between the Township and WPJWA to CJKing as per the Engineer's letter of recommendation. The motion was adopted by unanimous roll call vote.

(2-302) MOVED BRANNIGAN-PADULA to set the 2003 Meeting Calendar as presented. The motion was adopted by unanimous roll call vote.

(2-303) MOVED BRANNIGAN-PADULA to adjourn the meeting at 9:20 p.m. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Carolyn Ford
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS
MEETING
MONDAY, December 30, 2002

CALL TO ORDER

PLEDGE OF ALLEGIANCE

APPOINTMENTS

Appointment of Secretary

Appointments to Township Boards and Commissions

IDA: Weisberg, Rubinoff, Kaein

Zoning Hearing Board: Rainero

Vacancy Board: Dombrosky

Churchill Area Environmental Council: Sablowsky, George

Civil Service Commission: Cermak

Planning Commission: Farris

APPROVAL OF MINUTES:

Monday, December 9, 2002 and Monday, December 16, 2002

COMMUNICATIONS:

CITIZEN'S COMMENTS:

TOWNSHIP BUSINESS:

Ordinance # 947: FY 2003 Budget and Setting Millage

Authorization to File Real Estate Tax Appeal: 453-K-130 (Amore Donation to Township)

Resolution # 14-02: Users Fee for False Alarm Ordinance

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION

Boundary Line Agreement

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, DECEMBER 30, 2002

The Second Regular Meeting of Monday, December 30, 2002 was brought to order by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Wilson	Mr. Padula	Mr. Greco

At the invitation of President Hanlon all present rose and participated in the Pledge of Allegiance to the Flag.

(2-304) MOVED PADULA-BRANNIGAN to approve the minutes of Monday, December 9, 2002 and Monday, December 16, 2002, with the correction concerning the Township ownership of the Fire Marshall's vehicle. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

James Lauletta, dated 12/23/02 concerning his attendance at the December 9th meeting.

CITIZENS' COMMENTS:

Mrs. McGrath, 269 Penhurst

Mrs. McGrath commented on two budgetary items: listing 'parks' as a separate line item out of the Roads Department budget, and reflecting the cost of the \$50,000 recreation grant properly. She questioned what defines how money is spent. During a general discussion, it was explained that the recreation grant has an itemized budget that was submitted as part of the application for the money, that that work was done earlier this year, and that instead of the money arriving in 2002, the project budget was incorporated into the 2003 General Fund Budget under the various categories such as labor, materials, and equipment, and tracked by Public Works. Further, it was explained that the project costs are estimated at around \$58,000, which is in excess of the grant funds for the project. Commissioner Wilson presented Mrs. McGrath with a copy of the recreation project description which included a brief description of the particular improvement and estimated cost.

Mrs. McGrath wanted to also know why the past grants were shown as materials or supplies in the amount of the grant and why the public works labor was not included and now with this grant it was. President Hanlon explained that in previous years matching grants had been obtained and that this grant was not a matching grant.

APPOINTMENTS:

(2-305) MOVED BRANNIGAN-PADULA to approve the following appointments:

- Charles Weisberg, IDA term expiring 12-31-07
- David Rainero, ZHB term expiring 12/31/05
- Joseph Dombrosky, Vacancy Board, term expiring 12/31/03
- Less Sablowsky, Churchill Environmental Council, term expiring 12/31/04
- Lisa George, Churchill Environmental Council, term expiring 12/31/04
- Melissa Cermak, Civil Service Commission, term expiring 12/31/04
- Steven Farris, Planning Commission, term expiring 12/31/07

The motion was adopted by unanimous roll call vote.

(2-306) MOVED BRANNIGAN-PADULA to appoint Mr. Paul Vargo as Township Secretary for the upcoming year. The motion was adopted by unanimous roll call vote.

Second Regular Meeting, Monday, December 30, 2002 - Page Two

TOWNSHIP BUSINESS:

ORDINANCE NO. 947

AN ORDINANCE OF THE TOWNSHIP OF WILKINS APPROPRIATING OUT OF REVENUES AVAILABLE FOR THE FISCAL YEAR SPECIFIC SUMS REQUIRED AS SHOWN BY THE BUDGET AND FIXING THE REAL ESTATE TAX LEVY FOR THE FISCAL YEAR 2003.

(2-307) MOVED WILSON-GRECO to read Ordinance No. 947.

(2-308) MOVED BRANNIGAN-PADULA to accept Ordinance No. 947 for the first reading..

(2-309) MOVED WILSON-BRANNIGAN to read Ordinance No. 947 by title only.

(2-310) MOVED PADULA-BRANNIGAN to adopt Ordinance #947.

Motions 2-307 to 2-310 inclusive were adopted by unanimous roll call vote.

Authorization to File Real Estate Tax Appeal for 453-K-130 (Amore Donation to the Township)

After a short discussion with the Solicitor who explained that the property is tax exempt, but that it is over valued at \$40800, and with the Solicitor's offer to file the appeal at no cost to the Township,

(2-311) MOVED WILSON-BRANNIGAN authorize the Solicitor to file an appeal on behalf of the Township in order to reduce the valuation made by Allegheny County for a parcel owned by Wilkins Township, 453-K-130. The motion was adopted by unanimous roll call vote.

Resolution #14-02

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING A USERS FEE FOR AN ALARM SYSTEM PERMIT.

(2-312) MOVED PADULA-BRANNIGAN to table the resolution until appropriate figures may be considered for users' fees. The motion was adopted by unanimous roll call vote.

(2-313) MOVED BRANNIGAN-PADULA to authorize pay increases as shown in the 2003 Budget for all employees who are not covered by collective bargaining agreements/contracts. The motion was adopted by unanimous roll call vote.

(2-314) MOVED BRANNIGAN-PADULA to authorize payment for remaining vacation days, shown as 10 days, for the Manager. The motion was adopted by unanimous roll call vote. All yes.

COMMISSIONERS' COMMENTS:

Each in turn, the Commissioners thanked the Manager for her service to the Township and wished her well in her future endeavors.

(2-315) MOVED PADULA-BRANNIGAN asked the Board to authorize the Solicitor to look to omit language contained in the Township code concerning the pick up of construction/demolition materials generated by homeowners from their residences. The motion was adopted by unanimous roll call vote.

Second Regular Meeting, Monday, December 30, 2002 - Page Three

Solicitor explained that it was to the Township's residents advantage to be able to have the language as the contract with the waste hauler provides that they will comply with the Township's ordinances, and that includes pick up of construction/demolition materials. Leonard Hill, Code Enforcement Officer, described his concerns about the practice that has been going on for years regarding no pick up of such materials by the waste hauler, and that this issue had been brought to light by a remodeling situation in Eastmont where such refuse had not been picked up. The Solicitor stated that the contract between the Township and Waste Management compels them to comply with the Township's ordinance. After additional discussion, Mr. Padula & Mrs. Brannigan rescinded their request.

Commissioner Greco expressed his concern about missing meeting nights during January 2003 and asked that the Board consider changing the meeting nights. The Solicitor suggested that the Board excuse Commissioner Greco for those nights, which they did.

(2-316) MOVED Wilson to advertise for the Manager's position as the Board should be open about this subject, not go behind closed doors and not change the terminology to the Manager's position. Motion died for lack of second.

Mr. Padula asked about a recent notice from the Southwestern Pennsylvania Commission concerning their Municipal Technology Assistance Program, and suggested that the Township pursue several of the funding opportunities.

Mr Padula asked that the Township prepare an 8.5 x 11 map of the boundary area for use by the Fire Chiefs covering the area.

Mrs. Brannigan expressed her concern for public safety and the need to take care of police, emergency services, etc for those residents that are now in Wilkins Township. The ERC had been contacted and will provide double coverage if necessary, and cautioned that the County would need to give them information so that the four digit telephone code indicating coverage area would be properly shown when a caller comes in. The County has only been able to provide the Township with Lot/Block data, no names, addresses, etc. The Township is collecting the missing information from the County website.

Garbage hauling, water and sewer services were also discussed. Penn Hills has garbage hauling done by Greenridge Waste Hauling. 'New' Wilkins' residents would now be covered under Waste Management. Water Service is provided to Penn Hills by WPJWA and Oakmont Water, but in the particular area, probably WPJWA. Sewer services for Penn Hills is with Penn Hills, but in this area again, connections are through the ALCOSAN system. Cable television is through AT&T Broadband whereas the cable franchise in Wilkins is with Adelphia.

Mr. Wilson asked whether or not the Township was paying the additional tipping fee for waste hauling. It was explained that the Township is paying the additional tipping fee 'under protest' and that the Solicitor again suggested that the Township withhold final payment to cover the additional cost. WW noted that there is currently a suit brought by people over in the South Hills area of Pittsburgh against the garbage haulers. Mr. Means commented that larger groups, such as COG's, may have a large stake in retrieving or not paying the additional costs, and that there is Constitutional law that provides that no law shall destroy the integrity of a contract.

Mrs. Brannigan wished Township residents and those in attendance a happy and safe New Year.

At this time, 8:05 p.m., the Board met in Executive Session to discuss the proposed Boundary Line Agreement.

Second Regular Meeting, Monday, December 30, 2002 - Page Four

At 8:40 p.m., the meeting reconvened with Mr. Hanlon stating the purpose of the Executive Session was to discuss the fees to be paid concerning the transfer of properties between the municipalities of Penn Hills and Wilkins Township. He asked whether there were any comments from the public concerning this matter. None were made.

(2-317) MOVED BRANNIGAN-GRECO to adjourn the meeting. The motion was adopted by unanimous roll call vote.

The Board reconvened again in order to address the matter of a new agreement with Guardian for monitoring services. This item was presented by Keith Guthrie to John Means.

(2-318) MOVED BRANNIGAN-WILSON to authorize the new agreement with Guardian. The motion was adopted by unanimous roll call vote.

The meeting then adjourned at 8:43 p.m.

Respectfully submitted,



Carolyne Ford
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, January 13, 2003

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: December 30, 2002 Meeting

COMMUNICATIONS: Mary Delanko Request
Richard Rubinoff, Wilkins Area IDA
Alan Papernick

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies VFD 1 & 3
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS: General Fund - - - - \$216,135.80.
Sewer Revenue Fund - \$ 74,115.92
Sewer Const. Fund - - \$ 1,000.00
Wilkins Invest Fund - \$110,000.00
Capital Reserve Fund - \$ 2,649.44
TOTAL - \$413,901.16

OLD BUSINESS: Approval of Final Payment for the 2002 Demolition Program in the Amount of \$7,490.00

NEW BUSINESS: Exoneration of 2002 Real Estate Taxes in the amount of \$180,302.95

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JANUARY 13, 2003

The Regular Meeting of Monday, January 13, 2003 was brought to order by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon

Mrs. Brannigan

Mr. Wilson

Mr. Padula

Mr. Frank Greco was absent.

At the invitation of President Hanlon all present rose and participated in the Pledge of Allegiance to the Flag.

(3-01) MOVED PADULA-BRANNIGAN to approve the minutes of the Second Regular Meeting, Monday, December 30, 2002. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

A request from Mary Delanko of 156 Queenston Drive to use the meeting room at the Wilkins Township Municipal Building on Saturday, March 8, 2003 between the hours of 11 AM & 3 PM.

(3-02) MOVED WILSON-BRANNIGAN to grant Mrs. Delanko's request. The motion was adopted by unanimous roll call vote of all present.

A letter from Richard K. Rubinoff advising the Township that he is no longer interested in being reappointed to the Wilkins Township Industrial Development Authority.

A suggestion from Alan Papernick to make the following two residents members of the Industrial Development Authority:

(3-03) MOVED BRANNIGAN-PADULA to appoint H. Lee Damashak and Leonard Bizyak members of the Wilkins Area Industrial Development Authority. The motion was adopted by unanimous roll call vote of all present.

CITIZEN'S COMMENTS:

Kathie Jendeski of 433 Elwood Drive is involved in the Wilkins/Penn Hills Boundary Dispute by having a ten (10) foot piece of her property in Penn Hills. She is in a dilemma as to what she should do involving children in school and paying taxes, therefore:

(3-04) MOVED BRANNIGAN PADULA to have Mr. McKeever of Senate Engineering verify the County information Re: Penn Hills Line. The motion was adopted by unanimous roll call vote of all present.

Karen Sanica of 263 Cline Street wants clarification on the certificate of occupancy, therefore:

((3-05) MOVED WILSON-PADULA to have Solicitor John Means review the occupancy section of the Code. The motion was adopted by unanimous roll call vote of all present.

Tim Watt would like to know if there is an ordinance to do house inspection?

Mrs. Robert McGrath questioned the Township Manager's position.

REPORTS:

Minutes of the Regular Meeting, Monday, January 13, 2003 - Page Two

Chief Keith Guthrie presented the Police Report for December 2002:

Total police calls logged	203
Total criminal offenses reported	51
Criminal arrests/persons charged	13
Criminal offenses cleared	29
Traffic citations issued	54
Parking tags issued	43
Gasoline used by police vehicles	871
Total police mileage for this month	7,665
Total monies collected for December 2002	\$10,664.61

Ed Bruener, Acting Foreman, presented the DPW report for December 2002.

(3-06) MOVED PADULA-BRANNIGAN to compensate Ed Bruener, Acting Foreman and Paul Vargo, Acting Manager for their positions at which they are working in, retroactive to January 1, 2003. The motion was tabled.

WTVFD #1 reported 5 fires, 1 practice, 1 meeting total man-hours 110.
 WTVFD #3 reported 10 fires, 105.07 hrs - 13 non-incident activities 364 man hours
 WTVFD #4 reported 9 calls, 1 work detail total man hours 98.75

Building Inspector Hill reported 5 additions & alterations, 1 demolition of old roof support, 1 Health Club, mezzanine floor in Penn Center and 1 office & entrance rebuild in the Penn Tower Apartments. Total fees collected \$471.50.

Solicitor Means reported collection of \$3,520.54 for November Deed Transfer Tax.

The following is the Treasurer's Real Estate Tax Collection Report for December 2002:

<u>CHARGES:</u> ORIGINAL DUPLICATE	\$1,349,726.16
ADDITIONS: PENALTIES-THIS REPORT	817.99
-PREVIOUS REPORT	2,063.76
ADD'L ASSESSMENTS - THIS REPORT	272.60
- PREVIOUS REPORTS	13,975.39
TOTAL CHARGES	1,366,855.90
<u>CREDITS:</u>	
COLLECTIONS - CURRENT REPORT	9,951.35
- PREVIOUS REPORTS	1,142,165.15
<u>EXONERATIONS:</u> (ADJ FROM REPORT #3)	(.03)
CURRENT REPORT	629.18
PREVIOUS REPORTS	12,820.39
OTHERS (PREVIOUS)	
(COURT ORDERED ASSESSMENT)	2,278.56
<u>DISCOUNTS:</u> CURRENT REPORT	18.70
PREVIOUS REPORT	<u>18,689.65</u>
TOTAL CREDITS	1,186,552.95
BALANCE TO ACCOUNT FOR	180,302.95
COLLECTION PERCENTAGE: CURRENT	86.8%*
PREVIOUS YEAR	95.9%

*REFLECTS NON-PAYMENT OF SOFFER PROPERTIES 542K10,
 542F125 AND 542P10

PENNSYLVANIA MUNICIPAL SERVICES - ACT 511 TAX REPORT

Minutes of the Regular Meeting, Monday, January 13, 2003 - Page Three

EARNED INCOME TAX:

Current Month	11,316.13	Previous Year	17,534.29	Difference	Budget
101.93% Current YTD	489,282.99	Prev YTD	481,126.85	\$ 8,156.14	\$480,000.

OCCUPATION PRIVILEGE TAX:

Current Month	860.50	Previous Year	937.00	Difference	Budget
105.38% Current YTD	49,528.04	Prev YTD	46,989.65	2,538.39	\$47,000.

MERCANTILE TAX:

Current Month	661.11	Previous Year	33,883.72	Difference	Budget
211.01% Current YTD	738,524.09	Prev YTD	479,858.21	258,665.88	350,000.

BUSINESS PRIVILEGE TAX:

Current Month	9,509.15	Previous Year	-0-	Difference	Budget
100.60% Current YTD	150,894.42	Prev YTD	134,343.78	16,550.64	150,000.

Please note: All of the above - over Budget

Solicitor Means reported that the No-Impact Home Base Ordinance will be advertised.

(3-07) MOVED WILSON-PADULA to appoint the following persons to the Recreation Advisory Council: Dana Pucci, 981 Elizabeth Street, Pittsburgh PA 15221 and Glenn McGuire, 11 Curry Court, Turtle Creek PA 15145. The motion was adopted by unanimous roll call vote of all present.

Mr. William McKeever presented the Senate Engineering Report for December 2002.

(3-08) MOVED PADULA-BRANNIGAN to award the Boiler Contract to Huckenstein Brothers. The motion was adopted by unanimous roll call vote of all present.

(3-09) MOVED BRANNIGAN-WILSON to accept all of the above reports. The motion was adopted by the unanimous roll call vote of all present.

(3-10) MOVED BRANNIGAN-PADULA to pay the bills for December 2002 in the amount of \$413,901.16. The motion was adopted by the unanimous roll call vote of all present.

(3-11) MOVED WILSON-BRANNIGAN to accept the final CD28 Demolition Contract. The motion was adopted by the unanimous roll call vote of all present.

(3-12) MOVED BRANNIGAN-WILSON to exonerate George M. Porado for the uncollected delinquent Real Estate Tax for the year 2002 in the amount of \$180,302.95. The motion was adopted by the unanimous roll call vote of all present.

At this point the Board broke for an Executive Session.

At 9:55 P.M. the Board returned from the Executive Session.

The Board and Solicitor discussed an agreement with the Municipality of Penn Hills to discuss certain fees that have to be transferred between the municipalities.

Is there anyone who wants to make any comments on our Executive Session? Hearing none:

The Board discussed the Budget and also the Manager's position, therefore:

Minutes of the Regular Meeting, Monday, January 13, 2003 - Page Four

(3-13) MOVED WILSON-BRANNIGAN to amend the 2003 Budget. The motion was adopted by the unanimous roll call vote of all present.

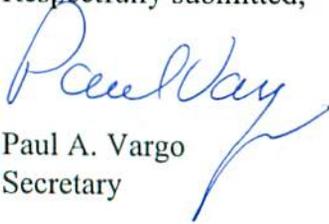
It was recommended that the Township hire a person to take care of Manager's duty four (4) hours a day, therefore:

(3-14) MOVED BRANNIGAN-PADULA to contact Wilmer K. Baldwin and find out if he is interested in the position. The motion was adopted by the following vote:

Brannigan - Yes
Padula - Yes
Hanlon - Yes
Wilson - No

(3-15) MOVED BRANNIGAN-WILSON to adjourn. The meeting was adjourned at 9:59 PM. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Paul A. Vargo
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, January 13, 2003

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: December 30, 2002 Meeting

COMMUNICATIONS: Mary Delanko Request
Richard Rubinoff, Wilkins Area IDA
Alan Papernick

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies VFD 1 & 3
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS: General Fund - - - - \$216,135.80.
Sewer Revenue Fund - \$ 74,115.92
Sewer Const. Fund - - \$ 1,000.00
Wilkins Invest Fund - \$110,000.00
Capital Reserve Fund - \$ 2,649.44
TOTAL - \$413,901.16

OLD BUSINESS: Approval of Final Payment for the 2002 Demolition Program in the Amount of \$7,490.00

NEW BUSINESS: Exoneration of 2002 Real Estate Taxes in the amount of \$180,302.95

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, JANUARY 27, 2003

The Second Regular Meeting of Monday, January 27, 2003 was brought to order by President Hanlon. A quorum was present as follows:

Mr. Hanlon
Mr. Greco

Mr. Wilson
Mr. Padula

Commissioner Melanie Brannigan was absent.

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-16) MOVED PADULA-WILSON to accept the minutes of the meeting of Monday, January 12, 2003. The motion was adopted by the following vote:

Padula - Yes
Wilson - Yes
Hanlon - Yes
Greco - Abstained since he was absent from the meeting of 1/12/03

(3-17) MOVED WILSON-GRECO to grant the Century Club the use of the auditorium and kitchen for their annual Spaghetti Dinner to be held on Sunday, April 6, 2003. The motion was adopted by unanimous roll call vote of all present.

(3-18) MOVED WILSON-GRECO to approve the JOHNNY ANGELS and the HOLIDAYS contracts for Community Days. The motion was adopted by unanimous roll call vote of all present.

A Public Hearing was held on Ordinance No. 952. There were no comments.

ORDINANCE NO. 952

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING ORDINANCE 947 BY RESTATING THE 2003 BUDGET SUMMARY EXPENSES (GENERAL FUND) AND RESTATING THE ESTIMATED TOTAL REVENUE TO BE RECEIVED DURING THE FISCAL YEAR 2003.

(3-19) MOVED PADULA-GRECO to read Ordinance No. 952 for the first reading.

(3-20) MOVED WILSON-GRECO to accept Ordinance No. 952 for the 1st reading.

(3-21) MOVED WILSON-GRECO to read Ordinance No. 952 by title only.

(3-22) MOVED GRECO-PADULA to adopt Ordinance No. 952 .

Motions 3-19 to 3-22 inclusive were adopted by unanimous roll call vote of all present.

(3-23) MOVED PADULA-GRECO to accept the Pension Audit Reports which were received from the Attorney General's office. The motion was adopted by the unanimous roll call vote of all present.

(3-24) MOVED GRECO-WILSON to attempt to transfer the Emergency Services by February 1, 2003 from Penn Hills to Wilkins Township. The motion was adopted by unanimous roll call vote of all present.

Minutes of the Second Regular Meeting, Monday, 1/27/03 - Page Two

COMMISSIONERS COMMENTS:

Commissioner Padula commended Chief Guthrie and his department on his investigation for their excellent work on the kidnapping case.

Commissioner Wilson would like to thank the fire department for helping out with the tree burning. He also expressed his dissatisfaction on the position of a Part-Time Manager.

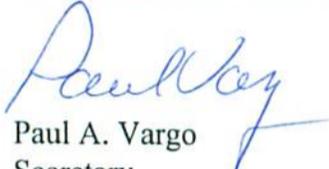
Commissioner Greco also commends Chief Guthrie and his department on their fine work.

(3-25) MOVED PADULA-WILSON to apply a \$12.00 registration charge to the False Alarm Ordinance. The motion was adopted by unanimous roll call vote of all present.

(3-26) MOVED WILSON-PADULA to approve an ad in the yearbook for the PA State Association of Township Commissioners in the amount of \$250.00. The motion was adopted by unanimous roll call vote of all present.

(3-27) MOVED GRECO-WILSON to adjourn. The meeting was adjourned at 7:29 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,


Paul A. Vargo
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, FEBRUARY 10, 2003

CALL TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

SPECIAL APPEARANCES - Coach George Novak, Woodland Hills High School
(Resolution No. 3-01)
- District Justice Susan Evasavik

PUBLIC HEARING - amendment to Zoning Chapter 173-22 allowing No-Impact
Home Based Businesses

APPROVAL OF MINUTES - January 27, 2003 Meeting

COMMUNICATIONS: - Faith Bible Baptist Church

CITIZEN'S COMMENTS:

REPORTS

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

<u>PAYMENT OF BILLS:</u> - General Fund	\$ 85,561.88
Sewer Revenue Fund	\$ 109,834.38
Sewer Const Fund	\$ 250.00
Police Pension Fund	\$ -0-
Capital Reserve Fund	\$ 9,147.42
TOTAL	\$ 204,793.68

OLD BUSINESS - Boundary Update

NEW BUSINESS: - ORD 953 Providing for No-Impact home based businesses
RES 3-02 Setting app'n for Home Based Business
Community Day Contract - Swanks Carnival

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, FEBRUARY 10, 2003

The Regular Meeting of Monday, February 10, 2003 was brought to order by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Wilson

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

Congressman Tim Murphy from the 18th Congressional District appeared at the meeting to introduce himself and to insure that he will avail himself to all our needs in obtaining Federal Grants and processing of Federal issues. He will be forwarding information. He asked if there were any comments or questions, there were none.

(3-28) MOVED GRECO-BRANNIGAN to read Resolution No. 3-01 which honors the 2002 Woodland Hills High School Football Team. The motion was adopted by unanimous roll call vote.

President John Hanlon then presented the framed resolution to Coach George Novak of the Woodland Hills High School Football Team. Coach Novak then introduced a few members of the team to the Commissioners who congratulated them.

Susan Evashavik, District Justice of 05-2-08, who has just completed her first year of office, presented an annual report of 2002 Municipal Receipts. She commended Chief Guthrie and the police force on the fine job that they are doing. Solicitor John Means commended Ms. Evashavik on doing a great job!

A public hearing was conducted on the proposed amendment to Chapter 173-22 and consider enactment of same. There were no comments.

(3-29) MOVED PADULA-WILSON to accept the minutes of the Second Meeting of Monday, January 27, 2003. The motion was adopted by the following vote:

Padula	-	Yes
Wilson	-	Yes
Greco	-	Yes
Hanlon	-	Yes
Brannigan	-	Abstained since she was absent from the meeting of 1/27/03

COMMUNICATIONS:

Rev. Gary LaPietra of the Faith Bible Baptist Church wrote a letter extending their gratitude and congratulations on the apprehension of the abductors in the ransom/kidnapping episode. They are also thanking the Chief and his officers for keeping our Township a safe place to live.

REPORTS:

Chief Guthrie presented the Police Report for January 2003:

Total police calls logged	180
Total criminal offenses reported	54
Criminal arrests/persons charged	23
Criminal offenses cleared	26
Traffic citations issued	81
Parking tags issued	55

Minutes of the Regular Meeting, Monday, February 10, 2003 - Page Two

Gasoline used by police vehicles	1,130 Gal
Monies collected for the month of January	\$8,338.83

Congratulations from Solicitor Means on the kidnapping episode.

Mr. Ed Bruener presented the DPW report for January 2003, it can be viewed in the Manager's office.

President Hanlon stated that the snow removal job is outstanding.

Paul Romanelli of WTVFD #1 made the following report for December 2002: 5 Fire Calls, 1 Practice, 1 Meeting with a total of 110 man hours. January 2003: 12 Fire Calls, 5 Practices, 1 Tree Burning with a total of 211 man hours.

WTVFD #3 made the following report for January 2003: 14 Fire Calls, man-hours 50.28. 3 Training Sessions, man-hours 97 and 8 Non-incidents with 138 man hours.

N. Leonard Hill presented his report for January 2003:

Building Permits issued: 3 Residential additions & alterations, Penn Center: 2 office rebuilds, 1 temporary canopy and 1 sprinkler revision.

SHOP n' SAVE will be closed indefinitely until all repairs are completed. At the present time there are three (3) Geo Tech Companies working on the project.

On the PEMA Act, there are several major projects for plans and reports which must be completed and submitted by the County and State. No eligibility for Federal or State Funding.

Solicitor Means reported a payment of \$2,602.39 for December Deed Transfer Tax.

PA MUNICIPAL SERVICES ACT 511 TAX REPORT--JANUARY 2003EARNED INCOME TAX:

Current Month	\$ 28,205.27	Previous Year	\$ 21,052.88
Current Year	28,205.27	Previous YTD	21,052.88
		Difference	\$ 7,152.39

OCCUPATION PRIVILEGE TAX:

Current Month	53.00	Previous Year	201.80
Current YTD	53.00	Previous YTD	201.80
		Difference	(148.80)

MERCANTILE TAX:

Current Month	-0-	Previous Year	3,845.54
Current YTD	-0-	Previous YTD	3,845.54
		Difference	(3,845.54)

BUSINESS PRIVILEGE TAX:

Current Month	1,662.22	Previous Year	-0-
Current YTD	1,662.22	Previous YTD	-0-
		Difference	1,662.22

The Engineers Report can be found on file in the Manager's Office.

(3-30) MOVED GRECO-BRANNIGAN to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(3-31) MOVED GRECO-WILSON to pay the January bills in the amount of \$204,793.68. The motion was adopted by unanimous roll call vote.

THE BOUNDARY UPDATE:

On February 1, 2003 all emergency services (Police, Fire, Ambulance) for the Penn Hills properties that were moved to Wilkins was transferred from Penn Hills to Wilkins Township via the Eastern Regional Communications Center (911).

Minutes of the Regular Meeting, Monday, February 10, 2003 - Page Three

The Public Works Department took over road maintenance duties on the affected streets effective that date also.

A meeting was held with Waste Management to implement trash and recycling pickup in this area. Effective February 6, 2003 they will begin picking up those properties. Their regular day will be on Thursdays. On Tuesday, February 4th, the Public Works Department delivered recycling bins and letters of explanation to each address.

The Solicitor has received correspondence from Penn Hills requesting payment for road and sewer maintenance. This matter is under review by the Solicitor, Engineer and Secretary and a report will be made to the Board at a future date.

ORDINANCE NO. 953

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING THE CODE OF THE TOWNSHIP OF WILKINS CHAPTER 173-22 TO PROVIDE FOR A NO-IMPACT HOME BASED BUSINESS.

(3-32) MOVED GRECO-PADULA to read Ordinance No. 953 for the 1st reading.

(3-33) MOVED BRANNIGAN-PADULA to accept Ordinance No. 953.

(3-34) MOVED BRANNIGAN-WILSON to read Ordinance No. 953 by title only.

(3-35) MOVED BRANNIGAN-GRECO to adopt Ordinance No. 953.

Motions 3-32 to 3-35 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 3-02

A RESOLUTION OF THE TOWNSHIP OF WILKINS
REQUIRING ALL PERSONS REQUESTING APPROVAL OF USE OF
A RESIDENCE FOR A NO-IMPACT HOME-BASED BUSINESS
TO COMPLETE AND FILE AN APPLICATION WITH THE
TOWNSHIP MANAGER.

(3-36) MOVED PADULA-BRANNIGAN to read and adopt Resolution No. 3-02. The motion was adopted by unanimous roll call vote.

(3-37) MOVED WILSON-BRANNIGAN to table the Swanks Steel City Shows Contract until the Recreation Advisory Committee can review it. The motion was adopted by unanimous roll call vote.

COMMISSIONER'S COMMENTS:

Commissioner Wilson would like the Township to advertise for the position of the township manager.

Commissioner Brannigan read a letter which she addressed to residents stating that she will not seek another term in office.

At this time (8:55 PM) the Board went into Executive Session to discuss the Manager's position.

At 9:30 PM the Board returned from the Executive Session. President Hanlon asked if there were any comments from the audience, there being none it was:

Minutes of the Regular Meeting, Monday, February 10, 2003 - Page Four

(3-38) MOVED BRANNIGAN-PADULA to accept Mr. Wilmer K. Baldwin's proposal for the position of Administrative Consultant. The motion was adopted by the following vote:

Mrs. Brannigan - Yes
Mr. Padula - Yes
Mr. Hanlon - Yes
Mr. Greco - No
Mr. Wilson - No

(3-39) MOVED GRECO-BRANNIGAN to authorize the Solicitor to prepare an advertisement for the position of Township Manager. The motion was adopted by unanimous roll call vote.

(3-40) MOVED BRANNIGAN-WILSON to adjourn. The meeting was adjourned at 9:35 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Mae S. Franc

TOWNSHIP OF WILKINS

... AGENDA - MEETING MONDAY, FEBRUARY 24, 2003

ROLL CALL

PLEDGE

APPROVAL/MINUTES 2/10/03

COMMUNICATIONS: MRS. READEL

CITIZEN'S HEARINGS

VOGUES

2003 PAVING

COMMISSIONERS COMMENTS

EXECUTIVE SESSION

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, FEBRUARY 24, 2003

The Second Regular Meeting of Monday, February 24, 2003 was brought to order by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Wilson

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-41) MOVED WILSON-BRANNIGAN to accept the minutes of the Regular Meeting of Monday, February 10, 2003. The motion was adopted by unanimous roll call vote.

A letter was received from Melanie Readal of 996 Elizabeth Street thanking the Public Works employees for the fantastic job they did during this horrible winter. Also thank you for everything that is done to make our community safe.

A letter was received from Dr. Joan Eiger Gottlieb of the Churchill Area Environmental Council requesting a contribution toward a graduation award for a Woodland Hills High School senior who made a significant contribution to environmental conservation/improvement in the local area, therefore:

(3-42) MOVED GRECO-BRANNIGAN to contribute \$45.00 toward a graduation award to Miss Justin Olen of 305 Barclay Avenue in Forest Hills. The motion was adopted by unanimous roll call vote.

(3-43) MOVED WILSON-GRECO to approve a \$2,700 contract for a one-day performance by the Vogues during the Township's June 24-28 Community Days Celebration. The motion was adopted by unanimous roll call vote.

(3-44) MOVED PADULA-BRANNIGAN to approve the 2003 Paving Program and to authorize the Township Engineer to develop specifications and advertise for bids for the following streets: Ayers Avenue, Clugston Avenue, Curry Avenue, Elwood Drive, Gardenia Drive, Peffer Road, Saw Mill Run and the Municipal Building Parking Lots. The motion was adopted by unanimous roll call vote.

Solicitor John Means explained the death benefit for police killed in action per Act 30. It was, therefore:

(3-45) MOVED BRANNIGAN-WILSON to have the Solicitor review that portion of Act 30. The motion was adopted by unanimous roll call vote.

Commissioners Brannigan and Wilson discussed the Sewer Users Fee.

At 7:20 P.M. the Board broke for an executive session to discuss the Zoresco Tax Matter, the Ford Claim and a Personnel matter.

At 7:58 the Board reconvened, President Hanlon asked if there were any comments from the audience, there being none, it was:

(3-46) MOVED GRECO-PADULA to authorize P.A.M.S. to prepare a Tax Bill for Zoresco. The motion was adopted by unanimous roll call vote.

(3-47) MOVED BRANNIGAN-PADULA to direct the Solicitor to appeal the findings of the PA Unemployment Compensation Board in regards to Mrs. Ford's being entitled to Unemployment Compensation. The motion was adopted by unanimous roll call vote.

Minutes of the Second Regular Meeting, Monday, 2/24/03 - Page Two

(3-48) MOVED WILSON-BRANNIGAN to have the Manager review and report on the Chief's wages during 2000 and 2001. The motion was adopted by unanimous roll call vote.

(3-49) MOVED WILSON-BRANNIGAN to adjourn. The meeting was adjourned at 8:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY - March 10, 2003**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES February 24, 2003 Meeting

COMMUNICATIONS Levine Letter
Friedman Letter
Pristas Letter

CITIZEN'S COMMENTS:

- REPORTS:**
1. Police
 2. Public Works
 3. Fire Companies
 4. Building Inspector
 5. Manager (Deed Transfer Tax)
 6. Act 511 Taxes
 7. Solicitor
 8. Recreation
 9. Engineer

<u>PAYMENT OF BILLS:</u>	General Fund	114,086.44
	Sewer Revenue Fund	9,744.87
	Police Pension Fund	1,430.00
	Emergency Contingency Fund	115.75
	TOTAL	125,377.06

OLD BUSINESS: Penn Hills Boundary Issue - Senate Engineering Authorization
Soffer Tax Settlement

NEW BUSINESS: Resolution #3-03 Declaration of Local Disaster Emergency

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MARCH 10, 2003

The Regular Meeting of Monday, March 10, 2003 was brought to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon Mrs. Brannigan Mr. Padula

Commissioners Frank Greco and William Wilson were absent.

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-350) MOVED PADULA-BRANNIGAN to accept the minutes of the Second Regular Meeting of 2/24/2003 after the following was added to "At 7:58 PM the Board reconvened". " President Hanlon asked if there were any comments from the audience, there were none. The motion was adopted by unanimous roll call vote of all present."

Cards and letters were received from: Debbie & Steve Friedman, 1481 Laurel Drive, Ed & Jane Pristas, 119 Tynewood Drive, Beverly & Jack Levine, 1023 Elizabeth Street and Velma Skinner, 205 Hazel Street commending the road crew for the excellent job they did on keeping the roads clear under very adverse conditions. They are very grateful for their dedication and hard work. Thanks!

CITIZEN'S COMMENTS:

Mr. John Prentice, Manager of Home Depot spoke of the need of additional spaces in which to place their seasonal material for the next three months. It was suggested that he submit his request in writing where it will be reviewed and be brought back for the meeting of the 31st of March.

Mrs. McGrath, 269 Penhurst Drive commended the Department of Public Works on the fine job of keeping the roads clear of ice and snow. She feels that all records of false alarms be put in numerical order on the police reports. She spoke about the baseball association and insurance on the buildings and grounds.

REPORTS:

Chief Guthrie reported the following for the month of February 2003:

Total police calls logged	199
Total criminal offenses reported	46
Criminal arrests/persons charged	12
Criminal offenses cleared	25
Traffic citations issued	41
Parking tags issued	29
Gasoline used by police vehicles	946
Total police mileage for this month	9,119
Monies collected for the month of February	\$8,535.64

Commissioner Padula commended Ed Bruener and his Department for doing such a good job during this severe winter. President Hanlon stated that maintenance of the vehicles meant a lot to keeping up with all the work.

Ed Bruener, Acting Foreman presented the monthly Department of Public Works report for the month of February. It can be found filed in the Manager's office.

Minutes of the Regular Meeting, Monday, March 10, 2003 - Page Two

WTVFD #3 report: 8 fire calls, man-hours 32.62, 2 training classes, man-hours 75, and 10 non-incident activities, man-hours 94. WTVFD #4 report: 11 fire calls, man-hours 66.75, 3 fire schools, man-hours 13, 3 drills, man-hours 35, 1 public service, man-hours 28, 1 work detail, man hours 44. Total man-hours 186.75.

Mr. Leonard Hill, Building Inspector, reported four (4) additions & alterations for February. Total monies collected \$360.00.

Mr. Hill stated that the land on Larimer Avenue where the Yates garage is situated is not suitable for residential construction. They can have up to five garages on the property. Formal notice was issued on the abandoned car at 196 Ridge Avenue.

Solicitor Means reported \$2,785.70 being received from the January Deed Transfer Tax.

P.A.M.S. Act 511 Tax Report:

EARNED INCOME TAX:

Current Month	71,048.23	Previous Year	48,866.41	Difference
Current YTD	99,253.50	Previous YTD	69,919.29	\$ 29,334.21

OCCUPATION PRIVILEGE TAX

Current Month	1,627.00	Previous Year	400.00	Difference
Current YTD	1,680.00	Previous YTD	601.80	\$ 1,078.20

MERCANTILE TAX:

Current Month	-0-	Previous Year	685.00	Difference
Current YTD	-0-	Previous YTD	2,957.79	\$ (2,957.79)

BUSINESS PRIVILEGE TAX:

Current Month	41.95	Previous Year	800.00	Difference
Current YTD	1,704.17	Previous YTD	800.00	\$ 904.17

Mr. McKeever presented the Engineer's Monthly Report for February 2003. The report can be found filed in the Manager's Office.

(3-51) MOVED BRANNIGAN-PADULA to authorize a periodic payment for work done on the boiler project. The amount of payment is \$1,350.00 payable to Mr. Huckenstein.

Also on this same motion it was moved to accept all of the above reports. The motion was adopted by unanimous roll call vote of all present.

(3-52) MOVED BRANNIGAN-PADULA to pay the bills for February 2003 in the amount of \$126,727.06. The motion was adopted by unanimous roll call vote of all present.

(3-53) MOVED BRANNIGAN-HANLON to table the Soffer Settlement. The motion was adopted by unanimous roll call vote of all present.

(3-54) MOVED BRANNIGAN-PADULA to authorize Senate Engineering to conduct a feasibility study connecting the sewers for the boundary residents into our system. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 3-03

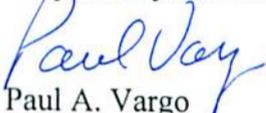
A RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE ASSISTANT MANAGER TO DIRECT AND ENTER INTO CONTRACTS FOR SERVICES, LABOR AND MATERIALS NECESSARY TO REPAIR AND RESTORE THE MUNICIPAL BUILDING, WHICH SUSTAINED A PARTIAL COLLAPSE IMPAIRING THE BUILDING ROOF AND INTERNAL WALLS, UNDER SPECIFICATIONS PREPARED BY THE TOWNSHIP ENGINEER.

(3-55) MOVED PADULA-BRANNIGAN to adopt Resolution No. 3-03. The motion was adopted by unanimous roll call vote of all present.

(3-56) MOVED BRANNIGAN-HANLON to raise the Commissioners salary by \$500.00 for a total of \$2,500.00 a year. The motion was adopted by unanimous roll call vote of all present.

(3-57) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 8:24 P.M. The motion was adopted by unanimous roll call vote of all present.

Respectfully submitted,



Paul A. Vargo
Secretary

Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
March 31, 2003

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Public Hearing - Beulah Day Care
4. Approval of Minutes - March 10, 2003 Meeting
5. Communications - Allegheny County Police Department
6. Citizen's Comments
7. Municipal Building Repair - Award of Contract, SUBJECT TO REVIEW & APPROVAL BY
INSURANCE CARRIER
8. Approval of Partial Payment for the Boiler Repair Project
9. Approval of Partial Payment for the Meadow Street Water Project
10. Community Days - Approval of Contract for Swank Carnival ... Starfire Fireworks & EVENT SERVICES
SEASONAL SELLING - HOME DEPOT
11. Resolution #4-03 - Act 30 Police Pension Death Benefit
12. Ordinance #954 - 2003 Paving Program
13. Police Department -
 - a. Authorization to Purchase Police Car
 - b. Authorization to Hire Part Time School Guards
 - c. Authorize Chief to Attend Training
14. Commissioner's Comments
15. Executive Session
16. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, MARCH 31, 2003

The Second Regular Meeting of Monday, March 31, 2003 was brought to order at 7:00 PM by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Wilson

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

A moment of silence was held in honor of our troops serving overseas for a fast and speedy return.

There was a public hearing for the Beulah Road Day Care Center. The applicants were not present and no comments were offered, therefore it was:

(3-58) MOVED BRANNIGAN-WILSON to not approve the conditional use of the Beulah Road Day Care Center. The motion was adopted by unanimous roll call vote.

(3-59) MOVED PADULA-BRANNIGAN to accept the minutes of the Regular Meeting of March 10, 2003. The motion was adopted by the following vote:

Mr. Padula	-	Yes
Mrs. Brannigan		Yes
Mr. Hanlon	-	Yes
Mr. Greco	-	Abstained
Mr. Wilson	-	Abstained

A letter was received from Kenneth Fulton, Superintendent of Police, Allegheny County commending Chief Guthrie on his outstanding leadership and the professionalism and hard work of Wilkins Township #3 Fire Department in locating the body of Ms. McClelland who had been missing since July 31, 2000. Their diligence, professionalism and willingness to work cooperatively in this effort are indeed worthy of praise.

(3-60) MOVED WILSON-PADULA to award the contract for the Municipal Building structural repair to the Century Steel & Erection Company pending insurance company review. The motion was adopted by unanimous roll call vote.

(3-61) MOVED GRECO-BRANNIGAN to approve payment for the Meadow Street Water Project in the amount of \$53,949.95. The motion was adopted by unanimous roll call vote.

(3-62) MOVED WILSON-PADULA to table the Starfire and Swank contracts. The motion was adopted by the following vote: Padula, Greco, Brannigan and Hanlon - YES
Wilson - NO.

(3-63) MOVED PADULA-BRANNIGAN to approve the Stage Contract with Event Services in the amount of \$650.00. The motion was adopted by unanimous roll call vote.

(3-64) MOVED BRANNIGAN-PADULA to grant conditional approval for seasonal selling to HOME DEPOT providing no fire lanes are lost or blocked during the period of April 1 to June 15, 2003. The motion was adopted by unanimous roll call vote.

Minutes of the Second Regular Meeting, Monday, March 31, 2003 - Page Two

(3-65) MOVED BRANNIGAN-WILSON to adopt Resolution No. 4-03. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 4-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS RELATIVE TO THE MAINTENANCE OF EMPLOYEES PENSION, ANNUITY, INSURANCE AND BENEFIT FUND OR FUNDS, TO AUTHORIZE THE PURCHASE OF LIFE INSURANCE BY THE PENSION PLAN TO PREVENT THE DEPLETION OF PENSION PLAN ASSETS DUE TO THE CATASTROPHIC COST TO THE PLAN THAT RESULTS FROM A POLICE OFFICER BEING KILLED IN SERVICE.

ORDINANCE NO. 954

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE RE-CONSTRUCTION AND PAVING OF CERTAIN TOWNSHIP ROADS DESIGNATING THE PROJECT AS YEAR 2003 ROAD PAVING PROGRAM, PROVIDING FOR THE WORK OF THE PROJECT TO BE DONE UNDER CONTRACT WITH THE LOWEST RESPONSIBLE BIDDER AND PROVIDING PAYMENT WITH FUNDS APPROPRIATED FROM THE TOWNSHIP TREASURY.

(3-66) MOVED PADULA-BRANNIGAN to read Ordinance No. 954 for the first reading in its entirety.

(3-67) MOVED PADULA-BRANNIGAN to accept Ordinance No. 954 in its entirety.

(3-68) MOVED BRANNIGAN-GRECO to read Ordinance No. 954 .

(3-69) MOVED BRANNIGAN-GRECO to adopt Ordinance No. 954.

Motions 3-66 to 3-69 inclusive were adopted by unanimous roll call vote.

(3-70) MOVED BRANNIGAN-WILSON to purchase a police car, to hire two (2) part time school guards and permission to authorize Chief Guthrie to attend Training Classes. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Padula noted that an action taken at the last meeting to raise commissioners' salaries next year was not valid because such a raise can be done only through an ordinance. Mr. Padula also presented the ERC report for March 2003.

The Century Club Spaghetti Dinner will be held Sunday, April 6, 2003.

Commissioner Wilson stated that the Easter Egg Hunt will be held at the Municipal Building at 11 AM, Saturday, April 12, 2003.

Since the applicant, for the Beulah Day Care, were now present it was:

(3-71) MOVED BRANNIGAN-WILSON to recind motion 3-58 and conduct the hearing. The motion was adopted by unanimous roll call vote.

After receiving the applicants information and receiving a time extention, it was:

(3-72) MOVED BRANNIGAN-WILSON to table the Beulah Day Care matter. The motion was adopted by unanimous roll call vote.

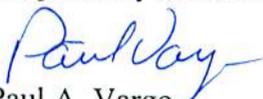
Minutes of the Second Regular Meeting, Monday, March 31, 2003 - Page Three

At 8:45 PM the Board broke for Executive Session when the Manager's position, the Soffer Tax Appeal, the ambulance lease and the Ford and Hearn personnel matters were discussed.

The Board reconvened, President Hanlon asked if there were any comments from the audience, there were none.

(3-72) MOVED WILSON-GRECO to adjourn. The meeting was adjourned 9:20 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted.


Paul A. Vargo
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, April 14, 2003**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES **March 31, 2003 Meeting**

COMMUNICATIONS: **Letter from Allan Henkel, Greenhouse
Letter from Pauline Napolitano, Eastmont Garden Club
Letter from Lorraine Buck, Penhurst Civic Association**

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

<u>PAYMENT OF BILLS:</u>	General Fund	119,796.21
	Sewer Revenue Fund	61,338.92
	Sewer Construction Fund	865.34
	Emergency Contingency Fund	14,325.17
	Capital Reserve Fund	60,215.95
	TOTAL	256,541.59

OLD BUSINESS: **Community Days Carnival Contract
Community Days Fireworks Contract
Soffer Tax Appeal Settlement**

NEW BUSINESS: **Donation of old Car 21-4 to VFD #1**

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, APRIL 14, 2003

The Regular Meeting of Monday, April 14, 2003 was brought to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Padula	Mr. Wilson

Mr. Lee Demosky is filling in for Solicitor John Means who is on vacation.

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-73) MOVED BRANNIGAN-WILSON to accept the minutes of the Second Regular Meeting of March 31, 2003. The motion was adopted by unanimous roll call vote.

A letter was received from Allan Henkel regarding his property at 591 Negley Avenue. He is requesting an extension until the end of summer to remove a porch from his home which is in very bad disrepair, therefore:

(3-74) MOVED WILSON-BRANNIGAN to grant Mr. Henkel the extra time to make the repairs. The motion was adopted by unanimous roll call vote.

Pauline Napolitano of 210 Dunbar Drive who is a volunteer to maintain the plantings at the entrance to Eastmont. She is requesting permission to purchase some plants and a few evergreens in order to keep with the design of the existing entrance, therefore:

(3-75) MOVED BRANNIGAN-PADULA to approve a sum of \$250.00 to purchase the plantings. The motion was adopted by unanimous roll call vote.

Lorraine Buck, Co-President of the Penhurst Civic Association has asked that the Association be allotted the sum of \$200.00 for 2003 under the First Township County Code, "XXXIX Appropriation to Civic Associations", therefore:

(3-76) MOVED WILSON-BRANNIGAN to grant the Penhurst Civic Association the sum of \$200.00 for the year 2003. The motion was adopted by unanimous roll call vote.

Citizen Mike Muhar of Negley Avenue spoke about the successful Easter Egg Hunt. He would also like to see a "NO DUMPING SIGN" installed along Negley Avenue.

(3-77) MOVED BRANNIGAN-PADULA to grant permission for Leonard Hill to work on updating the Emergency Plan Operation at the cost of \$10.00 per hour not to exceed one hundred fifty (150) hours. The motion was adopted by unanimous roll call vote.

REPORTS:

The following is the police report for March 2003:

Total police calls logged	198
Total criminal offenses reported	51
Criminal arrests/persons charged	27
Criminal offenses cleared	40
Traffic citations issued	44
Parking tags issued	47
Parking citations issued	8
Gasoline used by police vehicles	1,028
Total monies collected during March	\$7,629.09

Minutes of the Regular Meeting of Monday, April 14, 2003 - Page Two

The Public Works Department Report for March 2003 can be found filed in the Manager's Office.

WTVFD #1 reported the following for March 2003: 8 fires, total 27 Man-hours, 3 practices, total M/H's 79, 2 specials, total M/H's 30 and 33 hours of meetings. WTVFD #3 reported the following for March 2003: 9 fires, total M/H's 41.62, 4 training classes, total M/H's 72 and 18 Non-incident activities, total M/H's 509.

Building Inspector Leonard Hill reported issuing 7 permits for additions and alterations at a value of \$14,480.00 and one office expansion at a value of \$14,000.00. Total monies collected for March was \$245.00.

Solicitor John Means reported collecting \$1,242.64 for the February Deed Transfer Tax.

The following is the Tax Collectors Report for March 2003:

Balance Collectable - beginning of month	\$ 1,318,307.34
Total collectable	1,318,307.34
Less face collections for month	215,955.39
Balance collectable - end of month	1,102,351.95
Face amount of collections	215,955.39
Less discounts	4,319.18
Total cash collected	211,636.21

Report of P.A.M.S. Act 511 Tax for March 2003

EARNED INCOME TAX:

Current Month	\$ 30,715.37	Previous Year	\$ 47,793.56	Difference	
Current YTD	129,968.87	Previous YTD	68,846.44	\$	61,583.43

OCCUPATION PRIVILEGE TAX:

Current Month	1,269.20	Previous Year	6,610.00	Difference	
Current YTD	2,949.20	Previous YTD	6,811.80		(3,862.60)

MERCANTILE TAX:

Current Month	3,197.00	Previous Year	-0-	Difference	
Current YTD	3,197.00	Previous YTD	3,845.54		(648.54)

BUSINESS PRIVILEGE TAX:

Current Month	3,921.00	Previous Year	5,171.78	Difference	
Current YTD	5,625.17	Previous YTD	5,171.78		453.39

Commissioner Wilson reported on the successful Easter Egg Hunt and also reminding everyone about the Community Days, June 25 to 28, 2003.

Mr. McKeever presented the March 2003 Engineer's Report, it can be found filed in the Manager's Office.

(3-78) MOVED PADULA-BRANNIGAN to accept all of the above reports. The motion was adopted by unanimous roll call vote.

(3-79) MOVED GRECO-WILSON to pay the bills for March 2003 in the amount of \$256,541.59. The motion was adopted by unanimous roll call vote.

(3-80) MOVED WILSON-GRECO to approve the Swanks Contract for the carnival rides. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, April 14, 2003 - Page Three

(3-81) MOVED WILSON-BRANNIGAN to approve Starfire Fireworks for Community Days. The motion was adopted by unanimous roll call vote.

(3-82) MOVED BRANNIGAN-PADULA to table the Soffer Tax Appeal Settlement. The motion was adopted by the following vote:

Brannigan	-	Yes
Padula	-	Yes
Greco	-	Yes
Hanlon	-	Yes
Wilson	-	No

(3-83) MOVED PADULA-BRANNIGAN to donate the old police car (21-4) to the Volunteer Fire Department #1. The motion was adopted by unanimous roll call vote.

COMMISSIONER'S COMMENTS:

Commissioner Padula stated that the Easter Egg Hunt was a huge success.

(3-84) MOVED WILSON-GRECO to not approve the Commissioner's presence at the PSATC Conference. the motion was adopted by the following vote:

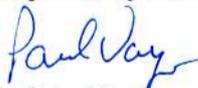
Wilson	-	Yes
Greco	-	Yes
Brannigan	-	Yes
Hanlon	-	Yes
Padula	-	No

(3-85) MOVED WILSON-GRECO to approve attendance at the Allegheny County Dinner in the amount of \$35.00. The motion was adopted by unanimous roll call vote.

(3-87) MOVED GRECO-BRANNIGAN to cancel the Second Regular Meeting scheduled for Monday, April 28, 2003 due to the scheduled interviews for the Manager's position. The motion was adopted by unanimous roll call vote.

(3-88) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 7:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, May 12, 2003

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: April 14, 2003 Meeting

COMMUNICATIONS: Gazzo Letter
Widenhofer Resignation
Turtle Creek Valley Memorial Day Association

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - -	\$90,103.53
Emer. Cont. Fund - -	\$ 2,981.10
Sewer Const. Fund - -	\$ 1,540.00
Sewer Revenue. Fund -	\$75,847.47
Capital Reserve Fund -	\$44,637.35
TOTAL -	\$215,109.45

OLD BUSINESS: 1. Soffer Tax Settlement

NEW BUSINESS:

1. Bid Opening - 2003 Paving Program
2. Allegheny County Housing Authority Title Action
3. Summer Employees
4. Community Day Contract - Original Fantasys
5. Meadow Street Waterline Project Payment
6. Penn Hills Joint Paving Request

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION: Legal / Personnel Matter

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, MAY 12, 2003

The Regular Meeting of Monday, May 12, 2003 was brought to order at 7:00 P.M. by President John Hanlon. A quorum was present as follows:

Mr. Hanlon	Mrs. Brannigan
Mr. Greco	Mr. Padula

Commissioner William Wilson was absent due to illness.

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-89) MOVED PADULA-BRANNIGAN to accept the minutes of the Regular Meeting of Monday, April 14, 2003. The motion was adopted by unanimous roll call vote of all present.

COMMUNICATIONS:

Mrs. Barbara Gazzo of 800 Penn Center Boulevard, Apartment 202 would like to commend the Police Department for their quick action on an incident that took place on April 3, 2003.

A letter from Walter Widenhofer informing the Township of his resignation from employment as of May 16, 2003.

(3-90) MOVED PADULA-BRANNIGAN to accept Mr. Widenhofer's resignation effective May 16, 2003. The motion was adopted by unanimous roll call vote of all present.

A letter from Winifred Klingerman of the Turtle Creek Memorial Day Association asking for our help and a donation for the Memorial Day Celebration on Monday, 5/26/03.

(3-91) MOVED BRANNIGAN-GRECO to authorize a \$100.00 donation to the Turtle Creek Memorial Day Celebration. The motion was adopted by unanimous roll call vote of all present.

CITIZEN'S COMMENTS:

Mike Muhar of Negley Avenue stated that Negley Avenue is looking very good and he thinks that the new play ground, beside the municipal building, will be terrific.

Adam Romanelli of 110 Coal Street spoke about the Meadow Street Water Project and also the paving of Churchill Road and Coal Street.

Leonard Hill spoke about the speed limits on Dunbar and Kingston Drives.

Mr. & Mrs. Miller of 709 Negley Avenue and James Lazzaro of 717 Negley Avenue complained about dogs barking on Thompson Street. Chief Guthrie was advised to investigate this complaint.

REPORTS:

The following is Chief Guthrie's report for April 2003:

Total police calls logged	156
Total criminal offenses reported	35
Criminal arrests/persons charged	9

Minutes of the Regular Meeting, Monday, May 12, 2003 - Page Two

Criminal Offenses Cleared	15
Traffic Citations Issued	112
Parking Tags Issued	54
Gasoline used by police vehicles	1,143
Total police mileage for this month	9,082
Monies collected for April 2003	\$5,937.57

Mr. Bruener presented the DPW Report for April 2003 it can be found filed in the Manager's Office.

WTVFD #3 reported twenty one (21) fire incidents, training classes and non-incident activities for a total of 558.41 staff hours.

Leonard Hill, Building Inspector reported the following permits for April:

Twenty (20) Residential Additions & Alterations

Two (2) Sprinkler Systems

One (1) Sign

One (1) Demolition

Two (2) Shop 'n Save Permits

One (1) Retail Office Remodel

Total monies collected for April: \$4,119.86

Solicitor Means reported collection of March Deed Transfer Tax in the amount of \$1,175.51.

Tax Collector George Porado's report for April 2003:

Balance Collectable	\$1,102,351.95
Deductions: Credits	200.95
Total Collectable	1,102,151.00
Less Face Collection	672,282.44
Balance Collectable	429,868.56
Face Amount of Collections	672,282.44
Less Discounts	13,445.83
Total Cash Collected	658,836.61

PA MUNICIPAL SERVICES - ACT 511 TAX REPORT - APRIL

EARNED INCOME TAXES:

Current Month	25,600.94	Previous Year	53,261.78	Difference
Current YTD	155,569.81	Previous YTD	122,108.22	\$33,461.59

OCCUPATION PRIVILEGE TAX:

Current Month	2,870.00	Previous Year	1,800.00	Difference
Current YTD	5,819.20	Previous YTD	8,611.80	(2,792.60)

MERCANTILE TAX:

Current Month	73,754.33	Previous Year	119,026.78	Difference
Current YTD	76,951.33	Previous YTD	122,872.32	(45,920.99)

BUSINESS PRIVILEGE TAX:

Current Month	14,394.52	Previous Year	-0-	Difference
Current YTD	20,019.69	Previous YTD	5,171.78	14,847.91

Solicitor Mr. Means made comments on subjects which will be in the category of New Business.

Mr. McKeever, Senate Engineering, presented the April Engineers Report which can be found in the Manager's office files.

(3-92) MOVED BRANNIGAN-PADULA to accept all of the above reports. The motion was adopted by the unanimous roll call vote of all present.

(3-93) MOVED GRECO-BRANNIGAN to pay the bills for April 2003 in the amount of \$215,109.45. The motion was adopted by the unanimous roll call vote of all present.

(3-94) MOVED BRANNIGAN-PADULA to approve an invitation to have a representative from Ellis Real Estate or the Woodland Hills School Solicitor to explain the Penn Center's Soffer appraisal. The motion was adopted by the unanimous roll call vote of all present.

2003 STREETS IMPROVEMENT PROGRAM
WILKINS TOWNSHIP
SENATE #6284

BID TABULATION
May 12, 2003

		MILLING/PAVING				ALTERNATIVE #1
BIDDERS	Envelope Title & Sealed	Bid Bond or Check	BASE BID ONLY	BASE BID + (A)	BASE BID + (B)	BASE BID + (C)
1. EIGrande Industries	✓	BB 10%	381,608.65	481,077.40	501,131.10	531,972.00
2. Tresco Paving	✓	BB 10%	267,737.53	334,139.32	349,331.46	373,525.28
3. Victor Paving						
4. Donegal Construction Company						
5. A. Folino Construction, Inc.	✓	BB 10%	313,433.40	391,729.53	412,006.99	440,381.34
6. Peter J. Caruso & Sons, Inc.	✓	BB 10%	403,812.90	493,069.70	514,237.15	546,313.60
7. Terra Firm Technologies						

		BASE STABILIZATION/MILLING/PAVING				ALTERNATIVE #2	
BIDDERS	Envelope Title & Sealed	Bid Bond or Check	BASE BID ONLY	BASE BID + (A)	BASE BID + (B)	BASE BID + (C)	BASE BID + (D)
1. EIGrande Industries	✓	BB	425,578.55	523,306.30	546,101.30	527,417.50	602,396.80
2. Tresco Paving	✓	BB	407,789.00	483,549.05	505,478.13	523,536.71	560,838.25
3. Victor Paving							
4. Donegal Construction Company							
5. A. Folino Construction, Inc.	✓	BB	445,051.40	514,458.23	541,521.60	563,576.30	619,644.43
6. Peter J. Caruso & Sons, Inc.	✓	BB	482,904.80	577,425.10	602,514.75	625,364.55	663,593.50
7. Terra Firm Technologies							

Minutes of the Regular Meeting, Monday, May 12, 2003 - Page Four

(3-95) MOVED PADULA-BRANNIGAN to refer the above bids to the committee for their review. The motion was adopted by the unanimous roll call vote of all present.

(3-96) MOVED BRANNIGAN-PADULA approving Solicitor John Means to be served regarding an action by Allegheny County Housing Authority that involves a piece of property in the Brown Plan. The motion was adopted by the unanimous roll call vote of all present.

(3-97) MOVED PADULA-BRANNIGAN to fill the following summer positions at the rate of \$7.00 per hour:

Stephanie Bonda - Eastmont Park Monitor
 Mary Beth Rykaceski - Linhart Park Monitor
 Lonnie Deorio - Public Works
 Thomas Hunsberger - Public Works
 Steve Tucker - Public Works

The motion was adopted by the unanimous roll call vote of all present.

(3-98) MOVED PADULA-BRANNIGAN to accept a contract with the Original Fantasy's for Community Days 2003. The motion was adopted by the unanimous roll call vote of all present.

(3-99) MOVED BRANNIGAN-GRECO to approve payment in the amount of \$40,857.30 for the Meadow Street Waterline Project. The motion was adopted by the unanimous roll call vote of all present.

(3-100) MOVED PAULA-BRANNIGAN to authorize the Township Manager to join Penn Hill's in a paving project to cover sections of Northern Pike and Princeton Drive. The motion was adopted by the unanimous roll call vote of all present.

COMMISSIONERS COMMENTS:

(3-101) MOVED PADULA-BRANNIGAN to establish a web site for the Township of Wilkins. The motion was adopted by the unanimous roll call vote of all present.

(3-102) MOVED PADULA-BRANNIGAN to reimburse N. Leonard Hill \$50.00 for recent seminar he attended. The motion was adopted by the unanimous roll call vote of all present.

(3-103) MOVED PADULA-BRANNIGAN to send a letter to Home Depot thanking them for the gift of a beautiful gazebo. The motion was adopted by the unanimous roll call vote of all present.

Commissioner Brannigan spoke about vandalism in the parks.

President Hanlon spoke about the long term bond issue, therefore:

(3-104) MOVED BRANNIGAN-PADULA to have the Manager's office review and report on the long term bond issue. The motion was adopted by the unanimous roll call vote of all present.

(3-105) MOVED PADULA-GRECO to have the Civil Service Commission to recertify the present police applicants list and to also certify the top three candidates. The motion was adopted by the following vote:

Padula - Yes
 Greco - Yes
 Hanlon - Yes
 Brannigan - No

Minutes of the Regular Meeting, Monday, May 12, 2003 - Page Five

At this time, 8:20 P.M., the Board broke for the Executive Session where a police matter, the Pat Hearn Case and Penn Center Tax Settlement will be discussed.

The Board reconvened at 9:40 P.M..

President Hanlon asked if there were any comments from the audience on the matters discussed at the Executive Session. There were none.

(3-106) MOVED PADULA-GRECO to have Solicitor John Means proceed with the Patrick Hearn Case. The motion was adopted by the following vote:

Padula - Yes

Greco - Yes

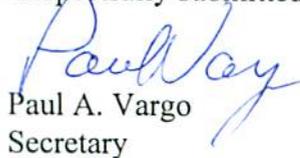
Hanlon - Yes

Brannigan left the meeting at 9:30 P.M.

The next Commissioners Meeting will be held on Tuesday, May 27, 2003

(3-107) MOVED GRECO-PADULA to adjourn. The meeting was adjourned at 9:45 P.M. The motion was adopted by the unanimous roll call vote of all present.

Respectfully submitted,


Paul A. Vargo
Secretary

Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
May 27, 2003

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes - May 12, 2003 Meeting
4. Communications: Soffer Letter
5. Citizen's Comments
6. 2003 Paving Program
7. Soffer Tax Settlement
8. Commissioner's Comments
9. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, MAY 27, 2003

The Second Regular Meeting of Monday, May 27, 2003 was brought to order at 7:00 PM by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-108) MOVED BRANNIGAN-PADULA to accept the minutes of the Regular Meeting of Monday, May 12, 2003. The motion was adopted by the following vote:

Brannigan	- Yes
Padula	- Yes
Greco	- Yes
Hanlon	- Yes
Wilson	- Abstention - He did not attend the meeting due to illness

COMMUNICATIONS:

A letter from R. Damian Soffer of the Soffer Organization extending an invitation to the Township to conduct its Community Days event at the Soffer Organization's Penn Center East site.

A letter from Mary Lou Rainey, 126 Quarry Street addressing problems that she is experiencing with the vacant property that adjoins her lot. Letter turned over to Mr. Hill for his review.

CITIZENS COMMENTS:

Mr. Robert McGrath spoke about the Soffer Tax Appeal.

Mr. Michael Muhar would like to thank the Township for erecting "NO DUMPING" signs along Negley Avenue.

Mrs. McGrath spoke about vandalism in the parks.

Mr. Miller of 709 Negley Avenue spoke about the dog problem on Negley Avenue. He has been advised that action by the Animal Control people has been taken.

Susan Morvay of the Wilkins Township Baseball Association and also of the Township's Recreation Advisory Board spoke on behalf of both associations and reassured the board that all two hundred children, ages 4 to 19 years of age are totally supervised by the coaches. They are never in the parks on their own. Mr. Wilson reassured Mrs. Morvay that it never crossed any ones mind on the Board that it was any one on the ball teams.

The 2003 Paving Program - Four (4) bids were received for this year's paving program. Of the four bids received Tresco Paving was the low bidder, not only for the base bid, but also for all of the options. Streets to be paved under the base bid include Ayers, Clugston Avenue, Curry Avenue, Gardenia Drive, Peffer Road, Saw Mill Run and the Municipal Building parking lots. Also included are Meadow Street and Farnsworth Avenue which are being done as part of the Meadow Street Water Project. Optional bids were also received to pave Elwood Drive, Negley Avenue and parts of Farnsworth Avenue and Highland Avenue.

(3-109) MOVED PADULA-BRANNIGAN to authorize the Manager and Engineer to award the bid of \$349,331.46 to Tresco Paving. The motion was adopted by unanimous roll call vote.

There was a lengthy discussion between the Solicitor John Means and the Board on the Soffer Tax Appeal Case, therefore:

(3-110) MOVED WILSON-GRECO to accept the Soffer Tax Settlement based on the information presented this evening. The motion was adopted by the following vote:

Wilson	-	Yes
Greco	-	Yes
Padula	-	Yes
Brannigan	-	Yes
Hanlon	-	No

COMMISSIONERS COMMENTS:

Commissioner Brannigan spoke concerning the procedure for the hiring of a police officer.

Commissioner Wilson spoke about the Community Days, he also would like to thank Officer Sherman and Rescue One for their quick response to his call for an ambulance. Mr. Wilson apologized for his vagueness in voting for hiring school guards and the police chief's training.

(3-111) MOVED GRECO-WILSON to authorize the Manager to resolve the Walter Widenhofer Grievance. The motion was adopted by the following vote:

Greco	-	Yes
Wilson	-	Yes
Padula	-	Yes
Brannigan	-	No
Hanlon	-	No

(3-112) MOVED PADULA-BRANNIGAN to hire David Bonda as a permanent employee in the Department of Public Works with the condition that he obtains his CDL license when eligible. The motion was adopted by unanimous roll call vote.

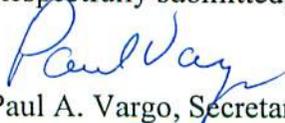
Commissioner Greco complained about several properties on Roland Road being health hazards.

Commissioner Wilson commended Officer Randy Lamb on his professionalism in playing the TAPS at the Memorial Day Parade.

Commissioner Padula commended Brian Hill for his display of the multiple flags on his property on Churchill Road.

(3-113) MOVED WILSON-BRANNIGAN to adjourn. The meeting was adjourned at 8:05 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo, Secretary

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, June 9, 2003

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: May 30, 2003 Meeting

COMMUNICATIONS:

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	- - - -	\$218,965.71
Sewer Revenue Fund	- \$	130.00
Capital Reserve Fund	- <u>\$</u>	<u>79,822.45</u>
TOTAL	-	\$298,918.16

OLD BUSINESS: None

NEW BUSINESS:

1. Liquid Fuels Audit
2. Emergency Operations Plan
3. Resolution #5-03 Act 64 Amendment to Police Pension Plan (Retirees COLA)

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JUNE 9, 2003

The Regular Meeting of Monday, June 9, 2003 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-114) MOVED PADULA-BRANNIGAN to accept the minutes of the Regular Meeting of Monday, May 27, 2003. The motion was adopted by unanimous roll call vote.

Robert McGrath would like to have an update on the search for a Township Manager.

(3-115) MOVED BRANNIGAN-PADULA to waive the reading of the following reports. They will be on file in the Manager's Office. The motion was adopted by unanimous roll call vote.

REPORTS:

POLICE REPORT FOR MAY 2003

Total police calls logged	210
Total criminal offenses reported	42
Criminal arrests/persons charged	29
Criminal offenses cleared	20
Traffic citations issued	77
Parking tags issued	31
Gasoline used by police vehicles	1,072
Total police mileage for the month	9,348
Monies collected for the month	\$6,319.56

The Department of Public Works report is filed in the Manager's Office.

WTVFD #3 reported as follows: 14 fire calls, total man hours 63.88; 3 training classes, tmh's 79.50; 12 Non-incident activities, tmh's 244.50. WTVFD #4 reported 10 fire calls, 3 drills, 1 public service and 1 work details with a total of 177 man-hours.

BUILDING PERMIT REPORT FOR JUNE 2003

21 Additions & alterations, 1 Garage, 2 Pools, 1 Wall Sign, 1 remodel store and 1 Re-align columns. Total monies collected for the month \$1,702.74.

Deed Transfer Tax collected for April 2003, \$4,108.74.

TAX COLLECTORS REPORT FOR JUNE 2003

Balance collectable - beginning of month	\$429,868.56
Deductions: Credits during the month	-5,713.01
Total Collectable	424,155.55
Less face collections for month	29,933.40
Balance Collectable - End of month	394,222.15
Face amount of collections	29,933.40
Total cash collected	29,933.40

Minutes of the Regular Meeting, Monday, June 9, 2003 - Page Two

PA MUNICIPAL SERVICES REPORT - JUNE 2003

EARNED INCOME TAXES:

Current Month	98,745.40	Previous Year	67,246.70	Difference
Current YTD	254,315.21	Previous YTD	223,221.33	\$ 31,093.88

OCCUPATION PRIVILEGE TAX:

Current Month	15,355.40	Previous Year	2,120.00	Difference
Current YTD	21,174.60	Previous Year	11,131.80	\$ 10,042.80

MERCANTILE TAX:

Current Month	738,938.94	Previous Year	54,846.88	Difference
Current YTD	815,890.27	Previous YTD	177,719.20	\$ 638,171.07

BUSINESS PRIVILEGE TAX:

Current Month	59,426.09	Previous Year	27,998.06	Difference
Current YTD	79,445.78	Previous YTD	33,969.84	\$ 45,475.94

(3-116) MOVED GRECO-WILSON to pay the bills for the month of May in the amount of \$298,918.16. The motion was adopted by unanimous roll call vote.

(3-117) MOVED GRECO-BRANNIGAN to accept the Liquid Fuels Audit. The motion was adopted by unanimous roll call vote.

(3-118) MOVED WILSON-PADULA to adopt the Emergency Operation Plan. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 5-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS
THAT UNDER ACT 64 OF 2002 CERTAIN RETIRED
POLICE OFFICERS TO RECEIVE A MONTHLY
BENEFIT PAYMENT UNDER THE WILKINS POLICE
PENSION PLAN

(3-119) MOVED PADULA-BRANNIGAN to adopt Resolution No. 5-03. The motion was adopted by unanimous roll call vote.

(3-120) MOVED WILSON-GRECO to direct the Solicitor to draw up an ordinance raising the Commissioners salary from \$2,000.00 to \$2,500.00 effective January 1, 2006. The motion was adopted by unanimous roll call vote.

(3-121) MOVED PADULA-WILSON to raise Park Monitor Cecilia Repasi's salary to \$8.00 per hour effective June 10, 2003. The motion was adopted by unanimous roll call vote.

(3-122) MOVED PADULA-BRANNIGAN to direct the Solicitor to draw up a resolution adopting the State Records Retention Act. The motion was adopted by unanimous roll call vote.

(3-123) MOVED BRANNIGAN-PADULA to direct the Solicitor to look into collecting unpaid Building Permit Fees from the Soffer Organization. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, June 9, 2003 - Page Three

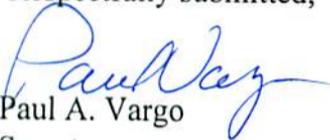
Commissioner Wilson is reminding everyone that the Community Days will be celebrated Tuesday, June 24th through Saturday, June 28, 2003. Hope to see everyone there.

Commissioner Brannigan wants to remind everyone that the WTVFD #4 will be celebrating fifty (50) years as a volunteer fire department

(3-124) MOVED GRECO-BRANNIGAN to cancel the Second Meeting of the month which is scheduled for June 30, 2003. The motion was adopted by unanimous roll call vote.

(3-125) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 7:20 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, JULY 14, 2003**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: June 9, 2003 Meeting

PRESENTATIONS: Resolution #6-03 Honoring #4 Volunteer Fire Company's 50th Anniversary

COMMUNICATIONS:

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund	\$	128,453.96
Sewer Revenue Fund	\$	106,064.77
Sewer Construction Fund	\$	1,664.84
Police Pension Fund	\$	5,188.00
Capital Reserve Fund	\$	61,577.13
Emergency Contingency Fund	\$	14,922.00
Emergency Management Fund	\$	120.00
IDA Fund	\$	433.05
Albert Sloan Fire Fund	\$	14,682.76
TOTAL	\$	333,106.51

OLD BUSINESS: None

NEW BUSINESS:

1. Ordinance #955 Commissioners Compensation
2. Resolution #7-03 Amending Parking
3. Resolution #8-03 State Records Retention Act
4. Civil Service Commission Rules and Regulations Revision
5. Seville Square Tax Settlement
6. Bid Opening - Police Video Cameras
7. Refinancing of the 1994 G.O. Bond - Henry Fisher, Commonwealth Securities

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT:

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, JULY 14, 2003

The Regular Meeting of Monday, July 14, 2003 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon	Mrs. Brannigan
Mr. Greco	Mr. Wilson

Mr. Paul Padula was absent.

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-126) MOVED BRANNIGAN-WILSON to present Resolution No. 6-03 to the Volunteer Fire Company #4 recognizing the Company's fifty (50) years of service to the Community. The motion was adopted by the unanimous roll call vote of all present.

(3-127) MOVED WILSON-BRANNIGAN to accept the minutes of the Regular Meeting of Monday, June 9, 2003. The motion was adopted by the unanimous roll call vote of all present.

Citizen Michael Muhar of 689 Negley Avenue reported that the road crew did an excellent job of cleaning Negley Avenue..

(3-128) MOVED BRANNIGAN-GRECO to have Mr. Henry Fisher of Commonwealth Securities make a presentation on the "Refinancing of the 1994 G.O. Bond." The motion was adopted by unanimous roll call vote of all present.

(3-129) MOVED BRANNIGAN-WILSON to have the proper Township Officials execute the paper work to proceed with refinancing the 94 GO Bond with insurance. The motion was adopted by unanimous roll call vote of all present.

(3-130) MOVED BRANNIGAN-WILSON to waive the reading of the following reports. They will be on file in the Manager's Office. The motion was adopted by unanimous roll call vote of all present.

POLICE REPORT FOR JUNE 2003:

Total police calls logged	218
Total criminal offenses reported	41
Criminal arrests/persons charged	27
Criminal offenses cleared	22
Traffic citations issued	80
Parking tags issued	31
Parking citations issued	17
Monies collected for the month	\$8,440.82

The Department of Public Works - filed in Mgr's. Office

WTVFD #3 reported 13 entries with total staff hours of 128.4.

BUILDING PERMIT REPORT FOR JUNE 2003:

14 Additions and Alterations
 1 Garage
 1 Four Season Porch
 2 Pools
 1 Porch and Bath Room

Minutes of the Regular Meeting, Monday, July 14, 2003 - Page Two

Deed Transfer Tax collected for May 2003 - \$4,813.77.

TAX COLLECTOR'S REPORT FOR JUNE 2003:

Balance collectable - beginning of month	\$394,222.15
Additions	255,777.33
Credits during the month	-15,339.17
Total Collectable	634,660.31
Less face collections for month	44,346.61
Balance collectable - end of month	590,33.70
Face amount of collections	44,346.61
Less: discounts	6.86
Total cash collected	44,339.75

PA MUNICIPAL SERVICES - JUNE 2003**EARNED INCOME TAXES**

Current Month	55,476.74	Previous year	63,644.54	Difference
Current YTD	309,791.95	Previous YTD	286,865.87	\$ 22,926.08

OCCUPATION PRIVILEGE TAX

Current Month	11,633.44	Previous year	10,994.62	Difference
Current YTD	32,808.04	Previous YTD	22,126.42	\$ 10,681.62

MERCANTILE TAX

Current Month	53,077.84	Previous year	556,322.88	Difference
Current YTD	868,968.11	Previous YTD	734,042.08	\$134,926.03

BUSINESS PRIVILEGE TAX

Current Month	68,233.62	Previous year	93,603.70	Difference
Current YTD	147,679.40	Previous YTD	127,573.54	\$ 20,105.86

Engineer's Report for June 2003 - filed in Manager's Office

(3-131) MOVED GRECO-WILSON to pay the bills for the month of June 2003 in the amount of \$333,106.51. The motion was adopted by unanimous roll call vote of all present.

(3-132) MOVED WILSON-GRECO to read Ordinance No. 955:

ORDINANCE NO. 955

AN ORDINANCE OF THE TOWNSHIP OF WILKINS ESTABLISHING THE COMPENSATION FOR TOWNSHIP COMMISSIONERS TAKING OFFICE IN JANUARY 2006 AND THEREAFTER.

(3-133) MOVED GRECO-WILSON to accept Ordinance No. 955.

(3-134) MOVED GRECO-WILSON to read Ordinance No. 955 in title only.

(3-135) MOVED GRECO-WILSON to adopt Ordinance No. 955.

Motions 3-132 to 3-135 inclusive were adopted by unanimous roll call vote of all present.

RESOLUTION NO. 7-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS DIRECTING THE CHIEF OF POLICE TO IMPOSE TRAFFIC REGULATIONS IN CERTAIN LOCATIONS

Minutes of the Regular Meeting, Monday, July 14, 2003 - Page Three

(3-136) MOVED WILSON-GRECO to adopt Resolution #703. The motion was adopted by unanimous roll call vote of all present.

RESOLUTION NO. 8-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS DECLARING ITS INTENT TO FOLLOW THE SCHEDULES AND PROCEDURES FOR DISPOSITION OF RECORDS AS SET FORTH IN THE MUNICIPAL RECORDS APPROVED ON JULY 16, 1993, AND AS THEREAFTER AMENDED OR REVISED.

(3-137) MOVED GRECO-WILSON to adopt Resolution #8-03. The motion was adopted by unanimous roll call vote of all present.

(3-138) MOVED WILSON-GRECO to adopt the Civil Service Commission Rules and Regulations Revision with the deletion of the college degree regulation. The motion was adopted by unanimous roll call vote of all present.

(3-139) MOVED WILSON-BRANNIGAN to accept the Seville Square Tax Settlement upon the recommendation of the Solicitor. The motion was adopted by unanimous roll call vote of all present.

BID OPENING - VIDEO CAMERAS FOR POLICE CARS:

1. Engineered Communications Inc.	\$15,680.00
2. Decatur Electronics Inc.	14,840.00
3. Stalker Applico Concepts, Inc.	14,780.00
4. Morroco Electronics, Inc.	11,500.00
5. B & D Electronics	16,240.00

(3-140) MOVED BRANNIGAN-WILSON to table the above bids for review. The motion was adopted by unanimous roll call vote of all present.

COMMISSIONERS COMMENTS

Commissioner Brannigan commented on the beautiful Community Days and the very successful, first class job that was done by SWANK. Commissioner Greco said it was a great week, also since the weather cooperated. Commissioner Wilson would like to commend the police department, the fire departments and also the Department of Public Works and special accolades to Ed Bruener for all his work. Also congratulations to Officer Sherman in winning his appeal. Mr. Wilson mentioned that something nice should be done for Mr. Vargo for all his help over the past four years, therefore:

(3-141) MOVED WILSON-GRECO to name the latest parklet being constructed beside the municipal building after Paul Vargo's granddaughter. The area will be known as the "MAKENA VARGO PARKLETTE". The motion was adopted by the unanimous roll call vote of all present.

At this point (7:30 P.M.) the Commissioners broke for the Executive Session where the following items were discussed:

The Penn Hills Boundary Issue
 The future Township Manager
 A Police Personnel Matter
 Report of a meeting held in Harrisburg on a Workmans Compensation Case.

Minutes of the Regular Meeting, Monday, July 14, 2003 - Page Four

At this time Commissioner Brannigan left the meeting.

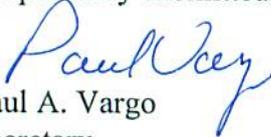
The Board reconvened at this time (9:35 P.M.) President Hanlon asked if there were any comments from the audience on the matters discussed at the Executive Session. There were none.

(3-142) MOVED WILSON-GRECO to have Solicitor Means meet with Penn Hill's Solicitor to discuss the sewer matter in the Ridgecrest and Sunset Manor area. The motion was adopted by unanimous roll call vote of all present.

(3-143) MOVED WILSON-GRECO to authorize the Board, the Manager, the Treasurer and the Solicitor to attend the Fall Conference, 7 Springs, September 25th through September 28, 2003. The motion was adopted by unanimous roll call vote of all present.

(3-144) MOVED WILSON-GRECO to adjourn. The meeting was adjourned at 9:39 P.M. The motion was adopted by u.nanimous roll call vote of all present.

Respectfully submitted,


Paul A. Vargo
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, August 11, 2003**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: July 14, 2003 Meeting

COMMUNICATIONS: None

CITIZEN'S COMMENTS:

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - -	\$162,076.21
Sewer Revenue Fund -	\$138,311.56
Sewer Const. Fund - -	\$ 1,086.51
David Friday Fire Fund -	\$ 125.00
Emergency Cont. Fund -	\$ 723.73
Capital Reserve Fund -	<u>\$ 14,033.46</u>
TOTAL -	\$316,356.47

OLD BUSINESS:

1. Police Video Camera Bids
2. 2002 Audit - Mr. Robert Tomasic

NEW BUSINESS:

1. Building Inspection Services
2. Police Vacancy
3. Resolution #09-03 Demolition - 500 Brown Avenue
4. Resolution #10-03 Demolition - 904 Greensburg Pike, 921 Larimer Avenue
5. Resolution #11-03 Street Reconstruction - Montgomery Street/ Washington Avenue
6. Resolution #12-03 Street Reconstruction - Mortimer Avenue
7. Resolution #13-03 Ivy Street Bridge Replacement
8. Resolution #14-03 Street Reconstruction - Wilbur Avenue
9. Resolution #15-03 Slums and Blight - 500 Brown Avenue
10. Resolution #16-03 Slums and Blight - 904 Greensburg Pike
11. Resolution #17-03 Slums and Blight - 921 Larimer Avenue
12. Beulah Road Day Care

COMMISSIONER'S COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, AUGUST 11, 2003

The Regular Meeting of Monday, August 11, 2003 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

At this time one moment of silence will be observed in memory of Roy Bost, an employee of Wilkins Township Department of Public Works, who passed away suddenly on Thursday, July 24, 2003 of complications from a ruptured aorta. Roy was forty nine years of age and will be sadly missed by all his co-workers.

(3-145) MOVED BRANNIGAN-GRECO to accept the minutes of the Regular Meeting of Monday, July 14, 2003. The motion was adopted by the following vote: Brannigan, Greco, Wilson and Hanlon - Yes. Mr. Padula abstained since he was not present at the meeting of July 14, 2003.

CITIZENS COMMENTS:

Dori Packowski of 194 Ridge Street discussed a matter of a parked car which exists at Carr Way and Ridge Street. Chief Guthrie to look into the situation.

(3-146) MOVED BRANNIGAN-WILSON to waive the reading of the following reports. They will be on file in the Manager's office. The motion was adopted by unanimous roll call vote.

POLICE REPORT FOR JULY 2003:

Total police calls logged	230
Total criminal offenses reported	31
Criminal arrests/persons charged	4
Criminal offenses cleared	14
Traffic citations issued	57
Parking tags issued	25
Parking citations issued	6
Monies collected for the month	\$6,108.51

The Department of Public Works report for July 2003 - filed in the Manager's office.

WTVFD #1 reported 14 entries with total staff hours of 208 for June 2003

WTVFD #1 reported 22 entries with total staff hours of 230 for July 2003

WTVFD #3 reported 15 fire incidents, hours 61.4, training classes and non-incident activities 6, total hours 111.5

WTVFD #4 reported 14 fire calls, hours 52.5, Schools, drills and public service 8 calls, hours 140.

BUILDING PERMIT REPORT FOR JULY 2003:

16 Additions and alterations

1 Retaining Wall

1 Pool

Total monies collected for July 2003 \$640.09

Deed Transfer Tax collected for June 2003 - \$4,070.68.

Minutes of the Regular Meeting, Monday, August 11, 2003 - Page Two

TAX COLLECTOR'S REPORT FOR JUNE 2003

Balance collectable - beginning of month	\$590,315.08
Additions	218.88
Credits during the month	-85,970.48
Total collectable	504,563.48
Less face collections for month	92,276.32
Balance collectable - end of month	412,287.16
Face amount of collections	92,276.32
Plus penalties	8,941.57
Less: discounts	51.59
Total cash collected	\$101,166.30

PA MUNICIPAL SERVICES - JULY 2003

EARNED INCOME TAX:

Current Month	40,945.41	Previous Year	26,220.22	Difference
Current YTD	350,737.36	Previous YTD	313,086.09	\$ 37,651.27

OCCUPATION PRIVILEGE TAX:

Current Month	2,936.80	Previous Year	17,375.42	Difference
Current YTD	35,744.84	Previous YTD	39,501.84	(3,757.00)

MERCANTILE TAX:

Current Month	2,073.52	Previous Year	-0-	Difference
Current YTD	871,041.63	Previous YTD	734,042.08	136,999.55

BUSINESS PRIVILEGE TAX:

Current Month	1,659.17	Previous Year	1,789.40	Difference
Current YTD	149,338.57	Previous YTD	129,362.94	19,975.63

The Engineer's report for July 2003 - filed in the Manager's office.

(3-147) MOVED GRECO-PADULA to pay the bills for the month of July 2003 in the amount of \$316,356.47. The motion was adopted by unanimous roll call vote.

(3-148) MOVED WILSON-GRECO to authorize payment #1 to Tresco Paving in the amount of \$246,025.93. The motion was adopted by unanimous roll call vote.

(3-149) MOVED BRANNIGAN-PADULA to accept the bid of B & D Electronics for the police video camera. The motion was adopted by unanimous roll call vote.

(3-150) MOVED GRECO-WILSON to accept the Auditor's Report from Mr. Robert Tomasic. The motion was adopted by unanimous roll call vote.

(3-151) MOVED WILSON-GRECO to direct Solicitor John Means to enter into an agreement with CODE.sys for Building Inspection Services. The motion was adopted by unanimous roll call vote.

(3-152) MOVED BRANNIGAN-WILSON to hire John G. Davis as Police Officer contingent upon the successful completion of the required Psychological and Physical testing. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, August 11, 2003 - Page Three

RESOLUTIONS 9-03 THRU 14-03

RESOLUTION OF THE TOWNSHIP OF WILKINS AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDS WITH THE ALLEGHENY COUNTY DEPARTMENT OF ECONOMIC DEVELOPMENT.

Resolution No. 9-03 - Demolition/Sunset Bowling Lanes - \$30,000.00

Resolution No.10-03- Demolition 904 Greensburg Pike

921 Larimer Avenue - \$12,000.00

Resolution No. 11-03 Street reconstruction - Montgomery St and

Washington St \$28,600.00

Resolution No. 12-03 Street recontruction - Mortimer Ave \$13,305.00

Resolution No 13-03 Ivy St Bridge Replacement \$160,343.00

Resolution No. 14-03 Street reconstruction - Wilbur/Cedar \$22,250.00

(3-153) MOVED PADULA-BRANNIGAN to adopt Resolution No. 9-03 through 9-14. The motion was adopted by unanimous roll call vote.

RESOLUTIONS NO. 15-3, 16-3, 17-3

A RESOLUTION OF THE TOWNSHIP OF WILKINS STATING THAT THERE ARE SEVERAL VACANT AND DILAPIDATED STRUCTURES LOCATED WITHIN THE MUNICIPALITY

Resolution No. 15-03 - Slums & Blight - Sunset Lanes, 500 Brown Avenue

Resolution No. 16-03 - Slums & Blight - 904 Greensburg Pike

Resolution No. 17-03 - Slums & Blight - 921 Larimer Avenue

(3-154) MOVED WILSON-GRECO to adopt Resolutions No. 15-03, 16-03 and 17-03. The motion was adopted by unanimous roll call vote.

Architect Ogot, on behalf of Rev. & Mrs. Harvey (Beulah Road Day Care Center), presented the lighting and parking plan and also the PADot approval, therefore, it was:

(3-155) MOVED PADULA-BRANNIGAN to refer the plans and the approval to the Manager and Engineer for their approval. The motion was adopted by unanimous roll call vote.

(3-156) MOVED WILSON-BRANNIGAN to have the Solicitor prepare an ordinance to adopt the latest version of the BOCA and Property Maintenance Codes. The motion was adopted by unanimous roll call vote.

(3-157) MOVED GRECO-WILSON to cancel the Second Regular Meeting scheduled for Monday, August 25, 2003. The motion was adopted by unanimous roll call vote.

(3-158) MOVED BRANNIGAN-WILSON to amend the ordinance governing fence heights for the front and side yards from thirty six (36) to forty eight (48) inches. The motion was adopted by unanimous roll call vote.

At this point (7:59 PM) the Commissioners broke for the Executive Session where the Manager's position will be discussed.

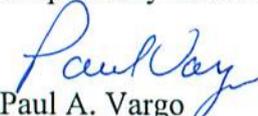
The Board reconvened at this time (8:57 PM) President Hanlon asked if there were any comments from the audience on the matter discussed at the Executive Session. There were none.

Minutes of the Regular Meeting, Monday, August 11, 2003 - Page Four

(3-159) MOVED BRANNIGAN-PADULA to approve payment of \$16,240.00 to the B & D Electronics for the video cameras. The motion was adopted by unanimous roll call vote.

(3-160) MOVED WILSON-BRANNIGAN to adjourn. The meeting was adjourned at 9:00 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted.


Paul A. Vargo
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS
SPECIAL MEETING, THURSDAY, AUGUST 21, 2003

The Special Meeting of Thursday, August 21, 2003 was brought to order at 3:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon
 Mr. Greco
 Mr. Wilson

Mrs. Brannigan and Mr. Padula were unable to attend.

Also in attendance was Solicitor John M. Means.

Marcia Rojcewicz, Senior Vice President of Commonwealth Securities and Investments, Inc. stated that this meeting was called to consider refinancing the Township's 1994 Bond Issue.

Attorney Wayne Gerhold, Bond Council for Wilkins Township along with Attorney John Means discussed why we need this issue and also what could be accomplished by this issue.

Commissioner William Wilson made an inquiry on the 1986 and also the 1994 Bonds.

President Hanlon then read the following ordinance:

AN ORDINANCE OF THE TOWNSHIP COMMISSIONERS OF THE TOWNSHIP OF WILKINS (PENNSYLVANIA) ENACTED AUGUST 21, 2003. FORMAL ACTION CONSTITUTING A DEBT ORDINANCE UNDER THE LOCAL GOVERNMENT UNIT DEBT ACT. AUTHORIZING THE INCURRING OF NONELECTORAL DEBT BY THE ISSUANCE OF GENERAL OBLIGATION BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF ONE MILLION FOUR HUNDRED THOUSAND DOLLARS (\$1,400,000.00), OF GENERAL OBLIGATION BONDS, SERIES OF 2003; CONVENANTING TO PAY, AND PLEDGING UNLIMITED TAXING POWER FOR THE PAYMENT OF, THE BONDS; ESTABLISHING A SINKING FUND AND APPOINTING A SINKING FUND DEPOSITORY; FIXING THE FORM, INTEREST RATE, MATURITY, REDEMPTION AND OTHER PROVISIONS FOR THE PAYMENT THEREOF; ACCEPTING A PROPOSAL FOR THE PURCHASE OF THE BONDS; AUTHORIZING A FILING OF REQUIRED DOCUMENTS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; RATIFYING AND DIRECTING CERTAIN ACTIONS OF OFFICERS; AND MAKING CERTAIN OTHER COVENANTS AND PROVISIONS IN RESPECT OF THE BONDS.

(3-161) MOVED WILSON not to refinance the 1994 Bond. Mr. Greco stated that he will second that with the stipulation that he needs more time to look at this.

President Hanlon stated that before he asks for a roll call, he thinks that both of you are stupid. Mr. Wilson stated that is his opinion and don't get personal, also that you are stupid Jack. Mr. Hanlon stated "I know". Mr. Greco then stated that the way he looks at it that name calling does not settle anything. Mr. Wilson stated that Mr. Hanlon started it.

The motion was adopted by the following vote Wilson and Greco "NO", Hanlon "OPPOSED"

At this point (3:55 PM) the Board recessed for an Executive Session where the hiring of a Manager and the Ordinance for Commissioners Compensation will be discussed.

The Board reconvened at this time (4:10 PM). President Hanlon asked if there were any comments from the audience, there being none it was:

(3-162) MOVED GRECO-WILSON to adjourn, the meeting was adjourned at 4:15 PM.
The motion was adopted by unanimous roll call vote.

Respectfully submitted,

Lisa Taglieri

Lisa Taglieri

AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, September 8, 2003

Public Hearing 8/12/03

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: August 11, 2003 and August 21, 2003 Meetings *Howd*

COMMUNICATIONS: Baccari Letter - *CHIEF to INV. -*

CITIZEN'S COMMENTS:

- REPORTS:
1. Police
 2. Public Works
 3. Fire Companies
 4. Building Inspector
 5. Manager (Deed Transfer Tax)
 6. Treasurer
 7. Act 511 Taxes
 8. Solicitor
 9. Recreation
 10. Engineer

PAYMENT OF BILLS:

General Fund	- - - -	\$ 104,792.59
Emergency Cont. Fund	\$	653.62
I. D. A. Fund	- - - - -	\$ 3,141.00
David Friday Fire Fund	\$	750.00
Sewer Revenue Fund	- \$	1,345.46
Sewer Const. Fund	- - \$	35.00
Police Pension Fund	- \$	200.00
Capital Reserve Fund	- \$	<u>9,675.50</u>
TOTAL		\$120,593.17

Ex pts - 7:12pm TO 9:18 - MGR'S POSITION

- OLD BUSINESS:
1. Beulah Day Care - *JEAN HARVEY - CONTINUATION OF PUBLIC HEARING*
 2. Refinancing of 1994 G. O. Bond - *SALE STRATEGY - NANCY A. COLLIER - WATSON GIRL HILL*

- NEW BUSINESS:
1. 2004 Police and Non-Uniformed Pension MMO's
 2. SHACOG Bulk Salt Bid
 3. Resolution #18-03 - Building Inspection Fees
 4. Township Manager

COMMISSIONER'S COMMENTS: *MB - SS of CRACKERS
PP - ERC - attend mtg - re: Wickhamburg - termination & beyond
BW - HAMMON* *12-31-03*

EXECUTIVE SESSION:

ADJOURNMENT

8:00pm

*6E1 - REC 9803
AGES 2-3-4 - DOC 3, 000*

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, SEPTEMBER 8, 2003

The Regular Meeting of Monday, September 8, 2003 was brought to order at 7:00 P.M. by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-163) MOVED PADULA-BRANNIGAN to accept the minutes of the Regular Meeting of Monday, August 11, 2003 as presented. The motion was adopted by unanimous roll call vote.

(3-164) MOVED BRANNIGAN-PADULA to approve the minutes of the Special Meeting of Thursday, August 21, 2003. These minutes were withdrawn by Mr. Paul Vargo since there were some changes to be made. The minutes will be presented for approval at the next meeting. The motion was adopted by unanimous roll call vote.

COMMUNICATIONS:

A letter from Dale Baccari, 572 Lucia Drive complaining about the noise, during the night, from trucks making deliveries to BP Gas and Foodland and also Waste Management trucks emptying trash bins at the business locations on Brown Avenue. He also complained about the speeding on Lucia Drive. President Hanlon asked Chief Guthrie to check for ordinance violations on this problem.

A letter from Anne Hesse who, on July 9, 2002 fell twelve foot off a driveway and tumbled down the hill another thirty feet and was stopped by a fallen tree. She tried desperately to move sideways and up or down, but to no avail. John Sherman answered the police call and went down the hill, calmed and reassured Mrs. Hesse that everything would be all right. They took the fire departments rescue sled down the hill, put Mrs. Hesse on it, and with a lot of effort they pulled her up. Mrs. Hesse will never forget the kindness and gentleness given her by all her rescuers, especially John Sherman.

(3-165) MOVED PADULA-BRANNIGAN to place an accomodation in Officer Sherman's personnel file. The motion was adopted by unanimous roll call vote.

CITIZEN'S HEARINGS:

Mr. Robert McGrath spoke on the refinancing of the '94 Bond.

Mr. & Mrs. Canizun discussed the water problem that they are having with water coming into their home. Mr. Vargo to review same.

(3-166) MOVED PADULA-BRANNIGAN to waive the reading of the following reports. They will be on file in the Manager's office. The motion was adopted by unanimous roll call vote.

POLICE REPORT FOR AUGUST 2003:

Total police calls logged	230
Total criminal offenses reported	48
Criminal arrests/persons charged	22
Criminal offenses cleared	26
Traffic citations issued	61
Parking tags issued	14
Parking citations issued	3
Monies collected for the month	\$6,549.12

Minutes of the Regular Meeting, Monday, September 8, 2003 - Page Two

The Department of Public Works Report for August - filed in Mgr's office.

BUILDING PERMIT REPORT FOR AUGUST 2003:

24 Additions & Alterations - Construction cost \$69,295.00
 One (1) New home (David Friday) cc: \$150,000.00
 Business build-out - (Angel Nails) cc: \$15,000.00 (Penn Ctr)
 Interior partitions (CVS Procure) cc: \$30,435.00 (Penn Ctr)
 Four (4) Signs - Angel Nails, Zany Brainy, M & B Partners, Peerless Wall Paper

TAX COLLECTOR'S REPORT FOR AUGUST 2003:

Balance Collectable - beginning of month	412,287.16
Additions	4,117.16
Credits during the month	-12,405.46
Total collectable	403,999.64
Less face collections for month	7,070.29
Balance collectable - end of month	396,929.35
Face amount of collections	7,070.29
Plus penalties	623.00
Less: discounts	16.81
Total cash collected	7,676..48

PA MUNICIPAL SERVICES - AUGUST 2003**EARNED INCOME TAXES:**

Current Month	64,638.05	Previous Year	51,426.49	Difference	
Current YTD	415,375.41	Previous YTD	364,512.58	\$50,862.83	

OCCUPATION PRIVILEGE TAX:

Current Month	2,699.93	Previous Year	3,149.80	Difference	
Current YTD	38,444.77	Previous YTD	42,651.64	(4,206.87)	

MERCANTILE TAX:

Current Month	2,191.00	Previous Year	-0-	Difference	
Current YTD	873,232.63	Previous YTD	734,042.08	139,190.55	

BUSINESS PRIVILEGE TAX:

Current Month	-0-	Previous Year	146.65	Difference	
Current YTD	149,338.57	Previous YTD	129,509.59	19,828.98	

The Engineer's Report for August 2003 - filed in Mgr's office.

(3-167) MOVED GRECO-WILSON to pay the bills for the month of August 2003 in the amount of \$120,593.17. The motion was adopted by unanimous roll call vote.

At this time (7:12 PM) the Board recessed the meeting for an Executive Session to discuss the Bond Issue as well as the Township Manager's Agreement.

The Board reconvened from the Executive Session where the Manager's Agreement was discussed. No discussion on the Bond Issue.

(3-168) MOVED BRANNIGAN-WILSON to accept the approval of the Beulah Day Care Center, for a private school, with revisions to the lighting plan and the property lines. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, September 8, 2003 - Page Three

Marcia Rojcewicz, Sr. Vice-President of the Commonwealth Security & Investment, Inc. Company read the proposal for refunding the '94 Bonds for the Township.

(3-169) MOVED WILSON-GRECO to table the proposal. The motion was adopted by the following vote: Wilson and Greco - Yes. Brannigan, Padula, Hanlon - No.

(3-170) MOVED BRANNIGAN-PADULA to read Ordinance No. 956 which would approve the '94 Bond Refinancing:

ORDINANCE NO. 956

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AUTHORIZING THE INCURRING OF NONELECTORAL DEBT BY THE ISSUANCE OF GENERAL OBLIGATION BONDS IN THE AGGREGATE PRINCIPAL AMOUNT OF ONE MILLION TWO HUNDRED SEVENTY THOUSAND DOLLARS (\$1,270,000.00) GENERAL OBLIGATION BONDS, SERIES OF 2003; CONVENANTING TO PAY, AND PLEDGING UNLIMITED TAXING POWER FOR THE PAYMENT OF, THE BONDS; ESTABLISHING A SINKING FUND AND APPOINTING A SINKING FUND DEPOSITORY; FIXING THE FORM, INTEREST RATE, MATURITY, REDEMPTION AND OTHER PROVISIONS FOR THE PAYMENT THEREOF; ACCEPTING A PROPOSAL FOR THE PURCHASE OF THE BONDS; AUTHORIZING A FILING OF REQUIRED DOCUMENTS WITH THE DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT; RATIFYING AND DIRECTING CERTAIN ACTIONS OF OFFICERS; AND MAKING CERTAIN OTHER COVENANTS AND PROVISIONS IN RESPECT OF THE BONDS.

(3-171) MOVED PADULA-BRANNIGAN to read Ordinance No. 956 for the second reading.

(3-172) MOVED BRANNIGAN-PADULA to adopt Ordinance No. 956.

Motions 3-170 through 3-172 inclusive were adopted by the roll call vote of the following:

Brannigan	- Yes
Padula	- Yes
Hanlon	- Yes
Wilson	- No
Greco	- No

(3-173) MOVED WILSON-BRANNIGAN to accept the minimum municipal obligations for the Police and Non-uniformed MMO's. The motion was adopted by unanimous roll call vote.

(3-174) MOVED PADULA-BRANNIGAN to accept North American Salt Bid of \$31.25 per ton and \$30.25 per ton for earlier delivery (before 10/15/03). The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 18-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS SETTING A FEE SCHEDULE EFFECTIVE SEPTEMBER 8, 2003 CONCERNING PERMIT APPLICATIONS FOR STRUCTURE CONSTRUCTION, DEMOLITION, INSPECTION AND PLAN REVIEW.

(3-175) MOVED PADULA-BRANNIGAN to accept Resolution No. 18-03. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, September 8, 2003 - Page Four

(3-176) MOVED GRECO-WILSON to accept Rebecca Bradley as Manager of the Township of Wilkins. The motion was adopted by unanimous roll call vote.

(3-177) MOVED BRANNIGAN-PADULA to have the Department of Public Works to immediately erect a STOP sign at Grayhurst and Harrison Roads and have the Solicitor prepare a Resolution for same. The motion was adopted by unanimous roll call vote.

(3-178) MOVED PADULA-BRANNIGAN to recind Motion No. 3-165 and make it a letter of appreciation. The motion was adopted by unanimous roll call vote.

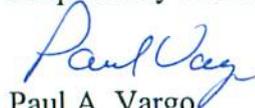
Commissioner Padula attended the last ERC meeting where the Wilkinsburg matter was fully discussed.

(3-179) MOVED WILSON-GRECO to observe the Trick & Treating on the 31st day of October, 2003 between the hours of 6 until 8PM. The motion was adopted by unanimous roll call vote.

(3-180) MOVED WILSON-BRANNIGAN advising the Solicitor to send a letter to Patrick Hearn advising him that he is not entitled to vision care under the contract. The motion was adopted by unanimous roll call vote.

(3-181) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 8:20 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Paul A. Vargo
Secretary

**Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
September 29, 2003**

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes - August 21, 2003 and September 8, 2003 Meetings
4. Communications - PLCB Notice Liquor License Transfer (Hot Tops)
5. Citizen's Comments
6. Land Development Presentation - 3355 Wm. Penn Associates / Nissan Automotive
7. Resolution #19-03 - Establish Stop Sign on Grayhurst at Harrison
8. Bid Opening - Trash/Recyclable Collection
9. Commissioner's Comments
10. Executive Session - Police Personnel
11. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERSSECOND REGULAR MEETING, MONDAY, SEPTEMBER 29, 2003

The Second Regular Meeting of Monday, September 29, 2003 was brought to order at 7:00 PM by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-182) MOVED PADULA-BRANNIGAN to accept the amended minutes of the Regular Meeting of Monday, September 8, 2003. The motion was adopted by unanimous roll call vote.

(3-183) MOVED WILSON-GRECO to accept the minutes of the Special Meeting of Thursday, August 21, 2003. The motion was adopted by the following vote.
Yes: Wilson, Greco, Hanlon. Brannigan and Padula abstained.

COMMUNICATIONS:

A letter from the PA Liquor Control Board informing the Township that License No. R-5033 was transferred from Pizzeria Uno of Penn Center, Inc. to Steel River Pie Company, LLC (Hot Tops Take n Bake Pizza) date of execution September 3, 2003.

CITIZEN'S COMMENTS:

Michael Muhar commended Mae Franc for taking care of the flowers in the Gazebo and also commends the police department for their professionalism in apprehending a person who had stolen a car.

At the Planning Commission meeting of September 17, 2003, the Commission approved the land development plan for a Nissan dealership at 3355 William Penn Highway with conditions, therefore:

(3-184) MOVED WILSON-BRANNIGAN to make final approval for the development plan as approved, with conditions executed on the developers agreement. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 19-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS
TO ESTABLISH A "STOP" SIGN AT THE INTERSECTION
OF GRAYHURST DRIVE AND HARRISON ROAD.

(3-185) MOVED PADULA-BRANNIGAN to adopt Resolution No 19-03. The motion was adopted by unanimous roll call vote.

(3-186) MOVED WILSON-GRECO to open and read the Trash/Recyclable Collection Bids. Bids were received from GREENRIDGE and WASTE MANAGEMENT. The motion was adopted by unanimous roll call vote.

(3-187) MOVED PADULA-BRANNIGAN to table the bids. The motion was adopted by unanimous roll call vote.

Minutes of the Second Regular Meeting, Monday, September 29, 2003 - Page Two

COMMISSIONERS COMMENTS:

Commissioner Brannigan questioned as to why the Recreation Board lettering was removed from the "Welcome to Wilkins" sign which is located on the Pep Boys site on the William Penn Highway.

Commissioner Padula reported on the meeting at the ERC stating that the budget and the Wilkinsburg situation was discussed.

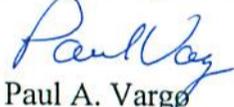
President Hanlon questioned as to whether there was a Community Days Report presented.

At this point (8:05 PM) the Board broke for an Executive Session where a police personnel matter will be discussed.

The Board reconvened at this time (8:45 PM), President Hanlon asked if there were any comments from the audience on the matter discussed at the Executive Session. There were none.

(3-188) MOVED BRANNIGAN-GRECO to adjourn. The meeting was adjourned at 8:55 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Paul A. Vargo
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, OCTOBER 13, 2003**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, September 29, 2003

COMMUNICATIONS: Norma Fedak – Request to use building
Pete Nychis – Request to use building

CITIZENS' COMMENTS

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

PAYMENT OF BILLS:

General Fund - - - - -	\$171,616.19
Sewer Revenue Fund - - - - -	\$ 70,039.88
Emergency Contingency Fund - \$	112.62
Capital Reserve Fund - - - - -	<u>\$ 7,423.00</u>
TOTAL:	\$249,191.69

OLD BUSINESS: Refuse / Recycling Bid Award

NEW BUSINESS: Appointment of Secretary / Assistant Secretary
Ordinance 957 Amending the Fence Ordinance
Health Insurance Premiums 2004

COMMISSIONERS' COMMENTS:

EXECUTIVE SESSION:

ADJOURNMENT

OFFICE OF THE COMPTROLLER
OF THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF REVENUE

STATE OF MASSACHUSETTS

DEPARTMENT OF REVENUE

STATE OF MASSACHUSETTS

For the year ending December 31, 1999
Total Revenue - \$1,000,000,000

REVENUE SOURCES

- | | |
|--------------------------------|-------------|
| 1. Lottery | 100,000,000 |
| 2. Public Works | 100,000,000 |
| 3. Pitts. Comm. Tax | 100,000,000 |
| 4. Gambling Tax | 100,000,000 |
| 5. Transfer (Net Transfer Tax) | 100,000,000 |
| 6. Tobacco | 100,000,000 |
| 7. Alcohol Tax | 100,000,000 |
| 8. Casino | 100,000,000 |
| 9. Education | 100,000,000 |
| 10. Other | 100,000,000 |

Lottery Fund - \$100,000,000
Public Works Fund - \$100,000,000
Pitts. Comm. Tax Fund - \$100,000,000
Gambling Tax Fund - \$100,000,000
Transfer (Net Transfer Tax) Fund - \$100,000,000
Tobacco Fund - \$100,000,000
Alcohol Tax Fund - \$100,000,000
Casino Fund - \$100,000,000
Education Fund - \$100,000,000
Other Fund - \$100,000,000

REVENUE SOURCES

Department of Revenue
Office of the Comptroller
Health Services - \$100,000,000

REVENUE SOURCES

REVENUE SOURCES

REVENUE SOURCES

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, OCTOBER 13, 2003

The Regular Meeting of Monday, October 13, 2003 was brought to order at 7:00 PM by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon

Mrs. Brannigan

Mr. Greco

Mr. Wilson

Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-189) MOVED PADULA-BRANNIGAN to appoint Mrs. Rebecca Bradley as Secretary and Mr. Paul Vargo as Assistant Secretary. The motion was adopted by unanimous roll call vote.

(3-190) MOVED PADULA-BRANNIGAN to adopt the Minutes of the Second Regular Meeting, Monday, September 29, 2003 as corrected. The motion was adopted by unanimous roll call vote.

(3-191) MOVED WILSON-GRECO to grant resident Norma Fedak the use of the Municipal Building on Thursday, November 13, 2003 for the Ridgewood Manor Garden Club. The motion was adopted by unanimous roll call vote.

(3-192) MOVED HANLON-WILSON to grant resident Peter Nychis the use of the Municipal Building on Monday, October 20, 2003 for the Republican Committee Meeting. The motion was adopted by unanimous roll call vote.

Ron Marzek of 3951 Dowling Avenue appeared with several other citizens of Dowling Avenue to discuss a serious problem they are encountering with their sewage system. Paul Vargo to investigate and report back to the Board at the next meeting.

(3-193) MOVED WILSON-BRANNIGAN to authorize expense for a radio for VFD #1 from the Emergency Management Fund. The motion was adopted by unanimous roll call vote.

(3-194) MOVED BRANNIGAN-WILSON to waive the reading of the following reports. They will be on file in the Manager's office. The motion was adopted by unanimous roll call vote.

REPORTS:

Chief Keith Guthrie presented the September 2003 police report. He reported \$5,229.52 in monies collected for September 2003.

Mr. Bruener presented the Department of Public Works Report for September 2003.

WTVFD #1 reported 12 fires, 3 practices, 3 special and one meeting for the month of September 2003. Total man hours - 184.

Mr. Leonard Hill reported 17 additions & alterations, construction value \$133,865.00, One sump and highway leak system, value \$40,686.00, One office expansion @ 6,015.00, One office wall @ 4,150.00 and One sign. Mr. Hill's Contact and Complaint's Log for September 2003 was presented.

The County of Allegheny deposited \$15,130.43 into the General Fund PLGIT account representing Deed Transfer Tax. July tax \$7,726.26, August \$7,404.17.

Real Estate Tax Collector's Report - September 2003

Minutes of the Regular Meeting, Monday, October 13, 2003 - Page Two

Balance Collectable - beginning of month	\$396,929.35
Additions	18,720.07
Deductions	-45,959.53
Total Collectable	369,689.89
Less Face Collections	8,515.52
Less Exonerations	980.93
Balance Collectable	361,174.37
Face Amount of Collections	8,515.52
Plus Penalties	767.43
Less Discounts	16.83
Total Cash Collected	9,266.12

PA Municipal Services Act 511 Tax Report - September 2003

EARNED INCOME TAX:

Current Month	16,903.07	Previous Year	26,027.96	Difference
Current YTD	432,278.68	Previous YTD	390,540.54	\$ 41,738.14

OCCUPATION PRIVILEGE TAX:

Current Month	270.00	Previous Year	3,880.80	Difference
Current YTD	38,714.77	Previous YTD	46,532.44	(7,817.67)

MERCANTILE TAX:

Current Month	48.03	Previous Year	86.05	Difference
Current YTD	873,280.66	Previous YTD	734,128.13	139,152.53

BUSINESS PRIVILEGE TAX:

Current Month	2,395.94	Previous Year	7,308.16	Difference
Current YTD	151,734.51	Previous YTD	136,817.75	14,916.76

Senate Engineering's Report for September 2003 - filed in the Mgr's Office

(3-195) MOVED GRECO-WILSON to pay the bills for September 2003 in the amount of \$249,191.69. The motion was adopted by unanimous roll call vote.

(3-196) MOVED PADULA-BRANNIGAN, upon recommendation of the Manager to award the Refuse/Recycling Contract to the low bidder, Waste Management for a period of 5 years (Recycling-bi-weekly) The motion was adopted by unanimous roll call vote.

ORDINANCE NO. 957

AN ORDINANCE OF THE TOWNSHIP OF WILKINS AMENDING CHAPTER 173 ARTICLE IV DISTRICT REGULATIONS SECTION 173-19 OF THE CODE OF THE TOWNSHIP OF WILKINS

(3-197) MOVED BRANNIGAN-GRECO to read Ordinance No. 957 for the first reading by title only.

(3-198) MOVED BRANNIGAN-GRECO to accept Ordinance No. 957 for the first reading

(3-199) MOVED BRANNIGAN-GRECO to read Ordinance No. 957 for the second reading by title only.

(3-200) MOVED BRANNIGAN-GRECO to accept Ordinance No. 957.

Motions 3-197 through 3-200 inclusive were adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, October 13, 2003 - Page Three

COMMISSIONER'S COMMENTS:

Manager Rebecca Bradley stated that there will be an increase of 19.24% from 2003 on the Township's Health Insurance rates.

(3-201) MOVED WILSON-GRECO to place a "HANDICAPPED" parking space at the Whitney residence, 108 Ivy Street. The Whitney's two & a half year old son suffers from a disabling disease. The motion was adopted by unanimous roll call vote.

Commissioner William Wilson would like to thank Ann Belser of the Pittsburgh Post Gazette for explaining to him the meaning of the "L" sign.

Commissioner Padula would like to commend the Candidates for the November election on being present at the meeting.

(3-202) MOVED WILSON-BRANNIGAN to adjourn. The meeting was adjourned at 7:40 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Rebecca Bradley
Secretary

Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
October 27, 2003

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes - October 13, 2003 Meeting
4. Citizen's Comments
5. Public Hearing – Caterinella application for conditional use
6. Correspondence – Goodwill Industries of Pittsburgh
7. Budget meeting schedule
8. Update on Dowling Avenue Sewers
9. Commissioner's Comments
10. Executive Session - Police Personnel Issue
11. Adjournment

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, OCTOBER 27, 2003

The Additional Stated Meeting of Monday, October 27, 2003 was brought to order by President John Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-203) MOVED PADULA-BRANNIGAN to approve the minutes of the Regular Meeting of October 13, 2003 as presented. The motion was adopted by unanimous roll call vote.

Public Hearing - Catarinella application for conditional use - reading of letter of withdrawal.

A letter was written by Robert Stape of Goodwill Industries of Pittsburgh thanking the Township for allowing Goodwill to publish the Fall Newsletter.

A 2004 Budget Meeting has been scheduled for Wednesday, November 5, 2003 at 6:00 PM in the Municipal Building.

An update was given on the Dowling Avenue Sewers.

Commissioner Wilson presented a report on the successful Halloween Party which was held on Saturday, October 25, 2003. Special thanks to Sylvia Martinelli and Sharyn Fialla for their help.

(3-204) MOVED WILSON-GRECO to raise the sewer user fee from \$.75 to \$1.50. Following discussion, it was agreed that Mr. Wilson and Mr. Greco would withdraw their motion/second and that the manager would review and report back how much estimated funding was necessary. The motion was adopted by unanimous roll call vote.

Commissioner Padula spoke about findings from the Auditor General's Office
Re: Fire Audit. A copy of the cover letter that was with the Foreign Fire Insurance check was forwarded to Mary Beth Bowler of VFD #4.

(3-205) MOVED WILSON-PADULA to deny Roland Catarinella's application for conditional use by reason of withdrawal and authorizing the refund of any balance of application fee. The motion was adopted by unanimous roll call vote.

At this time (7:50 PM) the Board broke for an Executive Session where a police personnel and comp time matters will be discussed.

The Board reconvened at 8:20 PM. President Hanlon asked if there were any comments from the audience on the matters discussed at the Executive Session. There were none.

(3-206) MOVED BRANNIGAN-PADULA to grant Officer Lamb's request for Sunday/Monday Pass Days. The motion was adopted by the following vote: Brannigan, Padula and Hanlon - Yes, Greco and Wilson - No

(3-207) MOVED BRANNIGAN-PADULA to authorize the Manager to work with the Solicitor to develop a Resolution concerning Comp Time for Administrative Managers. The motion was adopted by unanimous roll call vote.

Minutes of the Additional Stated Meeting, Monday, October 27, 2003

(3-208) Moved BRANNIGAN-GRECO to adjourn, the meeting was adjourned at 8:23 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,



Rebecca Bradley
Secretary

WILKINS TOWNSHIP BOARD OF COMMISSIONERS

BUDGET MEETING, WEDNESDAY, NOVEMBER 5, 2003

The Budget Meeting of Wednesday, November 5, 2003 was brought to order at 6:05 PM by President John J. Hanlon. A quorum was present as follows:

- Mr. Hanlon
- Mrs. Brannigan
- Mr. Wilson
- Commissioners Greco and Padula were excused.

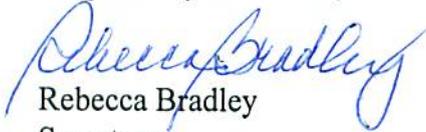
Mrs. Bradley presented the proposed 2004 Budget to the Commissioners:

General Fund	\$ 3,959,300.
IDA Fund	30,290.
Sewer Construction Fund	184,000.
Sewer Revenue Fund	1,019,499.
Emergency Contingency Fund	47,950.
Emergency Management Fund	59,100.
1994 G.D. Sinking Fund	77,230.
Capital Reserve Fund	266,525.
Liquid Fuels Fund	117,852.
Police Pension Fund	188,873.
Retired Members Death Benefit Fund	<u>72,557.</u>
 TOTAL REVENUES/EXPENDITURES, ALL FUNDS	 <u>\$6,673,176.</u>

With no further business to discuss, it was:

(3-209) MOVED HANLON-BRANNIGAN to adjourn, the meeting was adjourned at 6:50 P.M. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


 Rebecca Bradley
 Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, NOVEMBER 10, 2003**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, October 27, 2003

COMMUNICATIONS: Alcosan letter of 10/23/03
Woodland Hills Emergency Services letter of 11/14/03

CITIZENS' COMMENTS

- REPORTS:**
1. Police
 2. Public Works
 3. Fire Companies
 4. Building Inspector
 5. Manager (Deed Transfer Tax)
 6. Treasurer
 7. Act 511 Taxes
 8. Solicitor
 9. Recreation
 10. Engineer

PAYMENT OF BILLS:

General Fund - - - - -	\$ 83,327.06
General Fund Addendum - - - -	\$ 541.03
Sewer Revenue Fund - - - - -	\$ 73,939.38
Emergency Management Fund -	\$ 762.50
Emergency Contingency Fund -	\$ 3,786.00
Police Pension Fund - - - - -	\$ 275.00
Capital Reserve Fund - - - - -	\$ 2,628.36
TOTAL:	<u>\$165,259.33</u>

OLD BUSINESS: Municipal Emergency Operation Plan promulgation

NEW BUSINESS: Presentation of 2004 Budget
I.D.A. Fund requests 2003 & 2004
Manager's bond amount approval

COMMISSIONERS' COMMENTS: - 1. MOTION TO PAY PSAT - BRANNIGAN

ADJOURNMENT

2. PADULA - THANKS TO J. MEANS FOR HANDLING THE EXONERATION & REDUCTION IN A.V. ON PARK DONATED TO TWP, WITHOUT CHARGE TO THE TWP.
3. LETTER TO PAUL VARGO RE: EASEMENTS - WHEN SEWER LINES RUN BENEATH DRIVEWAYS, HOUSES SIDEWALKS, ETC. - WE HAVE THE "RIGHT" TO GET TO OUR LINES. ALSO - RECORDS MANAGEMENT →

✓ MANAGER TO CONTACT CO'S THAT DO REG. MGMT & REPORT BACK TO BOARD.

4. WILSON - LBA MOTION
ALARM FEES - update (?)
- FOR NXT MTG W/ PRO-RATION OF FEES.

5. PAOWLA - CAR FOR LEONARD MOTION

6. HANLON - Community plays - receipts for 50-50 raffle? Wilson to look into.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, NOVEMBER 10, 2003

The Regular Meeting of Monday, November 10, 2003 was brought to order at 7:00 PM by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

Commissioner Wilson called for a moment of silence to honor the veterans of all wars.

(3-210) MOVED PADULA-BRANNIGAN to approve the amended minutes of the October 27, 2003 Additional Stated Meeting. The motion was adopted by unanimous roll call vote.

A letter dated October 23, 2003 was received from ALCOSAN requesting a rate increase.

(3-211) MOVED PADULA-GRECO to contact the State Representative and the Governor's office Re: Act 338 Funding. The motion was adopted by unanimous roll call vote.

A letter dated November 14, 2003 was received from the Woodland Hills Emergency Services (WHEMS) requesting financial aid.

(3-212) MOVED WILSON-BRANNIGAN to direct the Solicitor to meet with WHEMS and affected communities to draw-up an inter-Governmental Cooperation Agreement. The motion was adopted by unanimous roll call vote.

Solicitor John Means then gave a short status report on the consent order.

(3-213) MOVED BRANNIGAN-GRECO to waive the reading of the following reports. They will be on file in the Manager's office. The motion was adopted by unanimous roll call vote.

Chief Keith Guthrie presented the October 2003 police report. He reported \$6,324.85 in monies collected for October 2003.

Mr. Paul Vargo presented the Department of Public Works Report for October 2003.

WTVFD #1 reported 10 fires, 4 practices, 2 special and one meeting for the month of October 2003. Total man hours 218.

WTVFD #3 reported 14 fires, and one training session for the month of September 2003. Total man hours 49.23.

WTVFD #3 reported 15 fires and 26 Activities and Fire School. for the month of October 2003. Total man hours 456.29.

Mr. Leonard Hill reported 20 additions & alterations, construction value \$253,460.48. One pool with a value of \$44,000.00, One Pole Anchor and four (4) Interior Alterations (Retail) with a value of \$157,961.00.

The County of Allegheny deposited \$4,656.47 into the General Fund PLGIT account representing Deed Transfer Tax for October 2003.

Minutes of the Regular Meeting of Monday, November 10, 2003 - Page TwoREAL ESTATE TAX COLLECTORS REPORT - OCTOBER 2003

Balance Collectable - beginning of month	\$361,174.37
Deductions	-128,294.42
Total Collectable	232,879.95
Less Face Collections for Month	3,142.75
Less Exonerations	5,030.47
Balance collectable - end of month	229,737.20
Face Amount of Collections	3,142.75
Plus: Penalties	303.74
Less: Discounts	1.83
Total Cash Collected	3,444.66

PA MUNICIPAL SERVICES ACT 511 TAX REPORT - OCTOBER 2003EARNED INCOME TAXES

Current Month	23,199.41	Previous Year	14,098.12	Difference	
Current YTD	455,478.09	Previous YTD	404,638.66		\$50,839.43

OCCUPATION PRIVILEGE TAX

Current Month	320.00	Previous Year	326.70	Difference	
Current YTD	39,034.77	Previous YTD	46,859.14		(\$7,824.37)

MERCANTILE TAX

Current Month	656.71	Previous Year	3,124.19	Difference	
Current YTD	873,937.37	Previous YTD	737,252.32		\$136,685.05

BUSINESS PRIVILEGE TAX

Current Month	2,326.63	Previous Year	4,567.52	Difference	
Current YTD	154,061.14	Previous YTD	141,385.27		\$12,675.87

Senate Engineering's Report for October 2003 - filed in the Manager's Office.

(3-214) MOVED GRECO-WILSON to pay the bills for October 2003 in the amount of \$164,718.30. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 20-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS APPROVING, ADOPTING AND PLACING INTO IMMEDIATE EFFECT THE EMERGENCY OPERATIONS PLAN

(3-215) MOVED PADULA-BRANNIGAN to read and adopt Resolution No. 20-03. The motion was adopted by unanimous roll call vote.

Manager Rebecca Bradley presented the 2004 Budget. President Hanlon congratulated Mrs. Bradley and her staff for a job well done!

(3-216) MOVED PADULA-BRANNIGAN authorizing Chief Guthrie to encumber funds to purchase a vehicle with payment in 2004. The motion was adopted by unanimous roll call vote.

(3-217) MOTION BRANNIGAN-PADULA to authorize the Solicitor to prepare the 2004 Budget Ordinance and advertise same. The motion was adopted by unanimous roll call vote.

Minutes of the Regular Meeting, Monday, November 10, 2003 - Page Three

(3-218) MOVED GRECO-WILSON to authorize the Manager to correspond with IDA and authorize the request of \$15,000.00 for Lions Park Improvements for 2003 and \$15,000.00 for a comprehensive plan for 2004. The motion was adopted by unanimous roll call vote.

(3-219) MOVED BRANNIGAN-GRECO to approve the amount of the Manager's Surety Bond in the amount of \$675,000.00. The motion was adopted by unanimous roll call vote.

(3-220) MOVED BRANNIGAN-PADULA to authorize payment to PSAT for dues in the amount of \$1,242.84. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

Commissioner Padula would like to thank Solicitor Means for handling the exoneration and reduction in assessed value on park donated to Township, without a charge to the Township.

Letter to Paul Vargo Re: Easements - when sewer lines run beneath driveways, houses, sidewalks etcetera. We have the "right" to get to our lines, also - records management.

Manager Bradley to contact company's that do record management and report back to the board.

(3-221) MOVED WILSON-PADULA to authorize payment to LGA for newly elected officials course for: Sharyn Fialla and Sylvia Martinelli. The motion was adopted by unanimous roll call vote.

(3-222) MOVED PADULA-WILSON authorizing the transfer of the police car that will be removed from service when the new car is received to N. Leonard Hill for his fire marshal duties. The motion was adopted by unanimous roll call vote.

President Hanlon would like verification of the receipts of the 50/50 raffle which was held on Community Days. Commissioner Wilson to look into it and report.

(3-223) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 8:21 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Rebecca Bradley
Secretary

Agenda
Wilkins Township Board of Commissioners
Additional Stated Meeting
November 24, 2003

1. Call to Order / Roll Call
2. Pledge of Allegiance
3. Approval of Minutes - November 5, 2003 Budget Meeting
November 10, 2003 Regular Meeting
4. Citizen's Comments - NONE
5. Correspondence - NONE
6. Discussion of CDBG Projects
7. Resolution #21-03, Alarm Registration
8. Review of Recreation Advisory Board budget for Christmas party. Recreation request to enter into an agreement with Chuck Caputo, magician/ventriloquist and Parables In Pastels, chalk artist to provide services for the Christmas party.
9. Central Westmoreland Council of Governments Membership Application
10. Grant application - Pennsylvania Historical and Museum Commission
11. Discussion of proposed cost estimate - EPA Sanitary Agreement
11. Commissioner's Comments - ADULA - WHEMS UPDATE
12. Executive Session GRECO - ERL UPDATE
13. Adjournment WILSON - REAPPOINT TOMASIC AS AUDITOR
WILSON - HAPPY THANKSGIVING.

WILKINS TOWNSHIP BOARD OF COMMISSIONERSADDITIONAL STATED MEETING, MONDAY, NOVEMBER 24, 2003

The Additional Stated Meeting of Monday, November 24, 2003 was brought to order at 7:00 PM by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-224) MOVED BRANNIGAN-WILSON to approve the minutes of the Budget Meeting of November 5, 2003. The motion was adopted by the following vote: Brannigan, Wilson and Hanlon - Yes. Greco and Padula - Abstained.

(3-225) MOVED BRANNIGAN-PADULA to approve the minutes of the Regular Meeting of November 10, 2003 as amended. The motion was adopted by unanimous roll call vote.

(3-226) MOVED WILSON-PADULA to ratify the Manager's action on CDBG Projects. The motion was adopted by unanimous roll call vote.

RESOLUTION NO. 21-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS
ESTABLISHING THE REGISTRATION FEES
FOR THE WILKINS ALARM SYSTEM

(3-227) MOVED PADULA-BRANNIGAN to read and adopt Resolution No. 21-03. The motion was adopted by unanimous roll call vote.

(3-228) MOVED WILSON-GRECO to approve the Recreation Advisory Board Budget for the Christmas Party, and to enter into an agreement with the artists to provide the services for the Party. The motion was adopted by unanimous roll call vote.

(3-229) MOVED BRANNIGAN-PADULA to pay a \$130.00 fee and execute the Central Westmoreland Council of Governments Membership Application. The motion was adopted by unanimous roll call vote.

(3-230) MOVED WILSON-BRANNIGAN to authorize the Manager to submit a Grant Application to the Pennsylvania Historical and Museum Commission for \$15,000.00. The motion was adopted by unanimous roll call vote.

Mr. Vargo and Mr. McKeever presented a cost estimate for compliance with the CD&A issued by DEP and ACHD. No action taken at this time.

COMMISSIONER'S COMMENTS:

There was a discussion of proposed cost estimate - EPA Sanitary Agreement: it was

(3-231) MOVED PADULA-BRANNIGAN to send a letter to the ERC and Intergovernmental Agreement Commission that Wilkins intends to leave ERC effective December 31, 2004 unless County provides 100% Funding. The motion was adopted by unanimous roll call vote.

Minutes of the Additional Stated Meeting, Monday, November 24, 2003 - Page Two

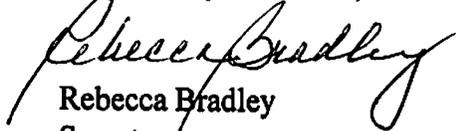
Commissioner Padula gave a very descriptive update on both the Eastern Regional Communications Center and the Woodland Hills Emergency Medical Services. President Hanlon thanked Mr. Padula for his very informative report.

(3-232) MOVED GRECO-BRANNIGAN to reappoint Robert Tomasic as Auditor for the Township. The motion was adopted by unanimous roll call vote.

Commissioner William Wilson wished everyone a Healthy and Happy Thanksgiving!

(3-233) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 8:15 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Rebecca Bradley
Secretary

**AGENDA
TOWNSHIP OF WILKINS
BOARD OF COMMISSIONERS MEETING
MONDAY, DECEMBER 08, 2003**

CALL TO ORDER / ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES: Meeting of Monday, November 24, 2003

COMMUNICATIONS: Paul Romanelli, Fire Chief Wilkins #1
Wilkins Penn Joint Water Authority
Senator Jay Costa, Jr.

CITIZENS' COMMENTS

REPORTS:

1. Police
2. Public Works
3. Fire Companies
4. Building Inspector
5. Manager (Deed Transfer Tax)
6. Treasurer
7. Act 511 Taxes
8. Solicitor
9. Recreation
10. Engineer

<u>PAYMENT OF BILLS:</u>	General Fund -----	\$82,407.61
	Sewer Revenue Fund -----	\$ 3,213.94
	Capital Reserve Fund -----	\$ 5,010.58
	Sewer Construction Fund -----	\$ 140.00
	TOTAL:	<u>\$90,772.13</u>

OLD BUSINESS:

1. Compensatory Time Policy – FLSA Exempt Employees
2. Ordinance No. 958 Adoption of 2004 Budget
3. Resolution No. 22-03 Appointing Robert Tomasic as the Auditor for the Township of Wilkins

NEW BUSINESS:

1. Re-Organization Meeting: January 5, 2004
2. Schedule of meetings for 2004

COMMISSIONERS' COMMENTS:

ADJOURNMENT

WILKINS TOWNSHIP BOARD OF COMMISSIONERSREGULAR MEETING, MONDAY, DECEMBER 8, 2003

The Regular Meeting of Monday, December 8, 2003 was brought to order at 7:00 PM by President John J. Hanlon. A quorum was present as follows:

Mr. Hanlon		Mrs. Brannigan
Mr. Greco	Mr. Wilson	Mr. Padula

At the invitation of President Hanlon all rose and participated in the Pledge of Allegiance to the Flag.

(3-234) MOVED WILSON-BRANNIGAN to approve the minutes of the Additional Stated Meeting of Monday, November 24, 2003. The motion was adopted by unanimous roll call vote.

A request was received from Paul Romanelli of WTVFD #1 for the possible donation of the Township's retired police car. Therefore, it was:

(3-235) MOVED PADULA-GRECO to donate the car to WTVFD #1. The motion was adopted by unanimous roll call vote.

A letter was received from Anthony Russo, Jr. of the Wilkesburg Penn Joint Water Authority advising the Township that on January 1, 2004 they must raise the water rates.

A letter was received from the Honorable Senator Jay Costa, Jr. regarding a recent letter from ALCOSAN about the increase in the charges that the Township will be assessed.

Mr. Robert McGrath of 269 Penhurst Drive had questions and comments on the 2004 Budget.

REPORTS:

Chief Guthrie presented the following report for November 2003:

Total Police calls logged	173
Total Criminal Offenses reported	33
Criminal Arrests/Persons charged	12
Criminal Offenses Cleared	18
Traffic Citations Issued	50
Parking Tags Issued	15
Monies collected for November 2003	\$5,068.59

Mr. Vargo presented the DPW Report for November 2003. President Hanlon noted that the Leaf Collection of this year was outstanding. Also thanked the DPW for their work in clearing the roads in the latest snow storm.

WTVFD #1 reported 14 fires and 3 practices, total man-hours 125.5. WTVFD #3 reported 17 fires and 8 activities, total man-hours 243.51.

Building Permits issued, November 2003:

15 Additions & alterations - construction cost \$58,487.00
 One building (Nisson) - c. cost \$1,200,000.00
 One Swimming Pool - cc: \$4,000.00
 One Interior Alteration (P/Ctr. Apt.) - cc: \$6,000.00
 One Sign

Building permit fees collected \$5,561.20

Minutes of the Regular Meeting, Monday, December 8, 2003 - Page Two

The Township received \$5,482.34 in Deed Transfer Tax for November 2003.

Tax Collector's Report for November 2003:

Balance collectable - beginning of month	253,449.95
Additions	1,450.89
Deductions	-26,270.04
Total collectable	228,630.80
Less Face Collections	39,084.29
Balance Collectable	189,546.51
Face Amount of Collections	39,084.29
Plus Penalties	2,452.79
Less Discounts	287.95
Total Cash Collected	41,249.13

PAMS - Act 511 Tax Report:

EARNED INCOME TAXES:

Current Month	\$ 56,544.19	Previous Year	\$ 73,328.20	Difference	
Current YTD	512,022.28	Previous YTD	477,966.86	\$ 34,055.42	

OCCUPATION PRIVILEGE TAX:

Current Month	1,520.29	Previous Year	1,808.40	Difference	
Current YTD	40,555.06	Previous YTD	48,667.54	(8,112.48)	

MERCANTILE TAX:

Current Month	479.52	Previous Year	610.86	Difference	
Current YTD	874,416.99	Previous YTD	737,862.98	136,554.01	

BUSINESS PRIVILEGE TAX:

Current Month	-0-	Previous Year	-0-	Difference	
Current YTD	154,061.14	Previous YTD	141,385.27	12,675.87	

Solicitor John Means gave an update on the Consent Order and Agreement and also gave an update on the sewers in the Penn Hills Boundry Dispute.

Commissioner William Wilson noted that the Children's Christmas Party will be held on Saturday, December 20, 2003 at the WTVFD #3 Fire Hall.

A representative of the Senate Engineering Company presented the Engineer's Report for the month of November 2003.

(3-236) MOVED GRECO-WILSON to pay the bills for the month of November in the amount of \$90,772.13. The motion was adopted by unanimous roll call vote.

(3-237) MOVED PADULA-BRANNIGAN to authorize the Solicitor to draft a Resolution for Compensatory Time. The motion was adopted by unanimous roll call vote.

ORDINANCE NO 958

AN ORDINANCE OF THE TOWNSHIP OF WILKINS
 APPROPRIATING OUT OF REVENUES AVAILABLE
 FOR FISCAL YEAR 2004 SPECIFIC SUMS REQUIRED
 AS SHOWN BY THE BUDGET AND FIXING THE REAL
 ESTATE TAX LEVY FOR THE FISCAL YEAR 2004

Minutes of the Regular Meeting, Monday, December 8, 2003 - Page Three

- (3-238) MOVED PADULA-BRANNIGAN to read Ordinance No. 958 for the first reading.
- (3-239) MOVED WILSON-BRANNIGAN to accept Ordinance No. 958 for the first reading.
- (3-240) MOVED BRANNIGAN-GRECO to read Ordinance No. 958 for the second reading by title only.
- (3-241) MOVED BRANNIGAN-GRECO to adopt Ordinance No. 958.

Motions 3-238 to 3-241 inclusive were adopted by unanimous roll call vote.

RESOLUTION NO. 22-03

A RESOLUTION OF THE TOWNSHIP OF WILKINS
APPOINTING ROBERT TOMASIC AS AUDITOR FOR THE TOWNSHIP

- (3-242) MOVED GRECO-WILSON to read and adopt Resolution No. 22-03 appointing Robert Tomasic as Auditor for the Township. The motion was adopted by unanimous roll call vote.
- (3-243) MOVED BRANNIGAN-WILSON to authorize the Manager to advertise the Re-organization meeting of January 5, 2004. The motion was adopted by unanimous roll call vote.
- (3-244) MOVED WILSON-BRANNIGAN to authorize the Manager to advertise the 2004 Meeting Schedule. The motion was adopted by unanimous roll call vote.

COMMISSIONERS COMMENTS:

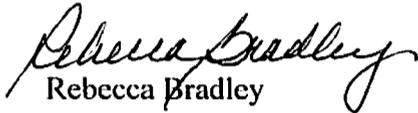
- (3-245) MOVED WILSON-GRECO to increase the sewer users fee to \$2.58 per one thousand gallons of water. The motion was not adopted per the following vote:
Wilson - Yes, Greco - Yes, Hanlon, Brannigan and Padula - No.
- (3-246) MOVED BRANNIGAN-PADULA to cancel the meeting which had been scheduled for December 29, 2003. The motion was adopted by unanimous roll call vote.
- Commissioner Padula would like to thank the DPW for a job well done in the snow storm. He would like to advise the residents to please remove the snow from around the fire hydrants. Thank you to Mr. Hanlon and Mrs. Brannigan for their years of service.
- Commissioner Brannigan would like to thank the residents/people for the past eight (8) years. She will miss Mr. Hanlon's knowledge and experience.
- President Hanlon questioned Mr. Wilson on the 50/50 raffle money.
- Commissioner Greco would like to thank Melanie and Jack.
- Commissioner Wilson would like to thank Melanie for the Recreation Programs.

Minutes of the Regular Meeting, Monday, December 8, 2003 - Page Four

President Hanlon "I've been a Commissioner for the last twenty seven years, I've had the pleasure of working with every Manager that the Township has had, as a Commissioner. We've had good and bad ones and our present administration with Mrs. Bradley, Mr. Vargo and Chief Guthrie are three of the best! This Township is very blessed to have such people in the leadership position. I have a quote here that I found by President Herbert Hoover: [When there's a lack of honor in government, the morals of the whole people are poisoned. There's no such thing as a no-mans land between honesty and dishonesty.] To the future Board of Commissioners I wish them nothing but the best, not only the ones that come in January but two and four years from now. Again, its been my pleasure to serve. Thank you, have a nice holiday season and God Bless You All!"

(3-247) MOVED BRANNIGAN-PADULA to adjourn. The meeting was adjourned at 8:30 PM. The motion was adopted by unanimous roll call vote.

Respectfully submitted,


Rebecca Bradley
Secretary